Board Agenda Item 34

DATE: August 11, 2026

TO: Board of Supervisors

SUBMITTED BY: Edward Hill, Chief Operating Officer/Interim Director, General Services Department
Mike Kerr, Director, Information Technology/Chief Information Officer
Steven E. White, Director, Department of Public Works and Planning
Paul Nerland, County Administrative Officer

SUBJECT: Amendment No. 3 to Interdepartmental Agreement for American Rescue Plan Act - Coronavirus State and Local Fiscal Recovery Funds

RECOMMENDED ACTION(S):

Approve and authorize the Chairman to execute Amendment No. 3 to Interdepartmental Agreement No. A-24-577 between the General Services Department, Information Technology Services Department, County Administrative Office, and Department of Public Works and Planning, which will reallocate $580,848 in funding availability within General Services Department American Rescue Plan Act - Coronavirus State and Local Fiscal Recovery Funds (ARPA-SLFRF) programs, and reduce the maximum compensation by $29,905 from $10,701,183 to $10,671,279, with no change to the term of April 19, 2022, through December 31, 2026.

There is no increase in Net County Cost associated with the recommended action, which will authorize the Chairman to execute Amendment No. 3 to the Interdepartmental Agreement (Agreement) between the General Services Department (GSD), Information Technology Services Department (ITSD), County Administrative Office (CAO), and the Department of Public Works and Planning (PWP). Approval of the recommended action will revise language in the Agreement's recitals to incorporate changes from prior amendments and will reallocate $580,848 in funding availability from GSD's Program No. 1, HVAC Improvements at Certain Essential County Facilities to GSD's Program No. 7, HVAC Systems and Electrical Maintenance and Repairs to Downtown County Public Facilities. Approval of the recommended action will also reduce the maximum compensation available in the Agreement by $29,905 from $10,701,183 to $10,671,279, with no change to the term of April 19, 2022, through December 31, 2026. This item is countywide.

ALTERNATIVE ACTION(S):

There are no viable alternative actions. The recommended Amendment aligns with direction from the CAO for use of ARPA-SLFRF as appropriated under the County's expenditure plan.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. Sufficient appropriations and estimated revenues are included in the FY 2026-27 Recommended Budget for GSD-Facility Services Org 8935. The projects are fully funded with ARPA-SLFRF, which will be reimbursed from the Auditor-Controller/Treasurer-Tax Collector Org 1033 - Disaster Claiming, Fund 0026, Subclass 91021.

DISCUSSION:

On November 5, 2024, the Board approved the Agreement between the former Internal Services Department (ISD), CAO, and PWP to complete projects funded through ARPA-SLFRF related to the modernization of heating, ventilation, and air conditioning (HVAC) units at various County facilities serving the public (Program No. 1); the upgrade and/or replacement of the emergency electrical systems (back-up power sources) at the Department of Public Health's Brix-Mercer building (Program No. 2); the purchase of communication improvements for public facilities (Program No. 3); improvements in support of improved ventilation at the Facility Services Headquarters (Program No. 8); and allow for necessary ventilation design and engineering, improvements, inspections, maintenance, and repairs to the HVAC systems, as well as generation and electrical maintenance and repairs to emergency generators at downtown public facilities (Program No. 7).

On January 28, 2025, your Board approved the reorganization of the Internal Services Department into two separate departments, GSD and ITSD, which took effect February 28, 2025.

On September 23, 2025, your Board approved Amendment No. 1 to the Agreement, which revised language in the Agreement to include the 2025 reorganization of the former Internal Services Department, assigned programs to GSD and ITSD, and designated implementation responsibilities previously designated to ISD between the new GSD and ITSD departments, and approved the redistribution of $506,000 in funding availability found within the awarded $10,701,183 for GSD and ITSD's APRA-SLFRF programs.

On April 7, 2026, your Board approved Amendment No. 2 to the Agreement, which revised language in Exhibits A-1, B-1, and E-1 to address changes in project scopes, corrected a minor discrepancy, and reassigned $70,435 in cost savings between GSD's programs.

Since approval of Amendment No. 2, all known and anticipated work under Programs 1 and 7 has been completed; the only remaining tasks include reassignment of available funds to cover total project costs and final submission for reimbursement of completed work. The recommended Amendment No. 3 will revise language in the Agreement's recitals to incorporate changes from prior amendments, will revise language in Program No. 7 (Exhibit E-2) to increase the total funding available by $580,848 from cost savings identified from Program No. 1, allowing GSD to cover the additional mechanical, power, and electric improvements approved by your Board under the previous amendment. Approval of the recommended action will also reduce the maximum compensation available in the Agreement by $29,905 from $10,701,183 to $10,671,279, with no change to the term of April 19, 2022, through December 31, 2026.

REFERENCE MATERIAL:

BAI #46, April 7, 2026
BAI #39, September 23, 2025
BAI #32, January 28, 2025
BAI #45, November 5, 2024

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Amendment No. 3 to Interdepartmental Agreement

CAO ANALYST:

Amy Ryals