



# Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.  
The County of Fresno, on behalf of the Fresno Madera Continuum of Care (FMCoC) is providing HHAP-5 funding to the County of Madera to provide Rapid Rehousing and Street Outreach Services for individuals and families who are homeless, or at risk of homelessness in Madera County.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.  
County of Madera  
Joel Bugay  
200 W Fourth St. Suite 4200, Madera CA 93637  
(559) 675-7703  
joel.bugay@maderacounty.com
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.  
The maximum compensation for the term of April 8, 2025 through and including April 30, 2028 is \$840,000 (\$403,200 for Rapid Rehousing and \$436,800 for Street Outreach).
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.  
The County of Madera and partnering jurisdictions, including the County of Fresno and the FMCoC, has recognized a need for Rapid Rehousing and Street Outreach Services in Madera County. The County of Madera is a member jurisdiction of the FMCoC and a HHAP grantee for the Madera County allocation. As such, they are uniquely qualified to serve as a subgrantee for HHAP funding awarded to the FMCoC. Additionally, the regionally coordinated Homelessness Action Plan and partner Memorandum of Understanding (MOU), both approved by the County Board of Supervisors, include the award of HHAP-5 funding from the FMCoC for these services.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
  - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
  - When the contract is with a federal, state, or local governmental agency.
  - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$5,000 whichever is more.
  - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
  - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
  - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.  
The County of Madera is attuned to the needs of the community, has the experience administering the HHAP funding as a grantee and has relationships and homeless strategies in place to ensure timely, effective services in Madera County. The County of Madera participated in HHAP-5 cross-jurisdictional planning which included a plan for Rapid Rehousing and Street Outreach funding through the County of Madera, subsequently awarded by the California Department of Housing and Community Development. The FMCoC and the County of Fresno approved the award of these funds to Madera County in accordance with the HHAP plan and application.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.  
None; the County of Madera is the only entity qualified to serve as a subgrantee for the use of these funds. The FMCoC jurisdiction includes Madera County as a funding partner, requiring services to be provided across both Fresno and Madera Counties. Additionally, they are the only other entity administering HHAP funding on behalf of Madera County and were specifically allocated the funding in the regionally coordinated Homelessness Action Plan and partner MOU.

yvue 2/27/2025 8:39:21 AM  
Requested By:

Staff Analyst  
Title

[\[Sign\]](#) Double click!

**I approve this request to suspend competition for the service(s) and/or product(s) identified herein.**

martik 2/27/2025 8:54:05 AM

Department Head Signature

[\[✕ Sign\]](#) Double click!

rblackburn 2/27/2025 10:40:06 AM

Purchasing Manager Signature

[\[✕ Sign\]](#) Double click!