



# THE COUNTY OF FRESNO

## RECOMMENDED BUDGET FISCAL YEAR 2018-2019

GENERAL GRANT



# County of Fresno

## 2018-19 Recommended Budget

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“The FY 2018/19 Recommended Budget is balanced, utilizes conservative revenue estimates, increases general reserves by \$8 million, establishes a significant Budget Mitigation Reserve of \$10 million and sets aside funds for capital needs.”

Dear Board of Supervisors Members:

It is my pleasure and distinct honor to submit the Fresno County Fiscal Year (FY) 2018-19 Recommended Budget for your Board’s review, modification, and adoption. The FY 2018-19 Recommended Budget is balanced, utilizes conservative revenue estimates, increases general reserves by \$8 million, allocates funds for capital needs, and establishes a \$10 million Budget Mitigation Reserve to address future budget uncertainties. This budget is a fiscally responsible proposal that reflects our County’s core values, sustains current staffing and service levels, and adds capacity for public services.

The FY 2018-19 Recommended Budget document is the second year we have used the new format to communicate our financial plan for the upcoming fiscal year. The format improves the overall clarity of the budget and usefulness to you, the governing board, and to County residents. This year’s Recommended Budget includes a section focusing on a few department highlights from FY 2017-18. Because of the technical nature of the budget document, a glossary is included. The fund organization and presentation is consistent with last year and is listed by fund type beginning with the General Fund followed by Capital Projects, Debt Service, Internal Service, Enterprise, and finally Special Revenue Funds.

This year’s budget allows Departments to carry over 25% of their unspent appropriations associated with Net County Cost (NCC) savings from FY 2017-18. The FY 2017-18 year-end closing process was revised extensively through a collaboration of the County Administrative Office (CAO) and the Auditor-Controller/Treasurer-Tax Collector’s (A-C/T-TC) Office. Instead of allowing departments to encumber appropriations from FY 2017-18, the year-end process was extended to July. This allowed departments to pay current year expenses against the FY 2017-18 budget and to accrue their estimated charges not expended as of that date. The new process also aligned budgetary revenue accruals with actual activity for more accurate financial reporting. This was a difficult and complex process accomplished through the hard and dedicated work of staff in the County departments in conjunction with staff from the CAO and the A-C/T-TC. The change was necessary to modernize how the County prepares its financial data and, more importantly, to align it to the Comprehensive Annual Financial Report (CAFR).

This budget is the second year in which the County is restoring fiscal health, preparing for future capital needs, and providing improved financial stability. The FY 2018-19 Recommended Budget continues to focus on the areas of importance to you: competitive salaries and benefits, fiscal sustainability and the dire need to upgrade the County’s capital needs.

**GENERAL FUND BUDGET TO ACTUAL ESTIMATED RESULTS FOR FY 2017-18**

The County continues to move in a positive direction to put its fiscal and operational house in order. The FY 2017-18 Adopted Budget included the first year of aggressive Salary and Benefit increases for its employees to improve competitiveness with our neighboring agencies and to begin to make up for the salary reductions employed during the Great Recession. The budget also included the last year of adding correctional staff under the Quentin Hall Settlement and the last designation of monies necessary for the County’s Pension Obligation lawsuit with the Federal government.

We project the General Fund to finish FY 2017-18 in positive financial shape with a carryover fund balance of \$37 million due to greater than anticipated countywide revenues, and projected unused appropriations. Carryover fund balance includes a distribution of \$7 million from the County’s Teeter funds used to account for the Secured Property Taxes Teeter program managed by the A-C/T-TC. The Teeter funds had not been properly accounted for and reconciled in a number of years and now are made available through the up-to-date accounting provided by the A-C/T-TC. As a result, the General Fund has more than sufficient carryover fund balance to cover its structural fund balance of \$8.9 million.

In addition, the restructuring of fund balance started by the A-C/T-TC last year in accordance with the fund balance policy approved by your Board disclosed an additional \$39 million in available one-time monies for FY 2017-18 and an additional \$13 million for FY 2018-19. These one-time monies are available to the County to add to reserves and to address its aging capital infrastructure.

**FY 2018-19 RECOMMENDED BUDGET**

The FY 2018-19 Recommended Budget for all funds totals \$3.3 billion, an increase of \$283.4 million, or 9.4% when compared to the FY 2017-18 Adopted Budget. The budget supports a workforce of 7,892 positions and reflects a net increase of 73 positions.

<b>Fund</b>	<b>FY 2017-18 Adopted</b>	<b>FY 2018-19 Recommended</b>	<b>Difference</b>
General Fund	\$1,626,194,745	\$1,685,823,291	\$59,628,546
Capital Projects	\$7,466,208	\$103,738,396	\$96,272,188
Debt Service	\$50,345,306	\$51,163,450	\$818,144
Internal Service Funds	\$218,052,365	\$234,028,516	\$15,976,151
Enterprise Funds	\$26,687,703	\$49,310,665	\$22,622,962
Special Revenue Fund	\$1,089,125,348	\$1,177,201,635	\$88,076,287
<b>Totals All Funds</b>	<b>\$3,017,871,675</b>	<b>\$3,301,265,953</b>	<b>\$283,394,278</b>

<b>Authorized Staffing</b>	<b>FY 2017-18 Current</b>	<b>FY 2018-19 Recommended</b>	<b>Net Change</b>
<b>Total All Funds</b>	<b>7,819</b>	<b>7,892</b>	<b>73</b>

The Recommended Budget provides funding for mandated and essential services, County programs, infrastructure and capital needs, equipment maintenance and replacement, building County reserves, and maintaining a contingency fund; and adheres to the County Budget Act, County Administrative Regulations, and the County's financial policies.

## **GENERAL FUND**

The General Fund Budget, which encompasses the majority of County operations, totals \$1.7 billion, an increase of \$59.6 million, or 3.7% over the FY 2017-18 Adopted Budget. As noted above, estimated carryover fund balance along with additional monies from the A-C/T-TC continues to be strong for FY 2017-18 at \$50 million, which is partially available for one-time expenditures. The combination of this fund balance carryover and increased countywide (discretionary) revenue estimates cover the General Fund's NCC.

Countywide estimated revenues total \$280.6 million, an \$11.5 million increase over last year based on the recent property tax roll assessment. The revenue estimate for Secured Property Taxes and Motor Vehicle in Lieu of Property Taxes reflects approximately 2.2% of the assessed value increase of 5.2%. These two important revenue types are linked directly to assessed value growth and encompass 77% of the County's revenues. This is important because countywide revenue growth pays for ongoing (structural) budgetary increases such as salary adjustments and the addition of positions not paid for with third-party (subvented) dollars. By budgeting a portion of the assessed value growth for FY 2018-19, this leaves approximately 3% of the growth to fall to fund balance at the end of the year and will be available to offset ongoing appropriations in FY 2019-20.

The FY 2017-18 Adopted Budget included \$64.4 million in one-time appropriations not included in department budgets.

The FY 2018-19 Recommended Budget includes \$41 million in total one-time appropriations. Of this amount, \$32 million is not included in department budgets and are recommended for the following:

- \$13 million for specific Capital Projects
- \$10 million for Budget Mitigation
- \$8 million increase in General Reserves
- \$1 million for Quentin Hall Settlement ADA improvements

The remaining portion of one-time appropriations are used to cover carryover NCC for departments, and adjusting General Fund Contingency to \$1 million.

Funding is also included in the FY 2018-19 Recommended Budget to address staffing needs of the Public Defender.

Of significant concern to our Office is the potential impact of the In-Home Supportive Services (IHSS) program Maintenance of Effort (MOE) Costs in future years. Effective July 1, 2017, SB 90 significantly modified the County IHSS MOE structure and implemented a new statewide County IHSS MOE base that includes modified cost sharing arrangements between the State and counties. To help mitigate the impact of the transition to the new MOE, a designated amount of State General Fund (SGF) was appropriated to be used as an offset. This SGF offset amount includes redirected Family Support growth from 1991 Realignment. Based on current statute, the IHSS MOE has an annual inflation factor of 5% to the pre-SGF offset MOE amount beginning July 1, 2018, and 7% thereafter. The SGF Offset is applied off the top at the State level with counties being billed for the remaining (Final) MOE amount. The SGF offset amount is set to decrease each year through FY 2019-20, and will be eliminated in FY 2020-21, increasing the County share of cost significantly. The County IHSS MOE amounts for FY 2018-19 are not known until the counties receive notification of their preliminary MOE amounts in fall 2018. The amounts will be finalized after the conclusion of FY 2018-19 when individual county adjustments that take effect during FY 2018-19 are known. Enacted on April 4, 2016, Senate Bill 3 (SB 3) (Chapter 4, Statutes of 2016) amended Section 1182.12 of the California Labor Code by increasing the minimum wage for all industries to \$10.50 per hour effective on and after January 1, 2017. An increase to \$12.00 per hour is scheduled for January 1, 2019

In conclusion, for FY 2018-19, the General Fund is continuing to take steps toward future financial stability. The use of one-time monies to increase the General Reserve, invest in future capital needs, and establish a significant Budget Mitigation Reserve will help position the County to continue service levels in future years. The County is currently in the 111<sup>th</sup> month of economic recovery, which is the second longest since World War II. The average expansion since that time was 59 months. Therefore, the County needs to continue to be very cautious, as national and State economic slowdowns will soon materialize.

## **THE FOLLOWING ARE SOME HIGHLIGHTS OF THIS YEAR'S RECOMMENDED BUDGET:**

### **Capital Projects**

\$13 million is recommended for the County's capital needs. The County occupies aging buildings with increased maintenance and repair costs as well as buildings that no longer meet the growing needs of Fresno County service requirements. These funds will continue the process of upgrading and modernizing some of the current County owned buildings as well as setting aside funding for selected new purchases.

The following capital projects are recommended in the FY 2018-19 budget for additional appropriations:

- \$1 million for the new Animal Control Facility
- \$6 million for Hall of Records Improvements
- \$6 million for the new Sheriff Substation

## **Increased General Reserves**

In early FY 2017-18, your Board approved a Fresno County Fund Balance Policy. The goal set forth in this policy was to reach a General Reserve Fund Balance of one-twelfth of annual expenditures. This budget sets aside \$8 million to bring the reserve to \$36 million and move the County closer to achieving this benchmark.

## **Board of Supervisors – Clerk of the Board**

The Clerk of the Board initiated eDisclosure trainings to 35 agencies via in-house and webinar trainings. The electronic filings for Form 700s increased to 91% in 2017.

## **Internal Services Department**

The Internal Services Department implemented a number of software systems to update and/or enhance services and management of the County fleet, fuel usage, facilities maintenance, and information technology services to County departments.

## **Roads**

With the passage of Senate Bill 1 - Road Repair and Accountability Act (SB 1) last fiscal year, the Roads Division is projected to receive an additional \$17 to \$20 million a year, which will be used to slow the deterioration of the County's road system. The bill also includes additional funding for Active Transportation projects and additional funds are anticipated for Regional Surface Transportation and Congestion Mitigation Air Quality programs. An effort to repeal SB 1 is currently on the ballot in November 2018.

## **Auditor-Controller/Treasurer-Tax Collector and Assessor-Recorder**

Both departments are going through a significant upgrade to their property tax system that started in FY 2016-17. This multi-year project includes the joint efforts of the Assessor, A-C/T-TC, and the Internal Services Department. With property taxes being the major source of countywide discretionary revenues, having a reliable up-to-date system is imperative to the financial future and stability of the County.

## **Department of Behavioral Health (DBH)**

During FY 2017-18, the Department entered into a five-year \$111 million agreement with the Fresno County Superintendent of Schools, which created a partnership between the Department and school districts throughout Fresno County to enhance the prevention, early intervention, and treatment services available to children and youth aged 0-22. Using a hub and spoke model, regional hubs will serve to provide specialty mental health services and deploy clinical staff to each school/district surrounding the hub. Funds will be used to train school staff, teachers, parents, families, and students in mental health awareness, suicide prevention, recognition of trauma and resiliency building.

## **ACKNOWLEDGEMENTS**

It takes a lot of hard work, time, and dedication to complete a budget of this size and complexity for Fresno County. I would like to take this opportunity to thank the Department Heads for their collective cooperation during this budget process. In particular, I want to give special thanks to my Office staff: Jeannie Figueroa, Debbie Paolinelli, Sonia De La Rosa, Samantha Buck, Ron Alexander, Juan Lopez, Yussel Zalapa, Jordan Scott, Natalie Ortiz and Elizabeth Vecchio for their hard work. Without their long hours and dedication, the completion of the budget process would not have been possible. I would also like to thank the Auditor-Controller/Treasurer-Tax Collector and his staff, the Human Resources Director and his staff, and the Internal Services Department Director and his staff, for their hard work and assistance in this process.

Respectfully submitted,

A handwritten signature in black ink that reads "Jean M. Rousseau". The signature is fluid and cursive, with a large initial "J" and "R".

Jean M. Rousseau, CPA  
County Administrative Officer

# Fresno County Vision, Mission, and Guiding Principles

## **VISION**

Working together for a quality of life for all.

## **MISSION**

To provide excellent public services to our diverse community.

## **GUIDING PRINCIPLES**

### ▪ **STEWARDSHIP**

We will lead and follow as stewards of our region, caring responsibly for our community assets. We will work together to achieve the greatest, long-term benefit for the community as a whole.

### ▪ **BOUNDARY CROSSING AND COLLABORATION**

We are willing to cross political, social, ethnic and economic boundaries and partner with others to achieve community outcomes. We will lead “beyond the walls” to create an inclusive, cohesive community through partnership and collaboration.

### ▪ **COMMITMENT TO OUTCOMES**

We are willing to take responsibility for tasks and achieving specified outcomes. We are committed to staying involved until the tasks are completed.

### ▪ **“ART OF THE POSSIBLE” THINKING**

We believe that anything is possible in the Fresno Region. We will envision “success without limitations” and then backward map a specific, attainable strategy for achieving that vision.

### ▪ **POWER PARITY**

We respect all persons and recognize that there are diverse viewpoints. Positional power will not determine a strategy or preferred outcome, merit will. Viewpoints from diverse constituencies will be proactively sought to ensure the best possible outcomes for the community.

### ▪ **ASSET-BASED APPROACH**

We are focused on using a strengths-based, asset-oriented approach to people and issues. We believe that positive change occurs when we appreciate value and invest in what is best in our people and community.

### ▪ **RESPECTING DIVERSITY**

Respecting and embracing ethnic and cultural diversity. We acknowledge the rich cultural and ethnic communities of our region. We will actively include all communities in our decision-making process and will embrace their inclusion in key positions and committees in our County.

# Fresno County Board of Supervisors



**Buddy Mendes**  
District 4  
Southern Fresno  
County

**Brian Pacheco**  
District 1  
West Side of  
Fresno County

**Sal Quintero**  
**Chairman**  
District 3  
Central Fresno  
County

**Andreas Borgeas**  
**Vice Chairman**  
District 2  
Northern Central  
Area of Fresno  
County

**Nathan Magsig**  
District 5  
Eastern Fresno  
County

## Hall of Records

Originally constructed in 1935-1937 with an annex added in 1954-1955. It is a masterly example of PWA Deco Moderne architecture with stylized Neo-classical design elements, and exemplifies superior quality in aesthetics and workmanship throughout its exterior and public spaces. Added to the National Register of Historic Places on December 22, 2011.

*National Register of Historic Places, William B. Secrest, Jr., and John Edward Powell*

*Photo: Ron Alexander*



The Board of Supervisors consists of five supervisors elected individually by five separate districts. Each Board Member is elected to a four-year term. Each supervisor must reside in the district that he/she represents. The Board of Supervisors sets the County's priorities and adopts the County's annual budget. The Board appoints the County Administrative Officer (CAO) and County Counsel.



**District 3-Sal Quintero**  
**Chairman**

Location: Central Fresno County

Representing the city of Fresno and the communities and areas of Calwa, Mayfair, portions of Malaga, and Tower District.



**District 1-Brian Pacheco**

Location: West Side of Fresno County

Representing the cities of Firebaugh, Kerman, Mendota, and San Joaquin, as well as the communities and areas of Biola, Cantua Creek, Easton, Five Points, Helm, Herndon, Highway City, Mercey Hot Springs, Rolinda, Three Rocks, Tranquillity, and the west side of the City of Fresno.



**District 2-Andreas Borgeas**  
**Vice Chairman**

Location: Northern Central Area of Fresno County

Representing the cities of Fresno and Clovis and the communities and areas of Fig Garden, Fashion Fair, Fresno State University, Manchester, Pinedale, River Park, San Joaquin River and Bluff, and Woodward Park.



**District 4-Buddy Mendes**

Location: Southern Fresno County

Representing the cities of Coalinga, Fowler, Huron, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, and Selma, as well as the communities and areas of Burrel, Caruthers, Del Rey, Five Points, Lanare, Laton, Malaga, Raisin City, and Riverdale.

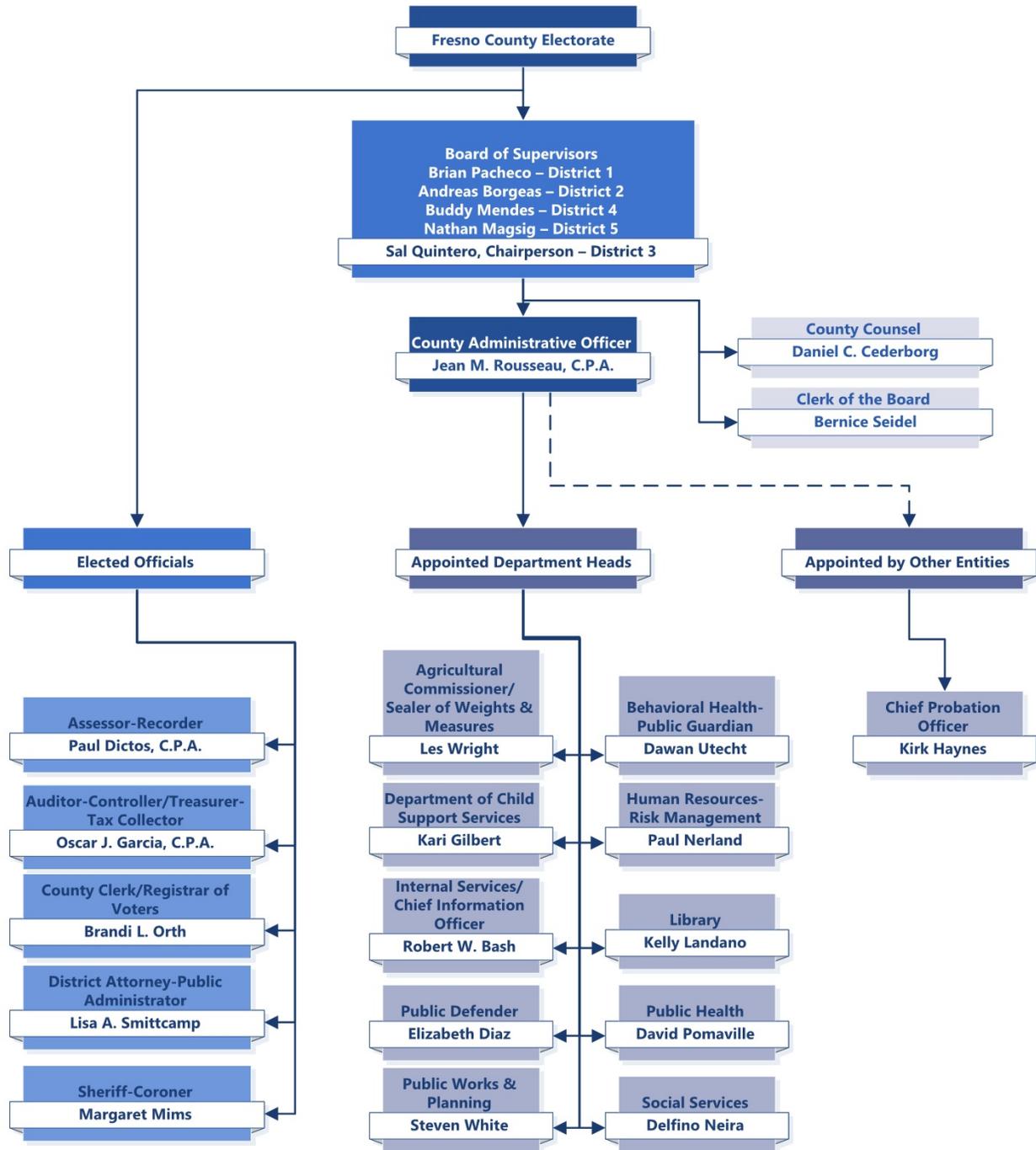


**District 5-Nathan Magsig**

Location: Eastern Fresno County

Representing the cities of Clovis, Fresno and Sanger, as well as the communities and areas of Auberry, Big Creek, Centerville, Dunlap, Friant, Hume, Huntington Lake, Millerton, Minkler, Pinehurst, Prather, Shaver Lake, Squaw Valley, Sunnyside, Tarpey Village, Tollhouse, and Wonder Valley.

# Fresno County Organizational Chart

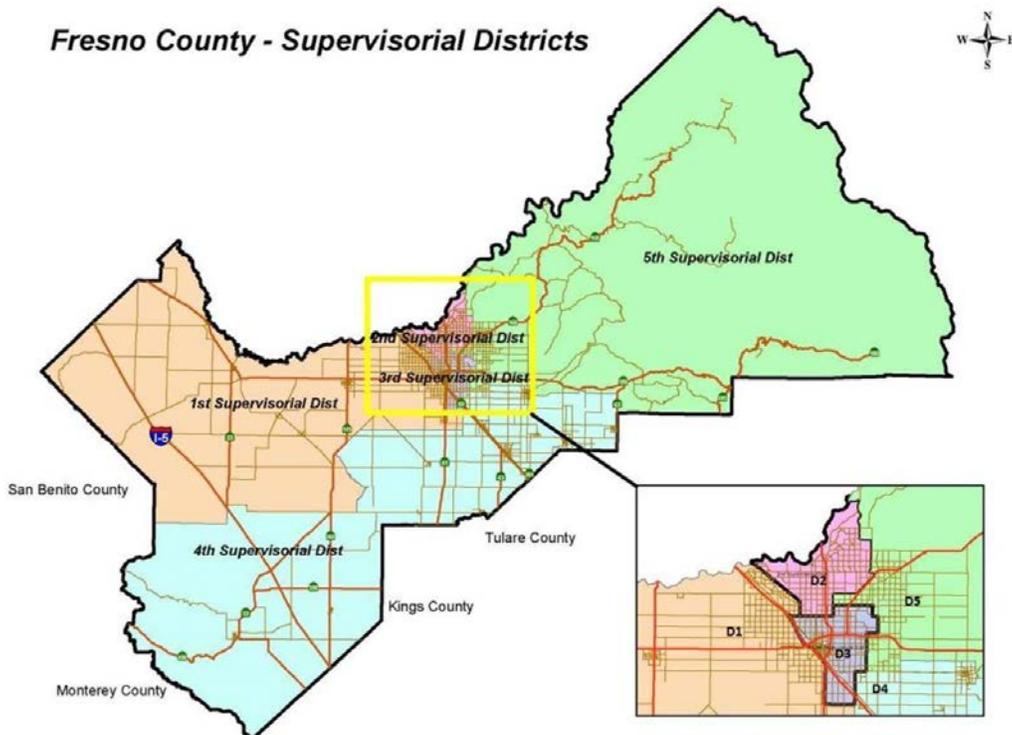


# Fresno County Governmental Structure

The County of Fresno is one of 58 counties in the State of California. The basic provisions for the government are contained in the California Constitution, the California Government Code and the Charter of the County of Fresno. Fresno is one of 14 charter counties in California.

Fresno County consists of the following elected officials:

- A five member Board of Supervisors elected separately by each individual supervisorial district.
- A countywide elected Auditor-Controller/Treasurer-Tax Collector, Assessor-Recorder, County Clerk, District Attorney-Public Administrator, and Sheriff-Coroner.



## Pine Flat Lake

‘Where the Oak and the Pine Meet’ in the Sierra Nevada foothills, 35 miles east of Fresno, over 1 million acre feet of water is fed from the Kings Canyon watershed, the highest and longest watershed drop in the Continental United States. The lake is 30 miles long and has a surface area of 6,000 acres. There are wild trout above and in the lake. In the lake are large and smallmouth bass, bluegill, crappie, and planted trout.

<http://pineflatlakemarina.com/>

Photo: Mike Bowman



## Fresno County Services

Although cities are primarily charged with providing city services to residents within the city boundaries, some services to all city and unincorporated residents are provided by the County. Some of these countywide services as well as services provided to only the unincorporated areas are as follows.

The County provides the following services to all residents of the County:

<p><b>Justice Services</b></p> <ul style="list-style-type: none"> <li>• Criminal prosecution by the District Attorney</li> <li>• Defense of indigent defendants</li> <li>• Operations of County jails</li> <li>• Operations of juvenile detention facilities</li> <li>• Probationary supervision of adults and juveniles</li> <li>• Coroner and forensic services</li> <li>• Investigations of local governments through the Grand Jury</li> </ul>	<p><b>Human Services</b></p> <ul style="list-style-type: none"> <li>• Public assistance programs</li> <li>• Mental health services</li> <li>• Public health services</li> <li>• Child protection services</li> <li>• Environmental quality services</li> <li>• Child support collections</li> <li>• Veteran assistance</li> </ul>
<p><b>Land Use and Development</b></p> <ul style="list-style-type: none"> <li>• Agricultural protection and consumer assurances</li> <li>• Assurance in weight, counts and measures</li> <li>• Oversight and operation of landfills</li> </ul>	<p><b>Administrative Services</b></p> <ul style="list-style-type: none"> <li>• Tax assessment</li> <li>• Tax collection and distribution</li> <li>• Elections</li> <li>• Recording and retrieval of vital statistics</li> <li>• Library services</li> </ul>

Services provided to residents in the unincorporated areas of the County:

- Law enforcement services
- Building permit processing and enforcement
- Maintenance of county roads, bridges and traffic signals
- Construction and maintenance of water and sewer projects
- Construction and maintenance of curbs and gutters
- Maintenance and operation of County parks
- Animal Control

### Woodward Park Library

The Fresno County Woodward Park Regional Library is named for the surrounding Fresno neighborhood. It was designed in part by Arthur Dyson, a former Frank Lloyd Wright apprentice and is known for its large indoor mural, "The San Joaquin River: Gravity and Light" by Craig, Doug, Keith and Janice Hansen.

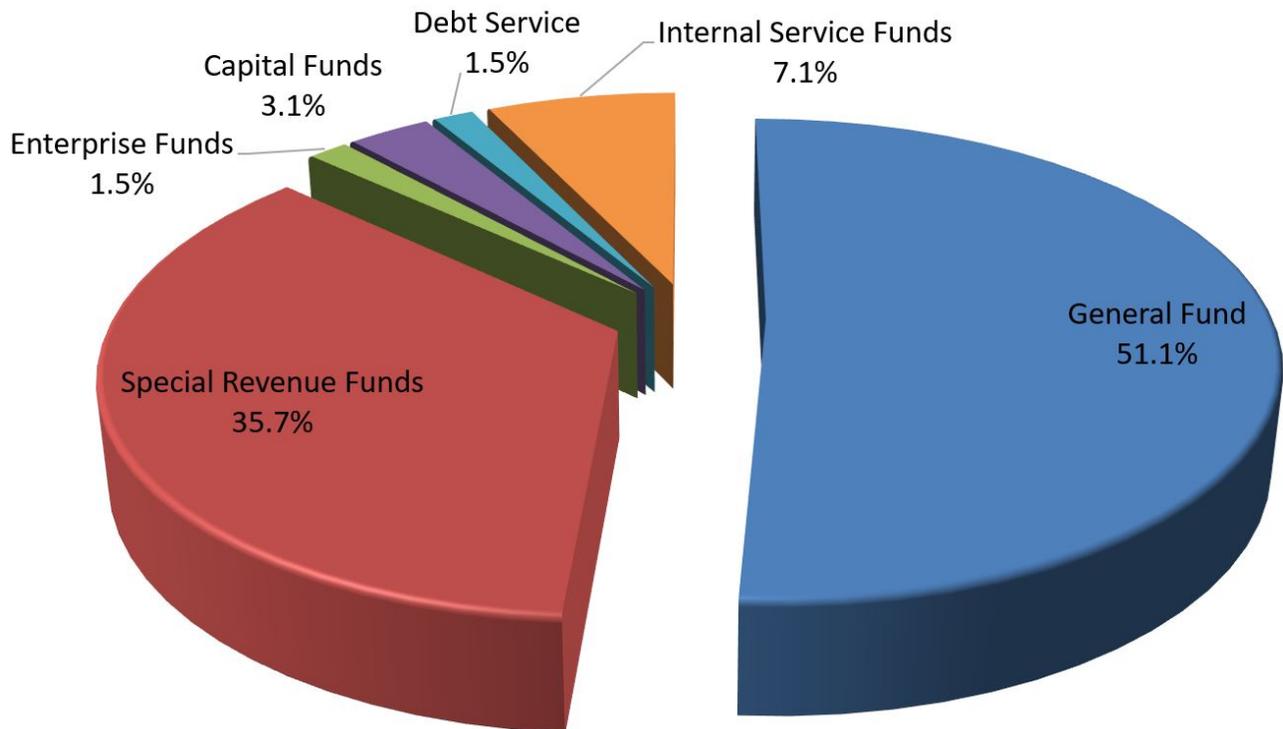
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[www.fresnolibrary.org/branch/wdwd.html](http://www.fresnolibrary.org/branch/wdwd.html)



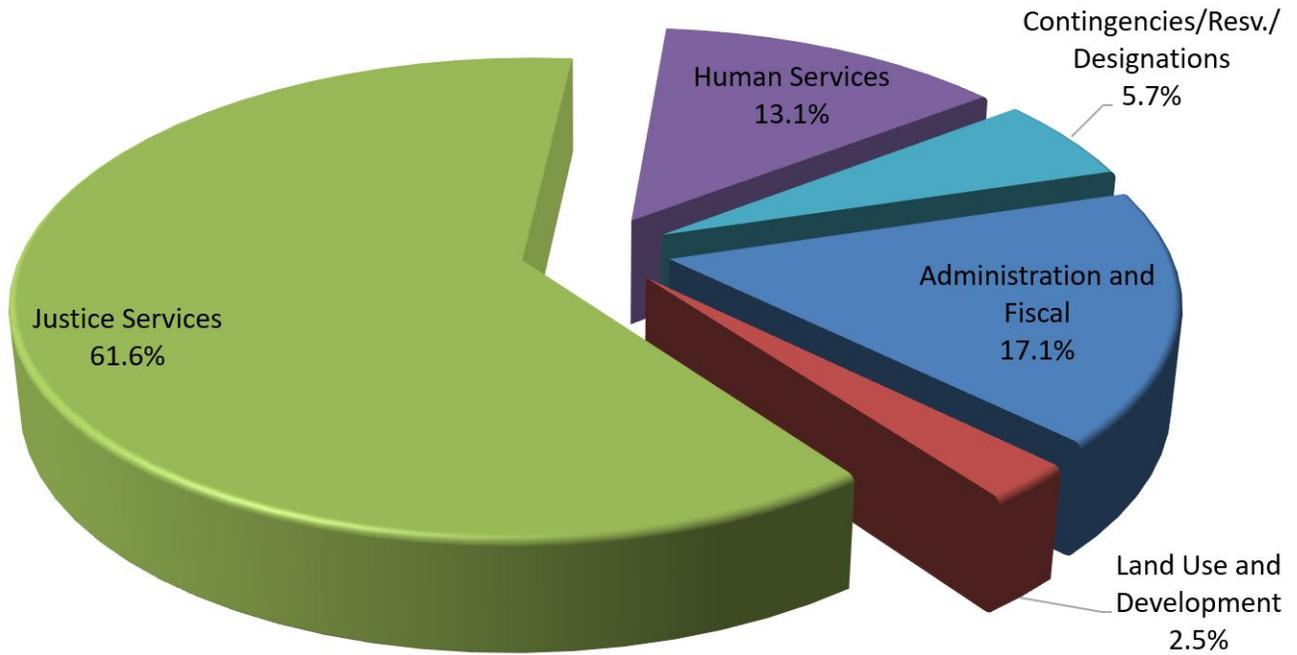
## Fresno County Budget at a Glance

Fund Type	Appropriations in Millions
General Fund	\$1,685.8
Special Revenue Funds	1,177.2
Enterprise Funds	49.3
Capital Funds	103.7
Debt Service	51.2
Internal Service Funds	234.0
<b>Total</b>	<b>\$3,301.3</b>

### Total Appropriations by Fund Type



## General Fund Net County Cost (NCC) by Service Type



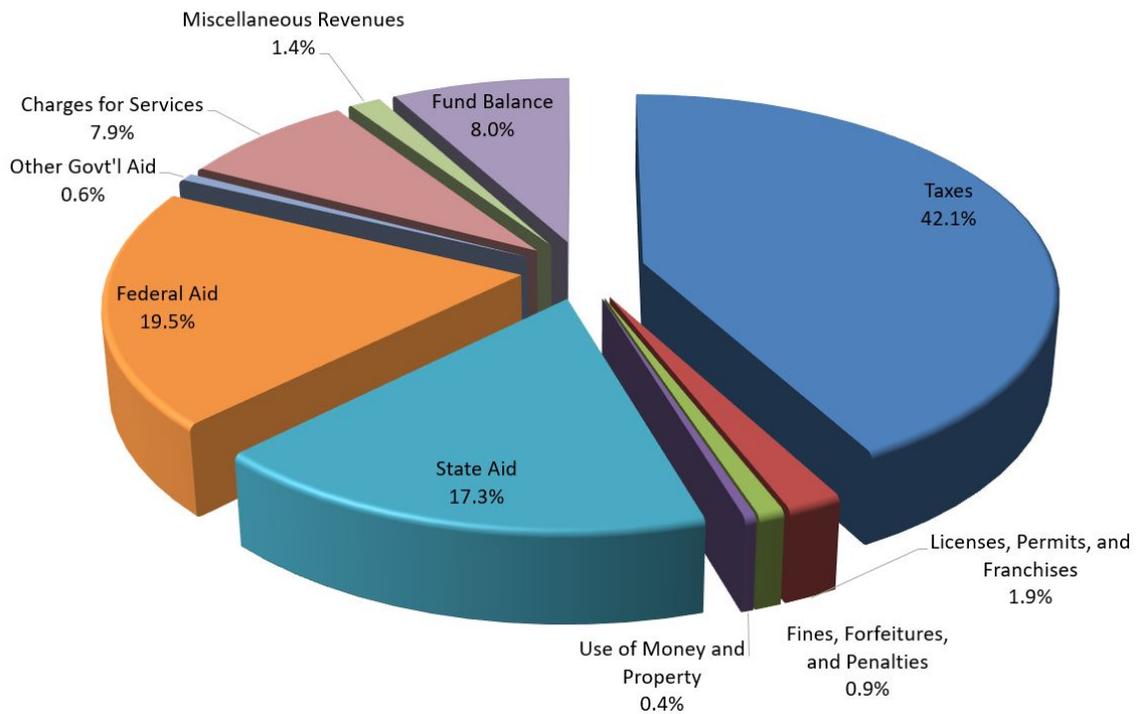
Service Type	NCC in Millions
Administration and Fiscal	\$56.6
Land Use and Development	8.2
Justice Services	203.6
Human Services	43.2
Contingencies/Resv./Designations	19.0
<b>Total</b>	<b>\$330.6</b>

### Fresno County General Fund Sources

Financing Source	Financing in Millions
Taxes	\$264.2
Licenses, Permits, and Franchises	11.9
Fines, Forfeitures, and Penalties	5.8
Use of Money and Property	2.8
State Aid	108.7
Federal Aid	122.3
Other Gov't'l Aid	3.6
Charges for Services	49.4
Miscellaneous Revenues	8.6
Fund Balance	50.0
<b>Total</b>	<b>\$627.3</b>

\* Financing Sources exclude Intrafund Revenues and Operating Transfers In

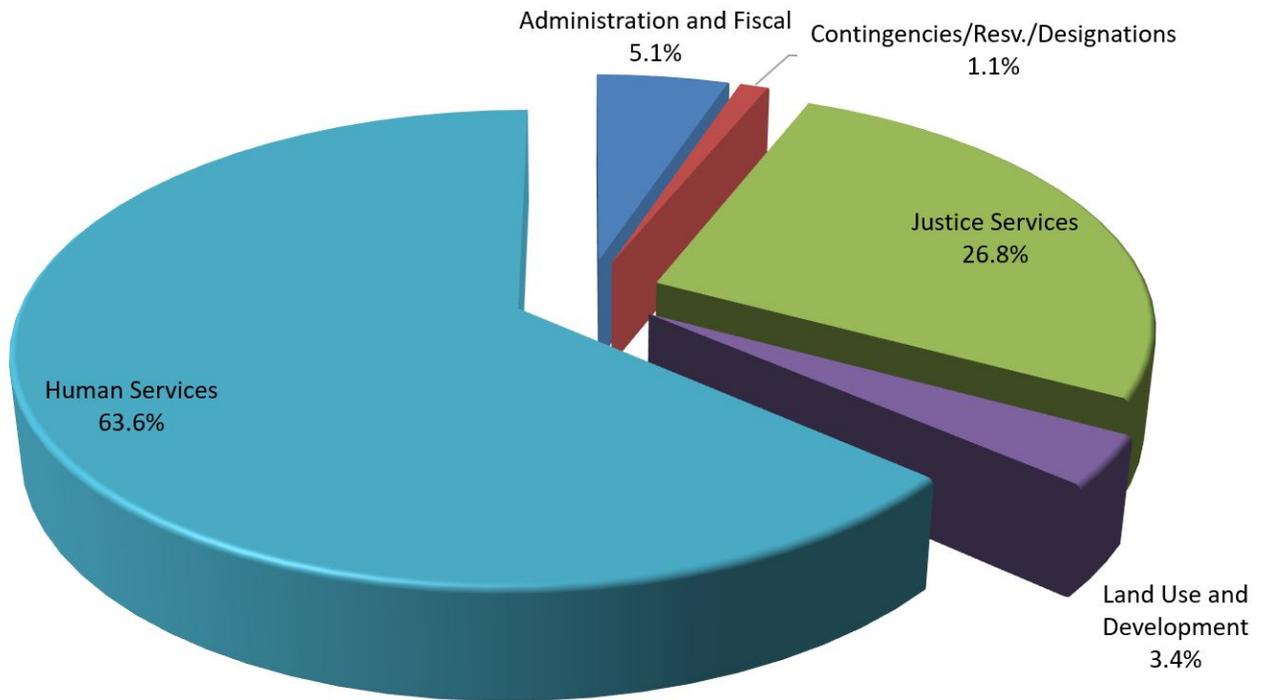
### General Fund Financing Sources



**Fresno County General Fund Appropriations by Service Type**

Service Type	Budget in Millions
Administration and Fiscal	\$85.3
Contingencies/Resv./Designations	19.0
Justice Services	451.0
Land Use and Development	56.8
Human Services	1,073.7
<b>Total</b>	<b>\$1,685.8</b>

**General Fund Appropriations by Service Type**



## Fresno County: Working Together for a Quality of Life for All

The County of Fresno is a county full of different cultures, beliefs, dreams and full of opportunity. From our beautiful mountain ranges to our lakes, rivers and vast farmlands, diversity within political, social, ethnic and economic boundaries exist. The mission of Fresno County is to provide excellent public services to our diverse community. The County of Fresno's workforce continually works to manage costs, streamline processes, incorporate the newest technology, and expand services to meet this mission. Here is a look at some of the current program highlights that help achieve these goals.

### Homelessness Efforts

The Department of Social Services collaborates with more than 25 local organizations to plan, coordinate, and leverage funding to provide services for homeless individuals and families. These partnerships, including participation in the Fresno

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In Fiscal Year 2018-19, the Department will utilize approximately \$2.7 million dollars in State and Federal Homeless funding to support homeless programs in the community.

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Madera Continuum of Care (FMCoC), serve people across the County with the shared goal of eliminating homelessness in our community. In Fiscal Year 2018-19, the Department will utilize approximately \$2.7 million dollars in State and Federal Homeless funding to support homeless programs in the community. In the coming fiscal year, the Department will introduce the Housing and Disability Advocacy Program (HDAP). This new program, funded with over \$1 million of State and Federal funds, will provide housing and disability benefits advocacy to homeless incapacitated clients. HDAP is a collaboration between local FMCoC partners and DSS, providing clients assistance toward a source of regular income and housing stability to improve their quality of life.

### Additional Child Support Funding

Fresno County Child Support Services was one of 19 county child support agencies that formed a coalition in October 2017, with the goal of increasing funding for California's Child Support Services Program and, more specifically, these 19 counties. The Department is fully funded by State and Federal funding and after 18 years with no increases, the 19 counties were successful in getting additional funding. For Fresno County Child Support Services, this resulted in an annual increase of \$920,000 that will be used to fill vacancies and add positions. Dedication and perseverance has paid off and more work is ahead to continue the efforts of increasing our local child support funding.

## Neighborhood Resource Centers

The Department of Social Services supported the development of 6 Neighborhood Resource Centers (NRC) across Fresno County and plans to add 5 more in the next fiscal year. Through support and access to a variety of services and resources, families are strengthened and less likely to experience child abuse and neglect. Core services are neighborhood-specific and focus on enhancing family protective factors that negatively impact stress and family functioning. Well over 4,000 families have been served since the contracts started in July 2017.



## Local Dental Pilot Project

Proper dental care is critical to improving overall health outcomes for Fresno County residents, particularly children. In response to high rates of poor oral health, the Department of Public Health was one of 15 entities in California selected to implement a pilot project to improve dental health for children by focusing on high-value care, improved access, and utilization of performance measures to drive delivery system reform.

In 2017, the Department partnered with Fresno Economic Opportunities Commission and Reading and Beyond, to hire 24 Oral Health Educators (OHE) to conduct community outreach programs and provide direct case management to families needing dental care. To date, the program is managing over 10,000 children in Fresno County! More than 2,000 dental appointments have been completed and 1,500 more are scheduled. Services provided to these children, and their families, include: oral health education, appointment scheduling and reminders, transportation assistance, and Medi-Cal navigation assistance.

### West Annex Jail Construction in Process

The West Annex Jail Groundbreaking was held on January 25, 2018. The West Annex Jail will be a 300-bed facility built on an approximately one acre site, just adjacent to the Fresno County North Annex Jail, and will replace the dated South Annex Jail. The total project budget is estimated at \$101.8 million with Senate Bill 1022 funding of approximately \$79.2 million and \$22.6 million of County funds. The single-building facility will include a full basement and three stories, including mezzanines in the two housing floors. The facility is designed to house both male and female inmates and will include health care areas located in each housing unit. The project will include all necessary supporting infrastructure for the facility to independently operate, including laundry facilities, inmate programming and exercise areas, day reporting, staff support, contact and non-contact visitation areas, below grade tunnel to the North Annex Jail and Central Plant upgrade. Construction continues with completion estimated in mid-2020 with facility occupancy following within approximately three months.



**Tree Mortality Efforts**

Following three years of drought, the forests in eastern Fresno County became susceptible to infestation by the bark beetle. Since January of 2016, nearly 14 million trees have died in Fresno County. Many of the trees threaten power lines, roads, and buildings. This has substantially increased the threat of wildfire in the foothill and mountain communities and increased the need to reinforce firebreaks and remove fuels.



In response to this threat, leadership from Fresno County and Cal-Fire formed the Fresno County Tree Mortality Task Force to coordinate response efforts with Caltrans, PG&E, Southern California Edison, the US Forest Service, and others. To date, nearly 300,000 dead trees have been removed by various agencies. Fresno County has removed nearly 15,000 trees at parks, around homes, and along private and County maintained roads. In FY 2018-19, work will continue with plans to remove an additional 10,000 trees near roads and public infrastructure. The Department of Public Works and Planning and the County Office of Emergency Services are coordinating this work. ISD – Purchasing Division has been instrumental in coordinating the procurement of resources through contracts.

<b>Tree Removal - 2016 to date:</b>	
Cal-Fire	24,270
Caltrans	19,156
Highway 168 Fire Safe Council	1,995
Oak To Timberline Fire Safe Council	1,823
PG&E	39,824
So. Cal. Edison	90,827
U.S. Forest Service – Sequoia (felled only)	51,452
U.S. Forest Service – Sierra	48,556
Fresno County	14,412
<b>TOTAL</b>	<b>292,315</b>

**Partnership with County Schools**

During the FY 2017-18, the Department of Behavioral Health entered into a five-year \$111M agreement with the Fresno County Superintendent of Schools, which created a partnership between the department and school districts throughout Fresno County to enhance the prevention, early intervention and treatment services available to children and youth ages 0-22. Using a hub and spoke model, regional hubs will serve to provide specialty mental health services and deploy clinical staff to each school or district surrounding the hub. Funds will be used to train school staff, teachers, parents, families and students in mental health awareness, suicide prevention, recognition of trauma, and resiliency building.

## Fresno County Profile

Fresno County was formed on April 19, 1856 just 5 ½ years after California became the 31<sup>st</sup> State in the Union and was originally formed from parts of Mariposa, Merced and Tulare counties. The County functions under a Charter adopted in 1933, including subsequent amendments.

When the first Europeans arrived, the Yokuts tribe was settled on the valley floor and in the foothills along the San Joaquin and Kings Rivers. Along the upper reaches of these rivers lived the Monache.

The first European exploration was by the Spaniards in the early 1800's, in search of possible sites for an inland chain of missions. Other early expeditions were by fur trappers.

Fresno County experienced four stages of development. First the mining period, which extended into the early 1860's; then the livestock raising period, to about 1874; general farming, which received its impetus from the advent of the railroad in 1870; and finally after many years of bitter controversy over the use of water, the transition to irrigated orchards, vineyards and row crops.

The urban areas of Fresno County began as small agricultural centers that grew proportionately with the expansion of agribusiness in the central San Joaquin Valley. Initially, towns, and later cities, were located along the early stage routes and the Southern Pacific Railroad right-of-way, followed much later by the development of State Route 99. The size of communities varies dramatically. The Fresno/Clovis metropolitan area, one of the most populous in the state with over 600,000 residents, is the center of business, education, and cultural activities in the county. At the other end of the spectrum are numerous rural villages with just a few hundred year-round residents.

The County is located near the center of California's San Joaquin Valley which, together with the Sacramento Valley to the north, form the Great Central Valley, one of the distinct physical regions of the State. The Coast Range foothills, which form the County's western boundary, reach a height over 4,000 feet near Coalinga while some peaks along the crest of the Sierra Nevada, the County's eastern boundary, exceed 14,000 feet. The Valley floor in between is fifty to sixty miles wide and has an elevation near the city of Fresno of about 325 feet. The County is comprised of 6,011 square miles making it the 6<sup>th</sup> largest county in California.



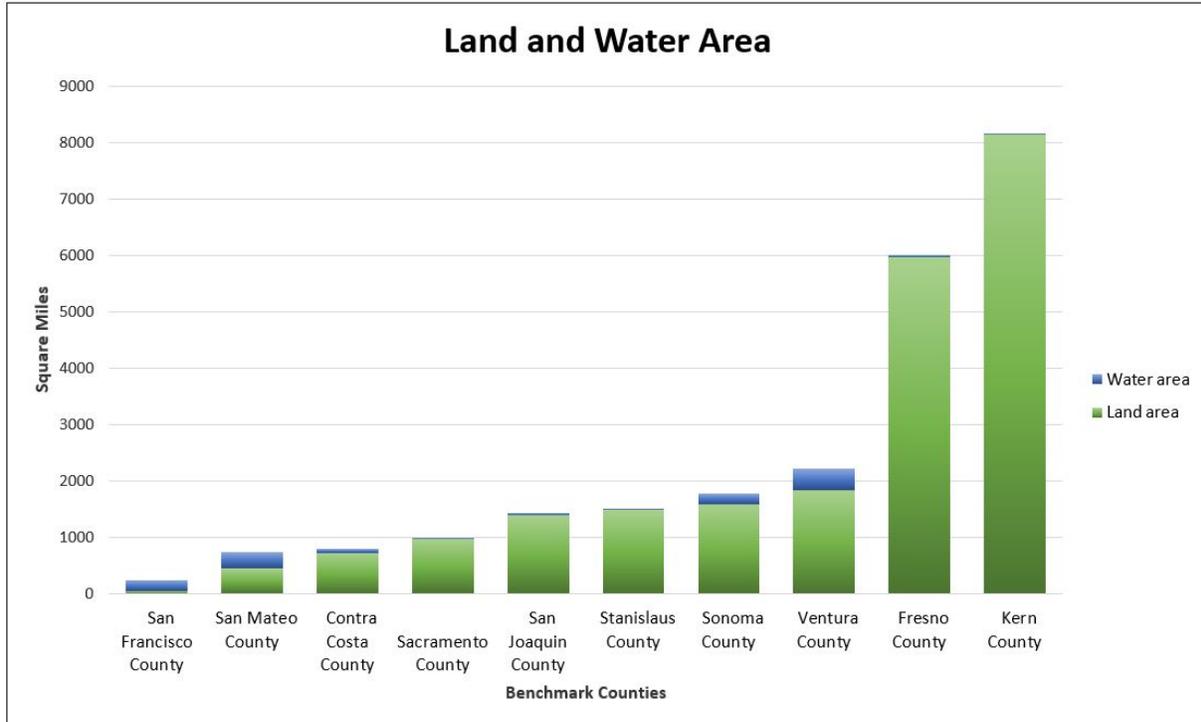
Photo: Marc Benjamin

### **In 2017, Fresno County growers grossed over \$7 billion from the production of commercial crops.**

Rich soil, irrigation, and the hard work of farmers who came from all over the world combine to make Fresno County one of the richest and most productive agricultural counties in the world. In 2017, Fresno County growers grossed over \$7 billion from the production of commercial crops.

## Land and Water Area

Among ten benchmark California counties with estimated population ranges of 500,000 to 1,500,000, Fresno County ranks second in total land area. With a very low fresh water-to-land ratio, water supplies continue to be a challenge for the County.



Source: 2010 Census

## County Population

Fresno County is one of the largest, fastest growing, and most diverse counties in the State of California. According to the State of California Department of Finance as of January 2018, the County’s population estimate was 1,007,229 which was a 1.2% increase over the January 2017 estimate and an 8.3% increase over 2010 estimates. Fresno County is the 10<sup>th</sup> most populous county in the State.

COUNTY	2010	2017	2018	Annual Growth
Sacramento	1,418,788	1,513,415	1,529,501	1.1%
Contra Costa	1,049,025	1,139,313	1,149,363	0.9%
<b>Fresno</b>	<b>930,450</b>	<b>995,233</b>	<b>1,007,229</b>	<b>1.2%</b>
Kern	839,631	896,101	905,801	1.1%
San Francisco	805,235	874,008	883,963	1.1%
Ventura	823,318	855,910	859,073	0.4%
San Mateo	718,451	770,256	774,155	0.5%
San Joaquin	685,306	747,263	758,744	1.5%
Stanislaus	514,453	549,976	555,624	1.0%
Sonoma	483,878	504,613	503,332	-0.3%

Source: California Department of Finance

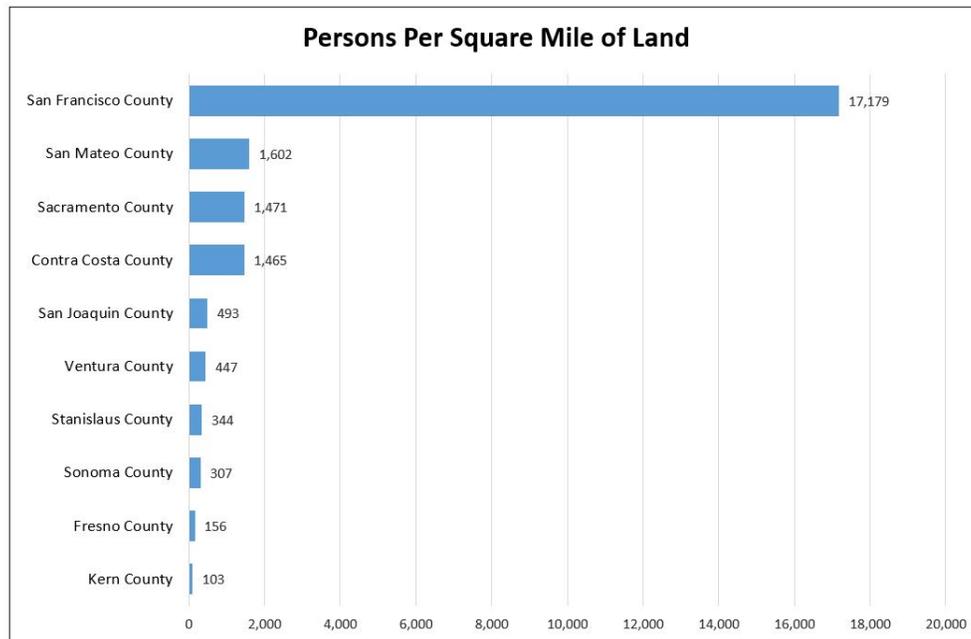
## Growth by City

Fresno County is comprised of 15 incorporated cities. Most of these cities, along with the unincorporated areas, have experienced steady growth, similar to that of the County as a whole.

City	2010	2017	2018	%
Clovis	95,631	110,532	113,883	3.0%
Coalinga	18,087	16,987	16,791	-1.2%
Firebaugh	7,549	8,047	8,112	0.8%
Fowler	5,570	6,092	6,241	2.4%
Fresno	494,665	533,670	538,330	0.9%
Huron	6,754	7,274	7,302	0.4%
Kerman	13,544	14,743	15,083	2.3%
Kingsburg	11,382	12,215	12,392	1.4%
Mendota	11,014	11,704	12,051	3.0%
Orange Cove	9,078	9,279	9,469	2.0%
Parlier	14,494	15,283	15,493	1.4%
Reedley	24,194	26,023	26,390	1.4%
Sanger	24,270	26,249	26,648	1.5%
San Joaquin	4,001	4,095	4,119	0.6%
Selma	23,219	24,585	24,742	0.6%
Unincorporated	166,998	168,455	170,183	1.0%
Incorporated	763,452	826,778	837,046	1.2%
<b>Total</b>	<b>930,450</b>	<b>995,233</b>	<b>1,007,229</b>	<b>1.2%</b>

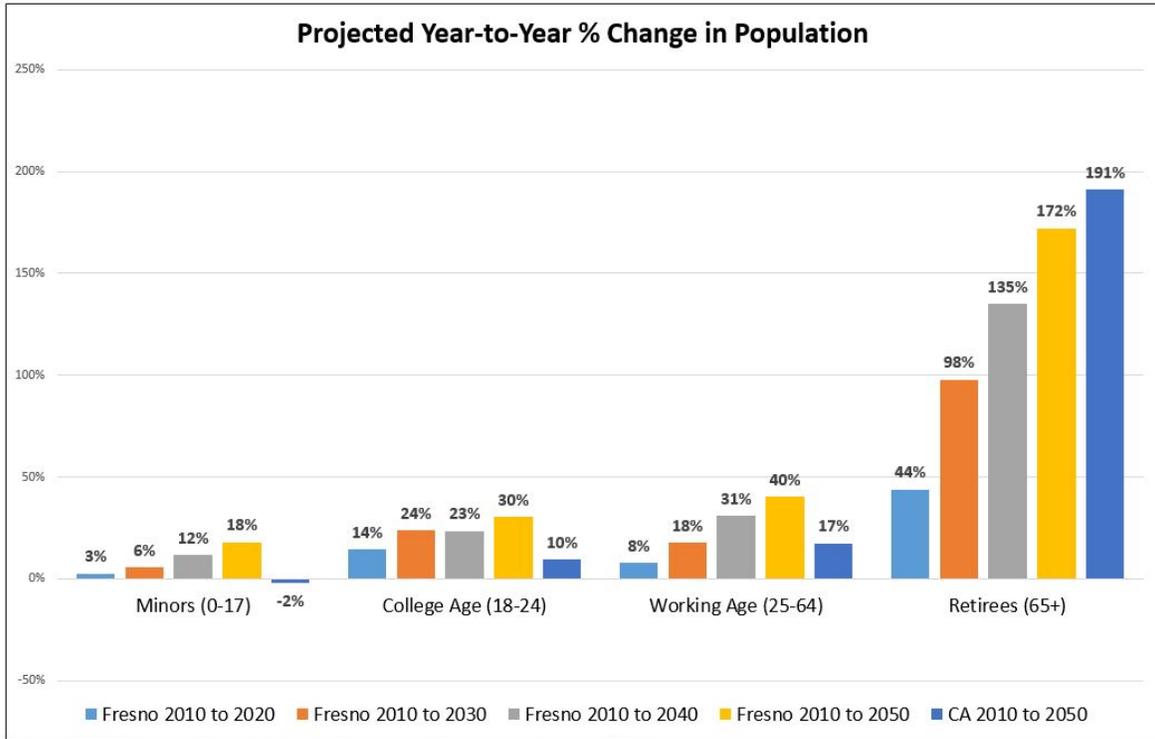
Source: California Department of Finance

Fresno County population density is relatively low, compared to benchmark Counties with similar population size.



Source: 2010 Census

# Demographics



The chart above shows the projected changes in population segments for Fresno County. Projecting forward to 2050, the fastest growing population will be retirees aged 65 and over. This will increase demand for healthcare services for an aging population. This is similar to the statewide projections of population growth for California. However, Fresno’s population under 65 years of age projects to have much higher growth than at the state level. By the year 2050, Fresno County’s population under 65 years of age will comprise 45% of the overall population while California’s same age demographic will make up 75% of the overall population.

## Trolley Creek Park

Trolley Creek Park is a special place because all of its play equipment, pathways, picnic tables, and restrooms are more than just “accessible” to visitors.

Construction of the \$1.7 million park was funded almost entirely by grants from the State of California and donations of money, work, materials and time by local citizens and businesses. The park’s grand opening took place on July 9, 2004.

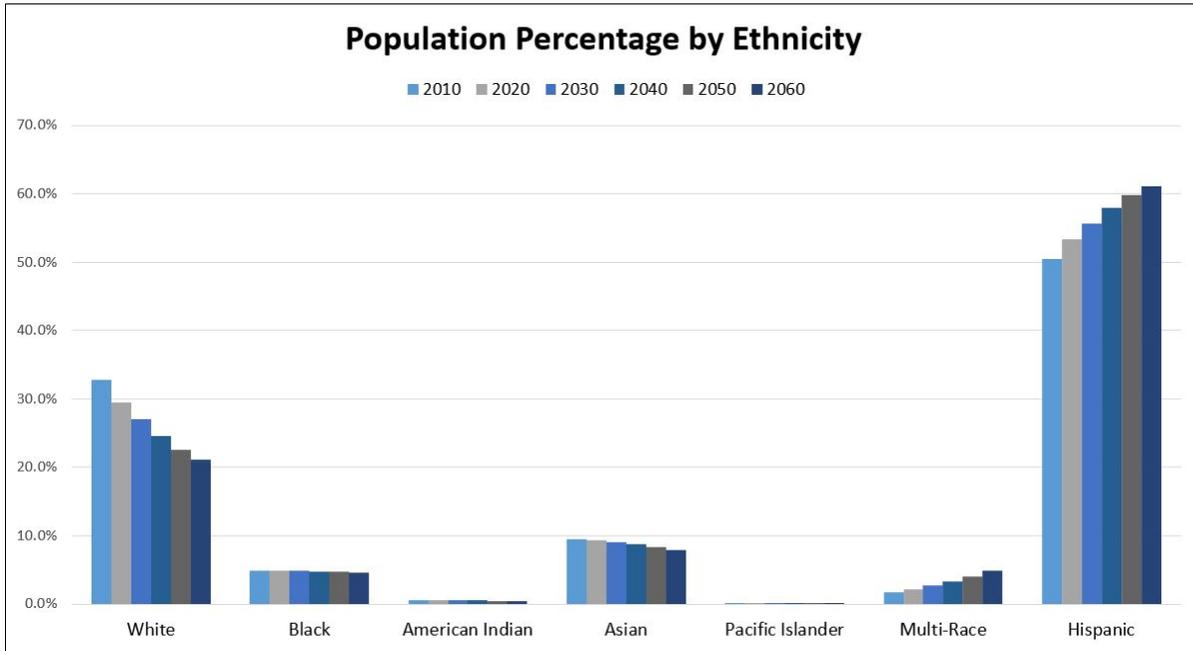
[fresnofloodcontrol.org/park/trolley-creek-park/](http://fresnofloodcontrol.org/park/trolley-creek-park/)



Photo: Harim (Ari) Martinez

# Demographics

Fresno County is a culturally diverse County. One-half of the residents are Hispanic or Latino.



Source: California Department of Finance, Demographic Projections

## Percent of Population Below Poverty Level

The US Census Bureau poverty data states that 25.5% of the County’s entire population is below the poverty level with 37% of children under the age of 18 under the poverty level. These percentages are up slightly from the prior year where 25.2% of the entire population and 36.3% of children under 18 were below the poverty level.

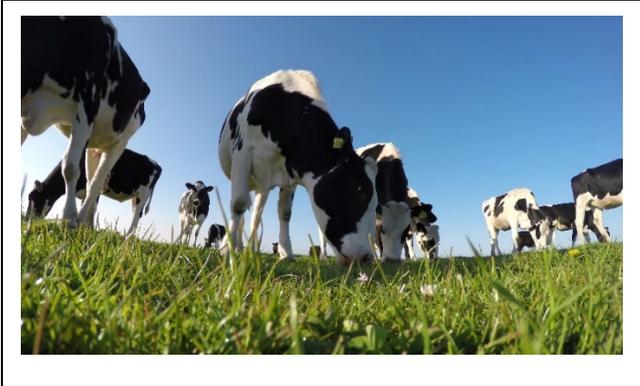
The poverty statistics provide an important measure of the County’s economic condition. Higher poverty levels result in a larger strain on public assistance programs and resources.

City	Poverty - All Ages	Poverty - Under 18
<b>Fresno</b>	<b>25.5%</b>	<b>37.0%</b>
Kern	22.4%	31.1%
Sacramento	16.3%	23.1%
San Joaquin	14.6%	19.1%
Stanislaus	14.5%	19.1%
San Francisco	10.2%	11.3%
San Mateo	6.6%	7.7%
Sonoma	9.4%	11.2%
Ventura	9.8%	12.5%
Contra Costa	8.7%	10.3%

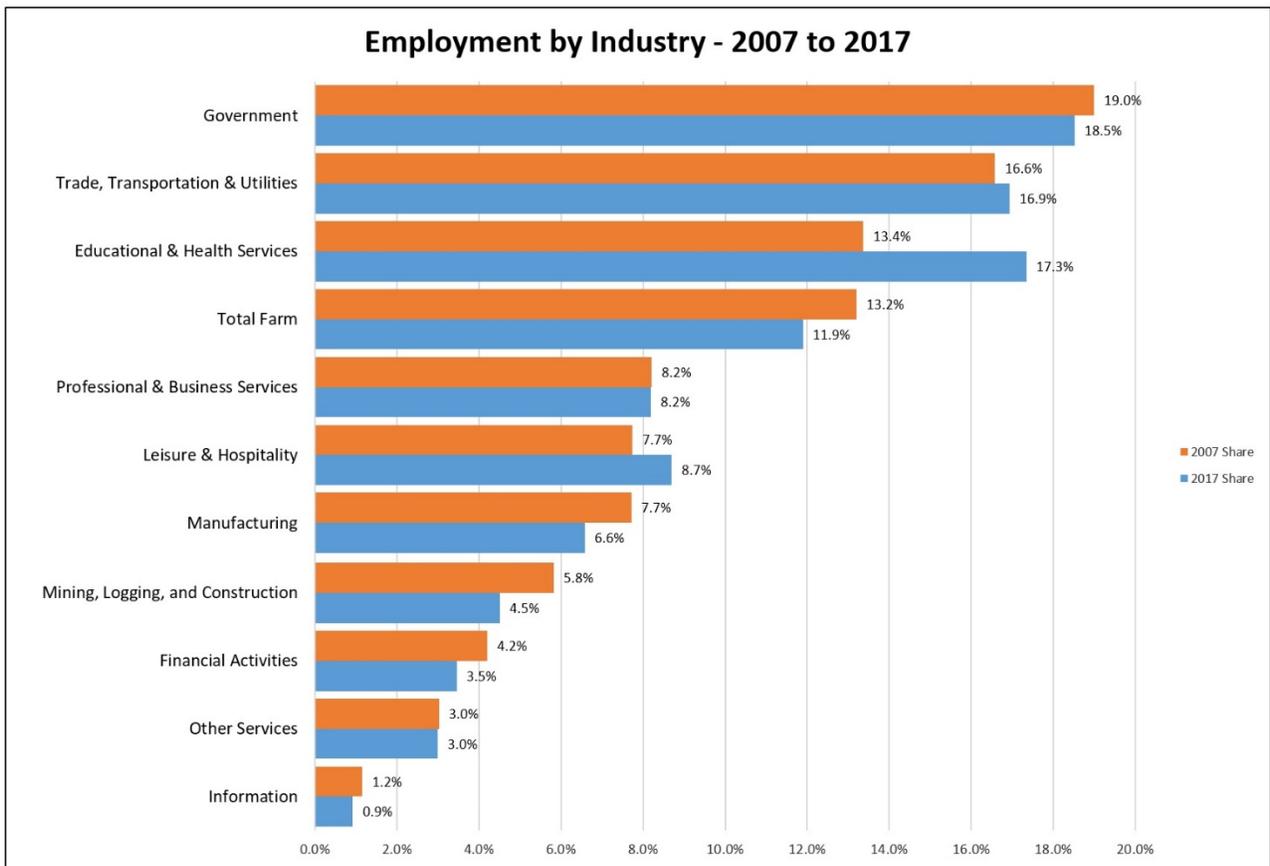
Source: U.S. Census Bureau, Small Area Income and Poverty Estimates

# General Economy

In 2007, government was the leading employment industry in Fresno County, at 19% of all civilian employment. Ten years later, that still holds true. However, several industries saw significant shifts in their share of total employment:



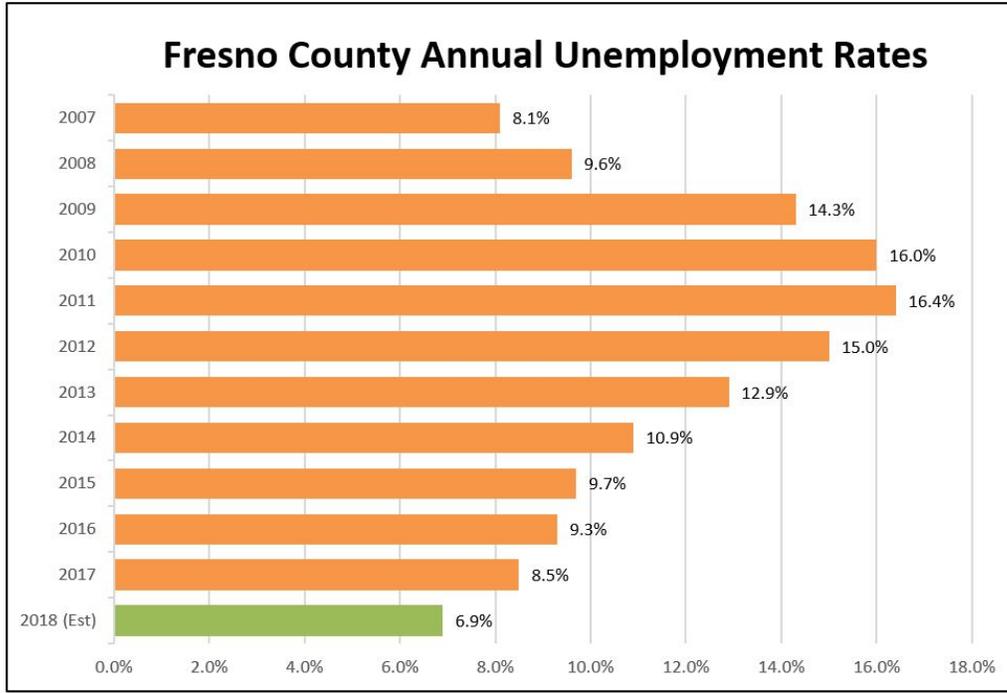
- The share of Educational & Health Services increased from 13.4% to 17.3%. Health Services mostly drive this shift because of an aging population and higher healthcare needs.
- Farm employment, as a percent of the employed labor force, has decreased from 13.2% to 11.9%. This signals a slight shift for Fresno County’s local economy that has a high agrarian share, most likely due to water shortages.
- Mining, Logging and Construction employment reduced from 5.8% to 4.5%. This is a result of the peak of the housing bubble, subsequent housing crash, and reduction in new real estate construction.



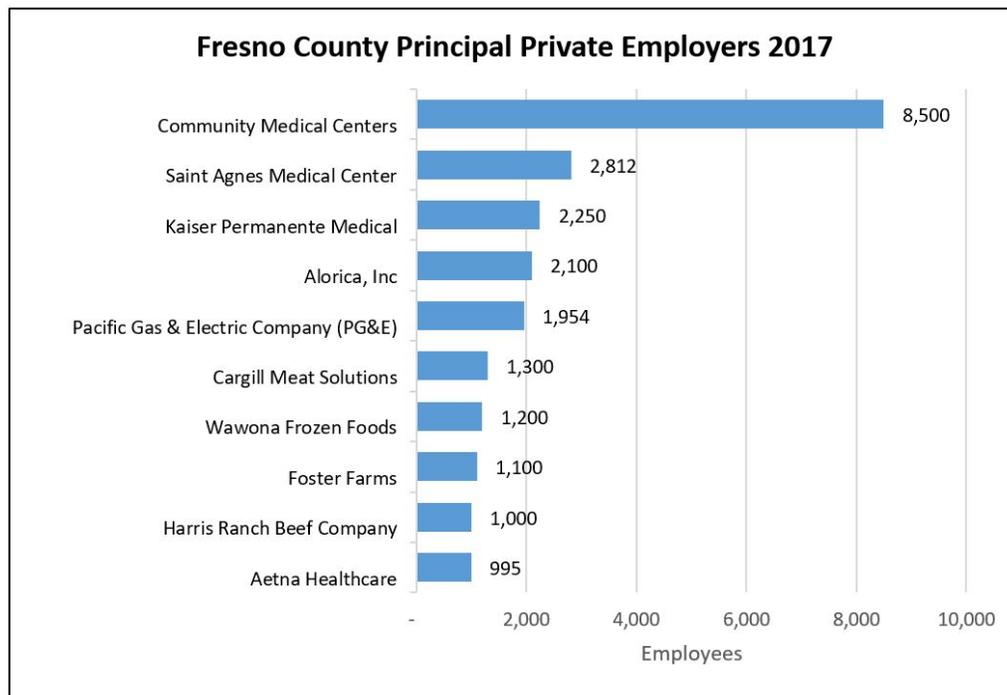
Source: California Employment Development Department

## General Economy

Fresno’s labor force remains strong. 2018 will most likely mark four consecutive years of unemployment under 10 percent with the estimated rate to be the lowest in many years.



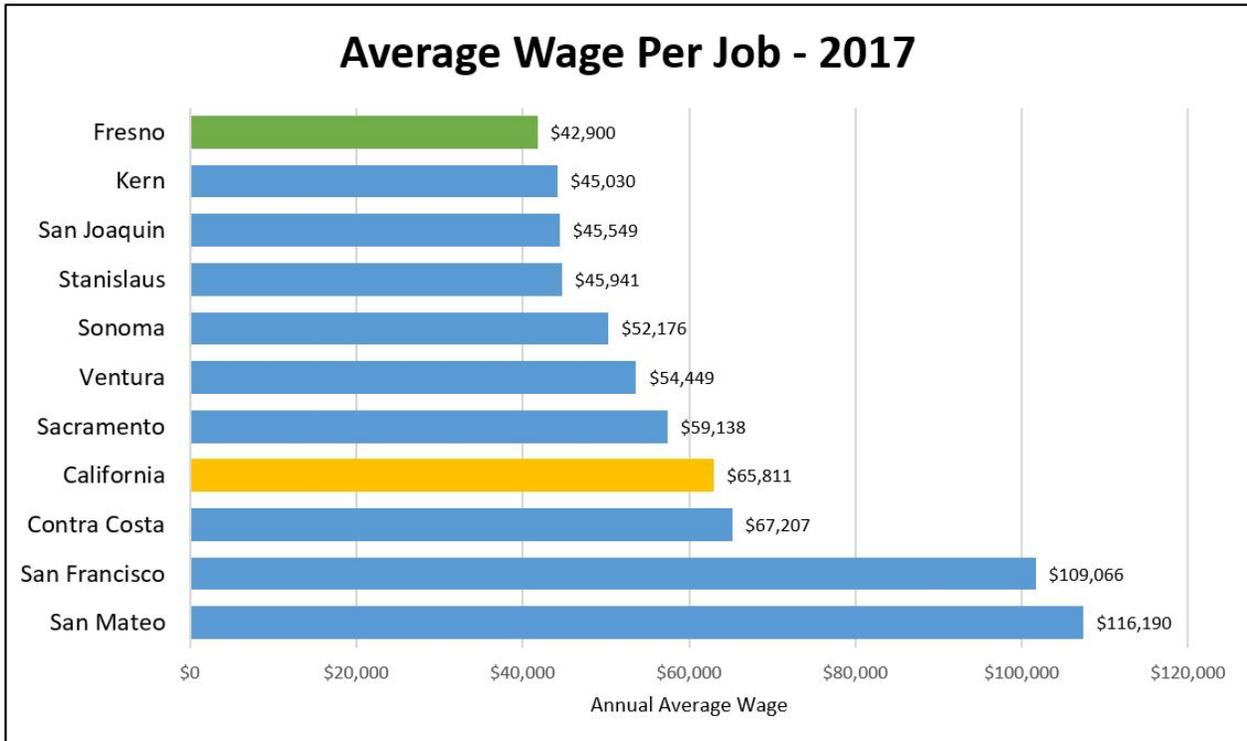
Source: California Employment Development Department



Source: Fresno County EDC

## General Economy

Fresno County’s average wage per job, at \$42,900, ranks as the lowest amongst other benchmark counties. This is about two-thirds of the State average wage per job of \$65,811.



Source: Bureau of Labor Statistics, National Occupational Employment and Wage Estimates

### The Meux Home Museum

Dr. Thomas Richard Meux built the Meux Home in 1889. It is as impressive today as it was over a century ago. Located at R and Tulare Streets in downtown Fresno, it is built in the typical asymmetrical plan common to Victorian residences of the nineteenth and early twentieth centuries. The home is owned by the city of Fresno and is presently open to the public

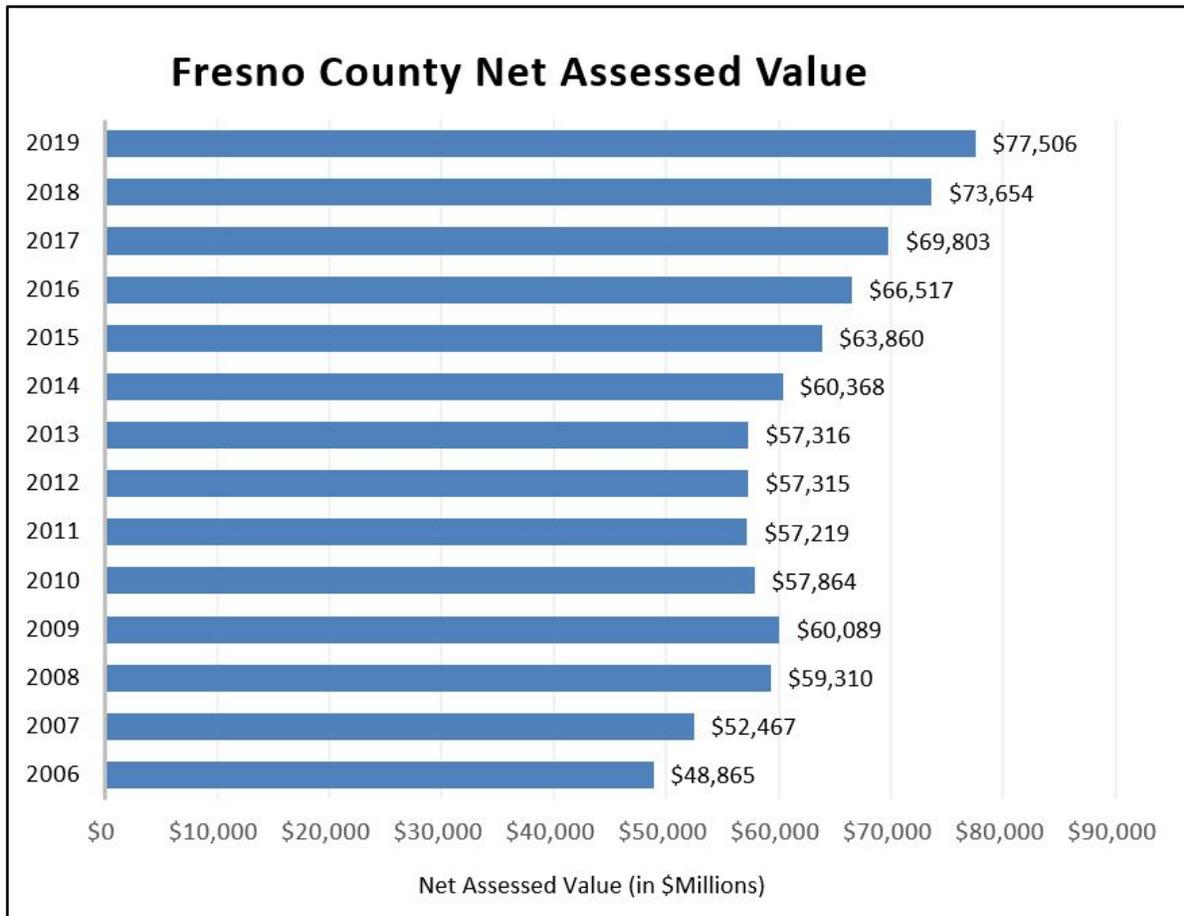
[meuxhomemuseum.org](http://meuxhomemuseum.org)



## County Assessed Values and Growth

Property taxes combined with sales taxes are the largest source of General Fund revenues. These taxes are determined on the assessed value of real and personal property within the County. The chart below is a 14-year history of property tax values in the County of Fresno.

The 2018-19 Preliminary Net Assessment Roll of \$77.5 billion increased \$3.85 billion or 5.2% over the prior year's roll value. This increase is similar to last year's increase of \$3.85 billion (5.5%). 2014 marked the first year since 2008 in which the County realized significant increases in value. Fresno County's Net Assessed Value has seen steady 4% to 5% growth over the last five years.

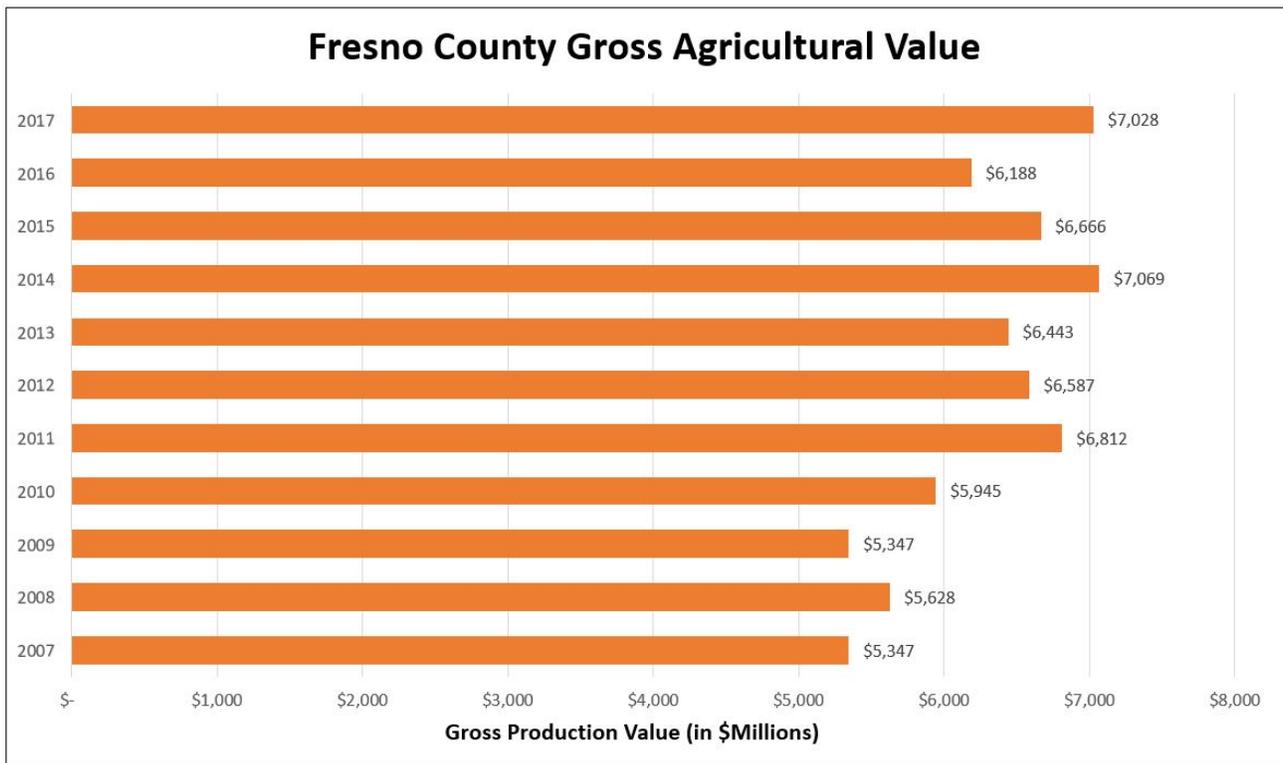


Source: County of Fresno Assessor

## Fresno County Gross Agricultural Value

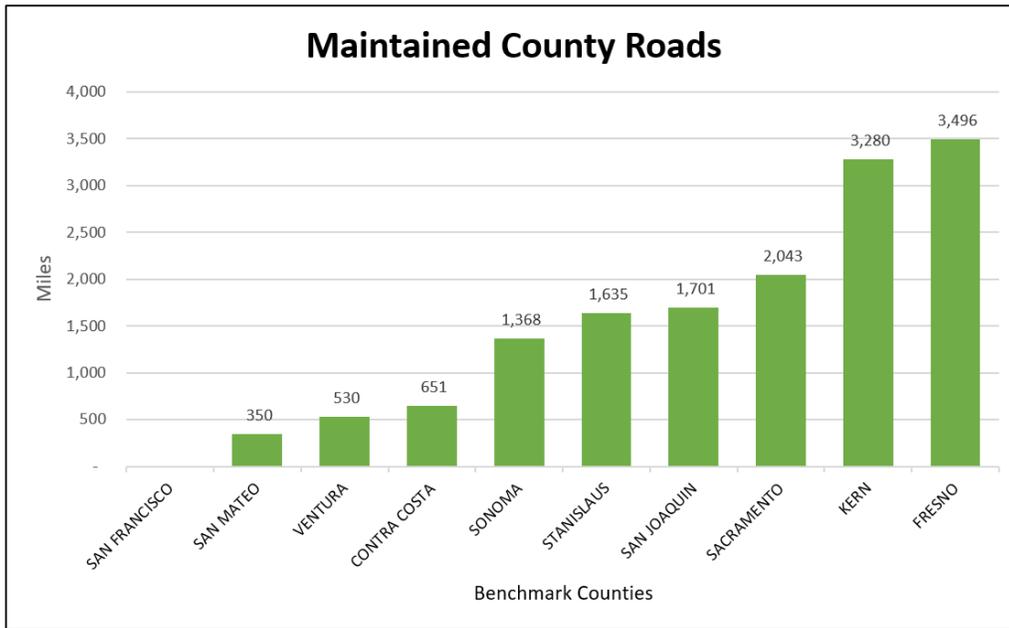
The total gross production value of Fresno County’s agricultural commodities in 2017 was \$7.03 billion. This represents a 13.6% increase over the 2016 reported value. This increase can be attributed to a number of factors including a significant spike in the value of Grapes. Almonds continue to be the leading agricultural commodity in Fresno County with a total gross value of \$1.2 billion.

Crop	2017 Value, In Millions
Almonds	\$1,220.08
Grapes	\$951.23
Poultry	\$605.61
Pistachios	\$517.04
Milk	\$441.21
Mandarins	\$427.93
Cattle & Calves	\$423.82
Tomatoes	\$295.09
Peaches	\$211.64
Oranges	\$203.51



## Maintained County Roads

Fresno County has more maintained county roads than any other county in the State of California. There are 6,955 miles of total maintained public roads and 3,496 miles of these roads are County maintained roads.



Source: California Department of Transportation

### Kingsburg Swedish Village

Less than a century ago, nearly one hundred percent of Kingsburg’s population was Swedish-American, a result of a nineteenth-century migration of Swedish immigrants from Michigan. The descendants of those immigrants keep that legacy intact with Swedish-style architecture, cuisine and celebrations.

The town hosts the annual Kingsburg Swedish Festival, held over the third weekend in May. The festival celebrates the culture of Sweden with food, craft booths and entertainment.

[www.kingsburgchamber.com](http://www.kingsburgchamber.com)



# Fresno County Budget Construction & Legal

## Basis of Accounting

The budget is prepared each year for all governmental funds and proprietary funds. Governmental funds that are budgeted include the General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Fund. Proprietary funds include Enterprise Funds and Internal Service Funds.

### Governmental Funds

The budget is prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Expenditures are controlled at the object level within each budget unit of the County except for capital assets, which are controlled at the sub-object level.

### Proprietary Funds

The Board of Supervisors approves the proprietary fund budgets that are prepared using the economic resources measurement focus and the accrual basis of accounting. These funds collect fees and revenues generally to cover the cost of the goods and services they provide, their accounting and budgeting basis are closer to private sector models.

## Budget Structure

The State Controller's Office, pursuant to Government Code, sections 29002, 30200 and 53065, dictates the organization and structure of County budgets in order to ensure consistency and comparability of data. For most of the departments and programs reported in this document, the Recommended Budget includes the most recent prior fiscal years' activities for comparison. The schedules in the front of the document are existing schedules recapping the budget by functional categories across all funds. Individual fund recap schedules are added to increase clarity and to orient the document on a fund basis as opposed to functional categories as required by the State Controller.

Consequently, the document is organized by fund type starting with the General Fund followed by the Capital Projects Fund, Debt Services Fund, Internal Service Funds, Enterprise Funds and the Special Revenue Funds.

The budget summary table provides information by appropriation object level and revenue sources. The appropriation object levels are the departmental expenditures. The Salaries and Benefits appropriation object level is a composite of all employee costs including Extra-Help and overtime netted with Salary Savings. The Services and Supplies appropriation object level represents all operational costs such as office supplies and professional services; it also includes the charges for the Internal Service Funds for facilities, custodial, fleet, and other internal services. Capital Assets appropriation object level is for any asset purchase of \$5,000 or more. The Other Financial Uses appropriation object level is used for operating transfers from one fund to another. The revenue sources are categorized primarily as follows: taxes; licenses, permits, and franchise fees; revenue from use of money (interest earnings); intergovernmental revenue (State and Federal); charges for services; other financing sources; miscellaneous revenue and intrafund revenue.

## Budget Modification

State Law permits modifications to the adopted budget during the year. Any amendments or transfers of appropriations between object levels (sub-object level for capital assets) within the same budget unit, or between budget units or funds must be authorized by the County Administrative Office and approved by the Board of Supervisors. There are two options for requesting midyear budget adjustments:

### Budget Modifications that Increase Appropriations

Budget modifications are generally made due to unforeseen and program-specific changes. In compliance with Government Code, section 29130, increases in appropriations require a four-fifths vote of approval by the Board of Supervisors after the budget is adopted.

Changes that result in additional appropriations can be placed on the Board of Supervisors regular agenda. These items are reviewed by the Auditor-Controller and the County Administrator.

**Transfers Between a Single Budget Unit**

Pursuant to Government Code, section 29092, the County Administrative Officer is authorized to approve transfers and revisions of appropriations within a single budget unit as deemed necessary and appropriate. Currently, County Policy allows the County Administrative Officer to approve transfers within a single budget unit that total \$200,000 or less, do not increase overall appropriations, and do not create a Capital Asset account.

**Calendar Year 2018 Budget Timeline**

<b>Early April</b>	ISF Rates are submitted to ACTTC for approval
<b>April</b>	Budget timeline and instructions are provided to County Departments via Budget Workshops
<b>April</b>	Departmental Salaries and Benefits data and calculations are provided to departments
<b>April</b>	New Position Requests made by County Departments to the County Administrative Office
<b>Early May</b>	California Revised Budget is released
<b>Early May</b>	Net County Cost (NCC) allocations are provided to Departments by the County Administrative Office
<b>May</b>	Salary and Benefit Certifications are signed and approved by County Departments
<b>May</b>	Budget Module is open for County Department submissions
<b>Early June</b>	MSF rates approved by the Board of Supervisors
<b>June</b>	Fiscal Year 2018-19 Recommended Budget, for July 1 to September Adoption, is approved
<b>June</b>	Budget data, documents and narratives are due to the County Administrative Office from County Departments
<b>July</b>	Budget data, documents and narratives are revised by County Departments at the direction of the County Administrative Office
<b>Late July</b>	Budget Module is closed for County Department submissions
<b>August</b>	Budget documents and data are finalized by the County Administrative Office
<b>August 31st</b>	Final Recommended Budget filed with the Clerk of the Board of Supervisors and made available to the public
<b>September 17th</b>	Public Budget Hearings begin and Fiscal Year 2018-19 Budget is adopted by the Board of Supervisors

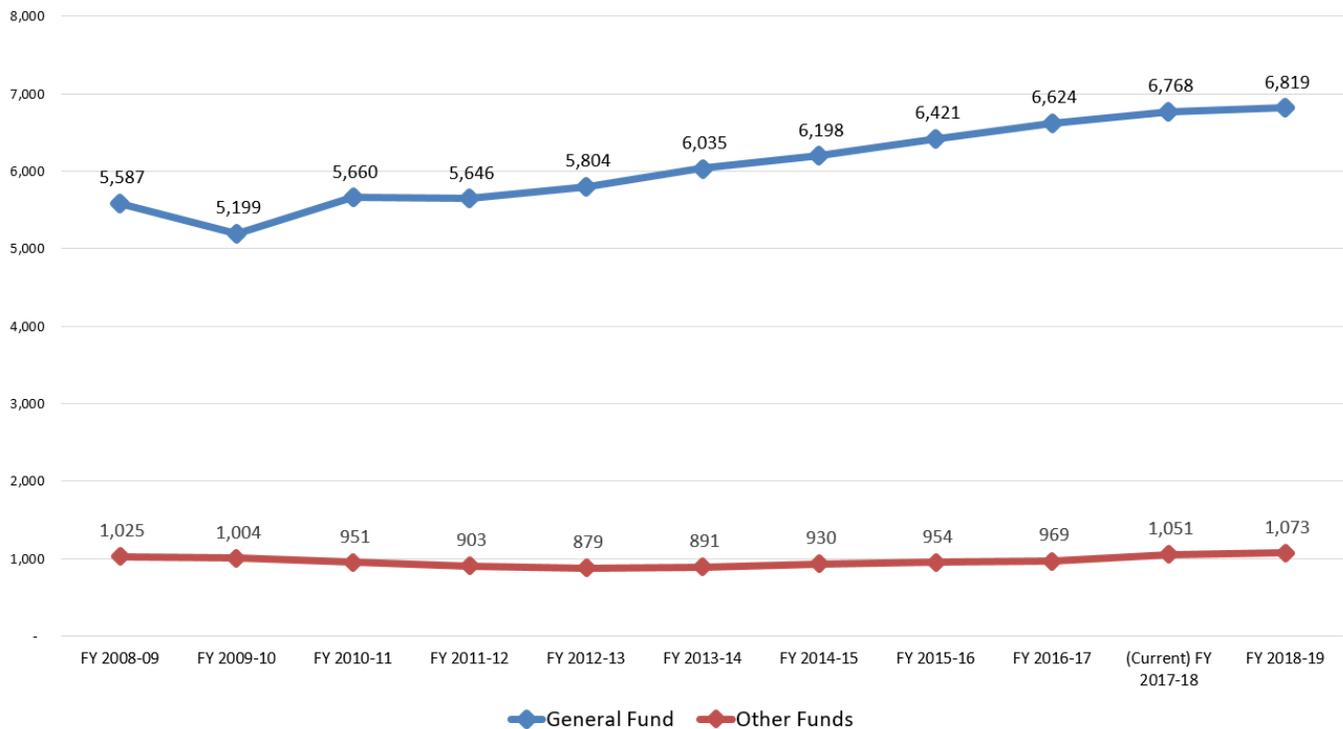
**SUMMARY OF FUNDS  
RECOMMENDED**

<b><u>REQUIREMENTS</u></b>	<b>2017-18 Adopted</b>	<b>2018-19 Recommended</b>	<b>Increase/ (Decrease)</b>	
<b><u>General Fund</u></b>				
Administration and Fiscal	\$ 115,633,776	\$ 85,257,202	\$ (30,376,574)	-26.3%
Contingencies/Resv./Designations	17,985,000	18,976,222	991,222	5.5%
Justice Services	398,844,523	451,025,319	52,180,796	13.1%
Land Use and Development	49,958,197	56,819,711	6,861,514	13.7%
Human Services	1,043,773,249	1,073,744,837	29,971,588	2.9%
<b>TOTAL GENERAL FUND</b>	<b>\$ 1,626,194,745</b>	<b>\$ 1,685,823,291</b>	<b>\$ 59,628,546</b>	<b>3.7%</b>
<b><u>Other Funds</u></b>				
Capital Projects	\$ 7,466,208	\$ 103,738,396	96,272,188	1289.4%
Debt Service	50,345,306	51,163,450	818,144	1.6%
Enterprise Funds	26,687,703	49,310,665	22,622,962	84.8%
Internal Service Funds	218,052,365	234,028,516	15,976,151	7.3%
Special Revenue Funds	1,089,125,348	1,177,201,635	88,076,287	8.1%
<b>TOTAL OTHER FUNDS</b>	<b>\$ 1,391,676,930</b>	<b>\$ 1,615,442,662</b>	<b>\$ 223,765,732</b>	<b>16.1%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 3,017,871,675</b>	<b>\$ 3,301,265,953</b>	<b>283,394,278</b>	<b>9.4%</b>
<b><u>AVAILABLE FINANCING</u></b>				
<b><u>Revenues</u></b>				
Taxes	\$ 290,693,429	\$ 303,459,608	\$ 12,766,179	4.4%
Licenses, Permits, and Franchises	12,324,312	12,473,934	149,622	1.2%
Fines, Forfeitures, and Penalties	9,619,264	8,856,235	(763,029)	-7.9%
Use of Money and Property	7,591,020	8,060,104	469,084	6.2%
State Aid	667,459,026	821,984,134	154,525,108	23.2%
Federal Aid	439,392,028	449,631,774	10,239,746	2.3%
Other Gov't'l Aid	6,094,689	9,132,721	3,038,032	49.8%
Charges for Services	288,059,770	301,175,990	13,116,220	4.6%
Miscellaneous Revenues	16,255,160	21,557,090	5,301,930	32.6%
Other Financing Sources	1,095,188,702	1,128,845,424	33,656,722	3.1%
Intrafund Revenues	29,758,776	30,545,268	786,492	2.6%
<b>TOTAL REVENUES</b>	<b>\$ 2,862,436,176</b>	<b>\$ 3,095,722,282</b>	<b>\$ 233,286,106</b>	<b>8.1%</b>
<b><u>Fund Balance</u></b>				
General Fund	\$ 73,127,000	\$ 50,000,000	\$ (23,127,000)	-31.6%
Other Funds	82,308,499	155,543,671	73,235,172	89.0%
<b>TOTAL FUND BALANCE</b>	<b>\$ 155,435,499</b>	<b>\$ 205,543,671</b>	<b>\$ 50,108,172</b>	<b>32.2%</b>
<b>TOTAL FINANCING</b>	<b>\$ 3,017,871,675</b>	<b>\$ 3,301,265,953</b>	<b>\$ 283,394,278</b>	<b>9.4%</b>

## RECOMMENDED PERMANENT STAFFING

	ADOPTED 2017-18	RECOMMENDED 2018-19	INCREASE/ (DECREASE)	
<b><u>GENERAL FUND</u></b>				
Administration & Fiscal Services	373	345	(28)	-8%
Justice Services	2,472	2,533	61	2%
Land Use & Development Services	233	237	4	2%
Human Services	3,682	3,704	22	1%
<b>TOTAL GENERAL FUND</b>	<b>6,760</b>	<b>6,819</b>	<b>59</b>	<b>1%</b>
<b><u>OTHER FUNDS</u></b>				
Road/Disposal Funds	280	303	23	8%
Library Funds	325	325	-	0%
Recorder Fund	-	26	26	100%
Internal Services Funds	408	419	11	3%
<b>TOTAL OTHER FUNDS</b>	<b>1,013</b>	<b>1,073</b>	<b>60</b>	<b>6%</b>
<b><u>TOTAL ALL FUNDS</u></b>	<b>7,773</b>	<b>7,892</b>	<b>119</b>	<b>2%</b>

**2009-2019 Staffing Levels**



<b>FINANCING OF NET COUNTY COST (NCC) BY SYSTEM IN MILLIONS RECOMMENDED</b>					
<u>SOURCES</u>	<u>2017-18 ADOPTED NCC</u>	<u>2018-19 RECOMMENDED NCC</u>	<u>INCREASE/ (DECREASE)</u>		
<b>COUNTYWIDE REVENUES</b>					
COUNTYWIDE REVENUE	\$ 269.2	\$ 280.6	\$ 11.4	4%	
REALIGNMENT VLF	0.0	0.0	0.0	0%	
<b>TOTAL COUNTYWIDE REVENUES</b>	<b>\$ 269.2</b>	<b>\$ 280.6</b>	<b>\$ 11.4</b>	<b>4%</b>	
<b>FUND BALANCE/RESERVES/DESIGNATIONS</b>					
FUND BALANCE	\$ 73.1	\$ 50.0	\$ (23.1)	(32%)	
ANNUAL LEAVE DESIGNATION DRAW	0.0	0.0	0.0	0%	
RELEASE OF ENCUMBRANCES	0.0	0.0	0.0	0%	
<b>TOTAL FUND BALANCE/RESERVES/DESIG.</b>	<b>\$ 73.1</b>	<b>\$ 50.0</b>	<b>\$ (23.1)</b>	<b>(32%)</b>	
<b>TOTAL GENERAL FUND SOURCES TO FINANCE NET COUNTY COST</b>	<b>\$ 342.3</b>	<b>\$ 330.6</b>	<b>\$ (11.7)</b>	<b>(3%)</b>	
<b>DISTRIBUTION</b>					
ADMINISTRATION & FISCAL	\$ 83.8	\$ 56.6	\$ (27.2)	(32%)	
CONTINGENCIES/RESV./DESIGNATIONS	18.0	19.0	1.0	6%	
JUSTICE SERVICES	190.7	203.6	12.9	7%	
LAND USE & DEVELOPMENT	7.9	8.2	0.3	4%	
HUMAN SERVICES SYSTEM	41.9	43.2	1.3	3%	
<b>TOTAL DISTRIBUTION OF NET COUNTY COST</b>	<b>\$ 342.3</b>	<b>\$ 330.6</b>	<b>\$ (11.7)</b>	<b>(3%)</b>	
<b>PROPOSITION 172 BUDGETING AS DEPARTMENTAL REVENUE</b>					
	<b>ADOPTED FY 2017-18</b>	<b>*RECOMMENDED FY 2018-19</b>			
Prop 172 Total Estimated	<u>\$69,031,916</u>	<u>\$73,173,831</u>			
Sheriff	64% \$44,180,426	\$46,831,252			
District Attorney	11% \$7,593,511	\$8,049,121			
Probation	25% \$17,257,979	\$18,293,458			
<b>PROPOSITION 172 REVENUES ARE BUDGETED AT A 6% INCREASE OVER FY 2017-18 ADOPTED AMOUNTS</b>					
*As agreed upon by the Justice agencies (Sheriff, District Attorney, and Probation), the Auditor-Controller/Treasurer-Tax Collector, and the County Administrative Office.					

Recommended Budget Control Summary

GENERAL FUND			RECOMMENDED		
Fund	Dept	Department Name	Appropriations	Revenues	NCC
0001	0110	Board of Supervisors	3,723,225	10,500	3,712,725
0001	0120	County Administrative Office	2,322,790	429,585	1,893,205
0001	0410	Auditor-Controller/Treasurer-Tax Collector	14,566,678	8,557,552	6,009,126
0001	0420	Assessor-Recorder	15,444,698	7,974,003	7,470,695
0001	0440	Purchasing	1,333,451	556,497	776,954
0001	0710	County Counsel	6,375,240	3,677,107	2,698,133
0001	1010	Human Resources	5,162,658	2,839,406	2,323,252
0001	2540	Miscellaneous and Interest Expenditures	29,465,989	2,739,075	26,726,914
0001	2838	Court Ancillary Services	17,538,239	5,005,736	12,532,503
0001	2850	County Clerk - Elections	6,501,283	1,882,214	4,619,069
0001	2860	District Attorney	36,276,544	11,806,674	24,469,870
0001	2862	District Attorney - Grants	11,523,927	9,445,500	2,078,427
0001	2870	Grand Jury	65,000	-	65,000
0001	2875	Alternate Indigent Defense	6,061,724	396,000	5,665,724
0001	2880	Public Defender	19,686,317	3,879,301	15,807,016
0001	3111	Sheriff-Coroner	243,308,215	129,775,913	113,532,302
0001	3430	Probation	47,908,069	37,381,691	10,526,378
0001	3432	Probation - Grants	3,717,342	3,617,776	99,566
0001	3440	Probation - Juvenile Justice Campus	42,018,358	23,155,657	18,862,701
0001	4010	Agriculture	13,784,711	10,692,261	3,092,450
0001	4360	Public Works and Planning	15,268,938	12,214,633	3,054,305
0001	4365	Public Works and Planning-Support Services	3,846,920	3,846,920	-
0001	4700	Public Works and Planning-Transit Services	3,321,000	3,321,000	-
0001	5110	Child Support Services	22,921,584	22,921,584	-
0001	5240	County Medical Services	11,709,752	350,000	11,359,752
0001	5512	Public Works - Grants	9,035,855	9,035,855	-
0001	5610	Social Services	352,938,880	348,221,279	4,717,601
0001	5611	In-Home Supportive Services-Public Authority	2,537,070	2,169,836	367,234
0001	5620	Public Health	74,735,833	73,205,070	1,530,763
0001	5630	Behavioral Health	286,296,407	285,686,999	609,408
0001	6310	CalWORKs	166,637,599	165,074,301	1,563,298
0001	6410	Dependent Children - Foster Care	67,345,865	61,270,910	6,074,955
0001	6415	Aid to Adoptions	35,651,266	31,763,541	3,887,725
0001	6420	In-Home Supportive Services	65,282,362	59,923,931	5,358,431
0001	6615	Aid to Refugees	1,031,228	1,031,228	-
0001	6645	General Relief	8,771,400	1,183,382	7,588,018
0001	7110	Veterans Services Office	807,175	639,175	168,000
0001	7205	Community Development Block Grant	7,030,692	7,030,692	-
0001	7515	Librarian	361,190	-	361,190
0001	7910	Parks and Grounds	4,531,595	2,478,781	2,052,814
<b>Subtotal General Fund</b>			<b>1,666,847,069</b>	<b>1,355,191,565</b>	<b>311,655,504</b>

Fund	Dept	Department Name	Appropriations	Revenues	NCC
0001	8210	Contingencies	1,000,000	-	1,000,000
0001		Budget Mitigation Designation	10,000,000	-	10,000,000
0001		Increase in General Reserves	7,976,222	-	7,976,222
<b>Subtotal General Fund Reserves and Designations</b>			<b>18,976,222</b>	<b>-</b>	<b>18,976,222</b>
<b>General Fund Total</b>			<b>1,685,823,291</b>	<b>1,355,191,565</b>	<b>330,631,726</b>

0001	0415	Countywide Revenues to Finance NCC	-	280,631,726	(280,631,726)
		Fund Balance to Finance NCC	-	50,000,000	(50,000,000)
<b>Total Financing for NCC</b>			<b>-</b>	<b>330,631,726</b>	<b>(330,631,726)</b>

**Total Budget FY 2018/19      1,685,823,291      1,685,823,291      -**

OTHER FUNDS			RECOMMENDED		
					Increase Reserve/(Use of Fund Balance)
CAPITAL PROJECTS			Appropriations	Revenues	
0400	8830	Juvenile Justice Campus	1,116,208	-	(1,116,208)
0400	8845	State SB 1022 (WAJ)	70,305,410	70,305,410	-
0400	8846	Leasehold Improvements (WAJ)	10,192,467	2,148,031	(8,044,436)
0400	8847	Central Plant/Tunnel (WAJ)	6,760,007	3,918,387	(2,841,620)
0400	8848	Intangibles (WAJ)	1,137,345	-	(1,137,345)
0400	8849	Non-Capitalized Expenditures (WAJ)	886,715	-	(886,715)
0400	8851	Adult Crisis Residential Treatment Facility	142,780	142,780	-
0400	8852	Jail Improvements	6,093,884	1,400,000	(4,693,884)
0400	8853	Sheriff Substation	-	6,000,000	6,000,000
0400	8855	Animal Control Facility	-	1,000,000	1,000,000
0400	8856	Assessor-Recorder Building	-	800,000	800,000
0400	8858	EMS Communications Center	-	75,600	75,600
0400	8859	Sierra Facility Improvements	5,765,580	5,765,580	-
0400	8860	Sanger Library Remodel	114,000	114,000	-
0400	8861	Hall of Records Improvements	-	6,000,000	6,000,000
0400	8863	Clovis Regional Library	1,224,000	1,224,000	-
<b>Capital Projects</b>			<b>103,738,396</b>	<b>98,893,788</b>	<b>(4,844,608)</b>

					Increase Reserve/(Use of Fund Balance)
DEBT SERVICE			Appropriations	Revenues	
0140	0124	Debt Service	-	-	-
0300	0301	Lease Revenue Bonds	5,963,150	3,566,352	(2,396,798)
0300	0302	Pension Obligation Bonds	45,200,300	45,193,305	(6,995)
<b>Debt Service</b>			<b>51,163,450</b>	<b>48,759,657</b>	<b>(2,403,793)</b>

Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
<b>ENTERPRISE FUNDS</b>					
0700	9026	American Avenue Disposal Site	37,356,099	13,581,428	(23,774,671)
0701	9015	Resources	6,921,138	6,356,313	(564,825)
0710	9028	Coalinga Disposal Site	1,098,767	150,000	(948,767)
0720	9020	Southeast Regional Disposal	610,062	416,000	(194,062)
0801	9140	Special Districts Administration	3,324,599	3,324,599	-
<b>Enterprise Fund Subtotal</b>			<b>49,310,665</b>	<b>23,828,340</b>	<b>(25,482,325)</b>

**INTERNAL SERVICE FUNDS**

1000	8910/11	Fleet Services	12,561,979	16,338,925	3,776,946
1020	8905/08	Information Technology ISF/Equipment	48,291,672	48,381,672	90,000
1030	8933	PeopleSoft Operations	3,574,463	3,514,463	(60,000)
1035	8970	Security	6,977,367	6,977,367	-
1045	8935	Facility Services	39,528,149	40,000,524	472,375
1060	8925	Risk Management	123,094,886	114,773,352	(8,321,534)
<b>Internal Service Fund Subtotal</b>			<b>234,028,516</b>	<b>229,986,303</b>	<b>(4,042,213)</b>

**SPECIAL REVENUE FUNDS**

0009	3451	Community Recidivism Reduction Grant	-	-	-
0010	4510	Road Fund	98,867,147	87,011,287	(11,855,860)
0021	1020	Criminal Justice Temp Construction	1,962,000	1,750,000	(212,000)
0025	1030	Tax Collector Delinquent Cost	2,440,197	379,969	(2,060,228)
0035	1040	Assessor AB-818	3,340,578	65,000	(3,275,578)
0035	1041	SSN Truncation	50,000	7,500	(42,500)
0035	1042	Micrographics Storage Fund	245,000	11,000	(234,000)
0035	1043	ERDS (Electronic Recording)	126,500	175,500	49,000
0035	1044	Record Documents System	5,075,026	958,000	(4,117,026)
0035	1045	Security Paper	20,000	20,500	500
0035	1046	Vital & Health Statistics Fee	280,000	144,000	(136,000)
0035	1047	SCAPAP Grant	571,451	10,500	(560,951)
0035	1048	Recorder - Base Recorder Fees	8,597,422	8,597,422	-
0040	1051	Community Services Support Fund	61,287,614	40,862,230	(20,425,384)
0040	1052	Prevention and Early Intervention Fund	16,684,183	8,984,534	(7,699,649)
0040	1053	Mental Health Services Act	7,149,137	2,509,144	(4,639,993)
0040	1055	Capital Facilities	6,496,135	135,719	(6,360,416)
0041	1061	Alcohol Abuse Ed & Prev-SB920	90,672	63,381	(27,291)
0041	1062	Alcoholism Rehab-Statham Funds	1,554,535	102,561	(1,451,974)
0041	1063	Alcohol Assessment	977,989	132,804	(845,185)
0041	1065	SAPT Block Grant (Federal)	3,942,566	3,485,777	(456,789)
0041	1068	SB 82 Prog Funding- Sub Abuse	540,111	100,000	(440,111)
0041	1069	SD & EPSDT Advance	12,586,292	3,134,175	(9,452,117)
0041	1070	SB 82 Rural Triage	2,397,940	1,022,676	(1,375,264)
0050	1080	Election Fees	25,000	25,000	-
0050	1081	Vital & Hlth Statistics Fee	-	4,000	4,000
0055	1090	Admin & EDP Rev	22,795,044	22,795,044	-
0060	1100	Proposition 64 Trust	1,617,018	1,000,000	(617,018)
0060	1102	Disability and Healthcare Ins. Fraud	183,653	183,653	-
0060	1103	RE Fraud Fund	1,055,412	800,000	(255,412)
0060	1104	DOI Auto Ins Fraud Program	395,000	395,000	-
0060	1106	MAGEC OCJP Grant	24,200	-	(24,200)
0060	1107	DOI Workers Comp Fraud Prog	1,184,988	1,184,988	-

Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0060	1108	ID Theft Fund	1,322,612	1,200,000	(122,612)
0060	1111	Federal Asset Forfeiture	50,000	50,000	-
0065	1120	Welfare Advnce Fund	390,329,834	390,329,834	-
0065	1121	Childrens Fund	279,618	266,122	(13,496)
0065	1123	Domestic Violence	164,452	164,452	-
0065	1124	Children's Direct Donations	3,025	117	(2,908)
0065	1125	Welfare Trust (5810Trst)	107,143	4,247	(102,896)
0065	1128	SB 163 Project Fund	5,146,864	7,468,151	2,321,287
0065	1130	SB163-AAP	296,841	808,531	511,690
0075	1140	Victims Emergency	209,658	42,000	(167,658)
0075	1141	Domestic ViolencePrevent	-	375	375
0075	1142	Federal Asset Forfeiture	-	5,000	5,000
0075	1143	Juvenile Special Deposit	85,984	95,000	9,016
0075	1144	Second Strike PRCS Funds	357,597	800,000	442,403
0080	1150	VRIP	105,768	53,185	(52,583)
0080	1151	Contingency Fines & Penalties	-	172,050	172,050
0080	1152	Health Special Deposit Fund	2,185,999	621,690	(1,564,309)
0080	1153	Tobacco Prevention Program	300,000	152,000	(148,000)
0080	1154	Enviromental Health Service	134,438	135,034	596
0080	1155	Dairy Surcharge	210,170	211,186	1,016
0080	1156	Integrated Waste Mgmnt	25,900	26,217	317
0080	1157	Enviromental Health Surcharges	248,779	249,803	1,024
0080	1158	Solid Waste Enfrce Tipping Fee	247,543	371,390	123,847
0080	1159	Local PublicHlth Preparedness	1,365,017	1,375,607	10,590
0080	1160	Hospital Preparedness Program	467,182	471,668	4,486
0080	1161	Aids Education PC 1463-23	50,000	-	(50,000)
0080	1162	CUPA Fines	215,000	10,140	(204,860)
0080	1163	ChildRestraint/BicycleHelmet	99,600	100,899	1,299
0080	1164	Tobacco Prop 56	1,167,644	1,170,644	3,000
0085	1179	NEWHA Program	266,000	266,000	-
0085	1180	Used Oil Rec Block Grant	1,204	1,210	6
0085	1181	Used Oil Contract Revenue	5,500	5,500	-
0085	1186	P&RM-Spec Studies Deposit	195,000	-	(195,000)
0085	1187	Water Mgmt&Planning Fund	7,500	-	(7,500)
0085	1188	Admin Fines - Code Enforcement	50,000	-	(50,000)
0085	1191	County Parks Donations	284,000	5,520	(278,480)
0085	1192	Hmong War Memorial Mnmnt	1,000	472	(528)
0085	1193	Shaver Lake Boat Launch	70	-	(70)
0086	1202	Home Investment Fund	1,013,906	1,013,906	-
0086	1203	Housing Presvtn Prog	600	-	(600)
0086	1204	CalHome Reuse Account	2,000	-	(2,000)
0086	1205	Neighborhood Stabilization	10,100	-	(10,100)
0088	1301	Friant/North Fork Traffic Signal	2,160	-	(2,160)
0088	1304	Friant/Willow To North Fork Rd	68,026	-	(68,026)
0088	1305	Friant/Corridor Entrance To Willow	46,287	-	(46,287)
0088	1310	Dewolf/Shaw Intersection	39,014	-	(39,014)
0088	1351	Friant Road Buggto North Fork	17,306	-	(17,306)
0088	1356	Central Bethelto Academy	196,389	-	(196,389)
0088	1357	Central Academyto Newmark	147,621	-	(147,621)
0088	1360	Central SR99 SBOff Ramp	1,925	-	(1,925)
0088	1363	Friant/Millbrook TrfcSgnal	1	-	(1)
0095	1452	Sheriff-CA St Corr Train	374,442	249,628	(124,814)
0095	1454	Debtor Assessment Fee	162,980	162,980	-

Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0095	1455	Sheriff Automted GC 26731	119,956	119,956	-
0095	1456	Local Law Enforcmnt Block	109,359	65,072	(44,287)
0095	1457	Search & Rescure Fund	80,000	80,000	-
0095	1459	Federal Asset Forfeiture	50,000	-	(50,000)
0095	1462	FMTF HIDTA Assest Forfeiture	60,000	-	(60,000)
0095	1465	Indigent Burial Trust Fund	35,000	-	(35,000)
0095	1466	Federal Asset Forfeiture	80,000	-	(80,000)
0095	1467	HIDTA Asset Forfeiture-Dept of Treasury	60,000	-	(60,000)
0096	1500	Inmate Welfare Fund	3,236,844	2,899,707	(337,137)
0107	7511	Library - Measure B	30,264,554	31,175,136	910,582
0107	7517	Library - Grants	6,901	3,901	(3,000)
0107	7521	Library Book Fund	250,688	66,270	(184,418)
0107	7530	Library - Measure B Capital Projects	1,158,761	-	(1,158,761)
0115	4350	Fish and Game Propagation	8,295	2,713	(5,582)
0120	7920	Off-Highway License	142	12,200	12,058
0130	5244	Emergency Medical Services	1,606,368	810,548	(795,820)
0135	5243	Health & Welfare Trust Fund	42,823,380	30,721,589	(12,101,791)
0135	5245	1991 Realignment-Behavioral Health	39,284,946	29,588,273	(9,696,673)
0135	5246	1991 Realignment-Social Services	83,200,868	74,190,264	(9,010,604)
0135	5247	1991 Realignment-CAIWORKs MOE	62,393,458	56,841,720	(5,551,738)
0135	5248	1991 Realignment-Family Support	52,820,689	52,633,587	(187,102)
0271	2861	Rural Crime/MAGEC	867,193	800,921	(66,272)
0271	2866	District Attorney Revocation	400,000	536,056	136,056
0271	2867	C.O.P.S. - District Attorney	350,000	456,524	106,524
0271	2881	Public Defender	458,000	463,932	5,932
0271	3117	Trail Court Security	18,575,446	18,575,446	-
0271	3118	Booking Fees/Cal-MMET	2,890,500	2,890,500	-
0271	3119	C.O.P.S. - Sheriff	907,500	907,500	-
0271	3433	County Probation/Juvenile Camps	6,328,003	5,141,647	(1,186,356)
0271	3434	Youthful Offender Block Grant	5,268,856	5,155,055	(113,801)
0271	3435	Juvenile Reentry Grant	650,000	483,814	(166,186)
0271	3436	Local Community Corrections	45,007,344	45,007,344	-
0271	3437	Juvenile Justice Crime Prevention Act (JJCPA)	3,556,746	2,698,866	(857,880)
0271	3438	Local Innovation Subaccount	73,266	380,000	306,734
0271	3439	AB109 Planning Grant	2,500	2,500	-
0271	5632	Drug Court	931,539	931,539	-
0271	5633	Non-Drug Medi-Cal	117,871	117,871	-
0271	5634	Drug Medi-Cal	8,407,106	8,407,106	-
0271	5636	Mental Health (Managed Care)	10,119,819	10,119,819	-
0271	5637	Mental Health (EPSTD)	13,792,820	13,792,820	-
0271	6210	Health and Human Services	66,325,719	66,325,719	-
0275	3450	SB 678 - Performance Incentive Funding Program	3,888,689	1,913,066	(1,975,623)
<b>Special Revenue Fund Subtotal</b>			<b>1,177,201,635</b>	<b>1,058,430,903</b>	<b>(118,770,732)</b>
<b>Total Recommended Budget</b>			<b>3,301,265,953</b>	<b>3,095,722,282</b>	<b>(205,543,671)</b>
<b>General Fund Balance</b>				<b>50,000,000</b>	<b>(50,000,000)</b>
<b>Other Funds Balance</b>				<b>155,543,671</b>	<b>(155,543,671)</b>
			<b>3,301,265,953</b>	<b>3,301,265,953</b>	



**Agriculture  
BUDGET 4010  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 9,104,712	\$ 10,091,073	\$ 10,457,353	\$ 366,280	4%
Services and Supplies	2,708,338	2,510,386	3,139,358	628,972	25%
Other Financing Uses	-	-	82,000	82,000	100%
Capital Assets	-	-	106,000	106,000	100%
Total Appropriations	\$ 11,813,050	\$ 12,601,459	\$ 13,784,711	\$ 1,183,252	9%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 642,024	\$ 668,000	\$ 650,000	\$ (18,000)	-3%
Fines, Forfeitures & Penalties	33,100	19,000	19,000	-	0%
Rev From Use of Money & Prop	0	-	-	-	0%
Intergovernment Revenues - St	4,735,773	4,702,103	5,314,776	612,673	13%
Intergovernment Rev-Federal	1,232,173	1,963,162	1,963,585	423	0%
Charges For Services	2,162,989	2,187,500	2,543,400	355,900	16%
Miscellaneous Revenues	216,248	190,500	192,000	1,500	1%
Intrafund Revenue	131,587	20,500	9,500	(11,000)	-54%
Total Revenues	\$ 9,153,894	\$ 9,750,765	\$ 10,692,261	\$ 941,496	10%
<b>Net County Cost</b>	<b>\$ 2,659,156</b>	<b>\$ 2,850,694</b>	<b>\$ 3,092,450</b>	<b>\$ 241,756</b>	<b>8%</b>
	Budgeted 2016-17	Current 2017-18*	Recommended 2018-19*	Increase/ (Decrease)	
Position Summary	93	95	95	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

\* On June 5, 2018, the Board of Supervisors approved the addition of one Deputy Agricultural Commissioner/Sealer allocation, effective July 2, 2018, to provide adequate program management for the Department's three divisions and outlying districts. The 95 positions included in the Recommended column include this position.

## **AGRICULTURE – 4010**

### **FUNCTION**

“Promoting agriculture and a fair marketplace through equal enforcement of laws for the protection of society and the environment” is the Vision Statement adopted by the Agriculture Department. The Department is committed to promoting Fresno County agriculture, fostering public confidence by assuring a fair and equitable marketplace, protecting environmental quality through the sound application of pesticide and worker safety regulations, preserving agricultural land use for future generations and minimizing the pest risk pathways of exotic and harmful pests. The Department is organized into seven districts, which are located in Firebaugh, Fresno, Huron, Kerman, Reedley, Sanger, and Selma. All administrative functions and related activities occur in the Fresno district area. Program responsibilities and activities occur in all of the districts, and staff provides services to the general public and the agricultural industry for the following nine programs:

- Pest Detection – Monitoring urbanized and crop areas for quarantine pests with traps and surveys;
- Pest Eradication – Treating and eliminating unwanted quarantine pests of significance as they occur in the urban and agricultural setting;
- Pest Management-Control – Limiting and controlling the spread of pests of significance, including weeds, vertebrate pests, and insects;
- Pest Exclusion-Plant Quarantine – Inspecting incoming and outgoing pathways of pest introduction, including export certification and high risk pest exclusion facilities;
- Pesticide Use Enforcement and Apiary – Enforcing regulations covering agricultural and structural use of pesticides and apiaries;
- Nursery and Seed Inspection – Inspecting nursery stock to be used for farm planting and retail nursery stock and enforcing seed law regulations;
- Fruit and Vegetable Quality Control – Inspecting fruits and vegetables for compliance with State and Federal standards;
- County Weed and Rodent Control – Providing service to other County departments for weed and rodent control; and
- Weights and Measures – Ensuring the public gets what they paid for through the enforcement of national and State standards for weighing, measuring, and transaction devices.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$13,784,711 represents a 9% (\$1,183,252) increase in appropriations over the FY 2017-18 Adopted Budget primarily due to salary adjustments during the FY 2017-18 and increased purchases of herbicides for the County Weed Program. Budgeted revenues of \$10,692,261 represent a 10% (\$941,496) increase over the FY 2017-18 Adopted Budget due to anticipated increases in funding from the State Unrefunded Gas Tax (UGT) and charges for services for the County Weed Program. The Net County Cost allocation represents an 8% (\$241,756) increase over the FY 2017-18 Adopted Budget. Staffing is recommended at 95 positions, which includes an additional Deputy Agricultural Commissioner/Sealer allocation approved by the Board of Supervisors on June 5, 2018. A 2% (\$108,897) Salary Savings was used in calculating regular salaries with related benefits savings of \$85,516.

## **GOAL SETTING**

### **Goal**

#### **FY 2018-19**

- **Goal:** Enhance the Exotic Pest Exclusion program by gaining canine team access to the United States Post Office sorting facility in Fresno to perform inspections of incoming packages containing high-risk plant material.
- **Performance Metric:**
  - Work with U.S. Postal Service management to gain access to sorting facility and designate an inspection area.
  - Set-up an inspection area with equipment to perform inspections, collect specimens, and preserve perishable commodities during the inspection process.
  - Acclimate the canine team to the work environment.
  - Train staff on specialized procedures and requirements for inspections within the U.S. postal facility.

#### **FY 2017-18**

- **Goal:** Improve the Pesticide Use Enforcement regulatory program in the Pesticide Incident Investigation and Enforcement Response areas.
- **Outcome(s)/Result(s):** During FY 2017-18, the Department improved in all three of the Performance Metric areas. The average completion time for pesticide illness and complaint reports decreased from over 500 days to 47 days. There were no complaints requiring time extensions past the established 120-day timeframe. 95% of the decision reports and enforcement actions were completed and initiated within the established deadlines.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$10,457,353 represent a 4% (\$366,280) increase over the FY 2017-18 Adopted Budget primarily due to an addition of two positions and salary increases during FY 2017-18. Staffing is recommended at 95 positions.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$5,342,739 represents an 8% (\$408,604) increase over the FY 2017-18 Adopted Budget due to position additions and salary increases.

### **Services and Supplies**

- Services and Supplies recommended at \$3,139,358 represent a 25% (\$628,972) increase over the FY 2017-18 Adopted Budget due to an increase in charges by the Internal Services Department for data processing services and facility operations. The increase is also due to additional appropriations allocated for the purchase of herbicides to accommodate the increased demand for services in the County Weed Program and an acquisition of a new cashiering system.

Recommended funding includes:

- Account 7010 Agricultural recommended at \$273,000 represents a 25% (\$54,403) increase over the FY 2017-18 Adopted Budget for the purchase of additional pesticides.
- Account 7011 Agricultural-Weed Killer recommended at \$393,654 represents a significant (\$309,654) increase over the FY 2017-18 Adopted Budget for the purchase of herbicides for the County Weed Program.

- Account 7296 Data Processing Services recommended at \$433,144 represent a 21% (\$74,401) increase over the FY 2017-18 Adopted Budget due to an increase in Internal Services Department's charges.
- Account 7309 Computer Service Software recommended at \$50,000 represents a 100% increase over the FY 2017-18 Adopted Budget for the acquisition of a new cashiering system.
- Account 7345 Facility Operation & Maintenance recommended at \$284,419 represents a 27% (\$60,155) increase over the FY 2017-18 Adopted Budget due to a higher level of anticipated services to the Department.

**Other Financing Uses**

- Operating Transfers Out recommended at \$82,000 represents a 100% increase over the FY 2017-18 Adopted Budget for the replacement of two vehicles.

(2) Diesel Trucks .....\$82,000..... Replacement

**Capital Assets**

- Equipment is recommended at \$106,000 and represents costs associated with the purchases for the Weights and Measures Division.

(1) Program Number 91488 .....\$70,000..... LPG (propane) prover

(1) Program Number 91489 .....\$30,000..... Water meter test bench

(1) Program Number 91490 .....\$6,000..... Portable watt/hour meter

**SUMMARY OF REVENUES**

- Revenues recommended at \$10,692,261 represent a 10% (\$941,496) increase over the FY 2017-18 Adopted Budget, which is primarily due to an increase in Intergovernmental Revenue-State and Charges for Services for an increased County Weed Program.
  - Intergovernment Revenues–State recommended at \$5,314,776 represent a 13% (\$612,673) increase over the FY 2017-18 Adopted Budget due to an anticipated increase in funding from the UGT.
  - Charges for Services recommended at \$2,543,400 represent a 16% (\$355,900) increase over the FY 2017-18 Adopted Budget due to additional services to be provided to the Road Fund under the County Weed Program.

**AGRICULTURE - 4010**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT*</u>	<u>RECOMMENDED*</u>	
0213	Assistant Agricultural Commissioner/Sealer	C	1	1	112,313
1698	Agricultural/Standards Investigator	2324	2	2	\$ 156,931
1699	Supervising Agricultural/Standards Specialist	2324	14	14	1,091,411
1700	Agricultural/Standards Specialist III	2021	21	21	1,319,464
1701	Agricultural/Standards Specialist II	1797	15	15	797,928
1702	Agricultural/Standards Specialist I	1626	11	11	503,365
1703	Agricultural/Standards Specialist Trainee	1455	3	3	118,794
1704	Agricultural Field Aide	898	8	8	209,041
1710	Agricultural Technician	1134	3	3	97,198
1769	Deputy Agricultural Commissioner/Sealer	D	2	2	192,206
1770	Entomologist	2324	1	1	78,466
1820	Deputy Agricultural Commissioner	D	1	1	91,525
2345	Agricultural Business Manager	E	1	1	91,525
3080	Office Assistant III	1146	3	3	112,212
3125	Office Assistant I	914	2	2	50,947
3166	Executive Secretary - Confidential	1590	1	1	53,693
3203	Account Clerk I	1062	1	1	29,636
3260	Account Clerk III	1308	1	1	45,049
3621	Program Technician II	1522	2	2	102,854
3623	Program Technician II - Confidential	1522	1	1	49,146
8005	Agricultural Commissioner/Sealer	B	1	1	141,152
<b>Subtotal</b>			<b>95</b>	<b>95</b>	<b>\$ 5,444,856</b>
	Auto Allowance				6,180
	Bilingual Skill Pay				600
	Salary Savings (2%)				(108,897)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,342,739</b>

\* On June 5, 2018, the Board of Supervisors approved the addition of one Deputy Agricultural Commissioner/Sealer allocation, effective July 2, 2018, to provide adequate program management for the Department's three divisions and outlying districts. The 95 positions included in the Recommended column include this position.



**Assessor  
BUDGET 0420  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 10,772,840	\$ 12,575,963	\$ 10,299,932	\$ (2,276,031)	-18%
Services and Supplies	4,650,577	4,790,174	4,338,706	(451,468)	-9%
Other Financing Uses	315,000	-	806,060	806,060	100%
Capital Assets	-	570,000	-	(570,000)	-100%
Total Appropriations	\$ 15,738,417	\$ 17,936,137	\$ 15,444,698	\$ (2,491,439)	-14%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 5,806	\$ 5,150	\$ -	\$ (5,150)	-100%
Charges For Services	5,640,072	6,180,000	3,300,000	(2,880,000)	-47%
Miscellaneous Revenues	276,377	205,000	325,000	120,000	59%
Other Financing Sources	3,377,793	4,506,601	4,349,003	(157,598)	-3%
Total Revenues	\$ 9,300,048	\$ 10,896,751	\$ 7,974,003	\$ (2,922,748)	-27%
<b><u>Net County Cost</u></b>	<b>\$ 6,438,369</b>	<b>\$ 7,039,386</b>	<b>\$ 7,470,695</b>	<b>\$ 431,309</b>	<b>6%</b>
	<u>Budgeted 2016-17</u>	<u>Current 2017-18</u>	<u>Recommended 2018-19</u>	<u>Increase/ (Decrease)</u>	
Position Summary	124	127	99	(28)	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **ASSESSOR – 0420**

### **FUNCTION**

The Assessor's Division of the Assessor-Recorder's Office has a constitutional responsibility for the annual assessment of all taxable property in the County, with the exception of State assessed property. This Office certifies an annual assessment roll upon which all local governmental units rely for revenue generated from property taxes. The Assessor also determines eligibility for certain classes of exemptions permitted by State law. Since 1983, the Assessor has been responsible for supplemental assessments of properties as prescribed by Senate Bill (SB) 813 (Chapter 498, Statutes of 1983). The efficient and complete operation of the Assessor's Office is critical to the funding of State and local agencies. All functions of the Assessor are mandated.

### **OVERVIEW**

Beginning in FY 2018-19, the Recorder Division is now budgeted in Special Revenue Fund 1048. The Assessor and Recorder Divisions were previously budgeted in General Fund Org 0420. The Assessor FY 2018-19 Recommended Budget of \$15,444,698 represents a 14% (\$2,491,439) decrease from the FY 2017-18 Adopted Budget primarily due to the Recorder Division being moved to Org 1048. The FY 2018-19 Recommended Budget revenues of \$7,974,003 represent a 27% (\$2,922,748) decrease from the FY 2017-18 Adopted Budget also due to the Recorder Division shift. Staffing is recommended at 99 positions which, when factoring in the Assessor-Recorder split, is a net decrease of 2 positions from the FY 2017-18 Adopted Budget. Departmental revenues and Net County Cost (NCC) will fund 90% of Salaries and Benefits and 35% of Services and Supplies. Special Revenue Funds (SRF), funded through fees or grants designated for specific purposes, will fund the remainder. Recommended salaries include Salary Savings of 3% (\$171,489) and related benefit savings of \$131,283.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** The Assessor has worked with the Internal Services Department and the Auditor Controller/Treasurer-Tax Collector (AC/TTC) to purchase a new Property Tax System (PTS), Megabyte. Data migration/conversion, document scanning, and programming began in FY 2017-18. The Department will continue these efforts in FY 2018-19.
- **Performance Metric:** The new PTS is anticipated to go live in July 2019.

##### **FY 2017-18**

- **Goal:** The Assessor is working on the installation of an integrated PTS with the AC/TTC. The PTS will replace the fifty-five year old legacy system that is currently in use. This will bring more efficiency in processing work, and in time assist the Department to going paperless.
- **Outcome(s)/Result(s):** The system has been purchased and the transition to the new system is in progress as detailed above.

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## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$10,299,932 represent an 18% (\$2,276,031) decrease over the FY 2017-18 Adopted Budget mostly due to the Assessor-Recorder split.

Recommended funding includes:

- Account 6300 Overtime recommended at \$0 represents a 100% (\$330,000) decrease from the 2017-18 Adopted Budget.

### **Services and Supplies**

- Services and Supplies recommended at \$4,338,706 represents a 9% (\$451,468) decrease from the FY 2017-18 Adopted Budget primarily due to the Assessor-Recorder split.

Recommended funding includes:

- Account 7295 Professional & Specialized Services recommended at \$1,971,601 includes \$1,905,601 budgeted for property tax files scanning which is 100% funded with the PTAP grant.

## **SUMMARY OF REVENUES**

- Revenues of \$7,974,003 represent a 27% (\$2,922,748) decrease from FY 2017-18 Adopted Budget due to the Recorder Org shift.
  - Charges for Services recommended at \$3,300,000 represent a 47% (\$2,880,000) increase from the FY 2017-18 Adopted Budget, primarily due to the Assessor-Recorder split.
  - Account 4882 Property Tax Administrative Fee recommended at \$2,500,000 represents a 14% (\$400,000) decrease from the FY 2017-18 Adopted Budget due to the actual property tax administrative cost reimbursement through AB 2257 (Chapter 501, Statutes of 2014) in FY 2017-18.
  - Account 4888 Administrative Services, AB 2890 (Chapter 1457, Statutes of 1986), recommended at \$800,000, represents an 8% (\$60,000) increase over the FY 2017-18 Adopted Budget due to increased actual assessment fees and administrative costs collected.
  - Other Financing Sources recommended at \$4,349,003 represent a 3% (\$157,598) decrease from the FY 2017-18 Adopted Budget, which are reflected as Operating Transfers In from the following Special Revenue Funds:
    - Org 1040 Assessor AB-818 (PTAP) \$3,340,578 is to be used for the enhancement of the PTS. These revenues offset the cost of modular furniture, salaries, and the acquisition on the new integrated PTS.
    - Org 1047 State-County Assessors' Partnership Agreement Program (SCAPAP) grant at \$561,451 are final grant revenues to offset the full-year cost of six (formerly seven) positions. One position is recommended for deletion as the grant funding is projected to be exhausted.

## **PENDING FACTORS**

On July 24, 2018, the State Board of Equalization (BOE), voted three to one to adopt proposed regulations that may change the way the Assessor requests and receives information. If adopted, the procedures in the Assessor's office may need to be modified to adhere to the new regulations.

**ASSESSOR - 0420**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0015	Assessor-Recorder	Elected	1	1	\$ 140,413
0217	Assistant Assessor-Recorder	C	1	1	110,940
1005	Appraiser II	1758	9	9	464,604
1007	Auditor - Appraiser I	1523	1	1	44,516
1010	Appraiser I	1523	3	3	126,875
1013	Auditor - Appraiser III	2074	7	7	474,743
1016	Appraiser III	2074	19	19	1,337,075
1017	Chief Appraiser	D	1	1	99,497
1022	Assessment Services Chief	D	1	-	-
1025	Senior Appraiser	2613	5	5	432,241
1030	Senior Auditor - Appraiser	2613	1	1	81,418
1038	Chief Auditor - Appraiser	D	1	1	115,975
1040	Special Properties Appraiser	2384	1	1	82,128
1042	Assessment Technician I	1439	6	6	257,091
1043	Assessment Technician II	1632	4	4	185,861
1044	Assessment Technician III	1767	2	2	108,866
1045	Supervising Assessment Technician	2101	1	1	59,826
1103	Supervising Cadastral Technician	2091	1	1	69,001
1126	Cadastral Technician III	1759	1	1	48,845
1157	Cadastral Technician II	1624	3	3	144,111
2376	Assessor-Recorder Business Manager	E	1	1	91,525
3070	Supervising Office Assistant	1528	2	2	86,720
3080	Office Assistant III	1146	8	8	302,406
3110	Office Assistant II	1027	4	4	120,949
3125	Office Assistant I	914	4	4	102,722
3166	Executive Secretary - Confidential	1559	1	1	53,693
3620	Program Technician I	1361	4	3	115,524
3621	Program Technician II	1522	3	3	152,504
3625	Supervising Program Technician	1683	1	1	50,667
3705	Information Technology Analyst II	1747	3	3	165,002
3707	Information Technology Analyst IV	2455	1	1	81,648
<b>Subtotal</b>			<b>101</b>	<b>99</b>	<b>\$ 5,707,386</b>
	Bilingual Skill Pay				608
	Auto Allowance				6,180
	Remuneration				2,114
	Salary Savings (3%)				(171,489)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,544,799</b>

**VACANT POSITIONS DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
<b><u>General Fund</u></b>				
1022	Assessment Services Chief	D	-1	\$ 167,153
	General Fund Cost of Restoring Filled Position		-1	\$ 167,153
<b><u>State-County Assessor's Partnership Agreement Program (SCAPAP)</u></b>				
3620	Program Technician I	1361	-1	\$ 70,610
	SCAPAP Cost of Restoring Filled Position		-1	\$ 70,610

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**Auditor-Controller/Treasurer-Tax Collector**  
**BUDGET 0410**  
**General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 8,609,763	\$ 10,206,600	\$ 10,119,726	\$ (86,874)	-1%
Services and Supplies	2,389,388	4,957,753	4,446,952	(510,801)	-10%
Other Financing Uses	315,000	-	-	-	0%
Capital Assets	9,289	240,000	-	(240,000)	-100%
Total Appropriations	<u>\$ 11,323,440</u>	<u>\$ 15,404,353</u>	<u>\$ 14,566,678</u>	<u>\$ (837,675)</u>	-5%
<b><u>Revenues</u></b>					
Taxes	\$ (627)	\$ -	\$ 150,000	\$ 150,000	100%
Licenses, Permits & Franchises	5,069	6,000	4,245	(1,755)	-29%
Fines, Forfeitures & Penalties	1,270,951	1,646,887	1,370,740	(276,147)	-17%
Rev From Use of Money & Prop	46,133	46,800	43,050	(3,750)	-8%
Intergovernment Revenues - St	28,996	30,792	24,000	(6,792)	-22%
Charges For Services	4,565,011	5,410,371	4,360,050	(1,050,321)	-19%
Miscellaneous Revenues	208,655	462,750	167,568	(295,182)	-64%
Other Financing Sources	-	1,336,062	1,314,699	(21,363)	-2%
Intrafund Revenue	984,729	918,409	1,123,200	204,791	22%
Total Revenues	<u>\$ 7,108,917</u>	<u>\$ 9,858,071</u>	<u>\$ 8,557,552</u>	<u>\$ (1,300,519)</u>	-13%
<b><u>Net County Cost</u></b>	<b><u>\$ 4,214,523</u></b>	<b><u>\$ 5,546,282</u></b>	<b><u>\$ 6,009,126</u></b>	<b><u>\$ 462,844</u></b>	<b>8%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	114	106	106	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR – 0410**

### **FUNCTION**

The Auditor-Controller/Treasurer-Tax Collector's (ACTTC) mission is to promote public trust by providing exemplary accounting and financial services to our public, business, and governmental customers.

The ACTTC has two primary operations, separating the accounting, auditing and general ledger functions from the cash handling, portfolio management functions, and revenue collection efforts.

There are three accounting divisions, Financial Reporting and Audits (FR&A), General Accounting (GA), and Special Accounting (SA). The FR&A Division prepares the County's audited financial statements, State Controller financial reports, State court fines reports, and other financial reports. This Division is responsible for the compliance, reporting, and payments associated with the County's bond indebtedness. Additionally, this Division performs audits of internal departments and funds, special financial analysis projects, and accounting for various Joint Powers Agreements (JPAs), special funds and districts. The GA Division is responsible for the centralized accounting functions including accounts payable, budget and general ledger. Payroll, now operating as a separate unit, processes the County's payroll on a bi-weekly basis. The SA Division functions include rate reviews of the Internal Service Funds, Master Schedule of Fees, Indirect Cost Rate Proposals (ICRP), and State Mandates (SB 90). In addition, the SA Division provides all accounting supporting the property tax apportionment process, cost accounting, and special check issuance.

There are also three divisions dedicated to cash handling, portfolio management, and revenue collection functions. The Treasurer Division performs central finance operations including banking operations, cash management, and portfolio management. The Tax Collector Division provides for a centralized property tax billing and information. The Revenue Collections Division is a centralized delinquent receivables collections.

### **OVERVIEW**

The FY 2018-19 Recommended Budget appropriations of \$14,566,678 represents a 5% (\$837,675) decrease from the FY 2017-18 Adopted Budget. Budgeted revenues of \$8,557,552 represent a 13% (\$1,300,519) decrease from the FY 2017-18 Adopted Budget. Staffing is recommended at 106 positions, which is the same as the FY 2017-18 Adopted Budget. Recommended salaries reflect a Salary Savings rate of 3% (\$174,190), with related benefit savings of \$133,011. Net County Cost (NCC) includes an additional \$450,000, based on the Department's projected NCC carryover from FY 2017-18. The carryover is based on CAO approval for 25% of projected NCC savings from FY 2017-18.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** Develop a plan and provide training for all departments to improve the financial reporting of accruals for the County of Fresno by recognizing the transactions or events that affect the financial resources in the period they take place by way of extending the 12th accounting period. This will allow for proper reporting according to Generally Accepted Accounting Principles (GAAP).
- **Performance Metric:** The FR&A Division will provide the training necessary for departments to recognize their transactions affecting the financial resources of the prior fiscal year in the

month of July. As a result, the FR&A Division will be able to compile and complete the Comprehensive Annual Financial Report with more reliance on the financial system and in turn be able to meet the annual deadline of December 31st more efficiently.

**FY 2017-18**

- **Goal:** Develop an ICRP model package for all departments to use when preparing their ICRP rates. This will add uniformity to the ICRP process and expedite the GA Division's review of departmental submissions thus reducing time spent on preparation and review.
- **Outcome(s)/Result(s):** In December 2017, ACTTC provided County departments a model template for ICRP's along with direction to conform them to the Federal government's CFR200 authority.

**SUMMARY OF CAO RECOMMENDATIONS**

**Significant Program Changes**

The recommended new position, one Staff Analyst, will enhance the operations of ACTTC by providing assistance to ACTTC management in performing a wide variety research, analysis, planning, evaluation, and administrative duties related to Human Resources. The cost of the new position will be offset by the deletion of one vacant Supervising Accountant position.

**Salaries and Benefits**

- Salaries and Benefits recommended at \$10,119,726 represent a 1% (\$86,874) decrease from the FY 2017-18 Adopted Budget primarily due to a reduction in Retirement Contribution and Overtime. The decrease was partially offset by negotiated Salary and Benefit increases. Staffing is recommended at 106 positions, which is the same as the FY 2017-18 Adopted Budget. This includes deleting one vacant Supervising Accountant position and adding one Staff Analyst position.

Recommended funding includes:

- Account 6600 Health Insurance Contribution reflects a 12% (\$96,301) increase over the FY 2017-18 Adopted Budget, primarily due to increases in the County's contributions for health insurance premiums.

**Services and Supplies**

- Services and Supplies recommended at \$4,446,952 represent a 10% (\$510,801) decrease from the FY 2017-18 Adopted Budget primarily due to decreases in Data Processing Direct, and Professional & Specialized Services. The decrease was partially offset by increase in Data Processing Services.

Recommended funding includes:

- Account 7288 Data Processing Direct represents a 46% (\$388,780) decrease from the FY 2017-18 Adopted Budget primarily due to the Revenue Collection Division's one-time cost of upgrading Columbia Ultimate Business System (CUBS) that was included in the FY 2017-18 Adopted Budget.
- Account 7295 Professional & Specialized Services represents a 30% (\$399,135) decrease from the FY 2017-18 Adopted Budget primarily due to the completion of remodeling projects in FY 2017-18, reduction in costs for completing a title search, and online auction for conducting tax sale of properties for delinquent property taxes covering a one year period instead of a two year period.

- Account 7296 Data Processing Services represents an 11% (\$152,741) increase over the FY 2017-18 Adopted Budget primarily due to increases in costs related to the implementation of a new property tax system (Megabyte) as well as the cost of Information Technology Analysts' time spent on ACTTC projects which are now part of the Internal Services' Department.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$8,557,552, a 13% (\$1,300,519) decrease from the FY 2017-18 Adopted Budget primarily due to a decrease in Fines, Forfeitures & Penalties, Charges for Services, and Miscellaneous Revenues. The decrease is partially offset with increase in Intrafund Revenue. Significant changes by specific revenue sources are noted below.
  - Fines, Forfeitures & Penalties represents a 17% (\$276,147) decrease from the FY 2017-18 Adopted Budget due to a decrease in collections for court ordered debt (COD) by defendants in accordance with Penal Code §1203.1d.
  - Charges for Services represent a 19% (\$1,050,321) decrease from the FY 2017-18 Adopted Budget primarily due to decreased charges for auditing and accounting fees and investment services fees.
  - Miscellaneous Revenues represent a 64% (\$295,182) decrease from the FY 2017-18 Adopted Budget primarily due to sales tax recovery services now being budgeted under account 3045, Bradley-Burns 1% Sales Tax. Also, revenues for fully offsetting the costs associated with armored transport services, and merchant card fees are not being budgeted under ACTTC since these charges are being paid directly by departments who utilize the services.
  - Intrafund Revenue represents a 22% (\$204,791) increase over the FY 2017-18 Adopted Budget, primarily due to increased charges to general fund departments for auditing and accounting services.

**AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR - 0410**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0010	Auditor-Controller/Treasurer-Tax Collector	Elected	1	1	\$ 151,655
1777	Collections Representative III	1400	4	4	181,268
1779	Collections Representative II	1245	1	1	36,992
1780	Collections Representative I	1098	2	2	60,980
1782	Collections Supervisor	1710	1	1	51,524
1783	Tax Collections Supervisor	1717	2	2	104,600
2291	Staff Analyst	1746	-	1	56,940
2302	Deputy Auditor-Controller	C	1	1	105,662
2303	Deputy Treasurer-Tax Collector	C	1	1	109,028
2307	Investment Officer	D	1	1	113,929
3127	Payroll Technician I - Confidential	1273	4	4	161,954
3128	Payroll Technician II - Confidential	1522	3	3	132,578
3166	Executive Secretary - Confidential	1590	1	1	53,082
3203	Account Clerk I	1062	11	11	507,224
3205	Account Clerk II	1166	7	7	236,625
3206	Account Clerk II - Confidential	1166	1	1	36,415
3210	Accountant I	1631	15	15	619,105
3215	Accountant II	1868	8	8	443,939
3225	Accounting & Financial Division Chief	D	6	6	611,569
3226	Accounting & Financial Manager	E	6	6	459,027
3240	Supervising Account Clerk II	1601	3	3	149,451
3255	Senior Accountant	2182	10	10	704,125
3260	Account Clerk III	1308	7	7	280,237
3262	Supervising Accountant	2426	3	2	152,487
3620	Program Technician I	1361	7	7	273,652
<b>Subtotal</b>			<b>106</b>	<b>106</b>	<b>\$ 5,794,048</b>
	Bilingual Skill Pay				2,420
	Auto Allowance				6,180
	Remuneration				2,114
	Professional License Incentive - CPA				1,560
	Salary Savings (3%)				(174,190)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,632,132</b>

**VACANT POSITIONS DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3262	Supervising Accountant	2378	-1	\$ 114,691
	Cost of Restoring Vacant Positions		-1	\$ 114,691

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2291	Staff Analyst I	1712	1	\$ 104,279
	Cost of Positions Recommended to Add		1	\$ 104,279



**Behavioral Health - Public Guardian  
BUDGET 5630  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 46,077,817	\$ 62,727,082	\$ 64,451,536	\$ 1,724,454	3%
Services and Supplies	117,909,404	176,834,455	214,910,742	38,076,287	22%
Other Charges	9,636	50,000	100,000	50,000	100%
Other Financing Uses	2,292,472	5,300,000	6,834,129	1,534,129	29%
Capital Assets	-	20,806	-	(20,806)	-100%
Total Appropriations	\$ 166,289,329	\$ 244,932,343	\$ 286,296,407	\$ 41,364,064	17%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 1,103	\$ 8,000	\$ 8,000	\$ -	0%
Intergovernment Revenues - St	-	3,922,478	4,322,478	400,000	10%
Intergovernment Rev-Federal	57,308,434	64,034,338	79,988,938	15,954,600	25%
Charges For Services	(3,094,525)	461,747	536,732	74,985	16%
Miscellaneous Revenues	1,671,549	1,924,994	2,302,789	377,795	20%
Other Financing Sources	96,564,680	162,664,815	186,617,002	23,952,187	15%
Intrafund Revenue	15,450,153	11,306,563	11,911,060	604,497	5%
Total Revenues	\$ 167,901,394	\$ 244,322,935	\$ 285,686,999	\$ 41,364,064	17%
<b><u>Net County Cost</u></b>	<b>\$ (1,612,065)</b>	<b>\$ 609,408</b>	<b>\$ 609,408</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19*	Increase/ (Decrease)	
Position Summary	584	606	641	35	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **BEHAVIORAL HEALTH – PUBLIC GUARDIAN – 5630**

### **FUNCTION**

The Department of Behavioral Health – Public Guardian is dedicated to supporting the wellness of individuals, families, and communities in the County affected by, or are at risk of, mental illness and/or substance use disorders through the cultivation of strengths toward promoting recovery in the least restrictive environment.

The Department is designated by the State of California as the Mental Health Plan (MHP) provider under a 1915(b) Managed Care Waiver with the Federal Government. As the MHP, the Department provides or arranges for the provision of, medically necessary specialty mental health services for persons who are indigent and persons covered by Medi-Cal. The Department provides these services through both County-operated and contracted programs. The Department is also responsible for planning, developing, and administering a countywide substance use disorder prevention and treatment service delivery system; the vast majority of these services are provided through contracted programs.

Federal Medicaid regulations mandate a Compliance Plan, Compliance Officer, and Compliance Committee in order to prevent, detect, and report fraud. The Compliance program performs and monitors compliance audits and reviews; develops and coordinates compliance risk assessments; provides and coordinates training and education; and, investigates and reports issues of possible non-compliance.

The Public Guardian’s Office, through California Probate Code, Section 2920, and Welfare and Institutions Code, Section 5351, is mandated to manage the personal and estate affairs of those determined incompetent by the Superior Court. The Office protects those individuals from fraud or undue influence in their estates from loss, waste, or misappropriation.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$286,296,407 represents a 17% (\$41,364,064) increase over the FY 2017-18 Adopted Budget. Revenues recommended at \$285,686,999 represent a 17% (\$41,364,064) increase over the FY 2017-18 Adopted Budget. Net County Cost recommended at \$609,408 represents no change from the FY 2017-18 Adopted Budget to support the services of the Public Guardian’s Office that are not reimbursable through third party funding. Recommended salaries reflect a Salary Savings of 2.6% (\$954,589). Staffing is recommended at 641 positions, an increase of 35 positions.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal 1:** Finalize the process of a space needs analysis to identify needs and/or gaps in the Department’s current space utilization.
- **Performance Metric 1:** Develop and begin implementation of a physical plan that integrates and supports the Department’s mission and objectives.
- **Goal 2:** Implement the Technology Suite through Innovations funding that focuses on client-based technology-based interventions.
- **Performance Metric 2:** Initiate plan to implement the Innovations Technology Suite within the Department.

**FY 2017-18**

- **Goal:** Successfully complete construction of the Adult Crisis Residential Treatment Facility (CRT), execute a vendor agreement for services, and begin client referrals to the CRT.
- **Outcome(s)/Result(s):** Construction of the CRT was completed in July 2018. Through a Request for Proposal (RFP) process, Central Star Behavioral Health, Inc. was awarded the contract in November 2017 to operate the facility. Services commenced upon completion of a site certification.

**SUMMARY OF CAO RECOMMENDATIONS**

**Significant Program Changes**

- The Department has struggled for several years with filling its psychiatrist positions and has increasingly relied on other means of contracting psychiatric services (i.e., Locum Tenens and telepsychiatry), which can be expensive and provide less continuity of care for clients in need. Psychiatrists provide essential services to seriously mentally ill clients, which helps deter decompensation of clients and aids in preventing costly hospitalization. The Department has partnered with Central California Faculty Medical Group to provide the opportunity to offer a more attractive work setting and compensation package than either entity can offer on its own, which will improve psychiatrist recruitment and retention issues that have plagued the Department.
- Additionally, the Department is expanding its Prevention and Early Intervention and Community Services and Supports programs to include an integrated expanded treatment program through Fresno County Superintendent of Schools to provide one school-based integrated system of care for behavioral health service needs of youth and families. Specialty mental health treatment services will be available to seriously emotionally disturbed (SED) youth and will be provided at the schools, preschools, homes and community-based settings as needed. The program will provide for positive behavioral intervention and supports to reduce the long-term adverse impact on youth and their families resulting from untreated mental illness. Geographical hubs will be placed strategically to provide coverage in all areas of Fresno County.

**Salaries and Benefits**

- Salaries and Benefits recommended at \$64,451,536 represent a 3% (\$1,724,454) increase over the FY 2017-18 Adopted Budget primarily due to negotiated salary adjustments and the net addition of 35 positions. These positions will support administrative infrastructure for expanded internal and contracted services and new State policies and regulations, as well as provide additional clinical support in the Children’s Mental Health Services Division.

Recommended funding includes:

- Account 6550 Workers Comp Contribution recommended at \$379,713 represents a 28% (\$149,663) decrease from the FY 2017-18 Adopted Budget as a result of estimates provided by Risk Management.
- Account 6600 Health Insurance recommended at \$5,402,097 represents an 11% (\$529,468) increase over the FY 2017-18 Adopted Budget due to the additional of 35 positions and the increase to employer contribution rates.

**Services and Supplies**

- Services and Supplies recommended at \$214,910,742 represent a 22% (\$38,076,287) increase over the FY 2017-18 Adopted Budget primarily due to an increase in contracted services. As part of the Department’s Five-Year Capital and Minor Equipment Replacement Plan, the replacement of copiers, monitors, printers, and chairs were budgeted.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$194,621,496 represents a 26% (\$39,760,250) increase over the FY 2017-18 Adopted Budget due to Drug Medi-Cal Redesign services, psychiatrist and clinical staffing services agreements, and integration of medical and behavioral health care agreements.
- Account 7340 Operating Leases Buildings recommended at \$2,012,029 represents an 18% (\$304,071) increase over the FY 2017-18 Adopted Budget due to leasing of additional space at Heritage Center and negotiated rate increases.
- Account 7345 Facility Operation and Maintenance recommended at \$2,346,665 represents a 34% (\$1,214,753) decrease from the FY 2017-18 Adopted Budget based on rates provided by Department of Internal Services (ISD) - Facility Services
- Account 7415 Transportation, Travel, and Education recommended at \$2,646,290 represents a 26% (\$908,826) decrease from the FY 2017-18 Adopted Budget due to the expenditure of the remaining Mental Health Services Act – Workforce, Education, and Training Special Revenue funds in FY 2016-17 to avoid reversion of unspent funds to the State after June 30, 2018.
- Account 7430 Utilities recommended at \$530,592 represents a 45% (\$433,219) decrease from the FY 2017-18 Adopted Budget based on rates provided by ISD – Facility Services.

**Other Charges**

- Other Charges recommended at \$100,000 represent a 100% (\$50,000) increase over the FY 2017-18 Adopted Budget due to actual estimated expenditures for housing services and support provided to Behavioral Health clients.

**Other Financing Uses**

- Operating Transfers for Capital Assets recommended at \$6,834,129 represent a 29% (\$1,534,129) increase over the FY 2017-18 Adopted Budget due to costs associated with construction of the CRT and Health and Wellness Center (H&WC) capital projects that began in previous fiscal years, Psychiatric Health Facility repairs and remodel, and 11 replacement vehicles.

Recommended funding includes:

(11) Replacement Vehicles .....	\$189,000
H&WC Roof Replacement .....	\$1,238,774
H&WC HVAC Replacement .....	\$1,250,000
H&WC Parking Lot Repaving .....	\$2,468,526
Crisis Residential Treatment Facility.....	\$187,829
Psychiatric Health Facility Remodel .....	\$1,500,000

**SUMMARY OF REVENUES**

- Revenues recommended at \$285,686,999 represent a 17% (\$41,364,064) increase over the FY 2017-18 Adopted Budget, which is primarily due to estimated increases in Medi-Cal revenue. Significant changes by specific revenue source are noted below:
  - Intergovernmental Rev-State recommended at \$4,322,478 represents a 10% (\$400,000) increase over the FY 2017-18 Adopted Budget. This is due to estimated increases in Medi-Cal revenue resulting from anticipated increased Drug Medi-Cal billable services.
  - Intergovernmental Rev-Federal recommended at \$79,988,938 represents a 25% (\$15,954,600) increase over the FY 2017-18 Adopted Budget. This is due to estimated

increases in Medi-Cal revenue resulting from anticipated increased Medi-Cal billable services and administrative activities.

- Charges for Services recommended at \$536,732 represent a 16% (\$74,985) increase over the FY 2017-18 Adopted Budget due to anticipated increases in estate fees.
- Other Financing Sources recommended at \$186,617,002 represent a 15% increase (\$23,952,187) increase over the FY 2017-18 Adopted Budget. This is due to increased estimated utilization of 1991 Mental Health Realignment, 2011 Behavioral Health Realignment, and Mental Health Services Act (MHSA) Special Revenue Funds.

### **PENDING FACTORS**

The Department continues to work with cross-sector partners toward the decarceration of persons with mental health and substance use disorders including increasing crisis response with law enforcement agencies, re-entry of persons who are incarcerated and diversion to treatment alternatives. It is anticipated that new agreements for these decarceration efforts will be secured during the 2018-19 budget year.

The Department continues to focus on housing for persons with behavioral health conditions. Through California's No Place Like Home Initiative, the Department will be eligible and will apply for new funding to support the development of new housing and related supportive services.

**BEHAVIORAL HEALTH-PUBLIC GUARDIAN - 5630****REGULAR SALARIES**  
**BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1309	Division Manager - Mental Health	D	8	8	\$ 896,620
1321	Epidemiologist	2271	1	1	65,512
1322	Mental Health Nurse I	2347	1	1	65,173
1323	Mental Health Nurse II	2683	1	1	74,503
1347	Utilization Review Specialist	2777	17	17	1,427,314
1363	Clinical Supervisor	2910	27	27	2,519,817
1444	Managed Care Coordinator	E	1	1	91,525
1447	Quality Improvement Coordinator	2924	1	1	81,195
1450	Licensed Vocational Nurse III	1552	11	11	567,490
1451	Head Nurse	3438	1	1	95,469
1465	Licensed Vocational Nurse I	1275	4	4	150,624
1468	Psychiatric Technician III	1552	2	2	106,955
1501	Admitting Interviewer I	1034	4	4	120,352
1550	Medical Records Coordinator	2415	1	1	66,983
1560	Provider Relations Specialist	1311	5	6	228,320
1563	Psychiatric Mental Health Nurse Practitioner	3768	3	3	383,593
1564	Nurse Practitioner	3393	4	4	399,547
1593	Senior Admitting Interviewer	1400	3	3	128,145
1670	Admitting Interviewer II	1218	14	14	519,658
1773	Deputy Public Guardian II	1756	7	7	410,136
1910	Senior Licensed Psychologist	3097	2	2	171,999
1911	Licensed Psychologist	2815	1	1	78,169
1917	Unlicensed Mental Health Clinician	2185	51	51	3,377,412
1919	Licensed Mental Health Clinician	2405	33	33	2,409,106
1920	Senior Licensed Mental Health Clinician	2646	50	51	4,181,963
1927	Community Mental Health Specialist I	1371	21	26	986,500
1928	Community Mental Health Specialist II	1513	57	57	2,755,783
1951	Substance Abuse Specialist I	1385	4	4	154,802
1952	Substance Abuse Specialist II	1528	7	7	325,767
1953	Senior Substance Abuse Specialist	1760	10	11	575,619
1958	Behavioral Health Program Manager	E	1	1	104,020
1960	Mental Health Worker II	1015	1	1	34,978
1965	Parent Partner I	880	1	1	24,436
1967	Peer Support Specialist I	880	10	10	249,315
1968	Peer Support Specialist II	978	9	9	284,047
2209	Executive Assistant	1978	1	1	68,153
2212	Systems & Procedures Analyst III	2319	5	5	444,385
2213	Systems & Procedures Analyst I	1621	2	2	45,837
2240	Senior Systems & Procedures Analyst	2596	1	1	86,721
2259	Public Guardian Manager	F	1	1	83,205
2291	Staff Analyst I	1712	21	34	1,455,785
2292	Staff Analyst II	1900	8	8	452,015
2293	Staff Analyst III	2195	11	11	725,276
2294	Senior Staff Analyst	F	12	13	1,059,349
2297	Principal Staff Analyst	E	3	3	287,070
2316	Deputy Director of Behavioral Health	C	2	2	243,691
2321	Compliance Officer	F	1	1	91,525
2335	Mental Health Services Act Education & Training Coordinatc	2450	1	1	75,520
2336	Behavioral Health Business Manager	D	1	1	100,681
2337	Diversity Services Coordinator	2450	1	1	84,390

Behavioral Health-Public Guardian (Org 5630)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2338	Mental Health Services Act Financial Analyst	F	1	1	\$ 89,964
3010	Chief Office Assistant	1689	1	1	58,203
3035	Eligibility Worker III	1467	2	2	101,031
3037	Driver	981	5	5	155,442
3070	Supervising Office Assistant	1528	5	5	248,536
3080	Office Assistant III	1146	35	35	1,298,273
3110	Office Assistant II	1027	12	12	356,231
3125	Office Assistant I	914	24	23	591,796
3126	Office Assistant I - Confidential	914	1	2	42,873
3140	Administrative Assistant II	1276	5	5	211,324
3141	Administrative Assistant II - Confidential	1276	1	1	43,945
3142	Administrative Assistant I	1146	5	5	185,694
3160	Administrative Assistant III	1410	3	3	145,649
3203	Account Clerk I	1062	4	4	121,801
3205	Account Clerk II	1166	4	4	129,449
3210	Accountant I	1631	1	3	107,490
3215	Accountant II	1868	1	1	56,079
3240	Supervising Account Clerk II	1601	2	2	110,294
3255	Senior Accountant	2182	6	7	482,801
3260	Account Clerk III	1308	11	11	464,128
3262	Supervising Accountant	2378	2	2	163,825
3405	Estate Property Assistant	1201	1	1	35,283
3620	Program Technician I	1361	10	19	647,068
3621	Program Technician II	1522	14	14	691,398
3622	Program Technician I - Confidential	1361	2	3	95,840
3623	Program Technician II - Confidential	1522	2	2	94,718
8073	Director of Behavioral Health	6231	1	1	162,640
<b>Subtotal</b>			<b>606</b>	<b>641</b>	<b>\$ 36,308,225</b>
Auto Allowance					6,180
Bilingual Skill Pay					58,725
Promotions					602,946
Salary Savings (2.6%)					(954,589)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 36,021,487</b>
<b><u>RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)</u></b>					
<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>SALARIES &amp; EXPENSES</u>
1560	Provider Relations Specialist	1311		1	\$ 47,823
1920	Senior Licensed Mental Health Clinician	2646		1	97,822
1927	Community Mental Health Specialist I	1371		5	248,065
1953	Senior Substance Abuse Specialist	1760		1	61,218
2291	Staff Analyst I	1712		13	778,778
2294	Senior Staff Analyst	3188		1	103,939
3126	Office Assistant I - Confidential	914		1	38,395
3210	Accountant I	1631		2	114,740
3255	Senior Accountant	2182		1	86,514
3620	Program Technician I	1361		9	394,512
3622	Program Technician I - Confidential	1361		1	49,314
Cost of Positions Recommended to Add				36	\$ 2,021,120
<b><u>VACANT POSITIONS DELETED (Effective October 8, 2018)</u></b>					
<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>		<u>SALARIES &amp; EXPENSES</u>
3125	Office Assistant I	914		-1	\$ (35,157)
Cost of Positions Recommended to Delete				-1	\$ (35,157)
<b>Recommended Budget: 2018-19</b>		<b>68</b>	<b>Org 5630</b>		



**Board of Supervisors  
BUDGET 0110  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,412,361	\$ 2,594,653	\$ 2,712,683	\$ 118,030	5%
Services and Supplies	394,274	694,410	1,010,542	316,132	46%
<b>Total Appropriations</b>	<b>\$ 2,806,635</b>	<b>\$ 3,289,063</b>	<b>\$ 3,723,225</b>	<b>\$ 434,162</b>	<b>13%</b>
<b><u>Revenues</u></b>					
Charges For Services	\$ 6,638	\$ 6,500	\$ 7,900	\$ 1,400	22%
Miscellaneous Revenues	5,819	2,000	2,600	600	30%
<b>Total Revenues</b>	<b>\$ 12,457</b>	<b>\$ 8,500</b>	<b>\$ 10,500</b>	<b>\$ 2,000</b>	<b>24%</b>
<b><u>Net County Cost</u></b>	<b>\$ 2,794,178</b>	<b>\$ 3,280,563</b>	<b>\$ 3,712,725</b>	<b>\$ 432,162</b>	<b>13%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	20	20	20	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **BOARD OF SUPERVISORS – 0110**

### **FUNCTION**

The five members of the Board of Supervisors (Board) are elected to serve as the executive and legislative, policymaking body of the County. The Board is empowered by the State Constitution, the laws of California, and the Fresno County Charter to enact ordinances and establish policies that provide for the health, safety, and welfare of County residents. The Board is accountable for the appropriation of public funds under their jurisdiction and appoints County Counsel and the County Administrative Officer who is responsible to supervise and manage County operations necessary to meet State mandates and carry out local service priorities. The Board approves contracts for public improvement projects and other specialized services; conducts public hearings on land-use and other matters; and makes appointments to various Boards and Commissions. Individual Board members represent the Board on a variety of Boards and Commissions. Board Member Assistants are responsible for assisting Board Members in a confidential capacity by performing research, constituent liaison work, and providing administrative services. The Clerk of the Board of Supervisors (Clerk) is responsible for preparing the Board agendas and minutes, processing agenda items, coordinating Board meetings, and performing other ministerial duties in support of the Board. The Clerk also administers the property assessment equalization program, serves as filing officer for Statements of Economic Interests, and is responsible for certifications of tract and parcel maps for recordation.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$3,723,225 represents a 13% (434,162) increase over the FY 2017-18 Adopted Budget. Revenues recommended at \$10,500 represent a 24% (\$2,000) increase over the FY 2017-18 Adopted Budget. Net County Cost recommended at \$3,712,725 represents a 13% (\$432,162) increase over the FY 2017-18 Adopted Budget. No change in staffing is recommended, which remains at 20 positions. Staff turnover is expected to be minimal or non-existent; therefore, Salary Savings has not been included in the Recommended Budget.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** To provide workshops/trainings to Boards, Commissions and Committees' staff for compliance with Management Directive 2700.
- **Performance Metric:** The Clerk of the Board's office will provide accurate, timely and consistent Boards, Commissions and Committees documentation as it relates to creation and conduct of business, vacancies, applications, nominations and appointments.

##### **FY 2017-18**

- **Goal:** To continue to provide workshops/training as needed to increase electronic filings for Statements of Economic Interests (Form 700) filers.
- **Outcome(s)/Result(s):** The Clerk of the Board's office offered eDisclosure trainings for Form 700 filers and filing officials. Thirty-five agencies were represented between the eight in-house and two webinar trainings. The electronic filings for Form 700s increased 25% from the 2017 Annual Filing Period (66% electronically) to the 2018 Annual Filing Period (91% electronically).

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,712,683 represent a 5% (\$118,030) increase over the FY 2017-18 Adopted Budget due to salary adjustments during FY 2017-18. No change in staffing is recommended, which remains at 20 positions.

### **Services and Supplies**

- Services and Supplies recommended at \$1,010,542 represent a 46% (\$316,132) increase over the FY 2017-18 Adopted Budget due to Net County Cost carryover from FY 2017-18 and an increase in General Liability Insurance.

Recommended funding includes:

- Account 7101 General Liability Insurance recommended at \$150,274 represents a significant (\$147,966) increase over the FY 2017-18 Adopted Budget due to a large liability claim paid in FY 2017-18.
- Account 7295 Professional & Specialized Services recommended at \$464,338 represent a 61% (\$176,551) increase over the FY 2017-18 Adopted Budget due to Net County Cost carryover from FY 2017-18.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$10,500, represent a 24% (\$2,000) increase over the FY 2017-18 Adopted Budget.

**BOARD OF SUPERVISORS - 0110**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0410	Member, Board of Supervisors	Elected	4	4	\$ 482,701
0415	Chairman, Board of Supervisors	Elected	1	1	135,760
0420	Board Member Assistant	2018	5	5	303,872
0421	Senior Board Member Assistant	2239	5	5	370,380
3025	Clerk to Board of Supervisors	E	1	1	98,850
3180	Deputy Clerk to the Board of Supervisors I	1388	2	2	83,342
3181	Deputy Clerk to the Board of Supervisors II	1552	1	1	52,454
3182	Deputy Clerk to the Board of Supervisors III	1739	<u>1</u>	<u>1</u>	<u>58,701</u>
<b>Subtotal</b>			<b>20</b>	<b>20</b>	<b>\$ 1,586,060</b>
	Auto Allowance				30,900
	Remuneration				<u>10,570</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,627,530</b>

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Child Support Services (Org 5110)

**Child Support Services  
BUDGET 5110  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 18,813,612	\$ 19,596,885	\$ 19,611,240	\$ 14,355	0%
Services and Supplies	2,913,393	3,313,399	3,310,344	(3,055)	0%
Total Appropriations	\$ 21,727,005	\$ 22,910,284	\$ 22,921,584	\$ 11,300	0%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 2,117	\$ -	\$ -	\$ -	0%
Other Financing Sources	21,327,643	22,795,044	22,795,044	-	0%
Intrafund Revenue	107,229	115,240	126,540	11,300	10%
Total Revenues	\$ 21,436,989	\$ 22,910,284	\$ 22,921,584	\$ 11,300	0%
<b><u>Net County Cost*</u></b>	<b>\$ 290,016</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	239	224	224	-	

\* Net County Cost amount for FY 2016-17 is due to timing difference as Child Support is fully funded by Federal and State with no Net County Cost

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DEPARTMENT OF CHILD SUPPORT SERVICES – 5110**

### **FUNCTION**

The Fresno County Department of Child Support Services (FCDCSS) administers and implements the Federal Child Support Program for the State of California in Fresno County. This is accomplished by assisting families with establishing parentage and the establishment and enforcement of child support and medical support in an equitable, timely, and courteous manner. By encouraging parents to provide for their children, we are committed to improving the performance of the Fresno County Child Support Program and increasing total collections annually.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$22,921,584 represents an increase of less than 1% (\$11,300) over the FY 2017-18 Adopted Budget. There is no Net County Cost (NCC) associated with this budget. Staffing is recommended at 224 positions, which is the same as FY 2017-18. Recommended salaries reflect a salary savings of 6% (\$677,785).

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** Continue to operate efficiently and effectively to ensure FCDCSS remains one of the Top 5 Counties in California for cost effectiveness.
  - Continue to maximize efficiencies through reengineering, training, and automation.
  - Continue to be within the Top 5 Local Child Support Agencies having the best cost effectiveness statewide, which means to maintain a cost effectiveness of at least \$4.00 or higher. This is higher than the \$2.25 goal the State has established for FCDCSS.
- **Performance Metric:** Cost effectiveness is measured by calculating total dollars collected for every dollar expended. Cost effectiveness is an annual calculation conducted by the State Department of Child Support Services for all Local Child Support Agencies. The State's goal is to improve the overall effectiveness and efficiencies of the State's Child Support Program. Every Local Child Support Agency in California is challenged to have a minimum cost effectiveness of \$2.25. FCDCSS has been recognized by the State as an efficient and effective program with regards to the collections and distributions of child support.

##### **FY 2017-18**

- **Goal:** Continue to operate efficiently and effectively to ensure FCDCSS remains one of the Top 5 Counties in California for cost effectiveness.
  - Continue to maximize efficiencies through reengineering, training, and automation.
  - Continue to be within the Top 5 Local Child Support Agencies having the best cost effectiveness statewide, which means to maintain a cost effectiveness of at least \$4.00 or higher. This is higher than the \$2.25 goal the State has established for FCDCSS.
- **Outcome(s)/Result(s):** The goal is set by the State and is calculated on a Federal Fiscal Year (FFY). For FFY 2017, October 2016 – September 2017, the total child support collected was \$88.5 million. This was an increase in departmental collections from the prior FFY 2016 by \$1.6 million. The Department's overall cost effectiveness, defined as dollar collected for every dollar spent, was \$4.10 for FFY 2017.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$19,611,240, represent a less than 1% (\$14,355) increase over the FY 2017-18 Adopted Budget. Staffing is recommended at 224 positions, which is the same as the FY 2017-18 Adopted Budget.

### **Services and Supplies**

- Services and Supplies recommended at \$3,310,344, represent a less than 1% (\$3,055) decrease from the FY 2017-18 Adopted Budget.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$22,921,584, represent a less than 1% (\$11,300) increase over the FY 2017-18 Adopted Budget. The Department receives two separate and distinct State funding allocations: Administrative (\$21,582,116) and Electronic Data Processing (\$1,197,928). The funding received from the State is broken down as follows: 66% Federal pass-through and 34% State pass-through. The Department has budgeted \$15,000 in interest income generated from the monthly advancement of 1/12 of the State allocation. These revenues will be transferred in from the Special Revenue Fund 0055, Org 1090, Admin & EDP Revenue. Intrafund Revenues estimated at \$124,300 will be received from the Department of Social Services for staff support.

## **PENDING FACTORS**

Revenues and appropriations are being budgeted based on the FY 2017-18 funding allocation from the State which includes Revenue Stabilization funding (\$710,470). An adjustment will be required to include additional Administrative allocations included in the FY 2018-19 State allocation letter received July 30, 2018.

**DEPARTMENT OF CHILD SUPPORT SERVICES - 5110**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1250	Chief Child Support Attorney	L	1	1	\$ 151,115
1251	Senior Child Support Attorney	4186	1	1	140,050
1252	Child Support Attorney IV	3889	3	3	345,327
1253	Child Support Attorney III	3324	2	2	206,043
1255	Child Support Attorney I	2373	2	2	129,906
1973	Child Support Assistant	1179	18	18	615,783
1974	Child Support Officer III	1620	42	42	2,273,056
1975	Child Support Officer I	1210	24	24	823,520
1976	Child Support Officer II	1469	21	21	940,425
1977	Supervising Child Support Officer	2099	13	13	903,742
1978	Child Support Services Program Manager	E	3	3	249,615
1979	Senior Child Support Officer	1786	21	21	1,272,447
2211	Systems & Procedures Analyst II	2040	1	1	68,907
2212	Systems & Procedures Analyst III	2365	1	1	79,866
2240	Senior Systems & Procedures Analyst	2648	1	1	89,452
2292	Staff Analyst II	1938	1	1	56,568
2304	Deputy Director of Child Support Services	C	1	1	105,447
2315	Child Support Business Manager	E	1	1	104,020
3070	Supervising Office Assistant	1528	3	3	152,770
3080	Office Assistant III	1146	23	23	861,387
3081	Office Assistant III - Confidential	1146	2	2	69,781
3110	Office Assistant II	1027	4	4	131,660
3125	Office Assistant I	914	11	11	284,637
3166	Executive Secretary - Confidential	1590	1	1	53,693
3203	Account Clerk I	1062	3	3	88,368
3205	Account Clerk II	1166	2	2	65,750
3235	Supervising Account Clerk I	1439	2	2	99,092
3260	Account Clerk III	1308	6	6	270,295
3262	Supervising Accountant	2426	2	2	163,825
3620	Program Technician I	1361	1	1	46,907
3621	Program Technician II	1522	4	4	201,246
3623	Program Technician II - Confidential	1522	2	2	104,908
8100	Director of Child Support Services	B	1	1	146,807
<b>Subtotal</b>			<b>224</b>	<b>224</b>	<b>\$ 11,296,415</b>
	Auto Allowance				6,180
	Bilingual Skill Pay				21,600
	Salary Savings (6%)				(677,785)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 10,646,410</b>

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**County Administrative Office  
BUDGET 0120  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,645,688	\$ 1,967,358	\$ 2,042,239	\$ 74,881	4%
Services and Supplies	172,363	176,524	280,551	104,027	59%
<b>Total Appropriations</b>	<b>\$ 1,818,051</b>	<b>\$ 2,143,882</b>	<b>\$ 2,322,790</b>	<b>\$ 178,908</b>	<b>8%</b>
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 841	\$ -	\$ -	\$ -	0%
Other Financing Sources	73,628	65,000	71,000	6,000	9%
Intrafund Revenue	353,536	383,278	358,585	(24,693)	-6%
<b>Total Revenues</b>	<b>\$ 428,005</b>	<b>\$ 448,278</b>	<b>\$ 429,585</b>	<b>\$ (18,693)</b>	<b>-4%</b>
<b><u>Net County Cost</u></b>	<b>\$ 1,390,046</b>	<b>\$ 1,695,604</b>	<b>\$ 1,893,205</b>	<b>\$ 197,601</b>	<b>12%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	11	11	11	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **COUNTY ADMINISTRATIVE OFFICE – 0120**

### **FUNCTION**

The County Administrative Office (CAO) is responsible for administering County government. The office works with County Department Heads, various local, State, and Federal government entities, non-profit agencies, businesses, and educational institutions to address community concerns and issues in the operation of the County. The CAO develops strategic plans based on Board of Supervisors (Board) policies and direction. The CAO processes agenda items and sets Board meeting agendas, prepares and assists in Board presentations, performs legislative analysis and advocacy functions, and conducts continuous research in administrative policies and practices, with special emphasis on the review of interdepartmental coordination and management to ensure that service to the public is provided in the most efficient manner possible. The CAO directs the development of the annual Recommended Budget for the Board's consideration and exercises budgetary control over departmental expenditure of funds and use of personnel. The CAO also provides liaison and coordination activities for the budgeting, financing, and management of capital improvement projects; acts as negotiator in County litigation matters; and is responsible for all emergency related activities. The CAO is responsible for all support functions required for the operation of the Grand Jury and reviews claims for payment for court appointed defense attorneys, experts and other ancillary services providers for indigent parties.

### **OVERVIEW**

The FY 2018-19 Recommended Budget appropriations of \$2,322,790 represents an 8% (\$178,908) increase over the FY 2017-18 Adopted Budget.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** The goal for the County Administrative Office is to continue the review of all County Administrative Policies as well as the Corresponding Management Directives.
- **Performance Metric:** To accomplish this goal the County Administrative Office will continue to collaborate with other departments to review and update all Administrative Policies and Management Directives. These reviews will take into account legal, fiscal, and administrative implications in updating policies and directives to align with the County's current mission, vision, and goals.

##### **FY 2017-18**

- **Goal:** The goal for the County Administrative Office is to conduct a full review of all County Administrative Policies as well as the corresponding Management Directives.
- **Outcome(s)/Result(s):** The County Administrative Office has reviewed numerous County Administrative Policies and Management Directives. The review of policies and directives is continuing until the project is completed.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,042,239 represent a 4% (\$74,881) increase over the FY 2017-18 Adopted Budget. This is primarily due to an increase in Salaries and Benefits. Staffing is recommended at 11 positions, with no change in staffing.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$429,585, a 4% (\$18,693) decrease from the FY 2017-18 Adopted Budget primarily due to a change in staffing allocation resulting in reduction of staff hours charged to third-party departments (\$24,693) and the reduction in Intrafund Revenue for AB 109 Planning Grant charges (\$9,000).

**COUNTY ADMINISTRATIVE OFFICE - 0120**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2206	Administrative Analyst II	1938	1	1	\$ 64,428
2247	Principal Administrative Analyst	E	2	2	183,050
2270	Senior Administrative Analyst	F	3	3	244,095
3167	Executive Secretary to the CAO	1765	1	1	58,680
3623	Program Technician II - Confidential	1522	1	1	52,454
8020	County Administrative Officer	FLAT	1	1	244,014
8211	Assistant County Administrative Officer	B	<u>2</u>	<u>2</u>	<u>288,390</u>
<b>Subtotal</b>			<b>11</b>	<b>11</b>	<b>\$ 1,135,111</b>
	Auto Allowance				18,540
	Cell Phone Stipend				<u>900</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,154,551</b>

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**Alternate Indigent Defense  
BUDGET 2875  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 5,046,281	\$ 5,525,066	\$ 6,061,724	\$ 536,658	10%
Total Appropriations	\$ 5,046,281	\$ 5,525,066	\$ 6,061,724	\$ 536,658	10%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ -	\$ 396,000	\$ 396,000	\$ -	0%
Charges For Services	99,107	-	-	-	0%
Other Financing Sources	396,000	-	-	-	0%
Total Revenues	\$ 495,107	\$ 396,000	\$ 396,000	\$ -	0%
<b><u>Net County Cost</u></b>	<b>\$ 4,551,174</b>	<b>\$ 5,129,066</b>	<b>\$ 5,665,724</b>	<b>\$ 536,658</b>	<b>10%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **ALTERNATE INDIGENT DEFENSE – 2875**

### **FUNCTION**

The Alternate Indigent Defense budget provides for the funding of legal defense services for indigent criminal defendants when the Public Defender declares a conflict of interest. Appropriations for court appointed attorneys and ancillary defense services in capital cases under Penal Code Section 987.9 are also included in this budget.

### **OVERVIEW**

The FY 2018-19 Recommended Budget appropriations of \$6,061,724 represent a 10% (\$536,658) increase over the FY 2017-18 Adopted Budget. The Net County Cost of \$5,665,724 represents an increase of 10% (\$536,658) over the FY 2017-18 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$6,061,724 represent a 10% (\$536,658) increase over the FY 2017-18 Adopted Budget. This is primarily due to an increase in the second year of the Alternate Indigent Defense contract and additional service needs in this agreement which are funded in this budget.

### **SUMMARY OF REVENUES**

- The Criminal Justice Facility Construction Fund is the revenue source for this Org and is recommended at \$396,000, the same level as the FY 2017-18 Adopted Budget.

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Countywide Revenues (Org 0415)

Countywide Revenues  
BUDGET 0415  
General Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<u>Revenues</u>					
Taxes	\$ 257,209,605	\$ 253,395,270	\$ 264,063,015	\$ 10,667,745	4%
Licenses, Permits & Franchises	4,826,185	4,645,000	4,645,000	-	0%
Fines, Forfeitures & Penalties	48,275	35,000	35,000	-	0%
Rev From Use of Money & Prop	3,150,980	2,700,000	2,700,000	-	0%
Intergovernment Revenues - St	3,474,601	3,265,000	3,310,000	45,000	1%
Intergovernment Rev-Federal	2,951,118	2,400,000	2,600,000	200,000	8%
Charges For Services	3,017,595	2,229,000	2,821,586	592,586	27%
Miscellaneous Revenues	1,988,045	10,000	10,000	-	0%
Other Financing Sources	530,571	500,000	447,125	(52,875)	-11%
Total Revenues	\$ 277,196,975	\$ 269,179,270	\$ 280,631,726	\$ 11,452,456	4%
<u>Net County Cost</u>	\$ (277,196,975)	\$ (269,179,270)	\$ (280,631,726)	\$ (11,452,456)	4%

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **COUNTYWIDE REVENUES - 0415**

### **FUNCTION**

Countywide Revenues are not related to the revenue generating activities of any particular County department and include property taxes, sales tax, motor vehicle in lieu, interest, and other miscellaneous revenues. This revenue is used to fund the Net County Cost (NCC) of General Fund County departments.

### **OVERVIEW**

FY 2018-19 Countywide Revenues, which support General Fund costs, are recommended at (\$280,631,726) and represent a 4% (\$11,452,456) increase from the FY 2017-18 Adopted Budget. The increase is primarily due to increases in property tax revenues.

### **SUMMARY OF REVENUES**

- Taxes (\$264,063,015) are estimated at a 4% (\$10,667,745) increase over the FY 2017-18 Adopted Budget. The two largest portions of this increase are Secured Property Taxes (\$4,587,546) and Property Tax In Lieu of Vehicle License Fees (\$6,063,149). These taxes are derived from the net assessed value of real and personal property in Fresno County.
- Charges for Services (\$2,821,586) are estimated at a 27% (\$592,586) increase over the FY 2017-18 Adopted Budget, primarily due to increased indirect costs recovered by the General Fund through the Cost Allocation Plan (A-87) process. The Auditor Controller/Treasurer-Tax Collector (ACTTC) manages the Cost Allocation Plan.
- Other Financing Sources (\$447,125) are estimated at an 11% (\$52,875) decrease from the FY 2017-18 Adopted Budget. These operating transfers represent indirect costs recovered from departments that are not part of the County's General Fund.

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**CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS  
BUDGET 8210  
GENERAL FUND  
RECOMMENDED**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Appropriations For Contingencies	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	0%
Total Appropriations	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	0%
<b><u>Net County Cost</u></b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

**GENERAL RESERVES / DESIGNATIONS**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Budget Mitigation Designation	\$ -	\$ 985,000	\$ 10,000,000	\$ 9,015,000	915%
POB Third Party Payer	10,000,000	9,000,000	-	(9,000,000)	-100%
Quentin Hall Settlement	1,000,000	-	-	-	0%
Capital Projects	1,000,000	-	-	-	0%
Increase in General Reserves	2,300,000	7,000,000	7,976,222	976,222	14%
Total Appropriations	\$ 14,300,000	\$ 16,985,000	\$ 17,976,222	\$ 991,222	6%

## **CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS – 8210**

### **FUNCTION**

The Contingencies, General Reserves, and Designations budget is used to provide for unforeseen or emergency expenditures during the course of the fiscal year and to accumulate funds in the General Fund for a designated use. General Fund Contingencies and Designations differ from General Reserves in that the Board of Supervisors (Board) can transfer Contingencies and Designations during the fiscal year to fund unanticipated expenditures on a (4/5) vote. The General Reserves, however, is a portion of the Fund Balance that is not available to fund current year expenditures except in cases where the Board declares an emergency as defined by California Government Code 29127. The Board can approve increases to Contingencies, General Reserves, and Designations during the fiscal year.

### **OVERVIEW**

The FY 2018-19 Recommended Budget includes \$1,000,000 in funding for Contingencies, which is the same as the FY 2017-18 Adopted Budget. The FY 2018-19 Recommended Budget includes an increase of \$7,976,222 to the General Reserves of the General Fund and \$10,000,000 for County budget mitigation.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Contingencies**

- Contingencies are recommended at \$1,000,000, the same as the FY 2017-18 Adopted Budget. At the end of FY 2017-18 unused appropriations for Contingencies fell to Fund Balance and are included in the funding of the FY 2017-18 Recommended Budget. After adoption of the County Budget, during the fiscal year Contingencies require a 4/5 vote to access funding.

### **General Reserve**

- General Reserves recommended at \$7,976,222 represent 2.8% of the total estimated FY 2018-19 Countywide Revenues amount of \$280,631,726. With this contribution, the General Reserve balance will increase to \$36,000,000. The General Reserve, except in cases of legally declared emergency, may only be decreased at the time of adopting the budget. The General Reserve may be increased any time during the fiscal year by a 4/5 vote.

### **Budget Mitigation**

- Recommended is a designation in the amount of \$10,000,000 for County budget mitigation. The future status of some social service programs is unknown at this time. This amount may be used for future, unforeseen budgetary challenges to address these issues.

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**Court Ancillary Services  
BUDGET 2838  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 1,861,918	\$ 1,875,554	\$ 1,913,471	\$ 37,917	2%
Other Charges	15,578,333	15,624,768	15,624,768	-	0%
<b>Total Appropriations</b>	<b>\$ 17,440,251</b>	<b>\$ 17,500,322</b>	<b>\$ 17,538,239</b>	<b>\$ 37,917</b>	<b>0%</b>
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 80	\$ -	\$ -	\$ -	0%
Fines, Forfeitures & Penalties	2,591,939	2,677,590	2,675,834	(1,756)	0%
Rev From Use of Money & Prop	2,211	-	-	-	0%
Charges For Services	2,308,020	2,290,229	2,329,902	39,673	2%
<b>Total Revenues</b>	<b>\$ 4,902,250</b>	<b>\$ 4,967,819</b>	<b>\$ 5,005,736</b>	<b>\$ 37,917</b>	<b>1%</b>
<b><u>Net County Cost</u></b>	<b>\$ 12,538,001</b>	<b>\$ 12,532,503</b>	<b>\$ 12,532,503</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **COURT ANCILLARY SERVICES – 2838**

### **FUNCTION**

Under the provisions of the Trial Court Funding Act (ACT) of 1997, the State assumed responsibility for funding trial court operations commencing with FY 1997-98. The County is responsible for paying a Maintenance-of-Effort (MOE) to the State consisting of two components: County's contribution to trial court operations in FY 1994-95, and fines and forfeiture revenue remitted to the State in that same year. The County is also responsible for paying the State its share of the growth in fines and forfeiture revenue.

The ACT also requires counties to pay for the ongoing maintenance of court facilities for judicial and court operations. As part of the prescribed legislation, the ACT established County Facility Payments (CFPs) for counties to pay their pro rata share of facilities operations and maintenance costs based on historical averages (FY 1995-1996 through FY 1999-2000).

### **OVERVIEW**

The FY 2018-19 Recommended Budget appropriations of \$17,538,239 represent a less than 1% (\$37,917) increase over the FY 2017-18 Adopted Budget. The FY 2018-19 Recommended Budget revenues of \$5,005,736 represent a 1% (\$37,917) increase over the FY 2017-18 Adopted Budget. The increase in appropriations is primarily due to an increase in facility and utility charges. The Net County Cost of \$12,532,503 represents no change from the FY 2017-18 Adopted Budget.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Other Charges**

- Other Charges recommended at \$15,624,768 represent no change from the FY 2017-18 Adopted Budget.

Recommended funding includes:

- The County's State Trial Court MOE obligation of \$14,758,944, which includes a base Court services cost obligation of \$11,222,780 and a fines and forfeitures base of \$3,536,164.
- An estimated growth payment of \$791,992 based on projected fines and forfeitures revenues above the MOE.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$5,005,736, represent a 1% (\$37,917) increase over FY 2017-18 Adopted Budget.

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**Grand Jury  
BUDGET 2870  
General Fund**

	<u>Actual** 2016-17</u>	<u>Adopted 2017-18</u>	<u>Recommended 2018-19</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 56,296	\$ 60,407	\$ 65,000	\$ 4,593	8%
Total Appropriations	\$ 56,296	\$ 60,407	\$ 65,000	\$ 4,593	8%
 <b><u>Revenues</u></b>	 -	 -	 -	 -	
 <b><u>Net County Cost</u></b>	 \$ 56,296	 \$ 60,407	 \$ 65,000	 \$ 4,593	 8%

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **GRAND JURY – 2870**

### **FUNCTION**

The Grand Jury is formed pursuant to California Penal Code Section 888. Members are impaneled by the Presiding Judge of the Fresno County Superior Court to investigate and inquire into the operations of the County, cities, and special districts. The Grand Jury also hears indictments brought by the District Attorney and may investigate misconduct of public officials. While the formation of the Grand Jury is mandated, the service level is not mandated.

### **OVERVIEW**

The FY 2018-19 Recommended Budget appropriations of \$65,000 represents an 8% (\$4,593) increase over the FY 2017-18 Adopted Budget. The Grand Jury also received \$40,319 of in-kind support from the County: Parking - \$5,928; County Counsel - \$13,000; District Attorney - \$1,918; and, County Administrative Office (CAO) - \$19,473. The CAO continues to provide all support functions required for the operation of the Grand Jury as a result of the Superior Court transferring this responsibility to the CAO in FY 2012-13.

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Interest and Miscellaneous Expenditures (Org 2540)

Interest and Misc Expenditures  
**BUDGET 2540**  
**General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 4,176,895	\$ 6,560,435	\$ 6,561,862	\$ 1,427	0%
Other Charges	15,868,745	2,688,592	2,723,592	35,000	1%
Other Financing Uses	8,820,463	49,252,075	20,180,535	(29,071,540)	-59%
Total Appropriations	\$ 28,866,103	\$ 58,501,102	\$ 29,465,989	\$ (29,035,113)	-50%
<b><u>Revenues</u></b>					
Taxes	\$ 225,933	\$ -	\$ -	\$ -	0%
Fines, Forfeitures & Penalties	500,000	500,000	500,000	-	0%
Intergovernment Revenues - St	2,085,119	2,087,046	2,086,315	(731)	0%
Miscellaneous Revenues	199,342	152,760	152,760	-	0%
Intrafund Revenue	34,588	-	-	-	0%
Total Revenues	\$ 3,044,982	\$ 2,739,806	\$ 2,739,075	\$ (731)	0%
<b><u>Net County Cost</u></b>	<b>\$ 25,821,121</b>	<b>\$ 55,761,296</b>	<b>\$ 26,726,914</b>	<b>\$ (29,034,382)</b>	<b>-52%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **INTEREST AND MISCELLANEOUS EXPENDITURES – 2540**

### **FUNCTION**

The Interest and Miscellaneous Expenditures budget provides funding for expenditures that are not attributable to the operation of any specific department or that are for projects that need to be closely monitored per direction of the Board of Supervisors (Board). Appropriations primarily fund debt service payments for the Lease Revenue Refunding Bonds (LRRB) and Juvenile Justice Court Facility Lease Revenue Bonds (LRBs); outside counsel; fire protection; economic development; countywide audit services; Federal and State legislative advocacy; costs applicable to vacant spaces in County-owned buildings, emergency repairs, and contributions to local organizations. The financial and operational activities funded in this budget are administered by a number of departments including the County Administrative Office, Auditor-Controller/Treasurer-Tax Collector (ACTTC), County Counsel, and the Internal Services Department (ISD).

### **OVERVIEW**

The FY 2018-19 Recommended Budget appropriations of \$29,465,989 reflect a 50% (\$29,035,113) decrease from the FY 2017-18 Adopted Budget. The decrease in recommended appropriations is primarily due to one-time commitments to various facility and Capital Projects that were budgeted in FY 2017-18. Those commitments included: purchase of the property currently leased at 333 W. Pontiac Way by the Internal Services – Information Technology Services Division, contributions to the District Attorney Building Fund, Proposition 42 Maintenance-of-Effort (MOE) payback to the Roads fund, and to the 2012 LRRB set aside.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Services and Supplies**

- Services and Supplies are recommended at \$6,561,862, a less than 1% increase over the FY 2017-18 Adopted Budget.

Recommended funding includes:

- Maintenance-Buildings and Grounds is recommended at \$595,000, the same level as the FY 2017-18 Adopted Budget. This recommended amount is based on projected expenditures for emergency repairs and costs associated with maintaining County buildings and property leased to others. To keep department charges at a reasonable level, reserves for emergency repairs are currently not included in the Facility Services Internal Service Fund (ISF). ISD administers these activities.
- Memberships are recommended at \$115,961, the same level as the FY 2017-18 Adopted Budget. These memberships include Urban Counties Caucus (\$37,000), Water Joint Powers Agency (\$50,000), and NACo (\$18,421)
- Countywide Audit and Related Consulting Services are recommended at \$155,000, the same level as the FY 2017-18 Adopted Budget. Expenditures are for the annual independent audits required by various Government Codes, U.S. Government Auditing Standards, the Single Audit Act, and individual Federal/State grants. The audits are also necessary for the County's bond rating and are directly related to the cost of borrowing. Reimbursements in the amount of \$14,320 are expected to be received from third party payers to offset the audit costs related to their agencies. The ACTTC administers these activities.

- Financial Advisor Services are recommended at \$120,000, the same level as the FY 2017-18 Adopted Budget. The services of a financial consultant are needed for professional services related to debt financing and other financial advisory services. County staff does not have the resources or expertise in these matters. Also included is the cost of printing and binding any needed official statements as well as online bidding charges. The ACTTC administers these activities.
- Government Finance Officers Association (GFOA) recommended at \$1,250, the same level as the FY 2017-18 Adopted Budget. This recommended appropriation is to obtain the GFOA - Certificate of Achievement, a certification established to encourage local governments to go beyond minimum requirements when preparing Comprehensive Annual Financial Reports. Achieving the certificate enhances confidence in the reported financial position of the County. The ACTTC administers this activity.
- Trustee Fees are recommended at \$5,000, a \$7,000 reduction from the FY 2017-18 Adopted Budget. These appropriations are used to pay the Bank of New York for administering the 2012 LRRB, Juvenile Justice Court Facility and Offices Lease Revenue Bonds LRBs and Pension Obligation Bonds (POB). The County does not have the expertise or resources to perform these specialized services. The ACTTC administers these activities.
- Actuarial Fees recommended at \$22,000 represent a \$20,750 increase over the FY 2017-18 Adopted Budget. These appropriations are used to fund the cost of contracted actuarial services to prepare Governmental Accounting Standards Board (GASB) 68, which changed the way the County reports their pension liability on their financial reports. The ACTTC administers these activities.
- Outside Counsel recommended at \$100,000 to fund services required from outside bond counsel for the Public Defender lawsuit. County Counsel administers these activities.
- Outside Counsel recommended at \$150,000 represents a \$150,000 increase over the FY 2017-18 Adopted Budget to fund services in connection with Pension Obligation Bond matters.
- State and Federal Legislative Advocacy Services recommended at \$186,816, the same level as the FY 2017-18 Adopted Budget and are based on costs for contracted services with our State (\$98,808) and Federal (\$88,008) Legislative Advocates. The Legislative Advocates provide lobbyist services to more effectively represent the needs of the County on numerous issues at the State and Federal levels. The County Administrative Office administers these activities.
- Annual Membership Dues for the Five Cities Economic Development Joint Powers Authority (JPA) is recommended at \$6,700, the same level as the FY 2017-18 Adopted Budget. The JPA was established to assist member agencies to develop local economic development resources, establish cooperative relationships to pursue legislation, seek funding, plan the allocation of resources, and implement the Regional Economic Development Program and strategies. The JPA now consists of seven members including the cities of Fowler, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, and Selma as well as the County of Fresno. Membership dues are proportionate to each member agency's population. The County Administrative Office administers these activities.
- Driver Alliant Insurance Liability is recommended at \$275, the same level as the FY 2017-18 Adopted Budget and is for the Retirement Board's insurance coverage. California Government Code Section 7511 requires the County to pay for premiums related to the non-recourse clause of fiduciary liability insurance for the Fresno County Employees' Retirement Association (FCERA) Board and Administrator. The Code prohibits a public retirement plan from paying this charge. The bill is received from FCERA and payment is processed by the County Administrative Office.

- Council of Governments (COG) Membership Dues is recommended at \$15,000, the same level as the FY 2017-18 Adopted Budget. These appropriations fund annual membership dues that are required through the COG Joint Powers Agreement (JPA). COG (a mandated State and Federal-designated Regional Transportation and Metropolitan Planning agency) currently uses the dues for State and Federal lobbying efforts that cannot be funded from the Road Fund. Participation in the JPA is necessary for the County to have a voice in regional decision-making and the programming of hundreds of millions of dollars in regional and local transportation funding. The County Administrative Office administers this item.
- County General Plan recommended at \$665,000, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations are re-budgeting FY 2017-18 Adopted Budget appropriations and are based on General Plan/Zoning Ordinance costs provided by Public Works and Planning. Public Works and Planning administers this item.
- County Public Facilities Impact Fees Renewal recommended at \$50,000 the same level as the FY 2017-18 Adopted Budget. The recommended appropriations are needed to fund consultant and staff work necessary to update the Public Facilities Impact Fees that are collected prior to the issuance of building permits in the County to ensure full cost recovery.
- Appraisal Fees recommended at \$20,000, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations are for the cost of appraising County property. For County property to be sold, an appraisal must be obtained. Funding will be used for the cost of obtaining appraisals as the County potentially looks to sell vacant property. The County Administrative Office administers this item.
- Appropriations in the amount of \$100,000, a \$25,000 decrease from the FY 2017-18 Adopted Budget, are recommended for the County's contract with Court Appointed Special Advocates (CASA). These court appointed services for prevention, intervention, and treatment of child abuse and neglect were previously budgeted under Org 5610 – Department of Social Services.
- Road Repair and Accountability Act of 2017 (SB1) MOE contribution is recommended at \$212,959. This amount, combined with the related Countywide Cost Allocation Plan charges, will be used to meet the County's match requirements for SB1.
- Appropriations in the amount of \$528,360 are recommended for payments to the Fresno County Fire Protection District (District) extension of services. This payment is a result of an MOU entered into between the County and the District and was approved by the Board of Supervisors on June 12, 2018. The County Administrative Office administers this item.
- Appropriations in the amount of \$100,000 are recommended for the offset of costs associated with homeless cleanup activities, the same level as the FY 2017-18 Adopted Budget.
- Facility Services Rent is recommended at \$2,100,000, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations are based on actual and estimated costs of utilities, and maintenance of vacant County building spaces including University Medical Center and Elkhorn Boot Camp. The costs do not benefit specific entities and therefore cannot be charged to departments or grants. As such, the Facility Services ISF would not be able to recover revenues for these costs so funding for this purpose needs to be absorbed by the General Fund Org 2540.
- Utilities recommended at \$416,000, a \$796,870 reduction from the FY 2017-18 Adopted Budget. This includes the final payment of the Energy Bond Debt Payment that is not associated with subvented Departments.

- Security Services is recommended at \$207,542 for security services of vacant County building spaces, including University Medical Center and Elkhorn Boot Camp. These estimates could be reduced or offset as a result of the Board's direction to consider the sale, lease, or increased use of County properties. The costs do not benefit specific entities and therefore cannot be charged to departments or grants. As such, the Security Services ISF would not be able to recover revenues for these costs so funding for this purpose needs to be absorbed by the General Fund Org 2540.

### **Other Charges**

- Other Charges are recommended at \$2,723,592 and represent a 1% (\$35,000) increase over the FY 2017-18 Adopted Budget.

Recommended funding includes:

- Fresno City/County Historical Society is recommended at \$12,500, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations provides non-mandated funding for the operation of the Kearney Mansion Museum complex and interior maintenance of the Kearney Mansion. The County Administrative Office administers this activity. Additional funds are budgeted in Parks and Grounds Org 7910 of Public Works & Planning.
- 415 Retirement Replacement Plan is recommended at \$135,000, the same level as the 2017-18 Adopted Budget. The recommended appropriations are for payments to past County of Fresno employees who have retired and have compensation above the Internal Revenue Code tax limit for retirement. The recommended funding, which is required by Internal Revenue Code 415, is based on projected expenditures as provided by the ACTTC. These costs are fully offset by a reimbursement to Org 2540 which is made available from a like reduction in the retirement contribution to FCERA. The ACTTC administers this activity.
- Amador Plan Fire Services recommended at \$1,100,000, the same level as the FY 2017-18 Adopted Budget and is based on the proposed agreement with CAL FIRE for FY 2018-19. The FY 2017-18 agreement funding provides for non-mandated fire protection services during the non-fire season (generally November through May) at four of five fire stations located in select foothill and mountain areas including Piedra, Blasingame, Shaver Lake, and Squaw Valley. The Hurley station will be funded by the Fresno County Fire Protection District. Payments under this agreement are based on actual costs, which are contingent on the length of the fire season. The agreement with CAL FIRE is presented to the Board during the Fiscal Year for retroactive approval. The County Administrative Office administers these activities.
- Cash Shortages are recommended at \$4,000, the same level as the FY 2017-18 Adopted Budget and based on actual and projected expenditures. Consistent with Management Directive 740, cash shortage reimbursements to County departments have been budgeted in Org 2540. Shortages are recommended for approval if there is no proof of fraud or gross negligence and the loss is not covered by insurance. The ACTTC administers these activities.
- Support of Organizations recommended at \$1,198,759 represents a 3% (\$35,000) increase over the FY 2017-18 Adopted Budget. The Support of Organizations account was created to fund community service programs the Board adopts funding for each Fiscal Year as described below:
- Cooperative Extension is recommended at \$385,000 and represents a 10% (\$35,000) increase over the FY 2017-18 Adopted Budget. In FY 2012-13, the County and the Regents of the University of California (University) determined for future years to discontinue use of the County Budget Org 7610 and create a partnership agreement in which the County will pay the University directly an amount adopted by the Board each Fiscal Year. The County Administrative Office administers this activity.

- Veterans Memorial Museum is recommended at \$20,000, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations are a non-mandated contribution to the Veterans Memorial Museum to promote, improve, operate, or maintain the museum that preserves the County's military history and honors its veterans. The County Administrative Office administers this activity.
- Fresno-Madera Area Agency on Aging (FMAAA) is recommended at \$44,509, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations reflects Fresno County's financial share of a JPA between the County, City of Fresno, and the County of Madera to provide the FMAAA's required match. This allows the FMAAA to receive Federal and State funding for the provision of senior services. The County Administrative Office administers this activity.
- Economic Development Corporation (EDC) contract is recommended at \$38,000, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations provide funding for the EDC to continue implementing non-mandated economic development marketing programs and promoting job creation in Fresno County, which is consistent with the economic element of the General Plan. The County Administrative Office administers this activity.
- Groundwater Sustainability Agency is recommended at \$700,000, the same level as the FY 2017-18 Adopted Budget. The County of Fresno, as a Groundwater Sustainability Agency (GSA) for the Kings Subbasin, has a memoranda of understanding with various GSAs as part of the Sustainable Groundwater Management Act (SGMA) signed into law in September 2014. Payments to water districts include: North Kings (\$93,000), Kings River East (\$3,250), North Fork Kings (\$50,804), McMulin Area (\$75,000), Central Delta Mendota (\$70,000), Management Area "A" (\$175,000), Management Area "B" (\$175,000), San Joaquin River Contractors (\$15,000) and other GSA-related costs (\$42,946).
- Volunteer Fire Department Contribution is recommended at \$11,250, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations represent the County's non-mandated contribution of \$2,250 each to five Volunteer Fire Departments (i.e. Big Creek, Hume Lake, Huntington Lake, Mountain Valley, and Pine Ridge) to purchase various types of firefighting clothing and equipment. The County Administrative Office administers this activity.
- Judgments and Damages are recommended at \$5,000, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations are based on actual and projected expenditures and represent the County's obligation under California Commercial Code Division 3 to reimburse businesses for fraudulent or forged checks. The ACTTC administers this activity.
- Contributions – Other Agencies are recommended at \$258,333, the same level as the FY 2017-18 Adopted Budget. The recommended appropriations are based on an estimate of 50% of the annual budget for Local Agency Formation Commission Support (LAFCo) as annually passed by the LAFCo Board.

### **Other Financing Uses**

- Other Financing Uses are recommended at \$20,180,535 and represent a 59% (\$29,071,540) decrease from the FY 2017-18 Adopted Budget. This decrease is primarily due to prior year one-time appropriations for commitments to various facility and Capital Projects, Prop 42 MOE payment, and contributions to the 2012 LRRB set aside.

Recommended funding includes:

- Historical Records and Landmarks Commission (HLRC) Administrative Support is recommended at \$27,601, the same level as the FY 2017-18 Adopted Budget. These appropriations support costs associated with providing administrative support for the HLRC. The Library Org 7511 staff provides the administrative support and costs will be reimbursed based on actual expenses from this Org. Administrative support duties include preparing agenda's and taking minutes at the HLRC meetings throughout the year at various County locations: maintaining HLRC records and updating the Library and County websites, working with the Clerk to the Board to maintain the status of the 17 member commission, and tracking agenda items and applications turned in to the commission for review. In previous years the cost of administrative support had been provided through the Library, but upon review of the administrative support function, it was determined that cost could not be offset with Library Measure B funds. The Library administers this item.
- PeopleSoft Charges (Schools and Cemetery Districts) recommended at \$369,060, a \$24,200 reduction from the FY 2017-18 Adopted Budget. The recommended appropriations are based on ISD rate estimates required to fund PeopleSoft financial system charges for schools and cemetery districts. California Government Code Section 6103 and Health & Safety Code Section 9028 support that the County does not have the authority to charge such districts for performing the districts' data processing. ISD administers these activities.
- Coalinga Regional Disposal Site is recommended at \$150,000, the same level as the FY 2017-18 Adopted Budget to fund the State required post closure monitoring costs of the Coaling Regional Disposal site. The County Administrative Office administers this item.
- Contributions for the Quentin Hall Settlement are recommended at \$1,000,000.
- Contributions for the Animal Control Shelter are recommended at \$1,000,000.
- Contributions for the new Sheriff Substation are recommended at \$6,000,000.
- Contributions for improvements to the Hall of Records are recommended at \$6,000,000.
- Contributions for renovations to the Kearney Mansion are recommended at \$170,000.
- Operating Transfer Out to Debt Service is recommended at \$5,463,874 and represents a 67% (\$11,047,948) decrease from the FY 2017-18 Adopted Budget and includes:
- 2012 LRRB recommended at \$0 reflects a decrease of \$11,046,700 from the FY 2017-18 Adopted Budget for the NCC portion of the 2012 Lease Revenue Refunding Bonds LRRB. FY 2018-19 and all subsequent payments were included in the FY 2017-18 set aside. The LRRB were issued to refund (refinance) two outstanding Lease Revenue Bonds Series 2004 (Juvenile Justice Campus), and Series 2004B (Energy Projects).
- The County is responsible for 41.5% of the annual 2007 LRB debt payment which is recommended at \$1,480,035. This represents a \$517 decrease from the FY 2017-18 Adopted Budget. The recommended appropriations fund Fresno County's 41.5% share of the debt service payment related to the Juvenile Justice Court Facility LRB. The County's share of debt is offset by up to \$500,000 in annual Civil Assessment Fee revenues received from the Superior Court.
- The Superior Court is responsible for 58.5% of the annual 2007 LRB debt payment. This payment is recommended at \$2,086,315 and represents a decrease of \$731.
- Debt Service for the proposed DA Building is recommended at \$1,897,522.
- More information on the above debt service payments is available in the Narrative for Orgs 0301 and 0302–Debt Service. The ACTTC administers these activities.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$2,739,075 and represent a \$731 decrease from the FY 2017-18 Adopted Budget.

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**County Clerk-Elections  
BUDGET 2850  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,952,283	\$ 3,250,682	\$ 3,502,031	\$ 251,349	8%
Services and Supplies	2,575,881	2,742,113	2,920,038	177,925	6%
Other Charges	59,030	64,776	73,219	8,443	13%
Capital Assets	219,917	-	5,995	5,995	100%
Total Appropriations	<u>\$ 5,807,111</u>	<u>\$ 6,057,571</u>	<u>\$ 6,501,283</u>	<u>\$ 443,712</u>	7%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 164,119	\$ 156,000	\$ 165,000	\$ 9,000	6%
Intergovernment Rev-Federal	280,935	50,000	58,086	8,086	16%
Charges For Services	1,074,862	884,846	1,287,377	402,531	45%
Miscellaneous Revenues	32,050	22,000	18,200	(3,800)	-17%
Other Financing Sources	28,190	25,000	25,000	-	0%
Intrafund Revenue	311,339	316,117	328,551	12,434	4%
Total Revenues	<u>\$ 1,891,495</u>	<u>\$ 1,453,963</u>	<u>\$ 1,882,214</u>	<u>\$ 428,251</u>	29%
<b><u>Net County Cost</u></b>	<b>\$ 3,915,616</b>	<b>\$ 4,603,608</b>	<b>\$ 4,619,069</b>	<b>\$ 15,461</b>	0%
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	31	32	32	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **COUNTY CLERK – ELECTIONS – 2850**

### **FUNCTION**

The mission of the County Clerk – Elections Department is to recognize and respect all individuals while continually improving and providing the highest quality of service, conduct elections in a manner that protects the integrity of the electoral process, and promote a positive work environment.

The County Clerk is responsible for registering voters, maintaining voter records, verifying petitions and conducting Federal, State, and County elections, as well as elections for special districts, school districts, and all cities in Fresno County. The Clerk Services Division issues marriage licenses, conducts civil marriage ceremonies, processes passport applications, and serves as the filing officer for fictitious business name statements, notary bonds, environmental impact reports, coroner's reports, and other miscellaneous documents.

The County Clerk is also responsible for the County's Records Management Program for inactive records storage, retrieval and destruction. The program provides assistance to all departments to establish the legal retention and destruction timeframes for proper storage of records. Boxed records are maintained in the Records Management Center (RMC) located at the Elections Warehouse facility.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$6,501,283 represents a 7% (\$443,712) increase over the FY 2017-18 Adopted Budget. The FY 2018-19 Recommended Budget revenues of \$1,882,214 represents a 29% (\$428,251) increase over the FY 2017-18 Adopted Budget. There are 32 positions included in the Recommended Budget, which is the same as the FY 2017-18 Adopted Budget. Recommended salaries represent a Salary Savings rate of 3% (\$50,087) and related benefits savings of (\$38,964).

### **GOAL SETTING**

#### **FY 2018-19**

- **Goal:** To replace the current voting system.
- **Performance Metric:** Department will issue a Request for Proposals, evaluate results, select a vendor(s), execute agreements, and take delivery of new system by June 30, 2019.

#### **FY 2017-18**

- **Goal:** To expand voting opportunities by increasing the number of ballot drop boxes for the June 2018 election cycle.
- **Outcome(s)/Result(s):** The Department targeted City Halls in each of the 15 incorporated cities for consideration as a ballot drop box site. The State did not complete the requirements for use of ballot drop boxes in time to implement for the June 2018 election; however, there were ten polling locations utilized in the June 5, 2018 election that also provided Voted Ballot Drive-Thru options for voters.

## SUMMARY OF CAO RECOMMENDATIONS

### Significant Program Changes

Two elections are budgeted for FY 2018-19. The Statewide General Election will be conducted on November 6, 2018 for an estimated cost of \$2,321,256 with estimated offsetting revenues of \$530,227 (23%). The City of Clovis Municipal Election is scheduled for March 5, 2019 at an estimated cost of \$209,150 and will be 100% revenue offset.

### Salaries and Benefits

- Salaries and Benefits recommended at \$3,502,031 represent an 8% (\$251,349) increase over the FY 2017-18 Adopted Budget primarily due to negotiated salary adjustments and increased utilization of Extra-Help and Overtime to address the abbreviated processing timeframes required for timely certification of the November 2018 Election.

Recommended funding includes:

- Account 6200 Extra-Help recommended at \$351,050 represents a 73% (\$147,750) increase over the FY 2017-18 Adopted Budget primarily due to negotiated salary adjustments for Elections Outreach Coordinator and Elections Worker classifications and staffing required to address abbreviated processing timeframes associated with the November 2018 Election.

### Services and Supplies

- Services and Supplies recommended at \$2,920,038 represent a 6% (\$177,925) increase over the FY 2017-18 Adopted Budget due primarily to the expansion of outreach efforts for language accessibility, replacement of surveillance cameras for elections processing areas, and increased liability insurance due to claims experience.

Recommended funding includes:

- Account 7296 Data Processing Services recommended at \$441,039 represent a 25% (\$88,924) increase over the FY 2017-18 Adopted Budget based on rates provided and election-specific needs.
- Account 7325 Publications & Legal Notices recommended at \$90,300 represent a 129% (\$50,800) increase over the FY 2017-18 Adopted Budget due to increased cost for newspaper publications required for the scheduled elections.
- Account 7385 Small Tools & Instruments recommended at \$25,000 represent a 67% (\$50,000) decrease from the FY 2017-18 Adopted Budget based on a decrease of supplies needed for scheduled elections.
- Account 7415 Transportation, Travel & Education recommended at \$80,000 represent a 235% (\$56,100) increase over the FY 2017-18 Adopted Budget for expansion of outreach activities for language accessibility.
- Account 7611 Security Services recommended at \$98,000 represent a 129% (\$55,227) increase over the FY 2017-18 Adopted Budget primarily for replacement of surveillance components for elections processing areas.

### Other Charges

- Other Charges recommended at \$73,219 represent a 13% (\$8,443) increase over the FY 2017-18 Adopted Budget related to the allocation of departmental overhead.

### Fixed Assets

- (1) Semi-Automatic Stretch Wrap Machine (91433).....\$5,995

## **SUMMARY OF REVENUES**

- Revenues recommended at \$1,882,214, represent a 29% (\$428,251) increase over the FY 2017-18 Adopted Budget, which is primarily due to the level of reimbursement for the November 2018 General and the City of Clovis Municipal election.

## **PENDING FACTORS**

The FY 2018-19 Recommended Budget includes costs for two scheduled elections – a Statewide General Election in November 2018 and a Municipal City of Clovis election in March 2019. There will likely be additional special elections called during the year that are not included in this Recommended Budget. In that event, action items will be brought to the Board to address funding for any unscheduled elections.

The Department will issue a Request for Proposals for a new voting system in FY 2018-19. Fresno County has approximately \$4.7 million from the State Voter Modernization Fund, Help America Vote Act (HAVA) grant award, and Special Revenue funding available for this purpose. Funding of \$134.3 million is included in the 2018-19 California State Budget for replacement of voting systems and technology. Counties are working with the Secretary of State on a formula for equitable distribution of the funding. Action items specific to this project will be brought to the Board at a later date.

The passage of AB 216 will require elections officials to provide prepaid postage on identification envelopes for all vote by mail ballots beginning in 2019.

New Federal Help America Vote Act (HAVA) funding of \$35 million for California will be administered by the Secretary of State for counties to address cybersecurity issues. Counties are working with the State to ascertain the equitable distribution of this funding.

**COUNTY CLERK - ELECTIONS - 2850**

**REGULAR SALARIES**  
**BUDGETED POSITIONS**  
**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0030	County Clerk	Elected	1	1	\$ 126,907
2209	Executive Assistant	2018	1	1	59,420
2225	Systems & Procedures Manager	E	1	1	93,622
2291	Staff Analyst I	1746	2	2	96,189
2333	County Clerk Business Manager	E	1	1	91,225
2374	County Clerk Program Manager	E	2	2	191,098
3029	County Clerk Program Coordinator	2079	2	2	120,552
3080	Office Assistant III	1146	3	3	97,574
3110	Office Assistant II	1027	1	1	28,660
3125	Office Assistant I	914	5	5	126,135
3255	Senior Accountant	2182	1	1	75,170
3440	Stock Clerk II	960	1	1	33,067
3620	Program Technician I	1361	5	5	186,991
3621	Program Technician II	1522	2	2	93,144
3705	Information Technology Analyst II	1747	2	2	99,498
3706	Information Technology Analyst III	2060	1	1	56,673
3707	Information Technology Analyst IV	2455	1	1	82,028
<b>Subtotal</b>			<b>32</b>	<b>32</b>	<b>\$ 1,657,953</b>
	Remuneration				2,114
	Auto Allowance				6,180
	Cell Phone Stipend				900
	Bilingual Skill Pay				2,400
	Salary Savings (3%)				(50,087)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,619,460</b>



**County Council  
BUDGET 0710  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 4,646,525	\$ 5,284,411	\$ 5,768,559	\$ 484,148	9%
Services and Supplies	597,178	530,259	606,681	76,422	14%
Total Appropriations	\$ 5,243,703	\$ 5,814,670	\$ 6,375,240	\$ 560,570	10%
<u>Revenues</u>					
Charges For Services	\$ 913,713	\$ 964,701	\$ 806,857	\$ (157,844)	-16%
Intrafund Revenue	1,869,810	2,268,142	2,870,250	602,108	27%
Total Revenues	\$ 2,783,523	\$ 3,232,843	\$ 3,677,107	\$ 444,264	14%
<b><u>Net County Cost</u></b>	<b>\$ 2,460,180</b>	<b>\$ 2,581,827</b>	<b>\$ 2,698,133</b>	<b>\$ 116,306</b>	<b>5%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	32	34	34	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **COUNTY COUNSEL – 0710**

### **FUNCTION**

The County Counsel Department represents the County and its officials in civil litigation, defends the County in administrative law proceedings, provides written and oral legal opinions to County staff, and acts as legal advisor to County boards, commissions, committees, and Special Districts upon request. The Department consists of 34 positions, including 25 attorneys and 9 support staff. In FY 2018-19, seven attorneys will represent the Department of Social Services (DSS) in Dependency Court; one attorney will represent the Public Guardian and District Attorney-Public Administrator in Probate Court; one attorney will represent the local Mental Health Director in civil commitment hearings; one attorney will handle land use matters; four and one-half attorneys will represent the County in general litigation (including Risk Management cases, Eminent Domain cases, Section 1983 Civil Rights cases, code enforcement, etc.); and two attorneys will represent the County in Civil Service hearings and other employment related hearings/matters. The remaining attorneys will issue opinions, review contracts, attend meetings, and handle general administrative and court hearings for the Board of Supervisors, County Administrative Office, Grand Jury, In-Home Support Services Public Authority, Transportation Authority, Council of Governments (COG), approximately 21 County departments and various other boards, committees and commissions.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$6,375,240 represents a 10% (\$560,570) increase over the FY 2017-18 Adopted Budget, which is primarily due to increased Salaries and Benefits costs. Budgeted revenues of \$3,677,107 represent a 14% (\$444,264) increase over the FY 2017-18 Adopted Budget primarily due to the addition of two attorneys in the last fiscal year. Net County Cost in the amount of \$2,698,133 is a 5% (\$116,306) increase over the FY 2017-18 Adopted Budget. No Salary Savings has been included in this budget. Staffing is recommended at 34 positions, the same as current level.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** Decrease overall time required to complete review of contracts for departments and utilize case management software to provide real time tracking for contract assignments.
- **Performance Metric:** The Department will continue to work to have 90% of contract review assignments completed within five days of receipt in the office. This will not include contracts that require attorney involvement in negotiations. The Department will develop a report utilizing its case management software to track current status of contract projects.

##### **FY 2017-18**

- **Goal:** Decrease overall time required to review contracts for departments.
- **Outcome(s)/Result(s):** The Department decreased overall time required to review contracts, coming close to having 90% of contract review assignments completed within five days of receipt in the Department. Tracking of contract assignments continues to be refined.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$5,768,559 represent a 9% (\$484,148) increase over the FY 2017-18 Adopted Budget, primarily due to the addition of a full-year salary for one position added in the latter half of FY 2017-18, as well as increased Salaries and Benefits. Staffing is recommended at 34 positions.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 12% (\$368,232) increase over the FY 2017-18 Adopted Budget primarily due to increased salaries for the full-year salary for one position added in the latter half of FY 2017-18 and salary increases in FY 2017-18 and FY 2018-19.

### **Services and Supplies**

- Services and Supplies recommended at \$606,681 represent a 14% (\$76,422) increase over the FY 2017-18 Adopted Budget, primarily due to the increase in Data Processing Service rates.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,677,107 a 14% (\$444,264) increase over the FY 2017-18 Adopted Budget, which is primarily due to revenue from two additional attorneys added in FY 2017-18.

**COUNTY COUNSEL - 0710**

**REGULAR SALARIES**  
**BUDGETED POSITIONS**  
**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0240	Assistant County Counsel	L	1	1	\$ 162,963
1202	Paralegal III	1626	2	2	109,809
1203	Paralegal I	1137	1	0	-
1204	Paralegal II	1352	0	1	37,594
1207	Chief Deputy County Counsel	L	2	2	296,306
1231	Deputy County Counsel I	2260	1	2	125,150
1233	Deputy County Counsel III	3166	3	1	88,275
1234	Deputy County Counsel IV	3704	12	13	1,426,270
1235	Senior Deputy County Counsel	3987	4	4	549,518
1236	Principal Deputy County Counsel	L	1	1	141,410
1265	Legal Assistant I - Confidential	1027	2	2	56,488
1266	Legal Assistant II - Confidential	1146	2	1	32,300
1267	Senior Legal Assistant - Confidential	1410	1	2	89,599
2209	Executive Assistant	2018	1	1	62,305
8035	County Counsel	Flat	1	1	203,300
<b>Subtotal</b>			<b>34</b>	<b>34</b>	<b>\$ 3,381,287</b>
	Auto Allowance				6,180
	Bilingual Skill Pay				602
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 3,388,069</b>

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**District Attorney-Public Administrator  
BUDGET 2860  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 26,403,614	\$ 28,280,473	\$ 30,892,923	\$ 2,612,450	9%
Services and Supplies	3,429,388	3,647,480	5,158,621	1,511,141	41%
Capital Assets	-	-	225,000	225,000	100%
Total Appropriations	\$ 29,833,002	\$ 31,927,953	\$ 36,276,544	\$ 4,348,591	14%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 7,703,022	\$ 8,008,511	\$ 8,389,121	\$ 380,610	5%
Intergovernment Rev-Federal	233,072	202,545	202,545	-	0%
Charges For Services	124,678	129,000	106,040	(22,960)	-18%
Miscellaneous Revenues	106,418	65,000	65,000	-	0%
Other Financing Sources	1,260,291	1,467,403	2,671,155	1,203,752	82%
Intrafund Revenue	449,451	348,366	372,813	24,447	7%
Total Revenues	\$ 9,876,932	\$ 10,220,825	\$ 11,806,674	\$ 1,585,849	16%
<b><u>Net County Cost</u></b>	<b>\$ 19,956,070</b>	<b>\$ 21,707,128</b>	<b>\$ 24,469,870</b>	<b>\$ 2,762,742</b>	<b>13%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ Decrease	
Position Summary	186	186	190	4	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DISTRICT ATTORNEY-PUBLIC ADMINISTRATOR - 2860**

### **FUNCTION**

The District Attorney is constitutionally mandated to evaluate for filing all criminal cases submitted by the 81 law enforcement agencies within Fresno County, and prosecute all felony and misdemeanor violations of State law on behalf of the People of the State of California. This includes homicides, gang violence, sexual assault, child abuse, domestic violence, identity theft, and juvenile adjudications. The District Attorney also investigates, files, and prosecutes criminal and civil actions of consumer fraud, real estate fraud, environmental crimes, welfare fraud, in-home supportive services fraud, and financial crimes; and is the legal advisor to the Fresno County Grand Jury for civil and criminal matters. The Writs and Appeals Unit manages and evaluates post-conviction criminal matters, researches and files writs to uphold reasonable interpretations of the law and protect lawful convictions, and appropriately responds to Habeas Petitions. This Unit also provides in-depth case research and legal assistance to their fellow prosecutors. Since November 2012, the Writs and Appeals Unit has represented the People at resentencing hearings of three strike life inmates petitioning for release. The Lifer Unit handles parole hearings for murderers and others serving life sentences seeking to be paroled. Additionally, the District Attorney provides legal guidance, investigative assistance, and training to the law enforcement agencies throughout the County. The Office maintains a post-plea diversion program for select first time misdemeanor defendants.

The Public Integrity Unit investigates and where appropriate, prosecutes those public officials or employees who commit crimes related to their official duties. Such investigations and prosecutions will include violations of the Brown Act, Elections Code, Political Reform Act, or other violations. This Unit will function in addition to, without interfering in, the work of the California Fair Political Practices Commission.

The Animal Cruelty Unit prosecutes those who commit offenses against animals, including both abuse and neglect. This Unit has also been involved in training law enforcement officers, animal control and humane officers, and prosecutors about the intricacies of this area of law.

This budget represents the core criminal prosecution units directly handling the District Attorney's mandated function of prosecuting all felony and misdemeanor offenses ranging from driving-under-the-influence misdemeanors to capital murder. Approximately 95% of the cases filed by the District Attorney are prosecuted by Deputy District Attorneys funded in this budget.

Funding for the District Attorney - Grant funded programs is detailed in Org 2862.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$36,276,544 represents a 14% (\$4,348,591) increase in appropriations over the FY 2017-18 Adopted Budget primarily due to full-year funding of the Misdemeanor Offender Accountability and Rehabilitation (MOAR) program, the inclusion of development costs for the new eProsecutor Case Management System, the transfer of four Legal Assistant positions from District Attorney-Grants Org 2862 to this Org, and negotiated salary adjustments. FY 2018-19 recommended revenues of \$11,806,674, represent a 16% (\$1,585,849) increase over the FY 2017-18 Adopted Budget primarily due to an increase in Public Safety Proposition 172 Sales Tax Revenue and increases in Public Safety Realignment Act (Assembly Bill 109) funding. A Salary Savings of 2% (\$339,930) was used in calculating Regular Salaries, Account 6100, with benefit savings of \$265,504. Staffing is recommended at 190 positions, an increase of 4 positions over the current staffing level.

## **GOAL SETTING**

### **Goal**

#### **FY 2018-19**

- **Goal: Fully Implement a New Operational Web-Based Case Management System (CMS).** The new eProsecutor CMS will provide prosecutors the ability to review, file, and track the complete range of criminal/civil cases for which the District Attorney is responsible. The CMS will also include interfaces with other law enforcement agencies, accommodating both electronic case submittal as well as subpoenas issuance and tracking. An additional interface with the new Superior Court system will extend the electronic filing path from the arresting agency through the District Attorney and on to the Court. The District Attorney's Office has assigned staff to act as subject matter experts to implement eProsecutor. The dedicated subject matter experts are working directly with the vendor and other District Attorney staff to launch this state-of-the-art CMS, which will provide mobility, better data security, and reduced desktop support costs.
- **Performance Metric:** The development of this system will lead to the ability to interface and integrate with justice partners. eProsecutor is expected to be fully functioning by mid FY 2018-19.

#### **FY 2017-18**

- **Goal: Fully Implement a New Operational Web-Based Case Management System (CMS).**
- **Outcome(s)/Result(s):** The Fresno County Board of Supervisors approved the eProsecutor CMS agreement on May 24, 2016. District Attorney staff and the vendor have been streamlining the data for conversion, working with the Superior Court and other justice agencies for creation of the various interfaces, developing the charging matrix and screens for various tasks performed by employees.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$30,892,923 represent a 9% (\$2,612,450) increase over the FY 2017-18 Adopted Budget primarily due to full-year funding of positions associated with the MOAR program, the transfer of four Legal Assistant positions from District Attorney-Grants Org 2862 to this Org, and negotiated salary adjustments.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$16,653,608 represents an 11% (\$1,666,508) increase primarily due to staffing adjustments as noted earlier and negotiated salary adjustments.
- Account 6200 Extra Help recommended at \$753,547 represents a 19% (\$118,547) increase to address short-term project and coverage needs.
- Account 6400 Retirement Contributions recommended at \$10,269,710 represents a 6% (\$542,123) increase primarily due to staffing and salary adjustments.
- Account 6550 Workers Compensation Insurance recommended at \$231,508 represents a 24% (\$71,388) decrease based on prior year departmental experience.
- Account 6600 Health Insurance Contribution recommended at \$1,464,926 represents a 17% (\$212,246) increase based on staffing adjustments and FY 2018-19 rates.

**Services and Supplies**

- Services and Supplies recommended at \$5,158,621 represent a 41% (\$1,511,141) increase over the FY 2017-18 Adopted Budget primarily due to an increase in Data Processing and Professional and Specialized Services Charges.

Recommended funding includes:

- Account 7101 Liability Insurance recommended at \$149,257 represents a 65% (\$58,587) increase based on prior year departmental experience.
- Account 7295 Professional & Specialized Services recommended at \$1,444,118 represents a 326% (\$1,105,342) increase primarily due to the inclusion of development/licensing costs for the new eProsecutor CMS, Public Administrator payments, cost increases associated with document scanning/shredding, personnel related charges, and Superior Court case management and Wi-Fi fees.
- Account 7296 Data Processing recommended at \$1,516,092 represents a 13% (\$171,446) increase based on anticipated services and FY 2018-19 rates.
- Account 7416 Transportation and Travel-County Garage recommended at \$504,605 represents a 15% (\$65,223) increase based on estimated usage and FY 2018-19 rates.

**Capital Assets**

- Capital Assets recommended at \$225,000 represent costs associated with data conversion as well as the development and installation of the Superior Court/law enforcement agency interfaces required for the new eProsecutor CMS and are recommended for re-budgeting from FY 2017-18.

(1) Program Number 91297 .....\$225,000..... eProsecutor CMS Conversion

**SUMMARY OF REVENUES**

- Revenues recommended at \$11,806,674, represent a 16% (\$1,585,849) increase over the FY 2017-18 Adopted Budget primarily due to an increase in Public Safety Proposition 172 Sales Tax Revenue and Assembly Bill 109 funding, partially offset with reductions to misdemeanor diversion fees.

Recommended funding includes:

- Intergovernment Revenues-State recommended at \$8,389,121 represent a 5% (\$380,610) increase primarily due to the increase in Proposition 172 revenue, partially offset with reductions in Prison Crimes mandate revenue.
- Other Financing Sources recommended at \$2,671,155 represent an 82% (\$1,203,752) increase due to additional Assembly Bill 109 revenue to cover full-year costs of the new MOAR program and increased costs of other Assembly Bill 109 programs and services.
- Net County Cost (NCC) includes an additional \$100,000 based on the Department's projected NCC carryover from FY 2017-18. The carryover is based on budget instructions and CAO approval of NCC savings from FY 2017-18.

**PENDING FACTORS**

On June 27, 2018, Governor Brown signed AB 1810 (Chapter 34, Statutes of 2018), which established a pretrial diversion procedure for defendants suffering from a mental disorder. Eligibility would be determined by the Court after considering the positions of the defense and prosecution. Contested hearings would require consultation with, as well as testimony from, mental health experts. The impact on the Justice System is being determined.

**DISTRICT ATTORNEY-PUBLIC ADMINISTRATOR - 2860**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0075	District Attorney - Public Administrator	ELECTED	1	1	\$ 174,690
0255	Assistant District Attorney	L	3	3	497,604
1202	Paralegal III	1594	2	2	89,706
1203	Paralegal I	1115	1	1	31,078
1204	Paralegal II	1325	3	3	121,372
1209	Chief Deputy District Attorney	L	7	7	1,057,806
1210	Deputy District Attorney II	2638	8	8	603,624
1211	Deputy District Attorney III	3166	5	5	453,980
1212	Deputy District Attorney IV	3704	44	44	5,328,158
1220	Deputy District Attorney I	2260	11	11	702,576
1222	Senior Deputy District Attorney	3987	17	17	2,374,179
1260	Legal Assistant I	1027	14	17	434,245
1261	Legal Assistant II	1146	10	11	391,318
1262	Senior Legal Assistant	1410	11	11	465,551
1263	Supervising Legal Assistant	1552	3	3	160,432
1264	Chief Legal Assistant	1715	1	1	57,328
1758	Investigative Technician	1330	0	0	-
1760	Senior District Attorney Investigator	2629	24	24	2,097,970
1793	Supervising District Attorney Investigator	3185	4	4	409,347
1796	Deputy Chief of Investigations	E	2	2	241,483
1797	Chief of Investigations	D	1	1	134,420
1802	District Attorney Investigator	2217	4	4	264,855
2033	Victim-Witness Advocate	1436	1	1	49,465
2212	Systems & Procedures Analyst III	2319	1	1	66,395
2240	Senior Systems & Procedures Analyst	2596	1	1	75,958
2292	Staff Analyst II	1900	1	1	53,894
2293	Staff Analyst III	2195	1	1	75,638
2330	District Attorney Division Manager	D	1	1	91,525
2339	District Attorney Business Manager	E	1	1	96,103
3161	Administrative Assistant III - Confidential	1410	1	1	39,486
3166	Executive Secretary - Confidential	1559	1	1	53,693
3621	Program Technician II	1522	1	1	52,454
<b>Subtotal</b>			<b>186</b>	<b>190</b>	<b>\$ 16,746,333</b>
	Remuneration				2,114
	Auto Allowance				6,180
	POST Incentive				134,540
	Educational Incentive				80,971
	Bilingual Skill Pay				10,800
	Commendable Performance Pay				12,600
	Salary Savings (2%)				(339,930)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 16,653,608</b>

**POSITIONS APPROVED FOR TRANSFER FROM ORG 2862 (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1260	Legal Assistant I	1027	3	\$ 113,268
1261	Legal Assistant II	1146	<u>1</u>	<u>41,499</u>
Total Positions Transferred In			4	\$ 154,767

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2294	Senior Staff Analyst	F	<u>1</u>	<u>\$ 92,122 *</u>
Cost of Positions Recommended to Add			1	\$ 92,122

\*Denotes conversion in combination with series, no additional position allocated

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**District Attorney-Grants  
BUDGET 2862  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 8,835,922	\$ 10,169,280	\$ 10,065,755	\$ (103,525)	-1%
Services and Supplies	1,358,387	1,344,918	1,344,096	(822)	0%
Other Charges	83,163	105,646	114,076	8,430	8%
Other Financing Uses	35,734	-	-	-	0%
Total Appropriations	<u>\$ 10,313,206</u>	<u>\$ 11,619,844</u>	<u>\$ 11,523,927</u>	<u>\$ (95,917)</u>	-1%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 1,283	\$ 1,000	\$ 1,000	\$ -	0%
Intergovernment Revenues - St	385,548	373,596	293,729	(79,867)	-21%
Intergovernment Rev-Federal	623,664	622,731	586,850	(35,881)	-6%
Charges For Services	170,355	179,000	199,000	20,000	11%
Miscellaneous Revenues	557	-	-	-	0%
Other Financing Sources	4,915,644	5,818,841	6,190,844	372,003	6%
Intrafund Revenue	2,620,766	2,458,786	2,174,077	(284,709)	-12%
Total Revenues	<u>\$ 8,717,817</u>	<u>\$ 9,453,954</u>	<u>\$ 9,445,500</u>	<u>\$ (8,454)</u>	0%
<b><u>Net County Cost</u></b>	<b>\$ 1,595,389</b>	<b>\$ 2,165,890</b>	<b>\$ 2,078,427</b>	<b>\$ (87,463)</b>	<b>-4%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	67	67	62	(5)	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DISTRICT ATTORNEY-GRANTS – 2862**

### **FUNCTION**

The District Attorney Grants budget funds 20 units including 10 vertical prosecution teams. The majority of the grants mandate that prosecutors carry a lower caseload in order to target the prosecution of violent, serious and recidivist criminals, and complex litigation. The grants mandate that the staff work only on grant funded cases; therefore, prosecutors, investigators, and support staff assigned to these grant units are not interchangeable with the core prosecution staff in District Attorney Org 2860. Without the grant funding from various State and Federal agencies, dedicated vertical prosecution would be impacted, if not eliminated.

The grant units in this budget include:

- The California Office of Traffic Safety (OTS) Driving Under the Influence (DUI) Alcohol and Drug Impaired Driver Vertical Prosecution program which focuses on preventing impaired driving and reducing alcohol and drug-impaired traffic fatalities and injuries.
- The Rural Crime prosecutor works collaboratively as part of the eight county Central Valley Rural Crimes Task Force concentrating on the criminal prosecution of defendants charged with theft of agricultural equipment, vehicles, tractors, all-terrain vehicles, fuel, chemicals, produce, livestock, and all sources of metal from open fields, farms, and ranch outbuildings.
- California Multi-Jurisdiction Methamphetamine Enforcement Team (Cal-MMET) focuses on the prosecution of narcotics cases working in conjunction with law enforcement narcotic investigation teams.
- The California Department of Insurance grants provide funding to investigate and prosecute Workers' Compensation, Automobile, and Disability and Health Insurance fraud crimes in Fresno County.
- The California Office of Emergency Services provides funds for the Electronic Suspected Child Abuse Report System (ESCARS) grant to develop an electronic system to generate and route suspected child abuse reports to law enforcement and the District Attorney while providing funding for a Paralegal.
- The Real Estate Fraud Prosecution Unit was statutorily created to investigate and prosecute real estate fraud crimes.
- The District Attorney is the lead County agency of the Multi-Agency Gang Enforcement Consortium (MAGEC) charged with the investigation and prosecution of gang cases.
- The Victim Restitution program ensures convicted offenders pay restitution to the victims of their criminal offenses.
- The Identity (ID) Theft Prosecution Unit prosecutes cases with a high dollar loss and/or complex cases involving multiple identity theft victims and multiple charges.
- The Consumer and Environmental Protection Unit is charged with the prosecution of cases involving fraudulent, deceptive, and illegal business practices that victimize Fresno County residents and law abiding businesses, threaten public safety, or endanger our local environment and natural resources.
- The Welfare Fraud Unit detects, investigates, and prosecutes public aid fraud thereby saving the County, State, and Federal governments' money by stopping and recovering overpayments, as well as through the deterrence of welfare fraud.

- The In-Home Supportive Services (IHSS) Fraud Unit combats fraud occurring within the IHSS program, successfully terminating ongoing payments to fraudulent operators, recovering thousands of dollars of taxpayer money, and deterring additional fraud.
- The Environmental Crime (Waste Tire) investigator works with the County Department of Public Health conducting waste tire facility inspections, investigating illegal tire disposal or stockpiling, and surveying points of waste tire generation to ensure compliance with applicable laws and regulations.
- The Professional Standards and Administrative Units coordinate training and administration of services for all staff in the above units and the core criminal division.
- The Attendance Matters Truancy program is designed to help decrease chronic truancy, improve attendance and increase learning opportunities for the Fresno Unified School District.
- The E-Referral Unit electronically receives criminal complaint packages from law enforcement agencies, thereby generating savings of staff time and/or funds for the participating agencies and District Attorney resources by allowing the Department to electronically store files. Grant funding for these positions has been exhausted; therefore the positions are recommended for transfer to Org 2860 effective October 8, 2018.
- The Public Administrator is mandated (Probate Code Sections 7601, 7602, and 7620) to take control, protect and manage a decedent's estate that is subject to loss, injury, waste or misappropriation either when no other person or family is willing or appropriate, or when ordered to do so by the Superior Court. Public Administrator services include searching for family, making burial arrangements, identifying assets, paying creditors of the estate, and paying expenses of administration and distribution of the balance of the estate to the decedent's heirs or beneficiaries. As approved by the Board in October 2017, the Public Administrator function (comprised of seven positions) will be transferred from the District Attorney to the Sheriff-Coroner effective January 1, 2019.

## **OVERVIEW**

The FY 2018-19 Recommended Budget of \$11,523,927 represents a 1% (\$95,917) decrease in appropriations and a less than 1% (\$8,454) decrease in estimated revenue from the FY 2017-18 Adopted Budget due to a reduction in funding from the Department of Social Services (DSS) for the Welfare Fraud program and from the Office of Traffic Safety for the DUI grant, and the loss of E-Referral grant funding. These reductions are partially offset with increased funding from the Department of Insurance and the addition of the ESCARS grant. The recommended Net County Cost (NCC) allocation to this Org (from the District Attorney's NCC allocation) represents a 4% (\$87,463) decrease from the FY 2017-18 Adopted Budget due to the elimination of the E-Referral grant and the transfer of this function to District Attorney Org 2860. Staffing is recommended at 62 positions, a decrease of 5 positions from the current staffing level.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Based on changes to grant funding and program operations, a number of position changes are included in the Recommended Budget as follows:

- Welfare Fraud (Org 28620100) – One vacant District Attorney Investigator position is recommended for deletion effective October 8, 2018 due to a reduction in funding from DSS.
- E-Referral (Org 28622000) – This function and four Legal Assistant positions are recommended for transfer from this budget to the District Attorney Org 2860 effective October 8, 2018 as noted earlier.

- The OTS-DUI Grant (Org 28622500) – One vacant Senior District Attorney Investigator position is recommended for deletion effective October 8, 2018 due to a reduction in funding.
- The Real Estate Fraud Grant (Org 28629500) – One Paralegal position is recommended for addition effective October 8, 2018.

The recommended NCC partially supports the programs of IHSS Fraud, Professional Standards and Administrative, Rural Crimes, OTS DUI, Disability and Health Insurance Fraud, Cal-MMET, Workers' Compensation Insurance Fraud, Public Administrator, Auto Insurance Fraud and Victim Restitution as the grant award amounts for FY 2018-19 are not sufficient to cover the full costs of the programs.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$10,065,755 represent a 1% (\$103,525) decrease from the FY 2017-18 Adopted Budget, primarily due to the elimination and transfer of positions as noted earlier.

### **Services and Supplies**

- Services and Supplies recommended at \$1,344,096 represent an \$822 decrease from the FY 2017-18 Adopted Budget based on planned grant activities for FY 2018-19.

Recommended funding includes:

- Account 7295 Professional & Specialized Services recommended at \$385,541 represents a 149% (\$230,541) increase due to an increase in planned MAGEC activity and the addition of the ESCARS grant.
- Account 7340 Rents and Leases recommended at \$164,023 represents a 45% (\$136,248) decrease due to funding reductions for the Welfare Fraud program and the corresponding decrease in space needs for the unit.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$9,445,500 represent an \$8,454 decrease from the FY 2017-18 Adopted Budget primarily due to funding reductions for the Welfare Fraud program, the DUI grant, and the loss of E-Referral grant funding. These reductions are partially offset with increased funding from the Department of Insurance and the addition of the ESCARS grant.
  - Intergovernment Revenues-State recommended at \$293,729 represent a 21% (\$79,867) decrease primarily due to the elimination of E-Referral revenues.
  - Other Financing Sources recommended at \$6,190,844 represent a 6% (\$372,003) increase in Special Revenue Fund distributions primarily related to increased funding from the Department of Insurance for the Workers' Compensation and Auto Fraud grants as well as cost increases for the Consumer and Real Estate Fraud Protection Units.
  - Intrafund Revenues recommended at \$2,174,077 represent a 12% (\$284,709) decrease primarily in funding for the Welfare Fraud program.

**DISTRICT ATTORNEY-GRANTS - 2862**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT*</u>	<u>RECOMMENDED*</u>	
1202	Paralegal III	1594	1	1	\$ 44,324
1204	Paralegal II	1325	2	3	117,486
1209	Chief Deputy District Attorney	L	1	1	151,115
1212	Deputy District Attorney IV	3704	13	13	1,690,755
1222	Senior Deputy District Attorney	3987	2	2	270,108
1260	Legal Assistant I	1027	4	1	70,535
1261	Legal Assistant II	1146	7	6	231,312
1262	Senior Legal Assistant	1410	1	1	48,550
1751	Deputy Public Administrator I	1592	2	2	88,313
1752	Deputy Public Administrator II	1756	1	1	60,478
1758	Investigative Technician	1330	4	4	183,428
1760	Senior District Attorney Investigator	2629	20	19	1,745,059
1793	Supervising District Attorney Investigator	3185	1	1	98,891
1802	District Attorney Investigator	2090	1	-	-
2293	Staff Analyst III	2195	1	1	65,627
2373	Public Administrator Manager	F	1	1	89,964
3255	Senior Accountant	2182	1	1	75,181
3260	Account Clerk III	1308	2	2	90,098
3405	Estate Property Assistant	1201	1	1	34,086
3621	Program Technician II	1522	1	1	52,454
<b>Subtotal</b>			<b>67</b>	<b>62</b>	<b>\$ 5,207,764</b>
	Educational Incentive				9,104
	Bilingual Skill Pay				2,400
	POST Incentive				92,202
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,311,470</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
1204	Paralegal II (Org 28629500)	1325	1	\$ 47,015
	Cost of Positions Recommended to Add		1	\$ 47,015

**POSITIONS APPROVED FOR TRANSFER TO ORG 2860 (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>
1260	Legal Assistant I (Org 28622000)	1027	-3
1261	Legal Assistant II (Org 28622000)	1146	-1
	Total Positions Transferred Out		-4

**VACANT POSITIONS DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1760	Senior District Attorney Investigator (Org 28622500)	2629	-1	\$ 135,211
1802	District Attorney Investigator (Org 28620100)	2090	-1	133,656
	Cost of Restoring Vacant Positions		-2	\$ 268,867

\* On February 20, 2018, the Board of Supervisors approved the addition of one Paralegal position effective July 2, 2018 for the ESCARS program. The Current and Recommended columns include this position.



Human Resources (Org 1010)

**Human Resources  
BUDGET 1010  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,770,493	\$ 3,455,542	\$ 3,545,761	\$ 90,219	3%
Services and Supplies	770,662	1,411,169	1,616,897	205,728	15%
Total Appropriations	\$ 3,541,155	\$ 4,866,711	\$ 5,162,658	\$ 295,947	6%
<b><u>Revenues</u></b>					
Charges For Services	\$ 1,019,931	\$ 1,214,562	\$ 1,222,266	\$ 7,704	1%
Miscellaneous Revenues	-	-	-	-	0%
Other Financing Sources	85,641	134,587	121,330	(13,257)	-10%
Intrafund Revenue	1,164,000	1,361,287	1,495,810	134,523	10%
Total Revenues	\$ 2,269,572	\$ 2,710,436	\$ 2,839,406	\$ 128,970	5%
<b><u>Net County Cost</u></b>	<b>\$ 1,271,583</b>	<b>\$ 2,156,275</b>	<b>\$ 2,323,252</b>	<b>\$ 166,977</b>	<b>8%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	31	30	30	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **HUMAN RESOURCES – 1010**

### **FUNCTION**

The Department of Human Resources provides centralized countywide management and administrative oversight for activities associated with human resources, labor relations, employee benefits, loss prevention training, and risk management services. Pursuant to County Ordinance Code, Chapter 2.12 and Administrative Policy Number 54, human resources are provided from a centralized perspective to ensure uniformity and consistency of services delivered and to maximize economies of scale. Individual departments, however, are responsible for human resources actions related to employee selection, development, retention, and separation, in consultation with and/or collaboration with this Department.

The Department is divided into five divisions: Administration, Employment Services, Labor Relations, Employee Benefits, and Risk Management and is managed by the Director of Human Resources. Employee Benefits, Risk Management, and Staff Development and Training are addressed in the Risk Management Internal Services Fund, Org 8925.

The Human Resources Administration Division is responsible for the administrative and business functions, budgeting, finance, strategic planning, research and development, and legislative analysis. The Employment Services Division is responsible for recruitment and examination activities, workforce reduction processes, administration of the classification and compensation program, and retention analysis, as well as for providing funding and support to the Civil Service Commission. The Labor Relations Division is responsible for labor contract negotiations, contract administration, employee grievance resolution, employment discrimination complaints, bargaining unit determination, and unfair labor practice charges.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$5,162,658 represents a 6% (\$295,947) increase over the FY 2017-18 Adopted Budget primarily due to an estimated increase in reimbursable recruitment expenditures, an increase in General Liability insurance, and an increase to Salaries and Benefits. Revenues recommended at \$2,839,406 represent a 5% (\$128,970) increase over the FY 2017-18 Adopted Budget as a result of the related increase to reimbursable recruitment expenses charged back to user departments. Net County Cost (NCC) recommended at \$2,323,252 represents an 8% (\$166,977) increase over the FY 2017-18 Adopted Budget and provides countywide human resources for which the Department cannot recover directly from user departments (e.g. cost of services provided to NCC departments, countywide functions not specifically identifiable to a single department, etc.). NCC includes an additional \$200,000 in NCC Savings carryover with the CAO's approval of 25% of projected saving from FY 2017-18.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** Human Resources will launch phase 2 of the Supervisory Academy focused on leadership and supervisory best practices for County supervisors and managers with the goal of having 150 participants complete the Academy in the fiscal year.
- **Performance Metric:** Number of participants completing the Supervisory Academy phase 2.

- **Goal:** Human Resources will contract with and implement online examination services to rank applicants for County positions for the purpose of further streamlining the recruitment process and achieving a higher participation rate.
- **Performance Metric:** Successful implementation of online examinations in key recruitments and a higher examination participation rate resulting in more applicants for County departments.
- **Goal:** Human Resources will complete a full review and make recommended changes to the County's Personnel Rules and Salary Resolution. This review will include gathering input from County departments to ensure compliance, clarity, and streamlining of processes.
- **Performance Metric:** Adoption by the Board of Supervisors of revisions to the County's Personnel Rule and Salary Resolution.
- **Goal:** Human Resources will work with the Internal Services Department (ISD) to leverage the PeopleSoft HR/Payroll system and begin considering long-term alternatives in collaboration with the Auditor-Controller/Treasurer-Tax Collector, County Administrative Officer, and ISD Director. This includes assessing the needs of customer departments and the cost of a replacement system.
- **Outcome(s)/Result(s):** A completed assessment of County needs for an HR/Payroll system will be complete along with clear alternatives and cost to be presented to the CAO for a recommendation.

#### FY 2017-18

- **Goal:** Human Resources will launch a Supervisory Academy for County supervisors and managers with the goal of having 250 participants complete the Academy by the end of FY 2017-18.
- **Outcome(s)/Result(s):** Human Resources successfully accomplished this goal by launching a 4-day Supervisory Academy with 220 participants. A total of 35 sessions were completed.
- **Goal:** Human Resources will develop and launch a Leadership Academy to provide knowledge, resources, and tools to facilitate the development of our future leaders throughout the organization.
- **Outcome(s)/Result(s):** Human Resources did not achieve this goal as it was determined that current Supervisors and Managers require training first. After phase 2 of the Supervisory Academy next fiscal year, Human Resources will facilitate the launch of a Leadership Academy.
- **Goal:** Human Resources, working collaboratively with employees, will recommend and implement health plan alternatives that include cost savings, wellness planning and alternative health care delivery models beginning with Plan Year 2018.
- **Outcome(s)/Result(s):** Human Resources, working closely with Keenan & Associates facilitated health plan alternatives by facilitating the transition from an HMO to an EPO resulting in significant savings. Human Resources also successfully launched several new wellness initiatives with employee participation.
- **Goal:** Human Resources will focus on evaluating and streamlining processes with the goal of eliminating submission of hard copy documents where possible. This assessment will include working with the Internal Services Department (ISD) to leverage the PeopleSoft HR/Payroll system and begin considering long-term alternatives in collaboration with the Auditor-Controller/Treasurer-Tax Collector, County Administrative Officer, and ISD Director.

- **Outcome(s)/Result(s):** Human Resources evaluated and streamlined some processes that resulted in fewer hard copy documents. The assessment of a long-term replacement for the PeopleSoft HR/Payroll system began with meetings that included the Auditor-Controller/Treasurer-Tax Collector, County Administrative Officer, and ISD Director. A formal assessment was not complete but will be completed next fiscal year.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,545,761 represent a 3% (\$90,219) increase over the FY 2017-18 Adopted Budget primarily due to salary and benefit adjustments related to step increases and departmental promotions.

Recommended funding includes staffing at the current level of 30 positions.

### **Services and Supplies**

- Services and Supplies recommended at \$1,616,897 represent a 15% (\$205,728) increase over the FY 2017-18 Adopted Budget primarily due to an increase in Account 7295 Professional and Specialized Services recommended at \$1,115,676 which represents a 14% (\$139,676) increase due to pass-through costs associated with recruitment expenses.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$2,839,406, represent a 5% (\$128,970) increase over the FY 2017-18 Adopted Budget based on the following:
  - Account 5990 Intrafund Revenue recommended at \$1,495,810 represents a 10% (\$134,523) increase over the FY 2017-18 Adopted Budget due to estimated charges based on the projected level of services that will be provided in FY 2018-19 to General Fund departments with third-party revenue from which reimbursement for professional services provided by Human Resources staff can be recovered. Revenue from charge backs to General Fund departments for reimbursable costs is also a component of this revenue category.

**HUMAN RESOURCES - 1010**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0214	Assistant Director of Human Resources	C	1	1	\$ 120,286
2209	Executive Assistant	2018	1	1	60,012
2235	Human Resources Technician III - Confidential	1522	4	4	203,074
2236	Human Resources Technician II - Confidential	1361	2	2	85,235
2237	Human Resources Technician I - Confidential	1232	2	2	68,062
2249	Human Resources Analyst III	2239	5	5	326,629
2250	Principal Human Resources Analyst	E	1	1	104,648
2251	Senior Human Resources Analyst	F	3	3	252,102
2252	Human Resources Analyst II	1938	2	2	109,925
2253	Human Resources Analyst I	1746	3	3	143,373
2277	Human Resources Manager	D	2	2	203,368
2334	Human Resources Business Manager	E	1	1	97,061
3111	Office Assistant II - Confidential	1027	1	1	28,369
3261	Account Clerk III - Confidential	1308	1	1	45,498
8063	Director of Human Resources	B	1	1	155,127
<b>Subtotal</b>			<b>30</b>	<b>30</b>	<b>\$ 2,002,769</b>
	Cell Phone Stipend				301
	Auto Allowance				6,180
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 2,009,250</b>



**ISD - Purchasing  
BUDGET 0440  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,018,911	\$ 1,109,543	\$ 1,193,050	\$ 83,507	8%
Services and Supplies	110,972	155,184	140,401	(14,783)	-10%
<b>Total Appropriations</b>	<b>\$ 1,129,883</b>	<b>\$ 1,264,727</b>	<b>\$ 1,333,451</b>	<b>\$ 68,724</b>	<b>5%</b>
<b><u>Revenues</u></b>					
Charges For Services	\$ 386,531	\$ 427,355	\$ 424,695	\$ (2,660)	-1%
Miscellaneous Revenues	87,965	65,000	60,000	(5,000)	-8%
Intrafund Revenue	71,802	71,802	71,802	-	0%
<b>Total Revenues</b>	<b>\$ 546,298</b>	<b>\$ 564,157</b>	<b>\$ 556,497</b>	<b>\$ (7,660)</b>	<b>-1%</b>
<b><u>Net County Cost</u></b>	<b>\$ 583,585</b>	<b>\$ 700,570</b>	<b>\$ 776,954</b>	<b>\$ 76,384</b>	<b>11%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	12	12	12	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **ISD – PURCHASING – 0440**

### **FUNCTION**

The Purchasing Division of the Internal Services Department is responsible for the acquisition of all supplies and equipment used by departments. As the County's contracting agency, the Division also assists in securing outside services required by County operations. Purchasing obtains quality goods and services through the competitive bid process. The County Surplus Property program and the Cal-Card (credit card) program are also administered by Purchasing.

### **OVERVIEW**

The FY 2018-19 Recommended Budget appropriations of \$1,333,451 reflects a 5% (\$68,724) increase over the FY 2017-18 Adopted Budget primarily due to projected increases in salaries and benefits. The FY 2018-19 Recommended Budget estimated revenues of \$556,497 reflect a 1% (\$7,660) decrease from the FY 2017-18 Adopted Budget primarily due to a decrease in forecasted sales of surplus property. Staffing is recommended to remain at the current level of 12 positions. No vacancy rate discount has been used in calculating Regular Salaries in the recommended budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,193,050 represent an 8% (\$83,507) increase over the FY 2017-18 Adopted Budget primarily due to increases in salaries.

#### **Services and Supplies**

- Services and Supplies recommended at \$140,401 represent a 10% (\$14,783) decrease from the FY 2017-18 Adopted Budget primarily due to a decrease in Facility Operation and Maintenance charges resulting from eliminating the need of planned special projects.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$556,497 represent a 1% (\$7,660) decrease from the FY 2017-18 Adopted Budget primarily due to a reduction in anticipated revenue generated from the sale of County surplus property.

**ISD - PURCHASING - 0440**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2220	Purchasing Manager	D	1	1	\$ 91,525
2297	Principal Staff Analyst	E	1	1	91,525
2366	Purchasing Analyst I	1746	1	1	58,970
2367	Purchasing Analyst II	1938	1	1	55,963
2368	Purchasing Analyst III	2239	2	2	128,515
3110	Office Assistant II	1027	1	1	28,660
3125	Office Assistant I	914	1	1	31,424
3631	Purchasing Technician I	1388	3	3	127,714
3632	Purchasing Technician II	1552	<u>1</u>	<u>1</u>	<u>50,577</u>
<b>Subtotal</b>			<b>12</b>	<b>12</b>	<b>\$ 664,873</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 664,873</b>



**Librarian  
BUDGET 7515  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 222,896	\$ 246,762	\$ 250,707	\$ 3,945	2%
Services and Supplies	679	693	-	(693)	-100%
Other Financing Uses	106,929	108,105	110,483	2,378	2%
Total Appropriations	\$ 330,504	\$ 355,560	\$ 361,190	\$ 5,630	2%
<u>Revenues</u>					
Charges For Services	\$ 4,637	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 4,637	\$ -	\$ -	\$ -	0%
<b><u>Net County Cost</u></b>	<b>\$ 325,867</b>	<b>\$ 355,560</b>	<b>\$ 361,190</b>	<b>\$ 5,630</b>	<b>2%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	1	1	1	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **LIBRARIAN – 7515**

### **FUNCTION**

The Librarian budget includes the salary and benefits cost of the County Librarian and the annual County General Fund Maintenance-of-Effort contribution (\$110,483) to the Library as required by the Measure B Ordinance. The County Librarian also serves as the Secretary to the County Historical Landmarks and Records Advisory Commission.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$361,190 represents a 2% (\$5,630) increase in Net County Cost over the FY 2017-18 Adopted Budget. Staffing is recommended at the FY 2017-18 level of one position. No Salary Savings was used in calculating the Recommended Budget as the County Librarian is the only position in this budget. There are no revenues in this budget because these expenditures are only those that are mandated by the Measure B Ordinance to be covered by General Fund dollars and cannot be covered by Measure B funds or other Library revenues.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$250,707 represent no significant change from the FY 2017-18 Adopted Budget. Staffing is recommended at one position, no change from the current level.

**LIBRARIAN - 7515**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
8040	County Librarian	B	<u>1</u>	<u>1</u>	\$ 134,447
<b>Subtotal</b>			<b>1</b>	<b>1</b>	\$ 134,447
	Auto Allowance				<u>6,180</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 140,627</b>



**Probation  
BUDGET 3430  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 26,934,953	\$ 30,805,658	\$ 33,412,728	\$ 2,607,070	8%
Services and Supplies	9,169,131	10,923,756	13,790,341	2,866,585	26%
Other Charges	480,000	585,000	600,000	15,000	3%
Other Financing Uses	-	-	105,000	105,000	100%
Total Appropriations	<u>\$ 36,584,084</u>	<u>\$ 42,314,414</u>	<u>\$ 47,908,069</u>	<u>\$ 5,593,655</u>	13%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 856,730	\$ 850,000	\$ 760,000	\$ (90,000)	-11%
Intergovernment Revenues - St	8,728,384	8,927,046	9,428,729	501,683	6%
Charges For Services	1,031,460	1,004,724	984,663	(20,061)	-2%
Miscellaneous Revenues	1,321	-	-	-	0%
Other Financing Sources	17,935,065	22,256,016	26,066,199	3,810,183	17%
Intrafund Revenue	415,993	516,945	142,100	(374,845)	-73%
Total Revenues	<u>\$ 28,968,953</u>	<u>\$ 33,554,731</u>	<u>\$ 37,381,691</u>	<u>\$ 3,826,960</u>	11%
<b><u>Net County Cost</u></b>	<b>\$ 7,615,131</b>	<b>\$ 8,759,683</b>	<b>\$ 10,526,378</b>	<b>\$ 1,766,695</b>	20%
	Budgeted 2016-17	Current 2017-18*	Recommended 2018-19*	Increase/ (Decrease)	
Position Summary	321	334	334	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

\*On August 7, 2018, the Board of Supervisors approved the addition of ten positions (four Deputy Probation Officers and six Probation Technicians), effective 8/13/18. The 334 positions in the Current and Recommended columns include these ten positions.

## **PROBATION – 3430**

### **FUNCTION**

Probation is a State mandated justice system department responsible for preparing pre-sentence evaluations and providing post-sentence supervision of adult and juvenile offenders. The Department also serves as the investigative and evaluative arm of the Fresno County Superior Court. Financing for the Department's Juvenile Justice Campus (JJC) is detailed in Org 3440 and the grant funded programs are detailed in Org 3432.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$47,908,069 represents a 13% (\$5,593,655) increase in appropriations over the FY 2017-18 Adopted Budget primarily due to Salary and Benefit increases, increases in staffing in the Pretrial program, and new and existing contracted services funded with Public Safety Realignment Act of 2011 (AB 109) funds. Net County Cost includes an additional \$300,000 based on CAO approval of the Department's projected Net County Cost savings from FY 2017-18. The FY 2017-18 Recommended Budget represents an 11% (\$3,826,960) increase in estimated revenue over the FY 2017-18 Adopted Budget primarily due to increases in AB 109 and Proposition 172 funding. A 3% (\$553,685) Salary Savings was used in calculating Regular Salaries, Account 6100, with related benefits savings of \$433,482. Staffing is recommended at 334 positions, an increase of ten positions over the FY 2017-18 Adopted Budget. These additional positions were approved by the Board of Supervisors on August 7, 2018.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** Develop and implement a web-based program that will allow probationers in the Adult Offender Work Program (AOWP) to pay fees and reschedule work days online, on either a personal computer or mobile device, rather than coming into the Probation Office. In addition to being more convenient for the probationer, it will save significant staff time in completing these tasks. This will enable staff to spend more time monitoring work sites and supervising probationers within the AOWP program
- **Performance Metric:** Complete the development and implementation of the program within the first six months of FY 2018-19.

##### **FY 2017-18**

- **Goal:** Create a Quality Control/Performance Evaluation (QC/PE) Unit within the Department that will review programs, develop outcome measures where needed, and evaluate the effectiveness of programs in reducing recidivism. The Unit will also audit adult supervision cases to ensure the assessments, proper program referrals and supervision strategies are completed.
- **Outcome(s)/Result(s):** The QC/PE Unit has been created and staff including one Probation Services Manager, one Deputy Probation Officer and one Probation Technician have been assigned to the Unit. A scope of work has been developed which, in part, states the purpose of the Unit is to ensure programs overseen by the Probation Department are evidence-based and meet the criminogenic needs of probationers. In addition, this Unit is to provide quality control of probation cases to ensure a proper level of supervision, programming referrals, and completion of risk/needs assessments for probationers.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

The FY 2018-19 Recommended Budget includes an expansion of the existing Pretrial program due to the significant increase in individuals placed in the program in FY 2017-18. Nine positions have been added, which were approved by your Board on August 7, 2018.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$33,412,728 represent an 8% (\$2,607,070) increase over the FY 2017-18 Adopted Budget primarily due to increases in Salaries and Benefits, and the addition of nine positions to the Pretrial program. Staffing is recommended at 334 positions, an increase of ten positions over the FY 2017-18 Adopted Budget.

Recommended funding includes:

- The addition of three Deputy Probation Officer and six Program Technician positions for the expansion of the Pretrial program fully-funded by AB 109 revenue. The Recommended Budget also includes funding one additional Deputy Probation Officer position to be located on a Fresno Unified School District campus that is funded by the District and Juvenile Justice Crime Prevention Act revenue. Your Board approved these positions on August 7, 2018.
- Account 6500 OASDI Contribution represents an 11% (\$141,458) increase based on increases in salaries and funding for the addition of ten staff included in the Recommended Budget.
- Account 6600 Health Insurance represents a 10% (\$253,246) increase based on rates for FY 2018-19 and funding for the addition of ten staff included in the Recommended Budget.

### **Services and Supplies**

- Services and Supplies recommended at \$13,790,341 represent a 26% (\$2,866,585) increase over the FY 2017-18 Adopted Budget primarily due to cost increases in liability insurance, office lease space, and services funded with AB 109 revenue for new and existing contracts.

Recommended funding includes:

- Account 7101 Liability Insurance represents a 2,584% (\$309,518) increase based on claim history and rates for FY 2018-19.
- Account 7295 Professional & Specialized Services represents a 34% (\$1,806,263) increase primarily due increases in new and existing contracts for service funded with AB 109 revenue.
- Account 7296 Data Processing represents an 11% (\$261,494) increase based on rates for FY 2018-19.
- Account 7340 Operating Leases Buildings represents a 196% (\$669,898) increase due to moving staff out of the Tenth Street Complex into leased space in FY 2017-18. A total of \$377,194 of Probation's lease costs are funded with AB 109 revenue.
- Account 7345 Facility Operations and Maintenance represents a 17% (\$102,967) decrease based on past operations/maintenance costs, rates for FY 2018-19, and moving staff out of the Tenth Street Complex into leased space in FY 2017-18.

- Account 7385 Small Tools & Instruments represents a 53% (\$307,200) decrease due to one-time funding added in this account in FY 2017-18 to cover costs associated with moving staff out of the Tenth Street Complex into leased space.
- Account 7416 Transportation & Travel County Garage represents a 16% (\$114,502) increase based on historical expenditures in this account and rates for FY 2018-19.
- Account 7430 Utilities represents a 23% (\$61,699) increase based on past usage and rates for FY 2018-19.

**Operating Transfers for Capital Assets**

- Operating Transfers recommended at \$105,000 represent the costs associated with purchasing three law enforcement vehicles for the expansion of the Pretrial Program approved in August 2018.

(3) Law Enforcement Vehicles .....\$105,000..... New

**SUMMARY OF REVENUES**

- Revenues recommended at \$37,381,691, represent an 11% (\$3,826,960) increase over the FY 2017-18 Adopted Budget primarily due to increases in AB 109 funding to cover increases in costs for additional positions and contracts in the AB 109 program. Significant changes by specific revenue source are noted below.
  - Fines, Forfeitures and Penalties represent an 11% (\$90,000) decrease based on actual receipts for the collection of AOWP fees.
  - Other Financing Sources represent a 17% (\$3,810,183) increase primarily due to an increase in AB 109 funding resulting from increased staffing to the Pretrial Unit and an increased level of services in new and existing contracts.
  - Intrafund Revenue represents a 73% (\$374,845) decrease due to the loss of funding from the Department of Social Services for five Deputy Probation Officer positions. These Officers are now funded with Youthful Offender Block Grant and Juvenile Justice Crime Prevention Act revenue for FY 2018-19.

**PROBATION - 3430**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED*</u>	
2003	Probation Services Manager	2501	17	17	\$ 1,498,228
2005	Deputy Probation Officer IV	2194	62	62	4,701,873
2007	Deputy Probation Officer III	1986	74	74	4,481,137
2010	Deputy Probation Officer II	1762	15	15	740,648
2015	Deputy Probation Officer I	1488	35	35	1,440,033
2023	Juvenile Correctional Officer II	1661	1	1	57,220
2040	Assistant Chief Probation Officer	C	1	1	125,050
2042	Probation Administrative Division Director	D	1	1	100,681
2045	Probation Division Director	D	3	3	302,042
2065	Probation Technician I	1151	27	27	847,107
2066	Probation Technician II	1293	13	13	523,185
2212	Systems & Procedures Analyst III	2365	1	1	79,866
2240	Senior Systems & Procedures Analyst	2648	1	1	89,452
2292	Staff Analyst II	1938	1	1	55,442
2293	Staff Analyst III	2239	1	1	60,740
2294	Senior Staff Analyst	F	1	1	80,701
3010	Chief Office Assistant	1723	2	2	103,068
3070	Supervising Office Assistant	1528	6	6	274,207
3080	Office Assistant III	1146	35	35	1,222,467
3110	Office Assistant II	1027	4	4	116,322
3125	Office Assistant I	914	11	11	279,104
3143	Administrative Assistant I - Confidential	1146	2	2	67,000
3161	Administrative Assistant III - Confidential	1410	1	1	48,550
3166	Executive Secretary - Confidential	1590	1	1	53,693
3205	Account Clerk II	1166	1	1	32,952
3210	Accountant I	1631	1	1	45,028
3215	Accountant II	1868	1	1	52,067
3255	Senior Accountant	2182	1	1	75,181
3260	Account Clerk III	1308	2	2	90,098
3262	Supervising Accountant	2426	1	1	66,034
3620	Program Technician I	1361	1	1	37,793
3621	Program Technician II	1522	1	1	42,637
3622	Program Technician I - Confidential	1361	1	1	37,793
3623	Program Technician II - Confidential	1522	2	2	94,826
3624	Supervising Program Technician - Confidential	1717	1	1	53,589
3707	Information Technology Analyst IV	2455	4	4	314,639
8085	Chief Probation Officer	FLAT	1	1	165,710
<b>Subtotal</b>			<b>334</b>	<b>334</b>	<b>\$ 18,456,163</b>
	Auto Allowance				6,180
	Bilingual Skill Pay				21,003
	Less Salary Savings (3%)				(553,685)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 17,929,661</b>

\*On August 7, 2018, the Board of Supervisors approved the addition of ten positions (four Deputy Probation Officers and six Probation Technicians), effective 8/13/18. The 334 positions in the Current and Recommended columns include these ten positions.



Probation-Grants (Org 3432)

**Probation - Grants  
BUDGET 3432  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,999,766	\$ 2,948,011	\$ 2,834,058	\$ (113,953)	-4%
Services and Supplies	353,295	765,020	883,284	118,264	15%
Other Financing Uses	47,145	-	-	-	0%
Total Appropriations	<u>\$ 2,400,206</u>	<u>\$ 3,713,031</u>	<u>\$ 3,717,342</u>	<u>\$ 4,311</u>	0%
<u>Revenues</u>					
Intergovernment Revenues - State	\$ 369,072	\$ 361,133	\$ 237,473	\$ (123,660)	-34%
Intergovernment Rev-Federal	1,481,356	2,546,328	2,753,912	207,584	8%
Miscellaneous Revenues	22,970	14,000	-	(14,000)	-100%
Other Financing Sources	88,456	208,844	331,235	122,391	59%
Intrafund Revenue	295,155	380,308	295,156	(85,152)	-22%
Total Revenues	<u>\$ 2,257,009</u>	<u>\$ 3,510,613</u>	<u>\$ 3,617,776</u>	<u>\$ 107,163</u>	3%
<b>Net County Cost</b>	<b>\$ 143,197</b>	<b>\$ 202,418</b>	<b>\$ 99,566</b>	<b>\$ (102,852)</b>	-51%
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	30	30	28	(2)	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PROBATION – GRANTS – 3432**

### **FUNCTION**

The Probation-Grants budget contains recommended appropriation for seven programs funded by State and Federal grants.

### **OVERVIEW**

The FY 2018-19 Recommended Budget appropriations of \$3,717,342 represent a \$4,311 increase over the FY 2017-18 Adopted Budget. Recommended revenues of \$3,617,776 represent a 3% (\$107,163) increase over the FY 2017-18 Adopted Budget. The increase in appropriations and revenues are due to increased funding for the Victim Services Gap Program. Net County Cost (NCC) of \$99,566 represents a 51% (\$102,852) decrease from the FY 2017-18 Adopted Budget. Staffing is recommended at 28 positions, a decrease of two positions from the prior year.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Grant Programs**

##### **James Rowland Crime Victim Assistance Center (\$1,475,941)**

Grant Funds: .....\$1,418,226..... County Match: \$57,715

James Rowland Crime Victim Assistance Center provides services to victims of violent crimes including coordination of psychiatric, legal, medical, and crisis intervention services and assists victims in completing State indemnification applications. The recommended estimated revenue is a 1% (\$10,259) decrease from the FY 2017-18 Adopted Budget. This program funds one Probation Services Manager, three Senior Victim Witness Advocates, nine Victim Witness Advocates, one Office Assistant, and one Program Technician position.

##### **Elder Abuse Program (\$216,571)**

Grant Funds: .....\$175,000..... County Match: \$41,571

The Elder Abuse Program provides services to victims of elder abuse including coordination of psychiatric, legal, medical, and crisis intervention services. The grant is a fixed amount (\$175,000) and any cost above the grant amount is NCC. The recommended funding represents a 6% (\$2,641) decrease in NCC from the FY 2017-18 Adopted Budget. This program funds two Victim Witness Advocate positions.

##### **Post-Conviction Drug Court (PCDC) (\$307,676)**

Grant Funds: .....\$307,676..... County Match: None

PCDC is a multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. The recommended funding is a 19% (\$72,633) decrease from the FY 2017-18 Adopted Budget. This program is funded with Drug Partnership grant funds available through the Department of Behavioral Health and funds two Deputy Probation Officer and one Probation Technician position. It is recommended to delete one vacant Office Assistant position due to the decrease in funding.

##### **Victim Services Gap Program (\$925,838)**

Grant Funds: .....\$925,838..... County Match: None

The Victim Services Gap Program provides services to crime victims to meet their needs, including those that reside in rural areas, to minimize the effects of trauma of crime, to facilitate emotional recovery, and when applicable, to assist the victim with State compensation. The recommended funding is a 40% (\$264,888) increase over the FY 2017-18 Adopted Budget. The goal of the program

is to extend services to rural crime victims, provide immediate and extended housing, and accessible victim transportation. The program is supported with grant funds of \$740,670 and Victim Emergency funds of \$185,168. This program funds one Deputy Probation Officer and three Victim Witness Advocate positions.

**Office of Traffic Safety Intensive Probation Supervision for High-Risk Felony and Repeat Driving Under the Influence (DUI) Program (OTS) (\$266,189)**

Grant Funds: .....\$266,189..... County Match: None

The OTS Program provides for intensive supervision of repeat DUI offenders. The FY 2018-19 recommended funding of \$266,189 is a 25% (\$88,712) decrease from the FY 2017-18 Adopted Budget. The OTS program improves collaboration and information sharing between law enforcement agencies and the Probation Department and enhances the ability to arrest probationers identified with outstanding warrants, violations of probation, and those who are a danger to the community. This program funds two Deputy Probation Officer positions. In addition, this program will fund a Probation Technician until October 8, 2018, at which time the position will become vacant and be deleted due to the decrease in funding.

**Probation Specialized Supervision Program (\$233,547)**

Grant Funds: .....\$233,547..... County Match: None

The Probation Specialized Supervision Program provides for intensive supervision of high risk offenders convicted of a violent crime related to domestic violence, sexual assault, dating violence, and/or stalking. The FY 2018-19 recommended funding of 233,547 is a 6% (\$13,878) increase over the FY 2017-18 Adopted Budget. The grant funds one Deputy Probation Officer and one Victim Advocate position. The Deputy Probation Officer provides intensive supervision and the Victim Advocate engages victims to minimize further trauma to them and their families by providing protection and referrals to supportive services and counseling. The program is supported with grant funds of \$100,000 and Community Corrections Performance Incentive (Senate Bill 678) funds of \$133,547. Senate Bill 678 provides funding from the State to counties based on the costs avoided by the California Department of Corrections and Rehabilitation due to a reduction in the percentage of adult probationers sent to prison from counties for a probation failure.

**Planned Re-Entry Program (\$291,300)**

Grant Funds: .....\$291,300..... County Match: None

The Planned Re-Entry Program (PREP) provides re-entry services to youth committed to and released from the Juvenile Justice Campus (JJC) and their families in order to prepare the youth to successfully return to their communities. The services include contracted social work and family support professionals who will prepare a case plan and work with Probation and other JJC service providers to ensure the plan addresses the needs of the youth with an overall goal of preparing the youth to reunite with their family and reenter the community.

**Salaries and Benefits**

- Salaries and Benefits represent a 4% (\$113,953) decrease from the FY 2017-18 Adopted Budget primarily due to a reduction in positions for the OTS Program and the Post-Conviction Drug Court.

Recommended funding includes:

- Staffing is recommended at 28, a decrease of 2 positions from the prior year.

**Services and Supplies**

- Services and Supplies represent a 15% (\$118,264) increase over the FY 2017-18 Adopted Budget primarily due to an increase in funding for the Victim Services Gap Program.

## **SUMMARY OF REVENUES**

- Revenues recommend at \$3,617,776, represent a 3% (\$107,163) increase over the FY 2017-18 Adopted Budget due to increased funding for the Victim Services Gap Program.

**PROBATION - GRANTS - 3432**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2501	1	1	\$ 88,131
2005	Deputy Probation Officer IV	2194	4	4	301,788
2007	Deputy Probation Officer III	1986	2	2	114,679
2033	Victim-Witness Advocate	1465	15	15	657,715
2034	Senior Victim-Witness Advocate	1612	3	3	154,749
2066	Probation Technician II	1293	2	1	48,107
3080	Office Assistant III	1146	1	1	39,475
3110	Office Assistant II	1027	1	-	-
3621	Program Technician II	1522	1	1	52,454
<b>Subtotal</b>			<b>30</b>	<b>28</b>	<b>\$ 1,457,098</b>
	Bilingual Skill Pay				1,200
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,458,298</b>

**VACANT POSITIONS DELETED (Effective 10/08/18)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3110	Office Assistant II	1027	-1	\$ 28,518
2066	Probation Technician II	1293	-1	33,403
	Cost of Restoring Vacant Positions		-2	\$ 61,921



Probation – Juvenile Justice Campus (Org 3440)

**Probation - Juvenile Justice Campus  
BUDGET 3440  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 28,646,610	\$ 32,040,845	\$ 31,802,429	\$ (238,416)	-1%
Services and Supplies	5,639,799	6,147,925	10,215,929	4,068,004	66%
Total Appropriations	\$ 34,286,409	\$ 38,188,770	\$ 42,018,358	\$ 3,829,588	10%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 8,378,500	\$ 8,974,989	\$ 9,146,729	\$ 171,740	2%
Intergovernment Rev-Federal	361,583	-	360,000	360,000	100%
Charges For Services	69,838	68,000	-	(68,000)	-100%
Miscellaneous Revenues	1,765	-	-	-	0%
Other Financing Sources	9,718,098	10,190,040	13,648,928	3,458,888	34%
Total Revenues	\$ 18,529,784	\$ 19,233,029	\$ 23,155,657	\$ 3,922,628	20%
<b><u>Net County Cost</u></b>	<b>\$ 15,756,625</b>	<b>\$ 18,955,741</b>	<b>\$ 18,862,701</b>	<b>\$ (93,040)</b>	<b>0%</b>
	<u>Budgeted 2016-17</u>	<u>Current 2017-18</u>	<u>Recommended 2018-19</u>	<u>Increase/ (Decrease)</u>	
Position Summary	297	297	297	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PROBATION – JUVENILE JUSTICE CAMPUS – 3440**

### **FUNCTION**

The Juvenile Justice Campus (JJC) Division of the Probation Department provides facilities for the detention, control, and commitment of juveniles pursuant to California State Juvenile Court law and Department of Juvenile Justice standards as inspected by the Board of State and Community Corrections. Programs provided at the state-of-the-art JJC include substance abuse for males and females, female gender specific treatment, and pre-adolescent treatment. In addition, the “Thinking for a Change” program has been integrated throughout the Campus. “Thinking for a Change” is a 22 module cognitive interactive decision making process involving correctional staff and youth. Various other programs, such as mentoring and arts, continue to be enhanced to provide juveniles a wide range of opportunities to improve their overall social and living skills.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$42,018,358 represents a 10% (\$3,829,588) increase in appropriations over the FY 2017-18 Adopted Budget primarily due to the budgeting of contracted medical/mental health services at the JJC in this budget that were previously budgeted in the Department of Public Health and the Department of Behavioral Health. The FY 2018-19 Recommended Budget represents a 20% (\$3,922,628) increase in estimated revenue over the FY 2017-18 Adopted Budget primarily due to Health and Mental Health Realignment funding included in this budget to substantially cover the cost of contracted medical/mental health services. A 6% (\$942,184) Salary Savings was used in calculating Regular Salaries, with related benefits savings of \$758,195. Staffing is recommended at the current level of 297 positions. Funding for a total of 390 beds is included in the FY 2018-19 Recommended Budget, which is the same as FY 2017-18.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

A total of \$3,210,984 has been included in this budget to cover the costs of contracted medical and mental health services at the JJC. Previously these costs were budgeted in the Department of Public Health and the Department of Behavioral Health. A total of \$1,921,829 in Health Realignment, \$1,055,429 in Mental Health Realignment, and \$233,726 in Net County Cost are included in this budget to fund the contracted medical/mental health services.

### **Salaries and Benefits**

- Salaries and Benefits, recommended at \$31,802,429 represent a 1% (\$238,416) decrease from the FY 2017-18 Adopted Budget primarily due to decreases in Retirement and Workers Compensation Contributions. Staffing is recommended at 297 positions, which is same as FY 2017-18.

Recommended funding includes:

- Account 6200 Extra Help represents a 29% (\$100,000) decrease based on FY 2017-18 actual usage.
- Account 6550 Workers Compensation Contribution represents a 24% (\$316,606) decrease based on rates for FY 2018-19.

### **Services and Supplies**

Services and Supplies, recommended at \$10,215,929 represent a 66% (\$4,068,004) increase over the FY 2017-18 Adopted Budget primarily due to the budgeting of contracted medical/mental health services in this budget that were previously budgeted in the Department of Public Health and the Department of Behavioral Health and increases in Facility Operation and Maintenance and Utilities costs.

Recommended funding includes:

- Account 7039 Mobile Communications represents a 57% (\$140,082) decrease based on rates for FY 2018-19.
- Account 7295 Professional & Specialized Services represents a 931% (\$3,175,336) increase due to the budgeting of contracted medical/mental health services in this budget.
- Account 7296 Data Processing Services represents a 65% (\$51,612) increase based on rates for FY 2018-19.
- Account 7345 Facility Operations & Maintenance represents a 25% (\$445,493) increase based on estimated usage and rates for FY 2018-19.
- Account 7416 Transportation and Travel County Garage represents a 110% (\$58,264) increase based on estimated usage and rates for FY 2018-19.
- Account 7430 Utilities represents a 27% (\$437,453) increase based on actual usage and rates for FY 2018-19.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$23,155,657, a 20% (\$3,922,628) increase over the FY 2017-18 Adopted Budget primarily due to the inclusion of Health and Mental Health Realignment revenue to substantially cover the cost of contracted medical/mental health services that were not included in this budget in prior years and the use of additional 2011 Realignment revenue based on available Fund Balance.
  - Intergovernment Revenues - Federal represent a \$360,000 increase over the FY 2017-18 Adopted Budget due to the budgeting of School Lunch Program revenue in this account that was previously budgeted in Intergovernment Revenues – State in the prior year.
  - Charges for Services represent a 100% (\$68,000) decrease due to the passage of SB 190, which eliminated the County's ability to charge fees for services to juveniles.
  - Other Financing Sources represent a 34% (\$3,458,888) increase over the FY 2017-18 Adopted Budget primarily due to the budgeting of Health and Mental Health Realignment Revenue previously budgeted in the Department of Public Health and the Department of Behavioral Health to fund contracted medical/mental health services. The Recommended Budget also represents an increase in 2011 Realignment revenues due to available carryover funds in the Enhancing Law Enforcement Activities Subaccount and Juvenile Justice Subaccount programs in FY 2018-19.

**PROBATION - JUVENILE JUSTICE CAMPUS - 3440**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2501	4	4	\$ 349,750
2005	Deputy Probation Officer IV	2194	1	1	75,449
2010	Deputy Probation Officer II	1762	1	1	49,655
2021	Supervising Juvenile Correctional Officer	2204	15	15	1,106,609
2022	Senior Juvenile Correctional Officer	1914	47	47	2,879,642
2023	Juvenile Correctional Officer II	1661	151	151	8,321,538
2025	Juvenile Correctional Officer I	1357	47	47	1,778,478
2045	Probation Division Director	D	2	2	216,656
3070	Supervising Office Assistant	1528	1	1	52,616
3080	Office Assistant III	1146	2	2	63,498
3110	Office Assistant II	1027	1	1	28,518
3125	Office Assistant I	914	2	2	51,111
3161	Administrative Assistant III - Confidential	1410	2	2	97,099
3420	Stock Clerk I	880	1	1	25,039
3432	Supervising Stock Clerk	1423	1	1	48,980
3440	Stock Clerk II	960	1	1	33,067
5027	Dietary Aide I	880	2	2	49,390
5028	Dietary Aide II	905	2	2	51,795
5029	Dietary Aide III	965	3	3	97,026
5052	Senior Maintenance Janitor	1101	1	1	32,150
5055	Janitor	937	7	7	209,432
5130	Washer	886	3	3	85,566
<b>Subtotal</b>			<b>297</b>	<b>297</b>	<b>\$ 15,703,068</b>
Holiday Pay					200,671
Shift Differential					165,846
Bilingual Skill Pay					16,867
Less Salary Savings (6%)					(942,184)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 15,144,268</b>

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**Public Defender  
BUDGET 2880  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 13,168,882	\$ 14,474,972	\$ 17,218,050	\$ 2,743,078	19%
Services and Supplies	1,753,821	1,857,791	2,318,267	460,476	25%
Other Financing Uses	-	21,000	110,000	89,000	424%
Fixed Assets	-	40,000	40,000	-	0%
Total Appropriations	<u>\$ 14,922,703</u>	<u>\$ 16,393,763</u>	<u>\$ 19,686,317</u>	<u>\$ 3,292,554</u>	20%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 187,336	\$ 190,000	\$ 300,000	\$ 110,000	58%
Intergovernment Revenue-Other	-	-	85,856	85,856	100%
Charges For Services	1,144,933	175,000	195,000	20,000	11%
Other Financing Sources	1,823,846	2,042,865	2,892,238	849,373	42%
Intrafund Revenue	299,561	406,207	406,207	-	0%
Total Revenues	<u>\$ 3,455,676</u>	<u>\$ 2,814,072</u>	<u>\$ 3,879,301</u>	<u>\$ 1,065,229</u>	38%
<b><u>Net County Cost</u></b>	<b>\$ 11,467,027</b>	<b>\$ 13,579,691</b>	<b>\$ 15,807,016</b>	<b>\$ 2,227,325</b>	16%
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	113	126	144	18	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PUBLIC DEFENDER – 2880**

### **FUNCTION**

Pursuant to the Sixth Amendment to the Constitution of the United States, all indigent persons charged with a criminal offense where their liberty is placed in jeopardy are entitled to legal counsel. The Public Defender is the primary source for court appointed counsel, and as such is a critical and integral part of the criminal justice system. The Public Defender counsels appointed clients of their legal rights, investigates their cases, secures witnesses, and defends the client's interest before the court. The Public Defender services are mandated by the California Government and Civil Codes as well as those defined by judicial decree.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$19,686,317 represents an increase of 20% (\$3,292,554) over the FY 2017-18 Adopted Budget. Revenues estimated at \$3,879,301 represent a 38% (\$1,065,229) increase over the FY 2017-18 Adopted Budget. Net County Cost recommended at \$15,807,016 represents a 16% (\$2,227,325) increase over the FY 2017-18 Adopted Budget and includes an additional \$140,000, which is based on CAO approval of 25% of the Department's projected Net County Cost savings from FY 2017-18. The recommended staffing level includes an increase of eighteen positions over the FY 2017-18 Adopted Budget. These additional positions include fourteen Defense Attorneys; one Defense Investigative Technician; one Defense Investigator; one Defense Social Worker; and one Account Clerk. Salary Savings of 3% (\$303,556) was used in calculating Regular Salaries with related benefits savings of \$218,674.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** Implementation of a paperless electronic file system through the digitalization of new and existing physical files and through the interfacing of our Case Management System, Judicial Case Activity Tracking System – Defender Version (JCATS NG), with justice partner systems and other County agencies. Implementation of this system will improve efficiency by eliminating the challenges of physical file storage and retrieval, provide immediate in-court electronic file access on demand, and allow for more direct automated data entry. This will further allow the Department to better task support staff to provide more direct and in-court support to lawyers and clients.
- **Performance Metric:** Number of digitized cases and justice partner systems with implemented interfacing.

##### **FY 2017-18**

- **Goal:** Implementation of system interfaces between the JCATS NG with justice partner systems and other County agencies, while also incorporating the installation of a document scanning system. Implementation of the system interfaces will advance the Department's goal to become digital allowing the Department to directly receive and store digital copies of discovery, court and probation materials with the data accessible from any location. Implementation of the interfaces will further provide for the more direct automated entry of data into JCATS, thereby reducing the need for manual entry and allowing the Department to more effectively use data entry staff. Combined with the implementation of the document scanning system, existing data entry staff will begin the process of digitizing and storing current cases.

- **Outcome(s)/Result(s):** Testing of the improved JCATS NG began in December 2017, and was completed in early 2018. JCATS NG is now used by support staff and lawyers throughout the Department and in the courtroom on portable and stationary devices. Testing and use of the document scanning system began in May 2018, with select case types and specific courts. Currently over 1,000 cases were digitized and available in the system. Additional system refinements will occur, and ongoing implementation will progress in stages.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

#### **Community Corrections Partnership**

In July 2017, the Community Corrections Partnership approved the addition of the following positions: two Defense Attorneys; one Senior Defense Investigator; one Defense Investigator; one Paralegal; and one Legal Assistant within the Department to more efficiently process cases through the court system to help address the needs of the defendants at the misdemeanor level.

#### **Department Reorganization**

The Department is planning several changes in staffing to address immediate and long-term goals and has provided a recommended staffing plan to include an additional twenty-eight Defense Attorney positions; seven support staff positions; and the reclassification of twelve positions. As part of the staffing plan, the FY 2018-19 Recommended Budget includes the addition of fourteen Defense Attorney positions, four support staff positions, and the reclassification of twelve positions effective October 8, 2018. It is anticipated as part of the ongoing effort to meet the Department's long-term staffing needs, that the other positions listed in the staffing plan will be added next fiscal year.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$17,218,050 represent a 19% (\$2,743,078) increase over the FY 2017-18 Adopted Budget. This includes a recommended 144 positions, an increase of eighteen positions over the FY 2017-18 Adopted Budget.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 22% (\$1,776,368) increase over the FY 2017-18 Adopted Budget due to additional staff, salary increases for management, step increases, and promotional costs.
- Account 6200 Extra Help represents a 97% (\$128,688) increase over the FY 2017-18 Adopted Budget primarily due to grant funding for the Clean Slate program.
- Account 6400 Retirement contribution represents an increase of 11% (\$525,313) over the FY 2017-18 Adopted Budget due to an overall increase in County retirement rates and additional staff.
- Account 6500 OASDI contribution represents an increase of 21% (\$128,560) over the FY 2017-18 Adopted Budget due to an increase in staff salaries and additional staff.
- Account 6600 Health Insurance contribution represents an increase of 24% (\$213,565) over the FY 2017-18 Adopted Budget due to County's increased contribution and additional staff.

### **Services and Supplies**

- Services and Supplies are recommended at \$2,318,267 and represent a 25% (\$460,476) increase over the FY 2017-18 Adopted Budget.

Recommended funding includes:

- Account 7101 Liability Insurance represents a 72% (\$56,604) decrease from the FY 2017-18 Adopted Budget based on rates provided by Risk Management.
- Account 7295 Professional & Specialized Services represents a 48% (\$190,000) increase over the FY 2017-18 Adopted Budget to fund the scanning of archived paper cases to a digital format.
- Account 7385 Small Tools & Instruments represents a 411% (\$252,362) increase over the FY 2017-18 Adopted Budget to purchase new equipment for recommended additional staffing, tablets to further the goal of a paperless system, and ergonomic furniture.

**Operating Transfers for Capital Assets**

- Account 7910 Operating Transfers Out represents a 424% (\$89,000) increase over the FY 2017-18 Adopted Budget to add five vehicles to the Department's fleet due to the recommended additional staff.

(5) Vehicles .....\$110,000 ..... New

**SUMMARY OF REVENUES**

- Recommended revenues of \$3,879,301 represent a 38% (\$1,065,229) increase over the FY 2017-18 Adopted Budget predominately due to increased funding from the Community Corrections Partnership.
  - Intergovernmental Revenues recommended at \$300,000 represent a 58% (\$110,000) increase over the FY 2017-18 Adopted Budget, due to an increase in Penal Code 4750 cases (representation for in-custody crimes).
  - Other Governmental Agencies recommended at \$85,856 represent a 100% increase over the FY 2017-18 Adopted Budget due to grant funding for The Clean Slate program.

Other Financing Sources recommended at \$2,892,238 represent a 42% (\$849,373) increase over the FY 2017-18 Adopted Budget, primarily due to the Community Corrections Partnership approval of the District Attorney-Public Defender Misdemeanor Offender Accountability and Rehabilitation program.

**PENDING FACTORS**

**Incompetent to Stand Trial Program:** Coalinga State Hospital (CSH) is receiving \$11.5 million to activate 80 Mentally Disordered Offender beds, potentially increasing the attorney workload to represent CSH patients, which is then reimbursable by the State and other counties.

**Franklin-Miller Hearings:** The United States Supreme Court's decision in Miller v. Alabama prohibits mandatory life sentences for Juvenile offenders. California's new post-Miller law grants a parole hearing to juvenile offenders after serving 25 years, at which time the parole board is required to "give great weight to the diminished culpability of juvenile as compared to adults." At this time the Department has identified 289 cases that may require this type of Miller hearing. There is currently a California State Supreme Court case, Cook, which is anticipated to be ruled on in October 2018 that if granted, would allow for state reimbursement of the legal representation of these former minors.

**Assembly Bill 1810:** Mental Health Diversion (Penal Code §§ 1001.35-1001.36) became effective on July 1, 2018, that allows for the discretionary diversion of qualified persons who have committed a misdemeanor or felony offense because of a mental disorder. The burden is on the defense to provide information to the courts about their client's mental illness. The Department is participating in meetings with the Court, District Attorney, and Probation to determine the referral process, the list for mental health professionals that will conduct mental health assessments, the cost of the mental health assessments, and the treatment to be provided. The impact on the Justice System is being determined.

**PUBLIC DEFENDER - 2880**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT*</u>	<u>RECOMMENDED</u>	
267	Assistant Public Defender	L	1	1	\$ 162,963
1202	Paralegal III	1626	1	1	45,546
1203	Paralegal I	1137	3	3	124,566
1204	Paralegal II	1352	4	4	110,005
1208	Chief Defense Attorney	L	5	5	727,437
1240	Defense Attorney I	2260	18	32	1,661,635
1241	Defense Attorney II	2638	13	13	720,533
1242	Defense Attorney III	3166	10	10	1,440,464
1243	Defense Attorney IV	3704	15	8	1,357,078
1245	Senior Defense Attorney	3987	9	16	1,153,089
1260	Legal Assistant I	1027	6	6	175,150
1261	Legal Assistant II	1146	12	8	398,890
1262	Senior Legal Assistant	1410	2	5	77,854
1263	Supervising Legal Assistant	1552	3	3	97,416
1264	Chief Legal Assistant	1749	-	1	55,375
1758	Defense Investigative Technician	1330	-	1	25,243
1764	Defense Investigator I	1803	4	5	287,779
1765	Defense Investigator II	2183	9	7	539,142
1766	Senior Defense Investigator	2697	3	5	235,309
1798	Chief Defense Investigator	D	1	1	90,341
1980	Defense Social Worker I	1480	1	2	72,204
1982	Defense Social Worker III	1833	1	1	57,849
2209	Executive Assistant	2018	1	1	68,153
2213	Systems & Procedures Analyst I	1653	2	2	100,860
3203	Account Clerk	1062	-	1	22,131
2375	Public Defender Business Manager	E	1	1	88,374
8088	Public Defender	B	1	1	180,708
<b>Subtotal</b>			<b>126</b>	<b>144</b>	<b>\$ 10,076,094</b>
Auto Allowance					6,180
Criminal Law Specialists Incentives					33,578
Bilingual Skill Pay					8,848
Salary Savings (3%)					(303,556)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 9,821,144</b>

**RECOMMENDED POSITIONS TO ADD (Effective Oct 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1240	Defense Attorney I	2260	14	\$ 1,056,681
1758	Defense Investigative Technician	1330	1	45,432
1764	Defense Investigator I	1803	1	59,455
1980	Defense Social Worker I	1480	1	54,454
3205	Account Clerk II	1166	1	40,570
Cost of Positions Recommended to Add			18	\$ 1,256,592

**RECOMMENDED RECLASSIFICATIONS (Effective Oct 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1245	Senior Defense Attorney	3987	7	\$ 51,218 *
1262	Senior Legal Assistant	1027	2	11,051 *
1264	Chief Legal Assistant	1552	1	2,930 *
1766	Senior Defense Investigator	2697	2	16,612 *
			12	\$ 81,811

\*Denotes conversion in combination with series, no additional positions allocated.



**Department of Public Health  
BUDGET 5620  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 37,967,473	\$ 45,705,702	\$ 45,754,336	\$ 48,634	0%
Services and Supplies	44,822,373	55,141,098	28,758,697	(26,382,401)	-48%
Other Financing Uses	131,170	254,400	100,800	(153,600)	-60%
Capital Assets	53,380	52,000	160,316 ***	108,316	208%
Total Appropriations	\$ 82,974,396	\$ 101,153,200	\$ 74,774,149	\$ (26,379,051)	-26%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 148,032	\$ 155,813	\$ 155,813	\$ -	0%
Fines, Forfeitures & Penalties	1,995	-	-	-	0%
Rev From Use of Money & Prop	3,900	-	-	-	0%
Intergovernment Revenues - St	10,067,652	9,318,033	9,283,627	(34,406)	0%
Intergovernment Rev-Federal	20,496,288	25,755,825	19,242,554	(6,513,271)	-25%
Charges For Services	8,755,568	9,847,333	10,591,859	744,526	8%
Miscellaneous Revenues	5,531,891	371,400	421,800	50,400	14%
Other Financing Sources	34,215,064	51,497,638	31,852,146 ***	(19,645,492)	-38%
Intrafund Revenue	1,602,331	1,696,081	1,695,587	(494)	0%
Total Revenues	\$ 80,822,721	\$ 98,642,123	\$ 73,243,386	\$ (25,398,737)	-26%
<b><u>Net County Cost</u></b>	<b>\$ 2,151,675</b>	<b>\$ 2,511,077</b>	<b>\$ 1,530,763</b>	<b>\$ (980,314)</b>	<b>-39%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ Decrease	
Position Summary	404	405	405	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

\*\*\*On August 21, 2018, the Board of Supervisors adopted budget resolution increasing FY 2018-19 appropriations and revenues in the amount of \$38,316 to allow for the equipment purchase of a dental chair for Juvenile Justice Campus pending adoption of the budget.

## **PUBLIC HEALTH – 5620**

### **FUNCTION**

The mission of the Department of Public Health is to promote, preserve, and protect the health of the community. The Department serves four essential public health functions: health care, community health, environmental health, and emergency preparedness and response. These functions are administered through services provided in six divisions: Children’s Medical Services, Emergency Medical Services, Community Health, Environmental Health, Public Health Nursing, and Correctional Health, that is administered through a contract with California Forensic Medical Group, Inc. The Department also funds the County’s Office of Emergency Services, the Operational Area Lead Agency, the contract with Fresno Humane Animal Services to provide animal pound, quarantine services, and leash law enforcement, and the Office of Policy and Planning whose goals include promoting a healthy lifestyle for individuals and communities.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$74,774,149 represents a 26% (\$26,379,051) decrease from the FY 2017-18 Adopted Budget primarily due to the transfer of contract costs for comprehensive medical and behavioral health care services for inmates and wards to the Sheriff-Coroner’s Office and the Probation Department. Revenues recommended at \$73,243,386 represent a 26% (\$25,398,737) decrease from the FY 2017-18 Adopted Budget resulting from the transfer of Fund Balance from 1991 Realignment for comprehensive medical and behavioral health care services to the Sheriff-Coroner’s Office and the Probation Department. Net County Cost (NCC) recommended at \$1,530,763 represents a 39% (\$980,314) decrease from the FY 2017-18 Adopted Budget due to the transfer of NCC in the amount of \$1,103,038 for medical and behavioral health care services for inmates. The remaining NCC will fund the Fresno Humane Animal Services Contract, which is not offset by revenue or Realignment. Recommended salaries represent a Salary Savings of 1% (\$290,163). Staffing is recommended at the current level of 405 positions.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** Deployment of a public facing data management web portal for public health data.
- **Performance Metric:** By March 2019, the Department will have a public facing data portal that will include multi-year trend analysis of key health data metrics including chronic disease, sexually transmitted infection rates, preterm births, communicable diseases, and other social determinates of health, such as housing availability, employment rates, family income, etc. The data portal will be used to support a community health needs assessment and health improvement plan for Fresno County.

##### **FY 2017-18**

- **Goal:** Develop and implement the Public Health Laboratory strategic plan.

- **Outcome(s)/Result(s):** During FY 2017-18, the Department completed the renovations needed in the laboratory to become operational following a flood in May 2016. A Public Health Lab Director, Senior Public Health Microbiologist, and Microbiologist were hired. The lab has commenced testing for critical services including tuberculosis, rabies, sexually transmitted diseases, and virology. The Centers for Disease Control and Prevention has recertified the lab for all testing services including bio-terrorism agents. A three-year fiscal plan, FY 2017-18 through FY 2019-20 has been developed and will be maintained.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$45,754,336 represent a less than 1% (\$48,634) increase over the FY 2017-18 Adopted Budget due to salary adjustments.

Recommended funding includes:

- Account 6300 Overtime recommended at \$225,086 represents a 63% (\$86,750) increase over the FY 2017-18 Adopted Budget primarily due to a Mass Vaccination Drill and Syphilis Case Investigations within the Community Health Division and response to emergency events in the Emergency Response Team and Hazardous Materials Programs in the Environmental Health Division.

### **Services and Supplies**

- Services and Supplies recommended at \$28,758,697 represent a 48% (\$26,382,401) decrease from the FY 2017-18 Adopted Budget primarily due to the transfer of contracted comprehensive medical and behavioral health care services for inmates and wards.

Recommended funding includes:

- Account 7039 Mobile Communication recommended at \$483,368 represents a 14% (\$78,579) decrease from the FY 2017-18 Adopted Budget primarily due to radio cost for emergency services based on the Internal Services Department rates and actual projected usage.
- Account 7101 Liability Insurance recommended at \$134,409 represents a 45% (\$41,571) increase over the FY 2017-18 Adopted Budget based on rates provided by Risk Management.
- Account 7106 Medical Malpractice Insurance recommended at \$60,903 represents a 65% (\$111,995) decrease from FY 2017-18 Adopted Budget based on rates provided by Risk Management.
- Account 7295 Professional & Specialized Services recommended at \$19,073,007 represents a 58% (\$26,820,611) decrease from the FY 2017-18 Adopted Budget primarily due to transfer of contracted comprehensive medical and behavioral health care services for inmates and wards to the Sheriff-Coroner's Office and the Probation Department.
- Account 7296 Data Processing Services recommended at \$3,411,525 represents a 36% (\$902,328) increase over the FY 2017-18 Adopted Budget based on Internal Services Department rates and actual projected usage.

- Account 7345 Facility Services Rent recommended at \$956,934 represents a 18% (\$212,396) decrease from the FY 2017-18 Adopted Budget based on Internal Services Department actual projected usage.
- Account 7416 Trans & Travel County Garage recommended at \$305,297 represents a 27% (\$111,008) decrease from the FY 2017-18 Adopted Budget based on Internal Services Department fleet service rates for assigned/unassigned vehicles for Public Health staff.

**Other Financing Uses**

- Other Financing Uses is recommended at \$100,800 and represents a 60% (\$153,600) decrease from the FY 2017-18 Adopted Budget. The transfer to Fund 0400 Org 8858 Public Works and Planning – Capital Projects for the lease payments for the Emergency Medical Services dispatch facility, for the construction or expansion of a building to house the dispatch facility for Emergency Medical Services.

**Capital Assets**

- Capital Assets recommended at \$160,316 represents a 208% (\$108,316) increase over the FY 2017-18 Adopted Budget to purchase an Uninterruptible Power System (UPS) for the Emergency Medical Services Communications Center; two handheld portable x-ray devices and two digital x-ray sensors for Children’s Medical Services Dental Transformation Initiative Program; a covert surveillance camera for the Environmental Health Division; and, a dental chair and equipment (adopted through a Budget Resolution on August 21, 2018 by the Board of Supervisors) for on-site dental care at the Juvenile Justice Campus.

Recommended funding includes:

- (1) Uninterruptible Power System .....\$70,000 ..... New
- (2) Nomad Pro 2 X-ray .....\$17,500 ..... New
- (2) Digital X-ray Sensor .....\$18,500..... New
- (1) Covert Surveillance Camera .....\$16,000 ..... New
- (1) Dental Chair and Equipment .....\$38,316 ..... New

**SUMMARY OF REVENUES**

- Revenues recommended at \$73,243,386 represent a 26% (\$25,398,737) decrease from the FY 2017-18 Adopted Budget as a result of the following:
  - Intergovernment Revenues – Federal recommended at \$19,242,554 represent a 25% (\$6,513,271) decrease from the FY 2017-18 Adopted Budget primarily due to an Intergovernmental Transfer (\$4,929,000) and Substance Abuse and Mental Health Services Administration Grant (\$1,469,710) funds transferred to the Sheriff-Coroner’s Office for inmate medical services.
  - Other Financing Sources recommended at \$31,852,146 represent a 38% (\$19,645,492) decrease from the FY 2017-18 Adopted Budget primarily due to the 1991 Health Realignment (\$14,385,000) allocated to the Sheriff-Coroner’s Office and Probation Department for inmate and ward medical services.

**PUBLIC HEALTH - 5620****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
293	Assistant Director of Public Health	C	1	1	\$ 123,946
1302	Senior Epidemiologist	2574	1	1	70,088
1304	Public Health Program Manager	E	1	1	84,821
1310	Division Manager - Public Health Services	D	3	3	322,479
1311	County Health Officer	A	1	1	221,045
1312	Deputy Public Health Officer	A	1	1	221,045
1313	Division Manager - Environmental Health	D	1	1	100,681
1319	Health Education Assistant	1323	7	7	296,632
1320	Health Educator	1893	7	7	422,958
1321	Epidemiologist	2271	3	3	206,771
1323	Mental Health Nurse II	2683	1	1	74,503
1324	Health Education Specialist	1628	24	24	1,161,761
1330	Senior Emergency Medical Services Specialist	2246	5	5	358,697
1332	Public Health Chemist II	1821	2	2	119,519
1334	Public Health Microbiologist	2383	1	1	66,421
1340	Public Health Laboratory Assistant I	880	1	1	24,436
1341	Public Health Laboratory Assistant II	1038	1	1	29,001
1345	Public Health Nurse I	2512	17	17	1,241,150
1346	Public Health Nurse II	2888	37	37	3,460,479
1355	Senior Public Health Microbiologist	2702	1	1	90,112
1356	Senior Public Health Chemist	2097	1	1	70,791
1360	Supervising Public Health Nurse	3438	8	8	856,497
1365	Public Health Physician	A	4	4	665,640
1370	Division Manager - Emergency Medical Services	D	1	1	105,070
1380	Emergency Medical Services Specialist	2042	6	6	388,726
1401	Communicable Disease Specialist I	1512	4	5	212,332
1402	Communicable Disease Specialist II	1615	11	11	603,772
1403	Supervising Communicable Disease Specialist	1760	2	2	121,226
1428	Medical Assistant I	935	1	-	-
1429	Medical Assistant II	1029	3	3	106,228
1450	Licensed Vocational Nurse III	1552	1	1	51,030
1451	Head Nurse	3438	1	1	118,399
1455	Health Aide II	946	1	-	-
1465	Licensed Vocational Nurse I	1275	2	2	71,413
1495	Staff Nurse I	2240	2	2	124,403
1496	Staff Nurse II	2316	2	2	134,013
1497	Staff Nurse III	2683	11	11	973,381
1501	Admitting Interviewer I	1034	6	5	147,638
1514	Clinical Laboratory Technologist II	1983	1	1	65,691
1555	Occupational Therapist I	2375	2	2	131,901
1557	Occupational Therapist III	2945	1	1	101,435
1580	Physical Therapist I	2375	2	2	131,901
1583	Physical Therapist III	2945	7	7	642,816
1593	Senior Admitting Interviewer	1400	2	2	89,457
1610	Rehabilitative Therapy Manager	E	1	1	112,178
1635	Therapy Aide	937	3	3	84,270
1655	Environmental Health Aide	1276	1	1	35,351
1670	Admitting Interviewer II	1218	12	12	447,857
1785	Environmental Health Specialist I	1724	1	1	49,373
1787	Environmental Health Specialist II	1934	27	27	1,748,237
1789	Environmental Health Specialist III	2133	17	17	1,243,135
1790	Environmental Health Specialist Trainee	1505	6	6	246,972
1791	Supervising Environmental Health Specialist	2602	9	9	776,588

Public Health (Org 5620)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1921	Medical Social Worker I	1761	4	4	\$ 215,778
1945	Social Worker I	1480	-	1	38,628
2212	Systems & Procedures Analyst III	2365	3	3	239,598
2213	Systems & Procedures Analyst I	1653	1	1	45,013
2240	Senior Systems & Procedures Analyst	2648	1	1	89,452
2291	Staff Analyst I	1746	2	2	95,897
2292	Staff Analyst II	1938	2	2	118,166
2293	Staff Analyst III	2239	11	11	785,715
2294	Senior Staff Analyst	F	3	3	249,615
2297	Principal Staff Analyst	E	1	1	91,525
2372	Public Health Business Manager	E	1	1	96,103
3070	Supervising Office Assistant	1528	4	4	203,362
3080	Office Assistant III	1146	37	36	1,379,270
3081	Office Assistant III - Confidential	1146	1	1	39,475
3110	Office Assistant II	1027	13	13	379,213
3125	Office Assistant I	914	12	12	308,047
3140	Administrative Assistant II	1276	2	2	87,546
3160	Administrative Assistant III	1410	3	3	145,649
3166	Executive Secretary - Confidential	1590	1	1	53,693
3203	Account Clerk I	1062	5	5	153,505
3215	Accountant II	1868	1	1	52,614
3240	Supervising Account Clerk II	1601	2	2	100,355
3255	Senior Accountant	2182	1	1	72,892
3260	Account Clerk III	1308	6	6	246,579
3262	Supervising Accountant	2426	1	1	69,901
3620	Program Technician I	1361	5	7	268,682
3621	Program Technician II	1522	3	3	132,387
3623	Program Technician II - Confidential	1522	2	2	92,375
3704	Information Technology Analyst I	1588	1	1	48,093
8227	Director of Public Health	B	1	1	162,640
<b>Subtotal</b>			<b>405</b>	<b>405</b>	<b>\$ 25,416,033</b>
	Auto Allowance				6,180
	Shift Differential				28,350
	Bilingual Skill Pay				28,320
	Salary Savings (1.14%)				(290,163)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 25,188,720</b>

**VACANT POSITIONS DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1428	Medical Assistant I	935	-1	\$ 52,472
1455	Health Aide II	946	-1	52,949
1501	Admitting Interviewer I	1034	-1	56,766
3080	Office Assistant III	1146	-1	61,624
	Cost of Restoring Vacant Positions		-4	\$ 223,811

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1401	Communicable Disease Specialist I	1512	1	\$ 72,663
3620	Program Technician I	1361	2	133,004
1945	Social Worker I	1480	1	71,358
	Cost of Positions Recommended to Add		4	\$ 277,025

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**County Medical Services  
BUDGET 5240  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ 446,160	\$ 750,000	\$ 350,000	\$ (400,000)	-53%
Other Financing Uses	<u>11,359,752</u>	<u>11,359,752</u>	<u>11,359,752</u>	<u>-</u>	0%
Total Appropriations	\$ 11,805,912	\$ 12,109,752	\$ 11,709,752	\$ (400,000)	-3%
<u>Revenues</u>					
Other Financing Sources	<u>\$ 6,314</u>	<u>\$ 750,000</u>	<u>\$ 350,000</u>	<u>\$ (400,000)</u>	-53%
Total Revenues	\$ 6,314	\$ 750,000	\$ 350,000	\$ (400,000)	-53%
<b><u>Net County Cost</u></b>	<b>\$ 11,799,598</b>	<b>\$ 11,359,752</b>	<b>\$ 11,359,752</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **COUNTY MEDICAL SERVICES – 5240**

### **FUNCTION**

County Medical Services provide for the appropriation of the mandated local match to qualify the County for Local Health and Welfare Realignment Sales Tax Revenue, pursuant to Welfare and Institutions Code, Section 17608.010, for local health and mental health services. This budget also includes funding for the County’s anticipated costs for indigent healthcare provided through the Medical Indigent Services Program (MISP) as obligated under Welfare and Institutions Code, Section 17000, et seq. Funding for reimbursement for the provisions of certain non-emergency specialty medical services for residents who do not qualify for MISP or participation in the Affordable Care Act (ACA) is also budgeted in this Org.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$11,709,752 represents a 3% (\$400,000) decrease from the FY 2017-18 Adopted Budget due to a decrease in projected costs for indigent healthcare services. Revenues are recommended at \$350,000 and represent a 53% (\$400,000) decrease from the FY 2017-18 Adopted Budget due to a decrease in anticipated medical services to MISP clients and residents who do not qualify for MISP or participation in the ACA. Net County Cost (NCC) reflects no change from the FY 2017-18 Adopted Budget. NCC represents the mandated local match for health and mental health services (\$11,359,752).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$350,000 represent a 53% (\$400,000) decrease from the FY 2017-18 Adopted Budget due to a projected reduction to indigent healthcare services. The Recommended Budget includes appropriations for claim reimbursement contracts with University Faculty Associates and Fresno Community Hospital and Medical Center for MISP and with Advantek Benefit Administrators for the reimbursement of certain non-emergency specialty medical services for residents who do not qualify for MISP or participation in the ACA.

#### **Other Financing Uses**

- County Medical Services recommended at \$11,359,752 represent no change from the FY 2017-18 Adopted Budget and consists of \$10,404,113 for the Health Account and \$955,639 for the Mental Health Account, pursuant to Welfare and Institutions Code, Section 17608.010.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$350,000, represent a 53% (\$400,000) decrease from the FY 2017-18 Adopted Budget due to a projected reduction to indigent healthcare services, which is now funded with Realignment.

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**Public Works and Planning  
BUDGET 4360  
General Fund**

	<u>Actual** 2016-17</u>	<u>Adopted 2017-18</u>	<u>Recommended 2018-19</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 6,760,117	\$ 8,646,309	\$ 8,866,559	\$ 220,250	3%
Services and Supplies	3,920,652	5,890,694	6,058,110	167,416	3%
Other Financing Uses	<u>197,664</u>	<u>290,269</u>	<u>344,269</u>	<u>54,000</u>	19%
Total Appropriations	\$ 10,878,433	\$ 14,827,272	\$ 15,268,938	\$ 441,666	3%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 6,600,625	\$ 6,012,756	\$ 5,978,646	\$ (34,110)	-1%
Intergovernment Revenues - St	222,455	404,944	334,013	(70,931)	-18%
Intergovernment Rev-Federal	162,351	120,660	50,245	(70,415)	-58%
Charges For Services	2,446,112	2,804,519	3,287,076	482,557	17%
Miscellaneous Revenues	35,009	135,264	171,684	36,420	27%
Other Financing Sources	140,209	180,204	245,000	64,796	36%
Intrafund Revenue	<u>882,761</u>	<u>2,114,620</u>	<u>2,147,969</u>	<u>33,349</u>	2%
Total Revenues	\$ 10,489,522	\$ 11,772,967	\$ 12,214,633	\$ 441,666	4%
<b><u>Net County Cost</u></b>	<b>\$ 388,911</b>	<b>\$ 3,054,305</b>	<b>\$ 3,054,305</b>	<b>\$ -</b>	<b>0%</b>
	<u>Budgeted 2016-17</u>	<u>Current 2017-18</u>	<u>Recommended 2018-19</u>	<u>Increase/ (Decrease)</u>	
Position Summary	70	76	77	1	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PUBLIC WORKS AND PLANNING – 4360**

### **FUNCTION**

The Public Works and Planning Department is responsible for public works, planning, land development, and resource management services, which involve administration of the County's General Plan and enforcement of building and land use standards including inspections and the issuance of building and land use permits. The Department also provides services related to environmental analysis, plan reviews, code enforcement, County Surveyor activities, growth management issues, regional and cooperative planning, ground and surface water management and planning, and mineral and natural resource management. The Department provides for the administration, design and implementation of the County's Capital Projects program and includes funding for the administration of the County's Blossom and Fruit Trails. In addition, although primarily funded in other budgets, the Department provides services to support of maintenance and operation of the County's public road system, housing, community development, solid and hazardous waste management, County Service Area and Waterworks District administration, transportation, and parks and grounds.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$15,268,938 represents a 3% (\$441,666) increase over the FY 2017-18 Adopted Budget due mostly to increases in Salaries and Benefits. Revenues recommended at \$12,214,633 represent a 3% (\$441,666) increase over the FY 2017-18 Adopted Budget due to an increase in Charges for Services. Staffing is recommended at 77 positions, an increase of 1 position over FY 2017-18. Net County Cost (NCC) recommended at \$3,054,305 represents no change from the FY 2017-18 Adopted Budget.

Recommended funding includes \$3,287,931 for architectural and construction management services for the County's Capital Projects program, which is offset by funded projects. A NCC allocation of \$28,800 is included for the administration of the County's two agritourism trails (Blossom Trail and Fruit Trail), which is necessary for the trails to continue.

Department staff will continue to be involved in the processing of significant development projects and associated environmental impact reports, updating of the Community Plans, comprehensive review and update of the County's General Plan and Zoning Ordinance, and activities related to the expansion and annexation by cities. Building permit activity is anticipated to increase modestly based on existing permit and inspection levels and projected construction activity in FY 2018-19.

The Sustainable Groundwater Management Act (SGMA) provides for the establishment of local Groundwater Sustainability Agencies (GSAs) to manage groundwater sustainability within groundwater subbasins defined by the California Department of Water Resources (DWR) as Priority Basins. Each GSA is required to develop and submit to the DWR by January 31, 2020, a Groundwater Sustainability Plan (GSP) that achieves groundwater sustainability within the subbasin, without causing undesirable results. Failure to comply could result in the State Water Resources Control Board asserting its power to manage local groundwater resources.

Department staff actively participates in a number of different GSAs within the Kings, Delta-Mendota, and Westside subbasins. The County is the GSA for Management Areas A and B within the Delta-Mendota Subbasin, serving as the exclusive GSAs in those portions of the subbasin, for which a single GSP is under preparation. For a GSP to be developed, coordination amongst the multiple GSAs within the subbasin must occur, resulting in a coordinated GSP for each group of GSAs to submit to the DWR. Correspondingly, Department staff continues to monitor legislative and technical development, while participating in workshops and outreach efforts set forth by the DWR.

Pursuant to the State mandate regarding on-site waste water systems as required through the State Water Board Water Quality Control policy for Siting, Design, Operation and Maintenance (the Policy), the Department's role in permitting septic systems will be expanding. In December 2016, the County adopted its Local Agency Management Plan (LAMP) which affords the County local control and permitting of on-site wastewater systems.-The LAMP was implemented on May 13, 2018. While the County LAMP provides many advantages for County residents as compared to the State permit process, the LAMP also requires significant changes to the County process to review, issue, and inspect these septic systems, specifically with regard to the procedures of the Department's Development Services Division. The functions previously performed by the Department of Public Health's Environmental Health staff with regard to the review of engineered design septic systems will now be undertaken by the Department as well as the associated additional inspections required of these systems.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$8,866,559 represent a 3% (\$220,250) increase over the FY 2017-18 Adopted Budget due to the addition of a Staff Analyst position to provide an increased level of customer service in response to existing and projected anticipated workload demands, any new State-mandated programs, as well as implement improved procedures for tracking of subdivision map conditions, plan requirements and required agreements.

### **Services and Supplies**

- Services and Supplies recommended at \$6,058,110 represent a 3% (\$167,416) increase over the FY 2017-18 Adopted Budget due mostly to an increase in Small Tools and Instruments.

Recommended funding includes:

- Account 7385 Small Tools & Instruments recommended at \$434,100 represents a 124% (\$240,100) increase over FY 2017-18 due the upgrade of the permitting module.

### **Other Charges**

- Other Financing Uses recommended at \$344,269 represent a 19% (\$54,000) increase over the FY 2017-18 Adopted Budget primarily for the purchase of three vehicles.

Recommended funding includes:

- (3) Vehicles.....\$99,000.....New

## **SUMMARY OF REVENUES**

- Revenues recommended at \$12,214,633, represent a 4% (\$441,666) increase over the FY 2017-18 Adopted Budget.
  - Intergovernmental Revenue – Federal recommended at \$50,245 represents an 58% (\$70,931) decrease from the FY 2017-18 Adopted Budget due to a decrease in activity for High Speed Rail work.
  - Charges for Services recommended at \$3,287,076 represent a 17% (\$482,557) increase over the FY 2017-18 Adopted Budget primarily due to an anticipated increase in environmental impact reports in the Development Services Division.
  - Other Financing Sources recommended at \$245,000 represent a 36% (\$64,796) increase over the FY 2017-18 Adopted Budget due to the use of funds from the PW-Special Studies Deposit Trust and Admin Fines-Code Enforcement Special Revenue Funds Orgs 1186 and 1188 for Code Enforcement activities and Special Studies Trust activities.

**PUBLIC WORKS AND PLANNING - 4360**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
223	Development Services & Capital Projects Manager	D	1	1	\$ 127,715
224	Assistant Director of Planning & Resources	C	1	1	151,492
1132	Engineering Technician I	1628	2	2	95,884
1133	Senior Engineering Technician	2087	1	1	72,841
1134	Senior Engineer	3049	2	2	195,676
1135	Engineer I	2051	1	1	57,987
1137	Engineer III	2702	2	2	170,909
1168	Architect	2953	3	3	285,355
1169	Architectural Assistant	1736	4	4	199,067
1174	Water & Natural Resources Manager	D	1	1	113,929
1175	Planner I	1765	9	9	450,766
1176	Planner II	1960	3	3	171,799
1177	Planner III	2264	6	6	463,315
1178	Senior Planner	2734	4	4	345,977
1179	Principal Planner	3007	1	1	103,589
1715	Building Inspector I	1877	6	6	314,540
1716	Building Inspector II	2143	2	2	126,900
1720	Building Plans Engineer	2889	1	1	99,496
1721	Supervising Building Inspector	2470	2	2	151,088
1722	Building Plans Checker III	2652	1	1	90,411
1724	Building Plans Checker I	2007	2	2	110,643
1745	Chief Building Inspector	3063	1	1	97,722
2291	Staff Analyst I	1712	1	2	81,220
2293	Staff Analyst III	2195	4	4	302,552
3080	Office Assistant III	1146	4	4	144,074
3110	Office Assistant II	1027	2	2	66,405
3125	Office Assistant I	914	3	3	78,853
3160	Administrative Assistant III	1410	1	1	48,550
3620	Program Technician I	1361	4	4	155,987
3621	Program Technician II	1522	1	1	52,454
<b>Subtotal</b>			<b>76</b>	<b>77</b>	<b>\$ 4,927,195</b>
Professional License Incentive					3,755
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 4,930,950</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
2291	Staff Analyst I	1712	1	71,832
Cost of Positions Recommended to Add			1	\$ 71,832

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**PW&P - Support Services  
BUDGET 4365  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,573,982	\$ 3,002,004	\$ 3,331,394	\$ 329,390	11%
Services and Supplies	363,468	425,108	479,526	54,418	13%
Other Financing Uses	16,688	20,000	20,000	-	0%
Capital Assets	-	-	16,000	16,000	100%
Total Appropriations	\$ 2,954,138	\$ 3,447,112	\$ 3,846,920	\$ 399,808	12%
<b><u>Revenues</u></b>					
Intergovernment Rev-Federal	\$ 264	\$ -	\$ -	\$ -	0%
Charges For Services	1,994,998	2,495,017	2,781,203	286,186	11%
Other Financing Sources	296	-	-	-	0%
Intrafund Revenue	741,686	952,095	1,065,717	113,622	12%
Total Revenues	\$ 2,737,244	\$ 3,447,112	\$ 3,846,920	\$ 399,808	12%
<b><u>Net County Cost</u></b>	<b>\$ 216,894</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	28	29	31	2	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P – SUPPORT SERVICES – 4365**

### **FUNCTION**

The Public Works and Planning Support Services budget supports the financial, data system, and administrative services for the Department. The financial services area is responsible for the preparation of the budgets, accounts payable, accounts receivable for water/sewer districts and disposal sites, mail and reproduction services, accounting for capital projects, preparation of financial reports for grant claims and the Road Fund report, and personnel services. The computer data services area is responsible for data processing functions, which include the coordination of hardware and software, and oversight of upgrades and conversions of various packaged software programs utilized in the Department. This area also administers and maintains the Geographical Information System (GIS), the Amanda Permit System, and the Department website.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$3,846,920 represents a 12% (\$399,808) increase over the FY 2017-18 Adopted Budget primarily due to increased staffing, training, and equipment purchases. Revenues recommended at \$3,846,920 represent a 12% (\$399,808) increase over the FY 2017-18 Adopted Budget primarily due to additional services being provided. Staffing recommended at 31 positions represents an increase of 2 positions over the FY 2017-18 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,331,394 represent an 11% (\$329,390) increase over the FY 2017-18 Adopted Budget primarily due to the addition of 2 positions.

#### **Services and Supplies**

- Services and Supplies recommended at \$479,526 represent a 13% (\$54,418) increase over the FY 2017-18 Adopted Budget primarily due to an increase in staff training and small tools purchases.

#### **Capital Assets**

- Capital Assets recommended at \$16,000 represent a 100% (\$16,000) increase over the FY 2017-18 Adopted Budget due to the purchase of replacement plotter.

Recommended funding includes:

- (1) Plotter/Large Format Printer.....\$16,000                      Replacement

### **SUMMARY OF REVENUES**

Revenues recommended at \$3,846,920 represent a 12% (\$399,808) increase over FY 2017-18 due to additional services being provided.

**PW&P SUPPORT SERVICES - 4365**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1133	Senior Engineering Technician	2150	1	1	\$ 58,737
2225	Systems & Procedures Manager	E	1	1	93,922
2240	Senior Systems & Procedures Analyst	2648	1	1	86,721
2291	Staff Analyst I	1746	1	1	52,462
2294	Senior Staff Analyst	F	1	1	83,205
2341	Financial Analyst I	1746	-	1	45,571
2343	Financial Analyst III	2239	-	1	75,637
2356	Public Works and Planning Business Manager	D	1	1	100,682
3080	Office Assistant III	1146	3	3	118,425
3203	Account Clerk I	1062	1	1	29,251
3203	Account Clerk II	1062	1	1	31,252
3210	Accountant I	1631	1	1	45,624
3255	Senior Accountant	2182	1	1	75,170
3260	Account Clerk III	1308	4	4	166,294
3262	Supervising Accountant	2426	1	1	81,464
3265	Principal Accountant	F	1	1	87,379
3620	Program Technician I	1361	2	2	86,131
3621	Program Technician II	1522	1	1	48,288
3623	Program Technician II - Confidential	1522	1	1	52,454
3704	Information Technology Analyst I	1588	1	1	44,097
3705	Information Technology Analyst II	1747	2	2	121,872
3706	Information Technology Analyst III	2060	2	2	129,565
3707	Information Technology Analyst IV	2455	1	1	84,578
<b>Subtotal</b>			<b>29</b>	<b>31</b>	<b>\$ 1,798,781</b>
	Professional License Incentive				1,878
	Bilingual Skill Pay				
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,800,659</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
2341	Financial Analyst I	1746	1	\$ 37,508
2343	Financial Analyst III	2239	1	133,625
	Cost of Positions Recommended to Add		2	\$ 171,133



Transit Services (Org 4700)

PW&P-Transit Services  
BUDGET 4700  
General Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 3,147,417	\$ 3,400,000	\$ 3,321,000	\$ (79,000)	-2%
Total Appropriations	\$ 3,147,417	\$ 3,400,000	\$ 3,321,000	\$ (79,000)	-2%
<b><u>Revenues</u></b>					
Intergovernment Revenue-Other	\$ 3,147,417	\$ 3,400,000	\$ 3,321,000	\$ (79,000)	-2%
Total Revenues	\$ 3,147,417	\$ 3,400,000	\$ 3,321,000	\$ (79,000)	-2%
<b><u>Net County Cost</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P – TRANSIT SERVICES – 4700**

### **FUNCTION**

The Public Works and Planning Department administers the Transit Services Fund to recognize the County's share of the Transportation Development Act (TDA) Local Transportation Fund (LTF) and State Transit Assistance (STA) monies, allocated directly to local transit providers from the Fresno Council of Governments (Fresno COG), for transit services in unincorporated areas. The annual allocation to each agency is determined by Fresno COG based upon an estimate of revenue by the California Department of Finance and the population of each city and unincorporated area. The County, Cities of Fresno and Clovis, and the Fresno County Rural Transit Agency (FCRTA) perform an annual analysis of the unincorporated area transit services and needs to determine the County's contribution of LTF and STA monies to Fresno Area Express (FAX), Handy Ride, Clovis Transit (Roundup), and FCRTA, according to agreements between the County, the Cities of Fresno and Clovis, and the FCRTA. Funds are also allocated by a formula for social service transit services (through FCRTA, FAX, and the Fresno County Economic Opportunities Commission (FCEOC) as the Consolidated Transportation Services Agencies) to unincorporated area residents. Three percent of the total County allocation, pursuant to California Public Utilities Code, Section 99233.2 is allocated to the Fresno COG for regional transportation planning services including transit planning. The TDA of 1971 provides authority to establish this Fund.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$3,321,000 represents a 2% (\$79,000) decrease from the FY 2017-18 Adopted Budget based on FY 2017-18 State sales tax revenue estimates, as refined by the County's Auditor-Controller/Treasurer-Tax Collector. The allocations to transit providers are made in December of each year through a separate Board action and are based on the most current State estimate of sales tax revenues, the adopted FCRTA budget, and actual transit use and service costs for FAX and the City of Clovis services for FY 2017-18.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Services and Supplies**

- Services and Supplies recommended at \$3,321,000 represent a 2% (\$79,000) decrease from the FY 2017-18 Adopted Budget due to monies allocated directly to transit providers and for regional transportation planning.

Recommended funding includes:

- The City of Fresno allocation recommended at \$2,300,000 represents a 4% (\$100,000) decrease from FY 2017-18 for services to the unincorporated area within the Fresno metropolitan transit service area.
- Total allocation to 19 rural transit subsystems recommended at \$458,000 represents no change from FY 2017-18. Since FY 2009-10, FCRTA has used contingency funds held as matching dollars for capital projects to offset local agency contributions. FCRTA will continue to use contingency funds to offset local agency contributions for FY 2018-19. The offset is less than previous years due to lower operational costs.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$3,321,000, represent a 2% (\$79,000) decrease from FY 2017-18 and is the County's share of LTF and STA funds allocated under formula by Fresno COG.



Grants (Org 5512)

**PW&P-Grants  
BUDGET 5512  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 3,466,552	\$ 5,594,280	\$ 9,035,855	\$ 3,441,575	62%
Total Appropriations	\$ 3,466,552	\$ 5,594,280	\$ 9,035,855	\$ 3,441,575	62%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 1,558,054	\$ 1,718,848	\$ 5,971,102	\$ 4,252,254	247%
Intergovernment Rev-Federal	822,043	3,362,732	2,031,443	(1,331,289)	-40%
Intergovernment Revenue-Other	10,043	-	-	-	0%
Other Financing Sources	676,494	512,700	1,033,310	520,610	102%
Total Revenues	\$ 3,066,634	\$ 5,594,280	\$ 9,035,855	\$ 3,441,575	62%
<b><u>Net County Cost</u></b>	<b>\$ 399,918</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PUBLIC WORKS & PLANNING – GRANTS – 5512**

### **FUNCTION**

The Public Works and Planning Department Grants budget contains funds for planning and implementing of ongoing and one-time smaller grant programs including the Tree Mortality Program, Federal HOME Investment Partnerships Program (HOME), loan servicing for completed grant programs, Used Oil Payment Programs, Tire Amnesty Grant, California Department of Resources Recycling and Recovery (CalRecycle) Tire Cleanup Grant, City/County Beverage Payment Program, and Household Hazardous Waste Grants.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$9,035,855 represents a 62% (\$3,441,575) increase over the FY 2017-18 Adopted Budget primarily due to Tree Mortality Grant funding. Revenues recommended at \$9,035,855 represent a 62% (\$3,441,575) increase over the FY 2017-18 Adopted Budget primarily due to Tree Mortality Grant funding. The work effort required to implement the grant programs is provided primarily by Department staff in Roads, Org 4510, Community Development Block Grant, Org 7205, and Resources, Org 9015.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Housing Preservation Grant 2005**

Grant Funds: \$600

County Match: None

Provides for the required loan servicing and monitoring costs associated with the County's completed Housing Preservation grants from the United States Department of Agriculture (USDA). Funding is provided from the Housing Preservation Special Revenue Fund, Org 1203 and is ongoing until all loans are repaid.

#### **Housing Preservation Grant 2010**

Grant Funds: \$44,593

County Match: \$44,593

Provides housing rehabilitation grants through a 2017 one-time grant from the USDA to augment the County's loan program, Housing Rehabilitation Assistance Program (HARP) to eligible families in the rural unincorporated areas. The match requirement is met by combining the USDA grant with loans provided by the County's HARP funded with Community Development Block Grants (CDBG) and HOME funds.

#### **Federal HOME Grant Program**

Grant Funds: \$3,000,756

Op Trans In: \$1,013,906

County Match: None

Provides funds for housing rehabilitation loans, homebuyer loans for ownership, and loans for affordable housing development projects in partner cities and the unincorporated area. This is an ongoing grant program through which the County receives an annual allocation of funds from the U.S. Department of Housing and Urban Development for multi-year housing program activities. Funding is provided from Home Investment Fund Special Revenue Fund, Org 1202.

#### **CalHome Grant**

Operating Transfers In: \$2,000

County Match: None

Provides for the required ongoing loan servicing and monitoring costs associated with the County's completed CalHome Grant Program. Funding is provided from CalHome Reuse Account Special Revenue Fund, Org 1204 and is ongoing until all loans are repaid.

**Neighborhood Stabilization Program Loan Servicing**

Operating Transfers In: \$10,100

County Match: None

Provides for the mandated loan servicing and monitoring for the County's completed Neighborhood Stabilization Program (NSP) mortgage assistance loans for the 15-year life of the loans. Funding is provided by reserved program income remaining from the NSP Special Revenue Fund - Org 1205 dedicated solely for this purpose, per Federal NSP regulations.

**Used Oil Payment Program**

Grant Funds: \$294,806

County Match: None

Provides an one-year allocation from CalRecycle of \$294,806 to assist local governments with: 1) the development and implementation of ongoing used oil and used oil filter collection and recycling programs; 2) education and outreach programs; and, 3) the establishment and promotion of the Certified Collection Centers located within the 14 jurisdictions (excluding the City of Fresno, which has its own program) and the unincorporated area of the County. The County must re-apply for this grant every year.

**Tire Amnesty Grant**

Grant Funds: \$40,000

County Match: None

Provides a two-year allocation from CalRecycle of \$40,000 to conduct waste tire amnesty drop-off events throughout the unincorporated areas of the County. Funds are to be utilized to cover the costs of the County's programs for FYs 2017-18 and 2018-19 at \$20,000 per year. Tires collected at the amnesty events will be transported by a licensed tire recycler. In March 2017, Resources staff applied for the TA-4 \$40,000 Grant funds with an anticipated award date of August 2017. In February 2019, Resources staff will apply for TA5 Cycle funds. Resources staff budgets the full \$40,000 to address any unplanned contingencies.

**CalRecycle Tire Clean Up Grant**

Grant Funds: \$100,000

County Match: None

Provides a two-year allocation from CalRecycle of \$100,000 for the Tire Clean Up program to offset waste tire clean-up costs in the rural areas of the County. In May 2017, Resources staff submitted an application for funding for FYs 2018-19 and FY 2019-20. Tires collected during clean-up activities will be transported by a licensed tire recycler. The County must re-apply for this grant every two years.

**City/County Beverage Payment Program**

Grant Funds: \$48,000

County Match: None

Provides a one-year allocation from CalRecycle of \$48,000 for public education to promote beverage container recycling and/or litter clean-up activities. The County must re-apply for this grant every year.

**Tree Mortality 2016**

Grant Funds: \$5,300,000

County Match: None

Provides an allocation from California Department of Forestry and Fire Protection (Cal FIRE) of \$5,300,000 for the removal of dead and/or dying trees that pose a threat to public health and safety. The Local Assistance for Tree Mortality Grant Program (LATM) funds will be part of the County's 25% cost share requirement under the California Disaster Assistance Act (CDAAs).

**Tree Mortality 2016 - SRA**

Grant Funds: \$70,000

County Match: None

Provided an allocation from Cal FIRE of \$2,600,000, of which \$70,000 remains, for the removal of dead and/or dying trees in various Special Districts. Of the initial allocation \$1,000,000 was used for non-specific Special Districts. .

**Farm and Ranch - FR62**

Grant Funds: \$50,000

County Match: None

Provides a one-year allocation from CalRecycle of \$50,000 for the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program to cleanup illegal solid waste sites on farm or ranch property. In March 2018, the County was notified that it had been selected to receive the grant funds. The County must re-apply for this grant every year.

**Household Hazardous Waste - HD31**

Grant Funds: \$70,000

County Match: None

Provides a one-year allocation from CalRecycle of \$70,000 for funding opportunities to local governments to implement safe Household Hazardous Waste (HHW) programs for collection, public education, source reduction, and reuse and recycling of HHW. In March 2018, the County submitted an application for the grant funding. Publication of award amounts will be issued in early September 2018. The County must re-apply for this grant every year.

**Services and Supplies**

- Services and Supplies recommended at \$9,035,855 represent a 62% (\$3,441,575) increase over the FY 2017-18 Adopted Budget, primarily due to Tree Mortality Grant funding.

Recommended funding includes:

- Account 7295 Professional & Specialized Services recommended at \$9,023,781 and represents a 63% (\$3,473,220) increase over the FY 2017-18 Adopted Budget primarily due to additional Tree Mortality Grant funds.

**SUMMARY OF REVENUES**

- Revenues recommended at \$9,035,855 represent a 62% (\$3,441,575) increase over the FY 2017-18 Adopted Budget primarily due to Tree Mortality Grant funding.
  - Intergovernmental Revenues - State recommended at \$5,971,102 represent an increase of 247% (\$4,252,254) over the FY 2017-18 Adopted Budget primarily due to the number of grants and Tree Mortality funding.
  - Intergovernmental Revenues - Federal recommended at \$2,031,443 represent a decrease of 40% (\$1,331,289) from the FY 2017-18 Adopted Budget primarily due to the completion of several affordable housing development projects funded by HOME.
  - Other Financing Sources recommended at \$1,033,310 represent a 102% (\$520,610) increase over the FY 2017-18 Adopted Budget primarily due to the additional Operating Transfer In of funds from the Home Investment Fund Special Revenue Fund, Org 1202.

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Community Development Block Grant (Org 7205)

**PW&P - Community Development Block Grant  
BUDGET 7205  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,058,466	\$ 1,189,593	\$ 1,078,536	\$ (111,057)	-9%
Services and Supplies	839,033	1,212,207	1,424,399	212,192	18%
Other Charges	2,097,114	4,040,810	4,474,757	433,947	11%
Other Financing Uses	40,860	53,000	53,000	-	0%
Total Appropriations	\$ 4,035,473	\$ 6,495,610	\$ 7,030,692	\$ 535,082	8%
<b><u>Revenues</u></b>					
Intergovernment Rev-Federal	\$ 3,528,514	\$ 5,876,610	\$ 6,366,692	\$ 490,082	8%
Charges For Services	20,127	-	30,000	30,000	100%
Miscellaneous Revenues	626,137	500,000	500,000	-	0%
Other Financing Sources	15	-	-	-	0%
Intrafund Revenue	334,971	119,000	134,000	15,000	13%
Total Revenues	\$ 4,509,764	\$ 6,495,610	\$ 7,030,692	\$ 535,082	8%
<b><u>Net County Cost</u></b>	<b>\$ (474,291)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	<u>Budgeted 2016-17</u>	<u>Current 2017-18</u>	<u>Recommended 2018-19</u>	<u>Increase/ (Decrease)</u>	
Position Summary	10	10	10	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P – COMMUNITY DEVELOPMENT BLOCK GRANT – 7205**

### **FUNCTION**

The Public Works and Planning Department Federal Community Development Block Grant (CDBG) Budget is administered by the Community Development Division. The annual application for the County's Urban County CDBG entitlement grant funds, which is approved by the Board of Supervisors and submitted to U.S. Department of Housing and Urban Development (HUD), details how the funds will be spent. The grant funds are used to implement a variety of projects and programs to improve low and moderate income neighborhoods throughout the County and participating cities. Department staff administers a variety of housing and community development activities necessary to implement the County's Consolidated Plan, Annual Action Plan, Economic Development Strategy, and the Housing and Economic Development Elements of the General Plan. Department staff also administers other housing grant funds budgeted in the Public Works and Planning Department – Grants Org 5512 for affordable housing development, housing rehabilitation, and homebuyer assistance, along with other specialized housing and community development grant programs as funds are available.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$7,030,692 represents an 8% (\$535,082) increase over the FY 2017-18 Adopted Budget due to increased committed but unexpended funds from previous Federal CDBG grant allocations. Revenues recommended at \$7,030,692 represent an 8% (\$535,082) increase over the FY 2017-18 Adopted Budget due to funds from prior allocations. The majority of these funds are for public facility and infrastructure projects in progress. This budget continues to fund five unincorporated area community development programs, including public facility and infrastructure improvement projects, housing rehabilitation, commercial rehabilitation, community-based social services, and the Sheriff's Area Based Policing program. The Org includes CDBG funding provided as grants to the participating cities, at proportionate funding in accordance with the Joint Powers Agreement. Staffing is recommended at 10 positions, which includes the elimination of the Community Development Division Manager and the addition of an Office Assistant.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,078,536 represent a 9% (\$111,057) decrease from the FY 2017-18 Adopted Budget primarily attributable to the elimination of the Community Development Division Manager.

#### **Services and Supplies**

- Services and Supplies, recommended at \$1,424,399 represent an 18% (\$212,192) increase over the FY 2017-18 Adopted Budget primarily due to new Housing Assistance Rehabilitation Program (HARP) and Façade and Commercial Enhancement Program (FACE) loans.

Recommended funding includes:

- Account 7295 Professional & Specialized Services recommended at \$1,036,785 represents a 25% (\$209,936) increase over the FY 2017-18 Adopted Budget due to committed but unexpended funds for the Sheriff's Area Based Policing Program and an increase in the amount budgeted for HARP/FACE loans.

**Other Charges**

- Account 7885 Contributions-Other Agencies recommended at \$4,474,757 represents an 11% (\$433,947) increase over the FY 2017-18 Adopted Budget due to several projects funded in prior years that are currently in progress.

**SUMMARY OF REVENUES**

- Revenues recommended at \$7,030,692 represent an 8% (\$535,082) increase over the FY 2017-18 Adopted Budget because of several FY 2017-18 funded public facility and infrastructure improvement projects that are in progress.
  - Intergovernment – Federal recommended at \$6,366,692 represents an 8% (\$490,082) increase over the FY 2017-18 and includes committed but unexpended CDBG funds of \$2,779,337, for activities in progress, and the new Federal CDBG grant allocation of \$2,822,153.

**PENDING FACTORS**

FY 2018-19 will provide for an estimated seven new public facility and infrastructure improvement projects for the participating cities and the unincorporated area, all of which are anticipated to be multi-year projects.

**PW&P - COMMUNITY DEVELOPMENT BLOCK GRANT - 7205**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0229	Community Development Manager	D	1	-	\$ -
1748	Housing Rehabilitation Specialist I	1969	1	1	55,810
2291	Staff Analyst I	1746	1	1	47,540
2293	Staff Analyst III	2239	3	3	226,915
2294	Senior Staff Analyst	F	1	1	83,205
2297	Principal Staff Analyst	E	1	1	91,525
3080	Office Assistant I	1146	-	1	17,981
3110	Office Assistant II	1027	1	1	28,660
3620	Program Technician I	1361	1	1	36,588
<b>Subtotal</b>			<b>10</b>	<b>10</b>	<b>\$ 588,224</b>
	Bilingual Skill Pay				601
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 588,825</b>

**VACANT POSITIONS DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
0229	Community Development Manager	D	-1	\$ 193,178
	Cost of Restoring Vacant Position		-1	\$ 193,178

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3080	Office Assistant I	1146	1	\$ 37,508
	Cost of Positions Recommended to Add		1	\$ 37,508

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**PW&P - Parks and Grounds  
BUDGET 7910  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,656,974	\$ 1,829,635	\$ 1,933,174	\$ 103,539	6%
Services and Supplies	1,491,528	1,579,500	1,884,290	304,790	19%
Other Charges	-	1,331	1,331	-	0%
Other Financing Uses	12,042	46,998	120,998	74,000	157%
Capital Assets	24,152	135,000	591,802	456,802	338%
<b>Total Appropriations</b>	<b>\$ 3,184,696</b>	<b>\$ 3,592,464</b>	<b>\$ 4,531,595</b>	<b>\$ 939,131</b>	<b>26%</b>
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 43,609	\$ 20,500	\$ 49,525	\$ 29,025	142%
Intergovernment Revenues - St	591,800	-	591,802	591,802	100%
Charges For Services	1,008,600	954,913	1,041,684	86,771	9%
Miscellaneous Revenues	4,482	-	-	-	0%
Other Financing Sources	49,917	220,783	294,000	73,217	33%
Intrafund Revenue	238,063	429,360	501,770	72,410	17%
<b>Total Revenues</b>	<b>\$ 1,936,471</b>	<b>\$ 1,625,556</b>	<b>\$ 2,478,781</b>	<b>\$ 853,225</b>	<b>52%</b>
<b><u>Net County Cost</u></b>	<b>\$ 1,248,225</b>	<b>\$ 1,966,908</b>	<b>\$ 2,052,814</b>	<b>\$ 85,906</b>	<b>4%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	24	24	24	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P – PARKS AND GROUNDS – 7910**

### **FUNCTION**

The Public Works and Planning Department Parks and Grounds budget provides the funding to operate and maintain all regional County parks, campgrounds, fishing areas, and the Veterans Liberty and County Cemeteries. The grounds for many County facilities, including the Juvenile Justice Campus (JJC), Courthouse Park, and University Medical Center campus are maintained through this budget. The funding allows for the maintenance of scenic routes along Kearney and Van Ness Boulevards and the landscape maintenance at the American Avenue and Southeast Regional Disposal sites.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$4,531,595 represents a 26% (\$939,131) increase over the FY 2017-18 Adopted Budget primarily due to increases in Capital Asset purchases. Revenues recommended at \$2,478,781 represent a 52% (\$853,225) increase over the FY 2017-18 Adopted Budget due to the Shaver Lake Boat Launch Extension project and various Park improvements. Staffing is recommended at 24 positions and represents no change from the FY 2017-18 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,933,174 represent a 6% (\$103,539) increase over the FY 2017-18 Adopted Budget due primarily to the reclassification of two Parks Groundskeeper III positions to two Senior Groundskeepers.

#### **Services and Supplies**

- Services and Supplies recommended at \$1,884,290 represent a 19% (\$304,790) increase over the FY 2017-18 Adopted Budget due to various irrigation issues that are being addressed.

Recommended funding includes:

- Account 7295 Professional & Specialized Services recommended at \$677,377 represents a 51% (230,144) increase over the FY 2017-18 Adopted Budget due to the purchase and installation of an irrigation controller at the JJC and the drilling of a new well at Winton Park.

#### **Other Financing Uses**

- The FY 2017-18 Recommended Budget of \$120,998 represents a 157% (\$74,000) increase over the FY 2017-18 Adopted Budget due to various Park improvements.

#### **Capital Assets**

- The FY 2018-19 Recommended Budget of \$591,802 represents a 338% (456,802) increase over the FY 2017-18 Adopted Budget due to the purchase of a Boat Launch Extension.

Recommended funding includes:

- (1) Shaver Lake Boat Launch Extension.....\$591,802..... New

## **SUMMARY OF REVENUES**

- Revenues recommended at \$2,478,781, represent a 52% (\$853,225) increase over the FY 2017-18 Adopted Budget due to the Shaver Lake Boat Launch Extension project funded by a State grant.
  - Intergovernment Revenues – State recommended at \$591,802 represents a 100% (\$591,802) increase over the FY 2017-18 Adopted Budget due to the Shaver Lake Boat Launch Extension project funded by a State grant.
  - Other Financing Sources recommended at \$294,000 represents a 33% (\$73,217) increase over the FY 2017-18 Adopted Budget due to various Park improvements funded by Special Revenue Funds.
  - Intrafund Revenue recommended at \$501,770 represents a 17% (\$72,410) increase over the FY 2017-18 Adopted Budget for landscape maintenance at County facilities.

**PW&P - PARKS AND GROUNDS - 7910**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2294	Senior Staff Analyst	F	1	1	\$ 83,205
3125	Office Assistant I	914	1	1	28,053
5215	Parks Groundskeeper I	896	8	8	219,032
5220	Parks Groundskeeper II	1049	2	2	59,081
5221	Parks Groundskeeper III	1172	5	5	187,465
5235	Parks Maintenance Worker	1385	2	2	91,023
5241	Parks Services Supervisor	1621	2	2	111,694
5242	Senior Tree Trimmer	1501	1	1	50,677
5243	Tree Trimmer I	1172	1	1	32,545
5244	Tree Trimmer II	1306	1	1	36,266
<b>Subtotal</b>			<b>24</b>	<b>24</b>	<b>\$ 899,040</b>
	Bilingual Skill Pay				
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 899,040</b>

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**Sheriff - Coroner  
BUDGET 3111  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 162,391,016	\$ 174,737,384	\$ 181,953,885	\$ 7,216,501	4%
Services and Supplies	31,993,655	32,207,385	58,761,364	26,553,979	82%
Other Charges	45,900	45,900	45,900	-	0%
Capital Assets	3,064,368	1,700,000	2,547,066	847,066	50%
Total Appropriations	\$ 197,494,939	\$ 208,690,669	\$ 243,308,215	\$ 34,617,546	17%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 217,094	\$ 168,000	\$ 267,409	\$ 99,409	59%
Rev From Use of Money & Prop	444	-	-	-	0%
Intergovernment Revenues - St	44,314,287	45,931,772	48,791,266	2,859,494	6%
Intergovernment Rev-Federal	2,091,914	2,076,845	3,854,121	1,777,276	86%
Intergovernment Revenue-Other	252,347	165,150	185,150	20,000	12%
Charges For Services	8,008,136	6,513,860	9,343,255	2,829,395	43%
Miscellaneous Revenues	744,607	126,025	389,674	263,649	209%
Other Financing Sources	40,560,014	45,658,660	66,581,478	20,922,818	46%
Intrafund Revenue	245,915	345,140	363,560	18,420	5%
Total Revenues	\$ 96,434,758	\$ 100,985,452	\$ 129,775,913	\$ 28,790,461	29%
<b><u>Net County Cost</u></b>	<b>\$ 101,060,181</b>	<b>\$ 107,705,217</b>	<b>\$ 113,532,302</b>	<b>\$ 5,827,085</b>	<b>5%</b>

	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)
Position Summary	1,182	1,250	1,254	4

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **SHERIFF-CORONER – 3111**

### **FUNCTION**

The Office of the Sheriff is responsible for the apprehension of criminal suspects for crimes committed in the unincorporated areas of Fresno County. This includes investigation, gathering documentation, preservation, analysis, and court testimony for evidence seized. The Office of the Sheriff is also responsible for providing for judicial protection, bailiff services, public screening, and court security. A third major responsibility of the Sheriff is the operation of jail facilities for the County. The detention facilities are used to detain persons awaiting court appearance and to house convicted inmates sentenced to serve terms in the local jail. The Sheriff is also mandated to serve civil court documents and fulfills or facilitates crime prevention activities, often through community and youth services programs, that afford education, professional expertise, and a law enforcement presence for communities, schools, youth, and neighborhood associations.

The Coroner is mandated (Government Code Section 27491; Health and Safety Code Section 7104) to determine manner and cause of death; to inquire into the circumstances of unusual or unattended deaths; homicides; suicides and accidental deaths; deaths due to contagious disease; deaths in prison or jails and State mental facilities; to identify the deceased and notify next of kin; and to act as the County burial authority in burying the indigent or abandoned dead.

This budget funds these activities and includes Sheriff-Coroner revenues from over 50 sources including inmate processing fees, Federal inmate housing charges, 2011 Realignment funding, contracts for law enforcement and Court security services, Public Safety Proposition 172 sales tax, various service fees, and grants funding.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$243,308,215 represents a 17% (\$34,617,546) increase in appropriations over the FY 2017-18 Adopted Budget primarily due to the transfer of the administration of the Jail Medical/Behavioral Health Services Contract from the Department of Public Health to the Sheriff-Coroner and negotiated salary adjustments. The FY 2018-19 Recommended Budget revenues of \$129,775,913 represents a 29% (\$28,790,461) increase in estimated revenue over the FY 2017-18 Adopted Budget primarily due to an increase in Public Safety Proposition 172 Sales Tax Revenue and an increase in various revenue accounts to fund the Jail Medical/Behavioral Health Services Agreement. A Salary Savings of 3.4% (\$2,757,072) has been used in calculating Regular Salaries with related benefit savings of \$1,931,053. Staffing is recommended at 1,254 positions, an increase of 4 positions over the current staffing level.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** To replace and implement the new Records Management System (RMS) and Computer-Aided Dispatch (CAD) System.
- **Performance Metric:** The new systems are Cloud-based. Training of Sheriff-Coroner's staff and all law enforcement partners on the new features of the system will be conducted to ensure a collaborative effort with the implementation of the replacement systems.

**FY 2017-18**

- **Goal:** To replace the second Helicopter and continue implementing the Sheriff's Patrol Vehicle Replacement Plan.
- **Outcome(s)/Result(s):** This goal continues. A helicopter replacement fund was set up that currently has a balance of \$200,000 for the Sheriff's Air Support Unit and the review of potential additional resources is continuing. The allocated funding for the Sheriff's Vehicle Replacement Plan in FY 2017-18 supported the purchase of 15 Patrol Ford F-150's and 25 Patrol Explorers.

**SUMMARY OF CAO RECOMMENDATIONS**

**Significant Program Changes**

On April 3, 2018, the Board of Supervisors approved a three-year base contract with two optional one-year extensions with California Forensic Medical Group to provide mandated medical/behavioral health services to incarcerated adults beginning on July 1, 2018. The Sheriff-Coroner serves as the administrator for the Adult Detention Facilities contract. The recommended budget includes appropriations and revenues associated with administering this contract. The contract was previously administered by the Department of Public Health.

Effective July 17, 2018, the County entered into a lease agreement with JCM Farming, Inc. to lease office space to relocate the Sheriff-Coroner's Civil Unit. This relocation will provide easier access and parking for the public and an additional training facility for Civil Unit staff. It will also free up space for the Department's Human Resources Unit.

Effective October 8, 2018, the Sheriff-Coroner's Office will be opening the area substations located in San Joaquin (Area 1), Metro – Shields/Clovis (Area 2), Selma (Area 3), and Auberry (Area 4) to the public. The recommended budget includes the addition of four Office Assistant positions that will be responsible for vehicle releases, live-scans, information regarding house-checks, assisting detectives with case filing, providing real-time police reports to the public, and provide the Area Commander support with any community meetings. These substations were closed to the public in 2011 due to budget constraints.

**Salaries and Benefits**

- Salaries and Benefits recommended at \$181,953,885 represent a 4% (\$7,216,501) increase over the FY 2017-18 Adopted Budget primarily due to full year funding of 13 positions added midyear FY 2017-18, 6 positions added in July 2018, 4 positions recommended for addition in this budget, and negotiated salary adjustments.

Recommended funding includes:

- Full-year funding for one Correctional Sergeant and five Correctional Officer positions added midyear FY 2017-18, offset with United States Marshal revenue.
- Full-year funding for six Deputy Sheriff positions added midyear FY 2017-18, offset with Assembly Bill 109 Public Safety Realignment Act (Assembly Bill 109) funding and Fresno Unified School District revenue.
- Full-year funding for one Criminalist position added midyear FY 2017-18, offset with DNA Backlog Grant revenue.
- Full-year funding for one Senior Staff Analyst, one Office Assistant, and three Program Technician positions approved by the Board of Supervisors on July 10, 2018 effective July 16, 2018 to support the Department's Human Resources Unit.

- Full-year funding for one Sheriff’s Sergeant position approved by the Board of Supervisors on July 10, 2018 effective July 16, 2018 to support the transition of the Public Administrator function to the Sheriff-Coroner in 2019.
- The addition of four Office Assistant positions to staff the area substations, effective October 8, 2018, as noted earlier.
- Account 6300 Overtime recommended at \$6,080,424 represents a 10% (\$557,822) increase based on staffing requirements for the Adult Detention Facilities, Patrol, and the Tobacco (\$137,471) and Alcoholic Beverage Control (\$83,548) grants.
- Account 6550 Workers’ Compensation recommended at \$5,357,198 represents an 18% (\$1,215,498) decrease based on claim history.
- Account 6600 Health Insurance recommended at \$11,213,504 represents a 14% (\$1,389,747) increase based on additional positions and FY 2018-19 rates.

**Services and Supplies**

- Services and Supplies recommended at \$58,761,364 represent an 82% (\$26,553,979) increase over the FY 2017-18 Adopted Budget primarily due to the transfer of the Jail Medical/Behavioral Health Services Contract to the Sheriff-Coroner.

Recommended funding includes:

- Account 7025 Clothing and Personal Supplies recommended at \$511,290 represents an 80% (\$226,990) increase based on actual usage in FY 2017-18.
- Account 7070 Household Expense recommended at \$642,144 represents a 70% (\$264,086) increase based on actual usage in FY 2017-18.
- Account 7101 Liability Insurance recommended at \$3,674,774 represents an 82% (\$1,656,911) increase based on claim history.
- Account 7295 Professional & Specialized Services recommended at \$25,690,541 represents a 709% (\$22,514,693) increase primarily due to the addition of appropriations associated with administration of the Jail Medical/Behavioral Health Services Contract.
- Account 7430 Utilities recommended at \$3,995,150 represents a 42% (\$1,180,191) increase based on actual usage in FY 2017-18 and rates for FY 2018-19.

**Capital Assets**

- Capital Assets recommended at \$2,547,066 represent the purchase of vehicles to replace high mileage patrol units throughout the Sheriff’s Fleet and a trailer for a license plate reader system. Additionally, a replacement inmate transport bus, homeland security equipment, and a license plate reader system are recommended for re-budgeting from FY 2017-18.

Recommended funding includes:

- (36) Patrol Vehicles ..... \$1,700,000 ..... Replacement
- (1) Trailer-License Plate Reader System ..... \$17,000..... New
- (1) License Plate Reader System ..... \$80,000 ..... Re-budget from FY 2017-18
- (1) Inmate Transport Bus ..... \$650,000 ..... Re-budget from FY 2017-18
- (1) Homeland Security Equipment ..... \$100,066 ..... Re-budget from FY 2017-18

## **SUMMARY OF REVENUES**

- Revenues recommended at \$129,775,913 represent a 29% (\$28,790,461) increase over the FY 2017-18 Adopted Budget primarily due to the projected increase in Public Safety Proposition 172 Sales Tax Revenue, Assembly Bill 109 funding, and various revenues to offset the cost of the Jail Medical/Behavioral Health Services Agreement.
  - Licenses, Permits and Franchises recommended at \$267,409 represent a 59% (\$99,409) increase based on FY 2017-18 actual receipts from gun permits.
  - Intergovernment Revenues–Federal recommended at \$3,854,121 represent an 86% (\$1,777,276) increase primarily due to the addition of Mental Health – SAMHSA revenues to partially offset the cost of the Jail Medical/Behavioral Health Services Agreement.
  - Charges for Services recommended at \$9,343,255 represent a 43% (\$2,829,395) increase primarily due to the increase in Federal Inmate Housing revenue associated with the additional positions, as noted earlier, and actuals based on revenue received in FY 2017-18.
  - Miscellaneous Revenues recommended at \$389,674 represent a 209% (\$263,649) increase based on the budgeting of Mello Roos revenues (these revenues were not budgeted in FY 2017-18 due to changes in the program).
  - Other Financing Sources recommended at \$66,581,478 represent a 46% (\$20,922,818) increase primarily due to additional Assembly Bill 109 funding, Health Realignment and Mental Health Realignment revenues to partially offset the cost of the Jail Medical/Behavioral Health Services Agreement.

**SHERIFF-CORONER - 3111**

**REGULAR SALARIES**  
**BUDGETED POSITIONS**  
**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT*</u>	<u>RECOMMENDED*</u>	
0105	Sheriff - Coroner	Elected	1	1	\$ 164,517
1525	Chief Forensic Pathologist	A	1	1	197,807
1530	Forensic Autopsy Technician	1407	1	1	38,441
1531	Forensic Pathologist	A	1	1	176,965
1935	Social Worker III	1833	1	1	63,144
1940	Social Worker II	1631	1	1	56,170
1945	Social Worker I	1480	1	1	41,203
2166	Senior Library Assistant	1216	1	1	41,872
2212	Systems & Procedures Analyst III	2365	1	1	64,395
2225	Systems & Procedures Manager**	E	1	1	106,982
2268	Sheriff's Business Manager	E	1	1	96,103
2290	Volunteer Services Coordinator	1677	1	1	56,628
2293	Staff Analyst III	2239	2	2	126,742
2294	Senior Staff Analyst	F	1	1	70,495
2317	Sheriff's Administrative Services Director	D	1	1	110,132
2323	Sheriff's Public Information Officer	1938	1	1	58,198
2343	Financial Analyst III	2239	1	1	62,577
3070	Supervising Office Assistant	1528	5	5	228,478
3080	Office Assistant III	1146	31	31	1,143,875
3081	Office Assistant III - Confidential	1146	1	1	34,622
3110	Office Assistant II	1027	3	3	86,692
3125	Office Assistant I	914	2	6	121,361
3126	Office Assistant I - Confidential	914	1	1	22,938
3161	Administrative Assistant III - Confidential	1410	4	4	193,851
3166	Executive Secretary - Confidential	1590	1	1	53,693
3205	Account Clerk II	1166	1	1	40,175
3210	Accountant I	1631	1	1	48,244
3215	Accountant II	1868	1	1	53,358
3240	Supervising Account Clerk II	1601	3	3	158,773
3255	Senior Accountant	2182	2	2	148,073
3260	Account Clerk III	1308	8	8	338,653
3262	Supervising Accountant	2426	1	1	81,912
3440	Stock Clerk II	960	1	1	33,067
3610	Communications Dispatcher I	1617	7	7	307,852
3612	Communications Dispatcher II	1744	3	3	153,762
3613	Supervising Communications Dispatcher	2164	7	7	472,402
3615	Communications Dispatcher III	1883	22	22	1,293,865

Sheriff-Coroner (Org 3111)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT*</u>	<u>RECOMMENDED*</u>	
3616	Communications Dispatcher Specialist	2025	8	8	\$ 480,770
3620	Program Technician I	1361	4	4	154,069
3621	Program Technician II	1522	1	1	52,454
3622	Program Technician I - Confidential	1361	3	3	102,467
3623	Program Technician II - Confidential	1522	2	2	98,880
3709	Network Systems Engineer I	1588	1	1	45,765
3710	Network Systems Engineer II	1747	1	1	50,637
3711	Network Systems Engineer III	2043	1	1	70,361
3712	Network Systems Engineer IV	2455	5	5	422,891
3713	Senior Network Systems Engineer	2797	1	1	96,318
3750	Information Technology Analyst III - Sheriff	2060	1	1	65,463
3751	Information Technology Analyst IV - Sheriff	2455	4	4	321,906
3752	Senior Information Technology Analyst - Sheriff	2797	2	2	192,637
4007	Assistant Sheriff	C	2	2	280,580
4008	Undersheriff	C	1	1	154,454
4044	Inmate Supplies Coordinator	1828	1	1	63,010
4045	Correctional Officer I	1461	107	107	4,364,826
4046	Correctional Officer II	1618	57	57	2,622,295
4047	Correctional Officer III	1872	294	294	17,372,438
4048	Correctional Officer IV	2122	64	64	4,378,854
4051	Deputy Sheriff I - Recruit	1878	8	8	403,870
4053	Deputy Sheriff II	2315	128	128	8,854,329
4055	Deputy Sheriff III	2522	172	172	13,906,704
4059	Deputy Sheriff IV	2737	47	47	3,961,716
4073	Correctional Sergeant	2336	48	48	3,672,541
4074	Correctional Lieutenant	3302	9	9	891,855
4075	Sheriff's Captain	4009	5	5	652,369
4080	Sheriff's Lieutenant	3584	17	17	1,971,816
4085	Sheriff's Sergeant	3012	49	49	4,624,415
4119	Criminalist I	2099	1	1	56,587
4121	Criminalist II	2805	1	1	76,875
4122	Offender Programs Manager	F	1	1	89,964
4123	Criminalist Specialist	3017	6	6	594,507
4126	Inmate Services Director	D	1	1	96,318
4133	Deputy Coroner II	2048	6	6	408,840
4140	Forensic Services Coordinator	3518	1	1	118,829
4150	Identification Technician I	1408	3	3	131,698
4152	Identification Technician II	1584	5	5	223,764
4153	Senior Identification Technician	2154	1	1	62,826
4154	Identification Technician III	1832	11	11	634,093
4155	Identification Technician IV	1972	2	2	131,870
4177	Process Server	1319	6	6	263,892

Sheriff-Coroner (Org 3111)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT*</u>	<u>RECOMMENDED*</u>	
4180	Rangemaster	2163	1	1	\$ 62,659
4185	Community Service Officer	1285	31	31	1,229,408
5050	Maintenance Janitor	965	3	3	96,136
5090	Laundry Supervisor - Jail	1229	1	1	42,329
5307	Automotive Mechanic	1625	3	3	157,035
<b>Subtotal</b>			<b>1,250</b>	<b>1,254</b>	<b>\$ 81,356,337</b>
	Educational Incentives (POST)				380,315
	Pilot/Tactical Flight Officer				78,300
	Steno Allowance				522
	Detention Facility Allowance				19,500
	Remuneration				2,114
	Auto Allowance				6,180
	Lead Worker Allowance				1,305
	Bilingual Skill Pay				78,760
	Uniform Allowance				659,100
	Holiday Payout				219,551
	Shift Differential/Briefing				1,568,698
	LC4850				1,735,134
	Salary Savings (3.4%)				(2,757,072)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 83,348,744</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3125	Office Assistant I	914	4	\$ 192,844
2377	Sheriff's Information Technology Manager	E	2	355,858 **
2378	Sheriff's Information Technology Division Manager	D	1	192,231 **
Cost of Positions Recommended to Add			7	\$ 740,933

\* On July 10, 2018, the Board of Supervisors approved the addition of one Senior Staff Analyst, one Office Assistant I - Confidential, three Program Technician-Confidential, and one Sheriff's Sergeant positions effective July 16, 2018. On this date, the Board of Supervisors also approved one Senior Deputy Coroner position in combination without increasing the number of positions in this series. The Current and Recommended columns include these position changes.

\*\*Denotes conversion in combination with series, no additional position allocated

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**Department of Social Services  
BUDGET 5610  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 196,351,683	\$ 222,885,229	\$ 221,969,821	\$ (915,408)	0%
Services and Supplies	64,169,639	69,244,405	74,453,240	5,208,835	8%
Other Charges	44,173,432	61,857,529	54,332,875	(7,524,654)	-12%
Other Financing Uses	548,003	593,000	588,000	(5,000)	-1%
Capital Assets	157,289	370,165	1,594,944	1,224,779	331%
Total Appropriations	<u>\$ 305,400,046</u>	<u>\$ 354,950,328</u>	<u>\$ 352,938,880</u>	<u>\$ (2,011,448)</u>	-1%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 85,138	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	257,379	-	750,544	750,544	100%
Intergovernment Rev-Federal	7,748,105	1,936,865	2,268,179	331,314	17%
Charges For Services	58,532	-	-	-	0%
Miscellaneous Revenues	828,171	710,781	627,420	(83,361)	-12%
Other Financing Sources	282,103,334	348,995,918	343,252,368	(5,743,550)	-2%
Intrafund Revenue	794,348	1,605,661	1,322,768	(282,893)	-18%
Total Revenues	<u>\$ 291,875,007</u>	<u>\$ 353,249,225</u>	<u>\$ 348,221,279</u>	<u>\$ (5,027,946)</u>	-1%
<b><u>Net County Cost</u></b>	<b>\$ 13,525,039</b>	<b>\$ 1,701,103</b>	<b>\$ 4,717,601</b>	<b>\$ 3,016,498</b>	177%
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19*	Increase/ (Decrease)	
Position Summary	2,600	2,643	2,639	(4)	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DEPARTMENT OF SOCIAL SERVICES – 5610**

### **FUNCTION**

The Fresno County Department of Social Services (DSS) provides a variety of services that protect the children and adults in our community from abuse and neglect and provides a safety net through a range of public assistance and employment services programs. DSS is responsible for the administration of child welfare services, adult services, and public assistance programs. Child Welfare Services (CWS) are aligned with mandated child welfare core services components consisting of Emergency Response, Family Maintenance, Family Reunification, and Permanency Planning. Permanency and successful outcomes are incorporated under the Independent Living Program (ILP) and Adoptions Program. Adult services include the Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Programs. Public assistance programs administered by the Department include CalWORKs, Employment Services, CalFresh (formerly Food Stamps), Foster Care and Adoptions Assistance, General Relief, Medi-Cal, Refugee Cash Assistance, and the Adolescent Family Life Program (AFLP). These programs focus on providing temporary and supportive services to individuals and families in need, while assisting them to achieve their goal of self-sufficiency.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$352,938,880 represents a 1% (\$2,011,448) decrease from the FY 2017-18 Adopted Budget. The decrease is primarily due to changes in salary and benefit rate changes and a decrease in budgeted contract costs. The recommended extra help positions are down from 41 positions in FY 2017-18 to 12 positions in FY 2018-19. The decrease in appropriations for contracts is primarily due to removal of estimated contracted services costs accounted for in FY 2017-18, which did not materialize nor is it expected going forward. Revenues recommended at \$348,221,279 represent a 1% (\$5,027,946) decrease from the FY 2017-18 Adopted Budget.

The total County share obligation for all programs is \$32,174,733, which includes the Maintenance-of-Effort (MOE) payments and the required match for Social Services programs. The County share obligation is reduced by the Department's contribution to general countywide overhead through the County Cost Allocation Plan (CCAP) process prepared by the Auditor-Controller/Treasurer-Tax Collector (ACTTC) (\$887,781). The balance is funded with 1991 Social Services Realignment (\$26,569,351) and Net County Cost (NCC) (\$4,717,601). The recommended NCC represents an increase of \$3,016,498 due to the implementation of the In-Home Supportive Services (IHSS) capped State General Fund allocation process, elimination of the County share of cost waiver for the CalFresh Program, and the updated County share-of-cost for the General Relief Program in FY 2018-19.

2011 Realignment, which is used in lieu of State General Fund for Child Welfare and Adult Protective Services, recommended at \$35,065,641 represents an increase of 18% (\$5,280,094) over the FY 2017-18 Adopted Budget.

Staffing is recommended at 2,639 positions, which is a decrease of four positions from the FY 2017-18 Adopted Budget. Staffing cost includes a 6.5% Salary Savings (\$8,143,887).

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** The Department's goal for FY 2018-19 is to continue to increase the percentage of public assistance case documentation to meet quality standards and State and Federal requirements, as described in the FY 2017-18 goal below. The FY 2017-18 goal was the second year of a two-year goal that the Department focused on to improve accuracy, thus

improving client service levels and decreasing repeat office visits and telephone calls. The goal for FY 2018-19 is to continue to work towards increasing the percentage to 100% accuracy.

- **Performance Metric:** The Department performs quality assurance reviews on a sample of public assistance cases on a monthly basis. Adequate documentation is a standard review that is conducted on all cases reviewed. The Department will track the percentage of cases meeting documentation requirements on a monthly basis to ensure compliance is at 100% during the budget year. The current accuracy rate for FY 2017-18 is 93%.

#### **FY 2017-18**

- **Goal:** The Department's goal for FY 2017-18 was to continue to increase the percentage of public assistance case documentation meeting quality standards and State and Federal requirements, thus improving client service levels and decreasing repeat office visits and telephone calls. In addition to improving accuracy in the eligibility determination and benefit issuance process, adequate documentation also ensures that individuals and families receiving public assistance do not have to disclose traumatic information multiple times due to lack of case documentation. The goal for FY 2017-18 was to increase the percentage to 100% accuracy.
- **Outcome(s)/Result(s):** The FY 2017-18 goal was year two of a two-year goal with expected accuracy to raise from 68% in FY 2014-15 to 85% in FY 2016-17 and 100% in FY 2017-18. The accuracy levels were raised to 93% for FY 2016-17 and were maintained at 93% in FY 2018-17; however, the Department has not reached 100% accuracy and will continue focus on this goal for FY 2018-19.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$221,969,821 represent a less than one percent (\$915,408) decrease from the FY 2017-18 Adopted Budget primarily due to a decrease in retirement benefit rates and a decrease of 29 Extra-Help positions. Staffing is recommended at 2,639 positions, which is a net decrease of four positions from the FY 2017-18 Adopted Budget.

Recommended funding includes:

- Account 6200 Extra Help recommended at \$515,165 represents a 65% (\$977,288) decrease from the FY 2017-18 Adopted Budget due to a decrease of 29 Extra-Help positions.
- Account 6270 Standby Pay recommended at \$94,598 represents a 43% (\$71,827) decrease from the FY 2017-18 Adopted Budget based on annualized current needs.
- Account 6550 Workers Compensation recommended at \$2,022,737 represents a 28% (\$794,424) decrease from the FY 2017-18 Adopted Budget based on updated rates.
- Account 6601 Extra Help ACA Penalties recommended at \$41,760 represents a 71% (\$100,619) decrease from the FY 2017-18 Adopted Budget based on a reduction of extra help positions.
- Account 6670 Benefits Administration recommended at \$424,356 represents a 55% (\$150,799) increase over the FY 2017-18 Adopted Budget based on updated rates.

#### **Services and Supplies**

- Services and Supplies recommended at \$74,453,240 represent an 8% (\$5,208,835) increase over the FY 2017-18 Adopted Budget primarily due to the addition in Rents and Leases to move Department functions to the Clovis Campus Building #7 and increases in Liability Risk insurance rate and mental health service costs billed to Short Doyle Medi-Cal.

Recommended funding includes:

- Account 7340 Rents and Leases-Buildings recommended at \$10,488,194 represents a 62% (\$3,995,658) increase over the FY 2017-18 Adopted Budget due to the addition of the Clovis Campus Building #7.
- Account 7223 Mgd Care Providers-MH recommended at \$3,977,967 represents a 22% (\$708,238) increase over the FY 2017-18 Adopted Budget due to an increase in mental health services.
- Account 7295 Professional & Specialized Services recommended at \$21,580,197 represents a 15% (\$3,654,114) decrease from the FY 2017-18 Adopted Budget due to a reduction in estimated required services. Additionally, several IT contracts previously paid by the Department under account 7295 are now paid by ITSD and billed to the Department through account 7296.
- Account 7296 Data Processing Services recommended at \$19,591,751 represents a 22% (3,585,686) increase over the FY 2017-18 Adopted Budget due to additional Electronic Data Processing (EPD) equipment and rate changes as well as the change in IT related contracts being billed under 7296 instead of 7295.

**Other Charges**

- Other Charges recommended at \$54,332,875 represent a 12% (\$7,524,654) decrease from the FY 2017-18 Adopted Budget based on projected costs of direct client support and services.

Recommended funding includes:

- A decreased cost of \$1,722,283 for the SNAP Federal Grant CalFresh E&T Pilot which sunsets in FY 2018-19.
- A decreased cost of \$2,621,920 for Medi-cal outreach and enrollment due to termination of additional funding statewide.

**Other Financing Uses**

- Operating Transfers Out recommended at \$588,000 represent a 1% (\$5,000) decrease from the FY 2017-18 Adopted Budget and will be used to replace 21 vehicles that have reached their useful life.

(9) SUVs.....	\$297,000.....	Replacement
(9) Full-size Sedans.....	\$234,000.....	Replacement
(3) Compact Sedans.....	\$ 57,000.....	Replacement

**Capital Assets**

- Buildings and Improvements recommended at \$1,594,944 represent costs associated with Building and Improvements program numbers 91181, 91260, 91357, 91427, and 91450.
 

(1) Fulton .....	\$127,124.....	Ongoing tenant improvements
(1) Center Mall Court .....	\$ 33,334.....	Ongoing tenant improvements
(1) Visitation Center .....	\$470,988.....	New tenant improvements
(1) Kerman.....	\$171,167.....	New tenant improvements
(1) Clovis Campus #7 .....	\$781,331.....	New tenant improvements

- Capital Assets recommended at \$11,000 represent a 100% (\$11,000) increase over the FY 2017-18 Adopted Budget due to the purchase of one high volume networked copier, program number 91439.  
(1) Clovis Campus #7 .....\$11,000..... New network copier

### **SUMMARY OF REVENUES**

- Revenues recommended at \$348,221,279 represent a 1% (\$5,027,946) decrease from the FY 2017-18 Adopted Budget based on current year actual State and Federal program allocations and projected available Realignment revenues.
  - State Revenues recommended at \$750,544 represent a 100% (\$750,544) increase over the FY 2017-18 Adopted Budget due to additional State funded programs.
  - Federal Revenues recommended at \$2,268,179 represent a 17% (\$331,314) increase over the FY 2017-18 Adopted Budget due to increased costs funded with Federal revenues.
  - Other Financing Sources recommended at \$343,252,368 represent a 2% (\$5,743,550) decrease from the FY 2017-18 Adopted Budget based on expected available funds. State, Federal, and Realignment funds that are required to pass through Special Revenue Funds are reflected as an Operating Transfer In under Other Financing Sources.

### **PENDING FACTORS**

The County IHSS MOE amounts for FY 2018-19 are not known until the State Budget is passed and the counties receive notification of their preliminary MOE amounts in fall 2018. The amounts will be finalized after the conclusion of FY 2018-19 when individual county adjustments that take effect during FY 2018-19 are known. Once impacts are known, the Department may return to your Board with recommended actions.

Assembly Bill (AB) 1811, approved by the Governor in June 2018, ends the Social Security Income/State Supplemental Payment (SSI/SSP) Cashout policy for recipients of CalFresh. Under the new law, recipients of SSI, SSP, or both as of June 1, 2019, are granted eligibility for the CalFresh Program. Under prior law, they were excluded from receiving CalFresh. The law also holds harmless households that are no longer eligible for CalFresh with inclusion of the SSI/SSP recipient in the household by creating new supplemental and transitional State programs. The changes in eligibility requirements and addition of new programs will result in an increase in workload for the CalFresh program. Once impacts are known, the Department may return to your Board with recommended actions.

**DEPARTMENT OF SOCIAL SERVICES - 5610****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE/</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1904	Job Specialist II	1614	23	23	\$ 1,177,671
1905	Job Specialist I	1467	41	41	1,710,299
1907	Job Specialist III	1776	131	131	7,775,443
1924	Social Services Program Manager	E	30	33	3,051,194
1930	Social Work Supervisor	2333	66	66	5,028,154
1931	Social Work Practitioner	2001	92	92	5,743,281
1935	Social Worker III	1833	174	174	10,253,775
1940	Social Worker II	1631	73	73	3,440,897
1945	Social Worker I	1480	114	111	4,648,811
1951	Substance Abuse Specialist I	1385	2	2	76,472
1952	Substance Abuse Specialist II	1528	3	3	128,368
2200	Deputy Director of Social Services	C	6	6	679,683
2211	Systems & Procedures Analyst II	2040	3	3	162,087
2212	Systems & Procedures Analyst III	2365	9	9	669,657
2213	Systems & Procedures Analyst I	1653	2	2	89,167
2225	Systems & Procedures Manager	E	1	1	106,806
2240	Senior Systems & Procedures Analyst	2648	2	2	178,591
2291	Staff Analyst I	1746	5	6	280,057
2292	Staff Analyst II	1938	12	12	628,333
2293	Staff Analyst III	2239	13	13	871,805
2294	Senior Staff Analyst	F	8	8	664,548
2297	Principal Staff Analyst	E	3	-	-
2332	Social Services Finance Division Chief	D	1	1	100,516
2341	Financial Analyst I	1746	2	2	96,070
2342	Financial Analyst II	1938	1	1	53,547
2343	Financial Analyst III	2239	3	3	200,441
2361	Social Services Finance Manager	F	3	3	249,205
3005	Administrative Support Coordinator	E	-	1	58,121
3010	Chief Office Assistant	1723	1	-	-
3031	Social Services Program Supervisor	2048	138	142	9,233,033
3033	Eligibility Worker I	1146	221	218	6,933,105
3034	Eligibility Worker II	1262	166	166	5,798,110
3035	Eligibility Worker III	1467	560	560	26,007,775
3036	Social Services Appeals Specialist	1695	19	19	1,053,830
3037	Driver	981	6	6	188,437
3070	Supervising Office Assistant	1528	43	43	2,088,224
3080	Office Assistant III	1146	300	300	11,039,913
3081	Office Assistant III - Confidential	1146	1	1	31,583
3110	Office Assistant II	1027	56	56	1,608,036
3111	Office Assistant II - Confidential	1027	2	2	56,857
3125	Office Assistant I	914	119	114	2,867,618
3140	Administrative Assistant II	1276	8	8	307,269
3142	Administrative Assistant I	1146	10	10	355,959
3160	Administrative Assistant III	1410	22	22	1,052,468
3161	Administrative Assistant III - Confidential	1410	1	1	48,470
3166	Executive Secretary - Confidential	1590	1	1	53,605
3203	Account Clerk I	1062	9	9	275,962
3204	Account Clerk I - Confidential	1062	2	2	61,011
3205	Account Clerk II	1166	4	4	128,740
3210	Accountant I	1631	1	1	44,791
3215	Accountant II	1868	3	3	156,710

Social Services (Org 5610)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE/</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3240	Supervising Account Clerk II	1601	5	5	\$ 255,269
3255	Senior Accountant	2182	4	4	255,211
3260	Account Clerk III	1308	33	33	1,406,167
3261	Account Clerk III - Conf	1308	1	1	44,975
3620	Program Technician I	1361	3	5	196,184
3621	Program Technician II	1522	25	25	1,240,249
3623	Program Technician II - Confidential	1522	10	10	458,929
3624	Supervising Program Technician - Confidential	1717	1	1	57,879
3625	Supervising Program Technician	1717	1	1	57,879
3704	Information Technology Analyst I	1588	3	3	130,064
3705	Information Technology Analyst II	1747	3	3	144,543
3707	Information Technology Analyst IV	2455	4	4	307,395
3708	Senior Information Technology Analyst	2797	2	2	192,321
5091	Social Worker Aide I	880	13	13	318,658
5093	Social Worker Aide II	1044	18	18	566,791
8072	Director of Social Services	B	1	1	173,980
<b>Subtotal</b>			<b>2,643</b>	<b>2,639</b>	<b>\$ 123,320,999</b>
Auto Allowance					\$ 6,180
Lead Worker Pay					95,780
Bilingual Skill Pay					339,144
Child Welfare Differential					291,634
Promotions					1,677,939
Salary Savings (6.5%)					(8,143,887)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 117,587,789</b>

**VACANT POSITIONS DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE/</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1945	Social Worker I	1480	-3	\$ 211,387
3033	Eligibility Worker I	1146	-3	166,030
3125	Office Assistant I	914	-5	229,444
Cost of Restoring Vacant Positions			-11	\$ 606,861

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE/</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1924	Social Services Program Manager	E	3	\$ 274,126 *
2291	Staff Analyst I	1746	1	79,190
3005	Administrative Support Coordinator	E	1	58,121 *
3031	Social Services Program Supervisor	2048	4	363,130
3620	Program Technician I	1361	2	128,210
Cost of Positions Recommended to Add			11	\$ 902,777

\* Denotes conversion in combination with series, no additional position allocated



**DSS - Aid to Adoptions  
BUDGET 6415  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Other Charges	\$ 31,285,847	\$ 32,492,374	\$ 35,651,266	\$ 3,158,892	10%
Total Appropriations	\$ 31,285,847	\$ 32,492,374	\$ 35,651,266	\$ 3,158,892	10%
<u>Revenues</u>					
Miscellaneous Revenues	\$ 31,746	\$ 26,876	\$ 5,892	\$ (20,984)	-78%
Other Financing Sources	28,171,143	29,168,327	31,757,649	2,589,322	9%
Total Revenues	\$ 28,202,889	\$ 29,195,203	\$ 31,763,541	\$ 2,568,338	9%
<b><u>Net County Cost</u></b>	<b>\$ 3,082,958</b>	<b>\$ 3,297,171</b>	<b>\$ 3,887,725</b>	<b>\$ 590,554</b>	<b>18%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DSS – AID TO ADOPTIONS – 6415**

### **FUNCTION**

The Aid to Adoptions program eligibility and payment system is administered by the Department of Social Services (DSS) and provides assistance payments to qualified parents who need financial assistance in order to adopt a child. Assistance payments aid families who adopt 'hard-to-place' children with the cost of food, housing, other basic needs, and some special needs (i.e. ongoing counseling, health needs, etc.). Families are eligible for assistance until the child reaches the age of 18. Assembly Bill (AB) 12 authorized several changes to Foster Care and Kin-GAP, including increasing the child age limit eligibility from 19 years to 20 years beginning January 2013; and from 20 years to 21 years beginning January 2014. Due to the implementation of AB 12, families are also eligible for extended payments benefits up to age 21, provided the child was at least age 16 at time of adoption. Youth with a mental or physical disability are eligible for extended benefits up to the age of 21 regardless of the age of the child at time of adoption. Staff support for eligibility and payment processing services, as well as positions that support case management and placement activities, are included in the DSS budget, Org 5610.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$35,651,266 represents a 10% (\$3,158,892) increase over the FY 2017-18 Adopted Budget based on current Aid to Adoptions caseload, average grant trends, and continued implementation of the statewide Continuum of Care Reform (CCR). Revenues recommended at \$31,763,541 represent a 9% (\$2,568,338) increase over the FY 2017-18 Adopted Budget and Net County Cost (NCC) (\$3,887,725) represents an 18% (\$590,554) increase over the FY 2017-18 Adopted Budget. The County's share-of-cost (\$4,981,542) for this program is funded with 1991 Realignment revenues (\$1,093,817) and NCC (\$3,887,725).

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Assembly Bill (AB) 403 and Senate Bill (SB) 1013, commonly referred to as CCR, implemented program reforms related to foster care rates and approval of foster homes, group homes and foster family agencies. The first phase of rate changes and foster home approval processes was effective January 2017, and the second phase is expected to be implemented at the end of the 2018 calendar year and into 2019. The Aid to Adoptions Program uses State foster home rates and State approved group home rates; therefore, changes to those rates due to CCR will affect the average grant payments in this budget.

As part of the continued effort in Foster Care Reform, AB 404 was enacted to adopt changes to further facilitate the implementation of CCR. Effective January 1, 2018, AB 404 allows counties to align the wraparound rate (\$8,902) with the rate paid to Short Term Residential Therapeutic Program (STRTP) placements (\$12,498). The wraparound rate was adjusted to align with the STRTP rate and the cost increase was captured within this budget.

### **Other Charges**

- Recommended funding of \$35,651,266 represents a 10% (\$3,158,892) increase over the FY 2017-18 Adopted Budget based on current caseloads, average grant projections, and CCR implementation.

Recommended funding includes:

- The FY 2018-19 Adoptions caseload represents 2,818 average monthly cases, which is an increase of 2% (62 cases) over the FY 2017-18 Adopted Budget based on current caseloads trends. An average placement cost of \$1,054 represents an 8% increase over the FY 2017-18 Adopted Budget due to phase I and II of CCR rate changes along with a statutory California Necessities Index (CNI) yearly increase of 3.84% as adopted within the FY 2018-19 State Budget.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$31,763,541, represent a 9% (\$2,568,338) increase over the FY 2017-18 Adopted Budget based on projected caseload, average grant costs, and CCR implementation.
- Other Financing Sources recommended at \$31,757,649 represent a 9% (\$2,589,322) increase over the FY 2017-18 Adopted Budget based on current year caseloads, average grants and CCR. State, Federal, and Realignment funds that are required to pass through Special Revenue Funds are reflected as an Operating Transfer In under Other Financing Sources.

### **PENDING FACTORS**

Implementation of the Continuum of Care Reform is ongoing and rate changes are expected to continue through FY 2018-19. Costs related to those changes are unknown at this time. Once impacts are known, the Department will return to your Board with recommended actions.



**DSS - Aid to Refugees  
BUDGET 6615  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 947,457	\$ 1,158,360	\$ 1,031,228	\$ (127,132)	-11%
Total Appropriations	\$ 947,457	\$ 1,158,360	\$ 1,031,228	\$ (127,132)	-11%
<b><u>Revenues</u></b>					
Charges For Services	\$ 1,490	\$ -	\$ -	\$ -	0%
Miscellaneous Revenues	12,810	12,321	6,000	(6,321)	-51%
Other Financing Sources	925,053	1,146,039	1,025,228	(120,811)	-11%
Total Revenues	\$ 939,353	\$ 1,158,360	\$ 1,031,228	\$ (127,132)	-11%
<b><u>Net County Cost</u></b>	<b>\$ 8,104</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DSS - AID TO REFUGEES-6615**

### **FUNCTION**

The Federal Refugee Cash Assistance (RCA) Program is administered by the Department of Social Services (DSS) and provides public assistance to refugees newly admitted to the United States. Assistance payments are intended to provide food, housing and basic needs for individuals and families with no dependent children. Qualified applicants are eligible for a maximum of eight months of benefits from their date of entry into the United States. The program is 100% Federally funded with the Cash, Medical, and Administration Grant through the Office of Refugee Resettlement. Additionally, the State Cash Assistance Program for Immigrants (CAPI), authorized under Assembly Bill 2779 (chapter 329, Statutes of 1998), is now included under this organization. The CAPI program is 100% State reimbursed; however, DSS does receive Interim Assistance Reimbursement Program funds for individuals applying for the Supplemental Security Income or State Supplemental Payment (SSI/SSP) program due to a physical or medical incapacity. Staffing for eligibility and payment processing services is provided through the DSS budget Org 5610.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$1,031,228 represents an 11% (\$127,132) decrease from the FY 2017-18 Adopted Budget. Recommended appropriations for the CAPI program of \$985,598 represent a 6% (\$65,962) decrease from the FY 2017-18 Adopted Budget based on actual FY 2017-18 caseload and average grant trends. Recommended appropriations for the RCA Program of \$45,630 represent a 58% (\$61,170) decrease from the FY 2017-18 Adopted Budget based on actual FY 2017-18 caseload and average grant trends. There is no Net County Cost (NCC) for these programs as all costs are offset with State and Federal funding.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Other Charges**

- Recommended appropriations of \$1,031,228 represent an 11% (\$127,132) decrease from the FY 2017-18 Adopted Budget.

Recommended funding includes:

- RCA cases budgeted at \$45,630 represent a decrease of \$61,170 for a monthly average of 11 cases at an average grant of \$351.
- CAPI cases budgeted at \$985,598 represent a decrease of \$65,962 for a monthly average of 95 cases at an average grant of \$856.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$1,031,228, represent an 11% (\$127,132) decrease from the FY 2017-18 Adopted Budget based on current year caseload projections and estimated average grant per household.
  - Other Financing Sources recommended at \$1,025,228 represent an 11% (\$120,811) decrease from the FY 2017-18 Adopted Budget, based on current year caseload projections and estimated average grant amounts per household. State and Federal program funding that are required to pass through the Welfare Advance Fund are reflected as an Operating Transfer In.

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**DSS - CalWORKS  
BUDGET 6310  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 159,675,175	\$ 175,206,514	\$ 166,637,599	\$ (8,568,915)	-5%
Total Appropriations	\$ 159,675,175	\$ 175,206,514	\$ 166,637,599	\$ (8,568,915)	-5%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 1,167,098	\$ 1,056,570	\$ 1,554,282	\$ 497,712	47%
Other Financing Sources	156,641,108	172,398,241	163,520,019	(8,878,222)	-5%
Total Revenues	\$ 157,808,206	\$ 173,454,811	\$ 165,074,301	\$ (8,380,510)	-5%
<b><u>Net County Cost</u></b>	<b>\$ 1,866,969</b>	<b>\$ 1,751,703</b>	<b>\$ 1,563,298</b>	<b>\$ (188,405)</b>	<b>-11%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DSS – CALWORKS – 6310**

### **FUNCTION**

The California Work Opportunity and Responsibility to Kids (CalWORKs) program is administered by the Department of Social Services (DSS) and provides cash assistance payments for families with dependent children. Assistance payments issued through this budget provide a temporary means of assisting families while also providing the training and educational support needed by the recipient to gain employment and become self-sufficient. Eligibility rules and grant levels are established by the California Department of Social Services. Under CalWORKs, non-exempt adult recipients must participate in work activities from 30 to 35 hours per week. The majority of families receiving assistance through this program also qualify for Medi-Cal and CalFresh benefits. The State Safety Net Program, which provides cash assistance for children of adults who have reached their CalWORKs lifetime time-on-aid limit, is also included in this budget. Staffing for eligibility and payment processing services is provided under the DSS budget, Org 5610.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$166,637,599 represents a 5% (\$8,568,915) decrease from the FY 2017-18 Adopted Budget based on current year CalWORKs caseload trends and household average grant projections. Revenues estimated at \$165,074,301 represent a 5% (\$8,380,510) decrease from the FY 2017-18 Adopted Budget. Net County Cost recommended at \$1,563,298 represents an 11% (\$188,405) decrease from the FY 2017-18 Adopted Budget. The County share-of-cost for this program (\$2,948,927) is funded with 1991 Realignment revenues (\$1,385,629) and Net County Cost (\$1,563,298).

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

The FY 2018-19 CalWORKs caseload is projected to decline due to continuing economic improvement in the State, resulting in fewer new CalWORKs cases. The FY 2017-18 monthly adopted caseload of 25,840 is projected to decline to 24,912 for FY 2018-19, a 4% year over year decrease. However, average grant payments per household have continued to increase due to removal of the maximum family grant provision, which excluded households from receiving additional cash assistance for children born ten months after the family began receiving aid.

### **Other Charges**

- Recommended appropriations of \$166,637,599 represent a 5% (\$8,568,915) decrease from the FY 2017-18 Adopted Budget based on caseload and average grant projections.

Recommended funding includes:

- The FY 2018-19 CalWORKs caseload represents a 4% (928 cases) decrease from a monthly average of 25,840 cases in the FY 2017-18 Adopted Budget to an estimated monthly average of 24,912 cases in FY 2018-19 based on current caseload trends. An average grant of \$558 per month for CalWORKs cases is projected for FY 2018-19.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$165,074,301 represent a 5% (\$8,380,510) decrease from the FY 2017-18 Adopted Budget based on current year caseload projections and estimated average grant per household.
- Other Financing Sources recommended at \$163,520,019 represent a 5% (\$8,878,222) decrease from the FY 2017-18 Adopted Budget based on current year caseload projections and estimated average grant per household. State and Federal program funding that are required to pass through the Welfare Advance Fund are reflected as an Operating Transfer In.

## **PENDING FACTORS**

Based on the action taken by the State Budget Conference Committee on the proposed FY 2018-19 Budget, the average CalWORKs grant may increase by 10% effective April 1, 2019. This is intended to be the first of three increases that occur over the next three fiscal years to get children and families in the CalWORKs program to 50% of the Federal Poverty Level. If this legislation is passed, the Department may need to return to your Board midyear with the appropriate recommended actions, which may include an estimated County share of cost increase of \$133,887.



Dependent Children-Foster Care (Org 6410)

**DSS - Dependent Children-Foster Care  
BUDGET 6410  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 52,695,862	\$ 58,166,526	\$ 67,345,865	\$ 9,179,339	16%
Total Appropriations	\$ 52,695,862	\$ 58,166,526	\$ 67,345,865	\$ 9,179,339	16%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 1,630,309	\$ 1,552,831	\$ 1,569,721	\$ 16,890	1%
Other Financing Sources	44,495,292	49,946,872	59,600,086	9,653,214	19%
Intrafund Revenue	157,808	70,492	101,103	30,611	43%
Total Revenues	\$ 46,283,409	\$ 51,570,195	\$ 61,270,910	\$ 9,700,715	19%
<b><u>Net County Cost</u></b>	<b>\$ 6,412,453</b>	<b>\$ 6,596,331</b>	<b>\$ 6,074,955</b>	<b>\$ (521,376)</b>	<b>-8%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DSS – DEPENDENT CHILDREN-FOSTER CARE – 6410**

### **FUNCTION**

The Foster Care Assistance Payment program is administered by the Department of Social Services (DSS) and provides funding for food, housing, and basic needs for children placed in out-of-home care facilities. Such facilities include Foster Family Homes, Foster Family Agencies, and Group Homes. This budget includes funding for the Kinship Guardianship Assistance Program (Kin-GAP), which is intended to enhance family preservation and stability by promoting stable placements. Case management and placement services are provided through the DSS budget, Org 5610.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$67,345,865 represents a 16% (\$9,179,339) increase over the FY 2017-18 Adopted Budget based on current year caseload trends, projected average placements costs, and continued implementation of the statewide Continuum of Care Reform (CCR). Placement costs are established by State approved rates. The estimated offsetting revenues (\$61,270,910) represent a 19% (\$9,700,715) increase, and Net County Cost (NCC) (\$6,074,955) represents an 8% (\$521,376) decrease from the FY 2017-18 Adopted Budget. The County share-of-cost (\$20,980,473) for this program is funded with available 1991 Realignment revenues (\$14,905,518) and NCC (\$6,074,955).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

Assembly Bill (AB) 403 and Senate Bill (SB) 1013, commonly referred to as CCR, implemented program reforms related to foster care rates and approval of foster homes, group homes and foster family agencies. The first phase of rate changes and foster home approval processes was effective January 2017, and the second phase is expected to be implemented at the end of the 2018 calendar year and into 2019.

As part of the continued effort in Foster Care Reform, AB 404 was enacted to adopt changes to further facilitate the implementation of CCR. Effective January 1, 2018, AB 404 allows counties to align the wraparound rate (\$8,902) with the rate paid to Short Term Residential Therapeutic Program (STRTP) placements (\$12,498). The wraparound rate was adjusted to align with the STRTP rate and the cost increase was captured within this budget.

#### **Other Charges**

- Recommended funding of \$67,345,865 represents a 16% (\$9,179,339) increase over the FY 2017-18 Adopted Budget based on actual caseloads, average placement costs trends and CCR implementation.

Recommended funding includes:

- The FY 2018-19 Foster Care caseload represents 2,736 average monthly cases, which is an increase of 3% (76 cases) over the FY 2017-18 Adopted Budget based on current caseloads trends. An average placement cost of \$2,051 represents a 13% increase over the FY 2017-18 Adopted Budget due to phase I and II of the CCR rate changes along with a statutory California Necessities Index (CNI) yearly increase of 3.84% as adopted within the FY 2018-19 State Budget.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$61,270,910, represent a 19% (\$9,700,715) increase over the FY 2017-18 Adopted Budget based on projected caseloads, average placement costs and CCR.
- Other Financing Sources recommended at \$59,600,086 represent a 19% (\$9,653,214) increase over the FY 2017-18 Adopted Budget based on current year caseloads, average placement costs and CCR implementation. State, Federal, and Realignment funds that are required to pass through Special Revenue Funds are reflected as an Operating Transfer in and included in Other Financing Sources

## **PENDING FACTORS**

Implementation of the Continuum of Care Reform is ongoing and rate changes are expected to continue through FY 2018-19. Costs related to those changes is unknown at this time. Once impacts are known, the Department will return to your Board with recommended actions.

Effective January 1, 2019, group homes that have not transitioned to STRTP placement are not eligible for State and Federal Funding. If the County continues to place foster youth in group homes, the cost will be covered 100% NCC. A Trailer Bill adopted by the State Budget Committee includes language that would provide for an extension of group homes upon counties submission of required documentation. If passed by the Governor, this action will provide counties additional time to transition group homes to STRTP placements.



General Relief (Org 6645)

DSS - General Relief  
BUDGET 6645  
General Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 9,009,309	\$ 9,411,099	\$ 8,771,400	\$ (639,699)	-7%
Total Appropriations	\$ 9,009,309	\$ 9,411,099	\$ 8,771,400	\$ (639,699)	-7%
<b><u>Revenues</u></b>					
Charges For Services	\$ 1,040,130	\$ 811,780	\$ 1,162,466	\$ 350,686	43%
Miscellaneous Revenues	21,798	22,352	20,916	(1,436)	-6%
Total Revenues	\$ 1,061,928	\$ 834,132	\$ 1,183,382	\$ 349,250	42%
<b><u>Net County Cost</u></b>	<b>\$ 7,947,381</b>	<b>\$ 8,576,967</b>	<b>\$ 7,588,018</b>	<b>\$ (988,949)</b>	<b>-12%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DSS – GENERAL RELIEF – 6645**

### **FUNCTION**

The General Relief (GR) program is administered by the Department of Social Services (DSS) and provides emergency assistance to needy individuals who are not eligible for other assistance programs, but meet eligibility requirements established under the provision of the GR resolution adopted by the Board of Supervisors in accordance with Welfare and Institutions Code (W&IC) Sections 17000-17409. GR is granted to eligible persons who are either unemployed (and employable) or incapacitated. Employable recipients are prohibited from receiving aid for more than three months in any twelve month period and must be available for and seeking employment during the eligibility period. Incapacitated recipients with a physical or mental condition must participate in a medical or mental health evaluation as a condition of eligibility and must provide medical evidence verifying the capacity is expected to last for at least a 30 day duration. If the condition is expected to last 12 months or longer, the recipient is required to apply for Supplemental Security Income (SSI). Though the GR Program is 100% Net County Cost (NCC), the County will receive reimbursement through the SSI Interim Assistance Reimbursement (IAR) Program for GR assistance paid while SSI was pending. Staffing for eligibility and payment processing services is provided through the DSS budget Org 5610.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$8,771,400 represents a 7% (\$639,699) decrease from the FY 2017-18 Adopted Budget based on FY 2017-18 General Relief caseload trends and average grant projections. Revenues recommended at \$1,183,382 represent a 42% (\$349,250) increase over the FY 2017-18 Adopted Budget. Net County Cost recommended at \$7,588,018 represents a 12% (\$988,949) decrease from the FY 2017-18 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Other Charges**

- Recommended appropriations of \$8,771,400 represent a 7% (\$639,699) decrease from the FY 2017-18 Adopted Budget based on caseload and average grant projections.

Recommended funding includes:

- FY 2018-19 General Relief caseload represents a 6% decrease (195 cases) from a monthly average of 3,420 cases in the FY 2017-18 Adopted Budget to an estimated monthly average of 3,225 cases in FY 2018-19 based on current caseload trends. An average grant of \$222 per month for General Relief cases is projected for this budget year.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$1,183,382, represent a 42% (\$349,250) increase over the FY 2017-18 Adopted Budget based on FY 2017-18 caseload projections and estimated average grant per household.
- Charges for Services recommended at \$1,162,466 represent a 43% (\$350,686) increase over the FY 2017-18 Adopted Budget based on current trends for the Federal repayment of interim assistance paid to clients waiting for SSI/SSP certification.

## **PENDING FACTORS**

Senate Bill (SB) 982 was introduced on February 1, 2018, and if passed, would increase the maximum grant amount for the CalWORKS program effective January 1, 2019. There is a legislative link between the Maximum Aid Payment (MAP) in CalWORKS and the General Relief standard of aid. The Board of Supervisors in any county may adjust the standard of aid for the General Relief Program equal to any adjustment made to the MAP for CalWORKS.



In-Home Supportive Services (Org 6420)

**DSS - In Home Supportive Services  
BUDGET 6420  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 47,993,658	\$ 50,926,921	\$ 65,282,362	\$ 14,355,441	28%
Total Appropriations	\$ 47,993,658	\$ 50,926,921	\$ 65,282,362	\$ 14,355,441	28%
<b><u>Revenues</u></b>					
Other Financing Sources	\$ 42,635,205	\$ 45,568,490	\$ 59,923,931	\$ 14,355,441	32%
Total Revenues	\$ 42,635,205	\$ 45,568,490	\$ 59,923,931	\$ 14,355,441	32%
<b><u>Net County Cost</u></b>	<b>\$ 5,358,453</b>	<b>\$ 5,358,431</b>	<b>\$ 5,358,431</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DSS – IN-HOME SUPPORTIVE SERVICES – 6420**

### **FUNCTION**

The In-Home Supportive Services (IHSS) program is administered by the Department of Social Services (DSS) and provides in-home services to eligible aged, blind, or disabled individuals as an alternative to out of home care. IHSS recipients are unable to perform certain activities themselves and are unable to remain safely in their own homes unless such services are available. This may include meal preparation, laundry, heavy cleaning, non-medical personal services, transportation, and protective supervision. Services are rendered by IHSS providers who are hired and employed by the IHSS recipients. The IHSS Public Authority serves as the 'employer of record' for providers and participates in union contract negotiations. IHSS Public Authority costs are budgeted in Org 5611. This budget represents the total IHSS provider health benefits costs and the County share of providers' salaries, payroll taxes, workers' compensation, and Case Management Information and Payroll System (CMIPS) charges. Staff support for program eligibility services is provided through the DSS budget, Org 5610.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$65,282,362 represents a 28% (\$14,355,441) increase over the FY 2017-18 Adopted Budget based on current year caseload trends and a restructured Maintenance-of-Effort (MOE). The total County share-of-cost for the Recommended Budget is \$42,651,753, which represents a 41% (\$12,431,840) increase over the FY 2017-18 Adopted Budget due to the implementation of the IHSS MOE, which provides for a 5% annual inflation factor to the Pre State General Fund (SGF) offset MOE amount effective July 1, 2018, combined with decreasing SGF offsetting revenues. The County share-of-cost is offset by 1991 Realignment of \$37,293,322 and Net County Cost (NCC) of \$5,358,431. There is no change in Net County Cost from the FY 2017-18 Adopted Budget.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Effective July 1, 2017, SB 90 significantly modified the County IHSS MOE structure and implemented a new statewide County IHSS MOE base that includes modified cost sharing arrangements between the State and counties. To help mitigate the impact of the transition to the new MOE, a designated amount of SGF was appropriated to be used as an offset. This SGF offset amount includes redirected Family Support growth from 1991 Realignment. Additionally, SB 90 and AB 130 redirected 1991 Realignment growth dollars from Public Health and Mental Health for FY 2016-17 thru FY 2020-21. Based on current statute, the IHSS MOE has an annual inflation factor of 5% to the pre-SGF offset MOE amount beginning July 1, 2018, and 7% thereafter. The SGF offset is applied off the top at the State level with counties being billed for the remaining (Final) MOE amount. The SGF offset amount is set to decrease each year through FY 2019-20, and will be eliminated in FY 2020-21, increasing the County share-of-cost significantly.

Enacted on April 4, 2016, Senate Bill 3 (SB 3) (Chapter 4, Statutes of 2016) amended Section 1182.12 of the California Labor Code by increasing the minimum wage for all industries to \$10.50 per hour effective on and after January 1, 2017. An increase to \$12.00 per hour is scheduled for January 1, 2019 and is included in the FY 2018-19 Recommended Budget.

**Other Charges**

- Recommended appropriations of \$65,282,362 represent a 28% (\$14,355,441) increase over the FY 2017-18 Adopted Budget based on projected monthly Health Benefit costs paid and the adjusted IHSS MOE.

Recommended funding includes:

- IHSS MOE recommended at \$42,651,753 is based on the FY 2017-18 MOE (\$38,907,705), which includes a 5% inflation rate to the Pre SGF offset MOE and estimated SGF offset amounts.
- Provider Health Benefits recommended at \$22,630,609 is based on the benefit rate of \$0.85 per hour and a projected 2,260,889 average paid hours per month for the FY 2018-19.

**SUMMARY OF REVENUES**

- Revenues recommended at \$59,923,931, represent a 32% (\$14,355,441) increase over the FY 2017-18 Adopted Budget due to State and Federal offsetting revenues and estimated available 1991 Realignment receipts.

**PENDING FACTORS**

The County IHSS MOE amounts for FY 2018-19 are not known until the State Budget is passed and the counties receive notification of their preliminary MOE amounts in fall 2018. The amounts will be finalized after the conclusion of FY 2018-19 when individual county adjustments that take effect during FY 2018-19 are known. Once impacts are known, the Department may return to your Board with recommended actions.

Should the estimated 1991 Realignment Accelerated Caseload Growth, Public Health and Mental Health general growth differ from budgeted, the Department will return to your Board with the impacts and recommended actions to address additional NCC needs.



In-Home Supportive Services-Public Authority (Org 5611)

**DSS - IHSS-Public Authority  
BUDGET 5611  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 737,420	\$ 965,012	\$ 1,000,355	\$ 35,343	4%
Services and Supplies	1,022,651	1,520,720	\$ 1,536,715	15,995	1%
Total Appropriations	\$ 1,760,071	\$ 2,485,732	\$ 2,537,070	\$ 51,338	2%
<u>Revenues</u>					
Miscellaneous Revenues	\$ 3,286	\$ -	\$ -	\$ -	0%
Other Financing Sources	1,589,252	1,961,405	1,640,672	(320,733)	-16%
Intrafund Revenue	360,687	524,327	529,164	4,837	1%
Total Revenues	\$ 1,953,225	\$ 2,485,732	\$ 2,169,836	\$ (315,896)	-13%
<b><u>Net County Cost</u></b>	<b>\$ (193,154)</b>	<b>\$ -</b>	<b>\$ 367,234</b>	<b>\$ 367,234</b>	<b>100%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	12	12	12	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DSS – IHSS-PUBLIC AUTHORITY – 5611**

### **FUNCTION**

The In-Home Supportive Services Public Authority (Public Authority) is the employer of record for In-Home Supportive Services (IHSS) homecare providers for the purpose of negotiating wages, benefits and working conditions with the local union. The Public Authority operates the Provider Registry, which assists IHSS recipients with finding homecare providers, as well as training and assisting providers in finding work. Registry services also include, but are not limited to: IHSS provider recruitment and screening; an initial background check; tracking Department of Justice fingerprint scanning; review of monthly background checks for as long as a provider remains on the Registry; and maintaining a Registry of available providers available to IHSS recipients. The Public Authority also enrolls and provides all providers, including those who are non-registry providers, with State-mandated training, as well as recipient and provider support services.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$2,537,070 represents a 2% (\$51,338) increase over the FY 2017-18 Adopted Budget. Revenues recommended at \$2,169,836 represent a 13% (\$315,896) decrease from the FY 2017-18 Adopted Budget, with an increase of \$367,234 in Net County Cost. Staffing is recommended at 12 positions, which represents no change from the current level. No Salary Savings are included in the budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

Effective July 1, 2017, SB 90 significantly modified the County IHSS Maintenance-of-Effort (MOE) structure and implemented a new statewide County IHSS MOE base that includes modified cost sharing arrangements between the State and counties. To help mitigate the impact of the transition to the new MOE, a designated amount of State General Fund (SGF) was appropriated to be used as an offset. This SGF offset amount includes redirected Family Support growth from 1991 Realignment. Based on current statute, the IHSS MOE has an annual inflation factor of 5% to the pre-SGF offset MOE amount beginning July 1, 2018, and 7% thereafter. The SGF Offset is applied off the top at the State level with counties being billed for the remaining (Final) MOE amount. The SGF offset amount is set to decrease each year through FY 2019-20, and will be eliminated in FY 2020-21, increasing the County share of cost significantly.

Under the new IHSS MOE, the SGF that will be provided for IHSS administration, including Public Authority Administration, is capped at the statewide appropriations in the annual Budget Act. Funding is based on current statute with the new IHSS MOE that includes the annual inflation factor of 5%.

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,000,355 represent a 4% (\$35,343) increase over the FY 2017-18 Adopted Budget primarily due to benefit rate changes and salary adjustments during the FY 2017-18. Total Staffing is recommended at 12 positions and represents no change from current level.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$2,169,836, a 13% (\$315,896) decrease from the FY 2017-18 Adopted Budget, which is primarily due to the capped State General Fund Allocation of \$348,962. 1991 Realignment represents a significant increase (\$388,380) over the FY 2017-18 Adopted Budget to cover additional CMIPS MOE for both FY 2017-18 and FY 2018-19.

## **PENDING FACTORS**

The County IHSS MOE amounts for FY 2018-19 are not known until the State Budget is passed and the counties receive notification of their preliminary MOE amounts in Fall 2018. The amounts will be finalized after the conclusion of FY 2018-19 when individual county adjustments that take effect during FY 2018-19 are known. Once impacts are known, the Department may return to your Board with recommended actions.

**DSS - IHSS - PUBLIC AUTHORITY - 5611**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1907	Job Specialist III	1776	2	2	\$ 109,900
1930	Social Work Supervisor	2333	1	1	77,506
1931	Social Work Practitioner	2001	1	1	68,774
3080	Office Assistant III	1146	3	3	117,548
3110	Office Assistant II	1027	1	1	29,055
3125	Office Assistant I	914	3	3	75,806
3621	Program Technician II	1522	1	1	52,357
<b>Subtotal</b>			<b>12</b>	<b>12</b>	<b>\$ 530,946</b>
	Bilingual Skill Pay				1,807
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 532,753</b>

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**DSS - Veterans Service Office  
BUDGET 7110  
General Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 512,885	\$ 599,070	\$ 609,222	\$ 10,152	2%
Services and Supplies	133,735	181,030	197,953	16,923	9%
Total Appropriations	\$ 646,620	\$ 780,100	\$ 807,175	\$ 27,075	3%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 119,038	\$ 120,425	\$ 134,053	\$ 13,628	11%
Charges For Services	47,066	-	-	-	0%
Miscellaneous Revenues	9,902	-	-	-	0%
Other Financing Sources	33,554	100,920	107,143	6,223	6%
Intrafund Revenue	336,143	390,050	397,979	7,929	2%
Total Revenues	\$ 545,703	\$ 611,395	\$ 639,175	\$ 27,780	5%
<b><u>Net County Cost</u></b>	<b>\$ 100,917</b>	<b>\$ 168,705</b>	<b>\$ 168,000</b>	<b>\$ (705)</b>	<b>0%</b>
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	7	7	7	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DSS – VETERANS SERVICE OFFICE – 7110**

### **FUNCTION**

The Veterans Service Office (VSO) assists veterans, their spouses, widowers, and dependents in applying for Federal and State benefits through the California Department of Veterans Affairs (CDVA). The office provides assistance in filing applications and claims for the following benefits: pensions, compensations, education, medical, insurance, burials, headstones, and discharge upgrades. The VSO also makes referrals to other agencies as needed for services that are not offered by the Veterans Administration.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$807,175 represents a 3% (\$27,075) increase over the FY 2017-18 Adopted Budget. Revenues recommended at \$639,175 represent a 5% (\$27,780) increase over the FY 2017-18 Adopted Budget. Net County Cost (NCC) recommended at \$168,000 represents a \$705 decrease from the FY 2017-18 Adopted Budget and represents the net County contribution for veterans' services. No change in staffing is recommended, which remains at seven positions. Salary Savings has not been included in the Recommended Budget. Per Military and Veterans Code Section 972 (b), compensation of the VSO office staff is a County responsibility; however, Fresno County has been able to utilize State and other sources of funding to cover approximately 79% of veterans services expenditures.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

The VSO has implemented outreach training for the Veterans Service Representative (VSR) staff. Outreach is one of the primary components used to maintain service levels for the office. The VSO conducts all outreach activities; therefore, training the VSRs to conduct outreach activities will allow the VSO to contact more veterans and increase referrals. It will also allow the VSO to focus more attention to the management of the office and staff.

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$609,222 represent a 2% (\$10,152) increase over the FY 2017-18 Adopted Budget primarily due to benefit rate changes and salary adjustments during FY 2017-18. Total Staffing is recommended at seven positions and represents no change from the current level.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$639,175, represent a 5% (\$27,780) increase over the FY 2017-18 Adopted Budget based on an increase in Medi-Cal eligible activities and additional Other Financing Sources.

**DSS - VETERANS SERVICE OFFICE - 7110**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2233	Veterans' Services Officer	E	1	1	\$ 88,418
3080	Office Assistant III	1146	1	1	40,395
3110	Office Assistant II	1027	1	1	28,036
3628	Veterans' Services Representative I	1334	2	1	36,899
3629	Veterans' Services Representative II	1492	2	3	138,288
<b>Subtotal</b>			<b>7</b>	<b>7</b>	<b>\$ 332,036</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 332,036</b>



**Capital Projects - Juvenile Justice Campus  
BUDGET 8830  
Capital Projects**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 66,200	\$ 1,116,208	\$ 1,116,208	\$ -	0%
Total Appropriations	\$ 66,200	\$ 1,116,208	\$ 1,116,208	\$ -	0%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 40,796	\$ -	\$ -	\$ -	0%
Other Financing Sources	53,543	-	-	-	0%
Total Revenues	\$ 94,339	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (28,139)</b>	<b>\$ 1,116,208</b>	<b>\$ 1,116,208</b>	<b>\$ -</b>	<b>0%</b>
Increase/(Decrease-i.e. Use of) Available	28,139	(1,116,208)	(1,116,208)	-	0%
Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **CAPITAL PROJECTS – JUVENILE JUSTICE CAMPUS – 8830**

### **FUNCTION**

The Public Works and Planning Department administers the Juvenile Justice Campus (JJC) Capital Project Fund, which contains the financing for the capital improvement costs for the JJC.

### **OVERVIEW**

The Fund includes the design and construction costs for security improvements for the detention and commitment lobbies (\$445,208) as well as ducting improvements to correct design/construction flaws (\$671,000).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2018-19 Recommended Budget of \$1,116,208 represents no change from the FY 2017-18 Adopted Budget and will re-budget the FY 2017-18 unspent appropriations.

Recommended funding includes:

JJC .....	\$445,208.....	Security Improvements
JJC .....	\$671,000.....	Ducting Improvements

### **SUMMARY OF REVENUES**

- Revenues recommended at \$0, represent a no change from the FY 2017-18 Adopted Budget.
  - Estimated beginning Fund Balance on July 1, 2018 is \$1,254,384.
  - FY 2017-18 unspent appropriations in the amount of \$1,116,208 are recommended to be re-budgeted in the FY 2018-19 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2019 is \$138,176.

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**State SB 1022 (WAJ)  
BUDGET 8845  
Capital Projects**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ -	\$ 70,305,410	\$ 70,305,410	100%
Total Appropriations	\$ -	\$ -	\$ 70,305,410	\$ 70,305,410	100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (45,678)	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	-	-	70,305,410	70,305,410	100%
Total Revenues	\$ (45,678)	\$ -	\$ 70,305,410	\$ 70,305,410	100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 45,678</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
Increase/(Decrease-i.e. Use of) Available	(45,678)	-	-	-	0%
Fund Balance	-	-	-	-	
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

**Leasehold Improvements (WAJ)**  
**BUDGET 8846**  
**Capital Projects**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Capital Assets	\$ -	\$ -	\$ 10,192,467	\$ 10,192,467	100%
Total Appropriations	\$ -	\$ -	\$ 10,192,467	\$ 10,192,467	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ (8,083)	\$ -	\$ -	\$ -	0%
Other Financing Sources	1,382,688	-	2,148,031	2,148,031	100%
Total Revenues	\$ 1,374,604	\$ -	\$ 2,148,031	\$ 2,148,031	100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (1,374,604)</b>	<b>\$ -</b>	<b>\$ 8,044,436</b>	<b>\$ 8,044,436</b>	<b>100%</b>
Increase/(Decrease-i.e. Use of) Available	1,374,604	-	(8,044,436)	(8,044,436)	100%
Fund Balance					0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

Central Plant/Tunnel (WAJ)  
**BUDGET 8847**  
 Capital Projects

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ -	\$ 6,760,007	\$ 6,760,007	100%
Total Appropriations	\$ -	\$ -	\$ 6,760,007	\$ 6,760,007	100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (1,688)	\$ -		\$ -	0%
Other Financing Sources	220,474	-	3,918,387	3,918,387	100%
Total Revenues	\$ 218,786	\$ -	\$ 3,918,387	\$ 3,918,387	100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (218,786)</b>	<b>\$ -</b>	<b>\$ 2,841,620</b>	<b>\$ 2,841,620</b>	<b>100%</b>
Increase/(Decrease-i.e. Use of) Available	218,786	-	(2,841,620)	(2,841,620)	100%
Fund Balance					0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

**Intangibles (WAJ)  
BUDGET 8848  
Capital Projects**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Capital Assets	\$ -	\$ -	\$ 1,137,345	\$ 1,137,345	100%
Total Appropriations	\$ -	\$ -	\$ 1,137,345	\$ 1,137,345	100%
<u>Revenues</u>					
<b>Revenues (Over)/Under Expenditures</b>	\$ -	\$ -	\$ 1,137,345	\$ 1,137,345	100%
Increase/(Decrease-i.e. Use of) Available	-	-	(1,137,345)	(1,137,345)	100%
Fund Balance					0%
<b>Budgetary Balance</b>	\$ -	\$ -	\$ -	\$ -	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

**Non-Capitalized Expend (WAJ)  
BUDGET 8849  
Capital Projects**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ -	\$ 886,715	\$ 886,715	100%
Total Appropriations	\$ -	\$ -	\$ 886,715	\$ 886,715	100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 14,415	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 14,415	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (14,415)</b>	<b>\$ -</b>	<b>\$ 886,715</b>	<b>\$ 886,715</b>	<b>100%</b>
Increase/(Decrease-i.e. Use of) Available	14,415	-	(886,715)	(886,715)	100%
Fund Balance					0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **CAPITAL PROJECTS – WEST ANNEX JAIL PROJECT – 8845-8849**

### **FUNCTION**

The West Annex Jail Project Capital Projects Fund segregates funding related to construction of the new West Annex Jail (WAJ). This WAJ will be a 300-bed facility located in downtown Fresno and will replace the dated South Annex Jail. The total project budget is estimated at \$101,767,800. The project funds consist of Senate Bill 1022 (SB 1022) financing \$79,194,000 and County funds (including the County's 10% match) of \$22,573,800. The funds are in five separate budgets (Orgs 8845-8849), which provide an accounting structure that segregates the different expenditure types and will facilitate project tracking and monitoring.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$89,281,944 is being re-budgeted and represents remaining unspent appropriations for prior years. A vendor was selected through a competitive bidding process on November 14, 2017. The WAJ construction project began in January 2018. The WAJ is expected to be complete by September 2020. As of August 2018, the construction costs have totaled \$6,717,474.

West Annex Jail (SB 1022) - Org 8845 was created to account for and monitor WAJ costs that will be reimbursed by State SB 1022 financing.

Leasehold Improvements (WAJ) – Org 8846 was created to account for and monitor the leasehold improvements or upgrades to the leased property contributed by the County to the WAJ. The WAJ will be constructed on land owned by the County (lessor) and leased to the State of California (lessee). Leasehold improvements qualify as an eligible use of 2006 Tobacco Securitization Bond (Tobacco) proceeds. The costs of the Leasehold Improvements are included as part of the County's match.

Central Plant (WAJ) - Org 8847 was created to account for and monitor the improvements to the County-owned Jail Central Plant (Plant) that will expand its capacity to provide additional cooling and heating to the WAJ while maintaining the current level of service to the Main Jail. The Plant is a County-owned asset therefore improvements to enhance its capacity qualify as a capital expenditure and an eligible use of Tobacco proceeds, with the potential exception of Off-Site improvement costs. The cost of the Plant is included as part of the County's match.

Intangibles (WAJ) – Org 8848 was created to account for and monitor off-site improvements including right-of-way and easement improvements that will be required as part of the improvements to the Plant. The Auditor-Controller/Treasurer-Tax Collector (AC/TTC) has preliminarily determined that the expenditures for right-of-way and easement improvements are required to be separately classified as Intangible Assets, rather than as part of the WAJ improvements, and not capitalized based on the capitalization threshold for Intangible Assets. The budget will monitor detailed documentation to ensure the work performed and costs incurred are being tracked. Depending on the actual work and costs incurred, the final determination of the capitalization of the costs will be made by the AC/TTC when reimbursement for costs are submitted to the State.

Non-Capitalized Expenditures (WAJ) - Org 8849 was created to account for and monitor all costs determined not to be eligible for 2006 Tobacco proceeds or for SB 1022 financing and shall serve as a contingency fund.

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Adult Crisis Residential Treatment Facility (Org 8851)

Adult Crisis Residential Treatment  
BUDGET 8851  
Capital Projects

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Capital Assets	\$ 1,386,166	\$ -	\$ 142,780	\$ 142,780	100%
Total Appropriations	\$ 1,386,166	\$ -	\$ 142,780	\$ 142,780	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ (2,026)	\$ -	\$ -	\$ -	0%
Other Financing Sources	948,586	-	142,780	142,780	100%
Total Revenues	\$ 946,560	\$ -	\$ 142,780	\$ 142,780	100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 439,605</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
Increase/(Decrease-i.e. Use of) Available	(439,605)	-	-	-	0%
Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **CAPITAL PROJECTS - CRISIS RESIDENTIAL TREATMENT FUND– 8851**

### **FUNCTION**

The Public Works and Planning Department administers the Crisis Residential Treatment (CRT) Capital Projects Fund for the construction of a Department of Behavioral Health funded facility that will serve up to 16 adult clients experiencing an acute psychiatric episode or crisis. The clients will be housed for up to 30 days receiving therapeutic and/or rehabilitative services in a non-institutional residential setting, through a structured program, as an alternative to hospitalization, without medical complications requiring nursing care. Construction of the over 12,000 square foot facility began in FY 2016-17 at the southwest corner of Huntington Boulevard and Barton Avenue, in the City of Fresno, on existing County-owned land, which encompassed a total estimated area of 53,000 square feet. The funding authority to establish this Fund is Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2014) grant and Mental Health Services Act (MHSA) Capital Facilities funds.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$142,780 is being re-budgeted and represents remaining unspent appropriations from prior years. A vendor was selected through a competitive bidding process in January 2017. The project is expected to be complete by September 2018. As of August 2018, the construction costs have totaled \$4,478,169.

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Jail Improvements (Org 8852)

Jail Improvements  
BUDGET 8852  
Capital Projects

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 1,091,388	\$ 1,000,000	\$ 6,093,884	\$ 5,093,884	509%
Total Appropriations	\$ 1,091,388	\$ 1,000,000	\$ 6,093,884	\$ 5,093,884	509%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 813	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	362,850	-	-	-	0%
Other Financing Sources	-	2,000,000	1,400,000	(600,000)	-30%
Total Revenues	\$ 363,663	\$ 2,000,000	\$ 1,400,000	\$ (600,000)	-30%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 727,724</b>	<b>\$ (1,000,000)</b>	<b>\$ 4,693,884</b>	<b>\$ 5,693,884</b>	<b>-569%</b>
Increase/(Decrease-i.e. Use of) Available	(727,724)	1,000,000	(4,693,884)	(5,693,884)	-569%
Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **CAPITAL PROJECTS – JAIL IMPROVEMENTS – 8852**

### **FUNCTION**

The Public Works and Planning Department administers the Jail Improvements Capital Projects Fund, which contains funds for necessary jail facility improvements including those agreed to in the Quentin Hall settlement. Improvements include Americans with Disabilities Act (ADA) restroom modifications, ADA modifications and perimeter improvements to the Main Jail exercise yard, Main Jail lobby security area modifications, North Annex mezzanine screen installation, and South Annex Jail repairs until the West Annex Jail is operational.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$6,093,884 includes the re-budgeting of remaining unspent appropriations for prior years and improvement costs related to ADA compliance for the Main Jail and the North Annex Jail facilities. Revenues recommended at \$1,400,000 represent a 30% (\$600,000) decrease from the FY 2017-18 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2018-19 Recommended Budget of \$6,093,884 represents a 509% (\$5,093,884) increase over the FY 2017-18 Adopted Budget.
  - Main/North Annex                      \$3,009,300                      Detention Modifications (ADA)
  - Main    \$651,732                      Roof Exercise Yard
  - Main/North Annex                      \$779,222                      Improvement Projects
  - South Annex                                      \$1,653,630                      Improvement Projects

### **SUMMARY OF REVENUES**

- Revenues recommended at \$1,400,000 represent a 30% (\$600,000) decrease from the FY 2017-18 Adopted Budget. A transfer (\$400,000) from the Inmate Welfare Special Revenue Fund Org 1500 will partially finance the cost of the Main Jail exercise yard improvement project and a transfer (\$1,000,000) from Interest and Miscellaneous Expenditures Org 2540 will fund additional ADA improvements in the jail facilities.

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Sierra Facility Improvements (Org 8859)

Sierra Facility Improvements  
 BUDGET 8859  
 Capital Projects

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ 5,000,000	\$ 5,765,580	\$ 765,580	15%
Total Appropriations	\$ -	\$ 5,000,000	\$ 5,765,580	\$ 765,580	15%
<b><u>Revenues</u></b>					
Other Financing Sources	\$ -	\$ 5,000,000	\$ 5,765,580	\$ 765,580	15%
Total Revenues	\$ -	\$ 5,000,000	\$ 5,765,580	\$ 765,580	15%
<b><u>Revenues (Over)/Under Expenditures</u></b>	\$ -	\$ -	\$ -	\$ -	0%
Increase/(Decrease-i.e. Use of) Available	-	-	-	-	0%
Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **CAPITAL PROJECTS – SIERRA FACILITY IMPROVEMENTS - 8859**

### **FUNCTION**

The Public Works and Planning Department administers the Sierra Facility Improvements Capital Projects Fund, which contains the financing for the construction, repair, and improvement projects that add or preserve the value, use, or life of the Sierra Building and Building 319 for the Department of Behavioral Health.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$5,765,580 represents a 15% (\$765,580) increase over the FY 2017-18 Adopted Budget and will re-budget FY 2017-18 unspent appropriations. Revenues recommended at \$5,765,580 represent a 15% (\$765,580) increase over the FY 2017-18 Adopted Budget due to the transfer of added funds from the Department of Behavioral Health Org 5630. The Fund includes the construction of the Department of Behavioral Health's Sierra Building and Building 319. Sierra Building improvements include the replacement of the HVAC (heating, ventilation, and air conditioning System, new roof, and the construction of the parking lot. Building 319 improvements include the replacement of the HVAC system for the entire building, accessibility and safety improvements, reconfiguration of furniture systems, and building repairs and improvements.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The 2018-19 Recommended Budget of \$5,765,580 represents a 15% (\$765,580) increase over the FY 2017-18 Adopted Budget and will re-budget the unspent appropriations from FY 2017-18.

Recommended funding includes:

Sierra Building .....	\$1,186,200.....	Reroof
Sierra Building .....	\$1,250,000.....	HVAC
Sierra Building .....	\$1,829,380.....	Parking Lot
Building 319.....	\$1,500,000.....	HVAC replacement, Improvements

### **SUMMARY OF REVENUES**

- Revenues recommended at \$5,765,580 represent a 15% (\$765,580) increase over the FY 2017-18 Adopted Budget. Transfers from the Mental Health Services Act Capital Facilities fund will finance the cost of the improvement projects.

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**Sanger Library Remodel  
BUDGET 8860  
Capital Projects**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Capital Assets	\$ -	\$ 350,000	\$ 114,000	\$ (236,000)	-67%
Total Appropriations	\$ -	\$ 350,000	\$ 114,000	\$ (236,000)	-67%
<u>Revenues</u>					
Other Financing Sources	\$ -	\$ 350,000	\$ 114,000	\$ (236,000)	-67%
Total Revenues	\$ -	\$ 350,000	\$ 114,000	\$ (236,000)	-67%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **CAPITAL PROJECTS - SANGER LIBRARY REMODEL – 8860**

### **FUNCTION**

The Public Works and Planning Department administers the Sanger Library Remodel Capital Project Fund, which contains the financing for the capital improvement costs for the Sanger Library Building.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$114,000 represents a 67% (\$236,000) decrease from the FY 2017-18 Adopted Budget due to expenses that occurred in FY 2017-18. Revenues recommended at \$114,000 represent a 67% (\$236,000) decrease from the FY 2017-18 Adopted Budget. The Fund includes the design and construction costs for the remodel of the Sanger Library Building including improvements to meeting rooms and quiet areas, entry ramps, entry doors, and restrooms related to Americans with Disabilities Act (ADA) compliance, and the replacement of ceiling tiles, lighting, and floor coverings.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2018-19 Recommended Budget of \$114,000 represents a 67% (\$236,000) decrease from the FY 2017-18 Adopted Budget and will re-budget the FY 2017-18 unspent appropriations.

Sanger Library .....\$114,000..... Improvements

### **SUMMARY OF REVENUES**

- Revenues recommended at \$114,000 represent a 67% (\$263,000) decrease from the FY 2017-18 Adopted Budget. An Operating Transfer In from the Library's Measure B Special Revenue Fund Org 7511 will fund the projects.

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Clovis Regional Library  
BUDGET 8863  
Capital Projects

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ -	\$ 1,224,000	\$ 1,224,000	100%
Total Appropriations	\$ -	\$ -	\$ 1,224,000	\$ 1,224,000	100%
<b><u>Revenues</u></b>					
Other Financing Sources	\$ -	\$ -	\$ 1,224,000	\$ 1,224,000	100%
Total Revenues	\$ -	\$ -	\$ 1,224,000	\$ 1,224,000	100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	\$ -	\$ -	\$ -	\$ -	0%
(Decrease-Use of) Available Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **CAPITAL PROJECTS – CLOVIS LIBRARY– 8863**

### **FUNCTION**

The Public Works and Planning Department administers the Clovis Library Capital Project Fund, which contains the financing for the capital improvements of the new Clovis Regional Library facility, included as part of the Measure B Library Tax Ordinance service plan.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$1,224,000 represents a 100% (\$1,224,000) increase over the FY 2017-18 Adopted Budget as this is a new Capital Project Fund. Revenues recommended at \$1,224,000 represent a 100% (\$1,224,000) increase over the FY 2017-18 Adopted Budget. Measure B and Public Facility Impact Fee funding is included to balance the FY 2018-19 Recommended Budget and is designated for the planning and construction of the Clovis Regional Library.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

A new and larger facility in the City of Clovis will replace the existing branch to meet the needs of the growing community. The Department may return to the Board to seek additional appropriations for the planning and construction of the facility during FY 2018-19. The recommended budget includes funds for an architectural consultant services agreement for new construction of the Clovis Regional Library at the Clovis Landmark Commons Development, expected to begin in 2018. The agreement is budgeted at \$1,224,000 and includes a \$250,000 Phase I Basic Fee for Conceptual and Schematic Design, a \$710,000 Phase II Basic Fee for Design Development and Construction and up to \$264,000 for County authorized Extra Services. Costs associated with the development of the Clovis Regional Library will be funded primarily with Measure B funds. The new Clovis Regional Library is projected for completion in 2020. The County contribution is estimated at \$10 million.

The Department will return to the Board in FY 2018-19 for an agreement with the City of Clovis to provide the details of the property title transfer, construction, and architectural coordination. At that time, the Department will seek additional appropriations to begin the construction phase.

#### **Capital Assets**

The FY 2018-19 Recommended Budget of \$1,224,000 represents a 100% (\$1,224,000) increase over the FY 2017-18 Adopted Budget due to the construction of the Clovis Regional Library.

Clovis Regional Library .....\$1,224,000..... Architectural Consultant Fees.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$1,224,000 represent a 100% (\$1,224,000) increase over the FY 2017-18 Adopted Budget.

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Capital Projects with No Appropriations

**Capital Projects Fund  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	8853	0400	10053	<b>Sheriff's Area 2 Substation</b> Utilized to provide funding for the construction of a new Area 2 Substation for the Sheriff's Office	\$ 7,006,406	\$ 6,000,000	\$ 13,006,406
Public Works & Planning	8854	0400	10054	<b>District Attorney Building</b> Utilized to provide funding for the purchase and/or construction of a new DA building	\$ 5,426,015	\$ -	\$ 5,426,015
Public Works & Planning	8855	0400	10055	<b>Animal Control Facility</b> Utilized to provide funding for the construction of a new Animal Control facility	\$ 4,100,888	\$ 1,000,000	\$ 5,100,888
Public Works & Planning	8856	0400	10056	<b>Assessor-Recorder Building</b> Utilized to provide funding for the remodel of Assessor-Recorder Building	\$ -	\$ 800,000	\$ 800,000
Public Works & Planning	8857	0400	10057	<b>Ag Projects</b> Utilized to provide funding for capital projects for Ag Department	\$ 88,286	\$ -	\$ 88,286
Public Works & Planning	8858	0400	10058	<b>EMS Bulding</b> Utilized to provide funding for an EMS communication facility	\$ 50,400	\$ 75,600	\$ 126,000
Public Works & Planning	8861	0400	10061	<b>Hall of Records Improvements</b> Utilized to provide funding for the remodel of the 3rd floor of the Hall of Records	\$ 2,001,837	\$ 6,000,000	\$ 8,001,837



Debt Service (Orgs 0301 and 0302)

Debt Service  
BUDGETS 0301 AND 0302  
FUND 0300

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ -	\$ 10,000	\$ 10,000	\$ -	0%
Other Charges	-	50,335,306	51,153,450	818,144	2%
Total Appropriations	\$ -	\$ 50,345,306	\$ 51,163,450	\$ 818,144	2%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ -	\$ -	0%
Miscellaneous Revenues	-	-	2,086,315	2,086,315	100%
Other Financing Sources	-	59,459,331	46,673,342	(12,785,989)	-22%
Total Revenues	\$ -	\$ 59,459,331	\$ 48,759,657	\$ (10,699,674)	-18%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ -</b>	<b>\$ (9,114,025)</b>	<b>\$ 2,403,793</b>	<b>\$ 11,517,818</b>	<b>-126%</b>
(Decrease-Use of) Available Fund Balance	-	-	(2,403,793)	(2,403,793)	100%
Increase/(Decrease-i.e. Use of) Designation for Capital Projects	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ (9,114,025)</b>	<b>\$ -</b>	<b>\$ 9,114,025</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DEBT SERVICE – 0301 AND 0302**

### **FUNCTION**

These budgets provide for the appropriations and related transfers for the annual debt service payments for the County's long and short-term debt obligations. These obligations include Lease Revenue Refunding Bonds (LRRB) for the Juvenile Justice Campus and Downtown Energy Project Lease Revenue Refunding Bonds (LRRB). Information is also provided regarding the County's outstanding Pension Obligation Bonds (POB).

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$51,163,450 represents a 2% (\$818,144) increase over the FY 2017-18 Adopted Budget. FY 2018-19 Recommended Budget transfers of \$48,759,657 represent an 18% (\$10,699,674) decrease from the FY 2017-18 Adopted Budget. Funding in the budget includes the scheduled Juvenile Court Facility Lease Revenue Refunding Bond LRRB Series 2016 debt service payments (\$3,566,350), Juvenile Justice Campus and Downtown Lease Revenue Refunding Bonds (LRRB) Series 2012A debt service payments (\$2,393,800), Pension Obligation Bond (POB) Series 2002 debt service payments (\$15,970,428), POB Series 2004A debt service payments (\$24,374,768), POB Series 2004B debt service payments (\$4,170,000) and POB Series 2015A debt service payments (\$678,104).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Other Charges**

- The following provides a summary of recommended funding for the County's long and short-term debt obligations, which includes the required FY 2018-19 debt service payments for the LRRBs and POBs:

#### **Juvenile Court Facility LRRB (Accounts 7866 and 7869):**

- A total of \$55,350,000 in LRBs were issued by the Fresno County Financing Authority in 2007 to finance costs associated with the construction of a shared use Juvenile Court Facility and Offices to be located at the Juvenile Justice Campus. Usage of the Juvenile Court Facility is being shared by Fresno County and the Superior Court. The County leases a portion of the facility and offices to the Administrative Office of the Courts (AOC), whose share of the LRB is 58.5% of the annual payment. The bonds have a 23-year maturity and include 2 years of capitalized interest. These bonds were refunded, in their entirety, from the issuance of Series 2016 Lease Revenue Refunding Bonds and the lease agreement with the AOC remains at 58.5% of the annual payment.

#### **2012 LRRB Series 2012A (Accounts 7866 and 7869)**

- A total of \$22,425,000 in LRRBs were issued by the Fresno County Financing Authority in 2012 to refund (refinance) the County's previously issued and outstanding LRRB Series 2004 (Juvenile Justice Campus) and Series 2004B (Energy Projects). The bonds have a 10-year maturity. The total debt service payment for FY 2018-19 is \$2,393,800 and is due in two installments: principal and interest in August 2018 (\$2,298,175); and interest in February 2019 (\$95,625). In FY 2017-18, the County created a set aside for the payment of the required payments for the 2012 LRRB, due in Fiscal Years 2019 to 2023, of \$9,114,025. This set aside was budgeted as a transfer to the Debt Service Fund, from Org 2540, Interest and Miscellaneous Expenditures. See the debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal balance as of June 30, 2018: ..... \$8,545,000  
Remaining payment period: ..... 4 years  
2018-19 Debt Service payment: ..... \$2,393,800

**2016 LRRB Series 2016 (Accounts 7866 and 7869)**

- A total of \$37,270,000 in LRBs were issued by the Fresno County Financing Authority in June 2016 to refund the County’s previously issued LRRB Series 2007 (Juvenile Court Facility) in its entirety. The Series 2016 LRRB matures between 2017 and 2030, with interest rates ranging from 3.0% to 5.0%. The total debt service payment for FY 2018-19 is due in two installments: interest in October 2018 (\$720,675) and principal and interest in April 2019 (\$2,845,675). See the debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal balance as of June 30, 2018..... \$32,895,000  
Remaining payment period..... 12 years  
2018-19 Debt Service payment..... \$3,566,350

**Pension Obligation Bonds (POB)**

- The County has issued POBs on four occasions. In March 1998, the County issued \$184,910,000 of taxable POBs with a 10-year amortization to fund the Unfunded Actuarial Accrued Liability (UAAL) of the Fresno County Employee’s Retirement Association. In March 2002 these bonds were partially refunded in order to extend the debt servicing of the bonds to an 18-year amortization period. In addition, in 2004, a total of \$327,897,749 in fixed rate bonds were issued with a 30-year amortization, and a total of \$75 million in variable rate bonds were issued. The \$75 million variable rate bonds were converted to fixed rate bonds on September 12, 2006 at a fixed rate of 5.56%. The maturity schedule of the converted bonds remained the same. In FY 2008-09, the debt service for 1998 POBs was completed. In August 2015, the County refinanced a portion of the 2004A Series Pension Bond (2015A Series Pension Bond) as the interest rate environment presented the opportunity to refinance and realize a savings of \$1,318,979 to the County. The 2015A Series Pension Bond rate is 2.488% and has a maturity of August 2019. Approximately \$3 million of the \$45,193,300 POB Debt Service payment will include contributions from other entities such as: Fresno Mosquito Vector, Fresno-Madera Area Agency, Clovis Veterans Memorial, North Central Fire Protection, Superior Court of California and Judicial Council of California.

Principal balance as of June 30, 2018 ..... \$294,552,749  
Remaining payment period: ..... Varied  
2018-19 Debt Service payment: ..... \$ 45,193,300

**Tobacco Securitization Bonds**

- In August of 1998 a Master Settlement Agreement (MSA) occurred to resolve cigarette smoking-related litigation between the settling states and the Participating Manufacturers (PMs) and released the PMs from past and present smoking-related claims in exchange for certain payments to be made to states. Fresno County was allocated a share of the Tobacco Settlement Revenues (TSRs) by the State of California through a Memorandum of Understanding. The Fresno County Tobacco Funding Corporation (Corporation) was incorporated June 13, 2002. It is a nonprofit public benefit organization as defined by Internal Revenue Code Section 501(c)(3). The Corporation is a member of the California County Tobacco Securitization Agency (Agency), a joint powers agency created in November 2000 by the County of Fresno (County) and eight other California Counties.

#### 2002 Bond Issuance

- On June 18, 2002, the Board of Supervisors adopted Resolution No. 02-329 which approved the sale of certain County TSRs. Under the terms of the sales agreement, the County realized through bond proceeds the present value of 75% of its TSRs and continued to receive 25% of its annual TSRs. On July 25, 2002, the County through the Corporation issued \$92,955,000 in Tobacco Settlement Asset Backed Bonds in part to finance the costs of construction and development of the County's Juvenile Justice Campus. The 2002 bond proceeds were only used to fund the costs of the Juvenile Justice Campus. The remaining appropriations have time restrictions.

#### 2006 Bond Issuance

- On February 2, 2006, the Board provided direction to staff to proceed with the analysis of issuing additional tobacco bonds. The analysis found that a subordinate bond offering could result in between \$31 million to \$42 million in net proceeds to the County. The Board determined that given the considerable risk associated with the receipt of the TSRs over the course of the next years that the associated sale of these future TSRs by the County represented a good opportunity. The 2006 Bonds were structured to shift greatest amount of risk to the investors. The bonds were sold as subordinate lien Capital Appreciation Bonds (CABs). CABs are debt instruments where interest is accumulated and at maturity the principal and interest are paid in one lump sum. Further the CABs were wrapped around the existing 2002 Tobacco Bonds, meaning the 2006 Bonds would be paid only after all of the 2002 Bonds are paid in full. On April 12, 2006 the County received \$37,794,190 in bond proceeds which was placed in an endowment fund to be used for capital expenditures.
- As of July 30, 2018 the County had \$401,193 in uncommitted Tobacco Bond proceeds available for qualified capital projects from both issuances.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$48,759,657 and include Other Financing Sources Operating Transfers In from General Fund (\$46,673,342) and Intergovernmental Revenues for the State Administrative Office of the Court's (AOC) share (58.5%) of the debt service payment for the Juvenile Court LRRBs (\$2,086,315).
- The General Fund revenue sources are budgeted in Org 2540, Interest and Miscellaneous Expenditures, and includes the County share (41.5%) of debt service payment for the Juvenile Court LRRBs (\$1,480,037).
- Use of available Fund Balance (\$2,403,793) is recommended to fund the JJC portion of the 2012 LRRBs. Fund Balance was created with the set aside in FY 2017-18 to pay for fiscal years 2019-2023.
- POB revenues will be received from Trust Fund 2025 for 2015A Series Pension Bonds (\$45,193,305). Approximately \$3 million of the \$45,193,305 transfers from Trust Fund 2025 will be contributions from other entities such as: Fresno Mosquito Vector, Fresno-Madera Area Agency, Clovis Veterans Memorial, North Central Fire Protection, Superior Court of California and Judicial Council of California.

Debt Service (Orgs 0301 and 0302)

County of Fresno  
**Annual Pension Obligation Bond Debt Service Schedule by Fiscal Year**  
 For Pension Obligation Bonds (POBs), Lease Revenue Bonds (LRBs) and Lease Revenue Refinancing Bonds (LRRBs)  
 (includes Bond Principal and Interest)

Fiscal Year Ending	Series 2002 POBs (Refunding) Total	Series 2004 A POBs (Fixed Rate) Total	Series 2004 B POBs (Fixed Rate) Total	Series 2015A POBs (Fixed Rate) Total	Series 2012 A LRRB (Fixed Rate) Total	Series 2016 LRRB (Fixed Rate) Total	Total Annual Cost
2019	15,970,424	24,374,768	4,170,000	678,104	2,393,800	3,566,350	51,153,446
2020	-	-	4,170,000	27,594,052	1,929,775	3,565,100	37,258,927
2021	-	29,220,000	4,170,000	-	1,931,000	3,565,500	38,886,500
2022	-	31,085,000	4,170,000	-	1,925,650	3,561,750	40,742,400
2023	-	33,025,000	4,170,000	-	933,800	3,562,500	41,691,300
2024	-	35,045,000	4,170,000	-	-	3,567,250	42,782,250
2025	-	37,140,000	4,170,000	-	-	3,565,500	44,875,500
2026	-	39,325,000	4,170,000	-	-	3,562,250	47,057,250
2027	-	41,595,000	4,170,000	-	-	3,567,250	49,332,250
2028	-	43,780,000	4,170,000	-	-	3,564,750	51,514,750
2029	-	46,410,000	4,170,000	-	-	3,564,750	54,144,750
2030	-	48,965,000	4,170,000	-	-	3,568,950	56,703,950
2031	-	51,620,000	4,170,000	-	-	-	55,790,000
2032	-	54,380,000	4,170,000	-	-	-	58,550,000
2033	-	44,785,000	16,614,160	-	-	-	61,399,160
2034	-	-	63,929,160	-	-	-	63,929,160
<b>Totals</b>	<b>\$ 15,970,424</b>	<b>\$ 560,749,768</b>	<b>\$ 138,923,320</b>	<b>\$ 28,272,156</b>	<b>\$ 9,114,025</b>	<b>\$ 42,781,900</b>	<b>\$ 795,811,593</b>



Fund 1060 - Risk Management (Org 8925)

HR - Risk Management  
**BUDGET 8925**  
 Internal Service Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,970,485	\$ 3,572,223	\$ 3,576,009	\$ 3,786	0%
Services and Supplies	100,958,491	116,010,746	119,518,877	3,508,131	3%
Other Charges	-	358,000	-	(358,000)	-100%
General Fixed Assets	9,861	-	-	-	0%
<b>Total Appropriations</b>	<b>\$ 103,938,837</b>	<b>\$ 119,940,969</b>	<b>\$ 123,094,886</b>	<b>\$ 3,153,917</b>	<b>3%</b>
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 1,416,775	\$ 1,228,265	\$ 1,532,911	\$ 304,646	25%
Charges For Services	103,151,558	110,691,736	113,125,441	2,433,705	2%
Miscellaneous Revenues	57,581	140,000	115,000	(25,000)	-18%
<b>Total Revenues</b>	<b>\$ 104,625,914</b>	<b>\$ 112,060,001</b>	<b>\$ 114,773,352</b>	<b>\$ 2,713,351</b>	<b>2%</b>
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (687,077)</b>	<b>\$ 7,880,968</b>	<b>\$ 8,321,534</b>	<b>\$ 440,566</b>	<b>6%</b>
(Decrease-i.e. Use of) Available Net Position	687,077	(7,880,968)	(8,321,534)	(440,566)	6%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	34	34	34	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **HR - RISK MANAGEMENT FUND – 8925**

### **FUNCTION**

The Risk Management Internal Service Fund is managed through the Department of Human Resources and finances the County's Risk Management and Employee Benefits programs. The Fund is the financial mechanism through which the County's Self-Insurance Programs are funded, and commercial insurance and employee benefits are purchased. The Fund is financed with charges assessed to departments for insurance coverage, contributions made by employees and retirees for their health coverage, and interest earned on Self-Insurance Reserve Funds. The Risk Management Division administers the following insurance programs: Workers' Compensation, General Liability, Medical Malpractice, Unemployment, and Property/Vehicle Damage/Vehicle Replacement. The Division directs the County's safety program, recovers damages due to the County from third parties, provides risk management advice to departments, provides loss prevention management and training, and controls mandated programs affecting employee safety. The Employee Benefits Division provides and administers comprehensive benefits for eligible employees and their dependents including group life insurance, disability insurance, flex spending accounts, deferred compensation, other ancillary/voluntary benefit programs, as well as group health insurance for eligible employees, their dependents and retirees. The Division also coordinates the management of personnel records and the approval and processing of all personnel, compensation, and benefit eligibility functions in the PeopleSoft Human Resource Management System (HRMS).

The Department of Human Resources is detailed in Org 1010 and includes the departmental goal.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$123,094,886 represents a 3% (\$3,153,917) increase over the FY 2017-18 Adopted Budget primarily due to an increase in projected pass-through payments of health insurance premiums for active employees and their dependents, as well as an increase in General Liability Insurance program costs. Revenues recommended at \$114,773,352 represent a 2% (\$2,713,351) increase over the FY 2017-18 Adopted Budget primarily due to health premium revenue paid by employees and departments, and an increase in General Liability, Unemployment, and Property premiums. Use of Net Position recommended at \$8,321,534 represents a 6% (\$440,566) increase over the FY 2017-18 Adopted Budget due to the application of Net Position in various programs to reduce FY 2018-19 rates charged to departments. Staffing is recommended at the current level of 34 positions. No salary savings was budgeted based on historic low turnover rate.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,576,009 represent a less than 1% (\$3,786) increase over the FY 2017-18 Adopted Budget due to salary and benefit adjustments related to step increases and departmental promotions offset by a slight reduction to retirement rates.

#### **Services and Supplies**

- Services and Supplies recommended at \$119,518,877 represent a 3% (\$3,508,131) increase over the FY 2017-18 Adopted Budget primarily due to an increase in projected pass-through premium payments to health plans for active employees and their dependents, as well as an increase in General Liability Insurance program costs.

Recommended funding includes:

- Account 7085 Workers Comp Claim Expense recommended at \$13,130,895 represents an 11% (\$1,615,790) decrease from the FY 2017-18 Adopted Budget due to a projected decrease in Workers Comp related costs.
- Account 7090 Unemployment Claim Expense recommended at \$733,553 represents a 14% (\$92,128) increase over the FY 2017-18 Adopted Budget based on current year trends of increased program costs.
- Account 7100 General Liability Claim Expense recommended at \$5,764,893 represents an 82% (\$2,589,005) increase over the FY 2017-18 Adopted Budget based on actuarial projected program costs.
- Account 7105 Medical Malpractice Claim Expense recommended at \$540,455 represents an 18% (\$115,659) decrease from the FY 2017-18 Adopted Budget based on actuarial projected program costs.
- Account 7155 Advanced Disability Retirement Payments recommended at \$195,000 represents a 40% (\$127,816) decrease from the FY 2017-18 Adopted Budget due to a projected decrease in the number of ADRP recipients based on current year trends.
- Account 7159 Special District Premiums recommended at \$337,118 represents a 20% (\$55,119) increase over the FY 2017-18 Adopted Budget based on enrollment at 2018 health plan premium rates provided by the San Joaquin Valley Insurance Authority (SJVIA). Total appropriations include both the employer and employee portion of the health premiums, as the full premium amount must be accounted for within the Fund.
- Account 7164 Premiums-Excess Insurance recommended at \$4,974,900 represent a 17% (\$715,418) increase over the FY 2017-18 Adopted Budget based on early premium projections from CSAC-EIA.
- Account 7176 Property Claim Expense recommended at \$400,852 represents a 17% (\$57,852) increase over the FY 2017-18 Adopted Budget due to an increase in estimated costs based on current year trends of increased claims and claim amounts filed by County departments for property damage.
- Account 7184 Family and Medical Leave Act Premiums recommended at \$516,000 represent a 14% (\$64,500) increase over the FY 2017-18 Adopted Budget based on enrollment at 2018 health plan premium rates provided by the SJVIA. Total appropriations include both the employer and employee portion of the health premiums, as the full premium amount must be accounted for within the Fund.
- Account 7295 Professional & Specialized Services recommended at \$2,897,308 represents a 10% (\$261,428) increase over the FY 2017-18 Adopted Budget primarily due to Workers' Compensation State Assessment fees budgeted in a different account in the prior year.
- Account 7345 Facilities Operation & Maintenance recommended at \$111,243 represents a 51% (\$117,888) decrease from the FY 2017-18 Adopted Budget due to a decrease in estimated charges calculated by ISD.

## **SUMMARY OF REVENUES**

- Revenues recommended at \$114,773,352, represent a 2% (\$2,713,351) increase over the FY 2017-18 Adopted Budget primarily due to a projected increase in General Liability Insurance premium revenue, as well as an increase in health premium pass-through revenue.

- Account 5101 Premium - Workers Compensation County recommended at \$11,532,000 represents a 23% (\$3,388,000) decrease from the FY 2017-18 Adopted Budget and is recommended by the actuary to fund the program at a 70% confidence level.
- Account 5103 Premium – Unemployment recommended at \$715,001 represents a 104% (\$364,247) increase over the FY 2017-18 Adopted Budget. Due to the increase in related claim costs, the required aggregate rate (premium) to fund the program has increased over FY 2017-18.
- Account 5104 Premium – Liability County recommended at \$7,378,000 represents a 66% (\$2,942,000) increase over the FY 2017-18 Adopted Budget due to the increase in related liability claim costs.
- Account 5106 Premium – Property – Other recommended at \$925,184 represents a 132% (\$527,222) increase over the FY 2017-18 Adopted Budget due to a projected increase in related claim costs, as well as the depletion of prior year net position.
- Account 5107 Premium–Medical Malpractice Insurance Premium revenue recommended at \$70,000 represents a 66% (\$135,000) decrease from the FY 2017-18 Adopted Budget and is recommended by the actuary to fund the program at a 75% confidence level.
- Account 5128 Benefit–Admin Cost – County recommended at \$1,321,601 represents a 56% (\$472,105) increase over the FY 2017-18 Adopted Budget due to the increase in projected related costs.
- Account 5139 Special Districts Health Premium recommended at \$337,118 represents a 20% (\$55,119) increase over the FY 2017-18 Adopted Budget due to the corresponding increase in health insurance premiums.
- Account 5184 FMLA Health Premium recommended at \$516,000 represents a 14% (\$64,500) increase over the FY 2017-18 Adopted Budget due to the corresponding increase in health insurance premiums.

**HR - RISK MANAGEMENT - 8925**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2235	Human Resources Technician III - Confidential	1522	5	5	\$ 236,203
2236	Human Resources Technician II - Confidential	1361	2	2	79,169
2237	Human Resources Technician I - Confidential	1232	2	3	119,922
2249	Human Resources Analyst III	2239	8	8	533,976
2251	Senior Human Resources Analyst	F	5	5	426,671
2252	Human Resources Analyst II	1938	2	2	121,074
2253	Human Resources Analyst I	1746	2	2	98,425
2277	Human Resources Manager	D	2	2	203,368
3081	Office Assistant III - Confidential	1146	2	2	73,422
3126	Office Assistant I - Confidential	914	2	1	25,485
3213	Accountant II - Confidential	1868	<u>2</u>	<u>2</u>	<u>\$ 106,100</u>
<b>Subtotal</b>			<b>34</b>	<b>34</b>	<b>\$ 2,023,815</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 2,023,815</b>



Fund 1000 - Fleet Services (Orgs 8910 and 8911)

ISD - Fleet Services  
BUDGETS 8910 AND 8911  
Internal Service Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<b>Appropriations</b>					
Salaries and Benefits	\$ 2,719,058	\$ 2,940,044	\$ 3,141,348	\$ 201,304	7%
Services and Supplies	5,685,991	8,015,595	7,944,131	(71,464)	-1%
Other Financing Uses	-	400,000	400,000	-	0%
Capital Assets	4,448,660	8,787,500	10,544,686 ***	1,757,186	20%
Total Appropriations	\$ 12,853,709	\$ 20,143,139	\$ 22,030,165	\$ 1,887,026	9%
<b>Revenues</b>					
Rev From Use of Money & Prop	\$ 178,710	\$ 163,000	\$ 154,000	\$ (9,000)	-6%
Charges For Services	11,529,622	13,507,415	14,297,936	790,521	6%
Miscellaneous Revenues	20,982	85,000	140,000	55,000	65%
Other Financing Sources	2,350,890	1,692,500	1,746,989	54,489	3%
Total Revenues	\$ 14,080,204	\$ 15,447,915	\$ 16,338,925	\$ 891,010	6%
<b>Revenues(Over)/Under Expenses</b>	<b>\$ (1,226,495)</b>	<b>\$ 4,695,224</b>	<b>\$ 5,691,240</b>	<b>\$ 996,016</b>	<b>21%</b>
Increase/(Decrease) in Net Position	-	-	-	-	0%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	1,226,495	(4,695,224)	(5,691,240)	(996,016)	21%
<b>Budgetary Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	33	33	33	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

\*\*\* On July 10, 2018, the Board of Supervisors adopted budget resolution increasing FY 2018-19 appropriations for capital asset purchases in the amount of \$9,468,186 to allow for the normal process of vehicles/equipment acquisitions to continue pending adoption of the budget

## **ISD – FLEET SERVICES – 8910 AND 8911**

### **FUNCTION**

The Fleet Services Division of the Internal Services Department (ISD) is an Internal Service Fund that is responsible for the management of the County's vehicle and heavy-duty equipment fleet, including fleet planning, acquisition, maintenance, fueling operations, and sale of surplus equipment. Transportation services are provided through a central motor pool.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$22,030,165 represents a 9% (\$1,887,026) increase over the FY 2017-18 Adopted Budget primarily due to an increase in equipment replacement purchases that include the re-budgeting of \$3,250,186 for FY 2017-18 purchase commitments that were not completed by fiscal year end. Estimated revenues are recommended at \$16,338,925 and represent a 6% (\$891,010) increase over the FY 2017-18 Adopted Budget primarily due to higher forecasted inflation and depreciation revenue resulting from the commencement of new depreciable life cycles on fleet vehicle replacements and new purchases of heavy-duty equipment requested by Public Works and Planning – Roads. The FY 2018-19 Recommended Budget includes the use of Capital Asset Replacement Reserves in the amount of \$5,691,240 in order to fund the replacement of aging equipment and to meet the needs of Public Works and Planning – Roads operations. Staffing is recommended to remain at the current level of 33 positions. No Salary Savings has been used in the FY 2018-19 Recommended Budget.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,141,348 represent a 7% (\$201,304) increase over the FY 2017-18 Adopted Budget primarily due to the increase in salaries resulting from the elimination of the Salary Savings rate and the concurrent increases to retirement contributions and other employee benefits.

### **Services and Supplies**

- Services and Supplies recommended at \$7,944,131 represent a 1% (\$71,464) decrease from the FY 2017-18 Adopted Budget primarily due to decreases in inventory purchases, maintenance, fuel, and the Countywide Cost Allocation Plan. The decrease is partially offset by increases in Data Processing and Facility Operation and Maintenance charges.

Recommended funding includes:

- Account 7275 Inventory Purchases represents a 26% (\$130,658) decrease from the FY 2017-18 Adopted Budget primarily due to efforts to reduce the cost of inventory on hand and to budget an amount in line with actual expense history and cost trends.
- Account 7296 Data Processing Services represent a 15% (\$124,237) increase over the FY 2017-18 Adopted Budget primarily due to the fuel system software upgrade costs that will be paid by ITSD and charged back through Data Processing charges.
- Account 7345 Facility Operation & Maintenance represents a 237% (\$172,159) increase over the FY 2017-18 Adopted Budget primarily due to roofing and HVAC work expected to be performed during FY 2018-19.

**Other Financing Uses**

- Operating Transfers Out recommended at \$400,000, represent a portion of the costs associated with the planned purchase of the fuel system upgrade for this Division. Existing reserves from the fuel tank improvement program are being utilized to offset a portion of the costs of this project.

**Capital Assets**

- Capital Assets recommended at \$10,544,686 represent a 20% (\$1,757,186) increase over the FY 2017-18 Adopted Budget primarily due to re-budgeting \$3,250,186 in the FY 2018-19 Recommended Budget for FY 2017-18 purchase commitments that were not completed by fiscal year end. On July 10, 2018, the Board of Supervisors adopted a budget resolution increasing the FY 2018-19 appropriations for capital asset purchases in the amount of \$9,468,186. The budget resolution allowed for the normal process of vehicle/equipment acquisitions to commence and avoid possible significant delays by waiting until after September budget hearings. In combination with appropriations approved on the July 10<sup>th</sup> Board Item, an additional \$1,076,500 is recommended to meet departmental requests.

(21) Light Duty Vehicles (5610) .....	\$588,000 .....	Replacement-DSS
(9) Light Duty Vehicles (5630) .....	\$189,000 .....	Replacement-DBH
(1) Heavy Duty Equipment (7910) .....	\$ 17,500 .....	New-PW&P
(6) Light Duty Vehicles (2880) .....	\$143,000 .....	New-Public Defender
(1) Light Duty Vehicle (43600300) .....	\$ 34,000 .....	New-PW&P
(3) Light Duty Vehicle (34309999) .....	\$105,000 .....	New-Probation

**SUMMARY OF REVENUES**

- Revenues recommended at \$16,338,925, represent a 6% (\$891,010) increase over the FY 2017-18 Adopted Budget primarily due to an increase in Charges for Services that includes revenue derived from the collection of inflation and depreciation charges. Forecasted increases in inflation and depreciation revenue account for the commencement of new depreciable life cycles on fleet vehicle replacements and new purchases of heavy-duty equipment requested by Public Works and Planning-Roads. Significant charges by specific revenue source are noted below.
  - Miscellaneous Revenues recommended at \$140,000 represent a 65% (\$55,000) increase over the FY 2017-18 Adopted Budget to reflect current trends for incidents involving vehicle damage and total loss claims reimbursed through the County’s insurance claim process.
  - The FY 2018-19 Recommended Budget includes the use of \$5,691,240 in Capital Asset Replacement Reserves in order to replace vehicles deemed to be past their useful life or acquire new heavy-duty equipment requested by Public Works and Planning – Roads. The Capital Asset Replacement Reserve is derived from the collection of depreciation and inflation revenue, sale of fixed assets, and interest earnings on available reserve funds.

**ISD - FLEET SERVICES - 8910 AND 8911**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1709	Fuel Site Compliance Specialist	1640	1	1	\$ 45,348
3080	Office Assistant III	1146	1	1	38,325
3110	Office Assistant II	1027	2	2	55,749
3125	Office Assistant I	914	1	1	25,608
5340	Equipment Service Assistant	1157	1	1	30,072
3160	Administrative Assistant III	1410	1	1	47,136
3410	Fleet Services Parts Specialist	1207	2	2	66,627
5307	Automotive Mechanic	1625	10	10	530,053
5309	Fleet Services Supervisor	2253	2	2	145,773
5313	Heavy Duty Mechanic	1625	7	7	398,062
5331	Master Automotive Mechanic	1971	1	1	60,875
5332	Master Heavy Duty Mechanic	1971	1	1	60,517
5360	Senior Welder	2034	1	1	68,076
5365	Fleet Services Manager	D	1	1	91,304
5370	Welder	1592	1	1	53,253
<b>Subtotal</b>			<b>33</b>	<b>33</b>	<b>\$ 1,716,778</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,716,778</b>

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Fund 1020 - Information Technology Services (Orgs 8905 and 8908)

ISD - Information Technology Services  
 BUDGETS 8905 AND 8908  
 Internal Service Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 15,133,847	\$ 17,300,164	\$ 18,009,264	\$ 709,100	4%
Services and Supplies	23,425,710	24,824,400	28,451,723	3,627,323	15%
Other Charges	23,802	30,616	30,685	69	0%
Capital Assets	1,817,092	540,000	1,800,000	1,260,000	233%
Total Appropriations	\$ 40,400,451	\$ 42,695,180	\$ 48,291,672	\$ 5,596,492	13%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 112,818	\$ 70,000	\$ 190,000	\$ 120,000	171%
Charges For Services	39,794,160	42,092,680	46,391,672	4,298,992	10%
Miscellaneous Revenues	100,562	2,500	-	(2,500)	-100%
Other Financing Sources	1,000,000	5,140,000	1,800,000	(3,340,000)	-65%
Residual Equity Transfers (In)	3,186,076	-	-	-	0%
Total Revenues	\$ 44,193,616	\$ 47,305,180	\$ 48,381,672	\$ 1,076,492	2%
<b><u>Revenues(Over)/Under Expenses</u></b>					
Increase/(Decrease) in Net Position	\$ (3,793,165)	\$ (4,610,000)	\$ (90,000)	\$ 4,520,000	-98%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	1,526,614	-	-	-	0%
	2,266,551	4,610,000	90,000	(4,520,000)	-98%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	146	153	153	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **ISD – INFORMATION TECHNOLOGY SERVICES – 8905 AND 8908**

### **FUNCTION**

The Information Technology (IT) Services Division of the Internal Services Department (ISD) is an Internal Service Fund that provides technology related services to departments and outside governmental agencies. The IT Division is responsible for the design, implementation and operational maintenance of the County's institutional data, voice, and radio networks. These services include centralized core IT facilities, hosting of unique multi-departmental applications, and support for network, database, programming, ERP (PeopleSoft), desktop and service desk (help desk) operations. Additionally, IT offers enterprise class security for network and data integrity, investigative services for misuse of information, secure remote access, and compliance with the Health Insurance Portability and Accountability Act (HIPAA).

Radio Operations, Graphics Communication services, and ISD Business Office operations are also an integral part of this Division. Radio Operations is responsible for the daily operations of countywide radio communications, including Sheriff and Emergency Medical Services (EMS). Graphics provides design, copy, and print services, including outgoing County U.S. Postal services and departmental messenger mail service. The ISD Business Office is responsible for the administration and management of fiscal functions for all ISD divisions.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$48,291,672 represents a 13% (\$5,596,492) increase over the FY 2017-18 Adopted Budget primarily due to projected increases in customer driven requests for IT consultant services, leasing of IT equipment and costs related to the installation of the integrated property tax system to be utilized by the Auditor-Controller/Treasurer-Tax Collector (AC/TTC) and the Assessor's Office. Four permanent positions were also added during FY 2017-18. Estimated Revenues are recommended at \$48,381,672 and represent a 2% (\$1,076,492) increase over the FY 2017-18 Adopted Budget primarily due to the projected increase in service requests to meet departmental needs. Staffing is recommended to remain at the current level of 153 positions. Recommended salaries reflect a Salary Savings of 2.9% (\$291,062) and related benefit savings of \$223,221.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** Develop, refine and implement capital planning processes for Facilities maintenance and IT infrastructure.
- **Performance Metric:** Process in place for use in FY 2019-2020 budget.

##### **FY 2017-18**

- **Goal:** Improve business processes by implementing new customer interactive, operational management application software for ISD divisions.
- **Outcome(s)/Result(s):** ISD-Facilities implemented the FAMIS system for maintenance management and is implementing the VFA system for capital maintenance/facility condition tracking. ISD-Fleet upgraded Fleet Focus with additional functionality still to be implemented. ISD-Fleet replaced the fuel management system for control and tracking of fuel use within the County of Fresno. ISD-Security implemented Report Writer for electronic incident reporting. ISD-IT is replacing the service desk software for better incident tracking and response.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$18,009,264 represent a 4% (\$709,100) increase over the FY 2017-18 Adopted Budget due to the addition of four permanent positions during FY 2017-18 along with the effect of a classifications study conducted by HR that resulted in reclassified positions and pay increases.

### **Services and Supplies**

- Services and Supplies recommended at \$28,451,723 represent a 15% (\$3,627,323) increase over the FY 2017-18 Adopted Budget primarily due to the projected costs related to the use of IT consultant services to meet customer demands, planned upgrades, replacement of software and leasing of equipment for Radio and IT customers.

Recommended funding includes:

- Account 7101 General Liability Insurance represents an 87% (\$53,792) increase over the FY 17-18 Adopted Budget due to the calculated impact of past claim history as determined by Risk Management.
- Account 7225 Building Maintenance-Capital Projects represents a 42% (\$50,000) increase over the FY 2017-18 Adopted Budget due to projected costs related to maintaining adequate levels of support and infrastructure to meet current technological demands.
- Account 7280 Store Supplies represent a 71% (\$94,320) increase over the FY 2017-18 Adopted Budget primarily due to projected increases in customer requests for graphic communication services and the related cost of materials to complete said services.
- Account 7295 Professional & Specialized Services represent a 126% (\$1,565,895) increase over the FY 2017-18 Adopted Budget primarily due to increased demands for IT consultant services.
- Account 7308 Hardware, Parts and Supplies represent a 158% (\$376,923) increase over the FY 2017-18 Adopted Budget primarily due to extending maintenance support for network and information storage systems and the replacement of Radio antennas and hardware.
- Account 7309 Computer Service Software represents a 43% (\$1,599,625) increase over the FY 2017-18 Adopted Budget primarily due to various security related products, enhancement of dispatching and project tracking software and the replacement of the county-wide reporting solution (E-reports).
- Account 7311 End User Software represents a 34% (\$1,460,827) decrease from the FY 2017-18 Adopted Budget primarily due to a forecasted decrease in customer demands for IT services and equipment.
- Account 7340 Operating Leases Buildings represent an 11% (\$72,254) increase over the FY 2017-18 Adopted Budget primarily due to increased tower rental costs for additional space needed for new hardware.
- Account 7355 Operating Leases Equipment represents a 17% (\$1,282,673) increase over the FY 2017-18 Adopted Budget primarily due to the planned leasing of the Zetron Console Project to improve Radio communication technology. The Recommended Budget also includes projected increases in anticipated leasing of customer driven requests related to software and equipment as well as the build out of the upcoming ITSD virtual desktop environment (VDI).

- Account 7415 Transportation, Travel & Education represents a 20% (\$60,861) increase over the FY 2017-18 Adopted Budget primarily due to increased costs related to countywide technical training.
- Account 7565 Overhead-A-87 Cost Allocation represents a 72% (\$69,067) decrease from the FY 17-18 Adopted Budget due to the annual distribution of general government costs as calculated by the AC/TTC.

**Capital Assets**

- Capital Assets recommended at \$1,800,000 represent a 233% (\$1,260,000) increase over the FY 2017-18 Adopted Budget due to the final payments associated with the completion and installation of the integrated property tax system (Megabyte) including data conversion and system enhancement services being acquired to meet the departmental needs of the AC/TTC and the Assessor's Office.

Recommended funding includes:

(1) Property Tax System .....\$1,800,000 ..... New Assessor/AC/TTC

**SUMMARY OF REVENUES**

- Revenues recommended at \$48,381,672, represent a 2% (\$1,076,492) increase over the FY 2017-18 Adopted Budget, primarily due to the increase in Charges for Services.
  - Revenue From Use of Money and Property represents a 171% (\$120,000) increase over the FY 2017-18 Adopted Budget based on current interest earnings history.
  - Charges for Services represent a 10% (\$4,298,992) increase over the FY 2017-18 Adopted Budget primarily due to projected increases in billings associated with support for new software programs, network and direct billings attributed to forecasted increases in customer requests for equipment, IT consultant services and equipment leases to meet departmental needs.
  - Other Financing Sources represent a 65% (\$3,340,000) decrease from the FY 2017-18 Adopted Budget primarily due to the reduction of a one-time Operating Transfer In of \$4,600,000 from the General Fund for the purchase of the building located at 333 W. Pontiac Way. Estimated revenues include an Operating Transfer In of \$1,800,000 from the AC/TTC and the Assessor's Office for the reimbursement of costs associated with the purchase of the integrated property tax system.

**ISD - INFORMATION TECHNOLOGY SERVICES - 8905 AND 8908**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1152	Graphic Arts Specialist	1522	1	1	\$ 52,455
2209	Executive Assistant	2018	1	1	68,153
2212	Systems & Procedures Analyst III	2365	1	1	79,866
2213	Systems & Procedures Analyst I	1653	7	7	314,025
2234	Information Technology Manager	E	6	6	641,889
2243	Information Technology Division Manager	D	2	2	235,397
2248	Deputy Director - Internal Services	C	1	1	119,745
2291	Staff Analyst I	1746	1	1	48,641
2292	Staff Analyst II	1938	4	4	217,372
2293	Staff Analyst III	2239	1	1	69,961
2324	Internal Services Division Manager	D	1	1	91,525
2354	Deputy Director - Information Services	C	1	1	129,439
3037	Driver	981	8	8	257,800
3110	Office Assistant II	1027	1	1	29,693
3111	Office Assistant II - Confidential	1027	1	1	28,896
3125	Office Assistant I	914	3	3	76,617
3203	Account Clerk I	1062	5	5	147,817
3205	Account Clerk II	1166	3	3	85,663
3210	Accountant I	1631	1	1	48,372
3215	Accountant II	1868	1	1	47,002
3240	Supervising Account Clerk II	1601	1	1	30,286
3255	Senior Accountant	2182	1	1	64,544
3260	Account Clerk III	1308	1	1	40,579
3262	Supervising Accountant	2426	1	1	79,543
3535	Multimedia Technician I	1229	3	3	116,178
3543	Supervising Multimedia Technician	1710	1	1	54,464
3623	Program Technician II - Confidential	1522	1	1	52,454
3704	Information Technology Analyst I	1588	6	6	276,994
3705	Information Technology Analyst II	1747	6	6	327,401
3706	Information Technology Analyst III	2060	6	6	371,388
3707	Information Technology Analyst IV	2455	12	12	986,787
3708	Senior Information Technology Analyst	2797	7	7	729,471
3711	Network Systems Engineer I	2043	10	10	629,971
3712	Network Systems Engineer II	2455	10	10	816,667
3713	Senior Network Systems Engineer	2797	12	12	1,147,595
3744	Information Technology Analyst II - Confidential	1747	1	1	49,169
3746	Information Technology Analyst IV - Confidential	2455	3	3	223,967
3747	Senior Information Technology Analyst - Confidential	2797	1	1	96,318
3754	Internal Services Business Manager	E	1	1	88,859
3756	Information Technology Specialist I	1588	11	11	523,030
3757	Information Technology Specialist II	1747	7	7	395,507
8045	Director of Internal Services / Chief Information Officer	B	1	1	155,100
<b>Subtotal</b>			<b>153</b>	<b>153</b>	<b>\$ 10,046,600</b>
	Auto Allowance				6,180
	Salary Savings (2.9%)				(291,531)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 9,761,249</b>



Fund 1030 - PeopleSoft Operations (Org 8933)

ISD - PeopleSoft Operations  
BUDGET 8933  
Internal Service Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 170,053	\$ 183,519	\$ 185,468	\$ 1,949	1%
Services and Supplies	3,261,222	3,422,509	3,388,995	(33,514)	-1%
Total Appropriations	\$ 3,431,275	\$ 3,606,028	\$ 3,574,463	\$ (31,565)	-1%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 12,640	\$ 12,000	\$ 18,000	\$ 6,000	50%
Charges For Services	3,461,344	3,000,768	3,127,403	126,635	4%
Other Financing Sources	272,084	393,260	369,060	(24,200)	-6%
Total Revenues	\$ 3,746,068	\$ 3,406,028	\$ 3,514,463	\$ 108,435	3%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (314,793)</b>	<b>\$ 200,000</b>	<b>\$ 60,000</b>	<b>\$ (140,000)</b>	<b>-70%</b>
Increase/(Decrease) in Net Position	314,793	(200,000)	(60,000)	140,000	-70%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	1	1	1	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **ISD – PEOPLESOFT OPERATIONS – 8933**

### **FUNCTION**

PeopleSoft Operations is an Internal Service Fund (ISF), managed by Internal Services Department (ISD) that provides for the maintenance, operation, and technical support of the enterprisewide Human Resources and Financial Management Information System. The Human Resources System provides tracking, reporting, and control of personnel information, time and labor, calculation of payroll, calculation of related payroll taxes, and other issues in support of the County's biweekly payroll. The Financial Management system processes County financial activity for the general ledger, accounts receivable, accounts payable, purchasing, and capital assets. The system also includes the Budget Planning module which is used in creating the annual departmental budgets and the overall comprehensive County budget. This PeopleSoft Operations Division is used to accurately allocate the cost of operation of this enterprise-wide system to all users.

### **OVERVIEW**

The FY 2018-19 Recommended Budget for PeopleSoft Operations of \$3,574,463 is a 1% (\$31,565) decrease from the FY 2017-18 Adopted Budget primarily due to recommended decreases in Oracle training and ITSD labor support related to the Human Resources Management System. Estimated revenues are recommended at \$3,514,463 and represent a 3% (\$108,435) increase over the FY 2017-18 Adopted Budget due to an increase in forecasted PeopleSoft activity levels resulting in higher revenue received from County users. It is recommended that \$60,000 of available Net Position be used to stabilize rate fluctuations to County departments by offsetting PeopleSoft costs. The staffing level remains unchanged at one position. No Salary Savings was budgeted.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$3,388,995 represent a 1% (\$33,514) decrease from the FY 2017-18 Adopted Budget due to a decrease in Transportation, Travel and Education.

Recommended funding includes:

- Account 7415 Transportation, Travel and Education recommended at \$4,000 represents a 93% (\$60,500) decrease from the FY 2017-18 Adopted Budget due to the reduction of scheduled Oracle training and a change in accounting procedure where the user departments will be charged the training costs associated with their departments.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$3,514,463 represent a 3% (\$108,435) increase over the FY 2017-18 Adopted Budget due to an increase in charges for services. Use of Net Position is recommended at \$60,000 to offset PeopleSoft costs and maintain minimal fluctuation of the PeopleSoft billing rates.

**ISD - PEOPLESOFT OPERATIONS - 8933**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3747	Sr. InfoTechnology Analyst - Conf.	2688	<u>1</u>	<u>1</u>	\$ <u>96,318</u>
<b>Subtotal</b>			<b>1</b>	<b>1</b>	<b>\$ 96,318</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 96,318</b>



Fund 1035 - Security Services (Org 8970)

**ISD - Security Services  
BUDGET 8970  
Internal Service Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 4,435,789	\$ 5,119,691	\$ 5,345,281	\$ 225,590	4%
Services and Supplies	1,375,003	1,510,878	1,632,086	121,208	8%
Total Appropriations	\$ 5,810,792	\$ 6,630,569	\$ 6,977,367	\$ 346,798	5%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 138,832	\$ 155,455	\$ 111,813	\$ (43,642)	-28%
Rev From Use of Money & Prop	599,415	538,184	600,775	62,591	12%
Charges For Services	5,217,575	5,936,930	6,264,779	327,849	6%
Miscellaneous Revenues	18,081	-	-	-	0%
Total Revenues	\$ 5,973,903	\$ 6,630,569	\$ 6,977,367	\$ 346,798	5%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (163,111)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-i.e. Use of) Available Net Assets	-	-		-	0%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	-	-		-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ (163,111)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	76	81	81	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **ISD – SECURITY SERVICES – 8970**

### **FUNCTION**

The Security Division of the Internal Services Department (ISD) is an Internal Service Fund that is responsible for the physical security of County facilities and employees. Security administers the parking program, which includes enforcement of parking regulations in all County parking areas. Other services provided by Security include centralized County identification badge services and administration of the security access control system.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$6,977,367 represents a 5% (\$346,798) increase over the FY 2017-18 Adopted Budget. Revenues recommended at \$6,977,367 represent a 5% (\$346,798) increase over the FY 2017-18 Adopted Budget. The increase is due to the addition of permanent positions during FY 2017-18 and the corresponding revenue earned as a result of additional services provided to meet departmental needs. Staffing is recommended to remain at the current level of 81 positions. Recommended salaries reflect a Salary Savings of 4.7% (\$136,571) and related benefit savings of \$113,321.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$5,345,281 represent a 4% (\$225,590) increase over the FY 2017-18 Adopted Budget primarily due to the addition of two permanent Security Officers, one Supervising Office Assistant, and one Office Assistant during FY 2017-18 to improve division operations and to ensure sufficient staffing to meet departmental request for security services.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 13% (\$321,594) increase over the FY 2017-18 Adopted Budget primarily due to additional staff.

#### **Services and Supplies**

- Services and Supplies recommended at \$1,632,086 represent an 8% (\$121,208) increase over the FY 2017-18 Adopted Budget primarily due to projected increases in data processing services, parking rental agreements and equipment purchases for security officers.

Recommended funding includes:

- Account 7296 Data Processing Services represents a 34% (\$77,887) increase over the FY 2017-18 Adopted Budget primarily due to projected data processing charges as assessed by ITSD and to support new software programs.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$6,977,367, a 5% (\$346,798) increase over the FY 2017-18 Adopted Budget, which is primarily due to a 6% (\$327,849) projected increase in Charges for Services resulting from a rise in security service requests by departments.

**ISD - SECURITY - 8970**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3070	Supervising Office Assistant	1528	1	1	\$ 42,135
3110	Office Assistant II	1027	1	1	28,932
3125	Office Assistant I	914	2	2	50,761
5206	Chief of Security	D	1	1	91,525
5236	Supervising Security Officer	1660	2	2	107,627
5237	Security Officer II	1084	25	25	876,716
5238	Security Officer I	962	41	41	1,367,352
5239	Senior Security Officer	1307	8	8	340,717
<b>Subtotal</b>			<b>81</b>	<b>81</b>	<b>\$ 2,905,765</b>
	Salary Savings 4.7%				(136,571)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 2,769,194</b>



Fund 1045 - Facility Services (Org 8935)

ISD - Facility Services  
BUDGET 8935  
Internal Service Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 7,860,183	\$ 8,604,987	\$ 9,094,025	\$ 489,038	6%
Services and Supplies	20,780,349	22,533,793	27,472,299	4,938,506	22%
Other Financing Uses	1,305,275	1,302,700	461,825	(840,875)	-65%
Capital Assets	2,125,376	-	2,500,000	2,500,000	100%
Total Appropriations	\$ 32,071,183	\$ 32,441,480	\$ 39,528,149	\$ 7,086,669	22%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 88,334	\$ 72,375	\$ 22,000	\$ (50,375)	-70%
Intergovernment Revenues - St	481,942	485,436	485,436	-	0%
Charges For Services	28,199,012	32,140,886	36,393,088	4,252,202	13%
Miscellaneous Revenues	631,441	200,000	600,000	400,000	200%
Other Financing Sources	661,406	-	2,500,000	2,500,000	100%
Total Revenues	\$ 30,062,135	\$ 32,898,697	\$ 40,000,524	\$ 7,101,827	22%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 2,009,048</b>	<b>\$ (457,217)</b>	<b>\$ (472,375)</b>	<b>\$ (15,158)</b>	<b>3%</b>
Increase / (Decrease) in Net Position	(2,009,048)	457,217	472,375	15,158	3%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	111	114	117	3	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **ISD – FACILITY SERVICES – 8935**

### **FUNCTION**

The Facility Services Division of the Internal Services Department (ISD) is an Internal Service Fund that is responsible for the mechanical, electrical, structural and custodial maintenance of County owned facilities. In addition to the routine and preventive maintenance, remodeling and modifications of County facilities, Facility Services also provides furniture moves as requested by departments.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$39,528,149 represents a 22% (\$7,086,669) increase over the FY 2017-18 Adopted Budget primarily due to projected increases in customer driven demands for roofing and Job Order Contracting (JOC) service requests. The FY 2018-19 Recommended Budget also includes a forecasted growth in utility costs which is attributed to the addition of County occupied buildings during FY 2017-18 along with projected increases in utility rates as presented by PG&E. Estimated Revenues recommended at \$40,000,524 represent a similar increase of 22% (\$7,101,827) over the FY 2018-19 Adopted Budget primarily due to the effect of the growth in customer demands equating to a growth in revenue as costs related to roofing projects, JOC services and utility costs are direct charge backs to user departments. Staffing is recommended at 117 positions, an increase of three positions over current staffing levels. Recommended salaries reflect Salary Savings of 5.2% (\$261,774) and related benefit cost savings of \$203,231. Estimated revenues over appropriations are expected to result in a \$472,375 increase to Net Position.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$9,094,025 represent a 6% (\$489,038) increase over the FY 2017-18 Adopted Budget due to the recommended addition of three permanent positions and to account for salary & benefit adjustments related to both step and negotiated salary increases.

#### **Services and Supplies**

- Services and Supplies recommended at \$27,472,299 represent a 22% (\$4,938,506) increase over the FY 2017-18 Adopted Budget primarily due to the anticipated increases in roofing services and utility costs.

Recommended funding includes:

- Account 7070 Household Expense represents a 22% (\$163,000) increase over the FY 2017-18 Adopted Budget primarily due to an increase in contracted services.
- Account 7175 Insurance-Other represents a 101% (\$126,545) increase over the FY 2017-18 Adopted Budget primarily due to an increase in rates as assessed by Risk Management based on prior claim history.
- Account 7295 Professional & Specialized Services represents a 52% (\$2,434,370) increase over the FY 2017-18 Adopted Budget primarily due to the anticipated increase in contracted services and the re-budgeting of appropriations established for emergency services not completed during FY 2017-18.
- Account 7416 Trans & Travel County Garage represents a 44% (\$167,653) increase over the FY 2017-18 Adopted Budget primarily due to a forecasted increase in vehicle costs as determined by Fleet Services.

- Account 7431 Other Dept. Utilities represents a 19% (\$2,112,612) increase over the FY 2017-18 Adopted Budget primarily due to a projected increase in countywide utility costs.
- Account 7565 Countywide Cost Allocation represents a 22% (\$70,372) decrease from the FY 2017-18 Adopted Budget due to the annual distribution of general government costs as calculated by the Auditor-Controller/Treasurer-Tax Collector.

**Other Charges**

- Account 7910 Operating Transfers Out recommended at \$461,825 represents a 65% (\$840,875) decrease from the FY 2017-18 Adopted Budget due to a decrease in the final Energy Project bond debt payment.

**Fixed Assets**

- Fixed Assets recommended at \$2,500,000 represent a 100% (\$2,500,000) increase over the FY 2017-18 Adopted Budget due to the increase of a planned capital improvement project to be completed through the use of our JOC Agreement. This project will be completed on behalf of the Recorder’s Office to accommodate the needs of the department.

Recorder Building .....\$2,500,000..... Building Improvement-Recorder

**SUMMARY OF REVENUES**

- Revenues recommended at \$40,000,524, represent a 22% (\$7,101,827) increase over the FY 2017-18 Adopted budget, primarily due to increases in projected revenue from charges for services and operating transfers in. Significant charges by specific revenue source are noted below.
  - Rev From Use of Money & Property recommended at \$22,000 represents a 70% (\$50,375) decrease from the current year Adopted Budget primarily due to the cancellation of one rental agreement and the conversion of another from paying a monthly rent into paying based on share of allocated space.
  - Charges for Services recommended at \$36,393,088 represents a 13% (4,252,202) increase over the FY 2017-18 Adopted Budget primarily due to a projected increase in revenue associated with the recovery of costs related to customer requests and utilities.
  - Miscellaneous Revenues recommended at \$600,000 represent a 200% (\$400,000) increase over the FY 2017-18 Adopted Budget due to the rise in emergency events requiring reimbursement through the County’s insurance claim process.
  - Other Financing Sources recommended at \$2,500,000 represent a 100% (\$2,500,000) increase over the FY 2017-18 Adopted Budget due to an Operating Transfer In from the Recorder’s Office for the reimbursement of costs associated with capital improvement in their new building.

**ISD - FACILITY SERVICES - 8935**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3070	Supervising Office Assistant	1528	1	1	\$ 46,596
3080	Office Assistant III	1146	1	1	39,475
3110	Office Assistant II	1027	1	1	29,339
3420	Stock Clerk I	880	1	2	51,103
5050	Maintenance Janitor	965	6	6	186,857
5055	Janitor	937	47	47	1,374,641
5061	Supervising Janitor	1117	3	3	115,356
5201	Maintenance Services Supervisor	2145	3	3	183,927
5202	Building Maintenance Engineer	1763	10	10	564,529
5231	Facility Services Supervisor	2476	-	1	80,781
5230	Facility Services Manager	D	1	1	100,277
5315	Maintenance Carpenter	1695	4	3	162,671
5325	Maintenance Painter	1577	3	3	152,038
5326	Maintenance Plumber	1763	9	9	492,631
5327	Maintenance Electrician	1695	7	8	425,474
5328	Locksmith	1695	3	4	221,246
5330	Air Conditioning Mechanic	1763	11	11	614,159
5375	Building Maintenance Specialist	2250	3	3	193,014
<b>Subtotal</b>			<b>114</b>	<b>117</b>	<b>\$ 5,034,113</b>
Salary Savings (5.2%)					(261,774)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 4,772,339</b>

**RECOMMENED POSITIONS TO ADD (EFFECTIVE October 8, 2018)**

<u>JNC</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3420	Stock Clerk I	880	1	\$ 52,430
5328	Locksmith	1695	1	85,450
5231	Facility Services Supervisor	2476	1	140,021
Cost of positions Recommended to Add			3	\$ 277,901

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**PW&P - Resources  
BUDGET 9015  
Enterprise Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,823,681	\$ 2,428,358	\$ 2,656,328	\$ 227,970	9%
Services and Supplies	996,153	2,631,218	3,380,810	749,592	28%
Other Financing Uses	-	-	34,000	34,000	100%
Capital Assets	-	-	850,000	850,000	100%
Total Appropriations	\$ 2,819,834	\$ 5,059,576	\$ 6,921,138	\$ 1,861,562	37%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 3,822	\$ 2,691	\$ 3,500	\$ 809	30%
Intergovernment Revenues - St	36,639	-	-	-	0%
Intergovernment Revenue-Other	1,206,423	2,529,539	3,104,400	574,861	23%
Charges For Services	1,612,941	1,952,213	2,975,709	1,023,496	52%
Other Financing Sources	5,274	6,704	272,704	266,000	3968%
Total Revenues	\$ 2,865,099	\$ 4,491,147	\$ 6,356,313	\$ 1,865,166	42%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (45,265)</b>	<b>\$ 568,429</b>	<b>\$ 564,825</b>	<b>\$ (3,604)</b>	<b>-1%</b>
Increase/(Decrease-i.e. Use of) Available	45,265	(568,429)	(564,825)	3,604	-1%
Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	17	23	22	(1)	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P – RESOURCES – 9015**

### **FUNCTION**

The Public Works and Planning Department administers the Resources Enterprise Fund, which supports the operation and regulatory compliance for the regional American Avenue Disposal Site, and the five closed disposal sites: Blue Hills, Coalinga, Southeast Regional (SER), Del Rey, and Riverdale. The Fund provides for the administration and oversight of the Household Hazardous Waste (HHW) Regional Permanent Facility (Facility) and HHW Local Network (Network). The Fund provides for implementation of the Countywide Integrated Waste Management Plan, administration of programs to meet State-mandated recycling requirements and the program and relevant agreements for solid waste collection for the County's Exclusive Service Area Program (ESAP), the Non-Exclusive Waste Haulers Agreement (NEWHA), a Recycling Hauler reporting System and administration of various grants. Additionally, Resources staff support is provided to the Special Districts and Parks and Grounds.

### **OVERVIEW**

The FY 2018-19 Recommended Budget is recommended at \$6,921,138 and represents a 37% (\$1,861,562) increase over the FY 2017-18 Adopted Budget due mostly to an increase in Professional and Specialized Services. Revenues recommended at \$6,356,313 represent a 42% (\$1,865,166) increase over the FY 2017-18 Adopted Budget due mostly to an increase in charges for services. Staffing is recommended at 22 positions, a decrease of 1 position from the FY 2017-18 Adopted Budget. A portion of available Fund Balance in the amount of \$564,825 is budgeted to balance the FY 2017-18 Recommended Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

The HHW Facility serves approximately 104 residents and 20-25 local businesses a month. There are over 423 HHW Network sites that accept various types of HHW from County residents and Resources staff continues to recruit hosts for the Network. The HHW Facility will relocate from the American Avenue Disposal Site to a new regulatory approved location.

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,656,328 represent a 9% (\$227,970) increase over the FY 2017-18 Adopted Budget due to salary increases, and the addition of a Resources Division Manager in FY 2017-18.

#### **Services and Supplies**

- Services and Supplies recommended at \$3,380,810 represent a 28% (\$749,592) increase over the FY 2017-18 Adopted Budget primarily due to an increase in Professional and Specialized Services.

Recommended funding includes:

- Account 7385 Small Tools & Instruments recommended at \$83,130 represents a 223% (\$57,430) increase over the FY 2017-18 Adopted Budget due to the proposed acquisition and replacement of damaged office furniture and outdated equipment.

- Account 7295 Professional & Specialized Services recommended at \$2,583,060 represents a 37% (\$696,218) increase over the FY 2017-18 Adopted Budget due to increased contractual expense to operate the HHW Facility, as well as the costs associated with its anticipated relocation and siting.

**Capital Assets**

- The FY 2018-19 Recommended Budget of \$850,000 represents a 100% (\$850,000) increase over the FY 2017-18 Adopted Budget due to the anticipated relocation of the HHW Facility from the American Avenue Disposal Site to a new regulatory approved location and the purchase of a replacement service vehicle for education and outreach efforts.

Recommended funding includes:

(1) Ford Explorer (4-wheel drive) .....\$34,000..... Replacement

(1) HHW Permanent Facility.....\$850,000.....New

**SUMMARY OF REVENUES**

- Revenues recommended at \$6,356,313 represent a 42% (\$1,865,166) increase over the FY 2017-18 Adopted Budget due mostly to an increase in Charges for Services.

Recommended funding includes:

- Intergovernmental Revenue - Other recommended at \$3,104,400 represents a 23% (\$574,861) increase over the FY 2017-18 Adopted Budget due to increased service and County surcharge fees paid by haulers for administration of both regional and County solid waste programs.
- Charges for Services recommended \$2,975,709 represent a 52% (\$1,023,495) increase over the FY 2017-18 Adopted Budget primarily due to services for State-mandated monitoring and reporting of regulatory requirements at the landfills and State-mandated diversion programs and activities.
- Other Financing Sources recommended at \$272,704 represent a significant increase over the FY 2017-18 Adopted Budget due to a the establishment of a service fee paid by Non Exclusive Waste Haulers for administration, tracking, and reconciling tons of waste and recyclable products collected and processed. Funds will be transferred from the NEWHA Program Special Revenue Fund Org 1179.

**PW&P - RESOURCES - 9015**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0228	Resources Division Manager	D	1	1	\$ 127,715
1133	Senior Engineering Technician	2150	3	3	201,625
1134	Senior Engineer	3110	1	1	104,988
1137	Engineer III	2702	1	1	93,885
2291	Staff Analyst I	1746	4	4	192,314
2292	Staff Analyst II	1938	2	2	109,329
2293	Staff Analyst III	2239	1	1	70,621
2294	Senior Staff Analyst	F	1	1	83,205
2297	Principal Staff Analyst	E	1	1	91,525
2370	Deputy Director of Resources & Administration	C	1	-	-
2371	Landfill Operations Manager	E	1	1	108,732
3080	Office Assistant III	1146	1	1	32,518
3260	Account Clerk III	1308	1	1	36,321
3620	Program Technician I	1361	2	2	77,163
3621	Program Technician II	1522	2	2	95,748
<b>Subtotal</b>			<b>23</b>	<b>22</b>	<b>\$ 1,425,688</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,425,688</b>

**VACANT POSITIONS DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2370	Deputy Director of Resources & Administration	C	-1	\$ 228,792
	Cost of Restoring Vacant Position		-1	\$ 228,792

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Disposal Sites (Orgs 9020, 9026, and 9028)

PW&P-Southeast Regional Disposal  
**BUDGET 9020**  
 Enterprise Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 402,107	\$ 585,793	\$ 610,062	\$ 24,269	4%
Total Appropriations	\$ 402,107	\$ 585,793	\$ 610,062	\$ 24,269	4%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 2,209	\$ 1,276	\$ 1,000	\$ (276)	-22%
Miscellaneous Revenues	307,929	416,850	415,000	(1,850)	0%
Total Revenues	\$ 310,138	\$ 418,126	\$ 416,000	\$ (2,126)	-1%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 91,969</b>	<b>\$ 167,667</b>	<b>\$ 194,062</b>	<b>\$ 26,395</b>	<b>16%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	(91,969)	(167,667)	(194,062)	(26,395)	16%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

Disposal Sites (Orgs 9020, 9026, and 9028)

PW&P-American Avenue Disposal Site  
**BUDGET 9026**  
 Enterprise Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,276,780	\$ 1,542,917	\$ 1,553,304	\$ 10,387	1%
Services and Supplies	7,388,356	9,291,805	10,346,867	1,055,062	11%
Capital Assets	5,047,133	6,951,500	25,455,928	18,504,428	266%
Total Appropriations	\$ 13,712,269	\$ 17,786,222	\$ 37,356,099	\$ 19,569,877	110%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 521,051	\$ 669,588	\$ 684,365	\$ 14,777	2%
Charges For Services	8,195,181	12,146,045	12,297,063	151,018	1%
Miscellaneous Revenues	20,177	-	-	-	0%
Other Financing Sources	660	-	-	-	0%
Intrafund Revenue	28,203	640,000	600,000	(40,000)	-6%
Total Revenues	\$ 8,765,272	\$ 13,455,633	\$ 13,581,428	\$ 125,795	1%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 4,946,997</b>	<b>\$ 4,330,589</b>	<b>\$ 23,774,671</b>	<b>\$ 19,444,082</b>	<b>449%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	(4,946,997)	(4,330,589)	(23,774,671)	(19,444,082)	449%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<u>Budgeted 2016-17</u>	<u>Current 2017-18</u>	<u>Recommended 2018-19</u>	<u>Increase/ (Decrease)</u>	
Position Summary	15	16	16	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

Disposal Sites (Orgs 9020, 9026, and 9028)

PW&P-Coalinga Disposal Site  
**BUDGET 9028**  
 Enterprise Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 115,190	\$ 150,000	\$ 348,767	\$ 198,767	133%
Other Charges	-	-	750,000	750,000	100%
<b>Total Appropriations</b>	<b>\$ 115,190</b>	<b>\$ 150,000</b>	<b>\$ 1,098,767</b>	<b>\$ 948,767</b>	<b>633%</b>
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 10,048	\$ -		\$ -	0%
Other Financing Sources	832,731	150,000	150,000	-	0%
<b>Total Revenues</b>	<b>\$ 842,779</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>0%</b>
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (727,589)</b>	<b>\$ -</b>	<b>\$ 948,767</b>	<b>\$ 948,767</b>	<b>100%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	727,589	-	(948,767)	(948,767)	100%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P – DISPOSAL SITES – 9020-9028**

### **FUNCTION**

The Public Works and Planning Department administers the Disposal Site Enterprise Funds. The County owns and operates the regional American Avenue Disposal Site (AADS) and maintains the closed Southeast Regional and Coalinga Disposal Sites, as required by a multitude of laws, regulations and agencies. Financing is through three individual Enterprise Funds and are detailed in three separate budgets (Orgs 9020, 9026, and 9028).

### **OVERVIEW**

Southeast Regional Disposal Site – Org 9020 – The FY 2018-19 Recommended Budget of \$610,062 represents a 4% (\$24,269) increase over the FY 2017-18 Adopted Budget due to additional consulting services. Revenues recommended at \$416,000 represent a less than 1% (\$2,126) decrease from the FY 2017-18 Adopted Budget due to an anticipated decrease in interest earned. Funding provides for mandated on-going post-closure maintenance activities such as groundwater and methane monitoring along with consultant services to evaluate the existing groundwater remediation system. Available Fund Balance from the Southeast Regional Disposal Site Fund 0720 in the amount of \$194,062 is recommended to balance the FY 2018-19 Recommended Budget.

AADS – Org 9026 – The FY 2018-19 Recommended Budget of \$37,356,099 represents a 110% (\$19,569,877) increase over the FY 2017-18 Adopted Budget due to recommended Capital Asset purchases. Revenues recommended at \$13,581,428 represent a 1% (\$125,795) increase over the FY 2017-18 Adopted Budget due to a slight increase in estimated tonnage. Recommended funding assumes operating the disposal site with tonnages averaging 1,890 tons per day. Available Fund Balance from the AADS Fund 0700 in the amount of \$23,774,671 is recommended to balance the FY 2018-19 Recommended Budget and to perform planned capital projects and equipment acquisitions. Staffing is recommended at 16, which represents no change from the FY 2017-18 Adopted Budget.

Coalinga Disposal Site – Org 9028 – The FY 2018-19 Recommended Budget of \$1,098,767 represents a 633% (\$948,767) increase over the FY 2017-18 Adopted Budget due to the Blue Hills Transfer permit renewal, consultant, and Department staff labor cost. Revenues recommended at \$150,000 represent no change from the FY 2017-18 Adopted Budget. An Operating Transfer In of \$150,000 from Interest and Miscellaneous Expenditures - Org 2540 and available Fund Balance (\$948,767) from the Coalinga Disposal Site Fund 0710 is recommended to balance the FY 2018-19 Recommended Budget.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

The Coalinga Disposal Site was deemed closed by the California Department of Resources, Recycling and Recovery in 2017 and is now in post-closure maintenance. The estimated annual post-closure cost of \$348,767 for FY 2018-19 will be funded using a General Fund contribution budgeted in the Public Works and Planning Department Org 4360.

### **Salaries and Benefits**

- Salaries and Benefits in Org 9026 are recommended at \$1,553,304 and represent a 1% (\$10,387) increase over the FY 2017-18 Adopted Budget, due to salary increases. All Salaries and Benefits for field staff are budgeted in Org 9026.

**Services and Supplies**

- Services and Supplies recommended at \$11,305,696 total for the three Orgs represent a 13% (\$1,278,098) increase over the FY 2017-18 Adopted Budget.

**Other Financing Uses**

- Other Financing Uses is recommended at \$750,000 represent a 100% (\$750,000) increase over the FY 2017-18 Adopted Budget due to the appropriation of the Blue Hills Transfer.

**Capital Assets**

- Capital Assets in Org 9026 are recommended at \$25,455,928 and represent a 266% (\$18,504,428) increase over FY 2017-18 Adopted Budget due to the purchase of equipment to replace older equipment and to be in compliance with State regulatory requirements. All Capital Assets for the three sites are budgeted in AADS Org 9026.

Recommended funding includes:

(1) Construction Phase III Module 7&8 .....	\$911,205.....	New-Regulatory
(1) Phase I Waste Relocation .....	\$19,750,000.....	Move Waste to Lined Portion of Site
(1) Groundwater Monitoring Wells .....	\$500,000.....	Abandon and Replace Existing
(1) Phase II & III LFG/SCADA.....	\$1,354,460.....	New-Regulatory
(2) Diesel Particulate Filters.....	\$80,000.....	New-Regulatory
(1) Diesel Particulate Filter.....	\$30,000.....	New-Regulatory
(1) Flare Blower Motor .....	\$25,000.....	New-Regulatory
(1) LFGTE SCADA System.....	\$400,000.....	New-Regulatory
(1) Scalehouse Software Web Module.....	\$29,263.....	New
(1) Dozer with Waste Handler Package ....	\$900,000.....	Replacement to existing unit
(1) Certified Rebuild CAT Dozer .....	\$650,000.....	Existing Unit
(1) Certified Rebuild CAT Compactor.....	\$350,000.....	Existing Unit
(1) Portable Break Station.....	\$35,000.....	New
(1) Survey Drone .....	\$70,000.....	New
(1) HDPE Fusion Machine .....	\$9,000.....	New
(1) Water Quality Sonde Instrument.....	\$14,000.....	New-Replacement
(1) GEM 5000 .....	\$13,000.....	New-Replacement
(1) Ford Explorer XLT .....	\$35,000.....	New-Replacement
(1) SCADA Server Relocation.....	\$140,000.....	New-Relocation Only
(1) Communications Wiring .....	\$160,000.....	New-Replacement

## **SUMMARY OF REVENUES**

- Revenues recommended at \$14,147,428 represent a 1% (\$123,669) increase over the FY 2017-18 Adopted Budget primarily due to an increase in Charges for Services at AADS.
  - Estimated combined beginning fund balance on July 1, 2018 is \$65 million.
  - A total available Fund Balance allocation in the amount of \$24,917,500 is budgeted to balance the FY 2018-19 Recommended Budget.
  - Estimated combined ending fund balance on June 30, 2019 is \$40 million.

**PW&P - AMERICAN AVENUE DISPOSAL SITE - 9026**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
5401	Disposal Site Supervisor	2090	1	1	\$ 65,416
5402	Disposal Site Attendant I	880	1	1	24,528
5403	Disposal Site Attendant II	960	2	2	66,134
5404	Disposal Site Equipment Operator I	1458	6	6	283,858
5405	Disposal Site Equipment Operator Trainee	1243	2	2	72,654
5406	Supervising Disposal Site Attendant	1156	1	1	43,784
5407	Disposal Site Equipment Operator II	1686	2	2	113,586
5408	Disposal Site Lead Supervisor	1748	<u>1</u>	<u>1</u>	<u>48,540</u>
<b>Subtotal</b>			<b>16</b>	<b>16</b>	<b>\$ 718,501</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 718,501</b>



Fund 0801 - Special Districts - Administration (Org 9140)

Special Districts Admin  
**BUDGET 9140**  
 Enterprise Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,775,624	\$ 2,031,012	\$ 2,108,054	\$ 77,042	4%
Services and Supplies	687,390	1,036,600	1,177,045	140,445	14%
Capital Assets	36,216	38,500	39,500	1,000	3%
Total Appropriations	<u>\$ 2,499,230</u>	<u>\$ 3,106,112</u>	<u>\$ 3,324,599</u>	<u>\$ 218,487</u>	7%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (2,047)	\$ -	\$ -	\$ -	0%
Charges For Services	2,507,914	3,098,612	3,317,099	218,487	7%
Miscellaneous Revenues	8,132	-	-	-	0%
Other Financing Sources	1,265	7,500	7,500	-	0%
Total Revenues	<u>\$ 2,515,264</u>	<u>\$ 3,106,112</u>	<u>\$ 3,324,599</u>	<u>\$ 218,487</u>	7%
<b><u>Revenues(Over)/Under Expenses</u></b>					
Increase/(Decrease-i.e. Use of) Available	\$ (16,034)	\$ -	\$ -	\$ -	0%
Fund Balance	16,033	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0%
	<u>Budgeted</u>	<u>Current</u>	<u>Recommended</u>	<u>Increase/</u>	
	2016-17	2017-18	2018-19	(Decrease)	
Position Summary	19	19	19	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P – SPECIAL DISTRICTS ADMINISTRATION – 9140**

### **FUNCTION**

The Public Works and Planning Department administers the Special Districts Administration, Enterprise Fund, which includes the administration of 129 budgets consisting of 39 County Service Areas (CSAs), 5 Maintenance Districts, 1 Highway Lighting District, 6 Waterworks Districts (WWDs) and 78 road zones within CSA 35. Activities include budget preparation for the various districts, conducting Proposition 218 hearings, obtaining and administering contractor services, operation of water and wastewater facilities, coordination of response to customers, tax roll and financial report preparation, and purchasing of water. Services provided include one or more of the following: community water, community sewer, street lighting, snow removal, storm drainage, structural fire protection, first responder medical services, landscaping, refuse collection, park maintenance, wetlands monitoring, open space maintenance, and road maintenance.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$3,324,599 represents a 7% (\$218,487) increase over the FY 2017-18 Adopted Budget due to an increase in the Countywide Cost Allocation Plan. Revenues recommended at \$3,324,599 represent a 7% (\$218,487) increase over the FY 2017-18 Adopted Budget due to projected increased services to the public, CSAs, WWDs, and to other County departments.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,108,054 represent a 4% (\$77,042) increase over the FY 2017-18 Adopted Budget due to Salary and Benefit increases. Staffing is recommended at 19 positions and represents no change from the FY 2017-18 Adopted Budget.

#### **Services and Supplies**

- Services and Supplies recommended at \$1,177,045 represent a 14% (\$140,445) increase over the FY 2017-18 Adopted Budget primarily due to Juvenile Justice Campus staff labor charges associated with providing reclaim/irrigation water for landscaping.

#### **Capital Assets**

- The FY 2018-19 Recommended Budget of \$39,500 represents a 3% (\$1,000) increase over the FY 2017-18 Adopted Budget due to the cost of a replacement service truck for services provided to the CSAs.

(1) 4x4 Service Truck.....\$39,500..... Replacement

### **SUMMARY OF REVENUES**

Revenues recommended at \$3,324,599 represent a 7% (\$218,487) increase over the FY 2017-18 Adopted Budget for projected increased services to the public, CSAs, WWDs, and to other county departments.

**PW&P - SPECIAL DISTRICTS ADMINISTRATION - 9140**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2291	Staff Analyst I	1746	1	1	\$ 48,414
2292	Staff Analyst II	1938	1	1	55,182
2293	Staff Analyst III	2239	2	2	122,967
2297	Principal Staff Analyst	E	1	1	91,525
3125	Office Assistant I	914	1	1	28,053
3620	Program Technician I	1361	1	1	43,585
5318	Water/Wastewater Specialist I	1750	4	4	217,901
5319	Water/Wastewater Specialist II	2147	2	2	133,005
5321	Water/Wastewater Specialist III	2576	2	2	138,008
5320	Supervising Water/Wastewater Specialist	2962	1	1	98,815
5322	Water/Wastewater Technician	1435	3	3	128,223
<b>Subtotal</b>			<b>19</b>	<b>19</b>	<b>\$ 1,105,679</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,105,679</b>



**Recorder  
BUDGET 1048  
Special Revenue Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ -	\$ -	\$ 1,809,112	\$ 1,809,112	100%
Services and Supplies	-	-	3,401,336	3,401,336	100%
Other Financing Uses	-	-	2,486,974	2,486,974	100%
Capital Assets	-	-	900,000	900,000	100%
Total Appropriations	\$ -	\$ -	\$ 8,597,422	\$ 8,597,422	100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 28	\$ -	\$ -	\$ -	0%
Charges For Services	755,356	-	2,800,896	2,800,896	100%
Other Financing Sources	-	-	5,796,526	5,796,526	100%
Total Revenues	\$ 755,384	\$ -	\$ 8,597,422	\$ 8,597,422	100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (755,384)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	-	-	-	-	0%
Increase/(Decrease-i.e. Use of) Designation for Capital Projects	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ (755,384)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	-	-	26	n/a	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **RECORDER – 1048**

### **FUNCTION**

The Recorder's Division has the responsibility to record legal documents related primarily to real property and vital statistic records. Documents are scanned and filmed and images are displayed for public use, along with an index of all documents on record. The index is created by the data entry section through the online system. The Division assists the public in the use of images, indexes and equipment for research, provides copies of same as requested, and instructs the public in matters relating to information available in the Assessor and Recorder Divisions. All functions of the Recorder are mandated.

### **OVERVIEW**

Beginning in FY 2018-19, the Recorder Division is now budgeted in Special Revenue Fund 1048. The Recorder Division was previously budgeted in General Fund Org 0420, along with the Assessor Division. The Recorder FY 2018-19 Recommended Budget of \$8,597,422 represents a 100% increase from the FY 2017-18 Adopted Budget due to the movement from the Assessor-Recorder Org 0420. Appropriations include expenses related to Recorder's new software computer system as well as the remodeling and reconstruction of the Recorder's new building and parking lot. The FY 2018-19 Recommended Budget revenues of \$8,597,422 represent a 100% increase from the FY 2017-18 Adopted Budget. Staffing is recommended at 26 positions. Recommended salaries reflect a Salary Savings rate of 1% (\$9,729) with related benefit savings of \$8,416.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** Complete the two-part plan to improve services to the public by relocating to a more accessible building and improving online access to recorded documents by moving to a new software system as detailed in the FY 2017-18 goal below.
- **Performance Metric:** Staff has been working closely with the software vendor to ensure a smooth transition to the new system. Staff is also planning carefully to ensure that the transition to the new building won't impact services to the public.

##### **FY 2017-18**

- **Goal:** The Recorder is working on a two-part plan that will bring greater efficiency to the Recorder and Vital Records Division. For the latter, phase one is to finalize the acquisition of the downtown property and relocate and reorganize the Recorder and Vital Records Division, increasing convenience for County residents by providing ground floor access, ample room for customers and their families, free on-site parking, metered street parking, and employee parking within walking distance. Phase two is the enhancement to the Recorder's computer system. This will include the ability for customers to look-up requested documents and order recorded copies online so they are ready for pick-up when the customer reaches the service counter. This will expedite customer service for both the online order and the walk-in customer thus enabling shorter wait times.

- **Outcome(s)/Result(s):** A building on Van Ness Avenue was acquired along with a nearby parking lot in February 2018. The Internal Services Department is managing the required remodeling and reconstruction. Relocation is anticipated in April 2019. The new computer system, Tyler, will go live in October 2018.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

The Recorder is relocating to a new building, as well as migrating to a new software system that will allow the public to request records electronically. It is recommended that the vacant Supervising Recorder position be deleted and that one Office Assistant position be added to assist the public with the new computer kiosks to fill out requests for vital records.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,809,112 represent a 100% increase over the FY 2017-18 Adopted Budget.

### **Services and Supplies**

- Services and Supplies recommended at \$3,401,336 represent a 100% (\$3,401,336) increase over the FY 2017-18 Adopted Budget.

Recommended funding includes:

- Account 7295 Professional & Specialized Services recommended at \$2,619,557 represents a 100% (\$2,619,557) increase over the FY 2017-18 Adopted Budget due to the purchase of modular furniture for the new building. It also includes payments for the new software system (while also paying the license fee for the final contract year of the existing system), and for shelving for vital records in the new building.

### **Capital Assets**

- Capital Assets are recommended at a total of \$900,000. Building and Improvements are recommended at \$500,000 and represent the costs associated with parking lot improvements for the Recorder. Furniture and Equipment for the new building are recommended at \$400,000.

(1) Parking Lot .....\$500,000 ..... Recorder's Parking Lot Improvements

(1) Furniture and Equipment .....\$400,000 ..... New Furniture and Equipment-Recorder Building

## **SUMMARY OF REVENUES**

- Revenues recommended at \$8,597,422, represent a 100% (\$8,597,422) increase over the FY 2017-18 Adopted Budget. These revenues include intrafund revenue transfers from the Modernization Trust Fund to cover the costs of the new software, building remodel, equipment, furniture, and parking lot reconstruction.
  - Charges for Services recommended at \$2,800,896 represent a 100% (2,800,896) increase over the FY 2017-18 Adopted Budget.
  - Other Financing Sources recommended at \$5,796,526 are reflected in Intrafund Revenue from the following Special Revenue Funds:
    - Org 1042 Micrographics Storage Fund recommended at \$245,000 are transfers to offset the cost of restoration and archival of Vital Records.

- Org 1043 Electronic Recording Delivery System recommended at \$126,500 are transfers to offset the cost of regulation of electronic document recording.
- Org 1044 Record Documents System recommended at \$5,075,026 are transfers for continued modernization of the Recorder and Vitals Division.
- Org 1046 Vital and Health Statistics Fee recommended at \$280,000 are transfers to offset the cost of the preservation of paper Vital Records.

**RECORDER - 1048**

**REGULAR SALARIES**  
**BUDGETED POSITIONS**  
**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0275	Recording Manager	F	1	1	\$ 76,285
2360	Supervising Recorder	1723	1	-	-
3070	Supervising Office Assistant	1528	3	3	131,186
3099	Property Recording Clerk	1227	7	7	254,272
3080	Office Assistant III	1146	4	4	153,290
3110	Office Assistant II	1027	4	4	121,745
3125	Office Assistant I	914	4	5	127,603
3260	Account Clerk III	1308	1	1	36,371
3706	Information Technology Analyst III	2060	1	1	70,926
<b>Subtotal</b>			<b>26</b>	<b>26</b>	<b>\$ 971,678</b>
	Bilingual Skill Pay				1,215
	Salary Savings (1%)				(9,729)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 963,164</b>

**VACANT POSITIONS DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2360	Supervising Recorder	1723	<u>-1</u>	\$ <u>85,000</u>
	Cost of Restoring Vacant Positions		-1	\$ 85,000

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3125	Office Assistant I	914	<u>1</u>	\$ <u>51,221</u>
	Cost of Positions Recommended to Add		1	\$ 51,221



Community Recidivism Reduction Grant (Org 3451)

CAO - Community Recidivism Reduction Grant  
 BUDGET 3451  
 Special Revenue Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 135,640	\$ 59,374	\$ -	\$ (59,374)	-100%
Total Appropriations	\$ 135,640	\$ 59,374	\$ -	\$ (59,374)	-100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Property	\$ 2,773	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 2,773	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 132,867</b>	<b>\$ 59,374</b>	<b>\$ -</b>	<b>\$ (59,374)</b>	<b>-100%</b>
Available Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ 132,867</b>	<b>\$ 59,374</b>	<b>\$ -</b>	<b>\$ (59,374)</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **CAO – COMMUNITY RECIDIVISM REDUCTION GRANT – 3451**

### **OVERVIEW**

The Budget Act of 2014 allocated \$8 million in one-time funding to the California Board of State and Community Corrections for local Community Recidivism Reduction Grants (CRRG); Fresno County's CRRG allocation was \$250,000. The Budget Act of 2015 allocated \$4 million in one-time funding to the CRRG; the County's CRRG allocation was \$125,000. Legislation mandates the County collaborate with the local Community Corrections Partnership and develop a competitive grant program with the intent to fund community recidivism and crime reduction services provided by local non-governmental entities with individual grants not to exceed \$50,000.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Account 7295 Professional & Specialized Services recommended at \$0 represent a 100% decrease from FY 2017-18 as all funds from the Budget Act of 2015 to fund CRRG activities have been expended.

### **SUMMARY OF REVENUES**

- There are no revenues associated with this budget as CRRG funds have been expended. The remaining Fund Balance is a result of interest earned on the CRRG funds. Staff will return to your Board in FY 2018-19 with recommendations for expending these funds.
  - Estimated beginning Fund Balance on July 1, 2018 is \$14,000.
  - Estimated beginning Fund Balance on June 30, 2019 is \$14,250.

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Local Revenue Fund 2011 – 2011 Realignment (Various Orgs)

Local Revenue Fund 2011 (Fund 0271)  
 Various Organizations  
 Special Revenue Fund

	Actual 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ -	\$ -	\$ 73,266	\$ 73,266	100%
Other Financing Uses	134,390,754	169,926,520	184,956,962	15,030,442	9%
<b>Total Appropriations</b>	<b>\$ 134,390,754</b>	<b>\$ 169,926,520</b>	<b>\$ 185,030,228</b>	<b>\$ 15,103,708</b>	<b>9%</b>
<b><u>Revenues</u></b>					
Intergovernment Rev-State	\$ 162,139,094	\$ 158,883,071	\$ 183,194,979	\$ 24,311,908	15%
<b>Total Revenues</b>	<b>\$ 162,139,094</b>	<b>\$ 158,883,071</b>	<b>\$ 183,194,979</b>	<b>\$ 24,311,908</b>	<b>15%</b>
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (27,748,340)</b>	<b>\$ 11,043,449</b>	<b>\$ 1,835,249</b>	<b>\$ (9,208,200)</b>	<b>-83%</b>
Decrease-Use of Assigned Fund Balance	-	(11,043,449)	(1,835,249)	9,208,200	-83%
Increase Available Fund Balance	27,748,340	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **LOCAL REVENUE FUND 2011 – VARIOUS ORGS (FUND 0271)**

### **FUNCTION**

As a part of the FY 2011-12 State Budget, the California Legislature enacted a series of trailer bills that realigned State funding for various programs to the counties. Assembly Bills (AB) 118 and X1 16 and Senate Bill (SB) 89 established the accounting structure for realignment and identified 1.0625% of existing State Sales Tax and a specified portion of Vehicle License Fees (VLF) to cover the cost of this realignment (2011 Realignment). In the County, Special Revenue Fund 0270 (Local Revenue Fund 2011) was created to comply with 2011 Realignment legislation and receive the funds for 2011 Realignment purposes. On June 27, 2012, the California Legislature enacted SB 1020, which established the permanent funding structure for the Local Revenue Fund 2011 beginning FY 2012-13. Special Revenue Fund 0271 was created in order to implement the accounting structure changes required by SB 1020.

The State's share-of-cost for the following programs or funding sources are now provided through 2011 Realignment: Rural Crime Prevention, Multi-Agency Gang Enforcement Consortium (MAGEC), Sheriff's Booking Fees, California Multi-Jurisdictional Methamphetamine Enforcement Team (CalMMET), Probation Grants, Juvenile Camps and Ranches, Citizens' Option for Public Safety (COPS), Juvenile Justice Crime Prevention Act (JJCPA), Trial Court Security, Youthful Offender Block Grant, Juvenile Reentry Grant, Early and Periodic Screening, Diagnosis and Treatment (EPSDT), Mental Health Managed Care, Substance Abuse Treatment, Adult Protective Services, Foster Care, Child Welfare Services, Adoptions Assistance, and Child Abuse Prevention. In addition, funding for AB 109 (Public Safety Realignment Act), which transferred responsibility for housing and supervising three distinct inmate and parolee populations from the California Department of Corrections and Rehabilitation (CDCR) to counties, was also established through 2011 Realignment and is budgeted under the Local Community Corrections Subaccount of the Local Revenue Fund 2011. Funding for parole revocation hearings related to AB 109 is budgeted in the District Attorney and Public Defender Subaccount. The Probation Department will administer the AB 109 Planning Grant Subaccount, where revenues and expenses are related to the support and resources required by the Fresno County Community Corrections Partnership (CCP). The County Administrative Office will administer the Local Innovation Subaccount that is designated to fund local needs as approved by the Board of Supervisors.

2011 Realignment legislation also made accounting structure changes to the existing 1991 Realignment Accounts, which by statute are budgeted under the Health and Welfare Realignment Trust Fund and funded with 1991 Realignment Sales Tax and VLF. Funding for Mental Health Programs is now funded with a portion of the 2011 Realignment Sales Tax and is budgeted under the Mental Health Account of the Health and Welfare Realignment Trust Fund. Further, 1991 Realignment Sales Tax and VLF revenues previously utilized for Mental Health Programs were redirected to the newly created CalWORKs Assistance Maintenance-of-Effort (MOE) Account. Unlike traditional MOEs, where a County will have to spend a statutorily set amount regardless of available realignment funds, the new CalWORKs Assistance MOE is a "floating" number and is set annually, in arrears, to the amount of realignment funds actually received in that specific account for a given fiscal year. The new CalWORKs Assistance MOE is separate from and does not replace the existing CalWORKs Single Allocation MOE.

## **OVERVIEW**

The FY 2018-19 Recommended Budget of \$185,030,228 represents a 9% (\$15,103,708) increase from the FY 2017-18 Adopted Budget. Fund 0271 revenues provide funding for programs administered by the County Administrative Office, District Attorney, Public Defender, Probation, Sheriff, and the Departments of Behavioral Health and Social Services. The existing Fund Balance of each Org will cover any excess appropriations over revenues for FY 2018-19. The Fund Summary Table at the end of this narrative illustrates the FY 2018-19 estimates for each org and the recommended appropriations of those funds under each departmental Recommended Budget.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$183,194,979 and are based on projected Sales Tax and VLF received in FY18-19
- A \$1,835,249 use of Fund Balance is included in the FY 2018-19 Recommended Budget.

## FY 2018-19 Recommended Budget Local Revenue Fund 2011

(Subclass)	------(13020)-----				
<b>SPECIAL REVENUE FUND 0271</b>			Enhancing Law Enforcement Activities Subaccount		
Fund 0271 ORG Description	3438 Local Innovation Subaccount	3439 AB109 Planning Grant Subaccount	28610100 Rural Crime Prevention	28610200 Multi-Agency Gang Enf. Consr. MAGEC	31180200 Booking Fees Sheriff
Sales Tax / VLF	\$ 380,000	\$ 2,500	\$ 717,550	\$ 83,371	\$ 1,480,500
<b>DEPARTMENT ORG</b>					
1010 - Human Resources					
31113260 - Ag Crime Task Force			459,232		
31113350 - ASU Patrol Helicopter					
31114000 - Main Jail Administration					1,480,500
31114701 - Prisoner Warrants & Transport					
31115702 - Court Security					
31116328 - Cal-MET					
2860 - District Attorney					
28621500 - Rural Crime Prevention Task Force			258,318		
28624500 - MAGEC Grant				149,643	
2880 - Public Defender					
34309999 - Probation					
34409999 - Probation Juvenile Justice Campus					
3438 - Local Innovation	73,266				
3439 - AB 109 Planning Grant		2,500			
5630 - EPSDT <sup>3</sup>					
5630 - Substance Abuse Contracts					
5630 - Managed Care					
5630 - Drug Court Partnership					
5610 - Foster Care Program					
5610 - Adoptions Assistance Program					
5610 - Child Welfare Services Program					
5610 - Adult Protective Services Program					
6410 - Foster Care Assistance Payments					
6415 - Adoptions Assistance Payments					
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval					
<b>Grand Total</b>	<b>\$ 73,266.00</b>	<b>\$ 2,500</b>	<b>\$ 717,550</b>	<b>\$ 149,643</b>	<b>\$ 1,480,500</b>
Balance	\$ 306,734	\$ -	-	(66,272)	-
<sup>1</sup> COPS - Citizens' Option for Public Safety <sup>2</sup> JJCPA - Juvenile Justice Crime Prevention Act <sup>3</sup> EPSDT - Early and Periodic Screening, Diagnosis, & Treatment <sup>4</sup> CCP - Community Corrections Partnership					

**FY 2018-19 Recommended Budget  
Local Revenue Fund 2011**

(Subclass)		(13020)					
SPECIAL REVENUE FUND 0271		Enhancing Law Enforcement Activities Subaccount					
Fund 0271 ORG	31180300	34330100	34330300	34370100	31190100	31190200	28670100
Description	War on Meth Cal-MMET	County Probation Grants	Juvenile Camps & Ranches	JJCPA <sup>2</sup>	COPS <sup>1</sup> Sheriff Front Line Services	COPS Sheriff Detention	COPS District Attorney
Sales Tax / VLF	\$ 1,410,000	\$ 3,291,647	\$ 1,850,000	\$ 2,698,866	\$ 462,700	\$ 444,800	\$ 456,524
DEPARTMENT ORG							
1010 - Human Resources							
31113260 - Ag Crime Task Force							
31113350 - ASU Patrol Helicopter					462,700		
31114000 - Main Jail Administration							
31114701 - Prisoner Warrants & Transport						444,800	
31115702 - Court Security							
31116328 - Cal-MET	1,410,000						
2860 - District Attorney							350,000
28621500 - Rural Crime Prevention Task Force							
28624500 - MAGEC Grant							
2880 - Public Defender							
34309999 - Probation				3,556,746			
34409999 - Probation Juvenile Justice Campus		3,830,539	2,497,464				
3438 - Local Innovation							
3439 - AB 109 Planning Grant							
5630 - EPSDT <sup>3</sup>							
5630 - Substance Abuse Contracts							
5630 - Managed Care							
5630 - Drug Court Partnership							
5610 - Foster Care Program							
5610 - Adoptions Assistance Program							
5610 - Child Welfare Services Program							
5610 - Adult Protective Services Program							
6410 - Foster Care Assistance Payments							
6415 - Adoptions Assistance Payments							
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval							
<b>Grand Total</b>	\$ 1,410,000	\$ 3,830,539	\$ 2,497,464	\$ 3,556,746	\$ 462,700	\$ 444,800	\$ 350,000
Balance	-	(538,892)	(647,464)	(857,880)	-	-	106,524

<sup>1</sup>COPS - Citizens' Option for Public Safety

<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act

<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, & Treatment

<sup>4</sup>CCP - Community Corrections Partnership

**FY 2018-19 Recommended Budget  
Local Revenue Fund 2011**

(Subclass)		------(13020)-----					
SPECIAL REVENUE FUND 0271	District Attorney & Public Defender Subaccount		Trial Court Security Subaccount	Local Community Corrections Subaccount	Youthful Offender Block Grant Special Account	Juvenile Reentry Grant Special Account	
	2866	2881	3117	3436	3434	3435	
Fund 0271 ORG Description	District Attorney	Public Defender	Trial Court Security Account	Local Community Corrections Account	Youthful Offender Block Grant	Juvenile Reentry Grant	
Sales Tax / VLF	\$ 536,056	\$ 463,932	\$ 18,575,446	\$ 45,007,344	\$ 5,155,055	\$ 483,814	
<b>DEPARTMENT ORG</b>							
1010 - Human Resources				121,330			
31113260 - Ag Crime Task Force							
31113350 - ASU Patrol Helicopter				23,380,838			
31114000 - Main Jail Administration							
31114701 - Prisoner Warrants & Transport							
31115702 - Court Security			18,575,446				
31116328 - Cal-MET							
2860 - District Attorney	400,000			1,871,155			
28621500 - Rural Crime Prevention Task Force							
28624500 - MAGEC Grant							
2880 - Public Defender		458,000		1,421,238			
34309999 - Probation				16,324,537			
34409999 - Probation Juvenile Justice Campus					706,673	650,000	
3438 - Local Innovation					4,257,683		
3439 - AB 109 Planning Grant							
5630 - EPSDT <sup>3</sup>							
5630 - Substance Abuse Contracts				1,888,246	304,500		
5630 - Managed Care							
5630 - Drug Court Partnership							
5610 - Foster Care Program							
5610 - Adoptions Assistance Program							
5610 - Child Welfare Services Program							
5610 - Adult Protective Services Program							
6410 - Foster Care Assistance Payments							
6415 - Adoptions Assistance Payments							
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval							
<b>Grand Total</b>	\$ 400,000	\$ 458,000	\$ 18,575,446	\$ 45,007,344	\$ 5,268,856	\$ 650,000	
Balance	136,056	5,932	-	-	(113,801)	(166,186)	

<sup>1</sup>COPS - Citizens' Option for Public Safety

<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act

<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, & Treatment

<sup>4</sup>CCP - Community Corrections Partnership

**FY 2018-19 Recommended Budget  
Local Revenue Fund 2011**

(Subclass)	------(13030)-----						
SPECIAL REVENUE FUND 0271	Behavioral Health Subaccount			Mental Health (EPSDT)	Mental Health (Managed Care)	Protective Services Subaccount	
Fund 0271 ORG Description	5632	5633	5634	5637	5636		
	Drug Court Account Sub. Abuse	Nondrug Medi-Cal Sub. Abuse	Drug Medi-Cal Account Sub. Abuse	Mental Health Account (EPSDT)	Mental Health Account (Managed Care)	Adult Prot. Services Program	Foster Care Program
<b>Sales Tax / VLF</b>	\$ 931,539	\$ 117,871	\$ 8,407,106	\$ 13,792,820	\$ 10,119,819	\$	
<b>DEPARTMENT ORG</b>							
1010 - Human Resources							
31113260 - Ag Crime Task Force							
31113350 - ASU Patrol Helicopter							
31114000 - Main Jail Administration							
31114701 - Prisoner Warrants & Transport							
31115702 - Court Security							
31116328 - Cal-MET							
2860 - District Attorney							
28621500 - Rural Crime Prevention Task Force							
28624500 - MAGEC Grant							
2880 - Public Defender							
34309999 - Probation							
34409999 - Probation Juvenile Justice Campus							
3438 - Local Innovation							
3439 - AB 109 Planning Grant							
5630 - EPSDT <sup>3</sup>				13,792,820			
5630 - Substance Abuse Contracts		117,871	8,407,106				
5630 - Managed Care					10,119,819		
5630 - Drug Court Partnership	931,539						
5610 - Foster Care Program							1,489,035
5610 - Adoptions Assistance Program							
5610 - Child Welfare Services Program							
5610 - Adult Protective Services Program						2,379,277	
6410 - Foster Care Assistance Payments							
6415 - Adoptions Assistance Payments							
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval							
<b>Grand Total</b>	\$ 931,539	\$ 117,871	\$ 8,407,106	\$ 13,792,820	\$ 10,119,819	\$ 2,379,277	\$ 1,489,035
Balance	-	-	-	-	-	-	-

<sup>1</sup>COPS - Citizens' Option for Public Safety

<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act

<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, & Treatment

<sup>4</sup>CCP - Community Corrections Partnership

**FY 2018-19 Recommended Budget  
Local Revenue Fund 2011**

(Subclass) -----(13030)-----						
SPECIAL REVENUE FUND 0271						Protective Services Subaccount
Fund 0271 ORG Description	6210					TOTAL Projected Collections
	Foster Care Assistance Payments	Child Welfare Services Program	Adoptions Assistance Program	Adoptions Assistance Payments	Child Abuse Prevention	
Sales Tax / VLF					66,325,719	\$ 183,194,979
DEPARTMENT ORG						
1010 - Human Resources						121,330
31113260 - Ag Crime Task Force						459,232
31113350 - ASU Patrol Helicopter						462,700
31114000 - Main Jail Administration						24,861,338
31114701 - Prisoner Warrants & Transport						444,800
31115702 - Court Security						18,575,446
31116328 - Cal-MET						1,410,000
2860 - District Attorney						2,621,155
28621500 - Rural Crime Prevention Task Force						258,318
28624500 - MAGEC Grant						149,643
2880 - Public Defender						1,879,238
34309999 - Probation		135,023				21,372,979
34409999 - Probation Juvenile Justice Campus						10,585,686
3438 - Local Innovation						73,266
3439 - AB 109 Planning Grant						2,500
5630 - EPSDT <sup>3</sup>						13,792,820
5630 - Substance Abuse Contracts						10,717,723
5630 - Managed Care						10,119,819
5630 - Drug Court Partnership						931,539
5610 - Foster Care Program						1,489,035
5610 - Adoptions Assistance Program			1,352,718			1,352,718
5610 - Child Welfare Services Program		29,397,526			447,085	29,844,611
5610 - Adult Protective Services Program						2,379,277
6410 - Foster Care Assistance Payments	16,023,599					16,023,599
6415 - Adoptions Assistance Payments				15,101,456		15,101,456
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval						-
<b>Grand Total</b>	<b>\$ 16,023,599</b>	<b>\$ 29,532,549</b>	<b>\$ 1,352,718</b>	<b>\$ 15,101,456</b>	<b>\$ 447,085</b>	<b>\$ 185,030,228</b>
Balance						(1,835,249)
<sup>1</sup> COPS - Citizens' Option for Public Safety					Use of Subaccounts Fund Balance	(2,390,495)
<sup>2</sup> JJCPA - Juvenile Justice Crime Prevention Act					Increase of Subaccounts Fund Balance	555,246
<sup>3</sup> EPSDT - Early and Periodic Screening, Diagnosis, & Treatment					<b>Net Total Change in Subaccounts Fund Balance</b>	<b>(1,835,249)</b>
<sup>4</sup> CCP - Community Corrections Partnership						

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**Library - Measure B  
BUDGET 7511  
Special Revenue Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 17,563,427	\$ 20,020,629	\$ 20,722,621	\$ 701,992	4%
Services and Supplies	8,741,950	7,961,273	\$ 9,146,733	1,185,460	15%
Other Charges	195,253	358,200	\$ 208,200	(150,000)	-42%
Other Financing Uses	85,071	350,000	\$ 187,000	(163,000)	-47%
Total Appropriations	<u>\$ 26,585,701</u>	<u>\$ 28,690,102</u>	<u>\$ 30,264,554</u>	<u>\$ 1,574,452</u>	5%
<u>Revenues</u>					
Taxes	\$ 27,468,068	\$ 26,538,920	\$ 29,045,224	\$ 2,506,304	9%
Rev From Use of Money & Prop	185,082	150,000	170,000	20,000	13%
Intergovernment Revenues - St	159,271	80,000	93,000	13,000	16%
Intergovernment Rev-Federal	1,325	-	-	-	0%
Charges For Services	1,411,753	1,614,943	1,403,828	(211,115)	-13%
Miscellaneous Revenues	254,378	325,000	325,000	-	0%
Other Financing Sources	119,729	135,706	138,084	2,378	2%
Total Revenues	<u>\$ 29,599,606</u>	<u>\$ 28,844,569</u>	<u>\$ 31,175,136</u>	<u>\$ 2,330,567</u>	8%
<b>Revenues (Over)/Under Expenditures</b>	<b>\$ (3,013,905)</b>	<b>\$ (154,467)</b>	<b>\$ (910,582)</b>	<b>\$ (756,115)</b>	489%
Increase in Available Fund Balance	<u>3,013,905</u>	<u>154,467</u>	<u>910,582</u>	<u>756,115</u>	489%
<b>Budgetary Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	328	325	325	-	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **LIBRARY – 7511**

### **FUNCTION**

The Fresno County Public Library is a special district, under the governance of the Board of Supervisors, which provides informational, cultural, and recreational services to the general public. The County Library Administration also serves as the fiscal agent for the San Joaquin Valley Library System (SJVLS) of which it is a member. The Coalinga-Huron Library District is a separate library district and is, therefore, not covered in this budget. Funding is primarily provided from two sources, special district property taxes and Measure B sales tax revenue. The Measure B Sales Tax Ordinance was initially passed by the voters in November 1998 and renewed in 2004 and 2012 and will expire March 31, 2029, if not renewed prior to that date.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$30,264,554 represents a 5% (\$1,574,452) increase over the FY 2017-18 Adopted Budget due to increases in salaries and benefits, maintenance costs, professional and specialized services costs, facility development costs for the new Clovis Regional Library, and transportation costs. Estimated revenues at \$31,175,136 represent an 8% (\$2,330,567) increase over the FY 2017-18 Adopted Budget. The Department anticipates a Fund Balance increase of \$910,582 in the FY 2018-19 Recommended Budget. Staffing is recommended at the FY 2017-18 level of 325 positions. A 3% (\$342,314) Salary Savings has been used, which will result in a corresponding (\$267,524) benefit cost reduction.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Operational Goal:** Successfully complete a facilities assessment plan and provide recommendations to the Board of Supervisors regarding future capital outlay projects and current infrastructure needs.
- **Performance Metric:** The Library will release a request for proposal (RFP) to select a consultant to complete a system-wide facilities assessment plan for all library branches. The Library will recommend an agreement with the consultant chosen from the RFP process. The Library will, in working with the consultant, complete the facilities assessment plan and present the findings to the Board of Supervisors making recommendations regarding capital outlay and current infrastructure projects.

##### **FY 2017-18**

- **Operational Goal:** Maintain Measure B promises made to the residents of Fresno County.
- **Performance Metric:** Improvement to library programs and services.
- **Outcome(s)/Results(s):** The Board of Supervisors approved and the Library implemented programs to improve technology access, additional services such as providing virtual reality equipment, the acceptance of a donation of Bookshare subscriptions for individuals with reading barriers, and the implementation of the Big Read program titled, The Latehomecomer: A Hmong Family Memoir. In addition, the Library increased other programs and services offered to Library patrons in branches by 5% during FY 2017-18.

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## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Based on prior direction, the Board considered and directed staff to begin working with the Cities of Clovis and Reedley to construct new larger library facilities in these communities in order to adequately meet their growing needs. Staff has initiated the land use and environmental review process necessary to develop the proposed Clovis Regional Library as a part of the Clovis Landmark Commons Development. Due to unforeseen delays, the anticipated timeline changed for architectural services, site plan development and the construction phase of the Clovis Regional Library. During FY 2017-18, a site plan was filed and an architectural agreement was established with Dyson Siegrist Janzen Architects for construction of the Clovis Regional Library.

The Department will continue to work with the Department of Public Works and Planning and Dyson Siegrist Janzen Architects, Inc. to construct the Clovis Regional Library at the Clovis Landmark Commons Development. Phase I of the agreement with Dyson Siegrist Janzen Architects, Inc. includes conceptual and schematic design. Phase II includes design development, construction documents, bidding and award, and construction observation.

Staff is currently working on the transfer of property from the City of Reedley to the County. Once the property is transferred, staff will begin the request for proposal process for architect selection. Included in the FY 2018-19 Recommended Budget are funds associated with the initial planning phases of the new Reedley Library. It is anticipated staff will return to your Board in FY 2018-19 with a recommended agreement and to designate funds for architectural services for the new Reedley Library branch.

### **Salaries and Benefits**

- Salaries and Benefits, recommended at \$20,722,621 represent a 4% (\$701,992) increase over the FY 2017-18 Adopted Budget due to negotiated salary adjustments. Staffing is recommended at 325 positions, which represents no change from the FY 2017-18 Adopted Budget.
- The Recommended Budget includes the retitle of the following positions: removal of Confidential classification from the Supervising Account Clerk I and change the SJVLS Administrator to Administrative Librarian.
- The Recommended Budget includes the deletion of a vacant Library Aide position and the addition of an Office Assistant I to better meet the Department's administrative needs.

### **Services and Supplies**

- Services and Supplies, recommended at \$9,146,733, represent a 15% (\$1,185,460) increase over the FY 2017-18 Adopted Budget primarily due to increases in maintenance costs, professional and specialized services, and utilities offset by decreases in library materials, security services, and small tools and instruments.

Recommended funding includes:

- Account 7205 Maintenance – Equipment represents a 54% (\$80,000) decrease from the FY 2017-18 Adopted Budget due to reduced library need for equipment.
- Account 7220 Maintenance – Buildings & Grounds represents a 162% (\$203,506) increase over the FY 2017-18 Adopted Budget due to increased library need and based on rates for FY 2018-19.
- Account 7295 Professional & Specialized Services represents a 97% (\$932,268) increase over the FY 2017-18 Adopted Budget due to increased need in the areas of facilities one-time repair and replacement plan along with pre-planning construction services and design consultation services for the Clovis Regional Library and Reedley Library branch.

- Account 7345 Facility Operations and Maintenance represents a 76% (\$227,600) increase over the FY 2017-18 Adopted Budget primarily due to rates for FY 2018-19.

**Other Charges**

- Other Charges, recommended at \$208,200, represent a 42% (\$150,000) decrease from the FY 2017-18 Adopted Budget primarily due to a one-time lease payment made in FY 2017-18 for the Highway City Community Development Center.

**Other Financing Uses**

- Other Financing Uses, recommended at \$187,000, represent a 47% (\$163,000) decrease from the FY 2017-18 Adopted Budget based on the FY 2017-18 costs associated with the remodel of the Sanger Library branch. The Sanger Library branch renovation was partially completed in FY 2017-18 with costs totaling \$163,000 of the \$350,000 budgeted amount. The renovation is scheduled to be completed early in the first quarter of FY 2018-19.

Recommended funding includes:

Sanger Library Branch .....\$187,000 ..... Remodel

**SUMMARY OF REVENUES**

- Revenues recommended at \$31,175,136 represent an 8% (\$2,330,567) increase over the FY 2017-18 Adopted Budget primarily due to an upward trend in Measure B Sales Tax and Property Tax revenues. Significant changes by specific revenue source are noted below:
  - Account 3010 Property Taxes-Current Secured (\$10,814,918) represents a 14% (\$1,295,224) increase over the FY 2017-18 Adopted Budget based on the Auditor-Controller/Treasurer-Tax Collector’s estimates.
  - Account 3042 Measure ‘B’ Sales Tax (\$17,000,000) represents a 7% (\$1,161,080) increase over the FY 2017-18 Adopted Budget based on FY 2017-18 actuals.
  - Account 5039 Services to Other Agencies (\$928,828), represents a 19% (\$211,115) decrease from the FY 2017-18 Adopted Budget due to a vacancy of the Administrative Librarian, which is scheduled to be filled in October 2018. This account represents services provided by the Fresno County Public Library to SJVLS member libraries.
  - Estimated Beginning Fund Balance on July 1, 2018 is \$27,907,976.
  - An estimated \$910,582 will be added to Fund Balance.
  - Estimated Ending Fund Balance on June 30, 2019 is \$28,818,558.

**PENDING FACTORS**

A comprehensive facilities assessment was initiated during FY 2017-18 and is anticipated to be completed during the first quarter of FY 2018-19 with resultant plans to utilize earmarked Measure B savings to develop branch capital outlay opportunities for the community. The Department is working closely with the County Administrative Office and is anticipating returning to your Board for direction on Library facilities by the end of calendar year 2018.

In FY 2018-19, the Library will begin the initial planning phases for the Reedley Library branch, and continue current efforts to place libraries in both the new West Hills Community College District campus and the new Highway City Community Development Center. The Department will return to the Board at a later date to designate funds for these anticipated capital projects.

**LIBRARY - MEASURE B - 7511**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

JCN	TITLE	BAND/ RANGE	POSITIONS		RECOMMENDED SALARIES
			CURRENT	RECOMMENDED	
251	Associate County Librarian	C	1	1	\$ 98,392
1152	Graphic Arts Specialist	1522	2	2	74,751
2110	Librarian I	1713	10	11	569,139
2112	Librarian Trainee	1513	1	1	42,071
2120	Library Assistant I	1013	35	37	630,256
2121	Library Assistant II	1122	82	81	2,679,130
2145	Library Aide	880	63	62	886,727
2150	Principal Librarian	D	4	4	340,036
2151	Library Program Manager	E	1	1	85,009
2153	Library Development Program Coordinator	F	1	1	77,658
2155	Librarian III	2148	7	8	521,045
2156	Supervising Librarian	2233	11	8	587,645
2160	Librarian II	1887	17	18	1,060,280
2166	Senior Library Assistant	1216	21	21	872,971
2167	Supervising Library Assistant	1342	8	7	323,449
2175	Literacy Coordinator	2112	1	1	59,607
2180	Library Facilities Coordinator	2392	1	1	65,117
2185	San Joaquin Valley Library System Administrator	D	1	1	90,290
2286	Library Business Manager	E	1	1	91,525
2290	Volunteer Services Coordinator	1677	1	1	56,628
2291	Staff Analyst I	1746	1	1	51,243
2292	Staff Analyst II	1938	1	1	65,406
2293	Staff Analyst III	2239	1	1	75,638
2294	Senior Staff Analyst	F	1	1	83,205
3037	Driver	981	8	8	249,798
3110	Office Assistant II	1027	2	2	59,093
3125	Office Assistant I	914	0	1	24,436
3166	Executive Secretary - Confidential	1590	1	1	53,693
3203	Account Clerk I	1062	2	1	36,190
3205	Account Clerk II	1166	0	1	30,371
3213	Accountant II - Confidential	1868	1	1	64,302
3236	Supervising Account Clerk I - Confidential	1439	1	1	39,959
3260	Account Clerk III	1308	1	1	39,220
3621	Program Technician II	1522	2	2	98,120
3700	Information Technology Support Technician I	935	2	3	74,542
3701	Information Technology Support Technician II	1078	2	1	36,029
3705	Information Technology Analyst II	1747	1	1	48,937
3707	Information Technology Analyst IV	2455	1	1	75,663
3709	Network Systems Engineer I	1588	1	1	45,169
3711	Network Systems Engineer III	2043	2	2	125,494
3713	Senior Network Systems Engineer	2797	1	1	87,018
5050	Maintenance Janitor	965	18	18	505,779
5052	Senior Maintenance Janitor	1101	1	1	31,636
5215	Parks Groundskeeper I	896	3	3	77,256
5222	Library Maintenance Supervisor	1921	1	1	59,609
5325	Maintenance Painter	1577	1	1	54,285
<b>Subtotal</b>			<b>325</b>	<b>325</b>	<b>\$ 11,403,837</b>
	Bilingual Skill Pay				6,626
	Less Salary Savings (3%)				<u>(342,314)</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 11,068,149</b>

Measure B (Org 7511)

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**ADJUSTMENTS IN FILLED POSITION JOB TITLES (Effective October 8, 2018)**

<u>JCN</u>	<u>CURRENT JOB TITLE</u>	<u>NEW JOB TITLE</u>	<u>POSITIONS</u>	
3236	Supervising Account Clerk I - Confidential	Supervising Account Clerk I	1	Retitle
2185	San Joaquin Valley Library System Administrator	Administrative Librarian	1	Retitle

**VACANT POSITIONS DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2145	Library Aide	880	-1	\$ (30,507)
	Cost of Restoring Vacant Position		-1	\$ (30,507)

**RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3125	Office Assistant I	914	1	\$ 48,728
	Cost of Position Recommended to Add		1	\$ 48,728

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Library Grants (Org 7517)

**Library Grants  
BUDGET 7517  
Special Revenue Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 86,134	\$ 35,116	\$ 6,901	\$ (28,215)	-80%
Total Appropriations	\$ 86,134	\$ 35,116	\$ 6,901	\$ (28,215)	-80%
<b><u>Revenues</u></b>					
Intergovernment Revenues - State	\$ 1,000	\$ -	\$ -	\$ -	0%
Intergovernment Rev-Federal	98,947	9,116	3,901	(5,215)	-57%
Total Revenues	\$ 99,947	\$ 9,116	\$ 3,901	\$ (5,215)	-57%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (13,813)</b>	<b>\$ 26,000</b>	<b>\$ 3,000</b>	<b>\$ (23,000)</b>	<b>-88%</b>
Decrease-Use of Available Fund Balance	-	(26,000)	(3,000)	23,000	-88%
<b><u>Budgetary Balance</u></b>	<b>\$ (13,813)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **LIBRARY GRANTS – 7517**

### **FUNCTION**

The Library Grants budget provides for the acquisition of Library materials, supplies, furniture, and equipment funded only by grants from other governmental institutions including Federal, State, and local government.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$6,901 represents an 80% (\$28,215) decrease from the FY 2017-18 Adopted Budget. This budget is for Services and Supplies only, and does not include staff costs. There is no Net County Cost associated with this budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$6,901 represent an 80% (\$28,215) decrease from the FY 2017-18 Adopted Budget based on a lower level of planned grant activities for FY 2018-19.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$3,901, represent existing grants that will receive remaining disbursements in FY 2018-19. The use of Available Fund Balance (\$3,000) represents FY 2017-18 unspent grant funds to be utilized for FY 2018-19 expenditures.

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County Library Book Fund (Org 7521)

Library - County Library Book Fund  
**BUDGET 7521**  
 Special Revenue Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 66,585	\$ 297,600	\$ 250,688	\$ (46,912)	-16%
Other Financing Uses	31,288	-	-	-	0%
Total Appropriations	\$ 97,873	\$ 297,600	\$ 250,688	\$ (46,912)	-16%
<b><u>Revenues</u></b>					
Rev From Use of Money & Property	\$ 20,523	\$ 12,470	\$ 24,270	\$ 11,800	95%
Miscellaneous Revenues	103,136	600	42,000	41,400	6900%
Total Revenues	\$ 123,659	\$ 13,070	\$ 66,270	\$ 53,200	407%
<b><u>Revenues (Over)/Under Expenditures</u></b>					
Decrease-Use of Assigned Fund Balance	-	(284,530)	(184,418)	100,112	-35%
<b><u>Budgetary Balance</u></b>	\$ (25,786)	\$ -	\$ -	\$ -	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **LIBRARY – COUNTY LIBRARY BOOK FUND – 7521**

### **OVERVIEW**

The County Library Book Fund Special Revenue Fund was established for the exclusive use of the County Library. Funding sources are provided by private donations that designate the library branch use or purpose of the funds. Earned Interest can be used to purchase books and other related library equipment, supplies and materials. The FY 2018-19 Recommended Budget for County Library Book Fund Org 7521 is \$250,688. This budget is for services and supplies only, and does not include staff costs. There is no Net County Cost associated with this budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$250,688 represent a 16% (\$46,912) decrease from the FY 2017-18 Adopted Budget. Services and Supplies are fully-funded by available Fund Balance and interest earnings.

Recommended funding includes:

- Account 7406 Library Materials represent an 87% (\$74,700) decrease from the FY 2017-18 Adopted Budget primarily due a reduction in the acquisition of library reference materials and programming expenses.

### **SUMMARY OF REVENUES**

- The County Library Book Fund Special Revenue Fund receives revenue from restricted private donations to purchase books and other related library equipment, supplies and materials.
  - Estimated Beginning Fund Balance on July 1, 2018 is \$1,397,726.
  - Fund Balance of \$184,418 will be used for library programming and to purchase furniture, fixtures, and library reference materials less offsetting revenues.
  - Estimated Ending Fund Balance on June 30, 2019 is \$1,213,308.
- Revenues recommended at \$66,270, represent a 407% (\$53,200) increase over the FY 2017-18 Adopted Budget based on an estimated growth in interest earnings (\$24,270) and additional donations in the amount of (\$42,000).

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Library Capital Improvements (Org 7530)

Library - Measure B - Capital Improvement  
**BUDGET 7530**  
 Fresno County Library - Measure B

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 173,160	\$ -	\$ -	\$ -	0%
Intrafund Transfers	-	-	1,158,761	1,158,761	100%
<b>Total Appropriations</b>	<b>\$ 173,160</b>	<b>\$ -</b>	<b>\$ 1,158,761</b>	<b>\$ 1,158,761</b>	<b>100%</b>
<b><u>Revenues</u></b>					
	-	-	-	-	
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 173,160</b>	<b>\$ -</b>	<b>\$ 1,158,761</b>	<b>\$ 1,158,761</b>	<b>100%</b>
Decrease-Use of Available Fund Balance	-	-	(1,224,000)	(1,224,000)	100%
<b><u>Budgetary Balance</u></b>	<b>\$ 173,160</b>	<b>\$ -</b>	<b>\$ (65,239)</b>	<b>\$ (65,239)</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **LIBRARY – MEASURE B – CAPITAL IMPROVEMENTS – 7530**

### **FUNCTION**

This budget accounts for the construction of new Library facilities, capital improvements, and expansion of existing facilities included as part of the Measure B Library Tax Ordinance service plan.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$1,158,761, represents a 100% (\$1,158,761) increase over the FY 2017-18 Adopted Budget. This funding is designated for architectural planning and design services of the Clovis Regional Library. The total amount of the architectural agreement is \$1,224,000 of that, \$1,158,761 is Measure B funds and the remaining \$65,239 is Public Facility Fees. There is no Net County Cost associated with this budget. In addition, there are no staff associated with this budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

Based on prior Board direction, the Library will be building a new and larger facility in the City of Clovis to replace the current branch in order to adequately meet the needs of this growing community.

The FY 2018-19 Recommended Budget includes funding for an agreement with Dyson Siegrist Janzen architects to provide architectural consultant services for the construction of the new Clovis Regional Library branch. The contract amount of \$1,224,000 is comprised of a \$250,000 Phase I for conceptual and schematic design, \$710,000 for Phase II for design development and construction, and up to \$264,000 for County authorized extra services. Construction of this new branch is projected for completion in 2020. The Library will return to your Board in FY 2018-19 with an agreement with the City of Clovis for the property title transfer, construction, and architectural coordination. In addition, at that time, the Department will seek additional appropriations for the construction phase of the new Library branch.

#### **Operating Transfers**

- Operating Transfer Out to the Public Works and Planning Department Clovis Library, Org 8863 in the amount of \$1,158,761, represents the Measure B portion of funds associated with the architectural consultant agreement for the planning and design of the new Clovis Regional Library branch. The remaining \$65,239 is also budgeted in Org 8863 utilizing Public Facility Fees Fund 1550.

### **SUMMARY OF REVENUES**

- No revenues are included in the FY 2018-19 Recommended Budget as funding in the amount of \$1,158,761 will be provided by Measure B revenues.

## **PENDING FACTORS**

Based on prior Board direction, the Library will be building a new facility for the community of Reedley. Staff is currently working on the transfer of property from the City of Reedley to the County. Once the property is transferred, staff will begin the request for proposal process for architect selection. It is anticipated staff will return to your Board in FY 2018-19 with a recommended agreement and to designate funds for architectural services for the new Reedley Library branch. The Reedley Library branch is projected for completion in 2021. In addition, a comprehensive facilities assessment was initiated during FY 2017-18 and is anticipated to be completed during the first quarter of FY 2018-19 with resultant plans to use earmarked Measure B savings to develop branch capital outlay opportunities for the community. The Department is working closely with the County Administrative Office and is anticipating returning to your Board for direction by the end of calendar year 2018.



Emergency Medical Services (Org 5244)

DPH - Emergency Medical Services  
**BUDGET 5244**  
 Special Revenue Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 756,910	\$ 1,154,548	\$ 1,477,318	\$ 322,770	28%
Other Financing Uses	242,574	209,156	129,050	(80,106)	-38%
<b>Total Appropriations</b>	<b>\$ 999,484</b>	<b>\$ 1,363,704</b>	<b>\$ 1,606,368</b>	<b>\$ 242,664</b>	<b>18%</b>
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 785,590	\$ 802,662	\$ 795,168	\$ (7,494)	-1%
Rev From Use of Money & Prop	27,721	24,044	15,380	(8,664)	-36%
<b>Total Revenues</b>	<b>\$ 813,311</b>	<b>\$ 826,706</b>	<b>\$ 810,548</b>	<b>\$ (16,158)</b>	<b>-2%</b>
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 186,173</b>	<b>\$ 536,998</b>	<b>\$ 795,820</b>	<b>\$ 258,822</b>	<b>48%</b>
(Decrease-Use of) Available Fund Balance	(186,173)	(536,998)	(795,820)	(258,822)	48%
Increase/(Decrease-i.e. Use of) Designation for Capital Projects	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **DPH – EMERGENCY MEDICAL SERVICES FUND – 5244**

### **FUNCTION**

The Emergency Medical Services (EMS) Fund is administered by the Department of Public Health for the purpose of addressing uncompensated care costs of hospitals and physicians using court imposed penalty assessments. The funding authority to establish the Fund is the Board of Supervisors, February 28, 1989, Resolution 89-807, pursuant to the California Health and Safety Code, Section 1797.98a. [Senate Bill 12 (Chapter 1240, Statutes of 1987) and Senate Bill 612 (Chapter 945, Statutes of 1988)]

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$1,606,368 represents an 18% (\$242,664) increase over the FY 2017-18 Adopted Budget due to the anticipated processing of two-years of outstanding physician and physician group claims by the Department’s fiscal intermediary. Revenues recommended at \$810,548 represent a 2% (\$16,158) decrease from the FY 2017-18 Adopted Budget due to declining penalty assessments and decreased interest income.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

During FY 2017-18, the Department issued a Request for Quotations for a fiscal intermediary to process reimbursements to physician groups eligible under the Fund. Contract negotiations are ongoing and an agreement is expected to be brought before the Board of Supervisors in September 2018. The selected vendor will assist the Department in processing of two-years of outstanding physician and physician group claims and incoming requests in a timely manner.

#### **Services and Supplies**

- Services and Supplies recommended at \$1,477,318 represent a 28% (\$322,770) increase over the FY 2017-18 Adopted Budget primarily due to the anticipated processing of outstanding claims by the Department’s fiscal intermediary.

#### **Other Financing Uses**

- Other Financing Uses, which includes Account 7910 Operating Transfers Out, is recommended at \$129,050 and represents a 38% (\$80,106) decrease from the FY 2017-18 Adopted Budget to reflect payment of administrative costs to the fiscal intermediary.

### **SUMMARY OF REVENUES**

- The Fund receives revenue from court imposed penalty assessments.
  - Estimated Fund Balance on July 1, 2018 is \$1,635,201.
  - Fund Balance (\$795,820) is being used in the FY 2018-19 Recommended Budget to reimburse prior year outstanding physician and physician group claims.
  - Estimated ending Fund Balance on June 30, 2019 is \$839,381.
- Revenues are recommended at \$810,548 represent a 2% (\$16,158) decrease from the FY 2017-18 Adopted Budget.

- Revenue from the Use of Money and Property recommended at \$15,380 represents a 36% (\$8,664) decrease from the FY 2017-18 Adopted Budget due to anticipated reduced interest earnings on balances in the following sub-accounts: Physicians, Hospitals, Discretionary Use, and Administration.



**PW&P - Roads  
BUDGET 4510  
Special Revenue Fund**

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 19,701,013	\$ 24,284,524	\$ 26,554,501	\$ 2,269,977	9%
Services and Supplies	26,360,698	54,373,392	69,975,846	15,602,454	29%
Capital Assets	30,871	227,000	2,336,800	2,109,800	929%
Total Appropriations	\$ 46,092,582	\$ 78,884,916	\$ 98,867,147	\$ 19,982,231	25%
<b><u>Revenues</u></b>					
Taxes	\$ 7,248,809	\$ 10,291,000	\$ 9,821,400	\$ (469,600)	-5%
Licenses, Permits & Franchises	1,041,472	500,000	600,000	100,000	20%
Rev From Use of Money & Prop	329,019	348,034	348,034	-	0%
Intergovernment Revenues - St	17,944,855	26,635,969	41,048,653	14,412,684	54%
Intergovernment Rev-Federal	6,706,331	19,846,144	31,853,703	12,007,559	61%
Intergovernment Revenue-Other	-	-	350,000	350,000	100%
Charges For Services	6,293,171	6,841,500	2,031,500	(4,810,000)	-70%
Miscellaneous Revenues	90,165	212,959	-	(212,959)	-100%
Other Financing Sources	224,298	6,526,234	957,997	(5,568,237)	-85%
Total Revenues	\$ 39,878,120	\$ 71,201,840	\$ 87,011,287	\$ 15,809,447	22%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 6,214,462</b>	<b>\$ 7,683,076</b>	<b>\$ 11,855,860</b>	<b>\$ 4,172,784</b>	<b>54%</b>
(Decrease-Use of) Available Fund Balance	(6,214,462)	(7,683,076)	(11,855,860)	(4,172,784)	54%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2016-17	Current 2017-18	Recommended 2018-19	Increase/ (Decrease)	
Position Summary	206	226	246	20	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P – ROADS – 4510**

### **FUNCTION**

The Public Works and Planning Department Roads budget supports the implementation of specified road and bridge improvement projects, and the maintenance and operation of the County roads. The 3,496 miles of county roads represent the largest County road system in the California. The primary function of the Design, Construction, and Maintenance Divisions is to provide for administration, maintenance, operations, rehabilitation, and reconstruction of roads, bridges, and attendant facilities as authorized by the California Streets and Highways Code and to provide for traffic safety. The three Divisions provide engineering and construction services for Special Districts, County Service Areas, and other County departments.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$98,867,147 represents a 25% (\$19,982,231) increase over the FY 2017-18 Adopted Budget due to an increase in road project contracts. Revenues recommended at \$87,011,287 represent a 22% (\$15,809,447) increase over the FY 2017-18 Adopted Budget due to completion and reimbursement of various Federal projects. A portion of available Fund Balance in the amount of \$11,855,860 is budgeted to balance the FY 2018-19 Recommended Budget. Staffing is recommended at 246 positions, an increase of 20 positions over current staffing levels.

The FY 2018-19 Recommended Budget includes \$41.44 million for the Road Maintenance and Operations program, which represents a 4% (\$1.6 million) increase over the FY 2017-18 Adopted Budget. Funding in the FY 2018-19 Recommended Budget, reflects projects outlined in the Road and Bridge Construction section below.

### **GOAL SETTING**

#### **Goal**

##### **FY 2018-19**

- **Goal:** The Department of Public Works and Planning will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in FY 2018-19. Future cost reductions will be realized by:
  - Further reduction in future Worker's Compensation charges assigned to the Department;
  - Further reduction in Liability Costs as some of the Department's injury claims involve damage to County and/or public equipment and property;
  - Further reduction in Overtime and Extra-Help costs incurred as a result of coverage for employees away from work due to injury; and
  - Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Performance Metric:** Attainment of this goal will be measured by keeping the number of lost days to less than 220 and less than 18 recordable incidents for FY 2018-19.

##### **FY 2017-18**

- **Goal:** The Department of Public Works and Planning will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in FY 2017-18. Future cost reductions will be realized by:
  - Further reduction in future worker's compensation charges assigned to the Department;

- Further reduction in liability costs as some of the Department’s injury claims involve damage to County and/or public equipment and property;
- Further reduction in overtime and extra-help costs incurred as a result of coverage for employees away from work due to injury;
- Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Outcome(s)/Result(s):** Attainment of this goal was measured by keeping the number of lost days to less than 220 and less than 18 recordable incidents for FY 2017-18. The Department did not meet its goal and incurred 287 lost days and 17 recordable incidents.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Over the next five fiscal years, the 2018 Federal Transportation Improvement Program includes \$135 million dollars in Federally funded projects for the Department and \$117 million for the Highway Bridge Program. The Department continues to have a large number of projects in the design phase. An increase in staff, engineering, and right-of-way consultant costs is required to manage the more than 30 Federally funded bridge replacements which will be constructed over the next ten years. The Department also has several funded projects for bridge rehabilitation and preventative maintenance.

To meet the current number of projects, positions are recommended to be added and utilized in the Design, Construction, and Road Maintenance Divisions. The additional positions will bring the staffing level to 246, an increase of 20 positions over current staffing levels.

### **Road Maintenance**

The FY 2018-19 Road Maintenance program consist of the following components:

Day Labor Rehabilitation, Specific Maintenance Projects, and Pavement Seals and Maintenance Overlays .....	\$ 7.64 million
Contract Preventative Maintenance .....	\$ 17.10 million
Routine Road Maintenance Activities .....	\$12.75 million
Traffic Signs and Striping .....	\$ 1.45 million
Traffic Safety and Operations .....	\$ <u>2.50 million</u>
Total .....	\$ 41.44 million

- Day Labor Rehabilitation and specific maintenance projects for roads will be expended for the rehabilitation of approximately 38 miles of selected lower traffic volume roads. Approximately \$500,000, not included in the \$7.64 million allocation, has been budgeted for maintenance of private roads in the County Service Areas (CSAs). The CSAs will reimburse the Road Fund 0010 for all maintenance work.
- Contract Preventative Maintenance projects includes a two-mile, \$800,000 Federally funded overlay project; approximately 31 miles of additional overlays funded by Senate Bill 1: Road Repair and Accountability Act of 2017 (SB 1) and maintenance of effort (MOE) dollars; \$900,000 for approximately 24 miles of seal coats; and \$500,000 for slurry seals. The FY 2018-19 Project List of SB 1 overlay locations is included following the “Pending Factors” Section. The budget also provides for the construction of the North Avenue Congestion Mitigation and Air Quality Improvement project with a contract construction cost of \$800,000.

- Routine Road Maintenance Activities include pothole patching, shoulder maintenance, and other routine road maintenance activities, including culvert maintenance, storm damage repairs, tree trimming, and snow removal. The allocation of expenditures to the various general maintenance categories can vary in any given year.
- Traffic Signs and Striping, includes installation and maintenance of traffic signs, pavement markings, and line striping. The allocation includes funding for agreements with the California Department of Transportation (Caltrans) for Caltrans-operated traffic signals at joint State/County intersections at an annual cost of approximately \$50,000; the City of Fresno for the maintenance of County-owned traffic signals and lighting at an annual cost of approximately \$70,000; and a private contractor at an annual cost of \$95,000 to maintain other traffic signals and lighting not maintained by Caltrans or the City of Fresno. The difference between the City of Fresno contract and a private contractor contract is due to a change in scope and renegotiation with the City of Fresno on the existing contract.
- Traffic Safety and Operations provides for the preparation and review of Traffic Safety Studies to determine the need for four-way stop signs, other traffic control devices, traffic control needs, review and approval of encroachment permits for work to be done within the County road right-of-way, issuance of oversize load permits for County roads, and various other operational and safety roadway related activities. This also includes the Traffic Census (traffic count program) section in the Maintenance and Operations Division.

**Road and Bridge Construction**

Major projects for FY 2018-19 include:

- Construction of eight bridge replacement projects: Fresno Canal on McKinley (\$1,200,000), San Joaquin River Bridge at Italian Bar (\$4,500,000), Outside Canal on Russell (\$3,700,000), Wahtoke Creek on Lincoln (\$1,200,000), Travers Creek on Manning (\$2,600,000), Travers Creek on Parlier (\$980,000), Travers Creek on Lincoln (\$980,000), and Sand Creek on Ennis Road (\$1,300,000).
- Construction of over \$10,000,000 worth of overlay projects using SB 1 funding.
- Construction of the Auberry and Copper Signal Project (\$525,000).

**Salaries and Benefits**

- Salaries and Benefits recommended at \$26,554,501 represent a 9% (\$2,269,977) increase over the FY 2017-18 Adopted Budget due to the addition of 20 positions.

**Services and Supplies**

- Services and Supplies recommended at \$69,975,846 represent a 29% (\$15,602,454) increase over the FY 2017-18 Adopted Budget primarily due to increases in road maintenance services and the use of SB 1.

Recommended funding includes:

- Account 7370 Contracts-Roads recommended at \$38,345,000 represents a 68% (\$15,459,426) increase over the FY 2017-18 Adopted Budget due to the use of SB 1 funds and anticipated bridge projects.

**Capital Assets**

- Capital Assets recommended at \$2,336,800 represent a 929% (\$2,109,800) increase over the FY 2017-18 Adopted Budget due to the costs associated with Right of Way acquisitions and equipment purchases.

(1) Right of Way-Permanent.....\$1,604,000..... Design

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(1) Right of Way-Temporary.....	\$259,500.....	Design
(1) SPT Analyzer.....	\$30,000.....	New-Construction
(1) Sieve Shakers .....	\$7,500.....	New-Construction
(1) Total Station .....	\$45,000.....	New-Construction
(1) Global Positioning System.....	\$35,000.....	New-Construction
(1) Data Collector.....	\$10,000.....	New-Construction
(2) Printer/Copier .....	\$17,500.....	New/Replace-Design/Maint & Op
(2) Message Signs.....	\$32,500.....	New-Maintenance & Op
(1) APOLLO Thermoplastr .....	\$17,000.....	New-Maintenance & Op
(1) HP Latex Printer .....	\$19,800.....	New-Maintenance & Op
(1) Bituminous Applicator .....	\$39,000.....	New-Maintenance & Op
(1) Laser Scanner .....	\$100,000.....	New-Construction
(1) Project Management Software.....	\$120,000.....	PY re-budget-Administration

### **SUMMARY OF REVENUES**

- Revenues recommended at \$87,011,287 represent a 22% (\$15,809,447) increase over the FY 2017-18 Adopted Budget primarily due to completion and reimbursement of various Federal projects.
  - Revenue From Use of Money and Property recommended at \$600,000 represents a 20% (\$100,000) increase over the FY 2017-18 Adopted Budget based on projected interest earnings on Fund Balance.
  - Intergovernment - State recommended at \$41,048,653 represents a 54% (\$14,412,684) increase over the FY 2017-18 Adopted Budget due to anticipated increases in Highway User Tax revenues from SB 1.
  - Intergovernment - Federal recommended at \$31,853,703 represents a 61% (\$12,007,559) increase over the FY 2017-18 Adopted Budget due to completion and reimbursement of various Federal projects.
  - Charges for Services recommended at \$2,031,500 represents a 70% (\$4,810,000) decrease from the FY 2017-18 Adopted Budget due to the completion of the Mountain View Project. Design, contract administration, and construction inspection will be 100% funded for the American Avenue Disposal site projects and CSA funded projects which include revenue from work done by Roads staff to support CSAs and are paid by the CSAs through annual assessments. Road maintenance activities performed by County Road crews on CSA roads are 100% reimbursed by the various road zones receiving the maintenance service.
  - Other Financing Sources recommended at \$957,997 represent an 85% (\$5,568,237) decrease from the FY 2017-18 Adopted Budget due to the repayment of Proposition 42 matching funds in FY 2017-18.

## **PENDING FACTORS**

After years of declining gas tax revenues, SB 1 which passed in 2017, was estimated to provide additional gas tax and Vehicle License Fee revenues, of \$7 million for the County in FY 2017-18. Actual receipts to date have been \$3.5 million and it is anticipated that the County will ultimately receive an additional \$5.86 million in SB 1 funds for FY 2017-18. This revenue is expected to increase annually allowing the Department to slow the deterioration of the County's road system. SB 1 includes funding for Active Transportation projects and funds are anticipated to be allocated to the Regional Surface Transportation and Congestion Mitigation Air Quality programs. In anticipation of the competitive funds, the Department is actively scoping several projects for submission once funds become available. It should be noted that there will be a ballot measure in the November 2018 election to rescind SB 1 and the Department is developing contingency plans in the event that the ballot measure succeeds.

FY 2018 - 19 SB 1 Project List							
Description <sup>1</sup>	Location			Supervisorial District	Length	Month/Year of Completion	Useful Life <sup>4</sup>
	Road	Begin	End				
<b>Carry over projects from 17/18 (originally listed in 17/18) to be carried over to 18/19 listing</b>							
Overlay	Nees	Brannon	Millux	1	1.00	July 2019	10 Years
Overlay	Nees	Fairfax	Brannon	1	2.00	July 2019	10 Years
Overlay	Huntington Lake Road	2.71 NE/O SR 168	3.81 NE/O SR 168	5	1.10	July 2019	10 Years
Overlay	Huntington Lake Road	3.81 NE/O SR 168	7.48 NE/O SR 168	5	3.67	July 2019	10 Years
Overlay	Church	0.238 W/O Orange	Cedar	2	3.57	July 2019	10 Years
Overlay	Maple	Fresno C.L.	Cornell	3	0.74	July 2019	10 Years
Overlay	Shaw E/B	Fresno C.L.	Palm	2	0.84	July 2019	10 Years
Overlay	Shaw W/B	College	Wishon CT	2	0.44	July 2019	10 Years
Overlay	Palm	Dakota	Van Ness	2	1.49	July 2019	10 Years
	Palm N/B	Van Ness	Shaw	2	0.03	July 2019	10 Years
Overlay	Willow	Silaxo	Friant Road	2	1.00	July 2019	10 Years
Overlay	Central	Maple	Peach	3,4	1.33	July 2019	10 Years
<b>New Projects for 18/19</b>							
Overlay	Central	Bethel	Newmark	4	1.54	Dec. 2019	10 Years
Overlay	Lincoln	Grantland Alignment	SR 145	1	8.02	Dec. 2019	10 Years
Overlay	Coalinga-Mendota	2.500 SE/O Derrick	5.370 SE/O Derrick	4	2.87	Dec. 2019	10 Years
Overlay	Minnewawa	Shepherd	Copper	2,5	2.00	Dec. 2019	10 Years
Overlay	Orange	Fresno C.L.	Jensen	3	0.72	Dec. 2019	10 Years
Overlay	Mc Call	SR	Ashlan	5	4.02	Dec. 2019	10 Years
Overlay	Fruit	America	Lincoln	1	1.00	Dec. 2019	10 Years
Overlay	Blythe	SR 180	Belmont	1	1.00	Dec. 2019	10 Years
Traffic Signal	Copper and Auberry	N/A	N/A	5	N/A	July 2019	20 Years
Traffic Signal	Fowler and Olive	N/A	N/A	5	N/A	Dec. 2021	20 Years
Reconstruction and Pedestrian Improvements	Mt. Whitney	Marks	Blythe	4	1.50	Dec. 2021	20 Years
Reconstruction and Pedestrian Improvements	Cerini	East	Cedar	4	1.00	Dec. 2021	20 Years
Reconstruction	Jensen	Chateau Fresno	Cornelia	1	3.00	Oct. 2021	20 Years

FY 2018 - 19 SB 1 Project List							
Description <sup>1</sup>	Location			Supervisorial District	Length	Month/Year of Completion	Useful Life <sup>4</sup>
	Road	Begin	End				
Reconstruction and pedestrian improvements	Fig	2,000 ft. S/O North	North	1	0.38	Oct. 2019	20 Years
	North	1,300 ft. W/O Fig	Fig		0.25		
Engineering Analysis for reconstruction or Pedestrian Improvements	Ashlan - Various Intersections Within City Spheres	N/A	N/A	4	N/A	July 2019	20 Years
Slide Repair and Mitigation	Big Creek Road - various locations	N/A	N/A	5	N/A	Dec. 2020	10 years
Bridge Replacement	HBP Outside Main Canal on Russell	N/A	N/A	1	N/A	Dec. 2019	50 Years
Bridge Replacement	Travers Creek on Manning Bridge	N/A	N/A	4	N/A	Dec. 2019	50 Years
Bridge PE / RW	Delta Mendota Canal Bridge on Nees	N/A	N/A	1	N/A	Dec. 2019	50 Years
Bridge PE / RW	James Bypass Overflow on Manning	N/A	N/A	1	N/A	Dec. 2020	50 Years
Bridge PE / RW	Dry Creek Bridge on Burrough Valley Rd	N/A	N/A	5	N/A	Dec. 2020	50 Years
Bridge PE / RW	HBP - Golden State over Fowler Switch Canal	N/A	N/A	4	N/A	Dec. 2023	50 Years
Bridge PE / RW	North Fork Rd over San Joaquin River	N/A	N/A	5	N/A	Nov. 2025	50 Years
Bridge PE / RW	Dickenson Over Crescent Ditch	N/A	N/A	1	N/A	Dec. 2025	50 Years
Bridge PE / RW	Trimmer Springs Road over Fowler Switch	N/A	N/A	5	N/A	Dec. 2025	50 Years
Road Reconstruction	American Avenue	SR 99	Temperance	4	3.00	Oct. 2022	20 Years
Shoulder Improvements	North Avenue Shoulder Improvements	McCall	Indianola	4	1.10	Sept. 2019	20 Years
Shoulder Improvements	Jensen Avenue Shoulder Improvements	SR 145	Dickenson	1	5.00	Sept. 2019	20 Years
Shoulder Imp. & Turn Lane	American Avenue Shoulder Improvements and Turn Lane	Madera	Placer	1	6.00	Sept. 2019	20 Years

Notes:

- 1 - Each overlay project consists of an overlay of asphalt concrete to a thickness to be determined pursuant to a materials report and of a length as shown in the table. All projects shall include Americans with Disabilities Act improvements to existing facilities to the extent required and shall also include all appurtenant work such as grinding, striping, and shoulder backing. This list is not necessarily inclusive of all improvements that will be required as part of any projects.
- 2 - Abbreviations: PE = Preliminary Engineering, CE = Construction Engineering, RW = Right of Way, CON = Construction, SR = State Route, LK = Lake, NE/O = Northeast of, C.L. = City Limit, CT = Court, RD = Road, Recon = Reconstruction
- 3 - Estimated cost to construct entire list exceeds available funding. Certain projects may be considered to be alternate projects to be constructed if funds are available.
- 4 - Estimated useful life of an overlay project is the time before another overlay or reconstruction or reclamation of road may be required.

**PW&P - ROAD FUND - 4510**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0224	Assistant Director of Public Works & Planning	C	1	1	\$ 151,492
1105	Engineer II	2461	3	3	220,997
1117	Associate Real Property Agent	2085	3	3	197,849
1130	Engineering Aide	1062	4	4	117,961
1132	Engineering Technician I	1628	15	16	679,161
1133	Senior Engineering Technician	2087	18	18	1,255,015
1134	Senior Engineer	3049	6	6	596,515
1135	Engineer I	2051	8	10	552,155
1137	Engineer III	2702	9	9	808,499
1138	Junior Real Property Agent	1515	1	1	41,874
1140	Engineering Technician II	1820	18	18	1,087,785
1147	Field Survey Supervisor	2209	3	3	198,778
1148	Supervising Engineer	3354	4	4	436,189
1149	Chief of Field Surveys	2947	1	1	101,488
1150	Public Works Division Engineer	D	3	3	381,207
1175	Planner I	1765	1	4	153,180
1178	Senior Planner	2734	-	1	53,786
2291	Staff Analyst I	1712	-	1	32,698
2292	Staff Analyst II	1900	2	2	117,992
2293	Staff Analyst III	2195	3	2	137,558
2294	Senior Staff Analyst	F	1	1	83,205
2318	Deputy Director of Public Works	C	1	1	-
3080	Office Assistant III	1146	1	1	39,475
3110	Office Assistant II	1027	1	1	28,591
3125	Office Assistant I	914	-	1	17,981
3140	Administrative Assistant II	1276	1	1	43,945
3160	Administrative Assistant III	1410	1	1	48,089
3166	Executive Secretary - Confidential	1559	1	1	53,693
3620	Program Technician I	1361	1	1	37,574
3621	Program Technician II	1522	1	1	42,068
5409	Road Equipment Operator Trainee	1243	8	8	295,660
5410	Road Equipment Operator I	1458	16	28	1,051,468
5415	Road Equipment Operator II	1669	55	55	3,062,391
5420	Road Maintenance Supervisor	2058	9	9	611,396
5425	Road Operations Lead Supervisor	1861	11	11	692,838
5430	Road Superintendent	2298	2	2	158,278
5445	Traffic Maintenance Supervisor	2049	1	1	64,801
5450	Traffic Equipment Operator I	1257	2	2	69,810
5455	Traffic Equipment Operator II	1409	8	8	351,002
5460	Traffic Operations Lead Supervisor	1744	1	1	48,428
8065	Director of Public Works & Planning	B	1	1	180,816
<b>Subtotal</b>			<b>226</b>	<b>246</b>	<b>\$ 14,303,690</b>
Auto Allowance					6,180
Professional License Incentive					19,982
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 14,329,852</b>

**FILLED POSITION DELETED (Effective October 8, 2018)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2293	Staff Analyst III	2195	-1	\$ 133,625
	Cost of Restoring Filled Position		-1	\$ 133,625

Road Fund (Org 4510)

RECOMMENDED POSITIONS TO ADD (Effective October 8, 2018)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1132	Engineering Technician I	1677	1	\$ 58,374
1135	Engineer I	2051	2	146,265
1175	Planner I	1765	3	187,133
1178	Senior Planner	2789	1	90,696
2291	Staff Analyst I	1746	1	59,372
3125	Office Assistant I	914	1	37,508
5410	Road Equipment Operator I	1458	12	670,638
Cost of Positions Recommended to Add			21	\$ 1,249,986

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Fish and Game Propagation (Org 4350)

PW&P - Fish And Game Propagation  
 BUDGET 4350  
 Special Revenue Fund

	Actual** 2016-17	Adopted 2017-18	Recommended 2018-19	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 8,209	\$ 8,316	\$ 8,295	\$ (21)	0%
Total Appropriations	\$ 8,209	\$ 8,316	\$ 8,295	\$ (21)	0%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 2,775	\$ 2,500	\$ 2,578	\$ 78	3%
Rev From Use of Money & Prop	209	250	135	(115)	-46%
Total Revenues	\$ 2,984	\$ 2,750	\$ 2,713	\$ (37)	-1%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 5,225</b>	<b>\$ 5,566</b>	<b>\$ 5,582</b>	<b>\$ 16</b>	<b>0%</b>
Increase/(Decrease-i.e. Use of) Available	(5,225)	(5,566)	(5,582)	(16)	0%
Fund Balance					0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P – FISH AND GAME PROPAGATION FUND – 4350**

### **FUNCTION**

The Public Works and Planning Department administers the Fish and Game Propagation Fund, with input from the County Recreation and Wildlife Commission (Commission), to finance projects and activities related to the conservation and propagation of wildlife. The funding authority to establish the Fund is California Fish and Game Code, Section 12012, which requires that 50% of all funds collected for violations be transmitted to the County Fish and Game Propagation Fund to be used for eligible projects. Accumulated funds are allocated by the Board of Supervisors with the recommendation of the Commission and the Department.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$8,295 represents a less than 1% (\$21) decrease from the FY 2017-18 Adopted Budget primarily due to the projects recommended by the Commission. Revenues recommended at \$2,713 represent a 1% (\$37) decrease from the FY 2017-18 Adopted Budget resulting from lower anticipated interest. Projects totaling \$8,050 are recommended by the Commission for three organizations for planned wildlife conservation and propagation activities in FY 2018-19.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$8,295 represent a less than 1% (\$21) decrease from the FY 2017-18 Adopted Budget due to the projects recommended by the Commission for FY 2018-19.

Recommended funding includes:

- Critter Creek Wildlife Station recommended at \$3,500 for the purchase of live rodents to feed six eagles rehabilitating from injuries.
- Central Valley Sportsman’s Club recommended at \$2,800 to sponsor an annual fishing derby at Woodward Park that allows County area children the opportunity to catch fish and promote outdoor recreation.
- Fly Fishers for Conservation recommended at \$1,750 to fund a portion of an annual two-day Youth Fly Fishing Academy with the goal of teaching youth participants the sport of fly fishing.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$2,713, represent a 1% (\$37) decrease from the FY 2017-18 Adopted Budget due to lower anticipated interest.
  - Estimated beginning Fund Balance on July 1, 2018 is \$11,400.
  - A portion of Fund Balance in the amount of \$5,582 will be required to balance the FY 2018-19 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2019 is \$5,818.

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**PW&P - Off-Highway License  
BUDGET 7920  
Special Revenue Fund**

	<u>Actual**</u> <u>2016-17</u>	<u>Adopted</u> <u>2017-18</u>	<u>Recommended</u> <u>2018-19</u>	<u>Increase/</u> <u>(Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ 162	\$ 3,485	\$ 142	\$ (3,343)	-96%
Total Appropriations	\$ 162	\$ 3,485	\$ 142	\$ (3,343)	-96%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,143	\$ 1,000	\$ 1,000	\$ -	0%
Intergovernment Revenues - St	9,021	11,000	11,200	200	2%
Miscellaneous Revenues	815	-	-	-	0%
Total Revenues	\$ 10,979	\$ 12,000	\$ 12,200	\$ 200	2%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (10,817)</b>	<b>\$ (8,515)</b>	<b>\$ (12,058)</b>	<b>\$ (3,543)</b>	<b>42%</b>
Increase/(Decrease-i.e. Use of) Available	10,817	8,515	12,058	3,543	42%
Fund Balance					0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2016-17 includes expenditures incurred against FY 2016-17 appropriations from July 1, 2016 through December 31, 2017.

## **PW&P - OFF-HIGHWAY LICENSE - 7920**

### **FUNCTION**

The Public Works and Planning Department, with input from the County Recreation and Wildlife Commission (Commission), administers the Off-Highway License Fund for the acquisition and development of off-road recreation areas, as well as enforcement of off-road laws and regulations. The funding authority to establish the Fund is the Off-Highway Vehicle Law of 1971, which requires users of trail bikes, dune buggies, and similar vehicles designed for off-highway use to purchase an identification certificate. The California Department of Motor Vehicles collects the fee and returns one-third of the fee to the purchaser's county of residence.

### **OVERVIEW**

The FY 2018-19 Recommended Budget of \$142 represents a 96% (\$3,343) decrease from the FY 2017-18 Adopted Budget primarily due to no planned expenditures by the Commission. Revenues recommended at \$12,200 represent a 2% (\$200) increase over the FY 2017-18 Adopted Budget resulting from an anticipated increase in interest earnings. Allowable expenditures include feasibility and planning studies, environmental impact reports, and other expenses necessary to acquire and develop lands for off-highway vehicle use. Funds may also be used for the enforcement of off-highway laws and regulations. Funding for programs are based on funds available and approved by the Commission.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$142 represent a 96% (\$3,343) decrease from the FY 2017-18 Adopted Budget as the Commission has no planned expenditures.

### **SUMMARY OF REVENUES**

- Revenues recommended at \$12,200 represent a 2% (\$200) increase over the FY 2017-18 Adopted Budget due to an anticipated increase in interest earnings on Fund Balance.
  - Estimated beginning Fund Balance on July 1, 2018 is \$88,500.
  - Estimated ending Fund Balance on June 30, 2019 is \$100,558.

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Special Revenue Funds with Limited Appropriations

**Special Revenue Funds**  
**Limited Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
CAO	1020	0021	17000	<b>Criminal Justice Facility Construction Fund</b> The Criminal Justice Facility Construction Fund (CJFCF) is administered by the County Administrative Office for the purpose of assisting the County in construction, reconstruction, expansion, improvement, operation, or maintenance of county criminal justice and court facilities, and for improvement of criminal justice automated information systems. The funding authority to establish this Special Revenue Fund is by Board of Supervisors' Resolution, on December 13, 1983, pursuant to California Government Code Title 8, Article 2, Allocation of Penalties, Section 76101.	\$ 223,884	\$ 1,750,000	\$ 1,962,000	\$ 11,884
ACTTC	1030	0025	17010	<b>Tax Collector Delinquent Cost Fund</b> California Revenue and Taxation Code Section 2706 mandates that after the second installment of taxes on the secured roll is delinquent, the tax collector shall collect a cost of ten dollars (\$10) for preparing the delinquent tax records and giving notice of delinquency on each separate valuation on the secured roll of (a) real property, except possessory interests; (b) possessory interests; and (c) personal property cross-secured to real property. The cost shall be collected even though the property appears on the roll due to a special assessment and no valuation of the property is given. The Auditor-Controller/Treasurer-Tax Collector collects this cost and the funds are used to fund operational costs associated with preparing delinquent tax records and giving notice of delinquency. For FY 2018-19, the Auditor-Controller/Treasurer-Tax Collector's portion (\$900,000) of the new Megabyte Property Tax System is budgeted as Other Financing Uses in this Special Revenue Fund.	\$ 9,338,740	\$ 379,969	\$ 2,440,197	\$ 7,278,512
Assessor - Recorder	1040	0035	17050	<b>Property Tax Administration Program Fund</b> The Assessor-Recorder Property Tax Administration Program Fund (PTAP), also referred to as Assembly Bill (AB) 818, is administered by the County Assessor-Recorder for the purpose of enhancing the property tax administration system. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors' Resolution, November 14, 1995, pursuant to Section 95.35 of the California Revenue and Taxation Code, which established the PTAP grant program. The budgeted revenue consists of interest only.	\$ 3,340,578	\$ 65,000	\$ 3,340,578	\$ 65,000
Assessor - Recorder	1041	0035	17051	<b>Social Security Number Truncation Fund</b> The Assessor SSN Truncation fund, administered by the County Assessor-Recorder for the purpose of providing funding for the cost of truncating Social Security Numbers on publically available documents. In 2007, Assembly Bill 1168 was signed into law to protect against identity theft by requiring local agencies to redact social security numbers from records prior to disclosing them to the public. The provisions applied to all documents recorded since 1980. The law authorized the County to establish an additional \$1 fee to fund implementation and ongoing operation of the program. The funding authority to establish this Special Revenue Fund is the Board of Supervisors, Resolution 07-641, pursuant to the California Government Code (GC), Section 27361(d). The Recorder's office no longer collects this fee, and the budgeted revenue consists of interest only.	\$ 434,040	\$ 7,500	\$ 50,000	\$ 391,540
Assessor - Recorder	1042	0035	17052	<b>Micrographics Storage Fund</b> The Recorder Micrographics Storage Fund is administered by the County Assessor-Recorder for the conversion of document storage to micrographics or digitization. The funding authority to establish this Special Revenue Fund is the Board of Supervisors pursuant to the California Government Code (GC), Section 27361.4(a). The Recorder's office no longer collects this fee, and the budgeted revenue consists of interest only.	\$ 597,960	\$ 11,000	\$ 245,000	\$ 363,960
Assessor - Recorder	1043	0035	17053	<b>Electronic Recording Delivery System</b> The Electronic Recording Delivery System (ERDS) fund is administered by the Assessor-Recorder to provide funding for the cost of regulation of the Electronic Recording Delivery System. The funding authority to establish this Special Revenue Fund is California Government Code (GC), Section 27397.	\$ 721,835	\$ 175,500	\$ 126,500	\$ 770,835
Assessor - Recorder	1044	0035	17054	<b>Record Documents System</b> The Record Documents System fund is administered by the Assessor-Recorder for the purpose of providing funding for the modernization of the county's system of recorded documents. One dollar for recording the first page and one dollar for each additional page shall be available solely to support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in each county's system of recorded documents. The funding authority to establish this Special Revenue Fund is California Government Code (GC), Section 27361(c).	\$ 14,182,720	\$ 958,000	\$ 5,075,026	\$ 10,065,694
Assessor - Recorder	1045	0035	17055	<b>Security Paper</b> The Security Paper fund is administered by the County Assessor-Recorder for the purpose of the acquisition of special banknote paper on which copies of official vital records are printed. This special paper is a sign of authenticity and security of the record copy. The funding authority to establish this Special Revenue Fund is California Health and Safety Code, Section 103525.5.	\$ 159,221	\$ 20,500	\$ 20,000	\$ 159,721

Special Revenue Funds with Limited Appropriations

Special Revenue Funds  
Limited Budgeted Appropriations in FY 2018-19

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
Assessor - Recorder	1046	0035	17056	<b>Vital and Health Statistics Fee</b> The Vital and Health Statistics Fee fund is administered by the Assessor-Recorder for the modernization of vital record operations, including improvement, automation, and technical support of vital record systems. The fees are also used for the improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate. The funding authority to establish this Special Revenue Fund is California Health and Safety Code (H&S), Section 103625(f).	\$ 1,248,848	\$ 144,000	\$ 280,000	\$ 1,112,848
Assessor - Recorder	1047	0035	17057	<b>State-County Assessor Partnership Agreement Program</b> The State-County Assessor Partnership Agreement Program (SCAPAP) fund is administered by the Assessor-Recorder for the purpose of increasing the efficiencies and effectiveness of property tax administration. The funding authority to establish this Special Revenue Fund is by Board of Supervisors resolution on January 13, 2015 pursuant to California Revenue and Taxation Code, Section 95.5.	\$ 561,451	\$ 10,500	\$ 561,451	\$ 10,500
Behavioral Health	1051	0040	17101	<b>Community Services Supports (CSSS)</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to improve and expand California Mental Health Services for children, transition-age youth, adults, and older adults. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.G5	\$ 61,287,614	\$ 40,862,230	\$ 61,287,614	\$ 40,862,230
Behavioral Health	1052	0040	17102	<b>Prevention and Early Intervention (PEI)</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to focus on interventions and programs for individuals across their life span prior to the onset of a serious emotional, behavioral, or mental illness. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 16,684,183	\$ 8,984,534	\$ 16,684,183	\$ 8,984,534
Behavioral Health	1053	0040	17103	<b>Innovations (INN)</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to improve and expand California Mental Health Services for children, transition-age youth, adults and older adults. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 7,149,137	\$ 2,509,144	\$ 7,149,137	\$ 2,509,144
Behavioral Health	1055	0040	17105	<b>Capital Facilities</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds can be utilized for the delivery of services to individuals with mental illness and their families or for administrative offices; or can be used to purchase a capital asset which increases the County Mental Department's infrastructure on a permanent basis. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 6,496,135	\$ 135,719	\$ 6,496,135	\$ 135,719
Behavioral Health	1061	0041	17111	<b>Alcohol Abuse Ed &amp; Prev-SB920</b> -For collecting certain fines for violations and conviction of alcohol and/or drug related offenses to fund Substance Use Disorder Prevention and Treatment programs. Senate Bill 920 (Chapter 89, Statutes of 1991) established the Alcohol Abuse Education and Prevention Penalty Assessment ordered through the Superior Court for alcohol and/or drug related convictions and are deposited into the Fund. -Funding Source: Established by California Penal Code, section 1463.25	\$ 27,291	\$ 63,381	\$ 90,672	\$ -
Behavioral Health	1062	0041	17112	<b>Alcoholism Rehabilitation - Statham</b> Utilized to fund substance use disorder treatment programs for clients with a primary diagnosis of alcoholism and can be used for alcohol only clients. Revenue Source: Established by California Penal Code, Section 1463.16 and Vehicle Code Sections 23103, 23104, 23152 and 23153.	\$ 1,737,566	\$ 102,561	\$ 1,554,535	\$ 285,592

Special Revenue Funds with Limited Appropriations

Special Revenue Funds  
Limited Budgeted Appropriations in FY 2018-19

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
Behavioral Health	1063	0041	17113	<b>Alcohol Assessment</b> -Utilized for substance use disorder services. The funding is received through an assessment of not more than \$100 upon every fine, penalty or forfeiture imposed and collected by the courts for a violation of California Vehicle Code, Section 23103, when ordered to participate in a County alcohol and substance use disorder assessment program per Vehicle Code, Section 23647. -The funding is eligible for any services or costs within Behavioral Health and has been selected for use in establishing the expansion of substance use disorder residential services in preparation of the Drug Medi-Cal Organized Delivery System Waiver implementation anticipated in the second quarter of FY 2018-19. -Funding Source:19: Established by Vehicle Code, Section 23649.	\$ 977,989	\$ 132,804	\$ 977,989	\$ 132,804
Behavioral Health	1065	0041	17115	<b>SAPT Block Grant (Federal)</b> -For services provided with the Federal Block Grant Allocation from Substance Abuse and Mental Health Services Administration distributed through California Department of Health Care Services. The Federal funding has been available through a contract with the State since 1996 and can be used for a variety of substance use disorder services but, must include at least a 20% set-aside for prevention services in addition to specific allocations for adolescent and youth treatment, Human Immunodeficiency Virus (HIV) case management and perinatal services. -To fund contracts with ten non-profit providers for detoxification services, outpatient drug-free and residential services, a portion of the Assembly Bill 109 (Chapter 15, Statutes of 2011) Public Safety Realignment treatment contract, and part of the County's outpatient Pathways to Recovery Program. -Funding Source: Established pursuant to U.S. Code, Title 42 and the Code of Federal Regulations, Title 45.	\$ 456,789	\$ 3,485,777	\$ 3,942,566	\$ -
Behavioral Health	1068	0041	17118	<b>Senate Bill 82 Program Funding - Substance Abuse</b> -For funding an expansion of County-funded residential bed slots. Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2013) allows for service expansion necessary to develop and maintain high quality, patient-centered, and cost-effective care for individuals with mental health disorders. -The funding is eligible for services or costs within Behavioral Health. In preparation of the Drug Medi-Cal Organized Delivery System Waiver implementation anticipated in the second quarter of FY 2017-18, the funding will be used to pay for an expansion of County-funded residential bed slots. -Funding Source: Established by Welfare and Institutions Code, Section 5848.5	\$ 440,111	\$ 100,000	\$ 540,111	\$ -
Behavioral Health	1069	0041	17119	<b>SD &amp; EPSDT Advance</b> -For holding sufficient funding to offset several paybacks should the Department be invoiced during the year by the State. The Fund is primarily derived from Medi-Cal and Medi-Cal Administrative Activities (MAA) for the cost report years still subject to audit under California Welfare and Institutions Code, Sections 14170(a) and 14172.5. After an audit examination pursuant to Welfare and Institutions Code, Sections 10722 and 14170, the Department shall issue the first statement of account status or demand for repayment. The California Department of Health Care Services shall not begin liquidation of the overpayment until 60 days after issuance of the first statement of account status or demand for repayment. -anticipated audit paybacks for FY 2008-09 Medi-Cal Administrative Activities and FY 2009-10 Short-Doyle Medi-Cal payments	\$ 9,452,118	\$ 3,134,175	\$ 12,586,292	\$ 1
Behavioral Health	1070	0041	17120	<b>Senate Bill 82 Rural Triage</b> -Funding rural triage services in the eastern and western parts of the County. Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2013) allows for service expansion necessary to develop and maintain high quality, patient-centered, and cost-effective care for individuals with mental health disorders. -offsetting costs associated with providing rural mental health triage services in East and West Fresno County. Funding Source: Established by Welfare and Institutions Code, Section 5848.5.	\$ 1,375,264	\$ 1,022,676	\$ 2,397,940	\$ -
County Clerk - Elections	1080	0050	17150	<b>Election Fees</b> The purpose of this fund is to account for fees collected for candidate statements as a pre-payment estimate. Once actual costs are determined, the candidates are either refunded any overpayment or billed for the difference. Revenues are transferred to the General Fund account for Elections. This fund is also used to account for fees collected for reimbursement of elections costs.	\$ 1,278,001	\$ 25,000	\$ 25,000	\$ 1,278,001
Child Support Services	1090	0055	17175	<b>Admin &amp; EDP Rev</b> Child support functions and activities, California Family Code Section 17714.	\$ -	\$ 22,795,044	\$ 22,795,044	\$ -
District Attorney-PA	1100	0060	17200	<b>Unfair Business Competition Lawsuits Fund</b> The Unfair Business Competition Lawsuits Fund is administered by the District Attorney - Public Administrator Consumer Protection unit for investigations and prosecutions of California's Consumer Protection laws, including implementation of judgements obtained from such prosecutions or investigations. The funding authority to establish this Special Revenue Fund is 2004 Proposition 64: Unfair Business Competition Lawsuits pursuant to Business and Professions Code, Sections 17200 and 17500.	\$ 1,447,682	\$ 1,000,000	\$ 1,617,018	\$ 830,664

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
District Attorney-PA	1102	0060	17202	<b>Disability and Health Insurance Fraud Grant</b> The Disability and Health Insurance Fraud Grant Fund is administered by the District Attorney-Public Administrator to investigate and prosecute disability and health insurance fraud. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors, November 1, 2016, Resolution 16-418, pursuant to California Insurance Code, Section 1872.85.	\$ 112,178	\$ 183,653	\$ 183,653	\$ 112,178
District Attorney-PA	1103	0060	17203	<b>Real Estate Fraud Fund</b> The Real Estate Fraud Fund is administered by the District Attorney-Public Administrator to deter, investigate, and prosecute real estate fraud crimes. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors, May 7, 2013, Resolution 13-156, pursuant to California Government Code, Section 27388.	\$ 974,377	\$ 800,000	\$ 1,055,412	\$ 718,965
District Attorney-PA	1104	0060	17204	<b>Automobile Insurance Fraud Fund</b> The Automobile Insurance Fraud Fund is administered by the District Attorney-Public Administrator for increased investigation and prosecution of fraudulent automobile insurance claims and economic automobile theft. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, December 6, 2016, Resolution 16-458, pursuant to California Insurance Code, Section 1872.8.	\$ 242	\$ 395,000	\$ 395,000	\$ 242
District Attorney-PA	1106	0060	17206	<b>Multi-Agency Gang Enforcement Consortium (MAGEC) Fund</b> The Multi-Agency Gang Enforcement Consortium (MAGEC) Fund is administered by the District Attorney-Public Administrator to deter criminal activity of street gang members who threaten, terrorize, and commit violent crimes against the citizens of their neighborhoods, schools, and businesses in the Fresno County area. The State Budget Act of 1998 established the MAGEC Program. The funding authority to establish this Special Revenue Fund is the California Penal Code, Section 13821(c)(4).	\$ 24,421	\$ -	\$ 24,200	\$ 221
District Attorney-PA	1107	0060	17207	<b>Workers' Compensation Insurance Fraud Fund</b> The Workers' Compensation Insurance Fraud Fund is administered by the District Attorney-Public Administrator to fund increased investigation and prosecution of Workers' Compensation fraud, and of willful failure to secure payment of Workers' Compensation, in violation of Section 3700.5 of the California Labor Code. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, November 1, 2016, Resolution 16-421, pursuant to California Insurance Code, Section 1872.83.	\$ 228	\$ 1,184,988	\$ 1,184,988	\$ 228
District Attorney-PA	1108	0060	17208	<b>Identity Theft Fund</b> The Identity Theft Fund is administered by the District Attorney-Public Administrator to investigate and prosecute identify theft cases in the County. The Fund is supported through a donation from the Table Mountain Rancheria. The funding authority to establish this Special Revenue Fund is Board of Supervisors, June 17, 2014, Resolution 14-223, pursuant to County Administrative Office Management Directive Chapter 762.12.	\$ 510,698	\$ 1,200,000	\$ 1,322,612	\$ 388,086
District Attorney-PA	1111	0060	17211	<b>Federal Asset Forfeiture Fund</b> The Federal Asset Forfeiture Fund is administered by the District Attorney-Public Administrator for law enforcement uses including, but not limited to, law enforcement investigations, training, equipment, travel, and transportation. The Comprehensive Crime Control Act of 1984 authorized Federal officials to implement a National Asset Forfeiture Program. As a participant in the United States (US) Department of Justice Equitable Sharing program, the percentage received is deposited in this Fund. The funding authority to establish this Special Revenue Fund is Title 21 US Code Section 881(e)(3). The Fund also includes South West Border Prosecution Initiative (SWBPI) monies for reimbursement of federally declined case prosecutions involving drug and alien smuggling cases. The SWBPI monies are not received yearly and due to change in the formula, the funds will not be applied for since it is no longer cost effective.	\$ 1,326,655	\$ 50,000	\$ 50,000	\$ 1,326,655
Social Services	1120	0065	17225	<b>Welfare Advanced Fund</b> The Welfare Advance Fund is administered by the Department of Social Services for the purpose of depositing all State and Federal welfare assistance and welfare administration revenue advances. This is essentially a clearing fund; counties are required to maintain separate accounts in a trust fund for welfare assistance and administration. All advances shall be deposited in this Fund and monies are to be transferred to the County General Fund on a basis of either actual or estimated State and Federal share of disbursements for aid and administration of welfare (social services) programs. The California Dept of Social Services provides the authority to establish a separate trust fund, pursuant to State of California Manual of Policies & Procedures, Division 25 – Fiscal Management & Control, Section 220.1.	\$ 10,000,000	\$ 390,329,834	\$ 390,329,834	\$ 10,000,000
Social Services	1121	0065	17226	<b>Children's Fund</b> The Children's Trust Fund (CTF) is administered by the Department of Social Services for the purpose of supporting child abuse prevention services in the community and funding child abuse prevention coordinating councils, along with child abuse and neglect prevention and intervention programs. The funding authority to establish this Special Revenue Fund is by AB 2994 (1983), Welfare and Institutions Code Section 18285. Welfare and Institutions Code Section 18966 established the CTF at the County level.	\$ 13,496	\$ 266,122	\$ 279,618	\$ -

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
Social Services	1123	0065	17228	<b>Domestic Violence</b>  The Domestic Violence Fund is administered by the Department of Social Services for funds generated by marriage license fees, court ordered debt revenue and court fines and fees imposed by the courts for domestic violence cases. 92% of the funds generated through fees are designated to be distributed to qualified shelter-based domestic violence programs within the County for the purpose of reducing incidents of domestic violence. In Fresno County, these revenues are designated to go the Marjaree Mason Center, Inc. A portion of the funds (8%) shall be retained by the County to fund administrative costs associated with the collection of marriage license fees and administration of the Domestic Violence Fund. The authority to establish this Special Revenue Fund is SB 1246 (1980), Welfare and Institutions Code, Sections 18290-18390.8.	\$ -	\$ 164,452	\$ 164,452	\$ -
Social Services	1124	0065	17229	<b>Children's Direct Donations</b>  Funds received from various donations for families and child welfare are held in this fund. State and Federal funding allocations are maximized to offset child welfare expenditures. If there are expenditures that can not be funded, the Department of Social Services Director can request the Board's approval to utilize the funds.	\$ 2,908	\$ 117	\$ 3,025	\$ -
Social Services	1125	0065	17230	<b>Veterans Service Office Fund</b>  The Veterans Service Office (VSO) Fund is administered by the Department of Social Services for the purpose of holding revenues from the State Department of Veterans Affairs for the Soldier Readiness Project and the FY 2013-14 One-Time Veterans Services Subvention Funding. The funding authority to establish this Special Revenue Fund is by Proposition 63, Military and Veterans Code, Sections 972-972.1, Assembly Bill 101, and an MOU with the California Department of Veterans Affairs.	\$ 140,995	\$ 4,247	\$ 107,143	\$ 38,099
Social Services	1128	0065	17233	<b>Wraparound Services Program Fund</b>  The Wraparound Services program was created through Senate Bill 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. The intensive services make it possible for the County to place a child that would have otherwise been in a group home placement (highest level of care) into a lower level placement or be kept at home. The difference between the group home rate and the cost of the lower level placement is the source of the funding (reinvestment funding) that is used to fund the cost of the intensive services that are needed for the child. This Fund was created for the purpose of holding the reinvestment portion of Senate Bill 163-Wraparound placement funding for Foster Care.	\$ 14,568,051	\$ 7,468,151	\$ 5,146,864	\$ 16,889,338
Social Services	1130	0065	17235	<b>Adoptions Assistance Program Fund (SB 163)</b>  The Wraparound Services program was created through Senate Bill 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. Payments for Senate Bill 163 adoptive children are deposited to this Fund. Senate Bill 163 authorizes California counties to provide children with service alternatives to group home care through the development of expanded family-based programs, including Wraparound services. State legislation allows counties to use foster care funding for traditional and non-traditional Wraparound services for adoptive children in or at risk of placement in a group home. This Fund was created for the purpose of depositing the reinvestment portion of the Senate Bill 163 - Wraparound placement funding for Adoptions Assistance Program (AAP) cases.	\$ 6,853,282	\$ 808,531	\$ 296,841	\$ 7,364,972
Probation	1140	0075	17300	<b>Victim Emergency Fund</b>  The Victim's Witness Emergency Fund was created and is used by the Crime Victim Assistance Center as a resource to meet certain emergency needs of crime victims in Fresno County. "Emergency" is defined as any immediate financial intervention in response to a victim's basic needs such as temporary shelter, food, transportation or clothing. Funding for these services is primarily from unclaimed restitution and is authorized per California Government Code 50050.	\$ 185,000	\$ 42,000	\$ 209,658	\$ 17,342
Probation	1143	0075	17303	<b>Juvenile Special Deposit Fund</b>  The Juvenile Special Deposit Fund (JSDF) is administered by the Probation Department and the funds are used primarily to benefit the minors housed at the Juvenile Justice Campus (JJC). Such benefits include: contracted services, craft projects, holiday parties, board games, sports equipment, art supplies, and rewards for good behavior. These funds are used in accordance with Welfare and Institutions Code 873 and by Board of Supervisors Resolution.	\$ 85,000	\$ 95,000	\$ 85,984	\$ 94,016

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
Probation	1144	0075	17304	<b>Second Strike PRCS Fund</b> The Second Strike Post Release Community Supervision (PRCS) Fund consists of funding received by the State for the Probation Department to offset costs associated with the accelerated release of some Second Strike PRCS offenders. The accelerated release is the result of a California Three Judge Panel order to enhance time credit earnings for non-violent, second strike offenders (excluding sex offenders) to order to reduce prison overcrowding. This funding is used to pay for three deputy probation officers that were added to Probation Org 3430 in FY 2015-16. Second Strike PRCS funding was first received in FY 2014-15.	\$ 2,233,409	\$ 800,000	\$ 357,597	\$ 2,675,812
Public Health	1150	0080	17350	<b>Vital and Health Statistics</b> Utilized to provide modernization and improvement of vital record operations, including vital record systems, collection and analysis of health related death certificate information, and other vital record analysis as appropriate. Revenue Source: Established by California Health and Safety Code, Section 103625.	\$ 183,076	\$ 53,185	\$ 105,768	\$ 130,493
Public Health	1152	0080	17352	<b>Health Special Deposit Revenue Fund</b> Utilized for miscellaneous revenue for programs including: Emergency Medical Technician (EMT) certification training fees, and donations for Public Health Nursing events. Revenue Source: Established by California Code of Regulations, Title 22.	\$ 1,657,223	\$ 621,690	\$ 2,185,999	\$ 92,914
Public Health	1153	0080	17353	<b>Tobacco Prevention Fund</b> Utilized to provide outreach and educational activities related to tobacco control. Revenue Source: Established by 1988 Proposition 99: California Tobacco Health Protection Act, pursuant to California Health and Safety Code, Section 104380.	\$ 157,627	\$ 152,000	\$ 300,000	\$ 9,627
Public Health	1154	0080	17354	<b>Environmental Health Soft Serve Fund</b> Utilized for permitting and inspection of approximately 220 semi-frozen soft serve milk product facilities in the County. Revenue Source: Established by California Food and Agricultural Code, Sections 35221 and 59944, which provide for the collection of fees for this program.	\$ 10,623	\$ 135,034	\$ 134,438	\$ 11,219
Public Health	1155	0080	17355	<b>Dairy Surcharge</b> Utilized to conduct routine inspections on dairy farms, and collecting milk & water samples for laboratory analyses. Revenue Source: Established by California Food and Agricultural Code, Sections 33251 through 33265, which provide for the collection of fees for this program.	\$ 71,617	\$ 211,186	\$ 210,170	\$ 72,633
Public Health	1156	0080	17356	<b>Integrated Waste Management Fund</b> Utilized for inspections and permits of solid waste facilities through the California Department of Resources Recycling and Recovery (CalRecycle). Revenue Source: Established by Board of Supervisors, March, 10, 1992, Resolution No. 92-179, pursuant to California Code of Regulations, Title 14, Division 7, Chapter 5, Article 2.4, which provides for the funding of the Local Enforcement Agency (LEA) grant. As part of the Board Resolution, the Department was designated as LEA for the County.	\$ 2,130	\$ 26,217	\$ 25,900	\$ 2,447
Public Health	1157	0080	17357	<b>Environmental Health Surcharges</b> Utilized to inspection and for oversight of compliance to Environmental Health Laws and regulations. Revenue Source: Established by California Code of Regulations, Title 27, Environmental Protection, pursuant to Section 15250 under the Certified Unified Program Agency (CUPA), which sets the State Surcharge for fees charged.	\$ 78,628	\$ 249,803	\$ 248,779	\$ 79,652
Public Health	1158	0080	17358	<b>Solid Waste Tipping Fee Fund</b> Utilized for inspections at landfills through the California Department of Resources Recycling and Recovery (CalRecycle). Revenue Source: Established by Board of Supervisors, January 5, 1993, Ordinance 93-002, pursuant to California Code of Regulations, Title 14, Division 7, Chapter 5, Article 2.4, which provides for the funding of the Local Enforcement Agency (LEA) grant. The Ordinance established the County Solid Waste Management Fee. Board of Supervisors, March, 10, 1992, Resolution No. 92-179, designated the Department of Public Health as LEA for the County.	\$ 1,729,215	\$ 371,389	\$ 247,543	\$ 1,853,061
Public Health	1159	0080	17359	<b>Local Public Health Preparedness Fund</b> Utilized for emergency preparedness and grant administration. The grant funding is provided by the Centers for Disease Control and Prevention through the California Department of Public Health. Revenue source: Established by California Health and Safety Code, Sections 101317 through 101319.	\$ 46,438	\$ 1,375,607	\$ 1,365,017	\$ 57,028
Public Health	1160	0080	17360	<b>Hospital Preparedness Program Fund</b> Utilized to assist participating hospitals in the preparation, response and recovery from incidents that have a public health and medical impact in the short and long-term. The grant funding is provided by the Centers for Disease Control and Prevention through the California Department of Public Health. Revenue Source: Established by California Health and Safety Code, Sections 101317 through 101319.	\$ 59,428	\$ 471,668	\$ 467,182	\$ 63,914
Public Health	1161	0080	17361	<b>AIDS Education PC 1463-23</b> Utilized for fines collected for AIDS education program. Revenue Source: Established by California Penal Code, Sections 1463-23	\$ 101,151	\$ -	\$ 50,000	\$ 51,151

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
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Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
Public Health	1162	0080	17362	<b>Certified Unified Program Agency Fines Fund</b> Utilized for enforcement and compliance outreach activities related to hazardous materials. Revenue Source: Established by California Health and Safety Code, Section 25192, which provides for the distribution of fines collected from enforcement activities and court settlements based on their share allocation for the areas of inspection under CUPA.	\$ 836,941	\$ 10,140	\$ 215,000	\$ 632,081
Public Health	1163	0080	17363	<b>Child Restraint/Bicycle Helmet</b> Utilized to provide community education and assistance program for the proper use of child passenger restraints. Revenue Source: Established by California Vehicle Code, Sections 27360 through 27366, which provide for the collection of fines to fund the program.	\$ 38,403	\$ 100,899	\$ 99,600	\$ 39,702
Public Health	1164	0080	17364	<b>Tobacco Prop 56</b> Utilized to provide outreach and educational activities related to tobacco control. Revenue Source: Established by 2016 Proposition 56: California Tobacco Health Protection Act, pursuant to California Health and Safety Code, Section 104380. Proposition 56 increases revenues for outreach and educational activities related to tobacco control and requires the funding to be separate from Proposition 99 revenues.	\$ 605,724	\$ 1,170,644	\$ 1,167,644	\$ 608,724
Public Works & Planning	1179	0085	17429	<b>NEWHHA Program</b> Utilized to track expenditures/revenue and provide an annual report to Board of Supervisors. Revenue Source: Established by Ordinance 18-001, adopted on 1/9/18	\$ -	\$ 266,000	\$ 266,000	\$ -
Public Works & Planning	1180	0085	17400	<b>Used Oil Recycling Block Grant Fund</b> Utilized for outreach and education program activities for proper disposal and recycling of used oil/filters and funded through CalRecycle. Revenue Resource: Established by California Public Resources Code, Section 48653	\$ 17,471	\$ 1,210	\$ 1,204	\$ 17,477
Public Works & Planning	1181	0085	17401	<b>Used Oil Recycling Contract Revenue Fund</b> Utilized to promote the use of County's 59 certified collection centers that accept used oil/filters. Revenue Source: agreement with Asbury Environmental through Purchasing agreement #P-11-281 G.	\$ 70,391	\$ 5,500	\$ 5,500	\$ 70,391
Public Works & Planning	1186	0085	17406	<b>PW-Special Studies Deposit</b> Utilized for activities related to Environmental Impact Reports & General Plan Amendments. Deposits & refunds are made from this budget and held until projects are completed or a refund request is made. Revenue Source: Established by agreements with developers and applicants for specific projects.	\$ 811,165	\$ -	\$ 195,000	\$ 616,165
Public Works & Planning	1187	0085	17407	<b>Water Mgt &amp; Planning Fund</b> Utilized to segregate restricted funds related to Cross Valley water capital costs for expenses for specific water activities. Funding received in FY 1989-90 for repayment for Cross Valley Water Canal water costs from the Brighton Crest development. Revenue Source: Established by Board of Supervisor's Board Agenda Item from 6/26/90	\$ 15,001	\$ -	\$ 7,500	\$ 7,501
Public Works & Planning	1188	0085	17408	<b>Admin Finds - Code Enforcement</b> Utilized for expenditures related to code enforcement activities. Revenue Source: Established by County Ordinance Title I, Chapter 1.13, Ordinance 08-029 approved by the Board of Supervisors on 11/4/08	\$ 364,847	\$ -	\$ 50,000	\$ 314,847
Public Works & Planning	1191	0085	17411	<b>County Parks Donations</b> Utilized for expenditures related to County parks. Revenue Source: Established by Ernest Lawrence Estate and Board of Supervisors.	\$ 448,812	\$ 5,520	\$ 284,000	\$ 170,332
Public Works & Planning	1192	0085	17412	<b>Hmong War Memorial</b> Utilized for bi-annual cleaning and minor repairs to monument. Revenue Source: Established by Lao/Hmong American War Memorial Committee and Board of Supervisors 5/6/14 Board Agenda Item #33.	\$ 37,382	\$ 472	\$ 1,000	\$ 36,854
Public Works & Planning	1193	0085	17413	<b>Shaver Lake Boat Launch Extension</b> Utilized for construction of new observation area at Shaver Lake. Revenue Source: Established by a donation and Board of Supervisors 3/15/16 Resolution No. 16-125	\$ 70	\$ -	\$ 70	\$ -
Public Works & Planning	1202	0086	17502	<b>Home Investment Fund</b> Utilized to receive and transfer HOME investment partnerships grant program income. Use and receipt of funds is governed by Code of Federal Regulations (CFR), Title 24 and grant agreements with US Department of Housing and Urban Development. Revenue Source: Established by 24 CFR Subtitle A, Part 92, Subpart K, Section 92.503.	\$ 517,262	\$ 1,013,906	\$ 1,013,906	\$ 517,262
Public Works & Planning	1203	0086	17503	<b>Housing Preservation Grant Fund</b> Utilized for ongoing loan servicing and monitoring costs associated with Housing Preservation Grants from US Department of Agriculture (USDA). Use and receipt of funds is governed by Code of Federal Regulations (CFR), Title 7; grant awards by Board of Supervisors; and USDA. Revenue Source: Established by CFR Title 7, Subtitle B, Chapter XXX, Part 3015, Subpart F, Section 3015.45	\$ 380,234	\$ -	\$ 600	\$ 379,634
Public Works & Planning	1204	0086	17504	<b>CalHOME Reuse Account Fund</b> Utilized for ongoing loan servicing and monitoring costs associated with completed CalHome Grant program from State. Use and receipt of funds is governed by California Code of Regulations, Title 25 and grant agreements with State Department of Housing and Community Development. Revenue Source: Established by Title 25 California Code of Regulations, Division 1, Chapter 7, Subchapter 9, Section 7724.	\$ 369,316	\$ -	\$ 2,000	\$ 367,316

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds**  
**Limited Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1205	0086	17505	<b>Neighborhood Stabilization Fund</b> Utilized to receive and transfer NSP grant program income for payment of ongoing loan servicing and monitoring costs associated with the completed NSP from US Department of Housing and Urban Development (HUD). Use and receipt of funds is governed by Code of Federal Regulations (CFR), Title 24 and grant agreements with HUD. Revenue Source: Established by 24 CFR Sections 570.500 & 570.504.	\$ 295,736	\$ -	\$ 10,100	\$ 285,636
Public Works & Planning	1301	0088	34201	<b>Friant/North Fork Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 2,221	\$ -	\$ 2,160	\$ 61
Public Works & Planning	1304	0088	34205	<b>Friant-Willow to North Fork</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 69,924	\$ -	\$ 68,026	\$ 1,898
Public Works & Planning	1305	0088	34206	<b>Friant-Millbrook to Willow</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 47,574	\$ -	\$ 46,287	\$ 1,287
Public Works & Planning	1310	0088	34213	<b>DeWolf/Shaw Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 40,074	\$ -	\$ 39,014	\$ 1,060
Public Works & Planning	1351	0088	34262	<b>Friant-Bugg to North Fork</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 17,306	\$ -	\$ 17,306	\$ -
Public Works & Planning	1356	0088	34267	<b>Central-Bethel to Academy</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 201,723	\$ -	\$ 196,389	\$ 5,334
Public Works & Planning	1357	0088	34268	<b>Central-Academy to Newmark</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 151,631	\$ -	\$ 147,621	\$ 4,010
Public Works & Planning	1360	0088	34272	<b>Central-SR99 off ramp</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,978	\$ -	\$ 1,925	\$ 53
Public Works & Planning	1363	0088	34202	<b>Friant/Millbrook Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1	\$ -	\$ 1	\$ -

Special Revenue Funds with Limited Appropriations

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**Limited Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
Sheriff-Coroner	1452	0095	17652	<b>Standards and Training for Corrections Fund</b>  The Sheriff-Coroner administers a Standards and Corrections Training (STC) grant from the Board of State and Community Corrections (BSCC) to offset the cost of core training courses for Correctional Officers. Core training consists of basic training for newly appointed entry-level, supervisory, and management corrections staff employed in local jails and probation departments. The basic training entry-level core courses contain subject matter that directly relates to the performance of job tasks as established through job analysis. Core courses consist of modules that are specific in content and time allocated to the training subjects. The subjects taught in each module are critical to being able to perform job tasks. One of the selection standards for line staff in moving from entry-level to journey-level status is the successful completion of core training. The funding authority to establish this Special Revenue Fund is pursuant to California Code of Regulations, Title 15, Division 1, Chapter 1, Board of State and Community Corrections, Subchapter 1, Standards and Training of Local Corrections and Probation Officers.	\$ 124,814	\$ 249,628	\$ 374,442	\$ -
Sheriff-Coroner	1454	0095	17653	<b>Debtor Assessment Fee Fund</b>  The Sheriff-Coroner administers the Debtor Assessment Fee Fund and is mandated to collect a processing fee, in addition to the monies collected under a writ of attachment, execution, possession, or sale, from the judgement debtor. The Sheriff's Civil Unit, as the levying officer, serves and enforces money judgement writs of execution (Court Orders). Collection is most commonly through wage garnishment or bank levies. The employer or bank is served by the Sheriff's Office Civil Unit and payment of the funds is made to the Sheriff's Office who in turn pays the person entitled to the funds. A \$12 processing fee is collected by the levying officer for each disbursement paid by the employer or bank. The processing fees shall be expended to supplement the County's cost for vehicle fleet replacement and equipment, maintenance, and civil process operations, including data systems and consultant services. The funding authority to establish this Special Revenue Fund is Government Code, Section 27646.	\$ 323,095	\$ 162,980	\$ 162,980	\$ 323,095
Sheriff-Coroner	1455	0095	17654	<b>Civil Automation Fund</b>  The Sheriff-Coroner administers the Civil Automation Fund and retains \$18 of any fee collected by the Civil Division under Government Code Sections 26721, 26722, 26725, 26726, 26728, 26730, 26733.5, 26734, 26736, 26738, 26742, 26743, 26744, and 26750. Ninety-five percent of the revenues received shall be expended for the implementation, maintenance, and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings deemed necessary by the Civil Division. The remaining five percent shall be used to supplement the expenses of the Civil Division in administering the funds. The funding authority to establish this Special Revenue Fund is Government Code, Section 26731.	\$ 2,081,646	\$ 119,956	\$ 119,956	\$ 2,081,646
Sheriff-Coroner	1456	0095	17655	<b>Local Law Enforcement Block Grant Fund</b>  Utilized to keep funds received from the Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant program. Funds shall be used to support law enforcement programs in accordance with statutes and guidelines of the grant program. The funding authority to establish this Special Revenue Fund was approved by the Board of Supervisors on June 10, 2014 via Agreement 14-308, pursuant to U.S. Code, Title 42, Chapter 46, Subchapter V, Part A, Sections 3751 and 3755.	\$ 127,289	\$ 65,072	\$ 109,359	\$ 83,002
Sheriff-Coroner	1457	0095	17656	<b>Search and Rescue Fund</b>  The Sheriff-Coroner administers the Search and Rescue Fund to reimburse the Sheriff's expenditures for Search and Rescue (SAR) and other emergency services performed on Federal forest land. The Fund can also be utilized to purchase or replace equipment that has been damaged during rescues. The funding authority to establish this Special Revenue Fund is House Resolution 527 Title III - County Resource Project Funds (Public Law 113-40).	\$ 996,244	\$ 80,000	\$ 80,000	\$ 996,244

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
Sheriff-Coroner	1459	0095	17658	<b>Federal Asset Forfeiture Fund</b> Utilized to keep funds received from the Department of Justice Asset Forfeiture and Department of Treasury Asset Forfeiture Programs under the provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets. Funds shall be used for law enforcement purposes in accordance with statutes and guidelines that govern equitable sharing. The funding authority to establish this Special Revenue Fund is the Federal Equitable Sharing Agreement.	\$ 245,986	\$ -	\$ 50,000	\$ 195,986
Sheriff-Coroner	1462	0095	17661	<b>Fresno Meth Task Force HIDTA Asset Forfeiture</b> Utilized to keep funds received from assets during High Intensity Drug Trafficking Area (HIDTA) criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. The funding authority to establish this Special Revenue Fund is the Federal Comprehensive Crime Control Act of 1984 - Seized Assets.	\$ 203,475	\$ -	\$ 60,000	\$ 143,475
Sheriff-Coroner	1465	0095	17664	<b>Indigent Burial Fund</b> Generates money from a fee payable to the local Registrar of Births and Deaths by the applicant for a permit for disposition of human remains. The local Registrar shall pay into the Peace Officers' Training Fund, by the tenth of the month following the end of each calendar quarter one dollar of the fee collected for the training of peace officer members of County Coroner's Offices. The remaining funds collected shall be paid into the County Treasury to be expended for indigent burial. The funding authority to establish this Special Revenue Fund is California Health and Safety Code, Section 103680.	\$ 129,570	\$ -	\$ 35,000	\$ 94,570
Sheriff-Coroner	1466	0095	17665	<b>Federal Asset Forf Treas</b> Utilized to keep funds received from the Department of Treasury Asset Forfeiture Programs under the provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets. Funds shall be used for law enforcement purposes in accordance with statutes and guidelines that govern equitable sharing. The funding authority to establish this Special Revenue Fund is the Federal Equitable Sharing Agreement.	\$ 2,634,956	\$ -	\$ 80,000	\$ 2,554,956
Sheriff-Coroner	1467	0095	17666	<b>HIDTA Asset Forf Treas</b> Utilized to keep funds received from the Department of Treasury Asset Forfeiture Programs under the provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets from High Intensity Drug Trafficking Area (HIDTA) criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. The funding authority to establish this Special Revenue Fund is the Federal Comprehensive Crime Control Act of 1984 - Seized Assets.	\$ 209,000	\$ -	\$ 60,000	\$ 149,000
Sheriff-Coroner	1500	0096	17700	<b>Inmate Welfare Fund</b> The Sheriff-Coroner administers the Inmate Welfare Fund and earns commissions on inmate telephone calls and profit on an inmate's purchase of commissary items along with interest earned on those funds. Monies deposited in the Fund shall be expended by the Sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of county jail facilities. Maintenance of the county jail facilities may include, but is not limited to, the salary and benefits of personnel used in programs to benefit the inmates including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the Sheriff. The funding authority to establish this Special Revenue Fund is California Penal Code, Section 4025.	\$ 7,806,933	\$ 2,899,707	\$ 3,236,844	\$ 7,469,796
Probation	3450	0275	13050	<b>Community Corrections Performance Incentive Fund</b> The California Community Corrections Performance Incentive Act, Senate Bill (SB) 678 (Chapter 608, Statutes of 2009) was signed into law on October 11, 2009. The goal of the legislation is to reduce recidivism of felony probationers by improving probation services. Funding to counties, for use by Probation Departments, is based on improved probation outcomes as measured by a reduction in probation failures committed to State prison. SB 678 funds are required to be used for supervision and rehabilitative services for adult felony offenders. Services provided must be in accordance with evidence-based practices. Prior to FY 2013-14, funding allocations were based solely on felony probation revocation and commitment to State prison. As a result of the Public Safety Realignment Act, Assembly Bill (AB) 109 (Chapter 15, Statutes of 2011), which transferred responsibility for housing/supervising specified inmates and parolees from the State to counties, a large portion of the adult felony probationers who are revoked or commit new crimes now serve their time in county jails instead of prison. Due to this change, in FY 2013-2014, the State Department of Finance used felony probation revocations to both prison and jail to determine allocations to counties. In FY 2015-16, the SB 678 funding allocation formula to counties was modified in order to provide for increased funding stability and continue to provide incentives to counties to reduce revocations to state prison.	\$ 2,543,407	\$ 1,913,066	\$ 3,888,689	\$ 567,784

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds**  
**Limited Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	FY 2018-19 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/19
Public Health	5243	0135	10000	<b>Health</b> Utilized to provide for public health and indigent health care services that were included as part of the realignment enabling legislation. Revenue Source: Established by Welfare and Institutions Code, Section 17609. The funding includes 1991 Realignment allocation of Vehicle License Fees, Sales Tax Revenues, and County Maintenance of Effort. *On August 21, 2018, the Board of Supervisors adopted resolution increasing FY 2018-19 appropriations in the amount of \$38,316 to allow for the equipment purchase of a dental suite for Juvenile Justice Campus pending adoption of the budget.	\$ 26,846,915	\$ 30,721,589	\$ 42,823,380	\$ 14,745,124
Behavioral Health	5245	0135	13045	<b>1991 Realignment - Behavioral Health</b> -For funding community-based mental health programs, administered by county departments of mental health, including short- and long-term treatment, case management, and other services to seriously mentally ill children and adults. -For funding state hospital services for county clients, administered by the state Department of Mental Health (DMH), provide inpatient care to seriously mentally ill persons placed by counties, the courts, and other state departments, and -For funding Institutions for Mental Diseases (IMDs), administered by independent contractors, generally provide short-term nursing level care to the seriously mentally ill. -Funding Source: a half-cent increase in the state sales tax enacted in 1991 and through a dedicated portion of the Vehicle License Fees (VLF).	\$ 19,284,946	\$ 29,588,273	\$ 39,284,946	\$ 9,588,273
Social Services	5246	0135	13046	<b>Health &amp; Welfare Trust - Social Services</b> Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. Realignment funds deposited in the Social Services account can only be used to fund the County share-of-cost for social services programs realigned in 1991.	\$ 9,510,604	\$ 74,190,264	\$ 83,200,868	\$ 500,000
Social Services	5247	0135	13047	<b>Health &amp; Welfare Trust - CalWORKs MOE</b> Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. AB 118 added the CalWORKs Assistance Maintenance-of-Effort (MOE) account to the H&WTF for the purpose of receiving realignment funds "in lieu of" State reimbursements for public assistance payments budgeted in the CalWORKs Org 6310. The purpose of funds received in the CalWORKs Assistance MOE is for the State to realize State General Fund savings by equally reducing State reimbursements for CalWORKs public assistance payments. CalWORKs MOE funds can only be used to fund a portion of CalWORKs assistance payments in lieu of State reimbursements.	\$ 5,551,738	\$ 56,841,720	\$ 62,393,458	\$ -
Social Services	5248	0135	13048	<b>Health &amp; Welfare Trust - Family Support</b> Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. On January 1, 2014, AB 85 added the Family Support account to the H&WTF for the purposes of receiving sales tax and VLF revenues that were redirected by the State from Health Realignment account statewide. The amount of revenues received is determined by the State and funds received in the Family Support Account are "in lieu of" State reimbursements for CalWORKs public assistance payments. The purpose of funds received in the Family Support Account is for the State to realize State General Fund savings by equally reducing State reimbursements for CalWORKs public assistance payments. Family Support funds can only be used to fund a portion of CalWORKs assistance payments in lieu of State reimbursements.	\$ 3,449,442	\$ 52,633,587	\$ 52,820,689	\$ 3,262,340



**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Behavioral Health	1050	0040	17100	<b>Community Services Supports Local Prudent Reserve</b> -Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. -Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 16,874,764	\$ -	\$ 16,874,764
Behavioral Health	1054	0040	17104	<b>Prevention &amp; Early Intervention Prudent Reserve</b> -Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. -Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 3,239,456	\$ -	\$ 3,239,456
Behavioral Health	1056	0040	17106	<b>Education and Training</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to promote consumer employability and remedy the shortage of staff available to address serious mental illness pursuant to California Welfare and Institutions Code, Division 5, Part 3.1, Section 5820(a) and (b). -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 2,144,290	\$ -	\$ 2,144,290
Behavioral Health	1060	0041	17110	<b>Proposition 36 (2000)</b> -Utilized to track and monitor the Substance Abuse and Crime Prevention Act (SACPA) fines, fees and interest. -Revenue Source: Established by Proposition 36: Substance Abuse and Crime Prevention Act of 2000 codifying California Penal Code, sections 1210 and 3063.1 and California Health and Safety Code, sections 111999.4-111999.13, which collects client fees and deposit into this fund.	\$ -	\$ -	\$ -
Behavioral Health	1064	0041	17114	<b>Drug Medi-Cal County Admin</b> -For withholding up to 10% of the Drug Medi-Cal claims to offset the administrative costs of the program. -Funding Source: Established by California Welfare and Institutions Code, Section 14021.9.	\$ -	\$ -	\$ -
Behavioral Health	1066	0041	17116	<b>Driving Under the Influence / Penal Code 1000</b> -Utilized for fees collected by alcohol and other drug education and counseling services for a person whose license to drive has been administratively suspended or revoked for, or who is convicted of, driving under the influence of alcohol. -Revenue Source: Established by California Penal Code, section 1000 deferred entry of judgement fees and Health and Safety Code section 11837.3(a)(1), which authorizes a county to have a program that shall be self-supporting through fees collected from program participants	\$ 1,597,140	\$ -	\$ 1,597,140
Behavioral Health	1067	0041	17117	<b>Restricted-Substance Abuse Local Assistance</b> -Utilized for substance abuse treatment services for youthful offenders. -Revenue Source: 13:13Established by Senate Bill 1020: Public Safety Realignment (2012), the Local Revenue Fund 2011 where specified tax revenues are deposited and are continuously appropriated for the provision of public safety services, in this instance, the Behavioral Health Subaccount pursuant to Government Code, section 30025.	\$ 776,431	\$ -	\$ 776,431
County Clerk/Elections	1081	0050	17151	<b>Vital &amp; Health Stat Fee</b> The purpose of this fund is to account for the state mandated portion of fees collected from the purchase of certified copies of confidential marriage licenses pursuant to Health and Safety Code 103625(f)(g)(i). Funding is designated for the exclusive use for enhanced service to the public and modernization/improvement of vital record systems.	\$ 43,000	\$ 4,000	\$ 47,000
District Attorney-PA	1101	0060	17201	<b>Organized Automobile Fraud Activity (URBAN) Insurance Fraud Grant</b> The Organized Automobile Fraud Activity (URBAN) Insurance Grant Fund is administered by the District Attorney-Public Administrator to investigate organized automobile fraud activity in the County to reduce activity committed by an insurer's employee or agents, brokers, insureds, and others, and lessening the economic losses realized by insurers from that fraud. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, August 7, 2013, Resolution 12-296, California Insurance Code, Section 1874.8.	\$ 29,272	\$ -	\$ 29,272
District Attorney-PA	1105	0060	17205	<b>Life and Annuity Insurance Fraud Fund</b> The Life and Annuity Insurance Fraud Fund is administered by the District Attorney-Public Administrator for the investigation and prosecution of individual life insurance and annuity product financial abuse cases involving insurance licensees, or persons holding themselves out to be insurance licensees, or any person purporting to be engaged in the business of insurance, and for other projects beneficial to insurance consumers. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, November 17, 2015, Resolution 15-1622, pursuant to California Insurance Code, Section 10127.17.	\$ 2,025	\$ -	\$ 2,025
District Attorney-PA	1110	0060	17210	<b>State Asset Forfeiture</b> Utilized to isolate monies received from local law enforcement during the seizure and forfeiture process of property taken from individuals suspected of illegal activity. The fund acts as a clearing fund until the forfeiture process has been completed. Revenue Source: Established by California Health and Safety Code, Section 11489.	\$ 598,956	\$ -	\$ 598,956

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
District Attorney-PA	1112	0060	17212	<b>State Asset Forfeiture-Special</b> Utilized to isolate Special Fund monies received from the completed forfeiture. The actual distribution of these funds is to be determined by a panel consisting of the Sheriff, a police chief, the District Attorney and the chief probation officer. Revenue Source: Established by California Health and Safety Code, Section 11489(b)(2)(A)(i).	\$ 153,320	\$ -	\$ 153,320
Social Services	1127	0065	17232	<b>Stuart Foundation Fund</b> The Stuart Foundation is administered by the Department of Social Services for the purpose of supporting implementation of the core elements of the Education Equals Partnership (EEP) in Fresno County. The EEP is an integrated vision to improve educational outcomes for children in foster care across the educational spectrum, from preschool through college. The funding authority to establish this Special Revenue Fund is the grant agreement with the Stuart Foundation and Internal Revenue Code Section 501(c)(3). After current year review, this funding source will be depleted and no longer available; a process for securing funding through general fund Budget Orgs 5610 will be implemented.	\$ -	\$ -	\$ -
Social Services	1129	0065	17234	<b>Walter S. Johnson Grant Fund</b> The Walter S. Johnson Grant Fund is administered by the Department of Social Services. The funds are restricted to satisfy a multiple year agreement with the Walter S. Johnson Foundation for the purpose of helping the Fresno County Youth Transition Project. The Project focused on expanding opportunities to maximize the chances for success for foster youth to mature and emancipate from the Child Welfare and Juvenile Justice Systems. The funding authority to establish this Special Revenue Fund is by an agreement with the Walter S. Johnson Foundation.	\$ -	\$ -	\$ -
Probation	1141	0075	17301	<b>Domestic Violence Prevention</b> Purpose, Use of Funding & Funding Authority: The purpose of this fund is to collect revenue generated from AB 2405 related to domestic violence prevention. AB 2405 requires the funding to be used for domestic violence prevention programs that focus on assisting immigrants, refugees, or persons who live in a rural community.	\$ 5,277	\$ 375	\$ 5,652
Probation	1142	0075	17302	<b>Federal Asset Forfeiture</b> Purpose, Use of Funding & Funding Authority: The purpose of this fund is to collect revenue generated from participating in the Federal Department of Justice Asset Forfeiture program. Funds are received when Probation participates in a search that results in the seizure of assets. Authorized per 21 U.S. Code § 881 (e)(3) - Forfeitures	\$ 35,909	\$ 5,000	\$ 40,909
Public Health	1151	0080	17351	<b>Contingency Fines and Penalties</b> Utilized to provide funding for Emergency Medical Services (EMS) system administration, equipment and the Communications Center Infrastructure. Revenue Source: Established by the Board of Supervisors approval of an Exclusive Operating Area of Fresno County with American Ambulance, July 10, 2007, Agt. 07-292: EMS Provider Agreement for Emergency Ambulance Service and Advance Life Support (Paramedic).	\$ 1,693,856	\$ 172,050	\$ 1,865,906
Public Works & Planning	1170	0085	17420	<b>FF-Reclaimed Effluent Disposal</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (reclaimed effluent disposal) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1171	0085	17421	<b>FF-County Administration</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (County administration) for Millerton New Town (Tract 4870)	\$ 55,047	\$ -	\$ 55,047
Public Works & Planning	1172	0085	17422	<b>DF-Marina Drive</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (Marina Drive) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1173	0085	17423	<b>DF-Traffic Signal-Millerton Rd/Marina</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (traffic signal-Millerton Rd & Marina) for Millerton New Town (Tract 4870)	\$ 10,452	\$ -	\$ 10,452
Public Works & Planning	1174	0085	17424	<b>DF-White Fox-Marina Parkway</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (White Fox-Marina Parkway) for Millerton New Town (Tract 4870)	\$ 8,778	\$ -	\$ 8,778
Public Works & Planning	1175	0085	17425	<b>DF-Collector Roads</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (collector roads) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1176	0085	17426	<b>DF-Millerton Road Improvements</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (Millerton Rd improvements) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1177	0085	17427	<b>DF-Community Park</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (community park) for Millerton New Town (Tract 4870)	\$ 31,571	\$ -	\$ 31,571
Public Works & Planning	1178	0085	17428	<b>DF-County Administration</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (County administration) for Millerton New Town (Tract 4870)	\$ 22,370	\$ -	\$ 22,370
Public Works & Planning	1183	0085	17403	<b>PW-Building Inspectors Clearing</b> Utilized to provide a centralized fund related to Building Inspections and Permits fees collected by Development Services. Funds moved to revenue on a monthly basis, net of refunds made. Revenue Source: Established as funds are collected by developers.	\$ 868,024	\$ -	\$ 868,024

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1184	0085	17404	<b>PW-Building &amp; Safety Inspectors Clearing</b> Utilized to segregate funds to guarantee performance and occupancy by private parties per County Ordinance 15.04.090. Revenue Source: Established by County Ordinance 15.04.090.	\$ 225,537	\$ -	\$ 225,537
Public Works & Planning	1185	0085	17405	<b>Cross Valley Canal Trust</b> Utilized to segregate funds related to Community Facility District (CFD) #1 at Shaver Lake. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD #1 & 1st amendment (6.24.85). Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD #1 & 1st amendment (6.24.85).	\$ 34,456	\$ -	\$ 34,456
Public Works & Planning	1189	0085	17409	<b>Disability Access &amp; Education</b> Utilized to segregate funds related to disability access and education. Funds from local business license/permit renewal fees to fund certified access specialist to facilitate construction related accessibility requirements per Title I, Division 5, Chapter 7.5 of Government Code. Revenue Source: Established by Title I, Division 5, Chapter 7.5 of Government Code.	\$ 626	\$ -	\$ 626
Public Works & Planning	1193	0085	17413	<b>Shaver Lake Boat Launch Extension</b> Used for construction of new observation area at Shaver Lake. Funds were donated and restricted. Funding authority was given by BOS on 3.15.16 (BAI #47, Res 16-125)	\$ -	\$ -	\$ -
Public Works & Planning	1194	0085	17414	<b>FF-Intake and Transmission</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (intake and transmission) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1195	0085	17415	<b>FF-Groundwater Extraction</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (groundwater extraction facility) for Millerton New Town (Tract 4870)	\$ 9,179	\$ -	\$ 9,179
Public Works & Planning	1196	0085	17416	<b>FF-Water Treatment</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (water treatment) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1197	0085	17417	<b>FF-Water Distribution &amp; Storage</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (water distribution & storage) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1198	0085	17418	<b>FF-Wastewater Treatment</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (wastewater treatment) for Millerton New Town (Tract 4870)	\$ 752,248	\$ -	\$ 752,248
Public Works & Planning	1199	0085	17419	<b>FF-Wastewater Collection</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (wastewater collection) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1200	0086	17500	<b>Rental Rehabilitation Program Revenue</b> Utilized for the payment of ongoing required loan servicing and monitoring costs. Use is governed by Housing and Urban-Rural Authority Act of 1983 and Code of Federal Regulations, Title 24. Revenue Source: Established by US Department of Housing and Urban Development, Title 24 Code of Regulations Part 511.	\$ 1,122,228	\$ -	\$ 1,122,228
Public Works & Planning	1220	0087	33900	<b>Community Facility District (CFD) #1-Phase 1 Northeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 33,130	\$ -	\$ 33,130
Public Works & Planning	1221	0087	33901	<b>Community Facility District (CFD) #1-Phase 2 Northeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 25,786	\$ -	\$ 25,786
Public Works & Planning	1222	0087	33902	<b>Community Facility District (CFD) #1-Northeast Reservoir Black Oak Line</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 62,799	\$ -	\$ 62,799
Public Works & Planning	1223	0087	33903	<b>Community Facility District (CFD) #1-2599 Black Oak Line (Water)</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 32,144	\$ -	\$ 32,144
Public Works & Planning	1224	0087	33904	<b>Community Facility District (CFD) #1-Phase 1 Southeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 41,830	\$ -	\$ 41,830

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1225	0087	33905	<b>Community Facility District (CFD) #1-Phase 2 Southeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 25,930	\$ -	\$ 25,930
Public Works & Planning	1226	0087	33906	<b>Community Facility District (CFD) #1-Ridgetop Reservoir Expansion</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 5,809	\$ -	\$ 5,809
Public Works & Planning	1227	0087	33907	<b>Community Facility District (CFD) #1-Ridgetop Reservoir Expansion Well Ridgetop Reservoir</b> Utilized to segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 12,162	\$ -	\$ 12,162
Public Works & Planning	1228	0087	33908	<b>Community Facility District (CFD) #1-Existing Twine Reservoir Southeast Reservoir</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 43,738	\$ -	\$ 43,738
Public Works & Planning	1229	0087	33909	<b>Community Facility District (CFD) #1-Southeast Reservoir-Weir/Village Line</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 88,661	\$ -	\$ 88,661
Public Works & Planning	1230	0087	33910	<b>Community Facility District (CFD) #1-Sierra Cedars FCWD 41</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 26,234	\$ -	\$ 26,234
Public Works & Planning	1231	0087	33911	<b>Community Facility District (CFD) #1-Sierra Cedars Reservoir Expansion</b> Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 33,064	\$ -	\$ 33,064
Public Works & Planning	1232	0087	33912	<b>Community Facility District (CFD) #1-2599 Black Oak Line (Sewer)</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 6,695	\$ -	\$ 6,695
Public Works & Planning	1233	0087	33913	<b>Community Facility District (CFD) #1-Timberwine Wildflower Village Line</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 2,762	\$ -	\$ 2,762
Public Works & Planning	1234	0087	33914	<b>Community Facility District (CFD) #1-Upgrade Existing Intersection</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 37,960	\$ -	\$ 37,960
Public Works & Planning	1235	0087	33915	<b>Community Facility District (CFD) #1-Rd A Rdm Wildflower Village</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 193,286	\$ -	\$ 193,286
Public Works & Planning	1236	0087	33916	<b>Community Facility District (CFD)#1-2N M Seibert Prop</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 79,189	\$ -	\$ 79,189
Public Works & Planning	1237	0087	33917	<b>Community Facility District (CFD) #1-Improvements Thru Siebert</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradepveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 133,822	\$ -	\$ 133,822

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1238	0087	33918	<b>Community Facility District (CFD) #1-Improvements on Bretz Mountain</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 78,291	\$ -	\$ 78,291
Public Works & Planning	1239	0087	33919	<b>Community Facility District (CFD) #1-Bretz-State Route 168 Intersection</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 1,446	\$ -	\$ 1,446
Public Works & Planning	1240	0087	33920	<b>Community Facility District (CFD) #1-State Route 168 to Black Oak Road</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 71,171	\$ -	\$ 71,171
Public Works & Planning	1241	0087	33921	<b>Community Facility District (CFD) #1-Black Oak Fwy to County Road</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 12,789	\$ -	\$ 12,789
Public Works & Planning	1242	0087	33922	<b>Community Facility District (CFD) #1-Fwy- County Road Dinkley Creek Road</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 145,070	\$ -	\$ 145,070
Public Works & Planning	1243	0087	33923	<b>Community Facility District (CFD) #1-Thru Timberwine</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 79,844	\$ -	\$ 79,844
Public Works & Planning	1244	0087	33924	<b>Community Facility District (CFD) #1-Thru Wildflower Village</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 243,811	\$ -	\$ 243,811
Public Works & Planning	1245	0087	33925	<b>Community Facility District (CFD) #1-168 Expansion</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 840,685	\$ -	\$ 840,685
Public Works & Planning	1246	0087	33926	<b>Community Facility District (CFD) #1-Water Treatment Plant</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 1,415,885	\$ -	\$ 1,415,885
Public Works & Planning	1247	0087	33927	<b>Community Facility District (CFD) #1-Lake Capacity Fee</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 41,547	\$ -	\$ 41,547
Public Works & Planning	1248	0087	33928	<b>Community Facility District (CFD) #1-Cressman Road Construction</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 571,114	\$ -	\$ 571,114
Public Works & Planning	1249	0087	33929	<b>Community Facility District (CFD) #1-Fire Facilities</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 174,876	\$ -	\$ 174,876
Public Works & Planning	1250	0087	33930	<b>Community Facility District (CFD) #1-Snow Removal Facilities</b> To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 281,885	\$ -	\$ 281,885

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1251	0087	33931	<b>Community Facility District (CFD) #1-Water District System</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 1,045,602	\$ -	\$ 1,045,602
Public Works & Planning	1252	0087	33932	<b>Community Facility District (CFD) #1-School Facilities</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 15,754	\$ -	\$ 15,754
Public Works & Planning	1253	0087	33933	<b>Community Facility District (CFD) #1-Sewer Plant Expansion</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 1,093,317	\$ -	\$ 1,093,317
Public Works & Planning	1254	0087	33934	<b>Community Facility District (CFD) #1-Well Water Supply Development</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 90,873	\$ -	\$ 90,873
Public Works & Planning	1300	0088	34200	<b>State Route 198-Road A Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 119,310	\$ -	\$ 119,310
Public Works & Planning	1302	0088	34203	<b>Friant/Willow Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 15,764	\$ -	\$ 15,764
Public Works & Planning	1303	0088	34204	<b>Willow/Copper Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 17,180	\$ -	\$ 17,180
Public Works & Planning	1306	0088	34207	<b>Millerton Road-Friant to Auberry</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 372,393	\$ -	\$ 372,393
Public Works & Planning	1307	0088	34209	<b>Millerton Road Rd Improvements Brighton Crest</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 256,838	\$ -	\$ 256,838
Public Works & Planning	1308	0088	34210	<b>Millerton/Friant Road Improvements</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 60,911	\$ -	\$ 60,911
Public Works & Planning	1309	0088	34211	<b>Fowler/Shaw Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 17,885	\$ -	\$ 17,885
Public Works & Planning	1311	0088	34214	<b>Leonard/Shaw Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 42,571	\$ -	\$ 42,571

Special Revenue Funds with No Appropriations

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1312	0088	34215	<b>McCall/Shaw Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 42,574	\$ -	\$ 42,574
Public Works & Planning	1313	0088	34216	<b>Academy/Shaw Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 21,171	\$ -	\$ 21,171
Public Works & Planning	1314	0088	34217	<b>Ashlan/McCall Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 36,392	\$ -	\$ 36,392
Public Works & Planning	1315	0088	34218	<b>Ashlan/Academy Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 24,312	\$ -	\$ 24,312
Public Works & Planning	1316	0088	34219	<b>Clovis/Shaw Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 55,708	\$ -	\$ 55,708
Public Works & Planning	1317	0088	34220	<b>Shaw-Temperance to Clovis Lakes</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 901,649	\$ -	\$ 901,649
Public Works & Planning	1318	0088	34221	<b>Temprance Ave Expressway Fr</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 36,162	\$ -	\$ 36,162
Public Works & Planning	1319	0088	34223	<b>Central/Chestnut Ave Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 17,123	\$ -	\$ 17,123
Public Works & Planning	1320	0088	34225	<b>Central Ave at State Route 99 Off-Ramp</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 24,093	\$ -	\$ 24,093
Public Works & Planning	1321	0088	34226	<b>Auberry Road/State Route 168 Prather</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 2,195	\$ -	\$ 2,195
Public Works & Planning	1322	0088	34227	<b>Lodge Road/State Route 168</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 777	\$ -	\$ 777
Public Works & Planning	1323	0088	34228	<b>Auberry Road/State Route 168 Auberry</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,399	\$ -	\$ 1,399

Special Revenue Funds with No Appropriations

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1324	0088	34230	<b>Academy/Herndon Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,205	\$ -	\$ 1,205
Public Works & Planning	1325	0088	34231	<b>Shepperd/State Route 168 Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,391	\$ -	\$ 1,391
Public Works & Planning	1326	0088	34232	<b>State Route 168 Widening</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 34,045	\$ -	\$ 34,045
Public Works & Planning	1327	0088	34233	<b>Manning Ave-Button Willow to Alta</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 51,173	\$ -	\$ 51,173
Public Works & Planning	1328	0088	34234	<b>Shaw Ave-Temperance to Leonard</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 37,881	\$ -	\$ 37,881
Public Works & Planning	1329	0088	34235	<b>Willow-Friant to Copper</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 172,966	\$ -	\$ 172,966
Public Works & Planning	1330	0088	34236	<b>Herndon/DeWolf Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,073	\$ -	\$ 4,073
Public Works & Planning	1331	0088	34238	<b>Herndon/Locan Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,211	\$ -	\$ 4,211
Public Works & Planning	1332	0088	34239	<b>Herndon/Tollhouse Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 3,742	\$ -	\$ 3,742
Public Works & Planning	1333	0088	34241	<b>Willow/International Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 20,862	\$ -	\$ 20,862
Public Works & Planning	1334	0088	34242	<b>Willow Ave-Shepherd to Copper</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 51,773	\$ -	\$ 51,773
Public Works & Planning	1335	0088	34243	<b>Jefferson/Academy Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,584	\$ -	\$ 1,584

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1336	0088	34245	<b>Auberry/Copper Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 5,029	\$ -	\$ 5,029
Public Works & Planning	1337	0088	34246	<b>Auberry/Marina Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 8,176	\$ -	\$ 8,176
Public Works & Planning	1338	0088	34247	<b>Auberry Improvements-Copper to Marina Dr</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 302,880	\$ -	\$ 302,880
Public Works & Planning	1339	0088	34248	<b>State Route 41-Friant Road Off Ramp Improvements</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 36,011	\$ -	\$ 36,011
Public Works & Planning	1340	0088	34249	<b>Shaw/Grantland Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 6,822	\$ -	\$ 6,822
Public Works & Planning	1341	0088	34251	<b>Shields/Academy Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,924	\$ -	\$ 4,924
Public Works & Planning	1342	0088	34252	<b>Ashlan/Academy Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,733	\$ -	\$ 4,733
Public Works & Planning	1343	0088	34253	<b>Shaw/Academy Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,502	\$ -	\$ 4,502
Public Works & Planning	1344	0088	34255	<b>Belmont/Academy Left Turn Lanes</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 5,919	\$ -	\$ 5,919
Public Works & Planning	1345	0088	34256	<b>McKinley/Academy Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,924	\$ -	\$ 4,924
Public Works & Planning	1346	0088	34257	<b>Millerton/Auberry Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,211	\$ -	\$ 4,211
Public Works & Planning	1347	0088	34258	<b>Millerton/Sky Harbor Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,687	\$ -	\$ 1,687

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1348	0088	34259	<b>Millerton/Brighton Crest Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,947	\$ -	\$ 1,947
Public Works & Planning	1349	0088	34260	<b>Millerton/Marina Dr Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 84	\$ -	\$ 84
Public Works & Planning	1350	0088	34261	<b>Millerton/Table Mountain Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,481	\$ -	\$ 1,481
Public Works & Planning	1352	0088	34263	<b>Millerton Road-Marina Dr to Sky Harbor</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 16,802	\$ -	\$ 16,802
Public Works & Planning	1353	0088	34264	<b>Millerton Road-SkyHarbor to Auberry</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 34,944	\$ -	\$ 34,944
Public Works & Planning	1354	0088	34265	<b>Jayne Ave-Glen to I-5 Road Improvements</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 50,609	\$ -	\$ 50,609
Public Works & Planning	1355	0088	34266	<b>Amer Ave/Golden State Blvd-Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 124,625	\$ -	\$ 124,625
Public Works & Planning	1358	0088	34269	<b>Goodfellow, Newmark &amp; Rvrbend</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 675,569	\$ -	\$ 675,569
Public Works & Planning	1359	0088	34270	<b>Central/Chestnut Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 3,189	\$ -	\$ 3,189
Public Works & Planning	1361	0088	34273	<b>Central-Chestnut to Golden State Blvd</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,862	\$ -	\$ 1,862
Public Works & Planning	1362	0088	34274	<b>Central/Academy Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 11,741	\$ -	\$ 11,741
Public Works & Planning	1364	0088	34212	<b>Temperance/Shaw Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ -	\$ -	\$ -

**Special Revenue Funds  
No Budgeted Appropriations in FY 2018-19**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Public Works & Planning	1365	0088	34237	<b>Herndon/Temperance Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ -	\$ -	\$ -
Public Works & Planning	1366	0088	34240	<b>Herndon/Armstrong Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ -	\$ -	\$ -
Public Works & Planning	1367	0088	34229	<b>Academy/State Route 168 Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 95	\$ -	\$ 95
Public Works & Planning	1368	0088	34275	<b>Friant Rd-Willow to Bugg</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 79,211	\$ -	\$ 79,211
Sheriff-Coroner	1450	0095	17650	<b>Automated Warrant Fund</b> Utilized to keep the penalty assessments separate for the fine/bail forfeitures. Funds are used for the development and operation of an automated warrant system. Revenue Source: Established by California Penal Code, Section 853.7a and Vehicle Code, Sections 40808A and 40508B.	\$ 390,540	\$ -	\$ 390,540
Sheriff-Coroner	1451	0095	17651	<b>Criminalistic Laboratory</b> Utilized to keep the fines collected from Controlled substance convictions. Funds are used to maintain crime labs and continuing education. Revenue Source: Established by California Health and Safety Code Sections 11350-11360.	\$ 88,292	\$ -	\$ 88,292
Sheriff-Coroner	1458	0095	17657	<b>Sex Offender Fines Fund</b> Utilized to keep fines received from the State separate for conviction(s) of specified sex offenses. Funds are used for the testing of DNA samples for law enforcement purposes. Revenue Source: Established by California Penal Code, Section 290.3.	\$ 5,551	\$ -	\$ 5,551
Sheriff-Coroner	1460	0095	17659	<b>State Asset Forfeiture</b> Utilized to keep funds received from assets seized during criminal arrests separate. Funds are used for law enforcement purposes in accordance with state statutes and guidelines that govern equitable sharing. Revenue Source: Established under Assembly Bill 7478 and California Health and Safety Code, Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 133,533	\$ -	\$ 133,533
Sheriff-Coroner	1461	0095	17660	<b>Safety Positive Intervention Program</b> Utilized for positive intervention programs designed to combat drug abuse and gang activity. Revenue Source: Established under the Provisions of California Health and Safety Code, Section 11489 of the Uniform Controlled Substance Act.	\$ 52,324	\$ -	\$ 52,324
Sheriff-Coroner	1463	0095	17662	<b>High Intensity Drug Trafficking Area (HIDTA)-Federal Forfeiture</b> Utilized to keep funds received from assets from HIDTA criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. Revenue Source: Established under provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets.	\$ -	\$ -	\$ -
Sheriff-Coroner	1464	0095	17663	<b>High Intensity Drug Trafficking Area (HIDTA)-State Forfeiture</b> Utilized to keep funds received from assets seized from HIDTA criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with State statutes and guidelines that govern equitable sharing. Revenue Source: Established by California Health and Safety Code, Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 116,394	\$ -	\$ 116,394
Sheriff-Coroner	3120	0020	10022	<b>Indian Gaming Special Distribution Fund (IGSDF)</b> Utilized to provide enhanced ability to respond to calls for service within the foothill and mountain communities of Friant, Prather, and Auberry, as well as the general areas of the Table Mountain Rancheria and Casino, Big Sandy Rancheria and Mono Winds Casino. Project funded two dedicated Deputy positions for the mitigation, deterrence, and abatement of crime and quality of life problems involving a nexus to nearby casino impacts. Funding provided by Fresno County Local Indian Gaming Benefit Committee.	\$ -	\$ -	\$ -
Library	7522	0107	13061	<b>Hygus Adams Fund</b> Hygus Adams Trust - Committed designation for Library Capital. Assesses under the Remainder Charitable Annuity designated for construction of new Library facilities and purchase of land for such facilities. Hygus Adams Estate established in 9/21/1984, upon the death of the survivors of family beneficiaries, additional proceeds of income of the trust shall be distributed to the Fresno County for the Library Trust Fund. Small memorial marker or plaque to be placed at the site of any facility constructed with these funds.	\$ 5,050,378	\$ -	\$ 5,050,378

Special Revenue Funds with No Appropriations

Special Revenue Funds No Budgeted Appropriations in FY 2018-19							
Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/18	FY 2018-19 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/19
Library	7523	0107	13062	<b>Library Investment Fund</b> Library Investment Fund - Established for the deposit of private donations to be used only for the purchase of Library materials.	\$ 94,018	\$ -	\$ 94,018
Library	8225	0107	10000	<b>App for Contingencies - Library</b>	\$ -	\$ -	\$ -

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**AB:** Assembly Bill

**Account (Line Item):** A distinct reporting category in a ledger used for budgeting or accounting purposes. All budgetary transactions, whether revenue or expenditure related, are recorded in accounts.

**Accrual Basis:** The basis of accounting under which revenues are recorded when earned and expenditures (or expenses) are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period.

**Activity:** A departmental effort that contributes to the accomplishment of specific identified program objectives.

**Actuarial Accrued Liability:** The actuarial accrued liability, as assessed by an actuary, generally represents the present value of the fully projected benefits attributable to service credit that has been earned (or accrued) as of the valuation date; it is computed differently under different funding methods.

**Actual:** The County's year-end actual dollars for expenditures and revenues for a fiscal year. Also, the year-end actual measures or results for statistical performance data for a fiscal year.

**Actuary:** A person professionally trained in the technical aspects of pensions, insurance and related fields. The actuary estimates how much money must be contributed to an insurance or pension fund in order to provide current and future benefits.

**Adjusted Budget:** A budget that reflects the adopted budget plus any mid-year changes authorized during the fiscal year.

**Adopted Budget:** The annual budget formally approved by the Board of Supervisors for a specific fiscal year.

**Americans with Disabilities Act (ADA):** A federal law that, among other provisions, requires modification of public buildings to ensure access for people with disabilities.

**Appropriations:** A legal authorization to make expenditures and to incur obligations for specific purposes.

**Appropriation for Contingency:** A budgetary provision representing that proration of the financing requirements set aside to meet unforeseen expenditure requirements or to offset revenue shortfalls.

**Arbitrage:** As defined by treasury regulations, the profit earned from investing low yielding tax-exempt proceeds in higher yielding taxable securities. In general, arbitrage profits earned must be paid to the United States Treasury

as rebate unless a specific exception to the rebate requirement applies.

**Assessed Valuation:** A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Asset:** An item owned or a resource held that has monetary value.

**Assigned Fund Balance:** That portion of fund balance that reflects an intended use of resources but does not meet the criteria to be classified as restricted or committed. For non-general funds, it is the amount in excess of nonspendable, restricted and committed fund balance.

**Balance Sheet:** The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

**Balanced Budget:** A budget in which the planned expenditures and the means of financing them are equal. A balanced annual budget is required by the State of California per Government Code §29000, et seq.

**Board of Supervisors:** The five-member, elected governing body of the County authorized by the California State Constitution. Each Board member represents a specific geographic area (Supervisorial District) of the County.

**Bond:** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity dates) together with periodic interest at a specified rate. Sometimes, however, all or a substantial portion of the interest is included in the face value of the bond. The sale of bonds is one mechanism used to obtain long-term financing.

**Budget:** A financial plan for a single fiscal year including recommended expenditures for a given period and the recommended means of financing them.

**California State Association of Counties (CSAC):** An organization that represents county government before the California Legislature, administrative agencies and the federal government.

**CalWIN:** CalWORKs Information Network: A fully integrated online, real-time automated system to support eligibility and benefits determination, client correspondence, management reports, interfaces and case management for public assistance programs, such as the CalWORKs Program.

**CalWORKs:** California Work Opportunity and Responsibility to Kids program. A program that gives cash aid and services to eligible California families.

**Capital Assets:** Tangible and intangible assets acquired for use in operations that will benefit more than a single fiscal year. Typical examples of tangible assets are land, improvements to land, easements, buildings, building improvements, infrastructure, equipment, vehicles and machinery.

**Capital Assets Equipment:** Equipment that includes movable personal property of a relative permanent nature (useful life of one year or longer) and of significant value, such as furniture, machines, tools, weapons and vehicles. An item costing \$5,000 or more is budgeted in the appropriation capital asset account and capitalized. When an individual item cost less than \$5,000 (including weapons and modular equipment) it is budgeted in an expenditure account.

**Capital Assets/Land:** Expenditure account that includes expenditures for the acquisition of land.

**Capital Expenditures:** Expenditures incurred for the improvement to or acquisition of land, facilities and infrastructure.

**Cash Flow:** The analysis of cash receipts (revenues) to required payments (expenditures) and reporting of net cash balance projections. The Auditor-Controller/Treasurer-Tax Collector prepares cash flow reports that project the inflow, outflow and net balance of cash.

**Certificates of Participation (COPs):** Certificates issued for the financing of capital assets. A certificate is similar to a bond and represents an undivided interest in the payments made by the public agency pursuant to a financing lease. Even though they are not treated as indebtedness of the issuer by California state law, the federal tax law treats the lease obligation as if it were a debt.

**Charges for Current Services:** Revenues received as a result of fees charged for certain services provided to citizens and other public agencies.

**Committed Fund Balance:** Self-imposed limitations set on funds. Limitations imposed by the highest level of decision making, and requires formal action at that same level to remove.

**Community Development Block Grant (CDBG):** A federal grant administered by the County for housing and development activities that: (1) benefit lower income persons; (2) prevent/eliminate slums and blight; or (3) meet urgent community development needs.

**Comprehensive Annual Financial Report (CAFR):** The annual audited financial statement of the County.

**Contingency Reserve:** Appropriations set aside to meet unforeseen economic and operational circumstances.

**County Service Area (CSA):** An assessment district comprised of unincorporated area property owners who pay for special services through special assessments on their property tax bills.

**Credit Rating:** A rating determined by a credit rating agency that indicates the agency's opinion of the likelihood that a borrower such as the County will be able to repay its debt. The rating agencies include Standard & Poor's, Fitch and Moody's.

**Current Assets:** Assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets that will be used up or converted into cash within one year.

**Current Liabilities:** Liabilities that are payable within one year. Liabilities are obligations to transfer assets (i.e. cash) or provide services to other entities in the future as a result of past transactions or events.

**Debt:** An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants and notes.

**Debt Service:** Annual principal and interest payments that local government owes on borrowed money.

**Deferred Inflows of Resources:** An acquisition of net position by the government that is applicable to a future reporting period

**Deferred Outflows of Resources:** A consumption of net position by the government that is applicable to a future period.

**Department:** The basic organizational unit of the government which is functionally unique in its delivery of services.

**Depreciation:** The decrease in the service life or estimated value of capital assets attributable to wear and tear, deterioration and the passage of time.

**Employee Benefits:** The portion of an employee compensation package that is in addition to wages.

**Encumbrance:** A commitment within the County to use funds for a specific purpose.

**Enterprise Fund:** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The governing body intends that the cost of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Estimated Revenue:** The amount of revenue expected to accrue or to be collected during a fiscal year.

**Expenditure:** A decrease in net financial resources. Expenditures include current operating expenses that require the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants.

**Fiduciary Fund:** A fund containing assets held in a trustee capacity or as an agent for others which cannot be used to support the County's own programs.

**Fines, Forfeitures & Penalties:** A group of revenue accounts that includes vehicle code fines, other court fines, forfeitures and penalties, and penalties and cost on delinquent taxes.

**Fiscal Year (FY):** A 12-month period to which the annual operating budget applies and at the end of which a government determines in financial positions and the results of operations. The County of Fresno's fiscal year is July 1 through June 30.

**Fresno County Employees' Retirement Association (FCERA):** provides retirement benefits for eligible employees of the County of Fresno, Fresno Superior Court and for participating agencies including the Fresno-Madera Area Agency on Aging, Clovis Veterans Memorial District, and Fresno Mosquito and Vector Control District. FCERA is an independent association established by the County Employees Retirement Law of 1937 and is subject to the laws governing fiduciaries.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance:** The difference between fund assets and fund liabilities of governmental funds. Fund Balance may be used in the budget for the upcoming year as a funding source for one-time projects/services.

**Fund Balance Components:** The classifications that segregate fund balance by constraints on purposes for which amount can be spent. There are five classifications: Non-Spendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance.

**GASB 54:** Governmental Accounting Standards Board (GASB) Statement Number 54 which establishes a fund balance classification hierarchy based on constraints that govern how the funds can be used.

**General Fund:** The County's primary operating fund, which is used to account for all financial resources, except those required to be accounted for in another fund.

**General Obligation Bonds:** Bonds backed by the full faith and credit of a governmental entity.

**General Plan Update:** A multi-year project to revise the Fresno County Comprehensive General Plan that forms the framework for growth in the unincorporated communities.

**General Purpose Revenue:** Revenue derived from sources not specific to any program or service delivery that may be used for any purpose that is a legal expenditure of County funds. Examples of General Purpose Revenues include sales taxes, property taxes, property tax in lieu of vehicle license fees, court fines, real property transfer tax and miscellaneous other sources.

**Generally Accepted Accounting Principles (GAAP):** The uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statement of an entity.

**Geographic Information System (GIS):** A regional data warehouse providing electronic geographic data and maps to County departments and other users.

**Governmental Accounting Standards Board (GASB):** The independent authoritative accounting and financial reporting standard-setting body for U.S. state and local government entities.

**Government Finance Officers Association (GFOA):** An organization comprised of government accounting and finance professionals throughout the United States and Canada, whose goals include but are not limited to improving financial management practices and encouraging excellence in financial reporting and budgeting by state and local governments.

**Governmental Fund:** The funds that are generally used to account for tax-supported activities; it accounts for the majority of funds, except for those categorized as proprietary or fiduciary funds.

**Grant:** Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specified purpose, activity or facility.

**Information Technology:** A term that encompasses all forms of technology used to create, store, exchange and use information in its various forms including business data, conversations, still images and multimedia presentations.

**Intergovernmental Revenue:** Revenue received from other government entities in the form of grants, entitlements, shared revenues and payments in lieu of

taxes. Examples of State revenue include Health and Social Services Realignment, Proposition 172 Public Safety Sales Tax, highway user tax, in-lieu taxes, public assistance administration, health administration and Homeowner's Property Tax Relief. Major federal revenue includes public assistance programs, health administration, disaster relief, and Payments In-lieu of Taxes for federal lands.

**Internal Service Fund (ISF):** A proprietary-type fund used to account for the financing of goods or services provided by one department to other departments of the County, or to other governmental units, on a cost-reimbursement basis.

**Intrafund Activity:** Activity between funds of the primary government, including blended component units.

**Intrafund Transfers:** Transfers of costs between budget units in the same governmental fund.

**Joint Powers Agreement (JPA):** A contractual agreement between a city, county and/or special district in which services are agreed to be performed, or the County agrees to cooperate with or lend its powers to another entity.

**Lease:** A contract granting use or occupation of property during a specified time for a specified payment.

**Liability:** a legal obligation to transfer assets or provide services to another entity in the future as a result of past transactions or events.

**Licenses, Permits & Franchises:** Revenue accounts that include revenue from animal licenses, business licenses, permits and franchises.

**Mandate:** A requirement, often set by law, from the State or federal government(s) that the County perform a task, perform a task in a particular way, or perform a task to meet a particular standard.

**Miscellaneous Revenues:** Revenues that do not fall into one of the general revenue categories. These revenues may include other sales and monetary donations from private agencies, persons or other sources.

**Mission:** A statement of organizational purpose. The County's mission is to promote excellent, timely, and beneficial public services to our diverse community with integrity and accountability.

**Modified Accrual Basis:** The basis of accounting under which revenues are recognized when they become available and measurable and, with a few exceptions, expenditures are recognized when liabilities are incurred. A modified accrual accounting system can also divide available funds into separate entities within the organization to ensure that the money is being spent where it was intended.

**Net County Cost (NCC):** Departmental appropriations less all available departmental revenues.

**Net County Cost Carryover:** The unspent portion of net county cost that has been carried over from the prior fiscal year.

**Objective:** A measurable target that must be met on the way to implementing a strategy and/or attaining a goal.

**Operating Budget:** A plan of current expenditures and the recommended means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Transfers:** Operating transfers result when one fund provides a service on behalf of another fund. The providing fund budgets the amount required by the other fund in the "Operating Transfer Out" expenditure account. The receiving fund budgets the amount in one of the "Operating Transfer In" revenue accounts.

**Ordinance:** A regulation, an authoritative rule, a statute.

**Other Charges:** A group of expenditure accounts that includes support and care of other persons (such as assistance payments), bond redemptions, interest on bonds, other long-term debt and notes and warrants, judgments and damages, rights-of-way, taxes and assessments, depreciation, bad debts, income allocation, contributions to non-county governmental agencies and inter fund expenditures.

**Other Financing Sources:** An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. Examples include sale of capital assets, transfers in and long-term debt proceeds.

**Pension Obligation Bond (POB):** Bonds issued to finance all or part of the unfunded actuarial accrued liabilities of the issuer's pension plan. The proceeds are transferred to the issuer's pension system as a prepayment of all or part of the unfunded pension liabilities of the issuer to ensure the soundness of the plan.

**Policy:** A high-level overall plan embracing the general goals and acceptable procedures of the subject contained therein.

**Priority:** An item that is more important than other things and that needs to be done or dealt with first; the right to precede others in order, rank, or privilege.

**Program:** A set of activities directed to attaining specific purposes or objectives.

**Program Revenue:** Revenue generated by programs and/or dedicated to offset a program's costs.

**Property Transfer Tax:** A tax assessed on property when ownership is transferred.

**Proprietary Funds:** The classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).

**Public Hearings:** Board of Supervisors meetings that are open to the public in order to provide residents an opportunity to express their views on the merits of the County's proposals and services.

**Reappropriation:** The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent year.

**Recommended Budget:** The budget document developed by the CAO and formally approved by the Board of Supervisors to serve as the basis for public hearings and deliberations prior to the determination of the adopted budget.

**Request for Proposal (RFP):** An official request for proposals to be submitted to the County to perform specified services. The RFP sets forth the services being sought for procurement by the County and requests information from firms interested in the engagement.

**Restricted Fund Balance:** That portion of fund balance subject to externally enforceable limitations on its use imposed by law, constitutional provision, or other regulation.

**Revenue From Use of Money & Property:** Revenue accounts that include investment income, rents and concessions and royalties.

**Salaries and Benefits:** A group of expenditure accounts that includes expenses related to compensation of County employees.

**Salary Savings:** A reduction to Salaries and Benefits appropriations due to normal staff attrition levels, projected timeframes for recruiting, unpaid leaves of absence, and related factors.

**Securitization:** A type of structured financing whereby an entity that is to receive future payments sells the right to that income stream to a third party in exchange for an up-front payment. For example, the County securitized the Tobacco Settlement Payments, receiving the revenue up-front and reducing the risk of not collecting all of the payments.

**Service Level:** Measures the performance of a system of service delivery. Certain goals are defined and the service

level gives the percentage to which those goals should be achieved.

**Services & Supplies:** A group of expenditure accounts that includes non-personnel operating expenses such as contract services, office supplies, information technology services, minor equipment and facilities maintenance.

**Special District:** An area in which an independent unit of local government is set up to perform a specific function or a restricted number of related functions, such as street lighting or waterworks. A special district might be composed of cities, townships, or counties, or any part or combination of these.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Strategic:** Dealing with creation of overall plans and to determine how best to achieve the general goal of an entity.

**Structural Fund Balance:** The amount of budget deficit that is a result of an imbalance in governmental receipts and expenditures.

**Subject Matter Expert:** A person who possesses expert knowledge in a particular area, field, job, system or topic because of their education and/or experience.

**Succession Planning:** A strategy for passing leadership roles within the County to someone else in such a way that the agency continues to run smoothly after current leaders move on to new opportunities, retire or pass away.

**Tax and Revenue Anticipation Notes (TRANS):** A short-term, interest bearing note used as a cash management tool. Public agencies often receive revenues on an uneven basis throughout a fiscal year. The borrowed funds allow the agency to meet cash requirements during periods of low revenue receipts and repay the funds when the revenues are greater.

**Taxes Current Property:** A group of revenue accounts that includes the property tax amount for the current year based on the assessed value of the property as established each year on January 1st by the Office of the Assessor/Recorder.

**Taxes Other Than Current Secured:** A group of revenue accounts that includes unsecured property taxes. The term "unsecured" refers to property that is not "secured" real estate, that is a house or parcel of land which is currently owned. In general, unsecured property tax is either for business personal property (e.g. office equipment, owned or leased), boats, berths, or possessory interest for use of a space. It can, however,

also be based upon supplemental assessments based on prior ownership of secured property.

**Tobacco Settlement Revenues (TSR):** The result of the historic Master Settlement Agreement in 1998 between the California Attorney General and several other states and the four major tobacco companies which provided more than \$206 billion in Tobacco Settlement Payments over 25 years in exchange for the release of all past, present and future claims related to the use of tobacco products. California agreed to distribute its share of the settlement to its counties based on population. The Fresno County Tobacco Funding Corporation was incorporated June 13, 2002. It is a nonprofit public benefit organization as defined by Internal Revenue Code Section 501(c)(3). The Corporation is a member of the California County Tobacco Securitization Agency (Agency), a joint powers agency created in November 2000 by the County of Fresno (County) and eight other California Counties.

**Trust Fund:** A fund used to account for assets held by a government unit in a trustee capacity or as an agent for others and which, therefore, cannot be used to support the government's own programs. The County is sometimes required to segregate revenues it receives from certain sources into a trust fund, but these funds are accounted for in the financial statements as County assets.

**Unassigned Fund Balance:** Residual net resources. Total fund balance in the general fund in excess of nonspendable, restricted, committed and assigned fund balance.

**Unfunded Actuarial Accrued Liability (UAAL):** The present value of benefits earned to date that are not covered by plan assets; commonly used in pension fund discussions. The excess, if any, of the actuarial accrued liability over the actuarial value of assets. See also Actuarial Accrued Liability.

**Use of Fund Balance:** The amount of fund balance used as a funding source for one-time projects/services.