

**INSTRUCTIONAL SERVICE AGREEMENT
BETWEEN
FRESNO CITY COLLEGE
AND
COUNTY OF FRESNO**

This Agreement is made and entered into this **1st day of May, 2021** by and between Fresno City College (FCC), a college of the State Center Community College District (SCCCD), and the County of Fresno, a Political Subdivision of the State of California, (COUNTY), (together, "the parties").

WITNESSETH

WHEREAS, FCC is authorized by the California Education Code ("Education Code") and Title 5 of the California Code of Regulations ("Title 5"), to conduct Contract Instruction, Assessment and Counseling Services to serve community needs; and

WHEREAS, COUNTY desires to contract with FCC to provide educational services to its in-service personnel as set forth herein; and

WHEREAS, the parties mutually desire cooperation of the parties to provide quality instruction and training to meet community needs, as set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing and of the covenants, conditions, and promises hereinafter contained to be kept and performed by the respective parties, FCC and COUNTY mutually agree as follows:

Section 1. RESPONSIBILITIES OF FCC

- a. FCC shall offer approved courses to meet educational needs and requirements of the **County of the Fresno's Emergency Medical Services Agency** (hereafter referred to as "**FCOEMS**") in-service personnel (all class participants are in-service EMS personnel and shall hereafter be referred to as "**students**"). Such courses shall be approved by COUNTY.
- b. FCC shall provide a faculty coordinator to work with COUNTY. Said faculty coordinator shall act as the COUNTY co-instructor for all FCC affiliated educational courses. Under no circumstances, however, shall the faculty coordinator have authority over the remaining operations of COUNTY, including but not limited to, personnel issues concerning COUNTY employees, operational budget, or the use, maintenance, or scheduling of COUNTY facilities.
- c. FCC and COUNTY will mutually ensure ancillary and support services are provided for the students (e.g. Counseling, Guidance, & Placement Assistance).
- d. FCC shall assist COUNTY in registration and other support services to students in order to adequately manage and control the college's course offerings.
- e. FCC shall approve selection of instructors and evaluate the quality of instruction to ensure that it meets the needs of the students and the accreditation requirements of FCC. FCC shall have the primary right to control and direct the instructional activities of all instructors.

- f. FCC shall ensure that course offerings meet all appropriate requirements of the Education Code and Title 5.
- g. FCC shall consult COUNTY on any revisions to existing FCC courses designed for the COUNTY program, initiation of new courses, or any other changes, in order to ensure the quality of educational services and to meet the needs of COUNTY.
- h. FCC shall provide the use of its facilities and equipment free of charge for use by the COUNTY, on an as-needed, space available basis for Instructional Service Agreement (ISA) partner programs. FCC shall attempt to provide use of said facilities and equipment during normal business hours.
- i. FCC shall demonstrate control and direction through such actions as: providing the instructor of record an orientation, instructor's manual, Title 5 course outlines, curriculum materials, testing and grading procedures and any other materials and services it would provide its adjunct instructors on campus.
- j. By signing this Agreement, FCC certifies it does not receive full compensation for direct education costs of the course from any public or private agency, individual or group.
- k. FCC has the primary right and responsibility to control and direct the activities of the instructors furnished by COUNTY while they are performing services under the term of this Agreement.

Section 2. RESPONSIBILITIES OF COUNTY

- a. **COUNTY** shall provide classroom space for use as off-campus sites by FCC, free of charge for Instructional Service Agreement (ISA) courses.
- b. **COUNTY** shall provide instructors, equipment, materials, day-to-day management support, and all other related overhead necessary to conduct FCC's ISA courses.
- c. **COUNTY** shall cooperate with FCC to ensure all personnel, equipment, and materials used in carrying out its responsibilities under this Agreement conform to Education Code and Title 5 mandated standards governing instructional programs, including minimum qualifications for instructors.
- d. **COUNTY** shall use the money received as compensation for services under this Agreement for educational and training related purposes as they relate to EMS training programs.
- e. **COUNTY** shall assist FCC in collecting all instructional fees associated with the class offerings under this Agreement.
- f. **COUNTY** shall pay the tuition fee of \$46 per unit for all **COUNTY** students enrolled in ISA courses.
- g. **COUNTY** shall pay the **off- site health fee of \$13 per semester** for all COUNTY students.
- h. Records of student attendance and registration shall be submitted by COUNTY to FCC regularly and then maintained by FCC. Records will be open for review at all times by officials of the college and submitted on a schedule developed by FCC by no later than July 1st annually (see Appendix A).
- i. By signing this Agreement, COUNTY certifies the training facility is open to the public and the instructional activities agreed upon herein will not be fully funded by other sources.

Section 3. PAYMENT FOR SERVICES

- a. In consideration of the services provided herein, FCC shall pay COUNTY 58% in academic year 2021-2022, 59% in academic year 2022-2023, and 60% in academic year 2023-2024 of the state base apportionment earned due to eligible instructional Full-Time Equivalent Student (FTES) hours (see Appendix B)..
- b. Above hours shall not exceed 50, 000 Student Instructional Hours per academic year during academic years when the California Community College Chancellor's Office (CCCCO) implements apportionment caps for its colleges. Notice would be provided to COUNTY no later than October 30th annually if CCCC) apportionment caps will be in place for the academic year.
- c. County of Fresno shall submit to FCC an invoice for all mutually agreed upon instructional FTES hours provided under this Agreement. FCC shall pay COUNTY the agreed contract price within the agreed upon timeline for the fiscal year, to be established by no later than July 1st annually (see Appendix C). Any adjustments to the fiscal year timeline must be presented a minimum of forty-five (45) days prior to the end of any given course section.
- d. Instructional FTES hours are defined as those hours reported on SCCCD's CCFS-320 Report, California Community Colleges Apportionment Attendance Reports, which are subject to audit by SCCCD's independent auditor and the California Community Colleges Chancellor's Office

Section 4. INDEMNIFICATION

- a. FCC agrees to indemnify, save, hold harmless, and at COUNTY'S request, defend COUNTY, its officers, agents, and employees from any and all costs and expenses (including attorney's fees and costs), damages, liabilities, claims, and losses occurring or resulting to COUNTY in connection with the performance, or failure to perform, by FCC, its officers, agents, or employees under this Agreement, and from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to any person, firm, or corporation who may be injured or damaged by the performance, or failure to perform, of FCC, its officers, agents, or employees under this Agreement.
- b. COUNTY agrees to indemnify, save, hold harmless, and at FCC'S request, defend the FCC, its officers, agents, and employees from any and all costs and expenses (including attorney's fees and costs), damages, liabilities, claims, and losses occurring or resulting to FCC in connection with the performance, or failure to perform, by COUNTY, its officers, agents, or employees under this Agreement, and from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to any person, firm, or corporation who may be injured or damaged by the performance, or failure to perform, of COUNTY, its officers, agents, or employees under this Agreement.

- c. In the event of concurrent negligence on the part of FCC or any of its officers, officials, employees, agents or volunteers, and COUNTY or any of its officers, officials, employees, agents or volunteers, the liability for any and all such claims, demands and actions in law or equity for such losses, fines, penalties, forfeitures, costs and damages shall be apportioned under the State of California's theory of comparative negligence as presently established or as may be modified hereafter.
- d. This section shall survive expiration or termination of this Agreement.

Section 5. INDEPENDENT CONTRACTOR

- a. In performance of the work, duties and obligations assumed by FCC under this Agreement, it is mutually understood and agreed that FCC, including any and all of the FCC'S officers, agents, and employees will at all times be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venturer, partner, or associate of COUNTY. Furthermore, COUNTY shall have no right to control or supervise or direct the manner or method by which FCC shall perform its work and function. However, COUNTY shall retain the right to administer this Agreement so as to verify that FCC is performing its obligations in accordance with the terms and conditions thereof.
- b. FCC and COUNTY shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over matters the subject thereof.
- c. Because of its status as an independent contractor, FCC shall have absolutely no right to employment rights and benefits available to COUNTY employees. FCC shall be solely liable and responsible for providing to, or on behalf of, its employees all legally-required employee benefits. In addition, FCC shall be solely responsible and save COUNTY harmless from all matters relating to payment of FCC'S employees, including compliance with Social Security withholding and all other regulations governing such matters. It is acknowledged that during the term of this Agreement, FCC may be providing services to others unrelated to COUNTY or to this Agreement.

Section 6. INSURANCE

- a. Each party shall insure its activities in connection with this Agreement and maintain at all times insurance in coverage and limit amounts reasonably necessary to protect itself against injuries and damages arising from the acts or omissions caused by each party, their respective Boards, officers, employees and agents in the performance of this Agreement. This insurance requirement may be satisfied through a program of self-insurance, or insurance coverage afforded to public entities through a Joint Powers Authority (JPA) risk pool.
- b. Without limiting the COUNTY's right to obtain indemnification from FCC or any third parties, FCC, at its sole expense, shall maintain in full force and effect, the following insurance policies or a program of self-insurance, including but not limited to, an insurance pooling arrangement or Joint Powers Agreement (JPA) throughout the term of the Agreement:

I. Commercial General Liability

Commercial General Liability Insurance with limits of not less than Two Million Dollars (\$2,000,000.00) per occurrence and an annual aggregate of Four Million Dollars (\$4,000,000.00). This policy shall be issued on a per occurrence basis. COUNTY may require specific coverages including completed operations, products liability, contractual liability, Explosion-Collapse-Underground, fire legal liability or any other liability insurance deemed necessary because of the nature of this Agreement.

II. Automobile Liability

Comprehensive Automobile Liability Insurance with limits of not less than One Million Dollars (\$1,000,000.00) per accident for bodily injury and for property damages. Coverage should include any auto used in connection with this Agreement.

III. Professional Liability

If FCC employs licensed professional staff, (e.g., Ph.D., R.N., L.C.S.W., M.F.C.C.) in providing services, Professional Liability Insurance with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence, Three Million Dollars (\$3,000,000.00) annual aggregate. FCC agrees that it shall maintain, at its sole expense, in full force and effect for a period of three (3) years following the termination of this Agreement, one or more policies of professional liability insurance with limits of coverage as specified herein.

IV. Worker's Compensation

A policy of Worker's Compensation insurance as may be required by the California Labor Code.

V. Molestation

Sexual abuse / molestation liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000.00) annual aggregate. This policy shall be issued on a per occurrence basis.

Additional Requirements Relating to Insurance

FCC shall obtain endorsements to the Commercial General Liability insurance naming the County of Fresno, its officers, agents, and employees, individually and collectively, as additional insured, but only insofar as the operations under this Agreement are concerned. Such coverage for additional insured shall apply as primary insurance and any other insurance, or self-insurance, maintained by COUNTY, its officers, agents and employees shall be excess only and not contributing with insurance provided under FCC's policies herein. This insurance shall not be cancelled or changed without a minimum of thirty (30) days advance written notice given to COUNTY.

FCC hereby waives its right to recover from COUNTY, its officers, agents, and employees any amounts paid by the policy of worker's compensation insurance required by this Agreement. FCC is solely responsible to obtain any endorsement to such policy that may be necessary to accomplish such waiver of subrogation, but FCC's waiver of subrogation under this paragraph is effective whether or not FCC obtains such an endorsement.

Within thirty (30) days from the date FCC signs and executes this Agreement, FCC shall provide certificates of insurance and endorsement as stated above for all of the foregoing policies, as required herein, to the County of Fresno, (Daniel Lynch, Fresno

County Dept of Public Health, 1221 Fulton Street, Fresno, CA 93721), stating that such insurance coverage have been obtained and are in full force; that the County of Fresno, its officers, agents and employees will not be responsible for any premiums on the policies; that such Commercial General Liability insurance names the County of Fresno, its officers, agents and employees, individually and collectively, as additional insured, but only insofar as the operations under this Agreement are concerned; that such coverage for additional insured shall apply as primary insurance and any other insurance, or self-insurance, maintained by COUNTY, its officers, agents and employees, shall be excess only and not contributing with insurance provided under FCC's policies herein; and that this insurance shall not be cancelled or changed without a minimum of thirty (30) days advance, written notice given to COUNTY.

In the event FCC fails to keep in effect at all times insurance coverage as herein provided, COUNTY may, in addition to other remedies it may have, suspend or terminate this Agreement upon the occurrence of such event.

All policies shall be issued by admitted insurers licensed to do business in the State of California, and such insurance shall be purchased from companies possessing a current A.M. Best, Inc. rating of A FSC VII or better.

Section 7. MISCELLANEOUS PROVISIONS

- a. If any provisions of this Agreement are found to be, or become, contrary to applicable law or regulations, or court decisions, FCC and COUNTY agree that the Agreement shall be renegotiated as it relates to said provision, and the remainder of the Agreement shall remain in full force and effect.
- b. Term and Termination. The term of this Agreement shall start on **May 1, 2021, and terminate on June 30, 2024**. Notwithstanding the foregoing, this Agreement may be terminated at any time, with or without cause, upon written notice given to the other party at least thirty (30) days prior to the end of the term in which classes are currently in session. In the event of such termination, each party shall fully pay and discharge all obligations accruing to the other party up to and including the date of termination. Neither party shall incur any additional liability to the other by reason of such termination.
- c. Either party hereto maintains the right to cancel services prior to the beginning of each course at no cost to either party to this Agreement.
- d. Nondiscrimination. To the extent required by controlling federal, state and local law, the parties shall not employ discriminatory practices in the provision of services, course instruction, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era.
- e. This Agreement supersedes any and all other agreements, oral or written, between the parties hereto with respect to the use of the aforesaid facilities or services and contains all covenants and agreements between the parties with respect hereto. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any parties, which are not embodied herein, and that no other agreement, statement, or promise not contained herein shall be valid or binding. Any modification to this Agreement

shall be effective only if it is in writing and signed by the COUNTY and FCC in the form of an amendment to this Agreement.

- f. Compliance with Law. In providing the services required under this Agreement, FCC shall at all times comply with all applicable laws of the United States, the State of California, the **County of Fresno**, and with all applicable regulations promulgated by federal, state, regional, or local administrative and regulatory agencies, now in force and as they may be enacted, issued, or amended during the term of this Agreement.
- g. Governing Law and Venue. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of California, excluding, however, any conflict of laws rule which would apply the law of another jurisdiction. Venue for purposes of the filing of any action regarding the enforcement or interpretation of this Agreement and any rights and duties hereunder shall be Fresno, California.
- h. Cumulative Remedies. No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.
- i. No Third-Party Beneficiaries. The rights, interests, duties and obligations defined within this Agreement are intended for the specific parties hereto as identified in the preamble of this Agreement. Notwithstanding anything stated to the contrary in this Agreement, it is not intended that any rights or interests in this Agreement benefit or flow to the interest of any third parties.
- j. Attorney's Fees. If either party is required to commence any proceeding or legal action to enforce or interpret any term, covenant, or condition of this Agreement, the prevailing party in such proceeding or action shall be entitled to recover from the other party its reasonable attorney's fees and legal expenses.
- k. Notice or correspondence required by this Agreement shall be delivered personally or by United States mail as follows:

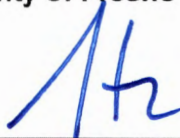
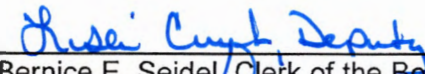
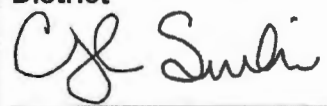


To FCC:	Peter Cacossa	To COUNTY :	Daniel Lynch
	Career and Technology 2930 E. Annadale Avenue Fresno, CA 93725		Fresno County Department of Public Health 1221 Fulton Street Fresno, CA 93721
To FCC	Gary Fief		
	Fresno City College, RP-10 1101 E University Avenue Fresno, CA 93741		

- l. The specific course(s) covered under this Agreement are described in the attached Appendix D, which are incorporated herein by this reference.
- m. COUNTY shall provide FCC with a request to add existing course(s) or sections with a minimum of 40 days advanced notice to FCC prior to the class start date. Each additional course of instruction shall require a written agreement to offer the

course signed by COUNTY'S Director of the Department of Public Health or his or her designee as well as the FCC Vice President of Instruction or designee. The course details must be set forth in writing as with the course(s) listed above, and will become attachments to this Agreement.

- n. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement, binding on the parties according to its terms and conditions.
- o. **ELECTRONIC SIGNATURE:** The parties agree that this Agreement may be executed by electronic signature as provided in this section. An "electronic signature" means any symbol or process intended by an individual signing this Agreement to represent their signature, including but not limited to (1) a digital signature; (2) a faxed version of an original handwritten signature; or (3) an electronically scanned and transmitted (for example by PDF document) of a handwritten signature. Each electronic signature affixed or attached to this Agreement (1) is deemed equivalent to a valid original handwritten signature of the person signing this Agreement for all purposes, including but not limited to evidentiary proof in any administrative or judicial proceeding, and (2) has the same force and effect as the valid original handwritten signature of that person. The provisions of this section satisfy the requirements of Civil Code section 1633.5, subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3, Part 2, Title 2.5, beginning with section 1633.1). Each party using a digital signature represents that it has undertaken and satisfied the requirements of Government Code section 16.5, subdivision (a), paragraphs (1) through (5), and agrees that each other party may rely upon that representation. This Agreement is not conditioned upon the parties conducting the transactions under it by electronic means and either party may sign this Agreement with an original handwritten signature.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in Fresno, California to be effective May 1, 2021.

<p>County of Fresno</p> <p></p> <p>Steve Brandau, Chairman of the Board of Supervisors of the County of Fresno</p> <p>Date: <u>June 22, 2021</u></p> <p>ATTEST:</p> <p></p> <p>Bernice E. Seidel, Clerk of the Board of Supervisors, County of Fresno, State of California</p> <p>Date: <u>June 22, 2021</u></p>	<p>Fresno City College, a college of the State Center Community College District</p> <p></p> <p>Cheryl Sullivan, SCCCD Vice Chancellor of Finance and Administration</p> <p>Date: <u>May 26, 2021</u></p> <p>REVIEWED AND RECOMMENDED FOR APPROVAL:</p> <p></p> <p>Dr. Carole Goldsmith, FCC President</p> <p>Date: <u>May 21, 2021</u></p> <p>APPROVED AS TO LEGAL FORM:</p> <p></p> <p><small>Matthew Besmer (May 26, 2021 16:23 PDF)</small></p> <p>Matthew Besmer, SCCCD General Counsel</p> <p>Date: <u>May 26, 2021</u></p>
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APPENDIX A

Projected Student Attendance & Registration Records Schedule for 2021-2022:

1. Training Hours & Student Applications Agency Cut Off Date on the last Friday of each month:
 - a. Friday, July 30, 2021
 - b. Friday, August 27, 2021
 - c. Friday, September 24, 2021
 - d. Friday, October 29, 2021
 - e. Friday, November 26, 2021
 - f. Friday, December 31, 2021
 - g. Friday, January 28, 2022
 - h. Friday, February 25, 2022
 - i. Friday, March 25, 2022
 - j. Friday, April 29, 2022
 - k. Friday, May 27, 2022
 - l. Friday, June 24, 2022

2. Due date to FCC FIRET program staff is first Friday of the following month:
 - a. Friday, July 2, 2021
 - b. Friday, August 6, 2021
 - c. Friday, September 3, 2021
 - d. Friday, October 1, 2021
 - e. Friday, November 5, 2021
 - f. Friday, December 3, 2021
 - g. Friday, January 7, 2022
 - h. Friday, February 4, 2022
 - i. Friday, March 4, 2022
 - j. Friday, April 1, 2022
 - k. Friday, May 6, 2022
 - l. Friday, June 3, 2022

3. Deadlines for Any Final Student Applications and Unresolved Academic and/or Financial Holds for the Section:
 - a. Friday, November 26, 2021
 - b. Friday, May 27, 2022

APPENDIX B

FCC Payment Split with the COUNTY:

First method is to generate Full-Time Equivalent Student numbers in order to calculate the percentage split of apportionment collected. Full-Time Equivalent Student hours are then multiplied by a percentage split based on the State Base Apportionment determined on an annual basis. The following are a few examples per a single Instructional Service Agreement (ISA) course:

58% in academic year 2021-2022 of the instructional Full-Time Equivalent Student (FTES) eligible for state base apportionment based on Daily Student Contact Hours (DSCHs). The following is the formula that will be applied for payment:

$$\text{DSCH} = \frac{\text{\# of Students} \times \text{\# of Hours Per Unit}}{525} = \text{\# of FTES}$$

$$\text{\# of FTES} \times 58\% \text{ of State Base Apportionment } (\$4,013.61 \text{ for 19-20}) = \text{\$ Amount to be Paid}$$

Three examples would be as follows,

FIRET-233 (0.4 unit):

Units and Hours: 0.4 unit				
Summary				
Minimum Credit Units	0.4	Total Course In-Class (Contact) Hours	24.12	Total Student Learning Hours
Maximum Credit Units	0.4	Total Course Out-of-Class Hours	No value	Faculty Load
				24.12
				1.01
Detail				
Weekly Student Hours		Course Student Hours		
In Class	Out of Class	Course Duration (Weeks)	18	
Lecture No value	No value	Hours per unit divisor	54	
Hours		Course In-Class (Contact) Hours		
Lab 1.34	No value	Lecture	No value	
Hours		Lab	24.12	
Activity No value	No value	Activity	No value	
Hours		Total	24.12	
		Course Out-of-Class Hours		
		Lecture	No value	
		Lab	No value	
		Activity	No value	
		Total	No value	

$$\text{DSCH} = \frac{15 \text{ students} \times 24.12 \text{ hours for 0.4 Unit}}{525} = 0.6891428 \text{ FTES} \times 58\% \text{ of } \$4,013.61 = \$1,604.25$$

APPENDIX B (continued)

FIRET-233 (1.0 unit):

Units and Hours: 1 unit				
Summary				
Minimum Credit Units	1 Total Course In-Class (Contact) Hours	80.1	Total Student Learning Hours	80.1
Maximum Credit Units	1 Total Course Out-of-Class Hours	No value	Faculty Load	3.34
 Detail				
Weekly Student Hours		Course Student Hours		
In Class	Out of Class	Course Duration (Weeks)	18	
Lecture No value	No value	Hours per unit divisor	54	
Hours		Course In-Class (Contact) Hours		
Lab 4.45	No value	Lecture	No value	
Hours		Lab	80.1	
Activity No value	No value	Activity	No value	
Hours		Total	80.1	
		Course Out-of-Class Hours		
		Lecture	No value	
		Lab	No value	
		Activity	No value	
		Total	No value	
DSCH = $\frac{15 \text{ students} \times 80.1 \text{ hours for 1.0 Unit}}{525} = 2.2885714 \text{ FTES} \times 58\% \text{ of } \\$4,013.61 = \\$5,327.55$				

FIRET-133 (21.5 unit):

Units and Hours: 1 unit				
Summary				
Minimum Credit Units	1 Total Course In-Class (Contact) Hours	80.1	Total Student Learning Hours	80.1
Maximum Credit Units	1 Total Course Out-of-Class Hours	No value	Faculty Load	3.34
 Detail				
Weekly Student Hours		Course Student Hours		
In Class	Out of Class	Course Duration (Weeks)	18	
Lecture No value	No value	Hours per unit divisor	54	
Hours		Course In-Class (Contact) Hours		
Lab 4.45	No value	Lecture	No value	
Hours		Lab	80.1	
Activity No value	No value	Activity	No value	
Hours		Total	80.1	
		Course Out-of-Class Hours		
		Lecture	No value	
		Lab	No value	
		Activity	No value	
		Total	No value	
DSCH = $\frac{15 \text{ students} \times 576 \text{ hours for 21.5 Unit}}{525} = 16.457142 \text{ FTES} \times 58\% \text{ of } \\$4,013.61 = \\$38,310.48$				

APPENDIX B (continued)

AJ-233R (0.1 unit):

Units and Hours: 10.8 Hours (0.2)

Summary					
Minimum Credit Units	0.1	Total Course In-Class (Contact) Hours	10.8	Total Student Learning Hours	10.8
Maximum Credit Units	0.1	Total Course Out-of-Class Hours	No value	Faculty Load	0.44

Detail

Weekly Student Hours		Course Student Hours	
In Class	Out of Class	Course Duration (Weeks)	18
Lecture No value	No value	Hours per unit divisor	54
Hours		Course In-Class (Contact) Hours	
Lab 0.58	No value	Lecture	No value
Hours		Lab	10.8
Activity No value	No value	Activity	No value
Hours		Total	10.8
		Course Out-of-Class Hours	
		Lecture	No value
		Lab	No value
		Activity	No value
		Total	No value

$$\text{DSCH} = \frac{15 \text{ students} \times 10.8 \text{ hours for 0.1 Unit}}{525} = 0.3085714 \text{ FTES} \times 58\% \text{ of } \$4,013.61 = \$718.32$$

APPENDIX C

Section Schedules and Processing Timeframes for **2021-2022**:

- May 30, 2021-December 17, 2021 (Both AJ & FIRET)
- April 4, 2021-December 17, 2021 (*FIRET-136 Only*)
- November 27, 2021-June 17, 2022 (All AJ & FIRET)
- May 27, 2022-December 16, 2022 (All AJ & FIRET)
- July 6, 2020-July 2, 2021 (Paramedic ONLY – Class 52)
- January 4, 2021-December 31, 2021 (Paramedic ONLY – Class 53)
- January 4, 2021-July 2, 2021 (Paramedic ONLY – Class 54)
- July 5, 2021-July 1, 2022 (Paramedic ONLY – Class 54)
- July 5, 2021-December 31, 2021 (Paramedic ONLY – Class 55)
- January 3, 2022-December 30, 2022 (Paramedic ONLY – Class 55)
- January 3, 2022-July 1, 2022 (Paramedic ONLY – Class 56)

Projected Timelines for **2021-2022** Submission of Applications and Hours, Registration and Grades, as well as 320 Reports, Invoicing, and Payments per section:

Section Dates: 5/30/21-12/17/21

- Training Hours Cut Off for Agency: 11/26/21
- Training Hours Submitted by Agency: 12/3/21
- Yellow Apps (ISA Sr. Program Specialist): 12/6/21-12/10/21
- Registrations (ISA Sr. Program Specialist): 12/13/21-12/15/21
- Positive Attendance Forms (A&R): 12/16/21-12/17/21
- Grades & Attendance Entered (ISA Faculty Coordinator): 12/16/21-12/20/21 by noon
- Due to DO: 1/1/22
- 320 Report Submitted: 1/14/22
- A&R Send 320 Report to FCC Academy Director: 1/21/22
- OPTIONAL (or can be combined with next section for payment):
 - FCC Academy Director Confirms and Authorizes Invoice Amounts per Agency: 1/28/22
 - Agency Submit Invoice to FCC Academy Director: 2/4/22
 - FCC Sends Invoice for Payment: 2/11/22
 - SCCCD Sends Check to Agency: 2/14/22-2/24/22

Section Dates: 11/27/21-6/17/22

- Training Hours Cut Off for Agency: 5/27/22
- Training Hours Submitted by Agency: 6/3/22
- Yellow Apps (ISA Sr. Program Specialist): 6/6/22-6/10/22
- Registrations (ISA Sr. Program Specialist): 6/13/22-6/15/22
- Positive Attendance Forms (A&R): 6/16/22-6/17/22
- Grades & Attendance Entered (ISA Faculty Coordinator): 6/16/22-6/20/22 by noon
- Due to DO: 7/1/22
- 320 Report Submitted: 7/15/22
- A&R Send 320 Report to FCC Academy Director: 7/22/22

APPENDIX C (continued)

- FCC Academy Director Confirms and Authorizes Invoice Amounts per Agency: 7/29/22
- Agency Submit Invoice to FCC Academy Director: 8/5/22
- FCC Sends Invoice for Payment: 8/12/22
- SCCCD Sends Check to Agency: 8/15/22-8/26/22

Section Dates: Paramedic ONLY

- Student Names & IDs from Agency: 10 business days prior to the start of the section
- Registrations (Sr. Program Specialist): 5 business days prior to the start of the section
- Training Hours Cut Off for Agency: Last day of the section
- Training Hours Submitted by Agency: Last day of the section
- Positive Attendance Forms (A&R): within 2 business days of the end of the section
- Grades & Attendance Entered (ISA Coordinator): within 3 business days of the end of the section
- 320 Report Submitted: 1/14/22 or 7/15/22
- A&R Send 320 Report to FCC Academy Director: 1/21/22 or 7/22/22
- FCC Academy Director Confirms and Authorizes Invoice Amount: 1/28/22 or 7/29/22
- Agency Submit Invoice to FCC Academy Director: 2/4/22 or 8/5/22
- FCC Sends Invoice for Payment: 2/11/22 or 8/12/22
- SCCCD Sends Check to Agency: 2/14/22-2/24/22 or 8/15/22-8/26/22

APPENDIX D - Fire

FRESNO CITY COLLEGE
ISA COURSE FORM

AGENCY:

This course is presented under the ISA contract between Fresno City College and the above agency pursuant to the terms of said contract. The parties agree to offer the course described herein, under the same terms and conditions as set forth in said contract.

COURSE TITLE:

COURSE NUMBER: COURSE HOURS: UNITS:

DESCRIPTION:

Satisfies annual mandatory continuing education requirements of local Fire Agencies, Fresno County Health Department, the California State Fire Marshal's Office, and appropriate sections of the California Code of Regulations; may be offered in seminar, lecture, and/or lab format; specific course deliver method to be determined by each respective agency.

LEARNING OUTCOMES AND OBJECTIVES

Course Objectives

1. Given a classroom setting and using knowledge of the Fire Technology discipline, discuss technology advances and revisions to regulations and laws as they apply to the specific fire agency.
2. Given a laboratory setting, apply the physical skills to perform various job-related tasks required by the individual's fire protection agency.
3. Given a simulated incident scenario, apply the appropriate strategy and tactics that will address the following incident priorities: 1) life safety, 2) incident stabilization and 3) property conservation.
4. Given classroom instruction, reading assignments, and laboratory activities describe and apply the appropriate emergency medical treatment protocol for a given patient scenario as per Fresno County EMS.

Course Student Learning Outcomes

- | | |
|---|------------------------------|
| 1. Demonstrate the proper psychomotor skills and cognitive reasoning ability necessary to perform all job-related tasks. | Expected SLO Performance: 70 |
| 2. Apply current industry best practices relative to modern fire protection and technology techniques within the scope of employment. | Expected SLO Performance: 70 |

COURSE OUTLINE OF RECORD AVAILABLE IN ELUMEN
<https://fresnocitycollege.elumenapp.com/public/course/118/d9307200-c2d3-11ea->

b635-7d9d4b349bb1/d9307200-c2d3-11ea-b635-7d9d4b349bb1

APPENDIX D - Paramedic

FRESNO CITY COLLEGE ISA COURSE FORM

AGENCY:

These two courses are presented under the ISA contract between Fresno City College and the above agency pursuant to the terms of said contract. The parties agree to offer the course described herein, under the same terms and conditions as set forth in said contract.

COURSE TITLE:

COURSE NUMBER: COURSE HOURS: UNITS:

DESCRIPTION:

Designed to produce qualified and competent EMT - Paramedic educated and trained in all elements of prehospital advanced life support to the acutely ill or injured patients; scope of practice is in accordance with Title 22 of the California Code of Regulations.

LEARNING OUTCOMES AND OBJECTIVES

Course Objectives

1. Perform a scene size-up, identifying scene safety, manpower resources, and rescue needs.
2. Perform an initial assessment identifying and managing immediate life threats.
3. Perform detailed an on-going patient evaluations and apply appropriate treatments.
4. Document and record patient and treatment information.
5. Interact appropriately with all other emergency responders.
6. Manage triage, treatment, transport of patients in a multi-casualty event.
7. Communicate with medical control and dispatch using a variety of electronic devices.

Course Student Learning Outcomes

- | | |
|---|---------------------------------|
| 1. Perform an initial assessment identifying and managing immediate life threats. | Expected SLO
Performance: 70 |
| 2. Perform detailed and on-going patient evaluations. | Expected SLO
Performance: 70 |
| 3. Apply appropriate treatments. | Expected SLO
Performance: 70 |

COURSE OUTLINE OF RECORD AVAILABLE IN ELUMEN

<https://fresnocitycollege.elumenapp.com/public/course/118/0fe0648a-c244-11ea-8b86-e52ff1407be1/0fe0648a-c244-11ea-8b86-e52ff1407be1>

COURSE TITLE: **Emergency Medical Technician – Paramedic Clinical and Field Work**

COURSE NUMBER: **FIRET-136** COURSE HOURS: **679.5** UNITS: **13.0**

DESCRIPTION:

The student will rotate through two required settings. The hospital, which consists of rotations in various departments including: emergency, surgery, labor & delivery and pediatrics, specialty units and Advanced Cardiac Life Support (ACLS), certification. The field, responding with assigned paramedic preceptors, the students will assess the scene, patients and provide appropriate care. The rotations are required to produce qualified and competent EMT-Paramedics who are educated and trained in all elements of prehospital advanced life support to the acutely ill or injured patients, in accordance with local protocols and Title 22 of the California Code of Regulations.

LEARNING OUTCOMES AND OBJECTIVES

Course Objectives

1. Perform a scene size-up, identifying scene safety, manpower resources, and rescue needs.
2. Perform an initial assessment identifying and managing immediate life threats.
3. Perform detailed an on-going patient evaluations and apply appropriate treatments.
4. Document and record patient and treatment information.
5. Interact appropriately with all other emergency responders.
6. Manage triage, treatment, transport of patients in a multi-casualty event.
7. Communicate with medical control and dispatch using a variety of electronic devices.

Course Student Learning Outcomes

- | | |
|---|---------------------------------|
| 1. Perform an initial assessment identifying and managing immediate life threats. | Expected SLO
Performance: 70 |
| 2. Perform detailed and on-going patient evaluations. | Expected SLO
Performance: 70 |
| 3. Apply appropriate treatments. | Expected SLO
Performance: 70 |

COURSE OUTLINE OF RECORD AVAILABLE IN ELUMEN

<https://fresnocitycollege.elumenapp.com/public/course/118/19e57d43-9283-4443-8403-cccec59b2073/19e57d43-9283-4443-8403-cccec59b2073>

APPENDIX D - Police

FRESNO CITY COLLEGE ISA COURSE LIST

AGENCY:

These courses are presented under the ISA contract between Fresno City College and the above agency pursuant to the terms of said contract. The parties agree to offer the course described herein, under the same terms and conditions as set forth in said contract.

AJ-233 - AR-15 Armorer Course
AJ-233A - Tactical Firearms (PSP)
AJ-233B - Firearms - Tactical Rifle
AJ-233C - Civil Procedure for Law Enforcement Officers
AJ-233D - Cal Gang End User Training
AJ-233E - Police Training Officer (PTO)
AJ-233F - Wilderness Tracking
AJ-233G - Electronic Weapons
AJ-233H - Driving (PSP)
AJ-233I - Court & Temporary Holding Facility
AJ-233J - Advanced Officer Course
AJ-233K - Arrest & Control Update
AJ-233L - Training Conference
AJ-233M - Patrol Canine Handler Update
AJ-233N - Search and Rescue Training Update
AJ-233O - Underwater Search and Recovery Update
AJ-233P - Search & Rescue Inclement Weather Update
AJ-233Q - Introduction to Tactical Dispatcher Course
AJ-233R - Response to Active Shooters Update
AJ-233S - Training Conference - Gang Update
AJ-233T - Training Conference - Active Shooter Update
AJ-233U - Training Conference - Emotional Survival for Officers Update
AJ-233V - Officer Skills Orientation Update
AJ-233W - Pursuit Intervention Technique - PIT Update
AJ-233X - Critical Incident Stress Debrief Update
AJ-233Y - De-Escalation Update
AJ-234 - Adult Corrections Officer Core Course
AJ-234A - Adult Corrections Officer Core Enhancement Course
AJ-234B - PC 832 Laws of Arrest
AJ-234C - PC 932 Firearms
AJ-235 - Reserve Officer - Firearm Update Training
AJ-235A - Reserve Officer - Vehicle Transition Update Training
AJ-235B - Reserve Officer Driver Awareness Issues - Below 100 Update
AJ-235C - Reserve Officer - E.V.O.C. Update Training
AJ-235D - Reserve Officer - C.P.R. / A.E.D. Update Training
AJ-235E - Reserve Officer - First Aid Update Training
AJ-235F - Reserve Officer - Electronic & Impact Weapons Update Training
AJ-235G - Reserve Officer - Report Writing Update Training
AJ-240 - Arrest and Control Update

AJ-240A - Tactical Rifle for Law Enforcement
AJ-240B - Firearms Update
AJ-240D - Driver Training - Emergency Vehicle Update
AJ-240E - Bias Based Policing Update Training
AJ-240F - Principled Policing Update
AJ-240G - First Aid for Medical Injuries Update
AJ-240H - CPR / AED Update Training
AJ-240I - First Aid for Traumatic Injuries Update
AJ-243 - Arrest and Control Update for Probation Officers
AJ-243A - Juvenile Institution Orientation Training
AJ-243B - Expandable Baton Update for Probation Officers
AJ-243C - Pepper Spray Training for Probation Officers
AJ-243D - Basic Use of Force Options for Probation Officers
AJ-243E - Tactical Approaches and Entries for Probation Officers
AJ-243F - Field Tactics Update for Probation Officers
AJ-243G - Offender Behavior Modification
AJ-245 - Academy Instructor Certification Course Update
AJ-245A - Arrest & Control Techniques Update
AJ-245B - Baton User Update
AJ-245C - Canine Agitator
AJ-245D - Detective School
AJ-245E - Driver Awareness Instructor
AJ-245F - Driver Awareness Update
AJ-245G - Driver Training Instructor
AJ-245H - PIT Instructor
AJ-245I - Driver Training/EVOC/PIT Update
AJ-245J - Driver Training Simulator
AJ-245K - Driving / Force Option Simulator Combo
AJ-245L - Drug Facilitated Sexual Assault
AJ-245M - Electronic Weapons
AJ-245N - Firearms Instructor Update
AJ-245O - Tactical Handgun
AJ-245P - Tactical Rifle Advanced
AJ-245Q - Tactical Rifle Update
AJ-245R - Tactical Rifle 1st Responder
AJ-245S - Tactical Shotgun
AJ-245T - Tactical Handgun Advanced
AJ-245U - First Aid & CPR Refresher
AJ-245V - Force Option Simulator
AJ-245W - Less Lethal Weapons
AJ-245X - Mental Illness Awareness Refresher
AJ-245Y - Officer Safety/Field Tactics
AJ-245Z - Officer Safety/Field Tactics Update
AJ-246 - Rifle Marksmanship and Sniper
AJ-246A - Search/Arrest Warrant
AJ-246B - Traffic Collision Investigation Update
AJ-246C - Use of Force Update
AJ-246D - Perishable Skills Program I
AJ-246E - Perishable Skills Program II
AJ-246F - Rifle Instructor

AJ-246G - K9 Handler Update

AJ-246H - MACTAC - Multi Assault, Counter Terrorism Action Capabilities

AJ-246I - Basic Bicycle Patrol

AJ-246J - Drug / Alcohol Standardized Field Sobriety Tests Update

AJ-246K - Crisis Intervention Training

AJ-246L - Critical Incident Articulation Update

COURSE OUTLINES OF RECORD AVAILABLE IN ELUMEN

<https://fresnocitycollege.elumenapp.com/public/course/118/d9307200-c2d3-11ea-b635-7d9d4b349bb1/d9307200-c2d3-11ea-b635-7d9d4b349bb1>

Agreement Between the County of Fresno and the State Center Community College District (SCCCD)

Agreement Name: Instructional Service Agreement Between Fresno City College and County of Fresno

Fund/Subclass:	0001/10000
Organization #:	56201694
Revenue Account #:	4895