



# Board Agenda Item 11

DATE: January 10, 2017  
TO: Board of Supervisors  
SUBMITTED BY: Robert W. Bash, Director of Internal Services/Chief Information Officer  
SUBJECT: Amendment to Master Schedule of Fees, Charges, and Recovered Costs

## RECOMMENDED ACTION(S):

- 1. Conduct the first hearing to consider amending the County of Fresno Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending Section 2300 - Purchasing, Subsection 2301, waive the reading of the ordinance in its entirety and set the second hearing for January 31, 2017;**
- 2. Designate County Counsel to prepare a fair and adequate summary of the proposed ordinance; and**
- 3. Direct the Clerk to the Board to post and publish the required summary in accordance with Government Code Section 25124(b)(1).**

Approval of the recommended action will amend rates in section 2300 of the Master Schedule of Fees, Charges and Recovered Costs (MSF), by adding Subsection 2301. Approval of the second and third recommended action satisfy the legal requirement to publicize the service rates for some services provided by the Department of Internal Services, Purchasing Division (Purchasing) that are offered to County departments as well as other outside government entities.

## ALTERNATIVE ACTION(S):

There is no viable alternative as this is a legal requirement.

## FISCAL IMPACT:

There is no additional Net County Cost as result of adopting the recommended rates as shown on Exhibit A. These rates will be used by Purchasing to recover costs of services performed for departments with third-party funding and outside agencies.

## DISCUSSION:

The recommended rates in Exhibit A consist of applicable direct and indirect salaries, benefits, services and supplies, including departmental and Countywide overhead costs. Until this time, Section 2300 has been the only section without published rates in the Master Schedule of Fees. Exhibit B provides a detail of changes proposed to the existing rates for comparative purposes.

The recommended rates, including their calculation and methodology have been reviewed and approved by the Auditor-Controller/Treasurer-Tax Collector and will be applied for cost-recovery for services to departments with

third-party funding and outside agencies. If approved, the recommended rates will be effective March 2, 2017.

ATTACHMENTS INCLUDED AND/OR ON FILE:

Exhibit A-Proposed Rates  
Exhibit B-MSF Rate Change Comparison  
Ordinance Amending MSF Section 2300

CAO ANALYST:

John Hays