

(Cal OES Use Only)

Cal OES #	FIPS #	VS#	Subaward #
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**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

- 1. **Subrecipient:** Fresno County 1a. **DUNS#:** 932953037
- 2. **Implementing Agency:** Fresno County - Probation Department 2a. **DUNS#:** 932953057
- 3. **Implementing Agency Address:** 3333 East American Avenue, Suite B Fresno 93725-9247
(Street) (City) (Zip+4)
- 4. **Location of Project:** Fresno Fresno 93721-2613
(City) (County) (Zip+4)
- 5. **Disaster/Program Title:** UV - Unserviced/Underserved Victim Advocacy and Outreach Program 6. **Performance Period:** 01/01/2022 to 12/31/2022
(Start Date) (End Date)
- 7. **Indirect Cost Rate:** N/A **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2019	VOCA		\$28,629					\$28,629
9.	2020	VOCA		\$89,229					\$89,229
10.	2021	VCGF	\$64,866						\$64,866
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost	\$64,866	\$117,858	\$182,724				\$182,724

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:
 Name: Steve Brandau Title: Chairman, Fresno County Board of Supervisors
 Payment Mailing Address: 3333 East American Avenue, Suite B City: Fresno Zip Code+4: 93725-9247
 Signature: [Signature] Date: December 14, 2021

16. Federal Employer ID Number: [Redacted]

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) _____ (Date) _____ (Cal OES Director or Designee) _____ (Date) _____

ATTEST:
 BERNICE E. SEIDEL
 Clerk of the Board of Supervisors
 County of Fresno, State of California
 By [Signature]
 Deputy



Grant Subaward Contact Information

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

1. **Grant Subaward Director:**

Name: Joy Thompson

Title: Probation Division Director

Telephone #: 559-600-1295

Email Address: jthompson@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 3333 E. American Ave., Suite B, Fresno, CA 93725-9248

2. **Financial Officer:**

Name: Samantha Buck

Title: Administrative Division Director

Telephone #: 559-600-1247

Email Address: sbuck@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 3333 E. American Ave., Suite B, Fresno, CA 93725-9248

3. **Programmatic Point of Contact:**

Name: Karen Roach

Title: Probation Service Manager

Telephone #: 559-600-1675

Email Address: kroach@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 2220 Tulare Street, Suite 1111, Fresno, CA 93721-2105

4. **Financial Point of Contact:**

Name: Norabelle Elegado

Title: Probation Business Manager

Telephone #: 559-600-1246

Email Address: nelegado@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 3333 E. American Avenue, Bldg 702, Fresno, Ca 93725-9248

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Kirk Haynes

Title: Chief Probation Officer

Telephone #: 559-600-1298

Email Address: khaynes@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 3333 E. American Avenue, Suite B, Fresno, CA 93725-9248

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Steve Brandau

Title: Chairman, Board of Supervisors

Telephone #: 559-600-2000

Email Address: District2@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 2281 Tulare Street, Room #301, Fresno, CA 93721-2105

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Steve Brandau

Title: Chairman, Board of Supervisors

Telephone #: 559-600-2000

Email Address: District2@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 2281 Tulare Street, Room #301, Fresno, CA 93721-2105



Grant Subaward Signature Authorization

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

Implementing Agency: Probation Department

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Financial Officer:

Printed Name: Joy Thompson

Printed Name: Samantha Buck

Signature: *Joy Thompson*

Signature: *Samantha Buck*

Date: 10/20/2021

Date: 10/27/21

The following persons are authorized to sign for the **Grant Subaward Director**:

The following persons are authorized to sign for the **Financial Officer**:

Signature: *Karen Roach*

Signature: *Norabelle Elegado*

Printed Name: Karen Roach

Printed Name: Norabelle Elegado

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance Information and Instructions

The Certification of Assurance of Compliance is a binding affirmation that Subrecipients will comply with the following regulations and restrictions:

- State and federal civil rights laws,
- Drug-Free Workplace,
- California Environmental Quality Act,
- Lobbying restrictions,
- Debarment and Suspension requirements,
- Proof of Authority documentation from the city council/governing board, and
- Federal grant fund requirements.

The Applicant is required to obtain written authorization by the governing body (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee to enter into a Grant Subaward (and applicable Grant Subaward Amendments) with Cal OES (see Subrecipient Handbook (SRH) Section 1.005 and Section IV. of this form).

The Official Designee (see SRH Section 3.030) and the individual granting that authority (i.e., City/County Financial Officer, City/County Manager, or Governing Board Chair) must sign this form. For State agencies, only the Official Designee must sign this form.

Complete all sections of this form and then submit:

- As part of the Grant Subaward Application,
- With a Grant Subaward Amendment (Cal OES Form 2-213) if a new fund source is being added to the Grant Subaward, (applicable Certification of Assurance of Compliance would be needed), with a Grant Subaward Modification (Cal OES Form 2-223) if the Official Designee or Board Chair changes and the Resolution identifies them by name, and/or
- With a Grant Subaward Modification (Cal OES Form 2-223) if the federal program Special Conditions change after the approval of the Grant Subaward.



Grant Subaward Certification of Assurance of Compliance
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

I, Steve Brandau (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds – SRH Sections 14.005

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure a single audit pursuant to Office of Management & Budget (OMB) Uniform Guidance 2 Code of Federal Regulations (CFR) Part 200, Subpart F and are allowed to allocate federal funds for the audit costs.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually

II. Equal Employment Opportunity – SRH Section 2.025

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requested or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law.

Subrecipients certify that they will comply with all state and federal requirements regarding EEO, nondiscrimination, and civil rights.

EEO Officer: Jean M. Rousseau

Title: County Administrative Officer

Address: 2281 Tulare Street, Room # 304, Fresno, CA 93721-2105

Telephone Number: 559-600-1710

Email Address: jrousseau@fresnocountyca.gov

III. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The State of California requires that every person or organization receiving a Grant Subaward or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – SRH Section 2.035

The California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000 et seq.) requires all Cal OES-funded Subrecipients to certify compliance with CEQA. Subrecipients must certify they have completed, and will maintain on file, the appropriate CEQA compliance documentation.

V. Lobbying – SRH Sections 2.040 and 4.105

Grant Subaward funds, property, and funded positions must not be used for any lobbying activities. This includes, but is not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – SRH Section 2.045

Subrecipients receiving federal funds must certify that they will adhere to Federal Executive Order 12549, Debarment and Suspension. The Subrecipient certifies that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency.

The Subrecipient certifies that it will not make any Second-Tier Subaward, or enter into any contract greater than \$25,000, with parties that are debarred, suspended, or otherwise excluded or ineligible for participation in Federal programs or activities.

VII. Proof of Authority from City Council/Governing Board – SRH Section 1.055

Subrecipients accept responsibility for and must comply with the requirement to obtain a signed resolution from governing body (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a Grant Subaward (and applicable Grant Subaward Amendments) with Cal OES. It is agreed that any liability arising out of the performance of this Grant Subaward, including civil court actions for damages, shall be the responsibility of the Subrecipient. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also

agreed that Grant Subaward funds received from Cal OES shall not be used to supplant expenditures controlled by the governing board.

Subrecipients are required to obtain written authorization by the governing body (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a Grant Subaward (and applicable Grant Subaward Amendments) with Cal OES. The Applicant is also required to maintain said written authorization on file and make readily available upon demand.

VIII. Civil Rights Compliance – SRH Section 2.020

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

IX. Federal Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Special Conditions

1. Applicability of Part 200 Uniform Requirements

The Subrecipient must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and Subawards ("Subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the Subrecipient must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the Subrecipient must provide access, include performance measurement information, in addition to

the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the Subrecipient is to contact OJP promptly for clarification.

2. Compliance with DOJ Grants Financial Guide

The Subrecipient must to comply with the DOJ Grants Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance.

3. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP authority to terminate award)

The Subrecipient must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients, Subrecipients ("Subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the Subrecipient or of any Subrecipient.

The details of the Subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by Subrecipients and Subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

4. Requirements related to System for Award Management and Universal Identifier Requirements

The Subrecipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The Subrecipient also must comply with applicable restrictions on Second-Tier Subawards, including restrictions on subawards to entities that do not acquire and provide (to the Subrecipient) the unique entity

identifier required for SAM registration.

The details of the Subrecipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

5. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

The Subrecipient must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

6. Compliance with General Appropriations-Law Restrictions on the Use of Federal Funds

The Subrecipient must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes.

Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2018, are set out at <https://ojp.gov/funding/Explore/FY18AppropriationsRestrictions.htm>, and are incorporated by reference here.

Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at <https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm>, and are incorporated by reference here.

Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2020, are set out at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of an appropriations-law restriction, the Subrecipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

7. Reporting Potential Fraud, Waste, & Abuse

The Subrecipient must promptly refer to DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

8. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters

No Subrecipient under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this award, the Subrecipient:

- Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or

contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

- Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
- b. If the Subrecipient does or is authorized under this award to make Subawards, procurement contracts, or both:
- It represents that (1) it has determined that no other entity that the Subrecipient's application proposes may or will receive award funds (whether through a Subaward, procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - It certifies that, if it learns or is notified that any Subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

9. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Subrecipient understands that DOJ encourages Subrecipients to adopt

and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

10. OJP Training Guiding Principles

Any training or training materials that the Subrecipient develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

11. Requirement to report actual or imminent breach of personally identifiable information (PII)

The Subrecipient must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it – (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The Subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000 (for 2018 federal award) or \$250,000 (for 2019 & 2020 federal awards)

The Subrecipient must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (\$150,000 [for 2018 federal award] currently, \$250,000 [for 2019 & 2020 federal awards]). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a Subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000 [for 2018 federal award] and exceed \$250,000 [for 2019 & 2020 federal

award]), and are incorporated by reference here.

13. Requirement for Data on Performance and Effectiveness Under the Award

The Subrecipient must collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

14. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The Subrecipient must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Subrecipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

15. VOCA Requirements

The Subrecipient must comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

16. Demographic Data

The Subrecipient must collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.

17. Performance Reports

The Subrecipient must submit quarterly performance reports on the performance metrics identified by OVC, and in the manner required by OVC. This information on the activities supported by the award funding will assist in assessing the effects that VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction.

18. Access to Records

The Subrecipient must authorize the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper, or documents related to the VOCA grant.

19. All Subawards ("Subgrants") must have specific federal authorization

The Subrecipient must comply with all applicable requirements for authorization of any Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All Subawards ("Subgrants") must have specific federal authorization), and are incorporated by reference here.

20. Unreasonable restrictions on competition under the award; association with federal government

This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used.

a. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable

requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no Subrecipient may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

b. Monitoring

The Subrecipient's monitoring responsibilities include monitoring of compliance with this condition.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

- 1) The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor, grant Subrecipient or Subrecipient, agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.
- 2) Nothing in this condition shall be understood to authorize or require any Subrecipient or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

21. Determination of suitability to interact with participating minors

This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ, the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award is to benefit a set of individuals under 18 years of age.

The Subrecipient must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination – 28 C.F.R. Part 42

The Subrecipient must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The Subrecipient must comply with all applicable requirements of 28

C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

24. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The Subrecipient must comply with all applicable requirements of 28

C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to

Subrecipient organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients and Subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi->

bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

25. Restrictions on "Lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the Subrecipient, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the Subrecipient to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, Subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient would or might fall within the scope of these prohibitions, the Subrecipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Subgrant Award Report (SAR)

The Subrecipient must submit a SAR to OVC for each Subrecipient of the VOCA victim assistance funds, within ninety (90) days of awarding funds to the Subrecipient. Subrecipients must submit this information through the automated system.

27. Effect of Failure to Address Audit Issues

The Subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the Subrecipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this Grant Subaward), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

28. Additional DOJ Awarding Agency Requirements (2018, 2019, & 2020)

The Subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the Subrecipient is designated as "high- risk" for purposes of the DOJ high-risk grantee list.

29. Hiring Documents

The Subrecipient must keep, maintain, and preserve all documentation (such as Form I-9s or equivalents) regarding the eligibility of employees hired using the fund.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for Subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature: _____ 	ATTEST: BERNICE E. SEIDEL Clerk of the Board of Supervisors County of Fresno, State of California
Official Designee's Typed Name: <u>Steve Brandau</u>	By: <u></u> Deputy
Official Designee's Title: <u>Chairman, Board of Supervisors</u>	
Date Executed: <u>December 14, 2021</u>	
Federal Employer ID #: <u>XXXXXXXXXX</u>	Federal DUNS #: <u>932953037</u>
Current System for Award Management (SAM) Expiration Date: <u>02/17/2022</u>	
Executed in the City/County of: <u>Fresno</u>	
AUTHORIZED BY:	
<input type="checkbox"/> City Financial Officer	<input checked="" type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	
Signature: _____ 	
Typed Name: <u>Oscar J Garcia</u>	
Title: <u>Auditor-Controller/Treasurer - Tax Collector</u>	



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: Fresno County			Grant Subaward #: UV21 04 0100	
A. Personnel Costs - Line-item description and calculation	21VCGF	19 VOCA	20 VOCA	Total Amount Allocated
Victim Witness Advocate - 1 FTE (January 2022 - June 2022) $\$4,156 \times 12 \text{ mon} \times 1 \text{ FTE} = \$49,872$ Benefits: $99.60\% \times \$49,872 = \$49,673$ Benefits include Unemployment Ins, Retirement, OASDI-Workers Comp, Health Insurance and Benefit Admin-	\$24,936	\$12,468	\$12,468	\$49,872
	\$16,558	\$16,161	\$16,954	\$49,673
Victim Witness Advocate - 1 FTE (January 2022 - June 2022) $\$3,503 \times 12 \text{ mon} \times 1 \text{ FTE} = \$42,036$ Benefits: $83.51\% \times \$42,036 = \$35,104$ Benefits include Unemployment Ins, Retirement, OASDI-Workers Comp, Health Insurance and Benefit Admin-	\$14,012		\$28,024	\$42,036
	\$9,360		\$25,744	\$35,104
Personnel Costs Fund Source Totals	\$64,866	\$28,629	\$83,190	\$176,685
PERSONNEL COSTS CATEGORY TOTAL				\$176,685



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: Fresno County			Grant Subaward #: UV21 04 0100	
B. Operating Costs - Line-item description and calculation	Fund Source 1	Fund Source 2	Fund Source 3	Total Amount Allocated
Vehicle/Maintenance Charges - \$300/month x 12 months = \$3,600			\$3,600	\$3,600
Office Expense - \$203.25 x 12 months = \$2,439; Printing of brochures, papers, ink cartridges, paper, pens, office supplies)			\$2,439	\$2,439
Operating Costs Fund Source Totals			\$6,039	\$6,039
OPERATING COSTS CATEGORY TOTAL				\$6,039



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: Fresno County			Grant Subaward #: UV21 04 0100	
C. Equipment Costs - Line-item description and calculation	Fund Source 1	Fund Source 2	Fund Source 3	Total Amount Allocated
Equipment Costs Fund Source Totals				
EQUIPMENT COSTS CATEGORY TOTAL				

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	Fund Source 1	Fund Source 2	Fund Source 3	Total Project Cost
Fund Source Totals	\$64,866	\$28,629	\$89,229	\$182,724



Grant Subaward Budget Narrative

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

The total amount of funds requested in this grant proposal from the California Governor's Office of Emergency Services (Cal OES) is \$182,724. In order to support our objectives of 1) improved identification of elderly and dependent adult victims; 2) Better community awareness of victims' rights and available services; 3) increased law enforcement attention on Unserved/Underserved Victim issues; 4) establishing connections between the Fresno County Crime Victim Assistant Center and our rural communities and cultural groups; and 5) improving services available to elderly and dependent adult victims of violent crime through a comprehensive inter-agency approach, the Probation Department proposes two (2) FTE Victim-Witness Advocates.

The proposed budget includes salary and benefit costs for two (2) FTE Victim-Witness Advocates, office expenses, and vehicle charges. Salaries are projected at actual Range and Step. In an effort to minimize administrative cost, the implementing agency (Probation Department) will absorb the cost of training/travel expenses to send the Victim-Witness Advocates, Project Coordinator and Financial Officer to Cal OES required training conferences or workshops. The salaries associated with the Project Coordinator and Fiscal Officer attached to this program are paid by funds not associated with this grant;



Grant Subaward Budget Narrative

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

however, they provide direct services regarding all financial matters related to the grant, including the budget and any modifications. The Fiscal Officer also oversees compliance with regulations and procedures mandated by the funding source to ensure the appropriate expenditure of grant funds.

The Victim-Witness Advocate position provides all mandated and optional services to the elderly and/or dependent disabled adult victims to assist them in coping with the impact of trauma resulting from criminal acts. Other services include but are not limited to, outreach into the community to identify more elderly and dependent adult crime victims for increased referrals, increasing victims' awareness of their rights and how to contact Victim-Witness Advocates for assistance, and enhancing direct services to rural cities/towns within Fresno County. Completion of sixty (60) semester units of academic work from one or more of the following disciplines: psychology, criminology, or a related field, is required for this position as well as two (2) years of full-time, paid work experience in victim services providing intake, counseling, and referral services. One hundred percent of staff time is committed to the goals and objectives of this program.

The program does not use sub-contractors or have any unusual expenditures. No mid-year salary range is required, as it has been calculated over a twelve-month period and is reflected in the personnel service section of this



Grant Subaward Budget Narrative

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

report. The operating expenses allow for the maintenance of a comprehensive center that is responsive to the basic rights and needs of victims and witnesses within Fresno County. Through the operating component, a fully functional program staff will be able to provide efficient and effective delivery of services which are consistent with the stated goals and objectives outlined in the grant application. The operating expenses provide for supplies, office equipment, communication efforts, transportation, public awareness, education, and other materials required for the implementation of a successful program.



Grant Subaward Programmatic Narrative

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

Project Narrative

PLAN

1) Describe the plan to provide each of the services listed under the Program Components for this Program.

The components currently provided through the Unserved/Underserved Victim Advocacy and Outreach (UV) Program and Victim-Witness Advocates specifically assigned to work toward the following objectives are:

1) Improved identification of elderly and dependent adult victims; 2) Increased community awareness of victims' rights and available services; 3) Increased law enforcement attention on UV issues; 4) Establishing connections between Fresno County Crime Victim Assistance Center (CVAC) and our rural communities and cultural groups; and 5) Improving services available to elderly and dependent adult victims of violent crime through a collaborative inter-agency approach.

The overarching goal of the Unserved/Underserved Victim Advocacy and Outreach Program is to reach elderly and dependent adult victims of crime and to assist them in coping with the impacts and trauma that result from criminal acts.

CVAC will continue to provide comprehensive, individualized services to each UV client. Upon initial contact, whether in the community, at CVAC, or



Grant Subaward Programmatic Narrative

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

remotely, the victim will be assessed to determine emotional and physical needs.

At that time, referrals are made to help build trust and ensure the victim's safety,

while restoring dignity and self-esteem.

When appropriate, referrals are made for assistance with food, clothing, lodging, transportation, and other individual needs arising from the victimization. A small emergency fund, controlled under the guidelines of the Fresno County Auditor-Controller's office, are maintained at the main office to assist victims with their immediate needs.

Non-emergency referrals are made according to the initial assessment and a Victim-Witness Advocate will contact each victim to follow-up. It is a challenge to provide services in the rural areas of Fresno County because the area is vast, sparsely populated, and has a high percentage of non-English speaking residents. A coordinated system of targeted efforts was implemented to help address this need. A vehicle is assigned to the project and utilized to augment direct services in the field and to address transportation issues for victims. Contact with victims is made in their homes, at community agencies, shelters, and other locations to provide immediate service. Field contacts are with other agency personnel when the presence of a Victim-Witness Advocate is requested by that agency,



Grant Subaward Programmatic Narrative

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i.e., law enforcement, District Attorney, Adult Protective Services, etc., or when requested by the victim.

Technology has also extended our reach into the County's rural areas. A laptop computer with internet capabilities provides remote access to Probation, Court, District Attorney, Jail, and California Compensation and Restitution System (CaRES) programs. Victim-Witness Advocates working in rural areas can set up a "mobile office" to enter new cases, update victim information, obtain court dates, and check application status for victim compensation.

When an elderly and/or dependent disabled adult victim comes to the Crime Victim Assistance Center located in downtown Fresno for services, a Victim-Witness Advocate and/or trained volunteer will provide the initial crisis intervention contact. The victim will receive appropriate referrals to collaborating agencies. In the event of emotional trauma, staff will arrange for more intensive intervention to meet the immediate needs of the victim. This may include contacting law enforcement if the safety or well-being of the victim is of concern which may result in placing a WIC 15703 hold.

The victim will be referred to the specialized Elder/Dependent Disabled Adult Victim-Witness Advocate. This Advocate will provide additional referrals to community agencies if needed. Orientation to the Criminal Justice System will be



Grant Subaward Programmatic Narrative

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

provided to the victim which may include an explanation of Marsy's Rights, court hearings, court support, Victim Impact Statements, restitution, and restraining orders. Providing these services will help reduce the stress and confusion that the elderly and dependent disabled adults often experience with criminal cases. The Victim-Witness Advocate can also act as a liaison for the victim when dealing with law enforcement, District Attorney, Probation Officer, and other agencies. The Victim-Witness Advocate will provide court support, assistance with the Victim Impact Statement, and arrange for court escort, if needed. Additionally, the case may be staffed during a multi-disciplinary team meeting to address needs or concerns regarding the victim, as needed. When appropriate, court support will be provided through an ongoing information exchange regarding case status and disposition; further, Victim-Witness Advocates will assist with court escort, court testimony, and delivery of Victim Impact Statements.

CVAC has partnered with the Fresno County Superior Court on a highly successful pilot project. Weekly, a courtroom is designated to hear petitions for restraining orders for this population in a more calm, less crowded, and timely setting. Central California Legal Services (CCLS) occasionally attends court to support the seniors they have assisted with the restraining order paperwork. However, CCLS does not prepare any paperwork in court. A Victim-Witness



Grant Subaward Programmatic Narrative

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

Advocate or appropriate volunteer is present to support elderly victims through the court process on this specialized calendar. The Advocate or volunteer provides crisis intervention and referrals as appropriate after the hearing. This innovative collaboration has been a tremendous benefit to this vulnerable population, and it will continue as an integral part of this program.

Applications for emergency and non-emergency financial assistance through the California Victim Compensation Board (Cal VCB) will be completed by the Victim-Witness Advocate. Follow-up tracking of application status will be provided upon request of the victim. Safety planning will be addressed with each victim, and referrals made to support the safety plan, including the preparation of restraining orders, when appropriate. Victim-Witness Advocates will follow-up with every victim on a safety plan.

Additional services to be offered to victims include assistance with the return of property, notifications to family, friends, landlords, and/or employers; and intervention by Victim-Witness Advocates on the victim's behalf with creditors, landlords, and/or employers when further hardships are created for the victim because of the crime.

The program will continue to comply with all ADA requirements. The office is accessible to individuals with disabilities. Further, if an individual cannot come



Grant Subaward Programmatic Narrative

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Subrecipient: Fresno County

to the office due to a disability, our Victim-Witness Advocates make arrangements to meet the individual at an alternative site to serve the victim's needs.

Pamphlets and handout materials are printed in a larger font for individuals with visual disabilities; interpreters and a phone relay system can be utilized for those with hearing disabilities.

Outreach is an essential component of the service plan, as improving community awareness of services leads to an increase in referrals. A coordinated system of agency referrals has been developed with the Fresno County Sheriff's Office Elder Abuse Unit, Adult Protective Services, and the Aged Blind and Disabled Medi-Cal Unit.

A Spanish speaking Victim-Witness Advocate has been assigned to make presentations to the senior and dependent adult populations and community organizations in the rural areas.

Successful outreach to rural and cultural groups will require working through individuals, organizations, churches, or community centers familiar to, and trusted by, the group. Victim-Witness Advocates will attempt to engage local rural communities, and organizations serving cultural populations, such as El Centro Binacional para el Desarrollo Indigena Oaxaqueno, Lao Family Community of



Grant Subaward Programmatic Narrative

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Subrecipient: Fresno County

Fresno, Inc., Stone Soup Fresno, and Fresno Center for New Americans to offer outreach activities and encourage participants in various community collaborative meetings.

Effectively reducing trauma and crisis caused by a criminal act can be a difficult challenge. Victim-Witness Advocates must be trained to assist crime victims in the most effective way possible. Ongoing cultural competency training is provided on issues specifically affecting victims of elder and dependent adult abuse. Our Advocates have met all the basic training requirements mandated by the grant. In addition, our Victim-Witness Advocates will continue to attend training to enhance their advocacy skills regarding many types of crime, as elderly and dependent disabled adults are impacted by all crimes as well as criminal abuse. These trainings increase the knowledge base of our Advocates and, in turn, improve their ability to effectively reduce trauma resulting from victimization.

Multi-disciplinary team building is accomplished through regular attendance and participation in inter-agency meetings, including, but not limited to: the Elder Abuse Roundtable, Multi-disciplinary Teams Meetings, and the Reedley Victim Services Collaborative Meeting. Ongoing participation in these meetings and others throughout the community will ensure that victims' rights



Grant Subaward Programmatic Narrative

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Subrecipient: Fresno County

remain in the forefront and that collaborative working relationships with local law enforcement agencies as well as other community-based organizations are maintained and strengthened.

To improve the services to (and accuracy of statistics gathered on) this population, trainings, and presentations will continue to be provided on-site at area law enforcement agencies. We request that cases be referred by age/disability, as well as the specific Penal Code. During these visits, Victim-Witness Advocates will also review updated UV program information and encourage agencies to provide Marsy's Rights information to each crime victim and to refer victims to our advocacy program.

Our plan is to maintain contact and continue to nurture existing relationships between collaborative agencies, including rural communities. We will continue to make presentations to community organizations, agencies, and cultural groups to inform them of services, our referral system, Victim's Compensation, and Crime Victims Constitutional Rights. We also plan to provide information tables at community events to educate the public about UV services and victims' rights.

2) Describe how the Program Components have changed since the initial application for funding.



Grant Subaward Programmatic Narrative

Grant Subaward #: UV21 04 0100

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Based on the current success of the initial and subsequent plans, we have not found the need to develop or implement any new components or changes.

The needs of the population serviced by this grant, the dependent disabled adult, and elder victims 65 years or older, are being met with our current components and plan.

3) Identify the progress that has been made in developing a plan for sustainability that will allow the Program to continue following the end of the five-year fund cycle.

If funding is eliminated, it will result in the elimination of a specialized caseload dedicated to the needs of the elderly and/or dependent disabled adult victims. At this time, no alternate funding source has been identified to continue providing the service of this grant; however, the Fresno County Probation Department will continue to search for alternative funding sources. It is likely the clients served by this grant will be served by the Cal OES Victim Witness Assistance Program recognizing this will be difficult since the Victim Witness Assistance Program is already operating at full capacity.

4) Describe how volunteers will be utilized for this Program.

Volunteers are an essential component of our program and serve in assignments according to their training, skills, and abilities. Each volunteer must



Grant Subaward Programmatic Narrative

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

pass a background investigation and receive fingerprint clearance. All volunteer hours are logged by the volunteer and approved by the supervising Victim-Witness Advocate and Probation Services Manager. Logs are then submitted to the Program Technician monthly for audit purposes. Typical duties of a volunteer include: transportation of police reports from law enforcement to the Victim-Witness Advocate, reception duties, initial phone contact with new victims, assisting the Victim-Witness Advocate with completing the Victim Compensation Application process, and other duties as determined based on the training and personal abilities of each volunteer.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient <u>Fresno County</u>	Duns# <u>932953037</u>	FIPS# <u>019-00000</u>
Disaster/Program Title: <u>Unservd/Underserved Victim Advocacy and Outreach (UV) Program</u>		
Performance Period: <u>01/01/22</u> to <u>12/31/22</u>		Subaward Amount Requested: <u>\$ 182,724</u>
Type of Non-Federal Entity (Check Box): <input type="checkbox"/> State Gov. <input checked="" type="checkbox"/> Local Gov. <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe		

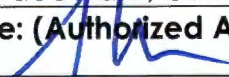
Per Title 2 CFR § 200.331, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	3-10 grants
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 2,514,177
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	No
9. Do you have a written plan to charge costs to grants?	No
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	3-5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent) 	Date: <u>12/14/2021</u>
Print Name and Title: Steve Brandau	Phone Number: 559-600-2000
Cal OES Staff Only: SUBAWARD #	

ATTEST:

BERNICE E. SEIDEL
Clerk of the Board of Supervisors
County of Fresno, State of California

Subrecipient Grant

By: 



Grant Subaward Service Area Information

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

1. County or Counties Served:

Fresno

County where principal office is located: Fresno

2. U.S. Congressional District(s) Served:

4

16

21

22

U.S. Congressional District where principal office is located: 16

3. State Assembly District(s) Served:

23

31

State Assembly District where principal office is located: 31

4. State Senate District(s) Served:

8

12

14

State Senate District where principal office is located: 14

5. Population of Service Area: 1,008,654

Fresno County Probation Department

Kirk Haynes
Chief Probation Officer

Personnel Development & Research
Probation Division Director
Joy Thompson

Juvenile
Division

Commitment
Division

Adult Division

Detention
Division

Administration Division
Samantha Buck

Crime Victim Assistance Center
Probation Services Manager
Karen Roach

Financial Services
Probation Business Manager
Norabelle Elegado

Automation Services
Probation IT Manager
David Touma

Victim Witness Grant

Gwen Pfost, Sr. Victim Advocate
Mariell Trauner, Sr. Victim Advocate
Jacqueline Villasenor, Victim Advocate
Sarah Barton, Victim Advocate
Brandie Razo, Victim Advocate
Hannah Martinez, Victim Advocate
Veronica Fabela, Victim Advocate
Brenda Muniz, Victim Advocate
Melinda Zavala, Sr. Victim Advocate
Cynthia Reinaga, Victim Advocate
Cassandra Gough, Victim Advocate
Cybil Luna, Mass Victimization Advocate
Jessica Munoz, Victim Advocate

Support

Llana Diaz, Program Tech II
Justin Coulter, Office Assistant I
Mia Castillo, Student Worker/Extra Help
Fionna Romans, Student Worker/Extra Help
Vacant (1), Student Worker/Extra Help

Unserviced/Underserved Victim Grant

Debra Gorham, Victim Advocate
Perla Gurrola, Victim Advocate

Probation Specialized Units Grant

Jeanette Miller, Victim Advocate

Human Trafficking Grant

Viktoria Grigoryan, Sr. Victim Advocate

XC Grant

Sharon Medina, Victim Advocate
Anneli Rios, Victim Advocate
Haley Collins, Victim Advocate
Tami Tabacchi, Deputy Probation Officer IV

Ben Chen, IT Analyst IV
Shawn Mims, IT Analyst IV
Russell Pehrson,
Business System Analyst III
Vacant, IT Analyst II

VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE FORMULA GRANT PROGRAM
MATCH WAIVER REQUEST

Cal OES Subrecipients may request a partial or full match waiver. Approval is dependent on a compelling justification. To request a partial or full match waiver, the Subrecipient must complete the following:

1. VOCA Victim Assistance Formula Grant Program Award Number: 2019-V2-GX-0053
2. Cal OES Subaward Number: UV21 04 0100
3. Subrecipient's Name: Fresno County
4. Grant Subaward Performance Period January 1, 2022 through December 31, 2022
5. VOCA Victim Assistance Funds Awarded: \$ 28,629
6. Amount of Cash Match Proposed (post-Match Waiver): \$ 0
7. Amount of In-kind Match Proposed (post-Match Waiver): \$ 0
8. Total Amount of Match Proposed (sum of #6 and #7): \$ 0

9. Briefly summarize the services provided:

Funding allows two Victim-Witness Advocate positions to reach elderly and dependent adult victims of crime, and assist them in coping with the impacts from criminal acts. Objectives include to continue to improve identification of elderly and dependent adult victims, increase community awareness of victims' rights and available services, establish connections with our rural communities and cultural groups, and to continue to improve services available to elderly and dependent adult victims of violence through a collaboration of agencies.

10. Describe practical and/or logistical obstacles to providing match:

Due to the worldwide corona virus pandemic and the rise of the Delta variant, the full impact on the local, state, and national economy continues to be unknown and has been significant. Therefore, the Fresno County Administrative Office has requested Departments to limit expenditures in the FY 2020-21 as much as possible to continue to make additional funding available to help address any downturns in revenues that would impact next fiscal year resulting from the corona virus.

11. Describe any local resource constraints to providing match:

Due to the worldwide corona virus pandemic and rise of the Delta variant, the full impact on the local, state, and national economy continues to be unknown and has been significant. This has and continues to have a significant impact on local resources. The waiver of the Match would free up funding to help address local funding constraints resulting from this pandemic.

Approved

Denied

Unit Chief Name

Unit Chief Signature / Date

VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE FORMULA GRANT PROGRAM
MATCH WAIVER REQUEST

Cal OES Subrecipients may request a partial or full match waiver. Approval is dependent on a compelling justification. To request a partial or full match waiver, the Subrecipient must complete the following:

1. VOCA Victim Assistance Formula Grant Program Award Number: 2020-V2-GX-0031
2. Cal OES Subaward Number: UV21 04 0100
3. Subrecipient's Name: Fresno County
4. Grant Subaward Performance Period January 1, 2022 through December 31, 2022
5. VOCA Victim Assistance Funds Awarded: \$ 89,229
6. Amount of Cash Match Proposed (post-Match Waiver): \$ 0
7. Amount of In-kind Match Proposed (post-Match Waiver): \$ 0
8. Total Amount of Match Proposed (sum of #6 and #7): \$ 0

9. Briefly summarize the services provided:

Funding allows two Victim-Witness Advocate positions to reach elderly and dependent adult victims of crime, and assist them in coping with the impacts from criminal acts. Objectives include to continue to improve identification of elderly and dependent adult victims, increase community awareness of victims' rights and available services, establish connections with our rural communities and cultural groups, and to continue to improve services available to elderly and dependent adult victims of violence through a collaboration of agencies.

10. Describe practical and/or logistical obstacles to providing match:

Due to the worldwide corona virus pandemic and the rise of the Delta variant, the full impact on the local, state, and national economy continues to be unknown and has been significant. Therefore, the Fresno County Administrative Office has requested Departments to limit expenditures in the FY 2020-21 as much as possible to continue to make additional funding available to help address any downturns in revenues that would impact next fiscal year resulting from the corona virus.

11. Describe any local resource constraints to providing match:

Due to the worldwide corona virus pandemic and rise of the Delta variant, the full impact on the local, state, and national economy continues to be unknown and has been significant. This has and continues to have a significant impact on local resources. The waiver of the Match would free up funding to help address local funding constraints resulting from this pandemic.

Approved

Denied

Unit Chief Name

Unit Chief Signature / Date



Operational Agreement Summary

Grant Subaward #: UV21 04 0100

Subrecipient: Fresno County

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. <u>Central La Familia Advocacy Services, Inc.</u>	<u>02/18/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
2. <u>Central Valley Regional Center</u>	<u>02/05/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
3. <u>County of Fresno Council on Child Abuse Prevention</u>	<u>02/14/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
4. <u>County of Fresno Deaf/Hard of Hearing Service Center</u>	<u>02/13/2020</u>	<u>04/01/22</u> to <u>03/31/22</u>
5. <u>County of Fresno District Attorney</u>	<u>02/11/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
6. <u>Family Healing Center</u>	<u>02/10/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
7. <u>Fresno/Madera Ombudsman Program</u>	<u>02/10/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
8. <u>Marjaree MASON Center</u>	<u>02/11/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
9. <u>Rape Counseling Services of Fresno</u>	<u>02/10/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
10. <u>Clovis Police Department</u>	<u>02/27/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
11. <u>Fowler Police Department</u>	<u>02/06/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
12. <u>Fresno City Police Department</u>	<u>02/10/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
13. <u>Fresno County Sheriff's Office</u>	<u>02/18/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
14. <u>Huron Police Department</u>	<u>02/18/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
15. <u>Kingsburg Police Department</u>	<u>02/12/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
16. <u>Mendota Police Department</u>	<u>02/12/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
17. <u>Orange Cove Police Department</u>	<u>02/11/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
18. <u>Parlier Police Department</u>	<u>02/18/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
19. <u>Reedley Police Department</u>	<u>02/25/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>
20. <u>Sanger Police Department</u>	<u>02/21/2020</u>	<u>04/01/20</u> to <u>03/31/22</u>

FOR ACCOUNTING USE ONLY:

Fund: 0001

Subclass: 10000

ORG: 3432

Account: 4380



Fresno County Probation Department

Kirk Haynes, Chief Probation Officer



October 27, 2021

California Governor's Office of Emergency Services
Victim Services Branch
3650 Schriever Avenue
Mather, CA 95655

Attn: Unserved/Underserved Victim and Advocacy Outreach (UV) Program

RE: Fresno County Application

Good morning,

Attached please find the electronic copy of Fresno County Probation Department's Unserved/Underserved Victim and Advocacy Outreach (UV) Program application for the grant subaward performance period beginning January 1, 2022 and ending December 31, 2022.

Due to the meeting schedule and processing requirements for agenda items to reach the Fresno County Board of Supervisors, it was not possible to secure formal authorization prior to the submittal of this application.

We expect the application to be submitted to the Board of Supervisors as soon as possible. Upon the Board's approval, the signed Grant Subaward Face Sheet, Certification of Assurance of Compliance, and Subrecipient Grants Management Assessment will be forwarded to your office.

Please let me know if anything further is required.

Respectfully,

A handwritten signature in blue ink, appearing to read "Kirk Haynes".

Kirk Haynes
Chief Probation Officer

OFFICE OF THE CHIEF PROBATION OFFICER

3333 E. American Ave. / Building 701 / Suite B / Fresno, California 93725

Phone (559) 600-1294 / FAX (559) 455-2488

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