



Board Agenda Item 58

DATE: June 18, 2024

TO: Board of Supervisors

SUBMITTED BY: Kirk Haynes, Chief Probation Officer
Steven E. White, Director
Department of Public Works and Planning

SUBJECT: Budget Transfer and Budget Resolution

RECOMMENDED ACTION(S):

- 1. Approve and authorize the Clerk of the Board to execute Budget Transfer No. 23 transferring FY 2023-24 appropriations in the amount of \$3,000,000 from Account 7345 (Facility Operation & Maint) to Account 7910 (Operating Transfer Out) within Probation Org 3430, to facilitate the transfer of funds to Public Works and Planning Capital Projects 200 W. Pontiac Way Building Improvements Org 8871; and**
- 2. Adopt Budget Resolution increasing FY 2023-24 appropriations and estimated revenues for Public Works and Planning Capital Projects 200 W. Pontiac Way Building Improvements Org 8871 in the amount of \$3,000,000, for architectural and construction work associated with the remodel of existing office space and conversion of warehouse space to office space intended for use by the Probation Department upon completion (4/5 vote).**

On November 28, 2023, your Board authorized the execution of a Purchase and Sale agreement for the property located at 200 W. Pontiac Way, Clovis CA 93612, and the purchase of the property was completed on January 2, 2024. The property totals 102,534 square feet of building space, with just over one third (37,282 sq/ft) office space, while the remaining two-thirds (65,252 sq/ft) is currently warehouse space. This County-owned facility will allow the Probation Department to consolidate its Adult Services that are currently based out of several separate leased facilities.

On February 20, 2024, your Board authorized the allocation of \$3,000,000 of Proposition 172 Local Public Safety (Prop 172) funds to Probation Org 3430 for cost associated with the building improvements of the existing office space located at 200 W. Pontiac Way, Clovis CA 93612. On May 7, 2024, your Board received a Capital Projects Update indicating that the 200 W. Pontiac Way project will be fully managed by Public Works and Planning (PWP) and will follow a Design Build process. Approval of the recommended actions will allow for the transfer of funds from Probation Org 3430 to PWP Capital Projects Org 8871 to initiate the design plan for the project. The Departments will return to your Board at a later date for the award of a construction contract. Other potential uses and funding allocations will be brought before your Board for consideration at a later date. This item pertains to a location in District 3.

ALTERNATIVE ACTION(S):

Your Board could decline to approve the recommended actions which would result in a lost opportunity to consolidate Probation Adult Services that are currently based out of several separate leased facilities.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. The first recommended action will transfer \$3,000,000 of appropriations from account 7345 into account 7910 within FY 2023-24 Probation Org 3430. The second recommended action will increase appropriations and estimated revenues in FY 2023-24 in Public Works and Planning Capital Projects 200 W. Pontiac Way Building Improvements Org 8871 in the amount of \$3,000,000 to reimburse and cover the costs associated with the design and initial construction costs. The initial costs for this project are fully offset with funding from Proposition 172 funds. The Departments will return to your Board at a later date for the award of a construction contract and any associated budget resolutions.

DISCUSSION:

On July 18, 2023, your Board approved Agreement No. 23-379, which provided the County of Fresno an option to purchase the property located 200 W Pontiac, Building 4, after January 1, 2024. The County of Fresno completed the purchase of this property on January 2, 2024. On November 13, 2023, the Fresno County Community Corrections Partnership approved an \$18,000,000 funding request for the 200 W. Pontiac Adult Probation Services building project, as all of the AB 109 operations will be relocated to this property.

The Probation Department currently leases four buildings which currently house all Adult Probation Services, at 2048 N Fine Suites 102 & 112, 2171 N Fine, 2212 N Winery Suites 101 and 122. Approximately 250 Probation staff will relocate to 200 W. Pontiac Way, as will the Day Reporting Center and Adult programming services. The County Administrative Office, in conjunction with the Probation Department, determined that all Adult Probation Services will consolidate all of its Adult Services to this location, including AB 109 units Rural & Metro Supervision, Domestic Violence, Specialized Supervision, Adult Compliance Team as well as Pretrial Monitoring Services, Domestic Violence/Sex Offender/Child Abuse, Field/Special Services, Field Bank/AOWP, Drug Suppression Unit, Day Reporting Center, and Training.

This project will remodel existing office space and convert warehouse space into office space for Probation's use. The remodel is needed, as the warehouse space is not suitable to house staff, conduct business, or provide services to clients. This building will increase the office space and capacity for staff and clients, improve the accessibility and security of the facility, and reduce the maintenance and utility costs compared to the current leased buildings. The new Adult Probation building will also enhance the image and reputation of the Department as a leader in providing effective and innovative probation services.

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REFERENCE MATERIAL:

BAI #34, February 20, 2024
BAI #57, November 28, 2023
BAI #10, July 18, 2023

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Budget Transfer No. 23
On file with Clerk - Budget Resolution (Org 8871)

CAO ANALYST:

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