



Board Agenda Item 44

DATE: February 26, 2019

TO: Board of Supervisors

SUBMITTED BY: David Pomaville, Director, Department of Public Health

SUBJECT: Budget Resolutions for the Environmental Health Data Management System

RECOMMENDED ACTION(S):

1. **Adopt Budget Resolution increasing FY 2018-19 appropriations for the Public Health Fund 0080, Subclass 17358, Solid Waste Enforcement Tipping Fee Org 1158 in the amount of \$450,000 (4/5 vote);**
2. **Adopt Budget Resolution increasing FY 2018-19 appropriations for the Public Health Fund 0080, Subclass 17362, Certified Unified Program Agency Fines Org 1162 in the amount of \$300,000 (4/5 vote); and**
3. **Adopt Budget Resolution increasing the FY 2018-19 appropriations and estimated revenues for Public Health Org 5620 in the amount of \$750,000 to pay for the balance of the cost of the Environmental Health Data Management System software purchase, first year maintenance costs, and five months of deliverables (4/5 vote).**

Approval of the recommended actions will allow for a transfer from two Special Revenue Funds (SRFs) to Department of Public Health Org 5620 to fund the balance of the first year costs of the Environmental Health Data Management System. The Department included an estimate in the FY 2018-19 budget adopted in September 2018, and has now received the invoice for the actual costs. This item is countywide.

ALTERNATIVE ACTION(S):

There are no viable alternative actions. If your Board does not approve the recommended actions, the Department will not have sufficient funds in Org 5620 to reimburse the Internal Services Department - Information Technology Division (ISD - IT) for payment to CSDC Inc.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. Approval of the first and second recommended actions will increase the FY 2018-19 appropriations to allow Operating Transfers Out from the Certified Unified Program Agency Fines Org 1162 (\$300,000) and Solid Waste Enforcement Tipping Fee Org 1158 (\$450,000) SRFs to the Department's Org 5620 in the amount of \$750,000 to fund the FY 2018-19 costs of the Environmental Health Data Management System.

DISCUSSION:

On December 11, 2018, your Board approved and executed Agreement No. 18-709 with CSDC Inc. to implement and upgrade the AMANDA 7 system for the Department of Public Works' building permit system

and Department of Public Health's Environmental Health Data Management System.

Prior to the budget preparation and adoption in September 2018, the full cost of the initial implementation and first year maintenance of the Environmental Health Data Management System was pending confirmation; therefore, only \$208,000 was budgeted in the Department's Org 5620. The agreement and initial invoice cost will be paid through ISD - IT, then the Departments will be billed the corresponding share.

With your Board's approval of the recommended actions, the funds will be transferred from the SRFs to the Department's Org 5620 in the amount of \$750,000 to reimburse ISD - IT for the balance of the cost of the software purchase, first year maintenance, and five months of deliverables.

REFERENCE MATERIAL:

BAI #50, December 11, 2018

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with the Clerk - Resolution (Org 1158)

On file with the Clerk - Resolution (Org 1162)

On file with the Clerk - Resolution (Org 5620)

CAO ANALYST:

Sonia M. De La Rosa