



County of Fresno

DATE: March 18, 2024
TO: Board of Supervisors
FROM: Amina Flores-Becker, Deputy CAO
SUBJECT: Question Regarding DPH Amendment Redirecting Unspent Funds

**Agenda Item
Number:**

45

This memo is being submitted to respond to the following question(s) related to the subject agenda item scheduled for 3/19/24.

Question Presented

How and why were the final execution of the agreements delayed?

Response

The Department initially planned to contract with agencies in September of 2022; however, the agreements were not executed until the end of March 2023.

The final execution of the agreements was delayed because of an extended timeline in the Request for Proposal (RFP) process. Due to the complex nature of the funding source, the Department and the County's Purchasing Division took additional time ensuring all funding and program requirements were addressed and thought through in the RFP process. Another factor which impacted the timeline of the agreements was that the County received 14 bid submissions. Seven different vendors were chosen to contract, which is not typical of the RFP process.

It should be noted that no new services were added within the recommended amendments. The unspent funds will be primarily utilized for staffing needs to carry out the existing scope of work within each vendor's agreement.
