



Board Agenda Item 7

DATE: November 18, 2025

TO: Board of Supervisors

SUBMITTED BY: John Zaroni, Sheriff-Coroner-Public Administrator

SUBJECT: Amendment to Master Schedule of Fees - Sheriff

RECOMMENDED ACTION(S):

1. **Conduct first hearing to amend the Fresno County Master Schedule of Fees, Charges and Recovered Costs Ordinance by amending Subsection 2609 - Contract Service Fees, of Section 2600 - Sheriff-Coroner-Public Administrator, waive reading of the Ordinance in its entirety and set second hearing for December 9, 2025;**
2. **Designate County Counsel to prepare a fair and adequate summary of the Ordinance; and**
3. **Direct the Clerk of the Board to post and publish the required summary in accordance with Government Code Section 25124(b)(1).**

There is no additional Net County Cost associated with the recommended actions, which will revise the existing Master Schedule of Fees (MSF), Charges, and Recovered Costs based on the Department's costs for FY 2025-26. The recommended amendments to Subsection 2609 - Contract Service Fees will update current rates and will for full cost recovery of salary and benefits costs, operating costs, and an indirect cost rate for a full time Deputy Sheriff III, Community Service Officer, Correctional Officer II, Dispatcher, and Reserve Officer for the Sheriff's Office. The recommended actions also include a Prisoner Processing Service Fee that is utilized with other law enforcement agencies. This item is countywide.

ALTERNATIVE ACTION(S):

Your Board may direct staff to use current fees or propose alternative fees, which may not recover 100% of costs.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. The increase associated with proposed fees ranges from .5 to 5% and will ensure full cost recovery for salary and benefits costs, mileage costs, radio usage, vehicle replacement recovery, and an indirect cost rate proposal (ICRP) of 10.48%, a .56% increase for FY 2025-26.

DISCUSSION:

Your Board manages the Master Schedule of Fees, charged for law enforcement services to other county agencies or external entities. A summary of the most recent Board actions regarding these fees have been provided below.

On October 25, 2022, your Board conducted the first hearing for the FY 2022-23 recommended updates to the MSF for Subsection 2604, 2606 and 2609 - IT labor rate, Notary Fee and Contract Service Fees and

directed that all FY 2022-23 MSF Rates are approved, and on November 29, 2022, all rates were approved as recommended.

On October 24, 2023, your Board conducted the first hearing for the FY 2023-24 recommended updates to the MSF for Subsection 2609 -Contract Service Fees, and on November 28, 2023, the Board conducted the second hearing and adopted the ordinance and directed that all FY 2023-24 MSF Rates were approved as recommended.

On October 22, 2024, your Board conducted the first hearing for the FY 2024-25 recommended updated to the MSF for Subsection 2609 - Contract Service Fees, and on December 3, 2024, the Board conducted the second hearing and adopted the ordinance and directed that all FY 2024-2025 MSF Rates were approved as recommended.

Recommended updates for FY 2025-26 to the Master Schedule of Fees for Subsection 2609 -Contract Service Fees are detailed in Attachment A. The updated fees recover the salary and benefits costs that will be incurred for Deputy Sheriff III, Community Service Officer, Correctional Officer II, Dispatcher, and Reserve Officer positions, and the Prisoner Processing Service Fee used in developing agreements with cities and other organizations that request additional law enforcement services, as well as for grants, in FY 2025-26.

The recommended actions, which reflect full cost recovery, adjust the regular hourly rate for FY 2025-26 due to increased salary and benefits costs and supervisory costs and due to the decrease/increase in the retirement tiers for the positions listed as follows: .5% for a Deputy Sheriff III, 2% for a Community Service Officer, and 2% for Correctional Officer II.

The Dispatcher per capita rate reflects a 1% increase in FY 2025-26, primarily due to the increase in population served and the increase in the salary and benefits costs and supervisory costs. The Reserve Officer hourly rate is recommended at a 5% increase, as the base hourly rate for FY 2025-26 has been increased from \$26.25 per hour to \$27.03 per hour, and due to the increase in the ICRP from 9.92% to 10.48%. The Prisoner Processing regular hourly rate is recommended at a 2% increase due to increased salary and benefits costs.

The overtime rates for the Deputy Sheriff III, Community Service Officer, and Correctional Officer II positions are recommended at 3%, 3%, and 4% increases, respectively, for FY 2025-26, due to the increase in salary and benefits described above.

The recommended fees ensure proper cost recovery and have been reviewed by the Auditor-Controller/Treasurer-Tax Collector. Following Board approval of the second hearing, which is scheduled to take place on December 09, 2025, the Sheriff's Office will return with any existing agreements with cities or other entities that may require modification to reflect the updated rates.

REFERENCE MATERIAL:

BAI #34, December 3, 2024
BAI #8, October 22, 2024
BAI #37, November 28, 2023
BAI #8, October 24, 2023
BAI #29, November 29, 2022
BAI #5, October 25, 2022

ATTACHMENTS INCLUDED AND/OR ON FILE:

Ordinance
Attachment A

On file with Clerk - Summary of Ordinance

CAO ANALYST:

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