

AWARD



U.S. Department of Justice  
Office of Justice Programs  
**Office of Juvenile Justice and  
Delinquency Prevention**

**Cooperative Agreement**

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) County of Fresno 2281 Tulare Street Fresno, CA 93721		4. AWARD NUMBER: 2016-MC-FX-K021	
		5. PROJECT PERIOD: FROM 07/01/2016 TO 09/30/2019 BUDGET PERIOD: FROM 07/01/2016 TO 09/30/2019	
2a. GRANTEE IRS/VENDOR NO. 946000553		6. AWARD DATE 09/26/2018	7. ACTION Supplemental
2b. GRANTEE DUNS NO. 613665769		8. SUPPLEMENT NUMBER 02	
3. PROJECT TITLE Central California Internet Crimes Against Children (ICAC) Task Force Program		9. PREVIOUS AWARD AMOUNT	\$ 661,463
		10. AMOUNT OF THIS AWARD	\$ 334,864
		11. TOTAL AWARD	\$ 996,327
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY18(OJJDP - MEC - ICAC Task Force - other than TTA or "Hero" veteran employment) Pub. L. 115-141, 132 Stat. 348, 423			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.543 - Missing Children's Assistance			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Matt Dummerth Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Margaret Mims Sheriff-Coroner <i>Margaret Mims</i>	
17. SIGNATURE OF APPROVING OFFICIAL <i>Matt Dummerth</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE 10/11/18
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. POMS AMOUNT X F MC 70 00 00 334864		21. RMCTGT0080	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



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*SPECIAL CONDITIONS*

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2018 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2018 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2018 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.



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3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2016, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after-- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2016, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.



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7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

9. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

10. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.



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11. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)), and are incorporated by reference here.

12. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

13. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

14. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

15. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.



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16. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

17. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

18. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

19. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

20. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



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21. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

22. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2018)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2018, are set out at <https://ojp.gov/funding/Explore/FY18AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (2) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.





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24. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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25. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

26. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

27. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at [OJP.ComplianceReporting@ojp.usdoj.gov](mailto:OJP.ComplianceReporting@ojp.usdoj.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

28. Prior to the expenditure of confidential funds, the recipient and any subrecipients agree to sign a certification that the recipient (or the subrecipient, as applicable) has read, understands, and agrees to abide by all of the conditions pertaining to confidential fund expenditures set forth in the DOJ Grants Financial Guide.

29. ICAC Annual Reports

The recipient agrees to submit annual reports to OJP that set forth the following:

(A) The number of law enforcement agencies participating in Internet crimes against children program standards established by the task force. (B) Staffing levels of the task force, including the number of investigators, prosecutors, education specialists, and forensic specialists dedicated to investigating and prosecuting Internet crimes against children.

30. The recipient agrees to forward reports of ICAC Task Force Program Monthly Performance Measures to the OJJDP-designated site.

31. The recipient agrees to comply with the OJJDP approved ICAC Task Force Operational and Investigative Standards



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32. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

33. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient, if applicable) to ensure that this condition is included in any subaward under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

34. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

35. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. OJP will not unreasonably withhold approval. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.



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36. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

37. The recipient agrees to submit a final report at the end of this award documenting all relevant project activities during the entire period of support under this award. This report will include detailed information about the project(s) funded, including, but not limited to, information about how the funds were actually used for each purpose area, data to support statements of progress, and data concerning individual results and outcomes of funded projects reflecting project successes and impacts. The final report is due no later than 90 days following the close of this award period or the expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.
38. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at <https://grants.ojp.usdoj.gov/>) using the SF 425 Federal Financial Report form (available for viewing at <https://www.gsa.gov/forms-library/federal-financial-report>), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.
39. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.
40. The Office of Juvenile Justice and Delinquency Prevention has elected to enter into a Cooperative Agreement rather than a grant with the recipient. This decision reflects the mutual interest of the recipient and OJJDP in the operation of the project as well as the anticipated level of Federal involvement in this project. OJJDP's participatory role in the project is as follows:
- a. Review and approve major work plans, including changes to such plans, and key decisions pertaining to project operations.
  - b. Review and approve major project generated documents and materials used in the provision of project services. Provide guidance in significant project planning meetings, and participate in project sponsored training events or conferences.



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41. Within 45 calendar days after the end of any conference, meeting, retreat, seminar, symposium, training activity, or similar event funded under this award, and the total cost of which exceeds \$20,000 in award funds, the recipient must provide the program manager with the following information and itemized costs:

- 1) name of event;
- 2) event dates;
- 3) location of event;
- 4) number of federal attendees;
- 5) number of non-federal attendees;
- 6) costs of event space, including rooms for break-out sessions;
- 7) costs of audio visual services;
- 8) other equipment costs (e.g., computer fees, telephone fees);
- 9) costs of printing and distribution;
- 10) costs of meals provided during the event;
- 11) costs of refreshments provided during the event;
- 12) costs of event planner;
- 13) costs of event facilitators; and
- 14) any other costs associated with the event.

The recipient must also itemize and report any of the following attendee (including participants, presenters, speakers) costs that are paid or reimbursed with cooperative agreement funds:

- 1) meals and incidental expenses (M&IE portion of per diem);
- 2) lodging;
- 3) transportation to/from event location (e.g., common carrier, Privately Owned Vehicle (POV)); and,
- 4) local transportation (e.g., rental car, POV) at event location.

Note that if any item is paid for with registration fees, or any other non-award funding, then that portion of the expense does not need to be reported.

Further instructions regarding the submission of this data, and how to determine costs, are available in the OJP Financial Guide Conference Cost Chapter.



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42. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

"This Web site is funded [insert "in part," if applicable] through a grant from the [insert name of OJP component], Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."

The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

43. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
44. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

45. The recipient agrees to designate one of the regional task forces as its representative to the ICAC Task Force Advisory Board. This designation must be in writing and forwarded to OJJDP for approval within ninety days of award.
46. Withholding of funds: Disclosure of lobbying

The recipient may not obligate, expend, or draw down any funds under this award until it has provided to the grant manager for this OJP award a complete Disclosure of Lobbying Activities (SF-LLL) form, and OJP has issued a Grant Adjustment Notice to remove this special condition.



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47. The recipient shall submit to OJJDP a copy of all interim and final reports and proposed publications (including those prepared for conferences, journals, and other presentations) resulting from this award, for review and comment prior to publishing. Any publication produced with grant funds must contain the following statement: "This project was supported by Grant # ( ) awarded by the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect those of the Department of Justice. All reports and products may be required to display the OJJDP logo on the cover (or other location) with the agreement of OJJDP. OJJDP defines publications as any planned, written, visual or sound materials substantively based on the project, formally prepared by the award recipient for dissemination to the public.
48. Grant funds may be used only for the purposes in the recipient's approved application. The recipient shall not undertake any work or activities that are not described in the grant application, and that use staff, equipment, or other goods or services paid for with OJP grant funds, without prior written approval from OJP.

# APPLICATION



# INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL

OJJDP FY2018-2019

## FRESNO COUNTY SHERIFF-CORONER'S OFFICE

### Project Abstract

The Fresno County Sheriff-Coroner's Office is applying for continuation funding through the Internet Crimes Against Children (ICAC) Program in order to support the Central California Internet Crimes Against Children Task Force. The Central California ICAC Task Force is dedicated to locating, identifying, and arresting those who prey upon our children, and who sexually exploit our children through the use of technology. These funds will be used to investigate computer related crimes committed against children by enhancing investigative responses to technology facilitated crimes by offenders using the internet, and other technologies. The funding will also be used to provide educational programs aimed at law enforcement officers, teachers, parents, and children; to serve as a forensic resource to law enforcement agencies within our geographical service area throughout Central California; to prosecute cases at the local, state, and federal level; and to participate in nationally-coordinated investigations.

The Central California ICAC Task Force's service area is comprised of nine (9) counties within Central California with a total population of more than 3 million persons, many registered Indian Tribes and 84 law enforcement agencies. Progress toward achieving the stated goals and objectives will be evaluated on a monthly basis via statistical reporting, and semi-annual basis via progress reports. Those reports will then be submitted to the Office of Juvenile Justice and Delinquency Prevention (OJJDP).

Program effectiveness of the Central California ICAC Task Force will be measured based on the number of ICAC-related arrests, number of proactive and reactive investigations completed, number of computer forensic examinations completed, amount of technical assistance provided to law enforcement agencies, number of agencies participating in our program, and number of community outreach presentations conducted.

# INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL

OJJDP FY2018-2019

## FRESNO COUNTY SHERIFF-CORONER'S OFFICE

### Statement of the Problem/Program Narrative

Access to computers and other technology-related communication devices in the United States today has increased at an immeasurable rate. Computers and Internet-accessible smartphone devices are available to children in our homes, in schools, in public libraries, in community youth centers, and in countless other public places where youth congregate. Worldwide Internet usage is at 7,634,758,428, which is a 54.4% of the total population. Children and youth are accessing the Internet at ever-increasing levels and with it come the dangers of online victimization.

<b>WORLD INTERNET USAGE AND POPULATION STATISTICS DEC 31, 2017 - Update</b>						
World Regions	Population (2018 Est.)	Population % of World	Internet Users 31 Dec 2017	Penetration Rate (% Pop.)	Growth 2000-2018	Internet Users %
<u><a href="#">Africa</a></u>	1,287,914,329	16.9 %	453,329,534	35.2 %	9,941 %	10.9 %
<u><a href="#">Asia</a></u>	4,207,588,157	55.1 %	2,023,630,194	48.1 %	1,670 %	48.7 %
<u><a href="#">Europe</a></u>	827,650,849	10.8 %	704,833,752	85.2 %	570 %	17.0 %
<u><a href="#">Latin America / Caribbean</a></u>	652,047,996	8.5 %	437,001,277	67.0 %	2,318 %	10.5 %
<u><a href="#">Middle East</a></u>	254,438,981	3.3 %	164,037,259	64.5 %	4,893 %	3.9 %
<u><a href="#">North America</a></u>	363,844,662	4.8 %	345,660,847	95.0 %	219 %	8.3 %
<u><a href="#">Oceania / Australia</a></u>	41,273,454	0.6 %	28,439,277	68.9 %	273 %	0.7 %
<b><u>WORLD TOTAL</u></b>	<b>7,634,758,428</b>	<b>100.0 %</b>	<b>4,155,932,140</b>	<b>54.4 %</b>	<b>1,952 %</b>	<b>100.0 %</b>
NOTES: (1) Internet Usage and World Population Statistics estimates in Dec 31, 2017. (2) CLICK on each world region name for detailed regional usage information. (3) Demographic (Population) numbers are based on data from the <a href="#">United Nations Population Division</a> . (4) Internet usage information comes from data published by <a href="#">Nielsen Online</a> , by the <a href="#">International Telecommunications Union</a> , by <a href="#">GfK</a> , by local ICT Regulators and other reliable sources. (5) For definitions, navigation help and disclaimers, please refer to the <a href="#">Website Surfing Guide</a> . (6) The information from this website may be cited, giving the due credit and placing a link back to <a href="http://www.internetworldstats.com">www.internetworldstats.com</a> . Copyright © 2018, Miniwatts Marketing Group. All rights reserved worldwide.						

According to a Pew Research Center report (May 31, 2018) on average, 95% percent of teens (ages 13 to 17 years of age) have access to a smartphone, and 45% say they are online “almost constantly.” The 95% is a 22% increase from the 73% of teens who said they had access to a smartphone in 2014-2015. Smartphone ownership is nearly universal among teens of different genders, races and ethnicities and socioeconomic backgrounds. The 45% of teens who say they are almost constantly online almost doubled from the 2014-2015 survey showing 24%. Another 44% say they go online several times a day, meaning roughly nine (9) in ten (10) teens go online at least multiple times a day.

The increase in technology has brought with it tremendous learning potential for our children and youth. Unfortunately, it has also brought with it the increased potential for online victimization of these same children and youth, including unwanted exposure to sexual material, unwanted sexual solicitations, and online harassment such as cyberbullying. Children and teens continue to receive unwanted sexual solicitations while online. Risks are higher for youngsters who are troubled, such as those who experienced a negative life event such as a death in the family, moved to a new home, had separated or divorced parents or had a parent who lost a job.

Particularly disturbing trends in these solicitations are requests for youth to send sexual pictures of themselves. It is a crime, under federal and state laws, to take, distribute, or possess sexually explicit images of children younger than 18 years of age. Many of these images constitute child pornography. When children or teens comply with these requests, they usually do not realize the potential impact of their actions. The picture(s) could be circulated online to hundreds, or more people or a perpetrator could blackmail the victim for additional images, videos, and even sex. Additionally, the victim has no control of the images or videos once they have been sent out. Unfortunately, the Central California Internet Crimes Against Children (ICAC) Task Force is

receiving more and more disturbing cases of this nature, which leads to more children being sexually exploited and victimized.

Considering these trends and studies, it is easy to see that children are inherently susceptible to the dangers of the Internet. The stages of child psychological development may facilitate on-line victimization. The lack of emotional maturity can make children more vulnerable to manipulation and/or intimidation. Children also have a strong desire for attention, validation, and affection, as well as a lack of caution or self-preservation. Children are taught to obey adult requests and demands and may be less likely to know when it is not appropriate to do so. In addition, children are naturally curious about sex and other “forbidden” topics. It is important to note that children may also be hesitant to tell a trusted adult if they are approached in an inappropriate way, because of a feeling of embarrassment or shame. Adolescents are widely considered by the psychological establishment to be prone to recklessness and risk-taking behavior which can have long lasting consequences.

Unfortunately, parental education with respect to Internet safety is lacking. Although techniques are available to protect children from certain content, research indicates most parents aren't using them. Although parents say they employ filtering systems on their internet connections, many children admit to hiding their online activities from parents and guardians. Many parents do not discuss these topics with their children and most do not have passwords and access to their children's social media information.

According to a Pew Research Center report (February 23, 2017) among parents of children between 13 and 17 years of age, 94% own a desktop or laptop computer; 76% own a smartphone; 72% use Facebook; and 84% go online using a smartphone, tablet or other device.

This study shows that most kids have the ability to access the Internet in a variety of ways. Their parents monitoring of their Internet or device usage varies, as well as the knowledge of the applications their children use.

With these things in mind, Central California ICAC takes a multi-pronged approach towards dealing with the sexual exploitation of children. The Central California ICAC Task Force realizes that being able to provide enough manpower and resources to effectively protect children from Internet predators is a nearly impossible task, so raising the awareness of Central California residents about the sexual exploitation of children and prevention education are priorities. Children who are educated in the importance of online safety are more likely to take steps to keep themselves safe online than ones who aren't educated. Learning to recognize the warning signs or risks involved with Internet usage will allow trusted adults to intervene and lessen potential negative impacts.

To promote awareness and community education, the Central California ICAC Task Force supplies task force affiliates with copies of NetSmartz Internet Safety Presentation information and literature targeting four groups: Parents and Community Groups, Middle and High School students, 3rd through 6th Grade students, and children attending Kindergarten to 2nd Grade. These age-appropriate presentations teach children, their parents and/or guardians, and educational staff how to help children avoid becoming victims. The presentations increase the safety awareness of children to prevent victimization and increase self-confidence when the children are online. Additionally, the Central California ICAC Task Force has given numerous presentations to Elementary, Middle and High School teachers and staff to assist them with identifying victims of cyberbullying and sexual abuse as well as to educate them of the current

laws and statutes related to child sexual exploitation. However, educational presentations have not been limited to schools, but have also been presented during outreach events and child abuse conferences. This fiscal year, Central California ICAC had representatives attend the Fresno County Fair, “Kids Day” event presented by Pelco Inc., “May Day” which is hosted by the Valley Children’s Hospital, as well as being chosen to present at a conference attended by medical professions that specifically deal with children.

The Central California ICAC Task Force currently maintains the Task Force website [www.centralcaliforniaicac.org](http://www.centralcaliforniaicac.org), and a Facebook page, both of which publicize arrests and operations, provides Internet safety material to the community, and provides resources to the public such as reporting and contact information for Central California ICAC Task Force affiliates.

As a result of these proactive efforts, Central California ICAC receives countless phone calls, e-mails, as well as referrals from parents, teachers, relatives, and other agencies regarding possible online crimes committed against children and youth. The continuous stream of tips from the public, law enforcement, and social service agencies is a direct result of the well-publicized success that the Central California ICAC Task Force has achieved and continues to achieve. Central California ICAC has received numerous positive media stories, both in print, radio and television, which have been generated as the result of high profile investigations/arrests/prosecutions. As a result, the public, other law enforcement agencies, and social service agencies have come to recognize the Central California ICAC Task Force as the “first responder” to online child sexual exploitation investigative leads.

In addition to tips from members of the public and law enforcement agencies within our jurisdiction, Central California ICAC also responds to a large number of tips from the National Center for Missing and Exploited Children (NCMEC). This allows the task force to work collaboratively with NCMEC and agencies throughout the United States to quickly respond to reports of child victimizations. Often, crimes against children do not recognize jurisdictional boundaries and a collaborative effort is imperative towards solving these crimes.

Central California ICAC continues to see a dramatic increase in the reactive investigations within our area of responsibility, from not only NCMEC, but also local police agencies and turn overs from other jurisdictions. From January 2017 through December 2017, the Central California ICAC Task Force received 968 CyberTips from NCMEC, an increase from 671 from the same reporting period in 2016. For the first six months of 2018, January 2018 through June 2018, Central California ICAC has already received 554 CyberTips, a dramatic increase compared to 2017. At our current pace, Central California ICAC will receive just under 1,100 CyberTips for the year. This is potentially an increase of over 120 CyberTips from the previous year, however our staffing levels have remained the same.

The Central California ICAC Task Force continues to receive documented complaints regarding the manufacture, distribution, and possession of child pornography through the general public and other law enforcement agencies. Due to these documented complaints, patrol generated cases and proactive investigations, Central California ICAC conducted 1,126 total investigations from January 2017 through December 2017. For the first six months of 2018, January 2018 through June 2018, Central California ICAC has already received 677

investigations, an increase compared to 2017. At our current pace, Central California ICAC will receive just over 1,350 total investigations for the year.

While education and community involvement is a very important step towards reducing the victimization of children, this alone will not fully eliminate the problem. Increasing the investigative and prosecutorial capacities of its member affiliates is crucial towards fulfilling our mission. In continuing our multi-pronged approach, the Central California ICAC Task Force provides ongoing training opportunities for investigators, forensic examiners and prosecutors involved with ICAC investigations. Member agencies can receive exclusive training for their members, generally at no cost, at locations throughout the United States. Central California ICAC Task Force presently provides training and support to sixty-one (61) cooperating affiliate agencies that have signed Memorandum of Understandings (MOU) to be part of the Central California ICAC Task Force.

The Central California ICAC Task Force has provided technological equipment and inter-agency assistance to its member agencies throughout its existence. The Central California ICAC Task Force offers many other resources to enhance law enforcement's responses to Internet related crimes committed against children, including: de-confliction databases, contact lists, email updates about cases, legislative updates and issues, and future training sessions. The Central California ICAC Task Force continues to provide information for templates of search warrants, court orders and other commonly used paperwork. Along with contact information for Internet Service Providers, links to other related sites, law enforcement agencies and other information useful for our members. If an agency is smaller or unfamiliar with ICAC investigations, we will even facilitate by providing investigators to assist the agency in need and help serve search



warrants.

The Central California ICAC Task Force is also focusing efforts on proactively combating the manufacture and distribution of child pornography via Peer to Peer (P2P) file sharing software. Presently, millions of persons throughout the world use Peer to Peer file sharing networks to share child pornography files amongst each other. Peer to Peer file sharing of child pornography is perpetuating the cycle of sexual abuse. In many cases, people who sexually abuse children will memorialize their abuse by documenting it through images and video. These same people will provide these images and videos via Peer to Peer file sharing software so other people can view it. Through the investigation of people who utilize Peer to Peer file sharing software to view and trade child pornography, law enforcement has been able to rescue and save countless victims of child sexual abuse.

The Central California ICAC Task Force currently conducts proactive Peer to Peer investigations using software tools to monitor the activity. Central California ICAC also recognizes the increase in usage of Peer to Peer networks such as BitTorrent. The Central California ICAC Task Force has conducted numerous proactive BitTorrent investigations this year and will continue to conduct them in an attempt to identify and arrest the child predators abusing and preying upon our children. With a primary focus on identifying those child predators who are committing hands on sexual abuse of children.

In the most recent grant-reporting period beginning January 2018 through June 2018, the Central California ICAC Task Force has conducted more than fifty-two (52) proactive Peer to Peer investigations. However, with the increase in CyberTips and overall investigations Task Force

wide, less time is left to initiate proactive Peer to Peer investigations. The Central California ICAC Task Force hopes to increase those numbers for the upcoming grant period as more affiliated agencies become trained and take on a more active role participating in proactive investigations, rather than merely handling reactive CyberTips. The Central California ICAC Task Force fully intends to continue to sponsor trainings for affiliates and supplementing those trained affiliates with the necessary equipment needed to adequately perform child exploitation investigations.

Notably, the Central California ICAC Task Force continues to experience a significant increase in forensic examinations each year. This can likely be attributed to the increase in reactive cases as well as the increase in the training, knowledge, and ability of our current forensic examiners. The accessibility of computer media with the ability to store large amounts of data is also a factor negatively impacting the timely completion forensic examinations. The Task Force is committed to assisting investigators within affiliated agencies to become certified forensic examiners.

The Central California ICAC Task Force is currently housed at the HSI Fresno Office of Investigations. The Central California ICAC Task Force includes HSI Special Agents, three full-time Fresno County Sheriff's detectives, a full time Fresno County Sheriff's Community Service Officer, a full time Fresno Police Detective, and a full time California Department of Corrections and Rehabilitation Parole Agent. With this full-time staffing, Central California ICAC is better able to serve the citizens of our community and increase our ability to protect children from sexual predators.

Since the formation of the Central California ICAC Task Force in the fall of 2007, the task force has enjoyed tremendous success in the investigation, apprehension, and prosecution of child sexual predators. Additionally, the task force has rescued numerous children from active sexual abuse as a direct result of their ongoing efforts to combat the sexual exploitation of children.

One such case was prosecuted in May of 2018 where Cornelio Jimenez of Fresno was sentenced to 780 years to life in prison on 34 counts of child sexual abuse charges and child pornography. Jimenez was a registered sex offender who had prior convictions out of another state as both a juvenile and adult. While living in Fresno, and registering as a transient, he moved in with his girlfriend all the while molesting three children (7 years of age and younger) in the residence, videotaping his offenses and sharing with others online. He also described to others at great detail how to groom children for sex. Jimenez faced 1,882 years to life, however received mercy from the judge after authoring a long letter of apology.

Through this grant, the Central California ICAC Task Force will continue to address the following needs:

- To investigate both proactive and reactive cases involving the online victimization of children and youth.
- To assist with the effective prosecution of online child predators.
- To serve as a forensic resource throughout the ICAC Task Force's service area, providing documented evidence to assist with investigations and prosecutions.

- To educate children and youth on Internet safety practices and reporting protocols should they, or someone they know, become a victim.
- To educate parents, teachers, and other caregivers on Internet safety, filtering and monitoring software, and reporting protocols should they become aware of online victimization.
- To educate other law enforcement agencies on recognizing and investigating online crimes perpetrated against children.
- To engage other agencies as formal partners.

### **Goals, Objectives, and Performance Measures**

The Central California ICAC Task Force has incorporated the goals of the National ICAC Program and their strategic plan in its current plan for fiscal year 2018-2019. The Task Force will achieve the following goals during this 12-month period:

#### **Objective #1:**

The Task Force will serve as a resource for communities and agencies within our geographic service area.

#### **Activities:**

To achieve this objective, the Task Force will:

- Accept referrals and requests for information from participating agencies, citizens, teachers, NCMEC, and other related entities;
- Assess referrals and requests for appropriateness as related to the ICAC Program;
- Refer non-ICAC related referrals and requests to the appropriate agency;
- Identify information/resources needed by the requesting party;

- Provide requested information/resources to the requesting party;
- Provide other information identified by assessment to the requesting party;
- Document actions taken on a statistical reporting form.

Projected Goals:

Central California ICAC will provide over 500 Technical Assists as requested for entities within the Task Force's service area between October 1, 2018 and September 30, 2019.

Objective #2:

The Task Force will conduct both proactive and reactive investigations into the computer/technology crimes perpetrated against children and youth.

Activities:

To achieve this objective for *reactive* cases, the Central California ICAC Task Force will complete the following activities:

- Conduct criminal investigations initiated from Task Force members, allied agencies (local, state, and federal), citizen complaints, teachers, CyberTips from the National Center for Missing & Exploited Children, and other similar sources. The Task Force will strive whenever possible to integrate federal, state and local efforts as identified in the U.S. Attorney General's *Project Safe Childhood Initiative*;
- Assess initial report information;
- Identify responsible jurisdiction related to prosecution and additional investigative follow up;
- Develop suspect information;
- Develop probable cause through appropriate investigative techniques;

- Write and execute search and arrest warrants;
- Collect and process evidence;
- Coordinate case presentation with appropriate prosecutorial designee (Assistant United States Attorney, District Attorney, Deputy Attorney General, etc.);
- Complete a statistical tracking form for investigation to include information on case outcome (arrests, etc.).

Activities:

To achieve this objective for *proactive* cases, the Central California ICAC Task Force will complete the following activities:

- Conduct undercover investigations including, but not limited to, on-line chat, Peer-to-Peer, monitoring of social network sites e.g., Facebook, Tumblr, Twitter, Pinterest, and Craigslist, etc. The Central California ICAC Task Force will strive whenever possible to integrate federal, state and local efforts as stated in the *Project Safe Childhood Initiative*;
- Identify responsible jurisdiction related to prosecution and additional investigative follow up;
- Develop suspect information;
- Develop probable cause through appropriate investigative techniques;
- Write and execute search and arrest warrants;
- Collect and process evidence;
- Coordinate case presentation with appropriate prosecutorial designee (Assistant United States Attorney, District Attorney, etc.).
- Complete a statistical tracking form for investigation to include information on case outcome (arrests, etc.).

Projected Goals:

The Central California ICAC Task Force will investigate and/or coordinate the investigations of a minimum of 50 proactive and 500 reactive cases between October 1, 2018 and September 30, 2019.

Objective #3:

The Central California Task Force will identify, locate and arrest those perpetrators who sexually exploit children via the internet and other technological means.

Activities:

To achieve this objective, the Task Force will:

- Conduct undercover investigations including, but not limited to, on-line chat, Peer-to-Peer, monitoring of social network sites e.g., Facebook, Tumblr, Twitter, Pinterest, and Craigslist, etc. The Central California ICAC Task Force will strive whenever possible to integrate federal, state and local efforts as stated in the *Project Safe Childhood Initiative*;
- Conduct criminal investigations initiated from Task Force members, allied agencies (local, state, and federal), citizen complaints, teachers, CyberTips from the National Center for Missing & Exploited Children, and other similar sources. The Task Force will strive whenever possible to integrate federal, state and local efforts as identified in the U.S. Attorney General's *Project Safe Childhood Initiative*;

Projected Goals:

The Central California ICAC Task Force will identify, locate and arrest 80 perpetrators who sexually exploit children via the internet and other technological means between October 1, 2018 and September 30, 2019.

Objective #4:

The Central California ICAC Task Force will assist, to the extent possible, with the effective prosecution of cases at the appropriate level. The Task Force will strive to increase federal involvement in the prosecution of these cases as set forth in the *National Project Safe Childhood Initiative*.

Activities:

To achieve this objective, the Task Force will:

- Prepare case for prosecution based on prosecutor's standards;
- Complete statistical tracking to include the number of cases submitted for federal prosecution, the number of cases accepted for federal prosecution; the number of cases submitted for state prosecution; and the number of cases submitted for local prosecution;
- Complete statistical tracking to include case dispositions (e.g., unfounded, suspended, plea, or trial).

Projected Goals:

The Central California ICAC Task Force will submit a minimum of 5 cases for federal prosecution and a minimum of 55 cases for state and local prosecution between October 1, 2018 and September 30, 2019.

Objective #5:

The Central California ICAC Task Force will serve as a forensic resource to affiliate agencies and other agencies within our Task Force's geographical area of service.

Activities:



To achieve this objective, the Central California ICAC Task Force will complete the following activities:

- Receive forensic requests from Task Force members, affiliate agencies, and other agencies within the Task Force's service area;
- Assess forensic requests received for appropriateness as related to the ICAC Program;
- Refer non-ICAC related referrals and requests to the appropriate agency;
- Triage forensic requests based on Task Force guidelines (based on pending court dates, crime types, etc.);
- Coordinate forensic requests/requirements with respective prosecutor to minimize unneeded analysis;
- Assign forensic requests to the forensic examiner most skilled in the area needed;
- Examine media for the requested information;
- Prepare forensic reports based on Task Force policy;
- Complete statistical tracking form for forensic examinations completed.

Projected Goals:

The Central California ICAC Task Force will complete a minimum of 500 forensic examinations including, but not limited to: hard disc drives, cellular telephones, CDs/DVD's, thumb drives, SD cards, etc. between October 1, 2018 and September 30, 2019. This conservative estimate is based upon the fact that the Central California ICAC Task Force presently has ten computer forensic examiners from Fresno County Sheriff-Coroner's Office, Kings County District Attorney Office of Investigations, HSI, Tulare County Sheriff's Office, Merced Police Department, Arroyo Grande Police Department, San Luis Obispo Police Department, and Clovis Police Department.

Objective #6:

The Central California ICAC Task Force will effectively respond to referrals from agencies (other task forces, federal partners, CyberTips, etc.).

Activities:

To achieve this objective, the Task Force will:

- Accept referrals from participating agencies, citizens, teachers, NCMEC, and other related entities;
- Assess referrals for appropriateness as related to the ICAC Program;
- Refer non-ICAC related referrals and requests to the appropriate agency;
- Identify information/resources needed by requesting party;
- Provided requested information/resources to the requesting party;
- Provide other information identified by assessment to the requesting party;
- Document actions taken on statistical reporting form.

Projected Goals:

The Central California ICAC Task Force will continue to respond effectively and aggressively to referrals from agencies both within and outside of our geographical area of responsibility.

Objective #7:

The Central California ICAC Task Force will engage in law enforcement and community outreach activities including training, prevention, and education activities. In accordance with the *National Project Safe Childhood Initiative*, the Task Force recognizes the need to train federal, state, and local law enforcement. The Task Force also recognizes the need for continued

awareness and public education campaigns.

Activities:

To achieve this objective, the Task Force will:

- Receive requests via telephone, mail or email for presenters from people representing law enforcement agencies and community groups (community groups include, but are not limited to, schools, youth organizations, community-based organizations, state and local law enforcement associations and chapters, local businesses, business organizations, victim service providers, faith-based organizations, the media, Native American tribes, and family advocacy organizations);
- Complete the Speaker Request Form with information pertaining to the date/time of the event; the identity and contact information of the requestor; the location of the event; the number of people expected; and the topic desired;
- Search for and identify someone on the Task Force who has the skills and knowledge to make the presentation;
- After the presentation, follow-up to ascertain the number of attendees via a sign-in sheet (if applicable);
- Report the presentations on the monthly statistical reports.

Projected Goals:

The Central California ICAC Task Force will provide a minimum of 25 community outreach presentations and public events between October 1, 2018 and September 30, 2019.

Objective #8:

The Central California ICAC Task Force will formalize law enforcement partnerships through

signed Memorandums of Understanding (MOUs).

Activities:

To achieve this objective, the Task Force will:

- Contact agencies that have requested assistance, training, or information in the past year;
- Discuss with these agencies the advantages of having a signed MOU and being a formal partner with the ICAC program;
- Provide a copy of the MOU to the agency;
- Keep copies of signed MOUs on file;
- Add agency to list of formal ICAC partners;
- Keep agencies apprised for training opportunities, national-coordinated investigations, and planning meetings.

Projected Goals:

The Central California ICAC Task Force will formalize law enforcement partnerships with one (1) agency between October 1, 2018 and September 30, 2019.

Objective #9:

The Central California ICAC Task Force will provide financial assistance to partner agencies through training opportunities, equipment, etc. as funding allows.

Activities:

To achieve this objective, the Task Force will:

- Identify potential training classes that may be applicable to partner agencies;
- Advise partner agencies of training classes and ascertain interest and availability for classes;

- Register and provide funding for partner agencies employees to attend training classes;
- Identify equipment needs for partner agencies;
- Assist partner agencies with the purchase and acquisition of needed equipment, specifically computer software and computers.

Projected Goals:

The Central California ICAC Task Force will dedicate grants funds to our partner agencies in an effort to expand the level of training and equipment of partner agencies. The ultimate goal would be to continue to grow the level of expertise and overall involvement of our partner agencies within the Task Force. This assistance will be tracked and reported on the Task Force's six-month progress reports.

Objective #10:

The Central California ICAC Task Force will require partner agencies adopt ICAC Task Force investigative standards.

Activities:

To achieve this objective, the Task Force will:

- Include language in its MOU requiring partner agencies to adopt ICAC Task Force Investigative Standards for all ICAC-related investigations;
- Provide copy of ICAC Task Force Investigative Standards to all partner agencies;
- Require all partner agencies to sign the ICAC MOU.

Projected Goals:

One hundred percent of all Central California ICAC Task Force partner agencies conducting

ICAC-related investigations will sign or have already signed the Task Force MOU requiring them to adopt ICAC Task Force Investigative Standards for all ICAC-related investigations.

Objective #11:

The Central California ICAC Task Force will fully participate in nationally-coordinated investigations.

Activities:

When notification is received of nationally-coordinated investigations, the Task Force will:

- Identify available resources for participation;
- Make personnel resources available for all necessary meetings as identified by investigation leader;
- Participate in investigation as directed by investigation leader;
- Report participation on six-month progress reports.

Projected Goals:

The Central California ICAC will fully participate in all nationally-coordinated investigations.

Participation will be documented on six-month progress reports.

Objective #12:

The Central California ICAC Task Force will strive to develop additional procedures for the handling seized digital evidence.

Activities:

The Central California ICAC Task Force will strive to develop a more direct policy for the handling and storage of seized evidence related to child exploitation cases. Utilizing proper

procedures and tactics will ensure the personal safety of the seizing officer as well as the safety of others at the electronic crime scene while maintaining the integrity of the evidence:

- Identify potential evidence and secure it in a safe manner being cognizant of legal issues. Each piece of evidence is given a specific reference number and described. Also to be noted is the date and time when each piece was seized. A receipt is given to the person who provided the evidence or the property owner and a copy is kept on file.
- Seal original evidence in appropriate evidence container;
- Keep an accurate inventory of the evidence seized;
- Keep written records on the handling and movement of evidence, and of the persons who have had access to it; a control sheet should be attached to each piece of evidence, and any activity should be recorded by the person in charge of the location where the evidence is stored. The control sheet should show the date and time when material was removed, the name of the person taking the material, and the reason for the removal. The record must be signed by the person in charge of the storage room and the person taking the material.
- Return evidence to the owners at the end of the process. The property owners will sign a receipt verifying what was returned. They are given a copy of the receipt and the original is kept on file.

Projected Goals:

The Central California ICAC Task Force, in partnership with the Fresno County Sheriff-Coroner's Office, will develop a more direct policy for the handling and storage of seized evidence related to child exploitation cases. Affiliated agencies will adopt and follow their agency specific policy for the handling and storage of seized evidence.

### **Project/Program Design and Implementation**

The Central California ICAC Task Force is a multi-jurisdictional program consisting of investigators from various local, state, and federal law enforcement and prosecutorial agencies throughout our nine county area of responsibility. Participating agencies operate under a formal, signed Memorandum of Understanding (MOU). The Task Force began receiving funding under the Internet Crimes Against Children Task Force's Urban Expansion Program in October 2007. Since that time, the Task Force has used the ICAC grant to fully fund one investigator and one Community Service Officer (two other investigators assigned to the Task Force are partially funded by a grant from the State of California). The residual of the grant is directed towards training, travel expenses, and equipment for both full time ICAC personnel and our affiliate agencies.

The Central California ICAC Task Force will investigate internet crimes against children utilizing the protocols and national standards, as the Attorney General sets them forth, to the extent they are consistent with the law of the state of California. Central California ICAC will ensure all ICAC investigators assigned to the Task Force are adhering to the standards at all times.

Central California ICAC Task Force services will be directed at citizens within our multi-county service area. Services will be provided to children/youth, teachers, parents, other concerned citizens, and law enforcement agencies. Crimes committed by suspects residing in our service area will be investigated. Cases involving suspects residing outside of our service area/jurisdiction will be referred to the appropriate law enforcement agency for investigation.



A detailed action plan for meeting each of our objectives is outlined in the Program Narrative section this application. Law enforcement agencies at the state and local level have expressed a desire to commit personnel and resources to the Central California ICAC Task Force. A listing of those agencies seeking Task Force technical assistance, forensic assistance, or investigative assistance with ICAC-related cases will be compiled. Those agencies will be targeted and will be contacted about establishing a formal relationship with the ICAC Program. The benefits of being part of an ICAC Task Force will be discussed and an MOU for signature will be provided to each agency, along with a copy of the ICAC Task Force Investigative Standards. These agencies will also be invited to attend meetings hosted by the Central California ICAC Task Force to discuss Task Force issues, developments and training. With these measures, the Task Force goal is to increase the number of partner agencies by one (1) agency throughout the 12-month grant period.

On a monthly basis, Central California ICAC investigators will submit statistical reporting forms to the Sheriff's Detective Sergeant, who is also the Commander of the Central California ICAC Task Force. These statistical report forms will be submitted for investigations, forensics, technical assistance, and presentations. The Commander of Central California ICAC Task Force will compile a report showing the number of investigations completed, number of arrests, the number of forensic examinations completed, the number and type of presentations given each month, the number of people trained, the number of technical assistance provided, and the number of times the Task Force served as a resource to the community and other law enforcement agencies.

On a semi-annual basis, the Commander of Central California ICAC Task Force will prepare a report detailing the Task Force's status toward achieving the stated goals and objectives. This report will list each objective as shown in this application, each goal associated with the individual objectives, and our status to date. The report will detail what goals have been achieved, and any progress towards meeting our stated goals and objectives. Those areas where we were unable to meet our stated goals will be reviewed and resources will be reallocated to those areas to insure our ability to meet our goals as stated in this application. The statistics that are collected are the monthly reports, quarterly reports, and semiannual progress reports. All statistical reports will be submitted to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) via the online Grants Management System.

The Fresno County Sheriff-Coroner's Office and the HSI Fresno Office will continue to provide resources to insure the successful operation of the ICAC Program. These resources include building space, office furniture, investigative tools, computer equipment, forensic equipment, forensic training, investigative staff, and support personnel.

### **Capabilities/Competencies**

The Central California ICAC Task Force will be operated by the Fresno County Sheriff-Coroner's Office who will serve as the lead agency. The Fresno County Sheriff-Coroner's Office provides law enforcement and correctional services to all residents in Fresno County. The county has a charter form of government. It is governed by a five-member Board of Supervisors, elected to serve four-year terms. Other elected officials in Fresno County include the Assessor,

District Attorney, and Sheriff-Coroner.

The Task Force is part of the Person's Crimes Division, which operates within the Detective Bureau of the Fresno County Sheriff-Coroner's Office. The day-to-day activities of the assigned Central California ICAC Detectives and Community Service Officer are supervised by a Sheriff's Detective Sergeant who is partially assigned to the Central California ICAC Program. By virtue of the position within the Fresno County Sheriff-Coroner's Office, the Detective Sergeant is also the Central California ICAC Commander. This Detective Sergeant insures that all investigators follow the ICAC Task Force Investigative Standards. The Detective Sergeant is responsible for case assignments, forensic assignments, and public presentation assignments. This Sergeant is also responsible for assigning requests for technical assistance and any requests for resources. On an as-needed basis, the Detective Sergeant assists with requests for technical assistance, resources, and training by other law enforcement agencies and the community. The Detective Sergeant is supervised by a Sheriff's Lieutenant who is also partially assigned to the ICAC Program. This Lieutenant is the Fresno County Sheriff-Coroner's Office Person's Crimes Division Commander who also oversees the ICAC Program in this area. The Lieutenant is supervised by a Sheriff's Captain who oversees all Central California ICAC Task Force activities.

The Internet Crimes Against Children Program detectives are responsible for the investigation of on-line criminal activity which tends to exploit minors, including, but not limited to: attempting to meet minors for sexual purposes; possessing, distributing, or manufacturing child pornography; enticing minors to engage in vice-related activities; and contributing to the delinquency of minors. Specifically, the ICAC Detectives are responsible for proactively

initiating cases, investigating complaints received, interviewing witnesses, identifying and apprehending perpetrators, interrogating suspects, preparing and executing search warrants, completing crime reports, producing statistical reports, providing technical expertise, seizing digital evidence, conducting computer forensic examinations, analyzing and processing evidence, gathering intelligence, presenting thorough investigations to the prosecutor, conducting follow-up investigations as requested by the prosecutor, testifying in court, networking with other law enforcement officers, maintaining equipment, providing presentations to the public, providing interviews to the media, and training law enforcement officers.

Based on the many years of experience operating within the Task Force model, the Fresno County Sheriff-Coroner's Office is uniquely qualified to provide the services required under this application. Previous and current Task Force successes have been achieved on a national and international level. The current communication, cooperative effort and success that the Central California ICAC Task Force has with other ICAC task forces across the country will be enhanced by the addition of new affiliate agencies and the continued training and expansion of current task force members. The personnel currently assigned to Central California ICAC from the Fresno County Sheriff-Coroner's Office have over 15 combined years of experience working child exploitation cases and working within the guidelines of this grant. This is invaluable amount of experience which is passed on to all members of the Central California ICAC Task Force and will continue to be for years to come.



[General Instructions & Resources](#)

[View Budget Summary](#)

OMB APPROVAL NO.: 1121-0329  
EXPIRES 7/31/2016

#### Budget Detail Worksheet

- (1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any **non-federal( match )** amount in the appropriate category, if applicable.
- (2) For each budget category, you can see a sample by clicking (**To View an Example, Click Here**) at the end of each description.
- (3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.
- (4) **Record Retention:** In accordance with the requirements set forth in **2 CFR Part 200.333** , all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
- (5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

**A. Personnel** – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50) [To View an Example, Click Here](#)

**PERSONNEL (FEDERAL)**

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
Scott Schwamb	Deputy Sheriff III, Step 9	\$86,579.00	Year	100.00	1	\$86,579
Sharon Nichols	Community Service Officer, Step 9	\$42,449.00	Year	100.00	1	\$42,449
<b>FEDERAL TOTAL</b>						<b>\$129,028</b>

**PERSONNEL NARRATIVE (FEDERAL)**

Scott Schwamb, Deputy Sheriff III, will be responsible for the investigation of the sexual exploitation of children via on-line or other electronic means providing 100% of time to the project.  
 Sharon Nichols, Community Service Officer, will provide the project manager, detective and supervising accountant assistance where needed providing 100% of her time to the project.

**PERSONNEL (NON-FEDERAL)**

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
NON-FEDERAL TOTAL						\$0

**PERSONNEL NARRATIVE (NON-FEDERAL)**

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TOTAL PERSONNEL	\$129,028
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**B. Fringe Benefits** – Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman’s Compensation and Unemployment Compensation. (Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765) [To View an Example, Click Here](#)

**FRINGE BENEFITS (FEDERAL)**

Description	Computation		Cost
	Base	Rate	
Scott Schwamb, Deputy Sheriff III	\$176,219.24	0.50868	\$89,639
Sharon Nichols, Community Service Officer	\$79,629.63	0.46692	\$37,181
<b>FEDERAL TOTAL</b>			<b>\$126,820</b>

**FRINGE BENEFITS NARRATIVE (FEDERAL)**

Deputy Sheriff III(s) fringe benefit rate is 50.8684% and covers the following items:  
 OASDI @ 7.65%, Retirement @ 87.28%, and Health Insurance @ \$298 per bi-weekly pay period

Community Service Officer(s) fringe benefit rate is 46.6710% and covers the following items:  
 OASDI @ 7.65%, Retirement @ 62.39%, and Health Insurance @ \$298 per bi-weekly pay period



**FRINGE BENEFITS (NON-FEDERAL)**

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

**FRINGE BENEFITS NARRATIVE (NON-FEDERAL)**

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TOTAL FRINGE BENEFITS	\$126,820
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C. **Travel** – Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate “location to be determined.” Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the “Contractual/Consultant” category. [To View an Example, Click Here](#)

**TRAVEL (FEDERAL)**

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
National ICAC Conference	Estimated GSA per diem rates for Atlanta, GA	Lodging	\$166.00	Night	4	10	1	\$6,640.00	
		Meals	\$69.00	Day	4	10	1	\$2,760.00	
		Mileage		Mile				\$0.00	
		Transportation:							
		airfare	\$800.00	Round-trip		10	1	\$8,000.00	
		Local Travel						\$0.00	
		Other						\$0.00	
								\$0.00	
		Subtotal						\$17,400.00	
Regional ICAC Conference	Estimated GSA per diem rates for Redmond, WA	Lodging	\$244.00	Night	3	10	1	\$7,320.00	
		Meals	\$74.00	Day	3	10	1	\$2,220.00	
		Mileage		Mile				\$0.00	
		Transportation:							
		airfare	\$250.00	Round-trip		10	1	\$2,500.00	
		Local Travel						\$0.00	
		Other						\$0.00	
								\$0.00	
		Subtotal						\$12,040.00	

**TRAVEL (FEDERAL)**

Purpose of Travel	Location	Computation							Cost	
ICAC Investigative Techniques	To Be Determined, "TBA". Estimated GSA rates using the standard GSA rate.	Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost		
		Lodging	\$93.00	Night	5	8	1	\$3,720.00		
		Meals	\$51.00	Day	5	8	1	\$2,040.00		
		Mileage		Mile				\$0.00		
		Transportation:								
		Airfare	\$600.00	Round-trip		8	1	\$4,800.00		
		Local Travel						\$0.00		
		Other						\$0.00		
		Subtotal								\$10,560.00
ICAC UC Investigations	To Be Determined, "TBA". Estimated GSA rates using the standard GSA rate.	Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost		
		Lodging	\$93.00	Night	5	4	1	\$1,860.00		
		Meals	\$51.00	Day	5	4	1	\$1,020.00		
		Mileage		Mile				\$0.00		
		Transportation:								
		Airfare	\$600.00	Round-trip		8	1	\$4,800.00		
		Local Travel						\$0.00		
		Other						\$0.00		
		Subtotal							\$7,680.00	

**TRAVEL (FEDERAL)**

Purpose of Travel	Location	Computation						Cost
ICAC Commanders meeting, Winter 2019	To Be Determined, "TBA". Estimated GSA rates using the standard GSA rate.	Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost
		Lodging	\$93.00	Night	2	1	1	\$186.00
		Meals	\$51.00	Day	3	1	1	\$153.00
		Mileage		Mile				\$0.00
		Transportation:						
		Airfare	\$600.00	Round-trip		1	1	\$600.00
		Local Travel						\$0.00
		Other						\$0.00
		Subtotal						
ICAC Commanders meeting, Spring 2019	To Be Determined, "TBA". Estimated GSA rates using the standard GSA rate.	Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost
		Lodging	\$93.00	Night	2	1	1	\$186.00
		Meals	\$51.00	Day	3	1	1	\$153.00
		Mileage		Mile				\$0.00
		Transportation:						
		Airfare	\$600.00	Round-trip		1	1	\$600.00
		Local Travel						\$0.00
		Other						\$0.00
		Subtotal						

**TRAVEL (FEDERAL)**

Purpose of Travel	Location	Computation							Cost	
ICAC Commanders meeting, Fall 2019	Estimated GSA per diem rates for Arlington, VA	Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost		
		Lodging	\$250.00	Night	3	1	1	\$750.00		
		Meals	\$61.00	Day	3	1	1	\$183.00		
		Mileage		Mile				\$0.00		
		Transportation:								
		Airfare	\$800.00	Round-trip		1	1	\$800.00		
		Local Travel						\$0.00		
		Other						\$0.00		
		Subtotal						\$1,733.00		\$1,733
Forensic Toolkit (FTK) Forensic Training	Estimated GSA per diem rates for Fresno, CA	Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost		
		Lodging	\$103.00	Night	3	5	1	\$1,545.00		
		Meals	\$64.00	Day	3	5	1	\$960.00		
		Mileage		Mile				\$0.00		
		Transportation:								
		Agency Vehicle		Round-trip				\$0.00		
		Local Travel						\$0.00		
		Other						\$0.00		
		Subtotal						\$2,505.00		\$2,505
<b>FEDERAL TOTAL</b>							<b>\$53,796</b>			

**TRAVEL NARRATIVE (FEDERAL)**

Travel costs will be used by the entire task force, including affiliates, to attend trainings that are essential to the efforts of the Central California ICAC to combat the sexual exploitation of children.

**TRAVEL (NON-FEDERAL)**

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other						\$0.00	
								\$0.00	
		Subtotal						\$0.00	\$0
NON-FEDERAL TOTAL									\$0

**TRAVEL NARRATIVE (NON-FEDERAL)**

TOTAL TRAVEL	\$53,796
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**D. Equipment** – List non-expendable items that are purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. [To View an Example, Click Here](#)

**EQUIPMENT (FEDERAL)**

Item	Computation		Cost
	Quantity	Cost	
Forensic Computer workstation, Sumuri or similar manufacturer to be used by a Certified Forensic Examiner to conduct digital forensics for child exploitation cases.	1	\$8,615.00	\$8,615
Forensic Computer laptop, Sumuri or similar manufacturer to be used by a Certified Forensic Examiner to conduct digital forensics for child exploitation cases.	1	\$3,000.00	\$3,000
<b>FEDERAL TOTAL</b>			<b>\$11,615</b>

**EQUIPMENT NARRATIVE (FEDERAL)**

Forensic Computer workstation and a forensic laptop, Sumuri or similar manufacturer to used by a Certified Forensic Examiners to conduct digital forensics for child exploitation cases.



**EQUIPMENT (NON-FEDERAL)**

Item	Computation		Cost
	Quantity	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

**EQUIPMENT NARRATIVE (NON-FEDERAL)**

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TOTAL EQUIPMENT	\$11,615
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**E. Supplies** – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

To View an Example, Click Here

**SUPPLIES (FEDERAL)**

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
General Office Supplies	12	\$200.00	\$2,400
FedEx shipping/US Postage	12	\$50.00	\$600
Community Awareness Items	1	\$1,500.00	\$1,500
Printing/Copier expenses for Community Awareness Items, estimated cost \$.50 per color page at 2000 total pages.	1	\$1,000.00	\$1,000
FEDERAL TOTAL			\$5,500

**SUPPLIES NARRATIVE (FEDERAL)**

General office supplies will be used by all personnel on the project and includes pens, paper, calendars, toner, CD-R, flash drives, memory cards, batteries and other basic supplies. The office supplies are based on 12 months at \$200 per month.

FedEx shipping/US Postage will be used by all personnel on the project for sending items via overnight mail to affiliates as well as CVIP submissions to NCMEC. The overnight mail costs are based on 12 months at \$50 per month.

Community awareness items will be used during public awareness campaigns including, but not limited to, bookmarks, grocery totes, wristbands, and pamphlets. Printing expenses are estimated costs to print Internet safety and community awareness materials for the entire task force.

**SUPPLIES (NON-FEDERAL)**

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

**SUPPLIES NARRATIVE (NON-FEDERAL)**

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TOTAL SUPPLIES	\$5,500
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**F. Construction** – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. [To View an Example, Click Here](#)

**CONSTRUCTION (FEDERAL)**

Purpose	Description of Work	Cost
FEDERAL TOTAL		\$0

**CONSTRUCTION NARRATIVE (FEDERAL)**

**CONSTRUCTION (NON-FEDERAL)**

Purpose	Description of Work	Cost
NON-FEDERAL TOTAL		\$0

**CONSTRUCTION NARRATIVE (NON-FEDERAL)**

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TOTAL CONSTRUCTION	\$0
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**G. Consultants/Contracts** – Indicate whether applicant’s formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

**Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$650 per day or \$81.25 per hour require additional justification and prior approval from OJP. To View an Example, Click Here

**CONSULTANT FEES (FEDERAL)**

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

**CONSULTANT FEES NARRATIVE (FEDERAL)**

**CONSULTANT FEES (NON-FEDERAL)**

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

**CONSULTANT FEES NARRATIVE (NON-FEDERAL)**

**Consultant Expenses:** List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

**CONSULTANT EXPENSES (FEDERAL)**

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other						\$0.00	
		Subtotal						\$0.00	\$0
SUBTOTAL									\$0
FEDERAL TOTAL									\$0

**CONSULTANT EXPENSES NARRATIVE (FEDERAL)**



**CONSULTANT EXPENSES (NON-FEDERAL)**

Purpose of Travel	Location	Computation						Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	
		Lodging		Night				\$0.00
		Meals		Day				\$0.00
		Mileage		Mile				\$0.00
		Transportation:		Round-trip				\$0.00
								\$0.00
		Local Travel						\$0.00
		Other						\$0.00
		Subtotal						\$0.00
SUBTOTAL								\$0
NON-FEDERAL TOTAL								\$0

**CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)**

	TOTAL CONSULTANTS	\$0
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**Contracts:** Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$150,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award. Note: This budget category may include subawards.

**CONTRACTS (FEDERAL)**

Item	Cost
FEDERAL TOTAL	\$0

**CONTRACTS NARRATIVE (FEDERAL)**

**CONTRACTS (NON-FEDERAL)**

Item	Cost
NON-FEDERAL TOTAL	\$0

**CONTRACTS NARRATIVE (NON-FEDERAL)**

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TOTAL CONTRACTS	\$0
TOTAL CONSULTANTS/CONTRACTS	\$0

**H. Other Costs** – List items (e.g., rent ( arms-length transaction only ), reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. [To View an Example, Click Here](#)

**OTHER COSTS (FEDERAL)**

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
AT&T Mi-fi mobile spot connection fees	2	monthly rate	\$42.5	12	\$1,020
Cellebrite Physical yearly update	1	per year	\$3700	1	\$3,700
EnCase Forensic license	2	per year	\$750	1	\$1,500
I Page renewals	5	per year	\$17	1	\$85
MAGNET- Internet Evidence Finder (IEF)	2	per year	\$900	1	\$1,800
<b>FEDERAL TOTAL</b>					<b>\$8,105</b>

**OTHER COSTS NARRATIVE (FEDERAL)**

Other costs have been budgeted to support Central California ICAC Task Force that includes monthly connection fees for two Mi-Fi Mobile Hotspots which enables investigators and other authorized personnel immediate access to the Internet to enhance our ability to combat the sexual exploitation of children. Yearly updates for Cellebrite Mobile Extraction device, EnCase licenses and IEF licenses which are assigned and utilized by task force members.

**OTHER COSTS (NON-FEDERAL)**

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
NON-FEDERAL TOTAL					\$0

**OTHER COSTS NARRATIVE (NON-FEDERAL)**

TOTAL OTHER COSTS	\$8,105

**I. Indirect Costs** – Indirect costs are allowed if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement ), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency , or the applicant may elect to charge a de minimis rate of 10% of modified total direct costs as indicated in 2 CFR Part 200.414f . If the applicant's accounting system permits, costs may be allocated in the direct cost categories. (Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73) [To View an Example, Click Here](#)

**INDIRECT COSTS (FEDERAL)**

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

**INDIRECT COSTS NARRATIVE (FEDERAL)**

**INDIRECT COSTS (NON-FEDERAL)**

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

**INDIRECT COSTS NARRATIVE (NON-FEDERAL)**

TOTAL INDIRECT COSTS	\$0
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**Budget Summary** – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$129,028	\$0	\$129,028
B. Fringe Benefits	\$126,820	\$0	\$126,820
C. Travel	\$53,796	\$0	\$53,796
D. Equipment	\$11,615	\$0	\$11,615
E. Supplies	\$5,500	\$0	\$5,500
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$0	\$0	\$0
H. Other	\$8,105	\$0	\$8,105
Total Direct Costs	\$334,864	\$0	\$334,864
I. Indirect Costs	\$0	\$0	\$0
<b>TOTAL PROJECT COSTS</b>	\$334,864	\$0	\$334,864

<b>Federal Request</b>	\$334,864
<b>Non-Federal Amount</b>	\$0
<b>Total Project Cost</b>	\$334,864

*Public Reporting Burden*

*Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.*



**INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL  
OJJDP FY 2018-2019  
FRESNO COUNTY SHERIFF-CORONER'S OFFICE**

**Budget Narrative**

**A. Personnel- Cost \$129,028**

The Internet Crimes Against Children Program detective is responsible for the investigation of on-line criminal activity which tends to exploit minors. Specifically, the detective is responsible for proactively initiating cases, investigating reactive complaints, interviewing witnesses, identifying and apprehending perpetrators, interrogating suspects, preparing and serving search warrants, completing crime reports, producing statistical reports, providing technical expertise, seizing computers as evidence, conducting computer forensic examinations, analyzing and processing evidence, gathering intelligence, presenting completed investigations to the prosecutor, conducting follow-up investigations requested by the prosecutor, testifying in court, networking with other law enforcement officers, caring for equipment, giving presentations to the public, giving interviews to the media, and training law enforcement officers.

The Internet Crimes Against Children Program Community Service Officer (CSO) is responsible for the preparation, monitoring, and assisting the Senior Accountant and ICAC Commander with all fiscal documents including the budget, purchasing requests, spending, and quarterly financial claims. The ICAC CSO is also responsible for the daily management of CyberTips for the entire Task Force. This includes downloading, deconfliction, background work and preparation for review by either the ICAC Commander or a seasoned ICAC detective for assignment. The ICAC CSO will also be responsible for coordinating and assisting ICAC Detectives with community outreach throughout our entire task force area of responsibility.

One salary for a full-time Deputy Sheriff III, step 9, funded from October 1, 2018 through September 30, 2019, totaling \$86,579.

One salary for a full-time Community Service Officer, step 9, funded from October 1, 2018 through September 30, 2019, totaling \$42,449.

**B. Fringe Benefits- Cost \$126,820**

Fringe Benefits include OASDI, Retirement and Health Insurance benefits.

One benefits package for a full-time Deputy Sheriff III, step 9, funded from October 1, 2018 through September 30, 2019, totaling \$89,639.

- OASDI- 7.65% of base salary = \$6,623

**INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL  
OJJDP FY 2018-2019  
FRESNO COUNTY SHERIFF-CORONER'S OFFICE**

- Retirement- 87.28% of base salary = \$75,566
- Health Insurance employee only coverage based upon current County contribution rate of \$298 per pay period x 25 pay periods = \$7,450

One benefits package for a full-time Community Service Officer, step 9, funded from October 1, 2018 through September 30, 2019, totaling \$37,181.

- OASDI- 7.65% of base salary = \$3,247
- Retirement- 62.39% of base salary = \$26,484
- Health Insurance employee only coverage based upon current County contribution rate of \$298 per pay period x 25 pay periods = \$7,450

**C. Travel- Cost \$53,796**

Travel and costs for travel associated with training have been budgeted for task force members and includes various training courses and conferences for affiliates and task force members over a 12-month period. Travel funds are utilized to support the entire task force, including affiliates, and covers travel related expenses. These training courses and conferences are necessary to continue the training and expertise of experienced task force members, as well as to enhance the ability of new and current task force members. Training for Task Force Members is essential to the efforts of Central California ICAC to combat the sexual exploitation of children.

Daily meals and lodging are estimated using the Federal Per Diem rates as established by the United States General Services Administration ([www.gsa.gov](http://www.gsa.gov)). "TBD" location rates were estimated using hotel stay of \$93 and daily meal rate of \$51. Actual cost may vary depending on the various travel policies of each affiliated agency.

The training may include the following courses:

- Ten (10) Task Force members to attend the 2019 National Internet Crimes Against Children (ICAC) Conference, Atlanta GA, estimated cost \$17,400.
- Ten (10) Task Force members to attend 2019 Regional ICAC Conference in Washington State, estimated cost \$12,040.
- Eight (8) Task Force members to attend ICAC Investigative Techniques, estimated cost \$10,560.
- Four (4) Task Force members to attend ICAC UC Investigations, estimated cost \$7,680.
- Three (3) Commander's Meetings, locations TBD, estimated total cost \$3,611.
- Five (5) Task Force members to attend Forensic Toolkit (FTK) training, estimated cost \$2,505.

**INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL  
OJJDP FY 2018-2019  
FRESNO COUNTY SHERIFF-CORONER'S OFFICE**

**D. Equipment- Cost \$11,615**

Various computer equipment and related supplies have been budgeted to enhance the investigative abilities of the Central California ICAC Task Force to combat the sexual exploitation of children. Equipment purchased with grant funds may be assigned to affiliated task force members as needed to assist in their abilities to combat the sexual exploitation of children.

The following equipment has been budgeted:

- One (1) Forensic computer workstation, Sumuri or similar manufacturer estimated total cost \$8,615.
- One (1) Forensic computer laptop, Sumuri or similar manufacturer estimated total cost \$3,000.

**E. Supplies- Cost \$5,500**

Office and computer related supplies have been budgeted to support the Central California ICAC Task Force. These supplies will be used by those directly working at the Central California ICAC Office, as well as affiliated agencies as needed to support their efforts to combat the sexual exploitation of children.

The following supplies have been budgeted:

- Miscellaneous office supplies to include printer toner, Blu-ray discs, DVD discs, flash drives, external hard drives, batteries, protective gloves, post-it notes, pens, paper clips, printer paper and batteries estimated to cost on average \$200 per month= \$2400 per year.
- Community Awareness Pamphlets, estimated printing cost of \$.50 per color page x 2,000 pages = \$1,000. These pamphlets will be distributed task force wide as needed and will be utilized during public awareness campaigns.
- Community Awareness Items to include various bookmarks, wristbands and pamphlets estimated to cost \$1,500.
- FedEx / United States Postage shipping charge estimated to cost \$50 per month for twelve months, estimated total \$600. These charges encompass miscellaneous shipping fees to affiliates, as well as CVIP submissions to NCMEC

**F. Construction- N/A**

**G. Consultants/Contracts- N/A**

**INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL  
OJJDP FY 2018-2019  
FRESNO COUNTY SHERIFF-CORONER'S OFFICE**

**H. Other- Cost \$8,105**

Other costs have been budgeted to support Central California ICAC Task Force. These costs include monthly 3G Connection Fees for two Mi-Fi Mobile Hotspots which enables investigators and other authorized personnel immediate access to the internet to enhance our ability to combat the sexual exploitation of children. Yearly update fees for Cellebrite Mobile Extraction Device, computer software Internet Evidence Finder (IEF) and EnCase licenses which are assigned to affiliates or utilized by task force members and I page renewals for our CentralCaliforniaCAC.com webpage. These items allow investigators to stay up to date with the necessary technology to combat the sexual exploitation of children.

- Monthly service fees for Two (2) Mi-Fi Mobile Hotspot estimated to cost \$42.50 per month per device, estimated total \$1,020 per year.
- Cellebrite Physical yearly updates for Central California ICAC Task Force estimated to cost \$3,700 per yearly update.
- EnCase Forensic License estimated to cost \$750 for one year to total \$1,500 for two (2) licenses task force wide.
- Computer forensic software Internet Evidence Finder (IEF) yearly update estimated to cost \$900 each license, estimated total \$1,800 for (2) license fees.
- I Page Renewals for five (5) I Pages to cost \$17 per page x five (5) pages to total \$85. These I Page fees are necessary and required to keep our CentralCaliforniaCAC.org webpage functional.

**I. Indirect Costs- N/A**



**Background**

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: **County of Fresno Sheriff-Coroner's Office**  
 Street1: **2200 Fresno Street**  
 Street2:   
 City: **Fresno**  
 State: **CALIFORNIA**  
 Zip Code: **93721**

2. Authorized Representative's Name and Title:

Prefix: **Mrs.** First Name: **Margaret** Middle Name:   
 Last Name: **Mims** Suffix:   
 Title: **Sheriff-Coroner, Fresno County**

3. Phone: **(559) 600-8800** 4. Fax: **5592624032**

5. Email: **Thomas.Trester@fresnosheriff.org**

6. Year Established: <b>1927</b>	7. Employer Identification Number (EIN): <b>946000512</b>	8. DUNS Number: <b>613665769</b>
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9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)?  Yes  No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



**AUDIT INFORMATION**

<p>9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?</p> <p>If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.</p>	
<p>10. Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply):</p> <p><input checked="" type="checkbox"/> "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200</p> <p><input checked="" type="checkbox"/> Financial Statement Audit</p> <p><input type="checkbox"/> Defense Contract Agency Audit (DCAA)</p> <p><input type="checkbox"/> Other Audit &amp; Agency (list type of audit):</p> <p style="background-color: #cccccc; padding: 2px;"> </p> <p><input type="checkbox"/> None (if none, skip to question 13)</p>	
<p>11. Most Recent Audit Report Issued: <input type="checkbox"/> Within the last 12 months <input checked="" type="checkbox"/> Within the last 2 years <input type="checkbox"/> Over 2 years ago <input type="checkbox"/> N/A</p>	
<p>Name of Audit Agency/Firm: <b>Brown Armstrong Certified Public Accountants</b></p>	
<p><b>AUDITOR'S OPINION</b></p>	
<p>12. On the most recent audit, what was the auditor's opinion?</p> <p><input type="checkbox"/> Unqualified Opinion <input checked="" type="checkbox"/> Qualified Opinion <input type="checkbox"/> Disclaimer, Going Concern or Adverse Opinions <input type="checkbox"/> N/A: No audits as described above</p>	
<p>Enter the number of findings (if none, enter "0"): <b>0</b></p>	
<p>Enter the dollar amount of questioned costs (if none, enter "\$0"): <b>\$ 0</b></p>	
<p>Were material weaknesses noted in the report or opinion? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	
<p> </p>	
<p>13. Which of the following best describes the applicant entity's accounting system:</p> <p><input type="checkbox"/> Manual <input type="checkbox"/> Automated <input checked="" type="checkbox"/> Combination of manual and automated</p>	
<p>14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>



<p>17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R. Part 200?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<b>PROPERTY STANDARDS AND PROCUREMENT STANDARDS</b>	
<p>20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (<a href="http://www.sam.gov">www.sam.gov</a>) for suspended or debarred sub-grantees and contractors, prior to award?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<b>TRAVEL POLICY</b>	
<p>24. Does the applicant entity:</p> <p>(a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<b>SUBRECIPIENT MANAGEMENT AND MONITORING</b>	
<p>25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p> <p><input checked="" type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards</p>



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input checked="" type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards
27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input checked="" type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards

**DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES**

<p>28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)</p> <p>If "Yes", provide the following:</p> <p>(a) Name(s) of the federal awarding agency: [Redacted]</p> <p>(b) Date(s) the agency notified the applicant entity of the "high risk" designation: [Redacted]</p> <p>(c) Contact information for the "high risk" point of contact at the federal agency:          Name: [Redacted]          Phone: [Redacted]          Email: [Redacted]</p> <p>(d) Reason for "high risk" status, as set out by the federal agency:          [Redacted]</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure
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**CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY**

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Margaret Mims <i>Margaret Mims</i>	Date: 2018-08-06
Title: <input type="checkbox"/> Executive Director <input type="checkbox"/> Chief Financial Officer <input type="checkbox"/> Chairman <input checked="" type="checkbox"/> Other: Sheriff-Coroner	
Phone: (559) 600-8800	





Margaret Mims  
Sheriff-Coroner  
Fresno County Sheriff's Office

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### **Disclosure of Pending Applications**

**Applicant Name:** County of Fresno, Sheriff-Coroner's Office

**Title:** FY 2018 Internet Crimes Against Children Task Force Application

The County of Fresno, Sheriff- Coroner's Office does not have pending applications for federal funding nor indirect applications that include requests for funding to support the same project being proposed under this solicitation.

*Dedicated to Protect & Serve*

Law Enforcement Administration Building / 2200 Fresno Street / P.O. Box 1788 / Fresno, California 93717 / (559) 600-8800  
*Equal Employment Opportunity Employer*

**INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL  
OJJDP FY 2018-2019  
FRESNO COUNTY SHERIFF-CORONER'S OFFICE  
Timeline**

Year	Objectives	Activity	Goals	Expected Completion Date	Person Responsible
1	<ul style="list-style-type: none"> <li>Central California ICAC will serve as a resource for communities and agencies within our geographical service area.</li> </ul>	<ul style="list-style-type: none"> <li>Accept referrals and requests for information from participating agencies, citizens, teachers, NCMEC</li> <li>Assess referrals and requests for appropriateness as related to the ICAC program</li> <li>Complete statistical reporting form.</li> </ul>	Provide over 500 Technical Assists.	12 months	ICAC Detectives and affiliates
1	<ul style="list-style-type: none"> <li>Central California ICAC will conduct/ or coordinate proactive and reactive ICAC investigations.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct/ or coordinate criminal investigations initiated from Task Force members, allied agencies, citizen complaints, teachers, Cybertips, and other similar sources</li> <li>Integrate federal, state and local efforts as identified in the U.S. Attorney' General's Project Safe Childhood Initiative</li> </ul>	<p>Conduct/ or coordinate 50 proactive investigations utilizing peer to peer software, websites, and undercover chatting.</p> <p>Conduct/ or coordinate 500 reactive investigations related to Cybertips and complaints from law enforcement and citizen complaints.</p>	12 months	ICAC Detectives and affiliates
1	<ul style="list-style-type: none"> <li>Central California ICAC will identify, locate and arrest those perpetrators who sexually exploit children.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct/ or coordinate reactive and proactive criminal investigations initiated from Task Force members, CyberTips, allied agencies, citizen complaints, teachers, and other similar sources</li> </ul>	Identify, locate and arrest 80 perpetrators who sexually exploit children via the internet and other technological means.	12 months	ICAC Detectives and affiliates

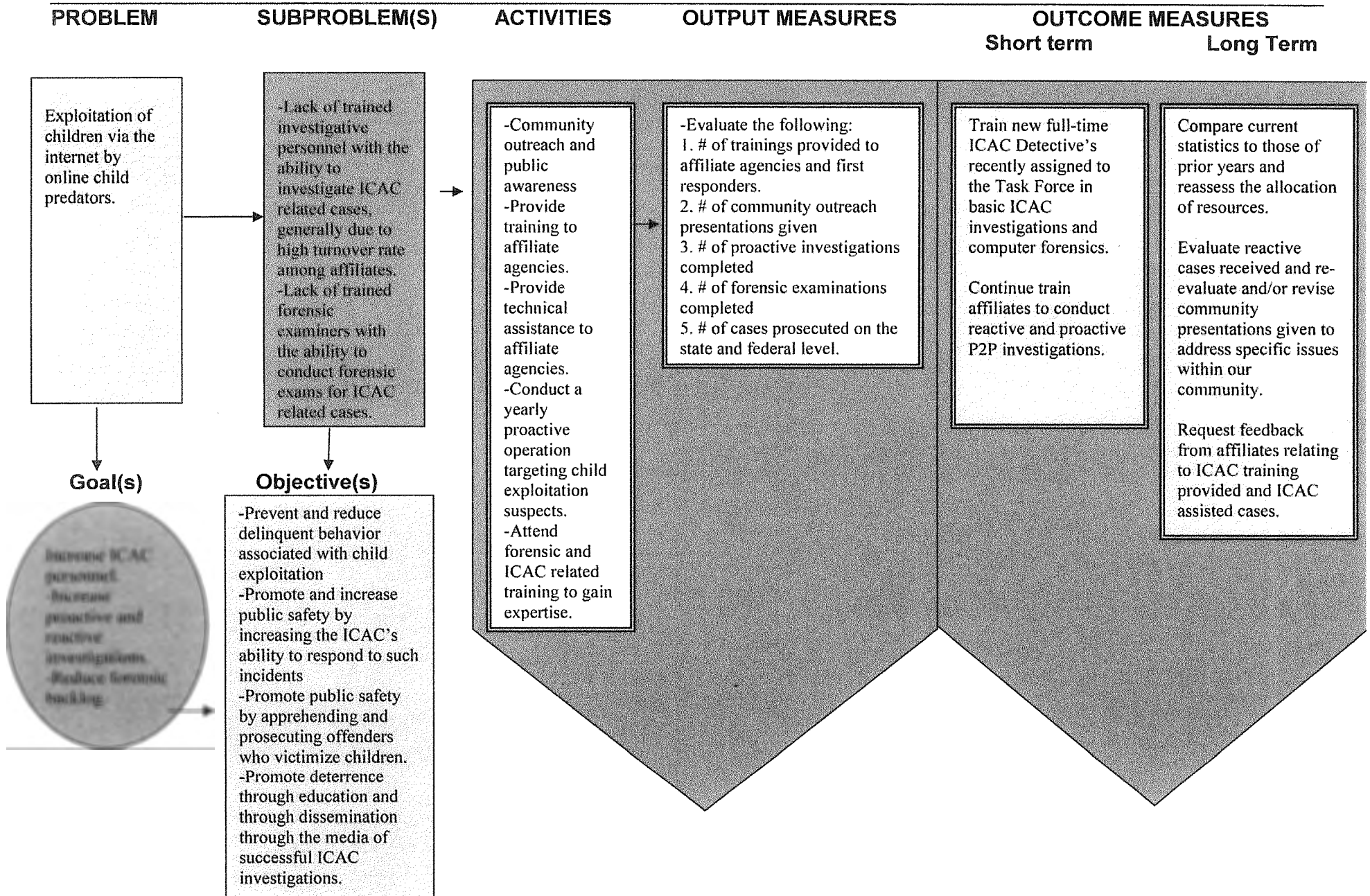
**INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL  
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<b>1</b>	<ul style="list-style-type: none"> <li>• Prepare and submit ICAC related cases for prosecution.</li> </ul>	<ul style="list-style-type: none"> <li>• Prepare case for prosecution based on prosecutor's standards</li> <li>• Complete statistical tracking to include the number of cases submitted for federal prosecution, the number of cases submitted for state prosecution; and the number of cases submitted for local prosecution</li> </ul>	Submit 60 cases for local, state, and federal prosecution.	12 months	ICAC Detectives and affiliates
<b>1</b>	<ul style="list-style-type: none"> <li>• The Central California ICAC will serve as a forensic resource to affiliate agencies and other agencies within our Task Force's geographical area of service</li> </ul>	<ul style="list-style-type: none"> <li>• Receive forensic requests from Task Force members, affiliate agencies, and other agencies within the Task Force's service area;</li> <li>• Assess forensic requests received for appropriateness as related to the ICAC Program;</li> <li>• Triage forensic requests based on Task Force guidelines (based on pending court dates, crime types, etc.);</li> <li>• Coordinate forensic requests/requirements with respective prosecutor to minimize unneeded analysis;</li> <li>• Prepare forensic reports based on Task Force policy;</li> <li>• Complete statistical tracking form for forensic examinations completed</li> </ul>	Complete 500 computer and/or cell phone forensic examinations	12 months	ICAC Detectives and affiliates

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1	<ul style="list-style-type: none"> <li>The Central California ICAC will engage in law enforcement and community outreach activities including training, prevention, and education activities</li> </ul>	<ul style="list-style-type: none"> <li>Receive requests via telephone, mail or email for presenters from people representing law enforcement agencies and community groups Assess referrals for appropriateness as related to the ICAC Program</li> </ul>	Provide 25 community outreach presentations	12 months	ICAC Detectives, ICAC Community Service Officer, and affiliates
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# Central California Internet Crimes Against Children Task Force LOGIC MODEL



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**Resumes of Key Personnel**

Resumes for the staff shown below appear on the following pages:

Jeff Kertson, Sergeant

Michelle Veneman, Detective

Kenneth Kalar, Detective

Scott Schwamb, Detective

Sharon Nichols, Community Service Officer

June Mayeda, Supervising Accountant

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**Jeff Kertson**

CURRENT POSITION

Deputy Sheriff Sergeant, 2012- Present: Fresno County Sheriff-Coroner's Office Sergeant, supervising the following: Central California Internet Crimes against Children Task Force, Domestic Violence, Sex Crimes, Sex Offender Registration Unit, Child Sexual Predator Program, Elder Abuse, and the Missing Persons Unit.

PROFESSIONAL EXPERIENCE

- 2008 - Present: Sheriff's Sergeant. Prior assignments include: Patrol supervisor, including the Southwest Field Services Uniform Patrol Division and the Northeast Field Services Uniform Patrol Division and Court Services Unit.
- 2002- 2008: Deputy Sheriff. Deputy Sheriff assigned to the Detective Bureau investigating cases involving sexual assaults of juveniles and adults, child abuse, homicide investigations, death investigations, kidnappings and officer involved shooting (OIS) investigations.
- 1996- 2002: Deputy Sheriff: Deputy Sheriff assigned to the FTO (Field Training Officer) program, Southwest Field Services Uniform Patrol Division and the Northeast Field Services Uniform Patrol Division.
- 1995- 1996: Deputy Sheriff: Deputy Sheriff assigned to the Court Services Unit.
- 1994- 1995 Reserve Deputy Sheriff, Fresno County Sheriff-Coroner's Office.

EDUCATION

California State University, Fresno  
Bachelors of Science in Criminology, 1997

PROFESSIONAL CERTIFICATIONS

Supervisory, Advanced, Intermediate and Basic Certificate, Peace Officer Standards and Training, State of California.  
Graduate of the Sherman Block Leadership Institute (SLI).

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**Michelle Veneman**

CURRENT POSITION

Sheriff's Detective: Internet Crimes Against Children Task Force

EXPERIENCE

2016 - Present: Sheriff's Detective, ICAC Task Force, Fresno County Sheriff-Coroner's Office.

2012 - Present: Crisis Negotiation Team (CNT) member, Fresno County Sheriff-Coroner's Office.

2016-2017: Recruitment team member, Fresno County Sheriff-Coroner's Office.

2013 - 2016: Patrol Training Officer (PTO), Fresno County Sheriff-Coroner's Office.

2007 - 2013: Deputy Sheriff, Patrol Division and Court Services, Fresno County Sheriff-Coroner's Office.

2003 – 2007: 108 Reserve Deputy, Fresno County Sheriff-Coroner's Office.

TRAINING

- 2016 & 2017 Northwest Regional ICAC Conference
- 2017 & 2018 National Law Enforcement Training on Child Exploitation
- BATI Investigative Interview & Interrogation
- Internet Crimes Against Children Investigative Techniques
- Peer to Peer Online Investigations (BitTorrent)
- Internet Crimes Against Children Undercover Chat Investigations
- Hostage Negotiations
- Negotiations for Domestic Violence (2013 & 2016)
- Crisis Intervention
- Police Training Officer
- Crisis Negotiations, Advanced
- Academy Instructor Certification Course (AICC)
- Field Training Officer
- Mental Illness Awareness Refresher



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- Crisis Negotiations Team Leadership
- Electronic Surveillance (DOJ Wiretap)

**EDUCATION**

California State University, Fresno

Bachelor of Arts degree: Bachelor of Science, Criminology, 2006

**PROFESSIONAL CERTIFICATIONS**

Advanced, Intermediate, and Basic Certificate, Peace Officer Standards and Training, State of California.

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**Kenneth Kalar**

CURRENT POSITION

Sheriff's Detective: Internet Crimes Against Children Task Force

EXPERIENCE

November 2015 to present: Sheriff's Detective, ICAC Task Force, Fresno County Sheriff-Coroner's Office.

December 2012 - November 2013: Property Detective, Northeast Field Services, Fresno County Sheriff-Coroner's Office.

January 2005- December 2012: Deputy Sheriff: Northeast Field Services, Southeast Field Services, and Southwest Field Services Patrol Divisions; Special Detail Unit, Fresno County Sheriff-Coroner's Office.

January 2005- June 2005: Deputy Sheriff, Northeast Field Services Patrol Division, Fresno County Sheriff-Coroner's Office.

June 2003- January 2005: Deputy Sheriff, Jail/Custody Operations, Fresno County Sheriff-Coroner's Office.

TRAINING

- 2018 National Law Enforcement Training on Child Exploitation
- 2017 NW Conference on Child Exploitation
- 2017 National Law Enforcement Training on Child Exploitation
- BitTorrent Peer To Peer Training
- Behavioral Analysis Training Institute: Interview and Interrogation
- Behavioral Analysis Training Institute: Advanced Interview and Interrogation
- Cellular Phones Forensic Investigations
- Search Warrant, Search and Seizure, Miranda Training
- Active Shooter Mindset Training
- Robert Presley ICI Investigators Core Course
- Robert Presley ICI Robbery Investigations
- Department of Homeland Security Title 19 Cross Designation Course
- Basic Computer Skills for Law Enforcement
- Cyber Investigations Identifying and Seizing Electronic Evidence
- Basic Cell Phone Investigations
- 2016 National Law Enforcement Training on Child Exploitation

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- Cellebrite Cell Phone Examination
- Roundup EMule
- EnCase v7 Computer Forensics I
- EnCase v7 Computer Forensics II
- EnCase v7 Advanced Internet Investigations
- Cellebrite Certified Logical Operator

EDUCATION

California State University, Fresno  
Bachelor of Science degree: Major Criminology, Law Enforcement Option June 2001  
Porterville Community College, Porterville  
Associates of Science degree: Major Criminology, June 1999

PROFESSIONAL CERTIFICATIONS

Cellebrite Certified Logical Operator  
Cellebrite Certified Physical Analyst  
Advanced, Intermediate, and Basic Certificate, Peace Officer Standards and Training, State of California.

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**Scott Schwamb**

CURRENT POSITION

Sheriff's Detective: Internet Crimes Against Children Task Force

EXPERIENCE

2016 - Present: Sheriff's Detective, ICAC Task Force, Fresno County Sheriff-Coroner's Office.

2015-2016: Sheriff's Detective: Fresno County Sheriff's Office Detective assigned to investigate Robbery, Burglary, and other property crimes.

2007-2015: Deputy Sheriff K9: Deputy Sheriff assigned to the Patrol Division K9 Unit

2006-2007: Deputy Sheriff: Deputy Sheriff assigned to the Patrol Division.

2003-2006: Deputy Sheriff: Deputy Sheriff assigned to Court Services Unit.

2002-2003: Deputy Sheriff: Deputy Sheriff assigned to Detention Bureau.

TRAINING

- 2016 Northwest Regional ICAC Conference
- ICAC Investigative Techniques
- ICAC Undercover Chats Concepts and Techniques
- 2017 National ICAC Conference
- Behavioral Analysis Training Institute: Interview and Interrogation
- Behavioral Analysis Training Institute: Advanced Interview and Interrogation
- Robert Presley ICI Investigators Core Course
- Robert Presley ICI Investigators Burglary Investigations
- Cellular Tracking and Mapping
- 2017 Northwest Regional ICAC Conference
- Basic Digital Forensic Imaging (BDFI)
- Digital Evidence Examination and Processing (DEEP)
- 2018 National ICAC Conference
- Cellebrite Certified Operator
- Cellebrite Certified Physical Analyst

**INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL  
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EDUCATION

High School Diploma

PROFESSIONAL CERTIFICATIONS

Basic, Intermediate and Advanced Certificate, Peace Officer Standards and Training, State of California.

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**Sharon Nichols**

CURRENT POSITION

Community Service Officer: Internet Crimes Against Children Task Force

EXPERIENCE

July 2014 – Present: Incident Command System (ICS)

August 2009 – Present: Community Service Officer, Internet Crimes Against Children (ICAC) Task Force

August 2001 – August 2009: Community Service Officer, Special Investigation Division

May 1998 - August 2001: Community Service Officer, Youth Services

September 1997 - May 1998: Office Assistant II, Public Information Office

April 1997 - September 1997: Office Assistant II, Warrants/Records

TRAINING

- Craigslist Changes – What They Mean for Your ICAC Investigation – June, 2018
- Digital Safety – May, 2018 San Ramon
- 2017 CSO Symposium – Situational Awareness Officer Safety for the CSO
- Active Shooter Response-Role of the Civilian Officer
- Missing Persons-Reporting & Documentation
- DUI Recognition-DUI Driving & Driver
- Evidence Collection & Crime Scene Photography
- 2017 National Law Enforcement Training on Child Exploitation-Atlanta
- The Dark Web and other current trends
- Western States Information Network (WSIN)
- Introduction to the Incident Command System (ICS 100) for Law Enforcement
- Introduction to the Incident Command System (ICS 100) for Law Enforcement
- ICS for Single Resources and Initial Action Incident, ICS-200
- National Incident Management System (NIMS) An Introduction, IS700a
- National Response Framework, An Introduction, IS800b
- Intermediate ICS for Expanding Incidents, ICS 300
- Advanced ICS for Command and General Staff, ICS 400
- 2010-2015 National Law Enforcement Training on Child Exploitation
- 2013-2014 Crimes Against Children Conference-Dallas

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- Internet Crimes Against Children (ICAC) CyberTip Management Training
- Subject Identification – General Searches and Public Records
- Community Violence, Rapid Intervention
- Crime Prevention by Design
- C.O.P. Community Oriented Policing
- Public Records Act

**INTERNET CRIMES AGAINST CHILDREN TASK FORCE PROPOSAL  
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**June Mayeda**

CURRENT POSITION

Supervising Accountant; County of Fresno, Sheriff's Office

EXPERIENCE

December 23, 2013 to Present: Supervising Accountant; County of Fresno, Sheriff-Coroner's Office

January 2008 to December 22, 2013: Senior Accountant; County of Fresno, Sheriff's Office

June 2006 to January 2008: Accountant II; County of Fresno, Sheriff's Office

December 2004 to June 2006: Accountant I; County of Fresno, Sheriff's Office

May 2002 to December 2004: Account Clerk III; County of Fresno; Sheriff's Office

October 2001 to May 2002: Account Clerk II; County of Fresno; Sheriff's Office

October 2000 to October 2001: Office Assistant III; County of Fresno; General Services

September 1996 to October 2000: Account Clerk: Michael Automotive; Fresno, CA

August 1993 to September 1996: Marketing Administrator; Denham Personnel Services; Fresno, CA

June 1992 to August 1993: Administrative Assistant; Arne & Associates; Laguna Niguel, CA

EDUCATION

California State University, Fresno  
Bachelors of Science in Business; Finance Option, 1992

CERTIFICATES:

- U.S. Department of Justice, Office of Justice Programs, Office of the Chief Financial Officer, 2017 Financial Management Training Seminar
- County of Fresno Governmental Accounting and Reporting Boot Camp, May 2017
- County of Fresno-Personnel Services Discipline, Performance Evaluation, Discrimination & Harassment – May 2016



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- County of Fresno Internal Control, February 2016
- National HIDTA Center Financial Management System, May 2015
- County of Fresno Supervisor Academy, March 2015
- California State Sheriff Associations Financial Managers Training, 2015, 2013, 2011, 2007

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**Position Descriptions**

ICAC Commander /Sergeant: The Internet Crimes Against Children Program Commander manages the general operation of the ICAC Program. This includes overseeing and monitoring personnel and equipment; keeping statistical data; preparing training and budgetary requests; ensuring completion of work to guarantee that resources are utilized efficiently to handle the highest priority cases; coordinating with outside agencies to ensure that the program is functioning properly, and producing statistical reports.

The Internet Crimes Against Children Program Commander directly supervises field operations including arrests, surveillance, and intelligence gathering. The sergeant ensures that seized property is safely stored and computer evidence is forensically examined. Additionally, the sergeant coordinates with other law enforcement agencies to ensure that all high technology-related crime reports are routed and reviewed by the task force; reviews and assigns cases for investigation; supervises high technology training program for both member agencies and other law enforcement agencies; produces monthly statistical reports; and prepares employee evaluations.

ICAC Detective: The Internet Crimes Against Children Program detectives are responsible for the investigation of on-line criminal activity which tends to exploit minors—including, but not limited to: attempting to meet minors for sexual purposes; possessing, distributing, or manufacturing child pornography; enticing minors to engage in vice-related activities; distributing firearms or explosives to minors; and contributing to the delinquency of minors. Specifically, the detectives are responsible for proactively initiating cases, following up complaints, interviewing witnesses, identifying and apprehending perpetrators, interrogating suspects, preparing and serving search warrants, completing crime reports, producing statistical reports, providing technical expertise, seizing computers as evidence, conducting computer forensic examinations, analyzing and processing evidence, gathering intelligence, presenting completed investigations to the prosecutor, conducting follow-up investigations requested by the prosecutor, testifying in court, networking with other law enforcement officers, caring for equipment, giving presentations to the public, giving interviews to the media, and training law enforcement officers.

ICAC Community Service Officer (CSO): The Internet Crimes Against Children Program Community Service Officer is responsible for the preparation, monitoring, and assisting the senior accountant and ICAC sergeant with all fiscal documents including the budget, purchasing requests, spending, and quarterly financial claims. The ICAC CSO is also responsible for the daily management of CyberTips for the entire Task Force. This includes downloading, deconfliction, background work and preparation for review by either the ICAC Commander or a seasoned ICAC detective for assignment. This is an invaluable and time consuming task which enables the full time ICAC Detective to focus their efforts in other areas. The ICAC CSO will also be responsible for assisting ICAC Detectives with community outreach.

ICAC Supervising Accountant: The Internet Crimes Against Children Program supervising accountant is responsible for assisting in preparing the fiscal budget documents, monitoring the budget documents, submitting the quarterly financial reports (SF-425) through the Grants Management System, drawdown funds from the Grants Payment Request System; and retaining all financial records, supporting documents for at least 3 years after the program has closed.