



Fresno County Board of Supervisors

ADMINISTRATIVE POLICY

NUMBER 17

County Automotive Transportation

Effective Date: October 1, 2002

Revised: March 26, 2019

POLICY STATEMENT

The County will provide safe, reliable, and economical vehicles for the essential transportation needs of employees. Motor pools are to be equipped with an optimum number of safe, reliable vehicles. The long-term assignment of County vehicles to departments and to employees shall be made only when such assignments are in the best interests of the County.

County vehicles may only be used and operated by County officials and employees for County related purposes. All traffic laws, rules, regulations, and courtesies shall be observed at all times. Seat belts shall be provided for and shall be used by all occupants in all vehicles including private vehicles used in the course of County employment.

MANAGEMENT RESPONSIBILITY

The Internal Services Department, in coordination with the County Administrative Office, is responsible for ensuring that the essential automotive transportation needs of the County are met including the maintenance and timely replacement of County vehicles.