



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
Adult Education Classes not limited to: HiSet, English as a Second Language, Adult Basic Education, Computer Skills and HiSet testing.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Fresno County Office of Education, Jim A. Yovino Superintendent, 1111 Van Ness Avenue, Fresno, CA 93721.
(559)265-3010 jyovino@fcoe.org
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
10/2016 - 9/2017 = \$98,140; 10/2017 - 9/2018 = \$109,917; 10/2018 - 9/2019 = \$118,710, 10/2019 - 9/2020 = \$128,207; 10/2020 - 9/2021 = \$138,463.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
Education Code Sections 1900-1905 provide that the County Superintendent of schools may establish classes for adults in correctional facilities. FCOE has been providing such classes in the jail since 1994.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - When the contract is with a federal, state, or local governmental agency.
 - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$1,000 whichever is more.
 - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
Per the California Code of Regulations, Title 15, Minimum Standards for Local Detention Facilities, Article 6, and Section 1061; the Sheriff is mandated to develop and implement an education program with available resources for adult inmates in any County Jail.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
The Fresno County Superintendent of Schools has under their authority per the California Education Code chosen the Fresno County Office of Education as the provider for Adult Education within the Fresno County Sheriff-Coroner's Jail Facilities.

michelle.lefors 8/18/2017 8:49:41 AM
Offender Programs Manager [\[Sign\]](#) Double click!

Requested By: Title

I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

Stephen.McComas 8/18/2017 9:23:31 AM
[\[Sign\]](#) Double click!

Department Head Signature

gcornuelle 8/18/2017 9:46:21 AM
[\[Sign\]](#) Double click!

Purchasing Manager Signature