

APPENDIX "E"

JULY 12, 2022 BOARD OF SUPERVISORS AGENDA

EFFECTIVE JULY 25, 2022**SECTION 100 - ALPHABETICAL POSITION LISTING**

<u>JCN</u>	<u>FLSA</u>	<u>TITLE: ALPHABETICAL POSITION LISTING</u>	<u>BAND/RANGE</u>	<u>MONTHLY EQUIVALENT</u>	<u>FOOTNOTES</u>	<u>PROB PER</u>	<u>UNIT</u>	<u>GRP</u>
1202	N	Paralegal	1977	4283 / 5206	■	12	UNR	1
1203	N	Paralegal I	DELETE 1258	2725 / 3312	■	12	UNR	1
1204	N	Paralegal II	DELETE 1494	3237 / 3932	■	12	UNR	1
1202	N	Paralegal III	RETITLE 1797	3893 / 4732	■	12	UNR	1
1217	N	Senior Paralegal	ADD 2175	4712 / 5728	■	12	UNR	1

SECTION 200 - TABLES OF POSITIONS**0710 COUNTY COUNSEL**

<u>JCN</u>	<u>TITLE</u>	<u>CURRENT NO. POS.</u>	<u>MAX. POS.</u>	<u>RECOMMENDED NO. POS.</u>	<u>MAX. POS.</u>
5 1217	Senior Paralegal (allocate 1)	0		1	
1202	Paralegal	0		4	
1202	Paralegal III (retitle to Paralegal)	4		0	
1204	Paralegal II (delete class)	4		0	
1203	Paralegal I (delete class)	4		0	
1267	Senior Legal Assistant - Confidential	3		3	
1266	Legal Assistant - Confidential	9	9	9	9

TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+/-0)**9****9****TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 0710****40****40****2860 DISTRICT ATTORNEY**

<u>JCN</u>	<u>TITLE</u>	<u>CURRENT NO. POS.</u>	<u>MAX. POS.</u>	<u>RECOMMENDED NO. POS.</u>	<u>MAX. POS.</u>
12 1264	Chief Legal Assistant	1		1	
1263	Supervising Legal Assistant	6		6	
1262	Senior Legal Assistant	13		13	
1217	Senior Paralegal (allocate 2)	0		2	
1202	Paralegal (place in full combo w/ Legal Assistant)	0		55	
1261	Legal Assistant	46	46	55	55
7 1202	Paralegal III (retitle to Paralegal & move to grp 12)	9		0	
1204	Paralegal II (delete class)	9		0	
1203	Paralegal I (delete class)	9	9	0	0

TOTAL NUMBER OF POSITIONS IN AFFECTED GROUPS (+/-0)**55****55****TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 2860****214****214**

2862 DISTRICT ATTORNEY – GRANTS

3250 - eSCARS

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
1	1202	Paralegal	0		1	
	1202	Paralegal III (retitle to Paralegal)	1		0	
	1204	Paralegal II (delete class)	1		0	
	1203	Paralegal I (delete class)	1	1	0	1
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+/-0)				1		1
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 28623250				1		1

9000 - Victim Restitution Program

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
1	1202	Paralegal	0		1	
	1202	Paralegal III (retitle to Paralegal)	1		0	
	1204	Paralegal II (delete class)	1		0	
	1203	Paralegal I (delete class)	1	1	0	1
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+/-0)				1		1
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 28629000				1		1

9500 - Real Estate Fraud Program

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
4	1202	Paralegal	0		1	
	1202	Paralegal III (retitle to Paralegal)	1		0	
	1204	Paralegal II (delete class)	1		0	
	1203	Paralegal I (delete class)	1	1	0	1
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+/-0)				1		1
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 28629500				5		5

2880 PUBLIC DEFENDER

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
7	1264	Chief Legal Assistant	1		1	
	1263	Supervising Legal Assistant	3		3	
	1262	Senior Legal Assistant	6		6	
	1217	Senior Paralegal (allocate 1)	0		1	
	1202	Paralegal	0		10	
	1202	Paralegal III (retitle to Paralegal)	10		0	
	1204	Paralegal II (delete class)	10		0	
	1203	Paralegal I (delete class)	10		0	
	1261	Legal Assistant	32	32	32	32
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+/-0)				32		32
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 2880				170		170

5110 DEPARTMENT OF CHILD SUPPORT SERVICES

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
13	1202	Paralegal	0		2	
	1202	Paralegal III (reclass to Paralegal)	2		0	
	1204	Paralegal II (delete class)	2		0	
	1203	Paralegal I (delete class)	2	2	0	2
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+/-0)				2		2
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 5110				280		280