

Item #8  
16-17-17

# ADMINISTRATIVE POLICY 30

## DONATIONS



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# DONATIONS POLICY REVISIONS

- Staff are recommending four significant revisions to the Donations Policy, three of which are included in your packet
- The fourth revision is based on received feedback regarding donor disclosures and transparency



# Donations Policy Revisions

- The first revision increases the threshold, from \$500 to \$7,500, for donations that require Board approval
- Most California counties have a threshold that range from \$5,000 to \$10,000
- Based on 2016-2017 data, 18 of 29 Donations brought forward for Board approval would not have met the new threshold



# Donations Policy Revisions

- The second revision provides departments with additional considerations when accepting a donation
- These include expenses associated with shipping, delivery, maintenance, insurance and training, compatibility with existing equipment and county standards.



# Donations Policy Revisions

- The third revision requires additional donor disclosure and transparency
- Specifically, **donors must disclose if they are a County contractor or principal in a business, agency or organization providing contracted services with the County.**
- This is required on donations that require Board approval, or items with a value in excess of \$7,500



# Donations Policy Revisions

- The fourth revision is an additional proposed donor disclosure requirement for donations that require board approval
- Proposed language based on feedback:
  - **Donors must disclose if they are a contractor that has bid on a County contract in the last 12 months**
  - **The receiving department must disclose if they have knowledge that the donor will bid on County contracts within the next 12 months.**



**Questions?**