

SUPPORTIVE SERVICES AGREEMENT

(First 5 FresnoCounty – County of Fresno)

THIS SERVICES AGREEMENT (this “Agreement”) is made and entered into this October 1, 2018 (the “Effective Date”), by and between the CHILDREN & FAMILIES COMMISSION OF FRESNO COUNTY, a California public entity established in accordance with the California Children and Families Act of 1998 (the “Commission”), and the County of Fresno, a political subdivision of the State of California (“Contractor”). The Commission and Contractor are collectively referred to herein as the “Parties” or singularly by their individual names or as a “Party.”

RECITALS:

A. The Commission, which was created pursuant to the California Children and Families Act of 1998, funds programs for children ages zero to five and their families.

B. The Commission requires an independent contractor to create, support and expand Neighborhood Resource Centers in the county of Fresno intended to increase family protective factors and contribute to building strong, healthy communities as hubs of optimal prevention, and early intervention activities for young children and their families.

C. Contractor acknowledges that it possesses the qualifications and resources required to provide said services.

D. The Commission desires to retain Contractor to provide the services described herein, pursuant to the terms and subject to the conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the recitals set forth above, which are hereby incorporated by this reference, and the mutual promises contained herein, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. **Scope of Work.** The Commission hereby engages Contractor to perform the work as specified in Exhibit “A,” attached hereto and incorporated herein by this reference (the “Services”).

2. **Term.** This Agreement shall commence on the Effective Date and ends on **June 30, 2020** unless sooner terminated as provided by this Agreement (the “Term”).

3. **Compensation.** Compensation by the Commission to Contractor for completion of the Services shall be at the rates also set forth in Exhibit “A” (the “Services Fee”). Notwithstanding any provision of this Agreement to the contrary, the Services Fee shall not, under any circumstances, exceed five hundred thousand dollars (\$500,000) (the “Maximum Services Fee”), nor shall the Commission, under any circumstances, be obligated to pay Contractor any amount in excess of the Maximum Services Fee, except as may be mutually agreed in writing.

4. **Payment.** Contractor shall send the Commission quarterly invoices. Invoices shall be submitted by the 1st day of each appropriate month at the end of each quarter. The Commission shall, at the rates specified under the Services Fee, pay charges due for Services satisfactorily performed within thirty (30) calendar days after its receipt of invoices from Contractor. All payments by Commission to Contractor during the Term of this Agreement shall be made via electronic funds transfer ("EFT"). Contractor shall submit all forms necessary to facilitate EFT, including, but not limited to, the EFT authorization form. The EFT policy is contained in the Commission's Funded Partner Manual - Supportive Services, as amended, a current version of which is available on our website, www.first5fresno.org/forms-docs/ and incorporated by reference (the "Manual"). The Commission reserves the right to withhold or reject payment in the event that, in the Commission's sole reasonable determination, Contractor has improperly performed a Service. The Commission shall have the right to demand of Contractor the repayment of funds to the Commission of any funds disbursed to Contractor under this Agreement, which in the Commission's reasonable determination were not expended in accordance with the terms of this Agreement. Contractor shall promptly refund any such funds upon demand.

5. **Termination.**

(a) **Event of Non-Appropriation or Reduction of Funding.** The terms of this Agreement are contingent on the continued appropriation of funds to the Commission by the appropriating agency(ies). Should the Commission not receive, or otherwise receive a reduction of, appropriated funds from any federal, state, or local governmental agency, the Commission, in its sole discretion, shall have the option to terminate this Agreement at any time by giving Contractor thirty (30) days prior written notice.

(b) **Termination For Cause.** Should either party default in the performance of this Agreement or materially breach any of its provisions, the non-breaching party may terminate this Agreement by giving written notification to the breaching Party. Termination shall be effective immediately upon receipt of the notice, or three (3) days from mailing of the notice, whichever occurs first. For the purposes of this Paragraph, material breach of this Agreement shall include, but not be limited to, the following:

- (1) Failure of the Commission to pay Contractor in accordance with Paragraph 4 of this Agreement and not cure such failure within thirty (30) days of delinquency;
- (2) Contractor's submission to the Commission of an incorrect or incomplete invoice; or
- (3) Failure of Contractor to perform the Services in a timely manner and to the satisfaction of the Commission, in the Commission's sole discretion.

In no event shall any payment to Contractor by the Commission constitute a waiver by the Commission of any breach of this Agreement or any default which may then exist on the part of Contractor. Such payment shall neither impair nor prejudice any remedy available to the Commission with respect to the breach or default.

(c) **Termination Without Cause.** Under circumstances other than those set forth in section b, this Agreement may be terminated by either Party upon giving the other Party 30 days advance written notice of an intention to terminate.

6. **Independent Contractor.** Contractor is an independent contractor. All persons employed to furnish the Services under this Agreement are employees of Contractor and not of the Commission.

(a) In performance of the work, duties and obligations assumed by Contractor under this Agreement, the Parties mutually understand and agree that Contractor, including any and all of Contractor's owners, officers, agents, employees, and independent contractors, will at all times be acting and performing as an independent contractor, and shall act in its independent capacity and not as an officer, agent, servant, employee, joint venture, partner, or associate of the Commission. Furthermore, the Commission shall have no right to control, supervise, or direct the manner or method by which Contractor shall perform its obligations under this Agreement. However, the Commission shall retain the right to administer this Agreement so as to verify that Contractor is performing its obligations in accordance with the terms and conditions of this Agreement.

(b) Contractor shall have the sole obligation to provide its employees with all legally required notices and postings, as well as all employee wages and benefits, and will withhold there from all Social Security and other withholdings required by applicable Federal or state laws and regulations.

7. **Defense, Indemnity, and Hold Harmless.**

(a) Contractor shall defend, indemnify, and hold harmless the Commission, its directors, officers, employees, agents, independent contractors, authorized volunteers, attorneys and consultants from and against any and all losses, costs, demands, attorneys' fees, expenses, obligations, liabilities, penalties, interests, recoveries, damages, claims and judgments alleged to result from, arise out of, or be in any way connected with any willful acts, active or passive negligence, errors, or omissions of, or violation of any law or regulation by, Contractor or Contractor's directors, officers, employees, agents, independent contractors, or volunteers, directly or indirectly related to the performance of the Services to be provided under this Agreement. Each party is solely liable for any claims, lawsuits, actions, and/or liability arising out of the sole act or omission of or caused solely by that party and/or its governing body, officers, employees, or agents.

(b) Commission shall defend, indemnify, and hold harmless the Contractor, its directors, officers, employees, agents, independent contractors, authorized volunteers, attorneys and consultants from and against any and all losses, costs, demands, attorneys' fees, expenses, obligations, liabilities, penalties, interests, recoveries, damages, claims and judgments alleged to result from, arise out of, or be in any way connected with any willful acts, active or passive negligence, errors, or omissions of, or violation of any law or regulation by, Commission or Commission's directors, officers, employees, agents, independent contractors, or volunteers, directly or indirectly related to the performance of the Services to be provided under this Agreement. Each party is solely liable for any claims, lawsuits, actions, and/or liability arising out of the sole act or omission of or caused solely by that party and/or its governing body, officers, employees, or agents.

8. **Licensure.** Contractor shall maintain in full force and effect all applicable licenses and certificates required for the provision of the Services pursuant to the terms and conditions of this Agreement. The Commission reserves the right to demand and inspect Contractor's licenses and certificates. Contractor shall provide the Commission copies of such records within five (5) days of such demand.

9. **Insurance.** On or before the Effective Date, Contractor shall furnish to the Commission satisfactory proof of the required insurance (Certificates of Insurance), which shall include a commitment by Contractor's insurers that they will mail notice of any cancellation or reduction of coverage below the amounts herein required by the Commission, at least thirty (30) days prior to the effective date of such cancellation or change. Such

required insurance shall include:

(a) **General Liability.** Comprehensive general liability coverage of at least one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If commercial general liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately or the general aggregate limit shall be twice the required occurrence limit (i.e., \$2,000,000). Contractor shall list the Commission, its directors, officers, employees, independent contractors, authorized volunteers and consultants as additional insureds.

(b) **Professional Liability (Errors and Omissions).** In the event Contractor employs or contracts with licensed professional staff in providing the Services, professional liability (errors and omissions) insurance with limits of not less than one million dollars (\$1,000,000).

(c) **Automobile Liability.** Comprehensive automobile liability coverage with a combined single limit of at least one million dollars (\$1,000,000) per accident for bodily injury and property damage on all vehicles operated under Contractor's authority, whether or not owned by Contractor. Contractor shall list the Commission, its directors, officers, employees, independent contractors, authorized volunteers and consultants as additional insureds.

(d) **Worker's Compensation.** Workers' compensation insurance in accordance with the California Labor Code.

10. **Audits and Inspections.** Contractor shall at any time during normal business hours, and as often as the Commission may deem necessary, make available to the Commission for examination all of its records and data with respect to the matters covered by this Agreement. Contractor shall, upon request by the Commission, permit the Commission to inspect all such records and data necessary to ensure the Contractor's compliance with this Agreement.

11. **General.**

(a) **Commission Representatives.** The Executive Director of the Commission and his or her duly appointed representative(s) shall administer this Agreement, and shall have authority to act on behalf of the Commission.

(b) **Entire Agreement.** This Agreement, together with all exhibits attached hereto, constitutes the entire agreement between the Parties relating to the Services described herein, and supersedes all prior and contemporaneous agreements, representations, and understandings of the Parties with regard thereto.

(c) **Modification.** No waiver, alteration, modification, or termination of this Agreement shall be valid unless made in writing.

(d) **Notices.** All notices required or permitted by this Agreement or applicable law shall be in writing and may be delivered in person (by hand or by courier) or may be sent by regular, certified or registered mail or U.S. Postal Service Express Mail, with postage prepaid, by facsimile transmission, or by electronic transmission (email) and shall be deemed sufficiently given if served in a manner specified in this Subparagraph (e). The addresses and addressees noted below shall be that Party's designated address and

addressee for delivery or mailing of notices. Any Party may by written notice to the other specify a different address for notice. Any notice sent by registered or certified mail, return receipt requested, shall be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, three (3) days after the postmark thereon. If sent by regular mail the notice shall be deemed given forty-eight (48) hours after the same is addressed as required herein and mailed with postage prepaid. Notices delivered by United States Express Mail or overnight courier that guarantee next day delivery shall be deemed given twenty-four (24) hours after delivery of the same to the Postal Service or courier. Notices transmitted by facsimile transmission or similar means (including email) shall be deemed delivered upon telephone or similar confirmation of delivery (confirmation report from fax machine is sufficient), provided a copy is also delivered via personal delivery or mail. If notice is received after 4:30 p.m. or on a Saturday, Sunday or legal holiday it shall be deemed received on the next business day:

To the Commission: Emilia Reyes, Executive Director
CHILDREN & FAMILIES COMMISSION OF
FRESNO COUNTY
2405 Tulare Street, Suite 200
Fresno, California 93721
Fax: (559) 558-4900
Email: ereyes@first5fresno.org

To Contractor: Delfino E. Neira, Director
County of Fresno, Department of Social Services
205 W. Pontiac
Clovis, California 93612
Email: dneira@co.fresno.ca.us

(e) **Non-Discrimination and Equal Opportunity.** Contractor shall comply with all applicable laws providing equal employment opportunities. Contractor shall not discriminate against any person on the grounds of race, color, creed, gender, gender identity, religion, marital status, registered domestic partner status, age, national origin or ancestry, physical or mental disability, medical condition including genetic characteristics, sexual orientation, pregnancy, citizenship status, military or veteran status, or any other characteristic made unlawful by federal, state, or local laws. These non-discrimination and equal opportunity requirements shall apply, without limitation, to recruitment advertising, hiring, layoff, termination, upgrading, demotion, transfer, rates of pay or other forms of compensation, use of facilities, and other terms and conditions of employment.

(f) **Assignment and Binding Effect.** Contractor shall not assign all or any part of this Agreement, or any obligation or interest hereof, or any monies due or which may become due hereunder, without the prior written consent of the Commission, which consent may be withheld in the Commission's sole discretion. Subject to the provisions of the preceding sentence, this Agreement shall be binding upon, and inure to the benefit of, the respective heirs, executors, administrators, successors and assigns of the Parties.

(g) **Headings.** The subject headings of the sections and paragraphs of this Agreement are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions.

(h) **Construction.** All words used in this Agreement shall be construed to include the

plural as well as the singular number, and vice versa; words used in this Agreement in the present tense shall include the future as well as the present; and words used in this Agreement in the masculine gender shall include the feminine and neuter genders, whenever the context so requires.

(i) **Costs and Expenses.** Each Party shall pay all costs and expenses incurred, or to be incurred, by it in negotiating and preparing this Agreement and all exhibits to this Agreement, and in closing and carrying out the transactions contemplated by this Agreement, including, without limitation, its attorneys', paralegals', and other professionals' fees and costs.

(j) **Attorneys' Fees.** If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing Party shall be entitled to reasonable attorneys', paralegals' and other professionals' fees and costs in addition to any other reasonable relief to which it may be entitled.

(k) **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of California. The Parties agree that venue for any dispute or litigation arising under this Agreement shall be in the County of Fresno, State of California, if instituted in the State courts, or the Eastern District of California (Fresno), if instituted in the Federal courts.

(l) **Waiver.** A waiver of any breach of this Agreement by the Parties to this Agreement shall not constitute a continuing waiver, or a waiver of any subsequent breach of the same, or any breach of another provision of this Agreement.

(m) **Partial Invalidity.** If any provision of this Agreement, or any portion thereof, is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement, including, without limitation, the portions thereof not held to be invalid, void or unenforceable, shall nevertheless continue to be in full force and effect without being impaired or invalidated in any way.

(n) **Time.** Time is of the essence of this Agreement and all of its provisions.

(p) **Counterparts.** This Agreement may be executed in any number of counterparts and each such counterpart shall be deemed to be an original instrument, all of which together shall constitute one and the same instrument.

(o) **Dispute Resolution.** If a dispute arises during the Term, then within three (3) business days after a written request by either Party, the Commission's representative and Contractor's representative, or a person designated by either such representative, shall confer to resolve the issue. If the Parties' representatives or the designated person, as the case may be, cannot resolve the dispute or either Party determines they are not making progress toward resolution of the issue within twenty (20) business days after their initial conference, then the Parties reserve the right to resolve such dispute in any manner provided by law.

(q) **Breastfeeding Friendly Policy.** Contractor shall comply with the Commission's Breastfeeding Friendly ("BFF") policy, whereby Contractor, among other things, agrees to indicate its awareness and support for a mother's right to breastfeed in public. The BFF policy is contained in the Manual.

(r) **Faith-based Funding Policy.** Contractor shall comply with the Commission's Faith-based Funding policy, whereby Contractor, among other things, acknowledges the right of individuals to participate

in Commission funded programs without coercion or unsolicited exposure to faith. Therefore, the Commission will not fund/support religious activities and/or activities that appear to promote a particular religious belief over others by way of its funding practices. The Faith-based Funding policy is contained in the Manual.

(s) **Supplanting Policy.** Contractor shall comply with the Commission's Supplanting policy, whereby Contractor, among other things, acknowledges that no Commission funds shall be used to supplant (take the place of or replace) state or local General Fund money for any purpose. This prohibition does not apply to federally or privately funded programs. The Supplanting policy is contained in the Manual.

(t) **Tobacco Policy.** Contractor shall comply with the Commission's Tobacco policy, whereby Contractor, among other things, acknowledges the importance of protecting the health and safety of children, families, employees, visitors and others, and has adopted a Tobacco Policy requiring a tobacco-free provision be present in any agreement between the Commission and Contractor's funded by the Commission. The Tobacco policy is contained in the Manual.

12. Subcontracts

(a) **Contractor's Responsibility.** Contractor assumes full responsibility for the performance of the Services, whether or not directly provided by Contractor. Contractor is considered the sole point of contact regarding contractual matters, including payment of any and all charges resulting from this Agreement. Contractor is responsible to the Commission for the full and proper performance of any subcontract. Any subcontractor is subject to the same terms and conditions to which Contractor is subject under this Agreement.

(b) **Procedures for Subcontracting.** If Contractor desires to subcontract with one or more third parties to carry out a portion of the Services, any subcontract must be in writing. Within thirty (30) days of execution, the Contractor shall provide to the Commission copies of all subcontracts that exceed \$5,000.00.

13. Materials Identification and Ownership

(a) **Identification.** Contractor will acknowledge and give proper credit to the Commission as the funding source in all publications that are paid for by Commission funds or used by Contractor in providing the Services ("Information Materials"). These Information Materials include, but are not limited to, posters, press releases, brochures, and other publicity or public relations materials. To appropriately credit the Commission, Contractor must comply with the "Proper Crediting Policy" in the Manual, as amended. The Commission may elect, at its sole discretion, not to reimburse Contractor for the costs of any Information Materials for which Contractor fails to properly credit the Commission. The Commission, at its sole discretion, may elect to treat as a disallowed cost the costs of any Information Materials not properly credited to the Commission.

(b) **Ownership.** All Information Materials and records related to the Services, as defined in Section 1 above, are the property of the Commission. Contractor, at the Commission's sole discretion, must turn over all Information Materials to the Commission at the expiration of the Term or earlier termination of this Agreement. The Commission, at its sole discretion, may elect to treat as a disallowed cost the costs of any Informational Materials that Contractor fails to turn over to the Commission.

14. Confidentiality

(a) Contractor acknowledges that during the Term it might have access to Confidential Information required for effective coordination and delivery of services to children and their families. Contractor will ensure that all of its employees, agents, contractors, and representatives will comply with the terms and conditions of this Agreement and all applicable laws regarding the access, use, and dissemination of Confidential Information. All confidential discussions, deliberations, and Confidential Information generated, submitted, or maintained in connection with this Agreement must be disclosed only to persons who have a specific and bona fide “need to know” and authority to access Confidential Information. Furthermore, Contractor must not disclose to third parties (i) any Confidential Information without the express written consent of the Commission, and (ii) any individually identifiable Confidential Information related to a child without the additional written authorization from the child’s parent or legally authorized representative.

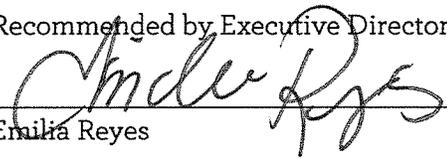
(b) For purposes of this Agreement and to the extent permitted by law, “Confidential Information” includes, but is not limited to, any data, ideas, know-how, materials, products, formulas, processes, technology, computer programs, specifications, drawings, diagrams, manuals, plans, policies, software, financial information, personnel information, client information, any information entered into or contained in the Commission’s Persimmony database (or other data management program used by the Commission), and other information disclosed or submitted, orally, in writing, or by any other media; provided, however, that Confidential Information shall not include information that (i) is or becomes generally available to or known by the public other than as a result of a disclosure made by the Parties; (ii) is disclosed by Contractor because such information was compelled by court order; or (iii) was available to Contractor on a nonconfidential basis prior to disclosure by the Commission or an affiliate of the Commission and prior to the Effective Date.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the date and year first above written.

The "Commission"

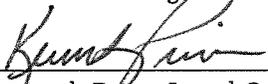
Children & Families Commission of Fresno County, a California public entity established in accordance with the California Children and Families Act of 1998

Recommended by Executive Director

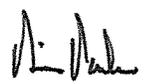

Emilia Reyes

Date of Signature: 10/08/18

Approved as to Legal Form

By: 
Kenneth Price, Legal Counsel

Date of Signature: 10/5/18

By: 
Brian Pacheco, Commission Chair

Date of Signature: 10-8-18

"Contractor"

County of Fresno, a political subdivision of the State of California

By: 
Authorized Representative

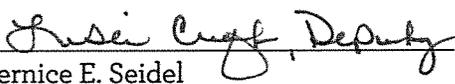
Name: Sal Quintero

Chairperson of the Board of
Title: Supervisors of the County of Fresno

Federal Tax ID Number: 94-6000512

Date of Signature: 9/25/18

ATTEST:

By: 
Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

Date of Signature: 9/25/18

FOR ACCOUNTING USE ONLY:

Fund/Subclass:
ORG No.: 56107001
Account No.: 5957

Exhibit "A"

Services & Fees



Supportive Services Facesheet

This document will be completed with First 5 Fresno County (F5FC) staff and Service Provider during a development meeting.

Agency Name: County of Fresno		Contract Number: 201819-1587	
Project Name: Unified Framework for Success - Neighborhood Resource Centers		Project ID Number: 1587-18	
		GL: SI3 10-8550-00	
Agency address: 205 W. Pontiac, Clovis, CA 93612		Start date/End date: 10/01/2018 - 06/30/2020	
		Contract amount: \$500,000	FY 18-19: \$250,000 FY 19-20: \$250,000
		Other Project Funding: \$ 1,425,000	74 %
BOS District: 3		Agency phone #: 559-600-2300	
Mailing address if different than above: n/a			
Website: www.co.fresno.ca.us			
Strategic Plan Tier: Tier 3: Early Childhood System Network Imprvmnt			
Project Description:			
<p>Neighborhood Resource Centers are strength-based community driven facilities intended to improve their surrounding community through direct and collaborative work with neighborhood families. Services provided increase family protective factors and contribute to building strong, healthy communities. NRCs are located in the community or neighborhood that they serve and are the hub of prevention and early intervention activities.</p> <p>Fresno County DSS is currently engaged in the development of a community infrastructure that supports the creation, support and/or expansion of NRCs in Fresno County, particularly focused on communities with disproportionately higher rates of child maltreatment. DSS is currently supporting a network of six NRCs, located both in metro and rural Fresno County. DSS is poised and moving forward on a competitive bid process to select proposals for five additional sites (metro and rural). It is anticipated contracts for these services will begin October/November 2018.</p> <p>First 5 funds will contribute and support this infrastructure expansion and will offset costs associated with the new NRCs. DSS will collect aggregate data that specifically meets First 5 requirements, and will include: ethnicity, language, age and zip code for children served 0-5. Data will be collected through Efforts to Outcomes, the database used by DSS with all NRCs, and reported to First 5.</p>			
F5FC Contract Manager: Mayra Diaz			

Supportive Services Facesheet

Program Contact		
(Person who runs day to day operations/supervisor/coordinator/manager)		
Prefix: Miss	Name: Cheng Yang	Title: Staff Analyst
E-mail: cheyang@co.fresno.ca.us		Phone #: 559-600-2350
Finance Contact		
(Person responsible for submitting budgets, financial reports and/or invoices)		
Prefix: Miss	Name: Cheng Yang	Title: Staff Analyst
E-mail: cheyang@co.fresno.ca.us		Phone #: 559-600-2869
Notice Contact		
(Person who has legal authority to sign contract)		
Prefix: Mr.	Name: Sal Quintero	Title: Chairman to the Board of Supervisors
E-mail: district3@co.fresno.ca.us		Phone #: 559-600-3000
Public Contact		
(Person responsible for general public calls requesting program information, how to access services, media, etc.)		
Prefix: Mrs.	Name: Katherine Martindale	Title: Principal Staff Analyst
E-mail: martik@co.fresno.ca.us		Phone #: 559-600-3230

Persimmony Contact Program Module – PROGRAM DATA ENTRY		
(Person responsible for entering data)		
Prefix: Miss	Name: Cheng Yang	Title: Staff Analyst
E-mail: cheyang@co.fresno.ca.us		Phone #: 559-600-2350
Training: Access and Training Required		
Persimmony Contact Program Module – PROGRAM DATA APPROVAL		
(Person responsible for approving submission of data)		
Prefix: Miss	Name: Cheng Yang	Title: Staff Analyst
E-mail: cheyang@co.fresno.ca.us		Phone #: 559-600-2350
Training: Access and Training Required		
Persimmony Contact Financial Module – FINANCIAL DATA ENTRY		
(Person responsible for entering financial information)		
Prefix: Miss	Name: Cheng Yang	Title: Staff Analyst
E-mail: cheyang@co.fresno.ca.us		Phone #: 600-2350
Training: Access and Training Required		
Persimmony Contact Financial Module – FINANCIAL APPROVAL		
(Person responsible for approving financial information)		
Prefix: Mr.	Name: Cheng Yang	Title: Staff Analyst
E-mail: cheyang@co.fresno.ca.us		Phone #: 600-2350
Training: Access and Training Required		

Supportive Services Facesheet

Agency Service Locations:

List all physical addresses where F5FC services take place. If more than three sites, please include in this document by adding another row. Refer to the [Fresno County website](#) to find the correct County District for each service location.

Location(s)	District(s)
Location 1: TBD	
Location 2: TBD	
Location 3: TBD	
Location 4: TBD	
Location 5: TBD	

First 5 Fresno County Strategic Plan and First 5 CA Result and Service Area Alignment:

Goal per F5FC Strategic Plan:	Percent of Funding		Dollar Amount		
	FY1819	FY1920	FY1819	FY1920	
Goal 5: EC Systems Network Improve	100%	100%	\$250,000	\$250,000	
Primary Strategy per F5FC Strategic Plan :	Percent of Funding		Dollar Amount		
	FY1819	FY1920	FY1819	FY1920	
SI3 Cross-agency/sector partnerships	100%	100%	\$250,000	\$250,000	
State Result Area/Outcome <i>Refer to the Annual Report & School Readiness Appendices Fiscal Year</i>	State Service Area	Percent of Clients		Percent of Funding	
		FY1819	FY1920	FY1819	FY1920
4. Improved Systems of Care	4a) Policy and Broad Systems-Ch	100 %	100%	100 %	100 %

Supportive Services Facesheet

B. Aggregate Services and Narrative

The information in the table below will remain the same for the full contract term (from one fiscal year to the next) unless otherwise specified or modified through a contract amendment request. Data due Quarterly.

Upload to state report (not duplicated from section C)	Aggregate Service Types	Client Type	Aggregate Service Target (Expected # of service sessions or clients)		Verification Method (How will you measure this service?)	Evaluation Methods
			FY1819	FY1920		
<input checked="" type="checkbox"/>	Other ¹	Child	Total: 1 ² Q1: 1 Q2: 1 Q3: 1 Q4: 1	Total: 1 Q1: 1 Q2: 1 Q3: 1 Q4: 1	Efforts to Outcome Data System	Persimmony data
<input checked="" type="checkbox"/>	Other	Parent ³	Total: 0 Q1: 0 Q2: 0 Q3: 0 Q4: 0	Total: 0 Q1: 0 Q2: 0 Q3: 0 Q4: 0	Efforts to Outcome Data System	Persimmony data

¹ Total unduplicated clients to be served in the entire year

² Total unduplicated number to be updated once NRCs have been awarded

³ Explore capturing parents with children ages 0 – 5 in Year 1 (FY18/19) and potentially capture parents in Year 2 (FY19/20)

Supportive Services Facesheet

Type of Agreement: *New-Supportive Services*

Type of Procurement: Informal Formal Sole Source

BFF Policy Agreement Form Completed: Yes No (attach form to contract) N/A

EFT Form Completed: Yes No (attach form to contract)

W-9 Completed: Yes No

Persimmony Set-Up: *(check all that apply)*

- | | |
|--|--|
| <input type="checkbox"/> No data - only basic info for state reporting | <input checked="" type="checkbox"/> Financial module |
| <input checked="" type="checkbox"/> Aggregate data | <input type="checkbox"/> <i>Monthly reporting</i> |
| <input type="checkbox"/> Client level data reporting | <input checked="" type="checkbox"/> <i>Quarterly reporting</i> |
| <input type="checkbox"/> Narrative | <input type="checkbox"/> <i>One time payment</i> |
| <input type="checkbox"/> <i>Performance module</i> | <input checked="" type="checkbox"/> State upload |
| <input type="checkbox"/> <i>Financial module</i> | |

Type of Agency: *(choose only one)*

- | | |
|---|---|
| <input type="checkbox"/> City Government | <input type="checkbox"/> Private and/or for Profit Organization |
| <input type="checkbox"/> Community Benefit Organization 501(c)3 | <input type="checkbox"/> School District |
| <input checked="" type="checkbox"/> County Government | <input type="checkbox"/> State Government |
| <input type="checkbox"/> Faith Based Organization (attach policy) | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> Federal Government | |
| <input type="checkbox"/> Higher Education | |

F5FC Office Use Only

Commission Sole Source Approved Date: 06/27/2017

Commission Project Approved Date: 06/06/2018

Contract Manager Approved
Date: 05/31/2018

Strategies Reviewed by Project Director Approved
Date: 06/11/18

Agency name: County of Fresno	Contract number: 201819-1587
Project name: Unified Framework for Success - Neighborhood Resource Centers	Contract amount: \$500,000

Supportive Services Facesheet

- See *Description of Services (end notes)* •

¹ **Other:** Core NRC services include the provision of:

- Parenting skills training
- Peer to peer supports (support groups, mentoring)
- Basic life skills and advocacy (e.g. anger management, mediation and conflict resolution, communication skills, budgeting, cooking classes)
- Resource, information, and referral (links to community resources and services)
- Participation in DSS Team Decision-Making meetings and/or other Permanency Teaming meetings
- Drop-in availability

Additional services may be offered based on the needs of the community where the NRC is located, and may include, but are not limited to:

- Case management
- In-home family support
- Father-focused services
- Services tailored to pregnant and parenting teens and/or parents of at risk youth
- Family health and wellness
- Youth development
- Family economic and self-sufficiency



CONTRACT SCOPE OF WORK (SOW) & BUDGET

Agency Name:	County of Fresno
Project Name:	Unified Framework for Success - Neighborhood Resource Centers
Contract Term:	October 1, 2018- June 30, 2020
Contract Number:	201819-1587

	Fiscal Period	Fiscal Period	Total Project Amount
	07/01/18-6/30/19	7/1/19-6/30/20	

Activities & Grant Requirements	\$ 250,000	\$ 250,000	\$ 500,000
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Total First 5 Funding	\$ 250,000	\$ 250,000	\$ 500,000
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Total In Kind/Added Value	\$ 575,000	\$ 850,000	\$ 1,425,000
Revised Budget:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
Date of Submission:	May 8, 2018		
Prepared by:	Cheng Yang		
Title:	Staff Analyst		



**CONTRACT SCOPE OF WORK (SOW) /
BUDGET**

Agency Name:	County of Fresno
Project Name:	Unified Framework for Success - Neighborhood Resource Centers
Fiscal Period:	October 1, 2018- June 30, 2020
Contract #:	201819-1587

GENERAL OVERVIEW OF THE PROJECT

Neighborhood Resource Centers are strength-based community driven facilities intended to improve their surrounding community through direct and collaborative work with neighborhood families. Services provided increase family protective factors and contribute to building strong, healthy communities. NRCs are located in the community or neighborhood that they serve, and are the hub of prevention and early intervention activities. Fresno County DSS is currently engaged in the development of a community infrastructure that supports the creation, support and/or expansion of NRCs in Fresno County, particularly focused on communities with disproportionately higher rates of child maltreatment. DSS is currently supporting a network of six NRCs, located both in metro and rural Fresno County. DSS is poised and moving forward on a competitive bid process to select proposals for five additional sites (metro and rural). It is anticipated contracts for these services will begin October/November 2018. First 5 funds will contribute and support this infrastructure expansion, and will offset costs associated with the new NRCs. DSS will collect aggregate data that specifically meets First 5 requirements, and will include: ethnicity, language, age and zip code for children served 0-5. Data will be collected through Efforts to Outcomes, the database used by DSS with all NRCs, and reported to First 5.

<i>Activities</i>	<i>Description</i>	<i>Primary Project Staff Responsible</i>	<i>Timeline</i>	<i>Cost</i>
Provide name of all funded NRC sites to F5FC	Fresno County DSS will inform F5FC via email the name of the five additional NRCs sites awarded and set to open October/November 2018.	Cheng Yang	October 31, 2018	
Prevention and Early Intervention Services	<p>Core NRC services include the provision of:</p> <ul style="list-style-type: none"> •Parenting skills training •Peer to peer supports (support groups, mentoring) •Basic life skills and advocacy (e.g. anger management, mediation and conflict resolution, communication skills, budgeting, cooking classes) •Resource, information, and referral (links to community resources and services) •Participation in DSS Team Decision-Making meetings and/or other Permanency Teaming meetings •Drop-in availability <p>Additional services may be offered based on the needs of the community where the NRC is located, and may include, but are not limited to:</p> <ul style="list-style-type: none"> •Case management •In-home family support •Father-focused services •Services tailored to pregnant and parenting teens and/or parents of at risk youth •Family health and wellness •Youth development •Family economic and self-sufficiency 	Cheng Yang	On-going	

Additional Requirements of Grant

<i>Grant Requirements</i>	<i>Description</i>	<i>Primary Project Staff Responsible</i>	<i>Timeline</i>	<i>Cost</i>
Evaluation/ Learning Communities	Participate in Professional Learning Community sessions with Harder & Company, First 5 Fresno County and other UFS partners to evaluate the progress of the Unified Framework for Success framework.	TBD	TBD	
Persimmony	Participate in training on Persimmony system (Fiscal & Programmatic)	Cheng Yang	TBD	
Financial	Prepare and submit quarterly invoices and aggregate data reports utilizing the Persimmony database. *Refer to the Funded Partner Manual for guidelines, deadlines, and additional details.	Cheng Yang	Due no later than: Oct. 31, Jan. 31, Apr. 30, & Jul. 31.	
Project Total (not to exceed this amount)				\$ 250,000
Other Project Funding (In-Kind, Added Value)				\$ 575,000



CONTRACT SCOPE OF WORK (SOW) / BUDGET

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Fiscal Period:	October 1, 2018- June 30, 2020
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Project Total (not to exceed this amount) \$ 250,000

Other Project Funding (In-Kind, Added Value) \$ 850,000