



Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.

The County of Fresno, Department of Social Services (DSS) is required to purchase bus tokens and bus passes on behalf of clients utilizing services from DSS in accordance with Welfare and Institutions Code (WIC), Division 9, Part 3, Chapter 2, Article 3.2, Section 11323.2 (a)(2). The Departments of Public Health (DPH) and Behavioral Health (DBH) also provide bus tokens to consumers to access services.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

City of Fresno - Fresno Area Express (FAX)
Kathleen Healy
2223 "G" Street
Fresno, CA 93706
(559) 621-1453
Email Address: kathleen.healy@fresno.gov

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The total maximum compensation of the recommended Agreement is \$7,692,885 over 5 years. The total cost of the initial 3 year term is \$4,615,731, and each additional 12 month term is \$1,538,577.

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.

The City of Fresno - FAX is the only vendor providing public bus transportation in the Fresno Metropolitan area.

5. Explain why the unique qualities and/or capabilities described above are essential to your department.

The bus service offered by FAX provides transportation for consumers to meet programatic obligations associated with the Departments of Social Services, Public Health, and Behavioral Health.

6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.

An online search shows that the City of Fresno - FAX is the sole provider of public transportation in the greater Fresno Metropolitan area.

nmontoya 8/30/2017 2:46:18 PM

Requested By:

Staff Analyst

Title

 Sign] Double click!

I approve this request to sole source for the service(s) and/or product(s) identified herein.

dneira 8/30/2017 3:13:39 PM

Department Head Signature

[ Sign] Double click!

gcornuelle 9/5/2017 7:45:03 AM

Purchasing Manager Signature

[ Sign] Double click!