Generative Artificial Intelligence (GenAI) Reporting and Factsheet

Section 1: Bidder / Offeror / Contractor Information

County Performance Contract (CPC) Extension SFY 2025-26

Solicitation / Contract	**Number Bidder ID / Vendor ID (optional)**		
County of Fresno	(559) 600-9058		
Business Name	**Business Telephone Number**		
1925 E Dakota Ave.	Fresno	CA	93726
Business Address	**City**	**State**	**Zip Code**

Contract / Description of Purchase

The County Performance Contract (CPC) administers the Mental Health Service Act (MHSA, Lanterman-Petris-Short (LPS) Act, Projects for Assistance in Transition from Homelessness (PATH), Community Mental Health Services Block Grant (MHBG), Substance Abuse Treatment and Prevention Block Grant (SABG), and Crisis Counseling Assistance and Training Program (CCP) programs and oversees county provision of community mental health services pursuant to the Bronzan-McCorquodale Act. The CPC sets forth the conditions and requirements that the counties must meet to receive this funding which is administered by the Department of Health Care Services (DHCS).

Section 2: Disclosure and Factsheet

Will you and/or your subcontractor(s) be using or offering GenAI technology, model, service, or system (collectively, "product")? ■ **Yes**   □ **No** (If no, skip to Signature section of this form.)

If yes, provide details regarding the GenAI system. See *GenAI Reporting and Factsheet Instructions* at the end of this form for more information.

Failure to provide information requested on this form may result in disqualification or may void any resulting contract.

1. GenAI Model Name, LLM Version (including number of parameters) & list ALL model names/owners for the solution or offering	The widget utilizes OpenAI's family of LLMs via API to create chatbot responses. Examples of OpenAI's family of LLMs include: "GPT-4o," "GPT-4," "GPT-4 Turbo," "GPT-3.5 Turbo," and "o1-preview." Exact parameter counts are unpublished.

2. (GenAI powered, or driven), applications / product owner	CalMHSA AI Documentation" SmartCare Widget / CalMHSA
3. Product Description	Inside SmartCare, a user may have the "CalMHSA AI Documentation" widget on their dashboard which allows them to interact with a chatbot that has access to documentation relevant to CalMHSA's implementation of SmartCare via a retrieval augmented generation (RAG) pattern. When applicable, the chatbot will provide links to the source documentation.
4. Use Case(s)	When a SmartCare user has a question about SmartCare, they can utilize the chatbot. The chatbot may either be able to answer the question directly and/or point the user to relevant documentation.
5. Intended Information Domain	The intended information domain is information general to any county's implementation of SmartCare with CalMHSA.

6. Explain how the GenAI system is not adversely affecting decisions that materially impact access to, or approval for, housing or accommodations, education, employment, credit, health care, and criminal justice.

The intended use for the widget is not for decision making support related to access to, or approval for, housing or accommodations, education, employment, credit, health care, or criminal justice. Additionally, the widget user is warned via multiple mechanisms in the user interface to avoid providing any personal, private, client information into the chat. Further, the chatbot is encouraged to stay on topic and give answers rooted in approved documentation related to CalMHSA's implementation of SmartCare.

Signature

By signing this document, I have identified and reported any GenAI use in the performance of this contract. If any new or previously unreported GenAI use is identified in the future in the performance of this contract, we will complete and submit to the State an updated STD 1000.

Ernt Bundy Mench   4/22/2025

Signature   **Date**

Submit completed form to the awarding department

ATTEST:
BERNICE E. SEIDEL
Clerk of the Board of Supervisors
County of Fresno, State of California

By _Alexandria Vieira_ _____ Deputy

GenAI Reporting and Factsheet Instructions

Please use the following definitions and instructions to complete the GenAI Reporting and Factsheet:

1. GenAI Model Name, LLM Version (including number of parameters) & list ALL model names/owners for the solution or offering
   a. Definition: The unique identifier or name assigned to the specific GenAI model or service.
   b. Purpose: Allows users to refer to and distinguish between different GenAI models.

2. (GenAI powered, or driven), applications/product owner:
   a. Definition: The name of the organization or entity responsible for creating or deploying the GenAI model or service.
   b. Purpose: Helps identify the source and accountability for the GenAI system.
3. Product Description:
   a. Definition: A concise summary of the GenAI model's purpose, functionality, and key characteristics.
   b. Purpose: Provides a high-level understanding for users and stakeholders.
4. Use Case(s):
   a. Definition: The intended use or goal of the GenAI model (e.g., image recognition, natural language processing, text summarization).

   b. Purpose: Helps users assess whether the GenAI model aligns with their needs.
5. Intended Information Domain:
   a. Definition: The context, subject matter, or domain for which the GenAI model is designed to operate effectively.

   b. Purpose: Helps users determine if the GenAI model is suitable for their specific use case.
6. Adverse Impact:
   a. Explain below how you are ensuring the GenAI system is not adversely affecting decisions that materially impact access to, or approval for, housing or accommodations, education, employment, credit, health care, and criminal justice.
7. Signature:
   a. The signatory for the Contract shall also sign the STD 1000