



# Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.  
If requested by the Fresno County Office of Emergency Services (OES), as feasible, the City of Fresno Department of Transportation will provide Fresno Area Express (FAX) buses and drivers to evacuate residents from areas under an evacuation order or evacuation warning within any of the 15 incorporated cities within Fresno County and the unincorporated area. Services may be requested with little or no notice seven days per week, 24 hours per day. Evacuees will be transported to a shelter or other designated location identified by OES.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.  
City of Fresno Department of Transportation. Daniel Colbert, Safety and Security Officer, 2223 G Street, Fresno, CA 93706, (559) 621-1430; Daniel.Colbert@fresno.gov
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.  
Maximum compensation is \$175,000 for a full five year term. The agreement will be for 3 years with two, optional 12 month extensions. Maximum compensation for each individual year is \$35,000.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.  
FAX maintains a fleet of 129 buses, all of which are wheelchair accessible, employs 337 bus drivers, and operates seven days per week. While normal operations do not occur 24 hours per day, the City is willing to provide the requested service 24 hours per day, 7 days per week, with little or no notice. The City maintains emergency personnel who are able to receive and respond to a request 24/7. Additionally, the City's E Street Yard where it parks and maintains its bus fleet is centrally located in the county in downtown Fresno.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.  
 In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.  
 When the contract is with a federal, state, or local governmental agency.  
 When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$5,000 whichever is more.  
 When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.  
 When obtaining the services of expert witnesses for litigation or special counsel to assist the County.  
 When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.  
The Fresno County OES responds to various emergencies/disasters occurring in the unincorporated areas of Fresno County and also assists with disaster responses within the 15 cities when requested. This may include evacuation of areas under evacuation order and evacuation warning due to fire, flood, or other imminent threats. Due to the nature of these types of events, they may occur with little or no notice at any time and may threaten a large number of residents, necessitating a rapid response using considerable transportation resources such as those possessed by FAX to evacuate the affected area.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.  
The City of Fresno has a significant number of buses and drivers and is willing to partner with the County to quickly evacuate affected areas in the event of an emergency 24/7. There are a number of charter bus companies in the county as well as handi-ride bus companies that could provide transportation services. However, these services require reservations in advance rather than "right now" and may already be booked or out of the county at the time evacuation transportation is needed. Local school districts and the Fresno County Rural Transit Agency also provide bus services, however they do not generally conduct operations seven days per week and in early morning and late evening hours. Additionally, they may not have emergency management staff available 24/7 to marshal the necessary staff and buses in a short period of time if evacuation is needed outside normal operating hours. Additionally, most school buses are not generally wheelchair accessible which the FAX buses are.

dlynch 10/18/2024 07:33:49

Requested By:

Division Manager

Title

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**I approve this request to suspend competition for the service(s) and/or product(s) identified herein.**

dluchini 10/18/2024 4:25:54 PM

[\[✕ Sign\]](#) Double click!

Department Head Signature

rblackburn 12/11/2024 10:01:37 AM

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Purchasing Manager Signature