



Board Agenda Item 41

DATE: December 13, 2016

TO: Board of Supervisors

SUBMITTED BY: Steven E. White, Director
Department of Public Works and Planning

SUBJECT: License Agreement for Mobile Food Vendor at Courthouse Park and University Medical Center

RECOMMENDED ACTION(S):

Approve and authorize the Chairman to execute License Agreements with El Taconazo Catering for Mobile Food Service Units at Courthouse Park in the amount of \$12,000 per year and at University Medical Center in the amount of \$5,000 per year.

Approval of recommended action will grant the highest bidder license agreements for operating Mobile Food Service Unit(s) on County owned property at Courthouse Park and University Medical Center (UMC).

ALTERNATIVE ACTION(S):

The Board may elect to not approve the recommended License Agreements and direct staff to rebid the opportunities.

FISCAL IMPACT:

The license agreements will generate \$17,000 per year through December 31, 2021. Revenue generated will be posted to the Department of Public Works and Planning, Parks and Grounds Budget, Org 7910, Account 3400.

DISCUSSION:

On September 13, 2016, your Board authorized County staff to publish a Notice of Intention to offer License Agreements for mobile food service units on County owned property for a minimum of \$5,000 per year at UMC and \$12,000 per year at Courthouse Park, each by public auction held on October 12, 2016. In late September 2016, designated County staff, per Fresno County Ordinance Code 13.28.020 - "Informal bidding procedures", noticed over 200 potential vendors via US mail, placed public notices in three public locations, published a notice in the local Business Journal on September 19, 26 and October 3, 2016 and published a notice in the Fresno Bee on September 24, 2016.

On October 12, 2016, the written bid opening and oral bid process was held at the Hall of Records, 3rd floor boardroom. A single vendor was in attendance and the highest bids were provided by El Taconazo Catering at \$12,000 per year for Courthouse Park and \$5,000 per year for UMC.

The current mobile food vendor agreements, which will terminate on December 31, 2016 are at 18,252 per year for Courthouse Park and \$5,000 per year for UMC.

If approved, the License Agreements will become effective January 1, 2017, and will grant the licensee an exclusive right to operate mobile/portable food service units on those County premises for the benefit of employees, guests, and patrons of the County. Both agreements will terminate on December 31, 2021.

REFERENCE MATERIAL:

BAI # 37, October 31, 2006
BAI # 15, December 2, 2006
BAI # 37, May 12, 2009
BAI # 17, August 11, 2009
BAI # 42, December 6, 2011
BAI #7, January 31, 2012
BAI #33, March 27, 2012
BAI #29, January 15, 2013
BAI #61, September 13, 2016

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Agreement (Courthouse Park)
On file with Clerk - Agreement (UMS)

CAO ANALYST:

John Hays