



Fresno County Probation Department

Kirk Haynes, Chief Probation Officer



September 30, 2022

California Governor's Office of Emergency Services
Victim Services Branch
3650 Schriever Avenue
Mather, CA 95655

Attn: County Victim Services (XC) Program

RE: Fresno County Application

Good Morning,


Attached please find the electronic copy of Fresno County Probation Department's County Victim Services (XC) Program application for the grant subaward performance period beginning January 1, 2023 and ending December 31, 2023.

Due to the meeting schedule and processing requirements for agenda items to reach the Fresno County Board of Supervisors, it was not possible to secure formal authorization prior to the submittal of this application.

We expect the application to be submitted to the Board of Supervisors as soon as possible. Upon the Board's approval, the signed Grant Subaward Face Sheet, Certification of Assurance of Compliance, and Subrecipient Grants Management Assessment will be forwarded to your office.

Please let me know if anything further is required.

Respectfully,



Kirk Haynes
Chief Probation Officer

OFFICE OF THE CHIEF PROBATION OFFICER

3333 E. American Ave. / Building 701 / Suite B / Fresno, California 93725

Phone (559) 600-1294 / FAX (559) 455-2488

The County of Fresno is an Equal Employment Opportunity Employer

(Cal OES Use Only)

Cal OES #	FIPS #	VS#	Subaward #
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**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:


- 1. **Subrecipient:** Fresno County 1a. **UEI#:** XYLKAH3AB4W5
- 2. **Implementing Agency:** Fresno County - Probation Department 2a. **UEI#:** XYLKAH3AB4W5
- 3. **Implementing Agency Address:** 3333 E. American Avenue, Suite B Fresno 93725-9247
(Street) (City) (Zip+4)
- 4. **Location of Project:** Fresno Fresno 93721-2613
(City) (County) (Zip+4)
- 5. **Disaster/Program Title:** XC - County Victim Services Program 6. **Performance/**
Budget Period: 01/01/2023 **to** 12/31/2023
(Start Date) (End Date)
- 7. **Indirect Cost Rate:** N/A **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2020	VOCA		\$208,167					\$208,167
9.	2021	VOCA		\$208,167					\$208,167
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$416,334	\$416,334				\$416,334

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

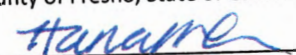
Name: Sal Quintero Title: Chairman, Fresno County Board of Supervisors
 Payment Mailing Address: 3333 E. American Ave., Ste. B City: Fresno Zip Code+4: 93725-9247
 Signature:  Date: 1-24-23

16. **Federal Employer ID Number:** _____

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

 (Cal OES Fiscal Officer) (Date) (Cal OES Director or Designee) (Date)

ATTEST:
 BERNICE E. SEIDEL
 Clerk of the Board of Supervisors
 County of Fresno, State of California
 By  Deputy



Grant Subaward Contact Information

Information and Instructions

Key personnel are the official points of contact for the Grant Subaward, including the individuals identified on this form (per Subrecipient Handbook (SRH) Section 3.005).

Complete all sections of this form using the instructions below. Each individual must have a unique email address specific to them.

This form must be submitted as part of the Grant Subaward Application and with a Grant Subaward Modification (Cal OES Form 2-223) if changes are requested during the Grant Subaward performance period.

1. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Grant Subaward Director** (per SRH Section 3.010).
2. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Financial Officer** (per SRH Section 3.020).
3. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Programmatic Point of Contact** (per SRH Section 3.015).
4. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Financial Point of Contact** (per SRH Section 3.025).
5. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (e.g. chief of police, superintendent of schools) for the Implementing Agency (per SRH Section 1.020).
6. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Official Designee** (per SRH Section 3.030) as stated in Section 15 of the Grant Subaward Face Sheet (Cal OES Form 2-101).
7. Provide the name, title, address (including **9-digit** Zip Code), telephone number, and e-mail address for the **Chair** of the **Governing Body** of the Subrecipient, if applicable. This must be direct contact information.



Grant Subaward Contact Information

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

1. **Grant Subaward Director:**

Name: Vicki Noel

Title: Deputy Chief Probation Officer

Telephone #: 559-600-1295

Email Address: vnoel@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 3333 E. American Ave., Suite B, Fresno, CA 93725-9249

2. **Financial Officer:**

Name: Yussel Zalapa

Title: Deputy Chief Probation Administrative Officer

Telephone #: 559-600-1247

Email Address: yzalapa@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 3333 E. American Ave., Suite B, Fresno, CA 93725-9249

3. **Programmatic Point of Contact:**

Name: Karen Roach

Title: Assistant Deputy Chief Probation Officer

Telephone #: 559-600-1675

Email Address: kroach@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 2220 Tulare St., Suite 1111, Fresno, CA 93721-2124

4. **Financial Point of Contact:**

Name: Norabelle Elegado

Title: Probation Business Manager

Telephone #: 559-600-1246

Email Address: nelegado@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 3333 E. American Ave., Bldg 702, Fresno, CA 93725-9248

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Kirk Haynes

Title: Chief Probation Officer

Telephone #: 559-600-1298

Email Address: khaynes@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 3333 E. American Ave., Suite B, Fresno, Ca 93725-9248

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Sal Quintero

Title: Chairman, Fresno County Board of Supervisors

Telephone #: 559-600-1000

Email Address: salquintero@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 2281 Tulare St., Room #301, Fresno, CA 93721-2105

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Sal Quintero

Title: Chairman, Fresno County Board of Supervisors

Telephone #: 559-600-1000

Email Address: salquintero@fresnocountyca.gov

Address/City/ Zip Code (9-digit): 2281 Tulare St., Room #301, Fresno, CA 93721-2105



Grant Subaward Signature Authorization

Grant Subaward #: XC 22 05 0100

Subrecipient: Fresno County

Implementing Agency: Probation Department

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: Vicki Noel

Signature: *Vicki Noel*

Date: 9/16/2022

Financial Officer:

Printed Name: Yussel Zalapa

Signature: *[Signature]*

Date: 9/16/2022

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: *Karen Roach*

Printed Name: Karen Roach

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: *Norabelle Elegado*

Printed Name: Norabelle Elegado

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance Information and Instructions

The Certification of Assurance of Compliance is a binding affirmation that the Subrecipient will comply with the requirements and restrictions outlined in the Subrecipient Handbook, including but not limited to:

- Proof of Authority,
- State and federal civil rights laws,
- Equal Employment Opportunity,
- Drug-Free Workplace,
- California Environmental Quality Act, and
- Lobbying.

The Official Designee (see SRH Section 3.030) and the individual granting that authority (i.e., City/County Financial Officer, City/County Manager, or Governing Board Chair) must sign this form. For State agencies, only the Official Designee must sign this form.

Complete all sections of this form and then submit:

- As part of the Grant Subaward Application,
- With a Grant Subaward Amendment (Cal OES Form 2-213) if a new fund source is being added to the Grant Subaward, (applicable Certification of Assurance of Compliance would be needed), or
- With a Grant Subaward Modification (Cal OES Form 2-223) if the Official Designee or Board Chair changes and the Resolution identifies them by name



Grant Subaward Certification of Assurance of Compliance

Subrecipient: Fresno County

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	County Victim Services (XC) Program	XC22 05 0100	1/01/23 to 12/31/23
2			
3			
4			
5			
6			

I, Sal Quintero (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



ATTEST:
BERNICE E. SEIDEL
Clerk of the Board of Supervisors
County of Fresno, State of California
By Hanane Deputy

IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	<u>Sal Quintero</u>
Official Designee's Typed Name:	Sal Quintero
Official Designee's Title:	Chairman, Fresno County Board of Supervisors
Date Executed:	1-24-23
AUTHORIZED BY:	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input type="checkbox"/> City Financial Officer	<input checked="" type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	
Signature:	<u>Oscar Garcia</u>
Typed Name:	Oscar J. Garcia, CPA
Title:	Auditor-Controller/Treasurer-Tax Collector
Date Executed:	Jan 4, 2023



Federal Fund Grant Subaward Assurances

Information and Instructions

This document is a binding affirmation that, in addition to the requirements and restrictions outlined in the Subrecipient Handbook, Subrecipients will comply with the assurances required by the federal program/fund source.

The Official Designee (see SRH Section 3.030) must sign this form.

Complete all sections of this form and then submit:

- As part of the Grant Subaward Application,
- With a Grant Subaward Amendment (Cal OES Form 2-213) if a new federal fund source is being added to the Grant Subaward, and/or
- With a Grant Subaward Modification (Cal OES Form 2-223) if the assurances are received by Cal OES after the execution of the applicable Grant Subaward. Cal OES will notify Subrecipients when this is required.



**Federal Fund Grant Subaward Assurances
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program**

Subrecipient: Fresno County

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	County Victim Services (XC) Program	XC22 05 0100	1/01/23 to 12/31/23
2.			
3.			
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this Grant Subaward.

For more information and resources on the Part 200 Uniform Requirements as they relate, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

3. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

4. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

5. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity

program.

6. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, that relate to nondiscrimination on the basis of sex in certain "educational programs."

7. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

8. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

9. Requirement for Data on Performance and Effectiveness under the Grant Subaward

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) to OJP via the Performance Measurement Tool (PMT).

10. Determination of Suitability to Interact with Participating Minors

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm>.

11. Compliance with DOJ Grants Financial Guide

Subrecipients (and any Second Tier Subrecipients) must comply with all applicable sections of the DOJ Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. Subrecipients agree to comply with the DOJ Grants Financial Guide.

12. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

13. Compliance with General Appropriations-law Restrictions on the use of Federal Funds

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2021, are set out at <https://ojp.gov/funding/Explore/FY21AppropriationsRestrictions.htm>.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES

for guidance, and may not proceed without the express prior written approval of Cal OES.

14. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

15. Employment Eligibility Verification for Hiring under the Grant Subaward

a. Subrecipients (and any Second-Tier Subrecipients) must:

- 1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).
- 2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:
 - a) This Grant Subaward requirement for verification of employment eligibility, and
 - b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- 3) Provide training (to the extent necessary) to those persons required by this condition to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).
- 4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this condition.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

1) Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

4) Nothing in this condition shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

5) Nothing in this condition, including in paragraph 4.B., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>).

16. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):
 - 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.
- b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:
 - 1) Subrecipients represent that:
 - a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

- b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and
- 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

17. OJP Training Guiding Principles

Subrecipients (and any Second-Tier Subrecipients) agree that they will adhere to the OJP Training Guiding Principle for Grantee and Subgrantees (available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>) for all training or training materials developed or delivered with these funds.

18. Federal Authorization

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Grant Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm>.

19. Requirements Related to System for Award Management and Universal Identifier Requirements

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm>.

This condition does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

20. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

21. Specific Post-award Approval Required to Use a Noncompetitive Approach in any Procurement Contract that would Exceed \$250,000

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

22. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP Authority to Terminate Grant Subaward)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients

(and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should must also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

24. Discrimination Findings

Subrecipients (and any Second-Tier Subrecipients) assure that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this Grant Subaward, Subrecipients will forward a copy of the findings to the Office for Civil Rights of OJP.

25. VOCA Requirements

Subrecipients (and any Second-Tier Subrecipients) assure that they will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: Sal Quintero

Official Designee's Typed Name: Sal Quintero

Official Designee's Title: Chairman, Fresno County Board of Supervisors

Date Executed: 1-24-23

ATTEST:
BERNICE E. SEIDEL
Clerk of the Board of Supervisors
County of Fresno, State of California

By Haname Deputy



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: Fresno County	Grant Subaward #: XC 22 05 0100		
A. Personnel Costs - Line-item description and calculation	20 VOCA	21 VOCA	Total Amount Allocated
Victim Witness Advocate - 3 FTE $\$3,994 \times 12 \text{ months} \times 3 \text{ FTE} = \$143,784$ Claiming less @ \$119,564 Benefits: 78.26% of 143,784 = \$112,525 Claiming less @ \$93,571 Benefits includes Unemployment Ins., Retirement, OASDI, Workers Comp, Health Insurance, Benefit Admin	\$59,781 \$46,785	\$59,783 \$46,786	\$119,564 \$93,571
Deputy Probation Officer - 1 FTE $\$6,838 \times 12 \text{ months} = \$82,056$ Benefits: 82.96% of \$82,056 = \$68,074 Benefits includes Unemployment Ins., Retirement, OASDI, Workers Comp, Health Insurance, Benefit Admin	\$41,028 \$34,037	\$41,028 \$34,037	\$82,056 \$68,074
Project Coordinator (Assistant Deputy Chief) 1.0 FTE @ 17% $\$8,079/\text{month} \times 12 \text{ months} = \$96,948 \times 17\% = \$16,481$ Benefits: 84.28% of \$96,948 x 17% = \$13,890 Benefits includes: Unemployment Ins, Retirement, OASDI, Workers Compensation, Health Insurance, Mgmt Insurance, Benefit Administration	\$8,241 \$6,945	\$8,240 \$6,945	\$16,481 \$13,890
Program Technician - 1 FTE @ 13% $\$4,539 \text{ month} \times 12 \text{ months} = \$54,468 \times 13\% = \$7,081$ Benefits: 94.94% of \$54,468 x 13% = \$6,723 Benefits includes: Unemployment Ins, Retirement, OASDI, Workers Compensation, Health Insurance, Mgmt Insurance, Benefit Administration	\$3,541 \$3,362	\$3,540 \$3,361	\$7,081 \$6,723
Office Assistant - 1 FTE @ 13% $\$3,082/\text{month} \times 12 \text{ months} = \$36,984 \times 13\% = \$4,808$ Benefits: 84.98% of \$36,984 X 13% = \$4,086 Benefits includes: Unemployment Ins, Retirement, OASDI, Workers Compensation, Health Insurance, Mgmt Insurance, Benefit Administration	\$2,404 \$2,043	\$2,404 \$2,043	\$4,808 \$4,086
Personnel Costs Fund Source Totals	\$208,167	\$208,167	\$416,334
PERSONNEL COSTS CATEGORY TOTAL			\$416,334



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: Fresno County	Grant Subaward #: XC 22 05 0100		
B. Operating Costs - Line-item description and calculation	20 VOCA	21 VOCA	Total Amount Allocated



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: Fresno County	Grant Subaward #: XC 22 05 0100		
B. Operating Costs - Line-item description and calculation	20 VOCA	21 VOCA	Total Amount Allocated
Operating Costs Fund Source Totals			
OPERATING COSTS CATEGORY TOTAL			



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: Fresno County	Grant Subaward #: XC 22 05 0100		
C. Equipment Costs - Line-item description and calculation	20 VOCA	21 VOCA	Total Amount Allocated
Equipment Costs Fund Source Totals			
EQUIPMENT COSTS CATEGORY TOTAL			

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	Fund Source 3	Fund Source 4	Total Project Cost
Fund Source Totals	\$208,167	\$208,167	\$416,334



Grant Subaward Budget Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

a) How the line items on the Grant Subaward Budget Pages (Cal OES Form 2-106a) support the objectives and activities.

The Victim/Witness Advocate positions will provide case management services as well as the thirteen mandatory and all ten optional services outlined in Penal Code Section 13835 to the identified population of this grant. In addition, the Advocates will provide training to law enforcement agencies within Fresno County regarding the available services provided by this grant and how to access the services. These services, which are also provided to victim family members and witnesses of crimes, include advising participants of the program services and outreach activities; referring program participants to professional care providers; explaining the process of the criminal justice system; accompanying victims, family members, and witnesses to court and related hearings; and assisting participants with claim applications.

The Deputy Probation Officer will conduct follow-ups with identified victims, review the orders of the court, the offender's case file, serve as a liaison with the District Attorney's Office, and guide the victim through the court process regarding matters of restitution. This position will be specific to the XC Grant program.



Grant Subaward Budget Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

The Project Coordinator is an Assistant Deputy Chief Probation Officer and is responsible for the day-to-day operations of the project. Grant related duties of the Project Coordinator includes: recruitment, hiring, training, supervision and evaluation of paid staff; long and short term program planning; facilitation of inter-agency communication; grant writing; budgeting; maintaining ongoing interface with Cal OES; ensuring compliance with regulations and funding requirements; program evaluation including the preparation of quarterly progress reports.

The Program Technician and Office Assistant performs various support task such as clerical and paraprofessional/technical work. The Office Assistant works primarily at the reception window, greets clients and answers phone calls. The Program Technician performs various task that includes reviewal of program policies, rules, regulations, maintaining record keeping systems, data entry, statistical input, and assist with the preparation of mandated quarterly and annual reports as required by Cal OES.

b) How funds are allocated to minimize administrative costs and support direct services.

In order to minimize administrative costs and support direct services to victims, the implementing agency (Probation Department) absorbs operating



Grant Subaward Budget Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

expenses, including, in part, communication, liability insurance, PeopleSoft financial charges, vehicle charges, and cost associated with building maintenance. The salaries of the Financial Officer are not paid by funds from this grant; however, they provide direct services regarding the fiscal requirements of this grant. The Financial Officer reviews documents for financial matters required by the grant, prepares the budget and any modifications, monitors compliance with regulations and procedures mandated by the funding source, and ensures the appropriate expenditure of grant funds.

c) How shared costs are allocated.

There are no shared costs.

d) How Grant Subaward-funded staff duties and time commitments support the proposed objectives and activities.

One hundred percent of staff time specified in this proposal for grant funding is committed to the goals and objectives of the XC Grant program.

e) The necessity for subcontracts and unusual costs.

There are no subcontracts needed in the administration of this grant

f) The need for mid-year salary range adjustments.

Salaries are projected at actual Range and Step and are subject to mid-year adjustments for position incumbents.



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

Problem Statement:

The Fresno County Victims Services Steering committee (VSSC) reconvened on September 9, 2021, to identify the County's victim services/gap needs. VSSC determined the victim services gaps/needs affecting Fresno County remain the same as originally identified by VSSC in 2016 and re-affirmed by the VSSC in 2020. Priority for funding continues to be enhancing services to crime victims in the rural communities of Fresno County through more efficient and effective services including immediate and extended (emergency) housing, transportation, and restitution assistance. The focus will have an immediate impact in terms of providing more efficient, effective, and valuable services and be an important step in minimizing harm to all crime victims.

Plan:

1. The victim service gap/needs to be addressed this Grant Subaward performance period.

Gap Number 1: Services to Rural Crime Victims

VSSC has prioritized continuing need for services to rural communities. Some areas of Fresno County are located an hour from the



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

City of Fresno where the majority of social services and justice programs are located. Enhanced services to rural communities and towns will allow victim advocates to facilitate mandated and optional services pursuant to PC Section 13835 and provide more efficient processing of CalVCB applications and services.

CVAC now has the capability of assisting rural clients remotely to fill out the State of California Victim Compensation Board (Cal VCB) applications through the use of their web-based, secure portals for both victims and advocates. The portals are utilized to complete the application, track the status of the claim, and upload needed documents directly to Cal VCB. This process has increased the efficiency and timeliness of application submittal.

Gap Number 2: Immediate and Extended (Emergency) Housing

The Steering Committee has prioritized the continued need for immediate and extended, emergency housing for victims of domestic violence, sexual assault, and human trafficking.

Many times, victims lose their homes and possessions as a result of a crime. The criminal justice system may be an extended process with victims requiring immediate emergency housing assistance, until a more permanent



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

solution can be achieved. Through current XC grant funds, CVAC has developed a housing network throughout the county that allows for victims to be accommodated for up to 90 days, while permanent plans can be developed and implemented in conjunction with our community-based partners. CVAC has developed and implemented a comprehensive emergency housing process to accommodate the needs of crime victims who are without shelter or in need of relocation.

In addition, CVAC has established a referral process with three, after-hours crisis service providers in the community that assists victims of domestic violence, sexual assault, and human trafficking. Should those crisis service providers be unable to assist with the victims' immediate emergency housing and/or transportation need, they refer the victim to CVAC, requesting assistance.

Gap Number 3: Accessible Victim Transportation

The Steering Committee has also prioritized the continued need for accessible transportation for victims of domestic violence, sexual assault, and human trafficking. Transportation is a high priority in terms of safety and security for victims.



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

The CVAC has developed transportation options consisting of taxicab services, local public transportation bus passes, as well as utilizing gas gift cards for crime victims residing in both the metropolitan and rural areas of Fresno County. This varied approach allows for more options for those in need than previously available.

2. How the plan will address the identified victim services gaps/needs. (The plan must include measurable objectives

Goal 1: Enhanced services for victims in rural communities and towns to allow Victim-Witness Advocates to facilitate mandated and optional services pursuant to PC Section 13835 and allow for more efficient processing of CalVCB applications and services.

Objectives:

- Continue providing services to victims in rural areas of Fresno County
- Continue videoconferencing to the two dedicated Domestic Violence Courts and the Crime Victim Assistance Center; for victims to observe proceedings remotely and, to give Victim Impact Statements, if preferred



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

- Provide training and outreach services to law enforcement and various community agencies

Outcome Measures:

- Document the number of victims served in rural areas of Fresno County
- Document the number of victims who participate in videoconferencing with the two dedicated Domestic Violence Courts
- Number of outreach and presentations provided to law enforcement and various agencies

Goal 2: Continue assisting victims in need of immediate housing through established protocols

Objectives:

- Enhance housing services in rural Fresno County for those victims in need of immediate or extended housing
- Enhance housing services in the city of Fresno/Clovis for those victims in need of immediate or extended housing

Outcome Measures:



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

- Number of victims provided with emergency housing in rural areas of Fresno County
- Number of victims provided with emergency housing in the cities of Fresno/Clovis

Goal 3: Provide emergency transportation to victims in Fresno County

- Provide emergency transportation to victims in Fresno County, by providing:
 - Taxicab services
 - Bus tokens
 - Gas gift cards

Outcome Measures:

- Number of transportation services provided
 - Number of bus tokens provided
 - Number of gas cards provided
3. The plan to sustain and/or integrate these services into the existing victim services structure beyond the Grant Subaward performance period.

If funding is not available beyond the grant subaward performance period, it is likely the clients served by this grant will be served by the Cal OES Victim Witness Assistance Program, recognizing this



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

will be difficult since the Victim Witness Assistance Program is already operating at full capacity. Specialized caseloads dedicated to address the identified gaps in services will be eliminated. At this time, no alternative funding source has been identified to continue providing the services of this grant, however, Fresno County Probation Department will continue to search for alternative funding sources.

4. How volunteers will be utilized and in what capacity.

Because of the coronavirus pandemic, use of volunteers are currently not being utilized by the Fresno County Probation Department. When able to, it will be a priority once again to develop volunteer services to assist the identified population. With the Fresno State University Criminology Program, which includes a Victimology Option, B.S., it is felt that the practical skills these students would need could be learned at the center. In addition, there is strong interest at the Clovis City College and Fresno City College level to participate in volunteerism with crime victims. Volunteers document their hours for each shift worked on the Volunteer Log, which is signed by the supervising Victim-Witness Advocate and maintained for audit purposes. Typical duties of a volunteer include: transportation of police reports from law enforcement to the Victim-Witness



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

Advocate, reception duties, initial phone contact with new victims, assisting the Victim-Witness Advocate with completing the Victim Compensation Application process, assisting at community presentations and events, court support, and other duties depending on the training and personal abilities of each volunteer. All staff and volunteers are trained to provide culturally sensitive intervention and prevention services and are dedicated to meeting clients' needs.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient: Fresno County	UEI # XYLKAH3AB4W5	FIPS #: 019-0000
Grant Disaster/Program Title: County Victim Services (XC) Program		
Performance Period: 01/01/23	to 12/31/23	Subaward Amount Requested: \$ 416,334
Type of Non-Federal Entity (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

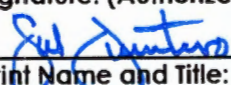
Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	3-10 gran
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 2,514,177
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	No
9. Do you have a written plan to charge costs to grants?	No
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	3-5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes

Certification: This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.

Signature: (Authorized Agent) 	Date: 1-24-23
Print Name and Title: Sal Quintero, Chairman, Fresno County Board of Supervisors	Phone Number: 559-600-1000

Cal OES Staff Only: SUBAWARD #

ATTEST:
 BERNICE E. SEIDEL
 Clerk of the Board of Supervisors
 County of Fresno, State of California
 By Hername Deputy



Grant Subaward Service Area Information

Information and Instructions

This form identifies the areas served by the Grant Subaward. Complete all sections of the form using the directions below. This form must be submitted as part of the Grant Subaward Application.

1. **County or Counties Served:** Enter the name or names of the counties served by the Grant Subaward and the county where the principal office for the Grant Subaward is located.
2. **U.S Congressional District(s) Served:** Enter the number(s) of the U.S. Congressional District(s) served by the Grant Subaward and the U.S. Congressional District number for where the principal office for the Grant Subaward is located.
3. **State Assembly District(s) Served:** Enter the number(s) of the State Assembly District(s) served by the Grant Subaward and the number for where the principal office for the Grant Subaward is located.
4. **State Senate District(s) Served:** Enter the number(s) of the State Senate District(s) served by the Grant Subaward and the number for where the principal office for the Grant Subaward is located.
5. **Population of Service Area:** Enter the total population of the area served by the Grant Subaward.



Grant Subaward Service Area Information

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

1. County or Counties Served:

Fresno

County where principal office is located: Fresno

2. U.S. Congressional District(s) Served:

4

16

21

22

U.S. Congressional District where principal office is located: 16

3. State Assembly District(s) Served:

23

31

State Assembly District where principal office is located: 31

4. State Senate District(s) Served:

8

12

14

State Senate District where principal office is located: 14

5. Population of Service Area: 1,013,400



Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Match Waiver Request Form Information and Instructions

Complete all sections of this form using the instructions below. During a National Emergency Pandemic Match Waiver Period (plus one year after the National Emergency Pandemic Period ends) Subrecipients are not required to complete numbers six or seven. This form must be submitted as part of the Grant Subaward Application.

1. **Cal OES Grant Subaward Number:** Provide the Cal OES Subaward number for this Grant Subaward for which you are requesting a match waiver.
2. **Subrecipient Name:** Provide the name of your organization. The name must match the Subrecipient name entered on the Grant Subaward Face Sheet.
3. **Grant Subaward Performance Period:** Provide the Grant Subaward performance period by entering the start and end dates for this Grant Subaward.
4. **VOCA Fund Source #1:** Utilize the dropdown menu to select the VOCA Victim Assistance Formula Grant Program fund source/year for which you are requesting a match waiver.

VOCA Victim Assistance Formula Grant Program Funds Awarded: Provide the VOCA Victim Assistance Formula Grant Program award amount received. This amount must match the amount entered on the Grant Subaward Face Sheet.

Amount of Match Proposed (post approved Match Waiver): Provide the amount of match that your organization will be providing after the match waiver request for is approved by Cal OES.

5. **VOCA Fund Source #2 (if applicable):** (same as above for Fund Source #1)

VOCA Victim Assistance Formula Grant Program Funds Awarded: (same as above for Fund Source #1)

Amount of Match Proposed (post approved Match Waiver): (same as above for Fund Source #1)

6. **Briefly summarize the services provided:** Provide a narrative response on the services provided under this Grant Subaward. During a National Emergency Pandemic Match Waiver Period (plus one year after the National Emergency Pandemic Period ends) Subrecipients are not required to complete this portion of the form.
7. **Describe practical/logistical obstacles and/or any local resource constraints to providing match:** Provide a narrative response on practical/logistical obstacles that your organization faces to providing match. (e.g., natural disasters, mass violence incidents, or when public agencies do not engage in private fundraising and may have limitations on soliciting contributing funds) and/or local resource constraints that your organization faces to providing match. (e.g., a rural community with limited local funding availability or volunteer capacity). During a National Emergency Pandemic Match Waiver Period (plus one year after the National Emergency Pandemic Period ends) Subrecipients are not required to complete this portion of the form.



Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program Match Waiver Request Form

Cal OES Subrecipients may request a partial or full match waiver for Victim of Crime Act (VOCA) Victim Assistance Formula Grant Program funds. Approval is dependent on a compelling justification. To request a partial or full match waiver, the Subrecipient must complete the following:

1. Cal OES Grant Subaward Number: XC 22 05 0100
2. Subrecipient's Name: County of Fresno
3. Grant Subaward Performance Period 01/01/2023 through 12/31/2023
4. VOCA Fund Source #1: 20VOCA
VOCA Victim Assistance Formula Grant Program Funds Awarded: \$ 208,167
Amount of Match Proposed (post approved Match Waiver): \$ 0

5. VOCA Fund Source #2 (if applicable): 21VOCA
VOCA Victim Assistance Formula Grant Program Funds Awarded: \$ 208,167
Amount of Match Proposed (post approved Match Waiver): \$ 0

6. Briefly summarize the services provided:

The XC Program provides crime victims with immediate and extended housing essentials such as food and hygiene items accessible transportation throughout Fresno County and extends services in the rural areas of Fresno County. In addition after-hours call services are made available. Services provided by the Victim Witness Advocate include referring to professional care providers and accompanying victims and family members to court. The Deputy Probation Officer serves as liaison and guides the victims on matters of restitution.

7. Describe practical/logistical obstacles and/or local resource constraints to providing match:

Due to the worldwide coronavirus pandemic, the impact on the local, state, and national economy is unknown and may be significant. Therefore, the Fresno County Administrative Office has requested Departments to limit expenditures as much as possible to make additional funding available to help address and downturn in revenues that would impact next fiscal year resulting from the coronavirus.

Approved

Denied

Unit Chief Name

Unit Chief Signature

Date

Fresno County Probation Department

Kirk Haynes
Chief Probation Officer

Personnel Development & Research
Deputy Chief Probation Officer
Vicki Noel

Juvenile Services Division
Deputy Chief Probation Officer
Rosalinda Acosta

Adult Services Division
Deputy Chief Probation Officer
Joy Thompson

Department Policy Development
Deputy Chief Probation Officer
Cliff Downing

Adult Realignment
Deputy Chief Probation Officer
David Ruiz

Juvenile Justice Campus Institutions
Deputy Chief Probation Officer
Lori Willits

Administration Division
Deputy Chief Probation Officer
Yussel Zalapa

Crime Victim Assistance Center (CVAC)
Assistant Deputy Chief Probation Officer
Karen Roach

Financial Services
Probation Business Manager
Norabelle Elegado

Automation Services
Probation IT Manager
David Touma

Victim Witness Grant

Vacant, Sr. Victim Advocate
Leta Palmer, Victim Advocate
Jacqueline Villasenor, Victim Advocate
Sarah Barton, Victim Advocate
Brandie Razo, Victim Advocate
Sexual Assault/Child Abuse
Melinda Taylor, Sr. Victim Advocate
Cassandra Gough, Victim Advocate
Brenda De La Cruz, Victim Advocate
Assault & All Others
Cybil Luna, Mass Victimization Sr. Advocate
Cynthia Reinaga, Victim Advocate
Sharon Medina, Victim Advocate
Taryn Ward, Victim Advocate

Juvenile

Perla Gurrola, Victim Advocate
Underserved Victims (Elder Abuse)
Debra Gorham, Victim Advocate
Vacant, Victim Advocate
VOISE Grant/DV
Jeanette Miller, Victim Advocate
SAKI Grant
Brenda Muniz, Victim Advocate

XC (Gap) Grant

Vanessa Flores, Advocate
Anneli Rios, Victim Advocate
Tami Tabacchi, DPO IV
Haley Collins, Victim Advocate

Human Trafficking Advocacy Grant
Viktoria Grigoryan, Sr. Victim Advocate

Support

Liana Diaz, Program Technician II
*Justin Coulter, Office Assistant

Extra Help (EH)

Jessica Munoz, Student Worker
Vacant, Student Worker
Vacant, Student Worker
Shirley Parvanian, Volunteer

Alejandro Huerta, Accountant II
Kee Moua, Sr. Accountant
Dylan Miranda, Accountant I
Mayra Perez, Account Clerk III
Petra Kelly, Account Clerk III
Ashley (Dobbins) Teasley, Account Clerk III
Leticia Moreno, Office Assistant II

Michael Tanaka, IT Analyst IV
Shawn Mims, IT Analyst IV
Russell Pehrson,
Business System Analyst III
James Herrin, IT Analyst IV



Operational Agreement Summary

Information and Instructions

Operational Agreements (OA) (also referred to as a Memorandum of Understanding (MOU)) are a formal agreement, without the exchange of money, between a Subrecipient and one or more participating agency(ies)/organization(s). The OA reflects the roles each agency/organization will play in achieving the goals and objectives of the Grant Subaward.

Many programs require OAs. In such instances, the RFA or RFP will provide instructions concerning the agencies/organizations for which the Subrecipient must have an OA. In addition to any programmatic OA requirements, Subrecipients are encouraged to establish an OA with any agency/organization that will be an active participant in the implementation of the Grant Subaward.

The Operational Agreement Summary is a list of active OAs, meeting the requirements of Subrecipient Handbook Section 7.005, that a Subrecipient has with participating agencies/organizations.

Complete all sections of the form and include, at a minimum, all OAs required by the RFA or RFP. If necessary, use additional forms to show all OAs.

This form must be submitted as part of the Grant Subaward Application when required by the RFA or RFP and/or with a Grant Subaward Modification (Cal OES Form 2-223), if changes are requested during the Grant Subaward performance period.



Operational Agreement Summary

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. <u>Between Beloved Survivors Trauma Recovery Center</u>	<u>09/19/2022</u>	<u>10/01/22</u> to <u>09/30/25</u>
2. <u>Central La Familia Advocacy Services, Inc.</u>	<u>02/23/2022</u>	<u>04/04/22</u> to <u>03/31/24</u>
3. <u>Central Valley Regional Center</u>	<u>02/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
4. <u>County of Fresno Council on Child Abuse Prevention</u>	<u>02/18/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
5. <u>County of Fresno District Attorney</u>	<u>02/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
6. <u>Family Healing Center</u>	<u>02/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
7. <u>Fresno/Madera Ombudsman Program</u>	<u>02/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
8. <u>Marjaree Mason Center</u>	<u>05/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
9. <u>Rape Counseling Services of Fresno</u>	<u>05/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
10. <u>Clovis Police Department</u>	<u>03/02/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
11. <u>Fowler Police Department</u>	<u>03/02/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
12. <u>Fresno City Police Department</u>	<u>02/18/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
13. <u>Fresno County Sheriff's Office</u>	<u>02/18/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
14. <u>Huron Police Department</u>	<u>02/28/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
15. <u>Kingsburg police Department</u>	<u>02/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
16. <u>Mendota Police Department</u>	<u>02/23/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
17. <u>Orange Cove Police Department</u>	<u>02/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
18. <u>Parlier Police Department</u>	<u>02/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
19. <u>Reedley Police Department</u>	<u>02/09/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>
20. <u>Sanger Police Department</u>	<u>02/23/2022</u>	<u>04/01/22</u> to <u>03/31/24</u>



Operational Agreement Summary

Grant Subaward #: XC22 05 0100

Subrecipient: Fresno County

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. Selma Police Department	03/28/2022	04/01/22 to 03/31/24
2. _____		to _____
3. _____		to _____
4. _____		to _____
5. _____		to _____
6. _____		to _____
7. _____		to _____
8. _____		to _____
9. _____		to _____
10. _____		to _____
11. _____		to _____
12. _____		to _____
13. _____		to _____
14. _____		to _____
15. _____		to _____
16. _____		to _____
17. _____		to _____
18. _____		to _____
19. _____		to _____
20. _____		to _____

County Victim Services (XC) Program Grant Application/Agreement

For account use only:

Org No: 34320410

Account No: 4380

Fund No: 0001

Subclass No: 10000