

1 **BEFORE THE BOARD OF SUPERVISORS**
2 **OF THE COUNTY OF FRESNO**
3 **STATE OF CALIFORNIA**

4 IN THE MATTER OF: FRESNO COUNTY'S)
5 FOSTER FAMILY AGENCY)

RESOLUTION NO. _____

6 A RESOLUTION APPOINTING THE BOARD OF SUPERVISORS TO SERVE AS THE
7 GOVERNING BODY FOR THE PURPOSE OF CONDUCTING ALL ACTIVITIES AND AFFAIRS
8 FOR THE COUNTY'S FOSTER FAMILY AGENCY.

9 **WHEREAS**, the California Department of Social Services (CDSS) has established standards for
10 the provision of Intensive Service Foster Care (ISFC) to serve children/youth who require intensive
11 treatment and behavioral supports, as well as children/youth with specialized health care needs; and

12 **WHEREAS**, the CDSS has established that ISFC programs may be delivered through either a
13 public delivery model operated by a county as a governmental program or through a Foster Family
14 Agency (FFA) model by a licensed FFA or county licensed by the CDSS to run an FFA; and

15 **WHEREAS**, the County of Fresno, through its Department of Social Services currently operates
16 an ISFC program through the public delivery model; and

17 **WHEREAS**, the County of Fresno has determined it is in the best interest of the County, and of
18 the children/youth which it serves, to deliver its ISFC Program through the FFA model.

19 **NOW, THEREFORE, BE IT RESOLVED**, that the County of Fresno Board of Supervisors does
20 determine and declare as follows:

21 **SECTION 1. The Governing Body**

22 The Fresno County Board of Supervisors shall serve as the governing body of the FFA pursuant
23 to the California Department of Social Services Foster Family Agencies Interim Licensing Standards,
24 Chapter 8.8, Section 88263 (hereinafter "Interim licensing Standards, Chapter 8.8").

25 **SECTION 2. Duties**

26 The governing body shall be active in ensuring accountability and shall perform, at a minimum,
27 the following duties:

- 28 1. Establish and approve policies and procedures governing the operation of the FFA;

2. Approve and monitor the facilities' operating budget;
3. Assess and maintain the level of funds necessary to cover the costs of operating the FFA;
4. Adopt a plan of operation and program statement for the foster family agency that will ensure services provided by the foster family agency correspond to the needs of the community;
5. Employ an administrator who meets the requirements of Section 88264 and 88364 of the Interim Licensing Standards, Chapter 8.8;
6. Complete a written statement describing the duties delegated to the administrator. Provide a copy of this statement to the administrator and maintain a copy in the foster family agency's files;
7. Require that the Chief Executive Officer, administrator, or a designee, be present at all board meetings during which the operation or the policies of the foster family agency are discussed;
8. Conduct board meetings at least on a quarterly basis to review and discuss the foster family agency's operation and based upon the review, ensure that the facility complies with all applicable regulations, interim licensing standards, and statutes;
 - a. Review and discussion of the facility's operation shall include the incidents concerning a child or nonminor dependent placed with the foster family agency that were reported to CDSS as specified in Section 88361 of the Interim Licensing Standards, Chapter 8.8;
9. Ensure that minutes are kept for all board meetings and retained as a permanent record;
10. Ensure that all minutes of board meetings are available to the licensing agency to inspect, audit, and copy upon demand during normal business hours. Minutes may be removed if necessary for copying. Removal of minutes shall be subject to the following requirements:
 - a. Prior to removing any minutes, a licensing representative shall prepare a list of the minutes to be removed, sign and date the list upon removal of the minutes and leave a copy of the list with the administrator or designee.
 - b. Licensing representatives shall return the minutes undamaged and in good order within three business days following the date the minutes were removed.

1 11. Ensure that oversight of program operations and internal controls are adequate and
2 effective for the management of the foster family agency and provide reasonable assurance of
3 compliance with applicable laws and regulations.

4 **SECTION 3. Delegation of Management Activities**

5 The governing body designates the Director of Social Services to be the Chief Executive Officer
6 of the FFA and maintain ongoing FFA operations. The Chief Executive Officer will develop
7 administrative protocols and policies for the day-to-day operation of the FFA to effectuate the policies
8 and procedures outlined in the County's FFA Program Statement.

9 The Chief Executive Officer is given the authority to adopt intermediate policies and procedures
10 affecting the County's FFA Program Statement, authorize changes to the operating budget and
11 emergency intervention plan, and designate and provide oversight to an administrator pursuant to the
12 regulations. These decisions will all be brought before the governing body for final approval during the
13 quarterly board meetings.

14 **SECTION 4. Appointment of Administrators**

15 The governing body designates the following individuals to serve as Administrators for the Foster
16 Family Agency: Elizabeth Guerrero, and Tse Yang.

17 ///

18 ///

19 ///

20 ///

21 ///

22 ///

23 ///

24 ///

25 ///

26 ///

27 ///

28 ///

1 THE FOREGOING was passed and adopted by the following vote of the Board of Supervisors of the
2 County of Fresno this ____ day of ____ 2026, to-wit:

3 AYES:

4 NOES:

5 ABSTENTIONS:

6 ABSENT:

7
8 _____
9 Garry Bredefeld, Chairman of the Board of
Supervisors of the County of Fresno

10 **STATE OF CALIFORNIA**

11 County of Fresno

12
13 I, Bernice E. Seidel, County Clerk of the County of Fresno, State of California, hereby certify the above
14 and foregoing to be a full, true and correct copy of a resolution adopted by the County Board of
15 Supervisors on this ____ day of _____, 2026.
16

17
18
19 By: _____
20 Bernice E. Seidel, Clerk of the Board of Supervisors,
21 County of Fresno, State of California
22
23
24
25
26
27
28