



Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.
Subscription to Continuing Education of the Bar (CEB)'s OnLAW service, online legal research for attorneys for California law and procedure. Includes access to California Criminal Law Practice and Procedure book, widely known as the "crim law bible" and used by every attorney in the office
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Yelena Karanovich <Yelena.Karanovich@ceb.ucla.edu> 510-302-2136
CEB - Continuing Education of the Bar,
California The University of California
2100 Franklin Street, Suite 500
Oakland, CA 94612-2001
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
\$19,375 for 3 year term
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.
CEB is the publisher of the sources in the online subscription. There is no other provider with the same information available.
5. Explain why the unique qualities and/or capabilities described above are essential to your department.
As laws are continually updated and evolving, attorneys need up to date information regarding criminal law procedures, sentencing, appeals, writs, search and seizure, evidence and testimony, cross-examination, etc. Access to all titles is a fraction of the cost of physical book subscription for even one book.
6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.
CEB is the publisher of the sources in the online subscription. There is no other provider with the same information available.

cyau 3/12/2021 4:03:03 PM

Requested By:

Business Manager

Title

I approve this request to sole source for the service(s) and/or product(s) identified herein.

ataillac 3/12/2021 4:21:32 PM

Department Head Signature

gcornuelle 3/19/2021 7:48:04 AM

Purchasing Manager Signature