

16-1135

FIRST AMENDMENT TO PROCUREMENT AGREEMENT FOR ENGINEERING
CONSULTANT SERVICES

THIS FIRST AMENDMENT (hereinafter called "AMENDMENT") TO PROCUREMENT AGREEMENT P-15-201-P for Engineering Consultant Services, hereinafter called "AGREEMENT" (which AGREEMENT is attached hereto as "Exhibit 1" to this AMENDMENT and incorporated herein by this reference) is made and entered into this 27th day of September 2016, by and between the COUNTY OF FRESNO, a political subdivision of the State of California, hereinafter referred to as "the COUNTY"; and Lars Andersen & Associates, Inc., a California Corporation, whose address is 4694 West Jacquelyn Street, Suite 201, Fresno, CA, 93722, hereinafter referred to as "the CONSULTANT."

WITNESSETH

WHEREAS, the CONSULTANT has been selected to prepare Plans, Specifications, and Engineer's Estimates, and to provide other services required for the design of the Fancher Creek Bridle Trail Project, hereinafter referred to as "the PROJECT;" and,

WHEREAS, the preliminary design of the PROJECT required extensive coordination with various stakeholders and, due to circumstances beyond the control of the CONSULTANT, the cost associated with the preliminary design increased significantly; and,

WHEREAS, it has been determined that, due to funding limitations, it will be necessary to construct the PROJECT as two separate phases; and,

WHEREAS, it has been determined that, in order to ensure that sufficient funding is available, various additive alternates need to be identified and incorporated into the contract documents for the PROJECT; and,

WHEREAS, the need to prepare two separate sets of contract documents and to identify additive alternate bid items will lead to an increase in the cost to design the PROJECT; and,

1 WHEREAS, the COUNTY's Purchasing Agent cannot execute the
2 AMENDMENT on behalf of the COUNTY since the increased cost of
3 CONSULTANT'S services will cause the total compensation to be provided under the
4 AGREEMENT, as amended, to exceed the scope of the Purchasing Agent's
5 contracting authority.

6 NOW, THEREFORE, in consideration of the promises and covenants set forth
7 herein, the above named parties agree as follows:

8 I. The first sentence of the AGREEMENT is hereby deleted and is
9 replaced with: "The COUNTY hereby contracts with the CONSULTANT to provide
10 engineering consultant services for the PROJECT in accordance with the text of this
11 AGREEMENT as modified by the first AMENDMENT thereto."

12 II. The sentence following "TERM" on page 1 of the AGREEMENT is
13 hereby deleted and is replaced with: "This Agreement shall become effective June 1,
14 2015 and shall end on the third anniversary of the execution date, unless prior to its
15 expiration its term is extended in writing, for no more than two additional one-year
16 terms, by mutual consent of the Director of the Department of Public Works and
17 Planning or his designee, hereinafter referred to as 'the DIRECTOR,' and the
18 CONSULTANT."

19 III. The text on page 1 of the AGREEMENT that states "EXTENSION: This
20 Agreement may be extended by the mutual written consent of all parties," is hereby
21 deleted and replaced with the following:

22 "CONTRACT ADMINISTRATION:

23 A. The CONTRACT ADMINISTRATOR on behalf of the COUNTY shall be

24 Dale Siemer, P.E. – Senior Engineer

25 2220 Tulare Street, Suite 600

26 Fresno, CA 93721

27 dsiemer@co.fresno.ca.us

28 and shall remain so unless the CONSULTANT is otherwise notified in writing by the

1 DIRECTOR.

2 B. The CONSULTANT shall not commence the performance of remaining
3 work or services under the AGREEMENT as hereby amended until a written
4 notification to proceed has been issued by the CONTRACT ADMINISTRATOR.”

5 IV. The sentence following “CONTRACTOR’S SERVICES:” on page 1 of
6 the AGREEMENT is hereby deleted and is replaced with: “The CONTRACTOR shall
7 perform the services described in Exhibit 2, which exhibit is attached to this
8 AMENDMENT and incorporated herein by this reference. Tasks to be performed by
9 the COUNTY also are described in Exhibit 2.”

10 V. The sentence following “COMPENSATION:” on page 1 of the
11 AGREEMENT is hereby deleted and is replaced with:

12 “A. The not-to-exceed allocations for each individually specified Phase
13 under the AGREEMENT are set forth in Exhibit 3 to this AMENDMENT, which exhibit
14 is attached hereto and incorporated herein by this reference. Exhibit 3 also includes
15 anticipated expenses and hourly and cost rates for time and materials, which
16 expenses and rates shall serve as the basis for payment of all earned compensation
17 hereunder.

18 B. The CONSULTANT will be compensated for performance of its
19 obligations under the AGREEMENT on a time and materials basis, and it is expressly
20 acknowledged and agreed that the total amount paid to the CONSULTANT, for each
21 completed Phase shall not exceed the maximum not-to-exceed limit allocated to each
22 Phase as specified in Exhibit 3. The total amount paid to the CONSULTANT for each
23 completed Phase shall be considered to include all compensation payable to the
24 CONSULTANT, including all salary and fringe benefits, all overhead and profit, and all
25 other expenses incurred in performing the scope of work for each Phase.

26 C. This AGREEMENT provides for the CONSULTANT to perform a specific
27 scope of work as described in Exhibit 2. The CONSULTANT may be requested to
28 provide as Extra Services work that is beyond the defined scope, or to retain such

specialty consultants as the CONTRACT ADMINISTRATOR may determine to be necessary or appropriate for completion of PROJECT requirements. The CONSULTANT may initiate an Extra Services proposal or the CONTRACT ADMINISTRATOR may request that the CONSULTANT provide a detailed proposal and cost breakdown. The CONTRACT ADMINISTRATOR will consider the proposal and cost breakdown and, if accepted, will provide the CONSULTANT with written authorization to proceed and a not-to-exceed amount. All Extra Services must be pre-approved and authorized in writing by the CONTRACT ADMINISTRATOR before any such work can be commenced.

D. The maximum not-to-exceed amount for the AGREEMENT as hereby amended is One Hundred Fifty Thousand Dollars (\$150,000.00), including fees for those services described in Exhibit 2 amounting to One Hundred Thirty-Five Thousand Seven Hundred Ninety-Eight and 90/100 Dollars (\$135,798.90); and a Fourteen Thousand Two Hundred One and 10/100 Dollars (\$14,201.10) not-to-exceed contingency for Extra Services caused by unforeseen changes to the scope of work. The fees for the various phases are as follows:

Phase I – Scoping and Conceptual Trail Plan:	\$66,560.50
Phase II – Preliminary Design:	\$33,880.90
Phase III – Final Design:	\$31,718.50
<u>Phase IV – Bidding Assistance:</u>	<u>\$3,639.00</u>
Total:	\$135,798.90
Extra Services:	\$14,201.10
<u>Agreement Total:</u>	<u>\$150,000.00</u>

E. The not-to-exceed Phase allocation amounts listed hereinabove may be modified within the limits of the total compensation amount upon mutual agreement, confirmed in writing, between the CONTRACT ADMINISTRATOR and the CONSULTANT. No additional compensation, in excess of the maximum cumulative total contract amount of One Hundred Fifty Thousand (\$150,000.00) will be paid to

the CONSULTANT, unless a formal written amendment to this AGREEMENT specifically providing for such an increase is approved by the Board of Supervisors.

F. There will be a maximum allocation of Fourteen Thousand Two Hundred One and 10/100 Dollars (\$14,201.10) over the entire term of the AGREEMENT to pay for authorized Extra Services. The CONSULTANT and the COUNTY's CONTRACT ADMINISTRATOR shall expressly confirm in writing the authorization and maximum lump sum fee for any Extra Service before the CONSULTANT commences performance of any such service; and CONSULTANT hereby acknowledges its understanding that such prior written confirmation shall be a prerequisite to CONSULTANT's compensation for any such Extra Service. The following CONSULTANT services are not included in Exhibit 2 and may be required as Extra Services:

1. Making additional modifications to documents at the COUNTY'S request, subsequent to the COUNTY's prior approval thereof.

2. Providing unforeseen, extraordinary or unique services or items not included in Exhibit 2.

3. Advising and/or assisting the COUNTY with respect to any settlement or litigation arising out of any failure of the construction contractor to fully perform the construction contract in accordance with construction contract documents."

VI. The paragraph on page 2 of the AGREEMENT following "INVOICING" is hereby deleted and is replaced with the following:

"A. The CONSULTANT may request monthly progress payments based upon the work completed. The CONSULTANT will be compensated for performance of its obligations hereunder, as promptly as fiscal procedures will permit, following receipt by the CONTRACT ADMINISTRATOR of itemized invoices. Invoices shall detail the work performed on each Phase and shall indicate the percentage of work completed and the amount invoiced for each Phase. Invoices shall reference both the AGREEMENT number and the PROJECT, and shall identify the corresponding

1 Phase(s) on which the work described in the itemized invoice was performed.

2 Invoices shall be emailed to the CONTRACT ADMINISTRATOR at
3 designservices@co.fresno.ca.us.

4 B. Upon receipt of a proper invoice, it will take approximately ten (10)
5 working days for the COUNTY Department of Public Works & Planning to review,
6 approve, and submit it to the COUNTY Auditor-Controller / Treasurer-Tax Collector.
7 Unsatisfactory or inaccurate invoices will be returned to the CONSULTANT for
8 correction and resubmittal. Payment, less retention, will be issued to CONSULTANT
9 within approximately forty-five (45) calendar days of the date the Auditor-
10 Controller/Treasurer-Tax Collector receives the approved invoice.”

11 VII. The paragraph on page 4 of the AGREEMENT following the word
12 “INCONSISTENCIES” is hereby deleted.

13 VIII. The following section is hereby added to the AGREEMENT:

14 “CONFLICT OF INTEREST

15 A. The CONSULTANT shall comply with the provisions of the Fresno County
16 Department of Public Works and Planning Conflict of Interest Code, attached as
17 Exhibit 4 to this AMENDMENT and incorporated herein by this reference. Such
18 compliance shall include the filing of annual statements pursuant to the regulations of
19 the State Fair Political Practices Commission including, but not limited to, portions of
20 Form 700.

21 B. The CONSULTANT shall disclose any financial, business, or other
22 relationship with the COUNTY that may have an impact upon the outcome of this
23 contract, or any ensuing COUNTY construction project. The CONSULTANT shall also
24 list current clients who may have a financial interest in the outcome of this contract, or
25 any ensuing COUNTY construction project, which will follow.

26 C. The CONSULTANT hereby certifies that it does not now have, nor shall it
27 acquire any financial or business interest that would conflict with the performance of
28 services under this AGREEMENT.

1 D. The CONSULTANT hereby certifies that neither the CONSULTANT, nor any
2 firm affiliated with the CONSULTANT will bid on any construction contract, or on any
3 contract to provide construction inspection for any construction project resulting from
4 this AGREEMENT; provided, however, that this shall not be construed as disallowing
5 CONSULTANT or affiliated firm from performing, pursuant to this AGREEMENT or
6 other agreement with the COUNTY, construction inspection services on behalf of
7 COUNTY for PROJECT. An affiliated firm is one, which is subject to the control of the
8 same persons through joint ownership, or otherwise.

9 E. Except for subcontractors whose services are limited to providing surveying
10 or materials testing information, no subcontractor who has provided design services in
11 connection with this contract shall be eligible to bid on any construction contract, or on
12 any contract to provide construction inspection for any construction project resulting
13 from this contract; provided, however, that this shall not be construed as disallowing
14 subcontractors who have provided design services for PROJECT from performing,
15 pursuant to this AGREEMENT or other agreement with COUNTY, construction
16 inspection services on behalf of COUNTY for PROJECT.”

17 IX. The following section is hereby added to the AGREEMENT:

18 “DISCLOSURE OF SELF-DEALING TRANSACTIONS

19 This provision is only applicable if the CONSULTANT is operating as a
20 corporation (a for-profit or non-profit corporation) or if during the term of the
21 AGREEMENT, the CONSULTANT changes its status to operate as a corporation.
22 Members of the CONSULTANT’s Board of Directors shall disclose any self-dealing
23 transactions that they are a party to while CONSULTANT is providing goods or
24 performing services under the AGREEMENT. A self-dealing transaction shall mean a
25 transaction to which the CONSULTANT is a party and in which one or more of its
26 directors has a material financial interest. Members of the Board of Directors shall
27 disclose any self-dealing transactions that they are a party to by completing and
28 signing a Self-Dealing Transaction Disclosure Form (attached as Exhibit 5 to this

1 AMENDMENT and incorporated by this reference) and submitting it to the COUNTY
2 prior to commencing with the self-dealing transaction or immediately thereafter.”

3 X. The following section is hereby added to the AGREEMENT:

4 “Except as expressly modified by this AMENDMENT, all other provisions of the
5 AGREEMENT shall remain in full force and effect.

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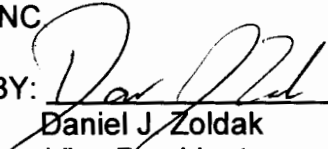
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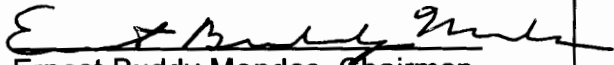
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1 IN WITNESS WHEREOF, the parties hereto have caused this FIRST
2 AMENDMENT TO PROCUREMENT AGREEMENT to be executed, effective as of the
3 day and year first above written.

4
5 LARS ANDERSEN & ASSOCIATES,
6 INC

7 BY: 
8 Daniel J. Zoldak
Vice President

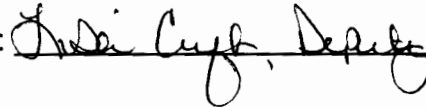
COUNTY OF FRESNO


Ernest Buddy Mendes, Chairman
Board of Supervisors

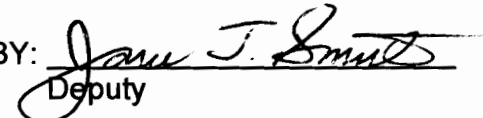
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10 REVIEWED AND RECOMMENDED
FOR APPROVAL

11 BY: 
12 Steven E. White, Director
13 Department of Public Works and
14 Planning

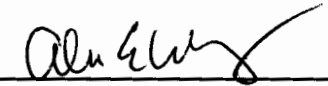
ATTEST
Bernice E. Seidel, Clerk
Board of Supervisors

BY: 

15 APPROVED AS TO LEGAL FORM
16 Daniel C. Cederborg
County Counsel

17 BY: 
18 Deputy

19
20 APPROVED AS TO ACCOUNTING
FORM
21 Vicki Crow, C.P.A.
22 Auditor-Controller / Treasurer-Tax
Collector

23 BY: 
24 Deputy

25
26 FOR ACCOUNTING USE ONLY
27 Fund: 0010
28 Subclass: 11000
Org. No.: 4510
Account: 7295



RECEIVED PURCHASING DEPT

2015 JUN -4 PM 1:11

County of Fresno

INTERNAL SERVICES DEPARTMENT
ROBERT BASH, DIRECTOR - CIO

Facility Services • Fleet Services • Graphics
Information Technology • Purchasing
Security • Telecommunications

PROCUREMENT AGREEMENT

Agreement Number P-15-201-P

May 27, 2015

Lars Anderson & Associates
4694 W. Jacquelyn Ave.
Fresno, CA 93722

The County of Fresno (County) hereby contracts with Lars Anderson & Associates (Contractor) to provide engineering consultant services for the Fancher Creek Bridle Trail Project in accordance with the text of this agreement, Attachment "A", County of Fresno Request for Proposal and the attached contractors response to County of Fresno Request for Proposal by this reference made a part hereof.

TERM: This Agreement shall become effective June 1, 2015 and shall remain in effect through May 31 2017.

EXTENSION: This Agreement may be extended by the mutual written consent of all parties.

CONTRACTOR'S SERVICES: Contractor shall perform the services as described in Attachment "A" attached, at the rates set forth in Attachment "A".

COMPENSATION: County agrees to pay Contractor and Contractor agrees to perform the services described herein for ninety-nine thousand seven hundred ninety-two dollars (\$99,792.00).

ADDITIONAL ITEMS: The County reserves the right to negotiate additional items to this Agreement as deemed necessary. Such additions shall be made in writing and signed by both parties.

DELIVERY: The F.O.B. Point shall be the destination within the County of Fresno. All orders shall be delivered complete as specified. All orders placed before Agreement expiration shall be honored under the terms and conditions of this Agreement.

DEFAULT: In case of default by Contractor, the County may procure the articles/services from another source and may recover the loss occasioned thereby from any unpaid balance due the Contractor or by any other legal means available to the County. The prices paid by County shall be considered the prevailing market price at the time such purchase is made. Inspection of

PROCUREMENT AGREEMENT NUMBER: P-15-201-P**Lars Anderson & Associates****May 27, 2015**

deliveries or offers for delivery, which do not meet specifications, will be at the expense of Contractor.

INVOICING: An itemized invoice in duplicate shall be mailed to requesting County department in accordance with invoicing instructions included in each order referencing this Agreement. The Agreement number must appear on all shipping documents and invoices. Invoice terms shall be Net 45 Days.

INVOICE TERMS: Net forty five (45) days from the receipt of invoice.

TERMINATION: The County reserves the right to terminate this Agreement upon thirty (30) days written notice to the Contractor. In the event of such termination, the Contractor shall be paid for satisfactory services or supplies provided to the date of termination.

LAWS AND REGULATIONS: The Contractor shall comply with all laws, rules and regulations whether they be Federal, State or municipal, which may be applicable to Contractor's business, equipment and personnel engaged in service covered by this Agreement.

AUDITS AND RETENTION: Terms and conditions set forth in the agreement associated with the purchased goods are incorporated herein by reference. In addition, the Contractor shall maintain in good and legible condition all books, documents, papers, data files and other records related to its performance under this contract. Such records shall be complete and available to Fresno County, the State of California, the federal government or their duly authorized representatives for the purpose of audit, examination, or copying during the term of the contract and for a period of at least three years following the County's final payment under the contract or until conclusion of any pending matter (e.g., litigation or audit), whichever is later. Such records must be retained in the manner described above until all pending matters are closed.

LIABILITY: The Contractor agrees to:

Pay all claims for damage to property in any manner arising from Contractor's operations under this Agreement.

Indemnify, save and hold harmless, and at County's request defend the County, its officers, agents and employees from any and all claims for damage or other liability, including costs, expenses, causes of action, claims or judgments resulting out of or in any way connected with Contractor's performance or failure to perform by Contractor, its agents, officers or employees under this Agreement.

INSURANCE:

Without limiting the COUNTY's right to obtain indemnification from CONTRACTOR or any third parties, CONTRACTOR, at its sole expense, shall maintain in full force and effect, the following insurance policies or a program of self-insurance, including but not limited to, an insurance pooling arrangement or Joint Powers Agreement (JPA) throughout the term of the Agreement:

A. Commercial General Liability

Commercial General Liability Insurance with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence and an annual aggregate of Two Million Dollars

PROCUREMENT AGREEMENT NUMBER: P-15-201-P**Lars Anderson & Associates****May 27, 2015**

(\$2,000,000.00). This policy shall be issued on a per occurrence basis. County may require specific coverage including completed operations, product liability, contractual liability, Explosion-Collapse-Underground, fire legal liability or any other liability insurance deemed necessary because of the nature of the contract.

B. Automobile Liability

Comprehensive Automobile Liability Insurance with limits for bodily injury of not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) per person, Five Hundred Thousand Dollars (\$500,000.00) per accident and for property damages of not less than Fifty Thousand Dollars (\$50,000.00), or such coverage with a combined single limit of Five Hundred Thousand Dollars (\$500,000.00). Coverage should include owned and non-owned vehicles used in connection with this Agreement.

C. Professional Liability

If Contractor employs licensed professional staff, (e.g., Ph.D., R.N., L.C.S.W., M.F.C.C.) in providing services, Professional Liability Insurance with limits of not less than One Million Dollars (\$1,000,000.00) per occurrence, Three Million Dollars (\$3,000,000.00) annual aggregate.

D. Worker's Compensation

A policy of Worker's Compensation insurance as may be required by the California Labor Code.

Contractor shall obtain endorsements to the Commercial General Liability insurance naming the County of Fresno, its officers, agents, and employees, individually and collectively, as additional insured, but only insofar as the operations under this Agreement are concerned. Such coverage for additional insured shall apply as primary insurance and any other insurance, or self-insurance, maintained by County, its officers, agents and employees shall be excess only and not contributing with insurance provided under Contractor's policies herein. This insurance shall not be cancelled or changed without a minimum of thirty (30) days advance written notice given to County.

Within Thirty (30) days from the date Contractor signs and executes this Agreement, Contractor shall provide certificates of insurance and endorsement as stated above for all of the foregoing policies, as required herein, to the County of Fresno, Public Works and Planning Design Division, Attn: Muhammad Alimi 2220 Tulare Street 7th Floor, Fresno, CA 93721 stating that such insurance coverage have been obtained and are in full force; that the County of Fresno, its officers, agents and employees will not be responsible for any premiums on the policies; that such Commercial General Liability insurance names the County of Fresno, its officers, agents and employees, individually and collectively, as additional insured, but only insofar as the operations under this Agreement are concerned; that such coverage for additional insured shall apply as primary insurance and any other insurance, or self-insurance, maintained by County, its officers, agents and employees, shall be excess only and not contributing with insurance provided under Contractor's policies herein; and that this insurance shall not be cancelled or changed without a minimum of thirty (30) days advance, written notice given to County.

PROCUREMENT AGREEMENT NUMBER: P-15-201-P**Lars Anderson & Associates****May 27, 2015**

In the event Contractor fails to keep in effect at all times insurance coverage as herein provided, the County may, in addition to other remedies it may have, suspend or terminate this Agreement upon the occurrence of such event.

All policies shall be with admitted insurers licensed to do business in the State of California. Insurance purchased shall be purchased from companies possessing a current A.M. Best, Inc. rating of A FSC VII or better.

COMING ON COUNTY PROPERTY TO DO WORK

Contractor agrees to provide maintain and furnish proof of Comprehensive General Liability Insurance with limits of not less than \$500,000 per occurrence.

INDEPENDENT CONTRACTOR: In performance of the work, duties and obligations assumed by Contractor under this Agreement, it is mutually understood and agreed that Contractor, including any and all of Contractor's officers, agents, and employees will at all times be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venturer, partner, or associate of the County. Furthermore, County shall have no right to control or supervise or direct the manner or method by which Contractor shall perform its work and function. However, County shall retain the right to administer this Agreement so as to verify that Contractor is performing its obligations in accordance with the terms and conditions thereof. Contractor and County shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over matters the subject thereof.

Because of its status as an independent contractor, Contractor shall have absolutely no right to employment rights and benefits available to County employees. Contractor shall be solely liable and responsible for providing to, or on behalf of, its employees all legally-required employee benefits. In addition, Contractor shall be solely responsible and save County harmless from all matters relating to payment of Contractor's employees, including compliance with Social Security, withholding, and all other regulations governing such matters. It is acknowledged that during the term of this Agreement, Contractor may be providing services to others unrelated to the County or to this Agreement.

NON-ASSIGNMENT: Neither party shall assign, transfer or sub-contract this Agreement nor their rights or duties under this Agreement without the written consent of the other party.

AMENDMENTS: This Agreement constitutes the entire Agreement between the Contractor and the County with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications, Request for Proposals, Bids and understandings of any nature whatsoever unless expressly included in this Agreement. This Agreement supersedes any and all terms set forth in Contractor's invoice. This Agreement may be amended only by written addendum signed by both parties.

INCONSISTENCIES: In the event of any inconsistency in interpreting the documents which constitute this Agreement, the inconsistency shall be resolved by giving precedence in the following order of priority: (1) the text of this Agreement (excluding Attachment "A", County's Request for Proposal and the Contractor's Quote in response thereto); (2) Attachment "A"; (3) the County's Request for Proposal and (4) the Contractor's quotation made in response to County's Request for Proposal.

PROCUREMENT AGREEMENT NUMBER: P-15-201-P

Lars Anderson & Associates

May 27, 2015

GOVERNING LAWS: This Agreement shall be construed, interpreted and enforced under the laws of the State of California. Venue for any action shall only be in County of Fresno.

Please acknowledge your acceptance by returning **all pages** of the signed original of this Agreement to my office, retaining a copy for your files.

Please refer any inquiries in this matter to Debbie Scharnick, Purchasing Technician I, at 559-600-7111 or dscharnick@co.fresno.ca.us.

FOR THE COUNTY OF FRESNO



Gary E. Cornuelle
Purchasing Manager
4525 East Hamilton Avenue
Fresno, CA 93702-4599

Date: 5-28-15

GEC:DS:hrs

PROCUREMENT AGREEMENT NUMBER: P-15-201-P

Lars Anderson & Associates

May 27, 2015

CONTRACTOR TO COMPLETE:Company: LARS ANDERSEN & ASSOC INC

Type of Entity:

☐ Individual☐ Limited Liability Company☐ Sole Proprietorship☐ Limited Liability Partnership☒ Corporation☐ General PartnershipSigned by: [Signature]Daniel J Zoldak

Print Name and Title

Date

6/1/15

Signed by: _____

Print Name and Title

Date

4694 W Jacquelyn Ave Fresno Ca 93722

Address

City

State

Zip

(559) 276 2790 ext 117

TELEPHONE NUMBER

(559) 276-0850

FAX NUMBER

DZOLDAK@LARSANDERSEN.COM

E-MAIL ADDRESS

ACCOUNTING USE ONLY

ORG No.: 4510

Account No.: 7295

Requisition No.: 5101500355
(04/2015)

PROCUREMENT AGREEMENT NUMBER: P-15-201-P
Lars Anderson & Associates
May 27, 2015

Attachments

- County of Fresno Request for Proposal
- Contractor's Response to County of Fresno Request for Proposal
- Attachment A

Prepared By:
Lars Andersen Associates, Inc.
(559) 276-2790
4/23/2015

Sheet 1 of 3

 MANPOWER COST Professional Services for County of Fresno Engineering Design Services Fancher Creek Bridle Trail Project			
Phase I. Scoping and Conceptual Trail Plan			
PHASE DESCRIPTION	MAN-HOURS	RATE	EXTENSION
Task 1A - Meeting/Scoping/Public Meeting/Coordination			
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	6	\$165.00	\$990.00
2. PRINCIPAL ENGINEER	28	\$125.00	\$3,500.00
3. PROJECT MANAGER	20	\$107.00	\$2,140.00
4. DESIGN ENGINEER	16	\$77.00	\$1,232.00
5. CLERICAL	8	\$47.50	\$380.00
Subtotal	78		\$8,242.00
Sierra Designs Inc.			
1. PRINCIPAL LANDSCAPE ARCHITECT	10	\$135.00	\$1,350.00
2. SENIOR LANDSCAPE ARCHITECT	11	\$125.00	\$1,375.00
3. LANDSCAPE ARCHITECT	12	\$100.00	\$1,200.00
4. SENIOR DRAFT/GRAPHICS	32	\$85.00	\$2,720.00
Subtotal	65		\$6,645.00
Task 1B - Conceptual Trail Plan Layout			
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	4	\$165.00	\$660.00
2. PRINCIPAL ENGINEER	24	\$125.00	\$3,000.00
3. PROJECT MANAGER	40	\$107.00	\$4,280.00
4. CAD/ENGINEERING TECHNICIAN	30	\$67.00	\$2,010.00
5. CLERICAL	8	\$47.50	\$380.00
Subtotal	106		\$10,330.00
Sierra Designs Inc.			
1. SENIOR LANDSCAPE ARCHITECT	11	\$125.00	\$1,375.00
2. SENIOR DRAFT/GRAPHICS	30	\$85.00	\$2,550.00
3. DRAFT #2	30	\$65.00	\$1,950.00
4. DRAFT #3	24	\$55.00	\$1,320.00
5. STAFF	8	\$35.00	\$280.00
Subtotal	103		\$7,475.00
Task 1C - Project Applicant/Mitigation Measures/Public Agency Comments			
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	2	\$165.00	\$330.00
2. PRINCIPAL ENGINEER	5	\$125.00	\$625.00
3. PROJECT MANAGER	20	\$107.00	\$2,140.00
4. DESIGN ENGINEER	10	\$77.00	\$770.00
5. CLERICAL	8	\$47.50	\$380.00
Subtotal	45		\$4,245.00

Exhibit 1

Prepared By:
 Lars Andersen Associates, Inc.
 (559) 276-2790
 4/23/2015

Sheet 2 of 3

Sierra Designs Inc.			
1. LANDSCAPE ARCHITECT	12	\$100.00	\$1,200.00
2. SENIOR DRAFT/GRAPHICS	10	\$85.00	\$850.00
3. DRAFT #2	12	\$65.00	\$780.00
4. STAFF	2	\$35.00	\$70.00
Subtotal	36		\$2,900.00
OTHER/MISC			
1. EXPENSES (MILEAGE AND PRINTS ONLY)			\$2,560.00
Total	433		
Phase I Total			\$42,397.00

Phase II. Preliminary Design			
PHASE DESCRIPTION	MAN-HOURS	RATE	EXTENSION
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	4	\$165.00	\$660.00
2. SENIOR ENGINEER	10	\$125.00	\$1,250.00
3. PROJECT MANAGER	24	\$107.00	\$2,568.00
4. DESIGN ENGINEER	50	\$77.00	\$3,850.00
5. CAD/ENGINEERING TECHNICIAN	24	\$67.00	\$1,608.00
6. CLERICAL	8	\$47.50	\$380.00
Subtotal	120		\$10,316.00
Sierra Designs Inc.			
1. PRINCIPAL LANDSCAPE ARCHITECT	4	\$135.00	\$540.00
2. SENIOR LANDSCAPE ARCHITECT	5	\$125.00	\$625.00
3. LANDSCAPE ARCHITECT	26	\$100.00	\$2,600.00
4. SENIOR DRAFT/GRAPHICS	15	\$85.00	\$1,275.00
5. DRAFT #2	29	\$65.00	\$1,885.00
6. DRAFT #3	18	\$55.00	\$990.00
7. STAFF	8	\$35.00	\$280.00
Subtotal	105		\$8,195.00
KUHTZ PAPE CONSULTING			
1. ARBORIST	65	\$120.00	\$7,800.00
Subtotal	65		\$7,800.00
OTHER/MISC			
1. EXPENSES (MILEAGE AND PRINTS ONLY)			\$1,516.00
Total	290		
Phase II Total			\$27,827.00

Phase III. Final Design			
PHASE DESCRIPTION	MAN-HOURS	RATE	EXTENSION
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	5	\$165.00	\$825.00
2. SENIOR ENGINEER	10	\$125.00	\$1,250.00
3. PROJECT MANAGER	38	\$107.00	\$4,066.00
4. DESIGN ENGINEER	72	\$77.00	\$5,544.00
5. CAD/ENGINEERING TECHNICIAN	32	\$67.00	\$2,144.00
6. CLERICAL	8	\$47.50	\$380.00
Subtotal	165		\$14,209.00

Prepared By:
Lars Andersen Associates, Inc.
(559) 276-2790
4/23/2015

Sheet 3 of 3

Sierra Designs Inc.			
1. PRINCIPAL LANDSCAPE ARCHITECT	2	\$135.00	\$270.00
2. SENIOR LANDSCAPE ARCHITECT	13	\$125.00	\$1,625.00
3. LANDSCAPE ARCHITECT	23	\$100.00	\$2,300.00
4. SENIOR DRAFT/GRAPHICS	20	\$85.00	\$1,700.00
5. DRAFT #2	27	\$65.00	\$1,755.00
6. DRAFT #3	51	\$55.00	\$2,805.00
7. STAFF	6	\$35.00	\$210.00
Subtotal	142		\$10,665.00
OTHER/MISC			
1. EXPENSES (MILEAGE AND PRINTS ONLY)			\$1,055.00
Total	307		
Phase III Total			\$25,929.00

Phase IV. Bidding Assistance			
PHASE DESCRIPTION	MAN-HOURS	RATE	EXTENSION
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	4	\$165.00	\$660.00
2. SENIOR ENGINEER	4	\$125.00	\$500.00
3. PROJECT MANAGER	8	\$107.00	\$856.00
4. DESIGN ENGINEER	4	\$77.00	\$308.00
5. CLERICAL	4	\$47.50	\$190.00
Subtotal	24		\$2,514.00
Sierra Designs Inc.			
1. LANDSCAPE ARCHITECT	1	\$100.00	\$100.00
2. SENIOR DRAFT/GRAPHICS	5	\$85.00	\$425.00
3. DRAFT #2	6	\$65.00	\$390.00
Subtotal	12		\$915.00
OTHER/MISC			
1. EXPENSES (MILEAGE AND PRINTS ONLY)			\$210.00
Total	36		
Phase IV Total			\$3,639.00

SUMMARY OF FEES:			
Phase I. Scoping & Conceptual Trail Plan			\$42,397.00
Phase II. Preliminary Design			\$27,827.00
Phase III. Final Design			\$25,929.00
Phase IV. Bidding Assistance			\$3,639.00
GRAND TOTAL			\$99,792.00

* A Design Level Topographic Survey Will Be Required Prior to Phase II by the County

*** Storm Water and Quality Not Included (WQMP)

**** SWPPP By Contractor

***** Storm Drain/Hydrology Report Not Included

***** Retaining Wall Not Included

***** Access Rights by County



County of Fresno

DEPARTMENT OF PUBLIC WORKS AND PLANNING
ALAN WEAVER, DIRECTOR

REQUEST FOR PROPOSALS

County of Fresno Trail Project

Fancher Creek Bridle Trail

Submittals: Six (6) paper copies of the proposal, one (1) electronic copy of the proposal in .pdf format, and a separate, sealed envelope containing the fee proposal must be received on or before 4:00 p.m., Friday, March 13, 2015.

Addressed To: Mohammad Alimi, Design Division Manager

Mailing Address: County of Fresno
Department of Public Works and Planning
2220 Tulare Street, Suite 600
Fresno, CA 93721

Office Address: Fresno County Plaza
2220 Tulare Street, Suite 720
Fresno, CA 93721

Mark Envelope: Fancher Creek Bridle Trail Project

The fee proposal should be submitted in a separate, sealed envelope with your proposal.

PROPOSALS RECEIVED AFTER THE TIME AND DATE STATED ABOVE WILL BE RETURNED UNOPENED TO THE CONSULTANT.

Inquiries and Updates: Requests for clarification regarding the RFP must be submitted in writing via email to Alexis Rutherford, Staff Analyst, Department of Public Works and Planning at designservices@co.fresno.ca.us, and received by the County no later than 4:00 p.m., Friday, March 6, 2015. Such information as is reasonably available and will facilitate preparation of responses hereto; requests for clarification and associated responses; and any Addenda to this RFP will be posted at: <http://www.co.fresno.ca.us/rfp> and will not otherwise be distributed.

ISSUANCE DATE: Monday, February 16, 2015

Introduction:

This Request for Proposals (RFP) is for Engineering / Landscape Architect Consultants.

The County desires to retain the services of a qualified consultant with staff or subconsultants, which include a registered Landscape Architect and a certified Arborist, to design the Fancher Creek Bridle Trail project.

The Fancher Creek Bridle Trail is an existing trail that runs along the east side of Fancher Creek from Kings Canyon to California in Southeast Fresno, see attached location map. The Fresno County Department of Public Works and Planning intends to rehabilitate approximately 1.35 miles of the existing Trail. The scope of work includes the design of the Trail, landscaping, and an irrigation system. The work is to be completed in four phases: 1) Scoping and Conceptual Trail Plan; 2) Preliminary Design; 3) Final Design and 4) Assistance during Bidding and Construction.

The County reserves the right, at its sole discretion, to terminate this RFP process or negotiations with the selected Consultant and either perform the work with County staff or begin a new RFP process. Nothing herein, or in the process, shall be interpreted as obligating the County to pay for any expenses whatsoever incurred by any firm, individual, or entity in consideration or preparation of responses hereto.

IMPORTANT: If your firm submits a proposal and is selected for an interview, it is anticipated that all interviews will be conducted during the week of **April 6, 2015**.

General Consultant selection requirements:

The County intends to select a Consultant as a result of this RFP based upon the quality of their proposal, their qualifications, experience with similar projects, and in accordance with the criteria provided herein.

If the Consultant does not have adequate resources to perform all of the professional services, the Consultant may retain sub-Consultants to perform such services. The County reserves the right to approve all sub-Consultants.

The scope of work for this project includes the following:

Phase 1: Scoping and Conceptual Trail Plan

The Consultant shall:

- Attend a kick-off scoping meeting with County Staff and interested stakeholders. The Consultant shall prepare brief minutes of meetings attended and shall provide a copy of such minutes to the County.
- Verify all facilities within the existing trail easement, i.e. irrigation and drainage facilities, utilities, access roads, etc.
- Communicate and coordinate with all affected agencies, including San Joaquin Valley Railroad, Fresno Irrigation District, City of Fresno, school districts, and utilities.
- Prepare a conceptual Trail plan which shows the layout of the trail alignment; proposed landscaping and layout of trees, shrubs and low water grass (plant pallet); and the irrigation system. Selection of plant pallet shall be consistent with the Valley Arboretum with an emphasis on education. The conceptual Trail plan shall identify impacts to existing topography and landscaping.
- Conduct one public information meeting with representatives from Tree Fresno, High Sierra Volunteer Trail Crew (HSVTC), and the Sunnyside Property Owners Association (SPOA), to

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present the conceptual Trail plan. Recommend measures necessary to address the aims of the participant. Revise the conceptual Trail plan as appropriate. Consultant shall include an optional fee for an additional public information meeting.

- Prepare a project description and diagram(s) for the California Environmental Quality Act application.
- Review and incorporate any mitigation measures identified in the environmental document and permits into the design of the Trail.
- Consider the concerns expressed by the public and/or other agencies. Incorporate those concerns into the design or recommend alternative designs that will mitigate their concerns, if feasible.

Phase 2: Preliminary Design

The Consultant shall:

- Design the Trail in accordance with the design criteria for trails set forth in the California Highway Design Manual, Fresno County Recreation Bicycle and Recreation Trail Master Plan, and the Measure "C" Transportation Sales Tax Extension, Pedestrian/Trails Facilities Subprogram (see the attachment for Measure "C" design requirements), as well as any other applicable guidance or laws.
- The Consultant shall prepare the plans, special provisions, and engineer's estimate to the 2010 State Standard Plans and Specifications and in accordance with the Fresno County policies, procedures, manuals, and standards.
- Design a recreational trail within the existing 30 foot trail easement along the east of side of Fancher Creek adjacent to the Fresno Irrigation District's Easement (see Cooperative Agreement Exhibit). It is anticipated that no additional easements will be required for this project.
- Determine if the Trail path needs to be ADA compliant and accordingly recommend the type of surfacing for the Trail.
- Analyze various alternatives and recommend a design for a pedestrian crossing at Butler; i.e. flashing beacon, street lighting. Consider, at a minimum, the disturbance to adjacent property owners and pedestrian safety when evaluating the pedestrian crossing.
- Design a low water use, low maintenance cost irrigation system that will establish and sustain the plant pallet.
- Coordinate with the City of Fresno for water services and PG&E for electrical services. There are two City of Fresno water pump stations within the limits of project; one near Kings Canyon and the other near California alignment.
- Provide a certified arborist to evaluate the existing trees within the Trail easement and determine which trees require trimming or removal and/or require root barriers for the proposed Trail.
- Provide a plant pallet consistent with the Cooperative Agreement with Tree Fresno; HSVTC and SPOA.
- Prepare 30% Plans and Preliminary Estimate:
 - The Consultant shall prepare 30% plans and engineer's estimate.
 - 30% Preliminary Plans include:
 - Title Sheet
 - Typical Cross Sections / Legend
 - Layout / Plan and Profile for the Trail alignment and irrigation system. Any utility conflicts should be identified.
 - Layout / Plan of the proposed plant pallet; identify existing trees, shrubs and fences, if any, that should be removed within the existing irrigation easement.
 - Prepare the Preliminary Construction Cost Estimate using Microsoft Excel 2010

- Prepare CAD files using AutoCAD Civil 3D Format (2015 preferred)
- Schedule and conduct the 30% Constructability Review Meeting with the County and interested stakeholders. The Consultant shall prepare brief minutes of meetings attended and shall provide a copy of such minutes to the County.

Phase 3: Final Design

Tasks for this phase include but are not limited to the following:

- Identify appropriate allocation of working days for the construction work.
- Prepare required regulatory permit applications. Coordinate with each respective agency and copy the County on all correspondence.
- Prepare and acquire appropriate permits for water and electrical services connections.
- Review, comment and/or make recommendations to the County on the content of the County's standard special provisions as they apply to the project.
- Schedule and conduct 60% and 90% constructability review meetings with the County and interested stakeholders. The PS&E deliverable shall be submitted to the County at least 20 working days prior to the scheduled 60% and 90% constructability review meetings.
- Address all comments from each constructability review before proceeding to the next level of PS&E completion.
- Provide the County with the plans and data required to be submitted to the appropriate irrigation district or applicable agencies for review and approval.
- Identify long lead time materials and equipment that will affect the construction schedule.
- Recommend construction methods based on feasibility and analysis of associated issues and risks.
- Monitor and keep the County informed regarding the impact of design issues on the Project budget and scope. Upon the request of County, Consultant shall incorporate into the design such reasonable changes as the County deems appropriate as a result of County's review processes and impact of the budget or engineer's estimate. If the Consultant disagrees with the County's request, such disagreement must be registered in writing and the County will attempt to reconcile such disagreement. If it is impossible to make reconciliation, the written disagreement will become a part of the Project record. However, the Consultant shall then comply with County's request.
- The Consultant shall address all comments from the County's 90% review and prepare a Final PS&E package with stamped and signed plans and technical specifications and the final engineer's estimate. The final plans and specifications signature sheet shall be stamped by a seal with Consultant and sub-consultants' license numbers and/or signed in accordance with the California Business and Professions Code. Final PS&E shall be submitted electronically along with the hard copies. The final stamped and signed plan set shall be produced on Mylar film and delivered to the County two (2) weeks prior to the advertisement date.
- Prepare 60% and 90% Percent Plans, Specifications, and Estimate:
 - 60% and 90% Plans
 - Title Sheet with Location Map
 - Typical Cross Sections / Legend
 - Layout / Plan and Profile for the Trail alignment and irrigation system with appropriate appurtenances. Identify trees and scrubs; and if any, fences to be removed within existing irrigation easement.
 - Prepare Technical Special Provisions using Microsoft Word 2010
 - Prepare Engineer's Construction Cost Estimate
 - Submit Quantity Calculations
 - Submit Draft Permit Applications
 - Prepare CAD files using AutoCAD Civil 3D Format (2015 preferred)

- 100% Percent Plans, Specifications, and Estimate include:
 - One (1) 22"x34" set of Original Stamped and Signed Plans (Mylar)
 - One (1) Electronic Copy of Original Stamped and Signed Plans in pdf format
 - One (1) set of Stamped and Signed Final Specifications
 - Two (2) Electronic Copies of Final Specifications (one in Word format and one in pdf format using Adobe Acrobat XI)
 - Two (2) Electronic Copies of Final Engineer's Estimate (one in Excel format and one in pdf format using Adobe Acrobat XI)
 - Final CAD files in AutoCAD Civil 3D Format (2015 preferred)

Phase 4: Assistance during Bidding and Construction.

The Consultant shall assist the County during the bidding and construction processes through the following tasks:

- Provide timely assistance with responding to inquiries from potential bidders during the advertising process.
- Prepare addendum drawings and other documents as required to clarify scope of work to be bid upon, at no additional cost to County unless such addendum is as a result of change of scope of work initiated by the County. Addenda shall be prepared in a format that would only require addition of a cover letter. Addenda shall be stamped by a seal with Consultant and subconsultants' license numbers and/or signed in accordance with the California Business and Professions Code. Addenda, if any, shall be submitted no later than ten (10) working days prior to the scheduled bid opening. An electronic copy of addenda items shall be furnished to County. No addendum will be issued in the 72-hour period prior to bid opening.
- Assist County in evaluating the bids received to identify and explain significant differences, if any, between Consultant's engineer's estimate and the low bid.
- Attend the preconstruction conference to be scheduled by County.
- Review and approve or reject for resubmittal all contractor submittals for project. For rejected submittals, provide an explanation of deficiencies.
- During construction of the project, the County will provide primary contract administration and oversight. Should the County require services from the Consultant on the contract administration and oversight aspect during the construction phase; such additional services will be requested at the time of award of the project for additional cost not included in this proposal.

County staff will perform the following tasks:

- Provide topographic survey including the delineation of easements for the Trail, the Fresno Irrigation Easement and the Railroad in AutoCAD Civil 3D 2014.
- Prepare the environmental application in accordance with the California Environmental Quality Act.
- Pay fees for all the required permits and agency reviews.
- Coordinate with the property owners on any relocation of existing fences within the trail easement that interfere with the design of the Trail and associated landscaping. If needed, County staff will coordinate the relocation of the fences as needed.
- Advertise, process bids, and award the construction contract.

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The tentative delivery schedule for the project is as follows:

- | | |
|---|--------------------------|
| • Deadline for Questions | March 6, 2015, 4 p.m. |
| • Proposals Due | March 13, 2015, 4 p.m. |
| • Interviews (if conducted) | Week of April 6, 2015 |
| • Executed Agreement | April 27, 2015 |
| • Notice to Proceed | May 1, 2015 |
| • Draft Conceptual Plan Due: | July 1, 2015 |
| • Public Meeting(s) | July 2015 |
| • Approved Conceptual Plan Due: | July/early August 2015 |
| • Preparation of P&SE / CEQA (County of Fresno) | August 2015 - March 2016 |
| • Final Design by: | March 31, 2016 |
| • Advertisement/Award: (County of Fresno) | April 2016 – July 2016 |
| • Construction | September 2016 |

RFP Submittal Requirements

The submittal shall be in two parts.

- A. The first part will enable the County to appraise the general competence and qualifications of the Consultant. Please provide the listed information in the following sequence:
1. Firm name, address and phone number.
 2. Type of organization (sole-proprietorship, partnership, or corporation).
 3. Firm principals who will be responsible for the Project, and their educational background, credentials and experience.
 4. Key personnel who will work on the Project with their educational background, credentials and experience on comparable projects.
 5. Sub-Consultants to be used, if any, and their experience in their respective fields. Indicate the tasks to be performed by these sub-Consultants.
 6. List of current staff to be assigned to the Project, including job classification.
 7. Firm qualifications.
 8. Firm organization chart.
 9. List current projects or commitments for similar services in your office.
 10. a). List in reverse chronological order for the last ten years similar projects, for which your firm provided structural engineering services.
b). Indicate for each of these projects:
 1. Name of project
 2. Project location(s)
 3. Brief description
 4. Name of owner
 5. Name of owner's contact person and telephone number
 6. Your firm's specific involvement

7. Status of completion

11. List the name and phone number of at least four additional client references.

- B. The second part shall include discussions of the Consultant's proposed approach to the Project, including a discussion of the various Deliverables and proposed dates for the completion thereof. This portion shall also indicate the sub-Consultants that the Consultant proposes to employ in completion of the Project.

The Consultant shall also indicate and briefly elaborate regarding any initial concerns they may have with the proposed draft agreement.

The Consultant shall include a statement regarding its ability to provide the scope requested within the schedule included in this RFP.

Fee Proposal: A fee proposal shall be submitted with the proposal in a separate, sealed envelope.

Consultant Selection Procedure

The selection procedure shall be in accordance with Fresno County Ordinance Code Chapter 4.10 and applicable provisions of the "Policy for Selection and Compensation of Architectural/Engineering Consultants" as revised by the Board of Supervisors on November 29, 1994 and Chapter 10 Consultant Selection, of the California Department of Transportation's Local Assistance Procedures Manual.

A Selection Committee (hereinafter referred to as "the Committee") will be formed to evaluate the Proposals and to make recommendations to the Fresno County Purchasing Manager or the Fresno County Board of Supervisors. The Committee will consist of representatives of the County Department of Public Works and Planning, other County of Fresno Departments, and Tree Fresno. The Committee will screen the Proposals to narrow consideration to those firms with qualifications and experience deemed especially qualified for this commission. These firms may be invited to participate in interviews prior to a final selection.

The Committee will address the following criteria in its evaluation of the Proposals.

- A. Educational background of the Consultant's key individuals.
- B. Experience with services similar to those requested in this RFP.
- C. Quality of past performance for the County or similar agencies.
- D. Qualifications of individual(s), within the Consultant's organization, directly responsible for the work. The County reserves the right of approval of the Consultant's project manager.
- E. Adequacy of staff to perform the work within the time allowed.
- F. Demonstrated ability to make effective public presentations.
- G. Demonstrated ability to work effectively with County staff, other public agencies and related parties.
- H. New or innovative ideas presented.
- I. Knowledge of local conditions, where appropriate.
- J. Demonstrated ability to keep costs within project budget and estimates.
- K. All other things being equal, local (within Fresno County) Consultants are preferred over non-local Consultants.

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- L. All other things being equal, non-local Consultants who associate with a local Consultant for the purpose of the particular services required shall be preferred to non-local Consultants who do not so associate.

The County reserves the right to conduct a background inquiry of each proposer which may include collection of appropriate criminal history information, contractual and business associations and practices, employment histories and reputation in the business community. By submitting a Proposal to the County, the proposer consents to such an inquiry and agrees to make available to the County such books and records the County deems necessary to conduct the inquiry.

This RFP does not constitute an offer to award a contract, to pay any costs incurred in the preparation of a proposal in response to this request, or to procure or contract for services. The County reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified firm or to modify or cancel in part or in its entirety the RFP if it is in the interest of the County to do so.

Fee Determination Section

The term and maximum total fee included in the Agreement will be dependent upon the negotiated scope and Consultant fee for the Trail project. The fee paid to the Consultant will be dependent upon the actual services authorized and performed under the Agreement. No guarantee is made that the total fee or any fee will be received by the firm.

All questions relating to the RFP must be addressed in writing by e-mail to: designservices@co.fresno.ca.us

Attachments: Location Map

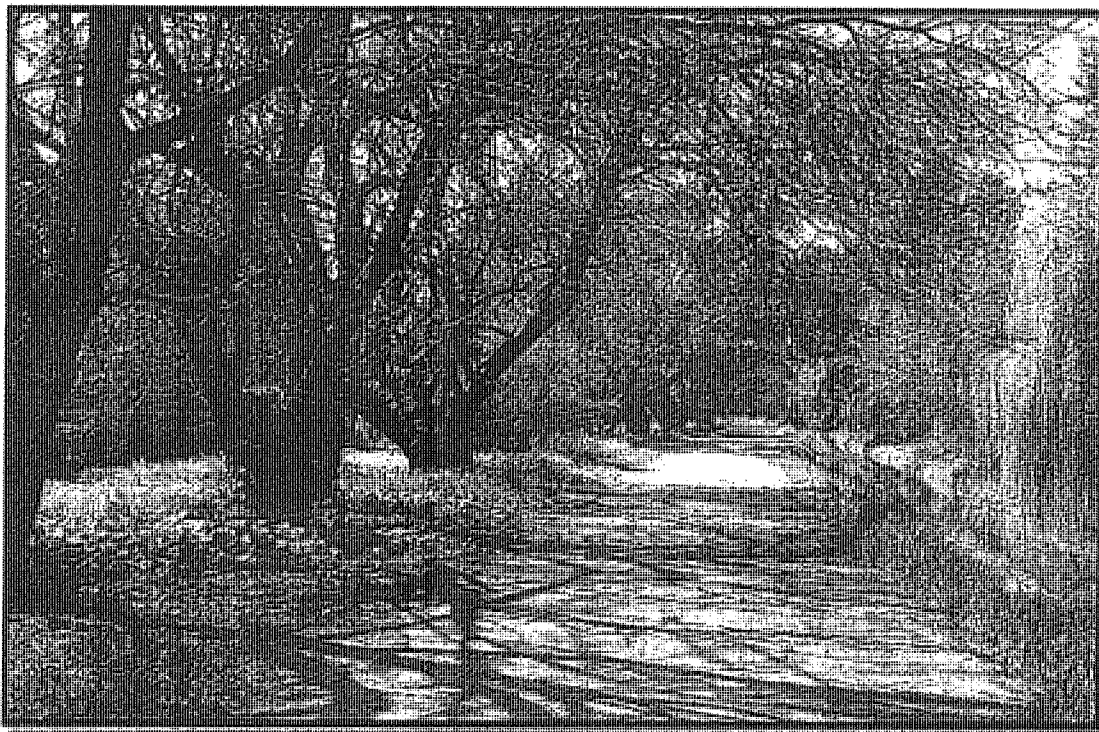
Recreation Trail Exhibit from the Fresno County Recreation Bicycle and Recreation Trail Master Plan <http://www.co.fresno.ca.us/DepartmentPage.aspx?id=37187>
Measure C – Pedestrian/Trails Facilities Subprogram
Cooperative Agreement with location map
County of Fresno PS&E Constructability Review Checklist
Sample Agreement

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Lars Andersen & Associates

PROPOSAL FOR
COUNTY OF FRESNO TRAIL PROJECT
FANCHER CREEK BRIDLE TRAIL



Submitted by:



LARS ANDERSEN & ASSOCIATES, INC.

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ACCESS COMPLIANCE • STORM WATER QUALITY

4694 W. Jacquelyn Avenue, Fresno, CA 93722
Phone: (559) 276-2790 Fax: (559) 276-0850
www.LarsAndersen.com

With

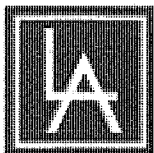
Sierra Designs, Inc.

Landscape Architecture & Planning
113 N. Church Street, Visalia, CA 93291
Phone: (559) 733-3690

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Part B Project Approach	Page 39
Lars Andersen & Assoc., Inc. Proposal	Attached in Sealed Envelope

Lars Andersen & Associates



LARS ANDERSEN & ASSOCIATES, INC.

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4694 W JACQUELYN AVENUE
FRESNO, CA 93722
PH (559) 276-2790 FX (559) 276-0850

SCOTT A. MOMMER, PE, QSD
PRESIDENT

DANIEL J. ZOLDAK, PE, CASp, LEED AP, QSD
VICE PRESIDENT

SAMUEL L. BEECHLY, PE, QSD, QSP
ILEY M. BALLINGER, PLS

March 13, 2015

Muhammad Alimi
Design Division Manager
County of Fresno
Department of Public Works and Planning
2220 Tulare Street, Suite 600
Fresno, CA 93721

Re: Fancher Creek Bridle Trail Project
Request for Proposals

The firm of Lars Andersen & Associates, Inc. respectfully submits this proposal to the County of Fresno as a reflection of our desire to offer our Professional Civil Engineering Services for Fancher Creek Bridle Trail.

Lars Andersen & Associates and Sierra Designs, Inc. are small, local, responsive and well-respected firms. Our professional and personal service is what makes both our firms stand out as leading businesses in the Central Valley. We have a record of proven success on multiple projects, including our current work on the Lost Lake Campground located in Fresno County. Our respect for timelines and budgets and commitment to accurate and early cost estimates and professional work product set the pace for a smooth construction process, happy clients and satisfying finished products.

After your review of our Statement of Qualifications you will note that Lars Andersen & Associates is one of the oldest civil engineering and design firms in the Central Valley, providing the County of Fresno access to a unique, long-standing design firm with an incredible amount of specialized knowledge and a great record of success.

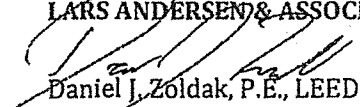
Together with our design team partner, Sierra Designs Landscape Architecture, we are currently designing functional and attractive improvements to Lost Lake Campground. Working with the County of Fresno we have been able to lead public outreach, address the functional issues challenging the site and help the County stretch its grant dollars with our creative and thoughtful approach to the project. We would look forward to bringing the same team to the table for the Fancher Creek project to achieve the same positive results for this interesting project.

As you review this Statement of Qualifications, please keep our motto in mind, "Our team is always here to fulfill your needs from beginning, to the successful completion of your project; as we are here to serve you!"

Should you have any questions or comments after your review of our Statement of Qualifications please call me at (559) 276-2790, ext. 117 or reach me via email at dzoldak@larsandersen.com.

Sincerely,

LARS ANDERSEN & ASSOCIATES, INC


Daniel J. Zoldak, P.E., LEED AP, CASp, QSD/P
Vice President

Lars Andersen & Associates



LARS ANDERSEN & ASSOCIATES, INC.

*A.1 - Firm Information**A.2 - Organization Type**A.3 - Firm Principles**A.4 - Key Personnel*

NAME: Lars Andersen & Associates, Inc.
POINT OF CONTACT : Daniel J. Zoldak, P.E., Vice President
ADDRESS: 4694 W. Jacquelyn Avenue, Fresno, CA 93722
PHONE NUMBER: (559) 276-2790
FAX NUMBER: (559) 276-0850
WEB: www.larsandersen.com

TYPE OF ORGANIZATION: Corporation - Incorporated in 1963
 Small Business Enterprise No. 1045758

FIRM PRINCIPALS:**PRESIDENT**

Scott A. Mommer P.E., QSD
 (559) 276-2790 x-112 (office)
 (559) 978-1000 (mobile)
 smommer@larsandersen.com
Resume following

VICE PRESIDENT

Daniel J. Zoldak, P.E., CASp, LEED AP, QSD/P
 (559) 276-2790 x-117 (office)
 (559) 978-7059 (mobile)
 dzoldak@larsandersen.com
Resume following

KEY PERSONNEL:**SURVEY MANAGER**

Iley Ballinger, P.L.S.
 (559) 276-2790 x-115 (office)
 (559) 978-7062 (mobile)
 lballinger@larsandersen.com
Resume following

DESIGN ENGINEER

Dario Ramirez
 (559) 276-2790 x-116 (office)
 dramirez@larsandersen.com
Resume following

DESIGN ENGINEER

Linda Thao
 (559) 276-2790 x-123 (office)
 lthao@larsandersen.com
Resume following

Lars Andersen & Associates

A.3 – Firm Principals

AREAS OF EXPERTISE

- Public Outreach
- Project Management
- Land Surveying
- Master Planning
- Land Development
- Contract Management and Scheduling
- Cost Estimating
- Expediting

EDUCATION

- A.A., Liberal Arts, Fresno City College
- B.S., Civil Engineering, CSU Fresno

CERTIFICATIONS

- Registered Civil Engineer, California
- Registered Civil Engineer, Arizona
- Registered Civil Engineer, Nevada
- Registered Civil Engineer, Colorado
- Registered Civil Engineer, New Mexico
- California R.E.A.
- QSD

PROFESSIONAL ORGANIZATIONS

- Fellow of the American Society of Civil Engineers
- Member of the Construction Specification Institute
- Past President of the San Joaquin Chapter of the California Council of Civil Engineers and Land Surveyors

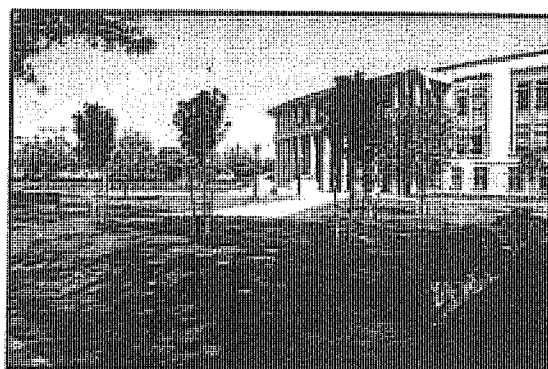
Scott A. Mommer, PE, REA, QSD PRESIDENT

Scott A. Mommer has been the President of Lars Andersen & Associates, Inc. for over 30 years. He has experience in all scopes of Project Development, including Entitlement processing, Zoning, Site Design, Environmental Impact Reports, Planning and Development of Commercial, Governmental and Residential projects and final completion of civil projects.

PROJECT EXPERIENCE

Fifth District Appellate Court – Fresno

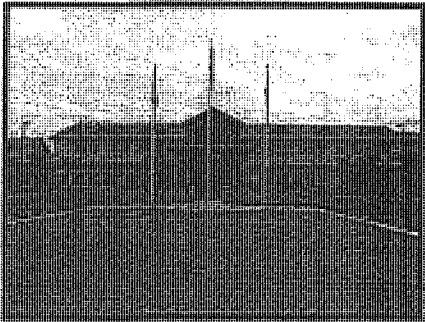
This was a fast track project which required timely entitlements, design and construction, all in less than two years. The three story building is located on 1.24 acres; our firm assisted on processing applications and coordinated all required site infrastructure, including street improvements, grading, drainage, sewer and water for the project also including master planning of four additional mid-rise buildings. Mr. Mommer was acting project manager and expert planner.



Lars Andersen & Associates

A.3 - Firm Principals

Scott A. Mommer, PE, REA, QSD PRESIDENT



State of California Veteran's Homes - Fresno and Redding

FRESNO SITE

While representing the State of California on this 300 bed facility in Fresno, our firm worked to coordinate the specifications for the design builder for all site infrastructure requirements including LEED, storm drain, sewer, water, grading, paving and ADA. This project was built on a 26 acre parcel and has an estimated construction cost of \$114 million; developed concurrently with another Veteran's Home in Redding, Mr. Mommer was acting project coordinator and assisted the State of California with public approval process and negotiations with the State, City and other stake holders in the project.



REDDING SITE

On this 150 bed facility in Redding, Lars Andersen worked to coordinate the specifications for the design builder for all site infrastructure requirements including LEED, storm drain, sewer, water, grading, paving and ADA. This project was built on a 26 acre parcel and has an estimated construction cost of \$58 million. Mr. Mommer was acting project coordinator and assisted the State of California with public approval process and negotiations with the State, City and other stake holders in the project.



Pacific Gas & Electric Company Fresno

Provide expert planning review on various land takings on several locations in Fresno in which PG&E has condemned the right-of-way and we provided expert evaluation of the properties as it effects each site for land use restrictions and impacts there to. For this project, Mr. Mommer acted as the project manager and expert planner.

Lars Andersen & Associates

A.B. - Firm Principals

Daniel J. Zoldak, PE, CASp, LEED AP, QSD / P VICE PRESIDENT

Mr. Zoldak has 17 years of professional experience. As Vice President of Lars Andersen, he oversees the firm's overall operations, business development, and client relations. As a Professional Engineer (civil), CASp, and QSD, he is actively involved with most of the firm's design projects.

AREAS OF EXPERTISE

- Project Management
- Street & Road Design
- Land Surveying
- ADA Specialist
- Water & Sewer Design
- Master Planning
- Municipal Infrastructure
- Land Development
- Parks & Trail Design

EDUCATION

- A.A., West Valley College, Saratoga
- B.S. Civil Engineering, CSU Fresno

CERTIFICATIONS

- Civil Engineer, State of California:
No. 66124, DGS
- CASp No. 106
- LEED AP
- QSD

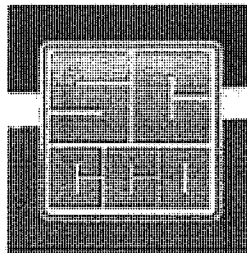
PROFESSIONAL ORGANIZATIONS

- CASI: Certified Access Specialist
Institute

PROJECT EXPERIENCE

Mr. Zoldak has served as Project Manager and Principal-In-Charge on numerous projects during his career. In these roles he has been responsible for the entire project delivery process, including overall project quality, technical content, adherence to schedules and contract requirements, and conformance with project budgets. Mr. Zoldak over his career has managed over 100 projects, these projects included roadway improvement, parking lot design and analysis, lane geometry, traffic signal design, traffic control, culvert design hydrologic analysis along with budgeting and cost analysis.

State Center Community College District PRINCIPAL-IN-CHARGE, PJT MANAGER- ADA CONSULTANT

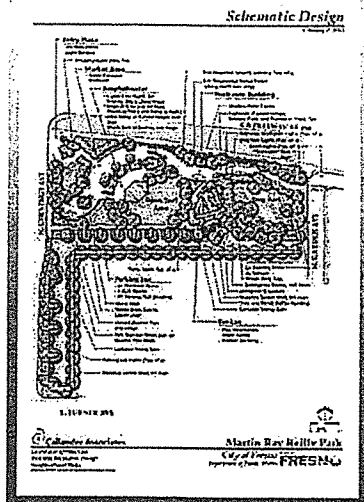


Managed and acted as the lead ADA Consultant Lars Andersen's team of design professionals during Lars Andersen assisted the State Center Community College District on 5 locations within their district. With this Lars Andersen has assisted in the development of the district's transition plans. During Lars Andersen inspection we identified over 5,000 violations. It was critical that these violations be correctly identified, prioritized, and barrier removal identified. Lars Andersen under the direction of Daniel Zoldak assembled a team that quickly and efficiently inspected each school site location for compliance.

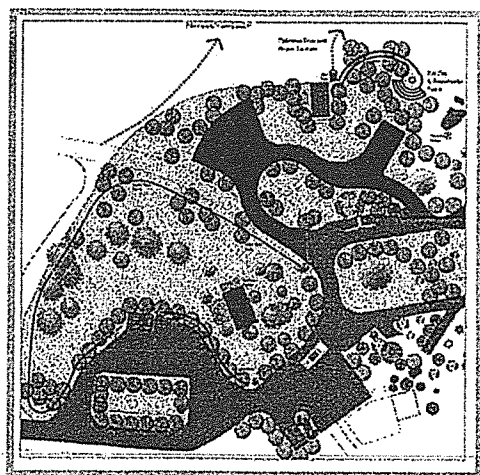
Lars Andersen & Associates

*A.3 – Firm Principals***Daniel J. Zoldak, PE, CASp, LEED AP, QSD/P
VICE PRESIDENT****Martin Ray Reilly Park
PROJECT MANAGER**

For the duration of this fast-paced project, Mr. Zoldak efficiently oversaw conceptual design and eventual completion of the park. The project included elements such as new power, power pole relocation, site walls, pathway and trail system, restroom, site electrical, safety lighting, open fields, parking lot, splash pad, tot-lot, basketball courts and cost estimating. The park has trails, playground, sports areas, lighting, parking lot, splash pad/play areas.

**County of Fresno –Lost Lake Project
PRINCIPLE ENGINEER**

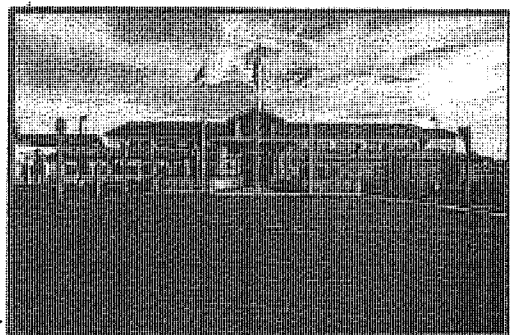
Mr. Zoldak as principal engineer is currently overseeing the Lost Lake Campground Upgrade Project. The project is updating the facilities at the park that was originally constructed in the 1960's and has reached the end of its design cycle. The project will be designed to protect the historical Indian Artifacts along with the San Joaquin River.



The project is in the early stages of the site development. Dan is overseeing the campground layout and cost estimating for the project. The project will bring approximately 26 re-conformed camp sites along with amenities such as fire rings and barbeque pit areas. The project will also be replacing an existing restroom with a prefabricated unit. Mr. Zoldak will be the Lead Civil Engineer for the project designing all grades to conform to the existing conditions.

**DGS Veteran's Home, Fresno City
PRINCIPAL-IN-CHARGE, PROJECT MANAGER**

Managed Lars Andersen's team of design professionals during the survey and design of the state of the art, 27 acre Veteran's Home in Fresno. Project elements included surveying, LEED preparations, storm drain, sewer, water, grading, paving, and ADA compliance.



Lars Andersen & Associates

A.4 - Key Personnel

Iley M. Ballinger, P.L.S. **SURVEY MANAGER**

AREAS OF EXPERTISE

- Project Management
- Land Development
- Land Surveying
- Municipal Infrastructure
- Boundary Surveys
- Topographic Surveys
- ALTA Surveys
- Subdivision / Parcel Maps
- Lot Line Adjustments
- Construction Staking /
Inspections
- Utility Research / Location
- Global Positioning System
Surveys
- Civil 3D / AutoCAD Drafting

EDUCATION

- B.S., Geomatics Engineering, CSU
Fresno

CERTIFICATIONS

- Professional Land Surveyor,
State of California No. 8768

PROFESSIONAL ORGANIZATIONS

- Member, California Land
Surveyors Association (CLSA)

Mr. Ballinger has 13 years of professional experience. He currently serves as the Survey Manager for Lars Andersen & Associates. He is involved with every project at the firm evaluating the existing conditions and possible conflicts with the proposed design. Mr. Ballinger as an expert surveyor has experience in Boundary Determination, rights-of-way determination and layout, recovering and setting monuments and property corners, re-establishing lost corners. He has provided planimetric, contour mapping and topographic mapping on literally hundreds of projects. Mr. Ballinger oversees construction staking for the office and will provide all coordination between the client and Lars Andersen for these services.

PROJECT EXPERIENCE

Various Municipal Land Surveying for the City of Coalinga, CA **ASSISTANT CITY LAND SURVEYOR**

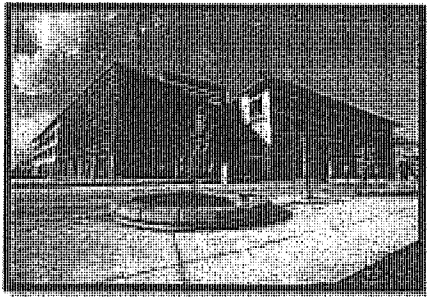
Lead Field and Office Surveyor for all Municipal Land Surveying in the City of Coalinga from 2007-2010 and in 2012. Services included Boundary and Topography surveying, Right of Way Engineering, Legal Descriptions, Construction Staking and City Inspection. Projects performed for the City of Coalinga include a new three million gallon water tank, four miles of new sewer trunk line with a new waste water treatment plan, one mile of new master plan storm drain line, various downtown beautification projects and a sports complex.

From the years of 2007-2010 and 2012, Mr. Ballinger was in charge of all field surveying for the COC Public Improvement Projects ranging from construction staking, ADA inspections, preliminary topography, right-of-way acquisition and boundary resolutions.

Lars Andersen & Associates

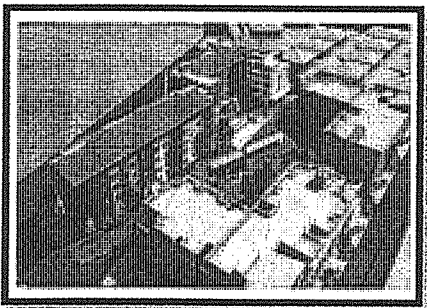
A.4 - Key Personnel

Iley M. Ballinger, P.L.S. SURVEY MANAGER



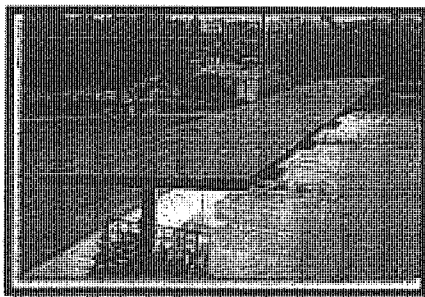
UC Merced Library Land Settlement Survey LAND SURVEYOR

Mr. Ballinger acted as lead surveyor for a settlement project in Merced Ca. A Geotechnical report revealed that the UC Merced Library's concrete foundation may settle over time. Depending on how much settlement occurs over time, the library may experience some form of structural damage. Lars Andersen & Associates land surveying services were obtained to document the foundation's settlement and surrounding improvements' settlement biennial. Lars Andersen & Associates provided the survey in the summer of 2011 and has provided a comparison survey in the summer of 2013. Lars Andersen & Associates is currently providing consultation to the lead geotechnical firm with regards to possible causes to the settlement noted on the two surveys.



UC Merced Student Housing Phase 4 LAND SURVEYOR

Lars Andersen & Associates led a team of design professionals and land surveyors in expanding UC Merced's student housing facilities. This 34 million dollar, 5 story tall, 110,000 gross square footage housing expansion will be made up of dorm rooms, activity centers, multipurpose rooms and tutoring rooms. Lars Andersen & Associates was specifically responsible for the boundary and topography surveys used to design the housing expansion. Lars Andersen & Associates also prepared an As-Built survey of the Student housing Phase 3 project in order to maximize the building footprint for the Phase 4 expansion and to prevent minimal site alterations to the Phase 3 site and utility improvements.



5.1 Megawatt Solar Energy - Stockton Unified School District

LAND SURVEYOR

On this project, Mr. Ballinger acted as lead surveyor and provided services for Boundary survey, Topography survey, Right-of-Way research and utility research. The project is providing solar energy for 4 high schools, 10 elementary schools, 4 specialty schools, and 4 charter schools. Because of how deep the support structures were drilled into ground, extensive utility research, potholing, and mapping was done for each school. Our research and services provided reassurance and cost efficient solutions for placement of the support structures

Lars Andersen & Associates

A.4 - Key Personnel

Dario Ramirez ASSOCIATE ENGINEER

AREAS OF EXPERTISE

- SUSUMP, WQMP
- Civil 3D / AutoCAD Drafting
- Site Plan Development
- Due Diligence Reports
- Grading & Drainage Design
- Utility Design
- Parking Lot Layout
- Erosion Control
- SWPPP
- ADA Upgrade Design
- Hydrology & Hydraulic Calculations
- Dust Control
- Cost Estimates

EDUCATION

- B.S. Civil Engineering, California State University of Fresno

Mr. Ramirez has been involved with the pre-development of project sites that includes site plan drafting, due diligence reports and entitlement packages to final development which includes the design of civil improvements.

PROJECT EXPERIENCE

State Route 132 and "I" Street Improvement Project, Empire CA DESIGN ENGINEER

Mr. Ramirez acted as the lead design engineer. This street widening and sidewalk improvement project involved widening the State Highway. Mr. Ramirez provided all re-alignment and geometric designs to accommodate a new left turn pocket and street widening. The project also accommodated overhead sign relocation with required structural footing design, signage and striping, roadway design, and hydrologic calculations to accommodate mitigation of additional storm water flows. Mr. Ramirez acted as lead design engineer for the project and process all permitting through the State of California. In addition the project improved "I" Street with a new sidewalk, street light, accessible ramps and driveway approaches.

State Route 63 Ivanhoe CA DESIGN ENGINEER

Mr. Ramirez acted as the lead design engineer. This street widening and sidewalk improvement project involved widening the State Highway. Mr. Ramirez provided all re-alignment and geometric designs to accommodate a new left turn pocket and street widening. The project also completed speed studies, traffic analysis, traffic study, utility realignment and extensions. Mr. Ramirez acted as lead design engineer for the project and process all permitting through the State of California.

Lars Andersen & Associates*A.4 - Key Personnel***Linda Thao****ASSOCIATE ENGINEER****AREAS OF EXPERTISE**

- Civil 3D / AutoCAD Drafting
- Site Plan Development
- Due Diligence Reports
- Grading & Drainage Design
- Utility Design
- Parking Lot Layout
- Erosion Control
- SWPPP
- ADA Upgrade Design
- Hydrology & Hydraulic Calculations
- Dust Control
- Cost Estimates

EDUCATION

- B.S. Civil Engineering, California State University of Fresno

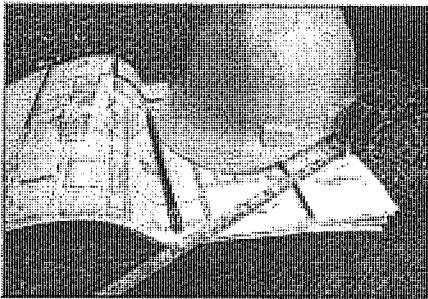
Ms. Thao has been involved with the pre-development of project sites that includes site plan drafting, due diligence reports and entitlement packages to final development which includes the design of civil improvements.

PROJECT EXPERIENCE**Shoe Palace, Visalia Ca****DESIGN ENGINEER**

Ms. Thao acted as the lead design engineer. This project existing commercial development incorporated demolition of an existing structure, parking lot layout, hydrology, SWPPP, storm water control design, and grading design. In addition the project includes Caltrans, SCE, and gas company coordination to facilitate the development.

County of Fresno - Lost Lake Project**DESIGN ENGINEER**

Ms. Thao assisted in the design and layout of the Lost Lake project. The project is updating the facilities at the park that were originally constructed in the 1960's and has reached the end of its design cycle. The project will be designed to protect the historical Indian Artifacts along with the San Joaquin River. The project is in the early stages of the site development. The project will bring approximately 26 re-conformed camp sites along with amenities such as fire rings and barbeque pit areas. The project will also be replacing an existing restroom with a prefabricated unit.



Sierra Designs Inc.
Landscape Architecture & Planning

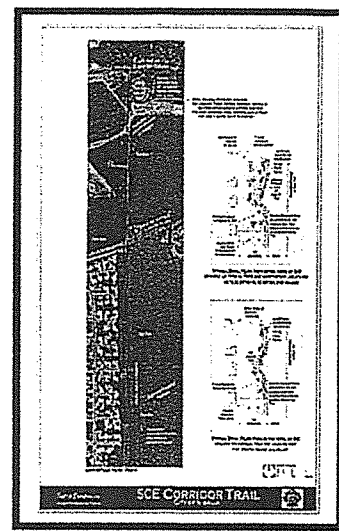
Sierra Designs, Inc. is a specialist firm lead by two dynamic and talented principals, Kay Hutmacher, ASLA and Daniel M. Veyna, ASLA. A team approach utilizes their combined and unique skills, talents and experience to compliment any design team or project. For over a decade clients have benefited from their design approach which blends creative ideas with an appreciation of realistic budget constraints and unsurpassed technical knowledge.

Sierra Designs, Inc. has assisted in the design of many public projects - providing services ranging from coordination of the public design process to production of efficient and accurate construction documentation. The firm excels at collaboration with diverse clients, allied professionals, and engaged public members to provide the experienced management skills required to bring a design concept to life. Firm principals are actively involved in all projects, providing clients with design and management experience spanning over 30 years of urban and site specific design and development of recreational trails and river parkways, parks, schools and other outdoor spaces. Expertise in drawing production, project administration, and construction techniques streamline the transition from paper to finished project.

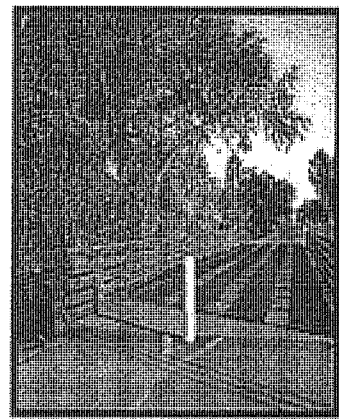
Sierra Designs is located in Visalia, CA and provides services to clients and projects throughout California and the west. The firm is at home in the Central Valley and is expert in the natural and bid environments of the area.

Work similar to the Fancher Creek Bridle Trail Project:

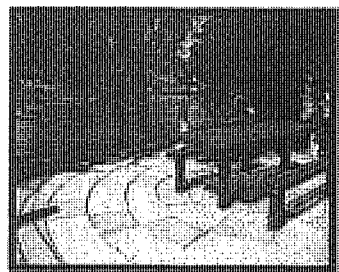
Sierra Designs has had experience on many trail projects. Notably, we are currently working on the construction plans for the Greenway Trail in Visalia (formerly called the SCE Corridor Trail). The Canal Parkway project in Farmersville is currently "on the boards", and we recently completed the landscape architectural portion of the Santa Fe Trail for the City of Visalia, a 2.4 mile multi-use trail. Sierra Designs was the prime design consultant for the St. Johns Riverwalk project, opening in 2012, and the Tule River and Rails to Trails projects in Porterville. The Porterville projects continue to develop, with sections completed in 2003 and 2007. The City of Porterville is proceeding in-house on additional phases along the river as designed by Sierra Designs predecessor firm's Master Plan. Sierra Designs has participated in the design, review and even volunteer construction of many of the smaller trails in Visalia along Mill Creek, Packwood Creek and Cameron Creek. First phases of the Mariposa Creek trail and associated Arts Park were completed starting in 1999 and continue to develop today.



SCE Corridor Trail Master Plan,
 (Greenway Trail)
 Visalia, CA



Santa Fe Trail, Visalia, CA



St. Johns Riverwalk,
 Visalia, CA

Katherine S. (Kay) Hutmacher, ASLA*Sierra Designs inc. - Landscape Architecture**Principal Landscape Architect*

The development of creative, innovative and site-responsive projects and solid client relationships has been the key to Ms. Hutmacher's professional career. She is skilled at working with private clients, community groups and allied professionals to craft a sensitive solution to the complex requirements of the site, client and user. She is committed to creating memorable spaces that complement the other project features and the community as a whole.

Kay has designed, managed and worked on many of the outstanding projects in Fresno, Visalia and other communities throughout the San Joaquin Valley, California and the West.

Education:

Master of
Landscape Architecture,
Texas A & M University
Bachelor of Science,
Landscape Architecture
University of California, Davis

License:

State of California #2455
State of Texas # 2923
LEED-Green Associate

Sample Projects:

Greenway Trail, Visalia (2015)
Farmersville Canal Parkway (2015)
Santa Fe All-Purpose Trail, Visalia, Ca (2010)
Herndon Trail - Fruit to Harrison (2012)
St. Johns Riverwalk Parkway, Visalia, Ca (2011)
Rails to Trails Parkway, Porterville (completed 2007)
McKenzie Trail, Fresno, CA (2008)
Edward Ray Park, Chowchilla (2014)
Farmersville Sports Park Outreach and Master Plan (2010-2012)
Rexland Acres Park Outreach and Visioning, Bakersfield, Ca (2011)
Weedpatch and DiGiorgio Parks Outreach and Master Plan, Kern County, CA (2103)
Mariposa Creek Parkway, Master Plan and Phases I and II Construction Documents and Mariposa Arts Park (1990-2004)
Tule River Parkway Trail Master Plan and Construction Documents, Porterville (1995-2004)
Mill Creek Parkway, Visalia, assorted segments
Goshen-Virmargo Park, Visalia, Master Plan (2006)
River Run Ranch Basin and Park Master Plan (2006)
Mariposa County Recreation Master Plan & General Plan Element (Original and Update)

Past President:

hama Landscape Architecture
Katherine S. Hutmacher, ASLA, Landscape
Architecture

Awards:

Merit Award,
National Endowment for the Arts - UCD
Entry
Design Competition
ASLA Honor Award,
Texas A & M University

Publications:

Sect. 520: Recreation Facilities
McGraw-Hill: Time-Saver Standards
for Landscape Architects

Professional:

Treasurer - Central Valley Section &
Texas Chapters - American Society of
Landscape Architects

Civic:

Girl Scouts -
Caprock Council (Tx), Board of Directors,
Visalia Friendship House

Lars Andersen & Associates

A.5 - Sub-Consultant Experience

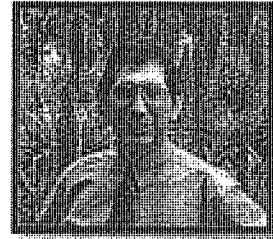
Daniel M. Veyna, ASLA*Sierra Designs inc. - Landscape Architecture**Principal Landscape Architect*

Daniel has an ability to design creative, outside the box solutions, while working within realistic budget constraints by applying superior people, management, creative and technical skills to each project he directs or works on.

Daniel has designed, managed and worked on many of the outstanding projects throughout California in the San Joaquin & Sacramento Valley, the Sierra Nevada Mountain Range, urban projects in both Northern and Southern California; as well as projects in Colorado, Arizona, Texas and Oregon.

Sample Trail & Parks with Trails or Trail Connection Projects & Riparian Revegetation Projects:

Lost Lakes Campground Modernization, Fresno
 Greenway Trail QC, Visalia
 Santa Fe Trail QC, Visalia
 St. Johns Riverwalk, Visalia
 Mooneys Grove Park - 20 year Master Plan
 Bravo Lake Bike Path & Trail, Woodlake
 Bravo Lake Horticultural Botanical Garden, Woodlake
 Bravo Lake Prop 84 Enhancements, Woodlake
 Farmersville Urban Greening Grant QC, Farmersville
 Farmersville Sports Park Outreach and Master Plan
 Rexland Acres Park Outreach/Visioning, Bakersfield, Ca
 Weedpatch Park Outreach/Master Plan, Kern County
 DiGiorgio Park Outreach /Master Plan, Kern County
 McKenzie Trail QC, Fresno
 Slick Rock Boat Ramp, Three Rivers
 Ashley Grove Subdivisions, Native Streetscapes, Visalia
 Porterville Rails to Trails Phase I & II
 Kern County Water Agency Native Garden MP/ CD's
 Porterville Tule River Parkway Master Plan & CD's
 St. Johns River Parkway Trail Master Plan and CD's
 Sequoia National Park, John Muir Lodge MP/CD's
 Sequoia National Park - Grant Grove Revegetation
 Sequoia National Park - Camp Studies
 Mariposa Creek Parkway Phases I & II
 Murry Park Master Plan, Porterville
 Mill Creek Garden Park, Visalia

**Education:**

Bachelor of Science
 Landscape Architecture
 Ornamental Horticulture
 California Polytechnic State
 University SLO
 Advance Graphics Certificate
 Kansas State University

Licenses - Current & Prior:

State of California
 Landscape Architect #2409
 Arizona LA
 Landscape Contractor
 Swimming Pool Contractor
 Horticulture Pest Applicator
 Nursery - Wholesale Grower

Past President:

Orange County Nursery Inc.
 Peerless Farms Inc. - Texas
 Veyna Design Studios Inc.
 Jardin Inc.

Awards:

California ReLeaf
 Central Valley Xeriscape
 Visalia Beautification
 International Swimming Pool

Professional:

Founder & Past Chair of Central
 Valley Section of the ASLA

Civic:

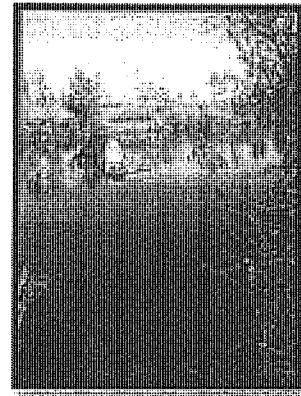
Visalia CC Rotary - Rotarian of the
 Year

Lars Andersen & Associates

*A.5 - Sub-Consultant Experience***Lost Lake Campground**

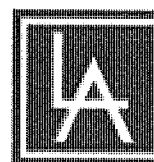
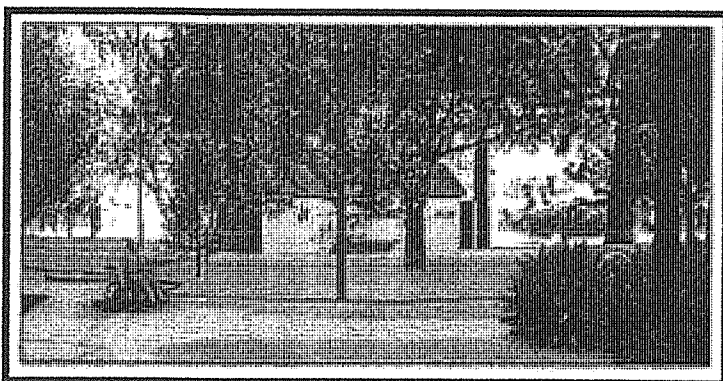
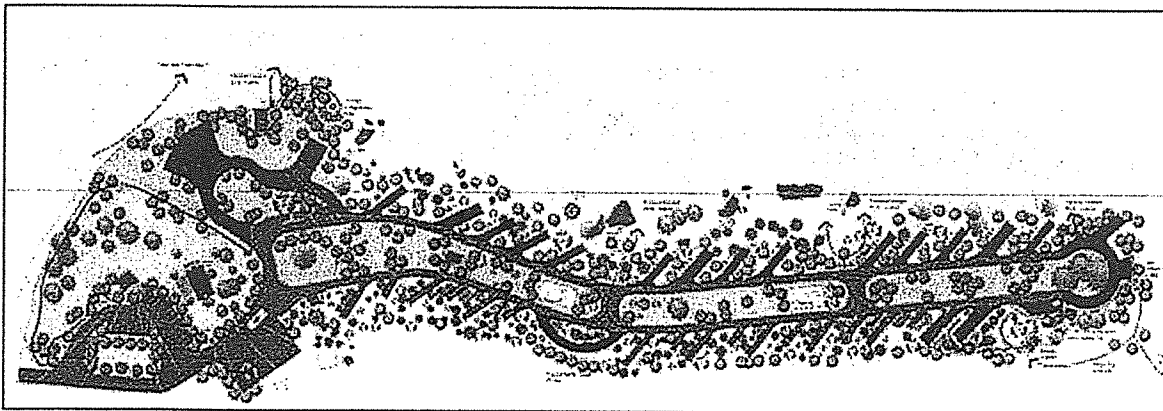
Lost Lake County Park,
Fresno County, California

Contact: John Thomson, Resources Division Manger
(559) 600-4259, jthompson@co.fresno.ca.us
David Chavez, Parks Planning Analyst
(559) 600-4308, dchavez@co.fresno.ca.us



Lost Lake Park Campground has been in existence since the 1960's and in 2013 Fresno County was awarded a grant for specific improvements to the campground. Sierra Designs Landscape Architecture and Lars Andersen & Associates, Civil Engineers, teamed up to evaluate and refine the circulation and camp stall layout and to design improvements to better serve the camping population, especially the disabled user. Included in our services were public outreach meetings to gather input from the public allowing us to address their specific needs along with meeting the requirements of the grant. We facilitated tree removal, site furniture procurement, new roads and pathways, and the design of the proposed ADA-accessible restroom. Working with the County, we helped develop strategies to stretch grant dollars to attain the greatest possible improvements for the park. The end result is a campground that accommodates group and individual campers, protects and interprets historical artifacts, creates safe pedestrian corridors, and promotes a recreational experience worthy of the exceptional river-front site.

The plan above illustrates the Conceptual Design for the layout of sites and circulation thorough the campground. New and refurbished restrooms, better vehicular and pedestrian circulation, group camping and enhanced tree canopy all add to the quality of the recreational experience. Below is the study drawing for the accessible restroom proposed for the north end of the campground.



Sierra Designs, inc
landscape architecture / planning

113 N. Church Street #310
Visalia, California
559.733.3690

Lars Andersen & Associates

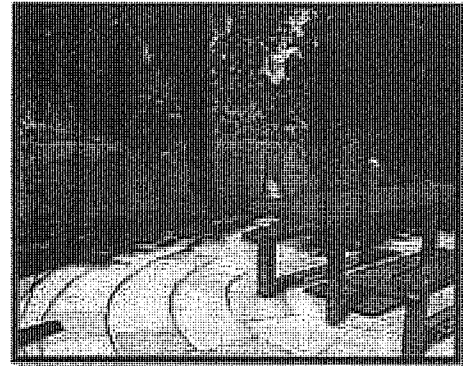
A.5 - Sub-Consultant Experience

St. Johns Riverwalk

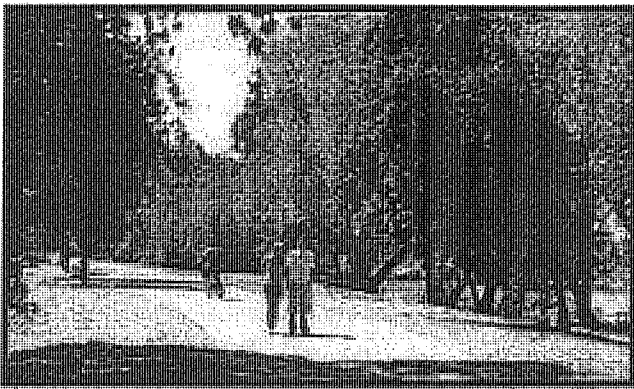
Visalia, California

The St. Johns River runs along the northern boundary of the City of Visalia creating a natural six mile recreational corridor which links Cutler Regional Park, Golden West High School, residential subdivisions, commercial areas and ultimately the Riverway Sports Park.

In 1988 Dan Veyna, then principal of Jardin, Inc., prepared the Master Plan for development of this river parkway. Over the next few years, Dan prepared Construction Documents for portions of the trail and other associated park spaces. In 2007, Sierra Designs teamed with the City of Visalia to produce a grant application for monies from Proposition 50, ultimately providing the city with over \$800,000 in funding to construct the Ben Maddox trailhead portion of the trail. This project was completed and dedicated on time in 2012. Additionally, bids for Sierra Designs' portion of the project came in under budget, allowing additional funds to be expended for project enhancements.



The parkway project has always been a community effort and Sierra Designs and its predecessor firms have played a key role in coordinating public input and providing professional design services for execution of the community's vision.



The planting at the St. Johns Riverwalk Park features a 100% native plant palette, building on the initial planting done under the guidance of the Master Plan in the eighties. Additionally, an educational component has been added to the site to help families learn more about the native plants of the river corridor and the role they played in the cultural development of the region.

Other Information:

Name of Owner: City of Visalia Parks and Recreation Department
 Owner's Contact Information: Our Project Manager has retired, but his replacement can speak to our work. Contact Jeff Fultz, Parks Manager, 559-713-4365

Sierra Designs, inc
 landscape architecture planning
 113 N. Church Street #310
 Visalia, California
 559.733.3690

Lars Andersen & Associates

*A.5 - Sub-Consultant Experience***Santa Fe Trail**

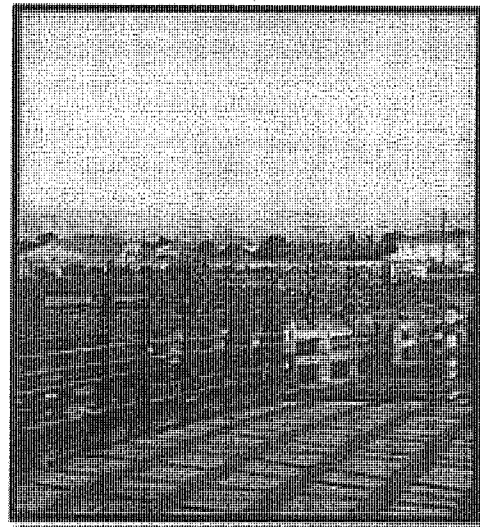
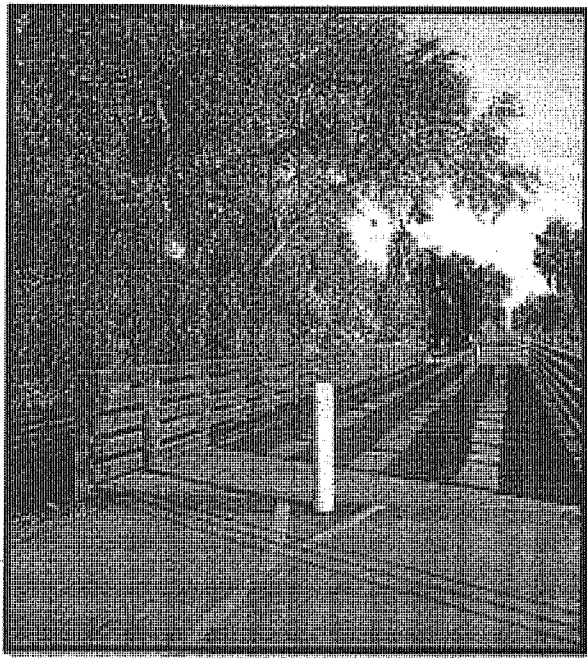
Visalia, California

For the City of Visalia Engineering Department

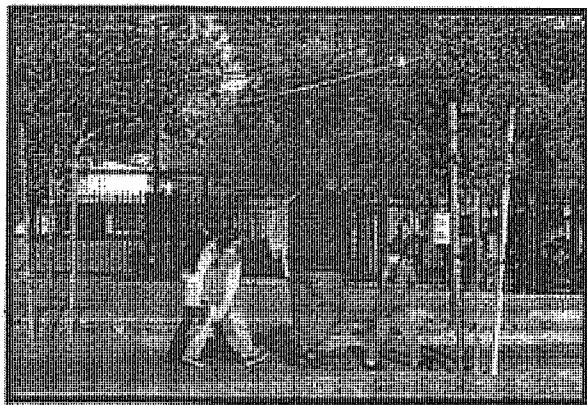
Owner's Contact: Michael Carr, PE 559-713-4595

The Santa Fe Trail is a link in an ever-growing system of pedestrian/bicycle trails that serve Visalia and Tulare County. This portion of the trail runs north-south 2.4 miles along Santa Fe Avenue, on or adjacent to the railroad rail bed. Ultimately this trail will connect the St. Johns River and the City of Tulare, with many recreational resources along the way.

As primary sub-consultant to the Civil Engineers, Sierra Design provided design and construction support for all the planting, irrigation and site amenities along the trail, and collaboration on trail alignment. The project features a 12' wide asphalt pathway, over 700 trees and large shrubs, four bridges, lighting, benches, a drinking fountain, fencing, trash containers, signage and other trail amenities. From the day the bridges opened the Santa Fe Trail has attracted bikers, runners and walkers who come out to enjoy the trail.



As part of this project the Packwood Creek trestle (at the left) was reconstructed as a pedestrian-bicycle bridge. Three other waterways were crossed by pre-engineered bridges and pedestrian amenities take advantage of the existing shade and mature oaks along northern portions of the trail. Concrete two-rail fencing and a line of irrigated shade trees define the edge of the active railroad tracks. Even before it was finished the trail was a popular destination for neighbors and people from all over Visalia!



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*A.5 - Sub-Consultant Experience***Farmersville Canal Parkway**

Farmersville, California

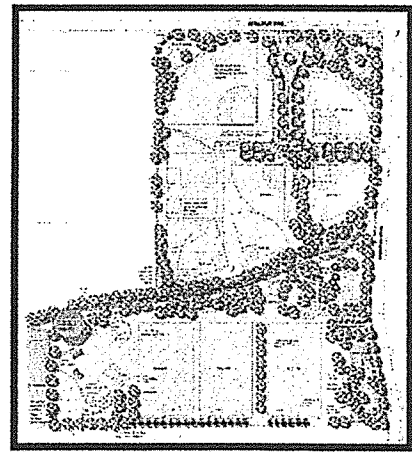
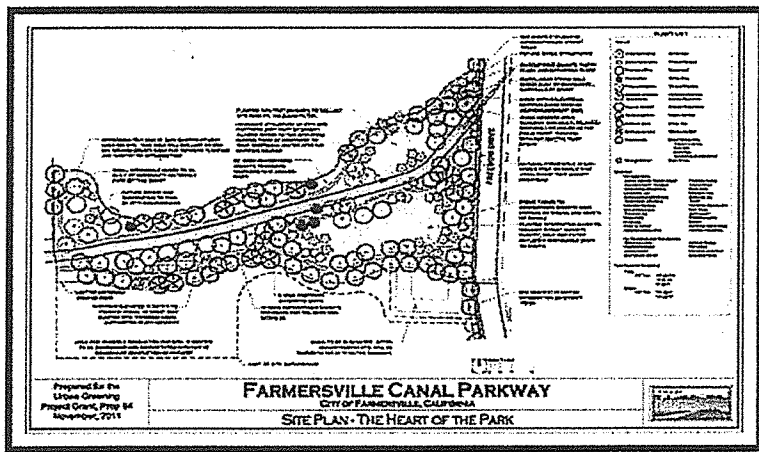
Owner's Contact: Mario Krstic, Interim City Manager and Project Manager

Beginning in late 2009, Sierra Designs has been working with the City of Farmersville to master plan and seek grant funding for a sports park on 26 acres of property in town.

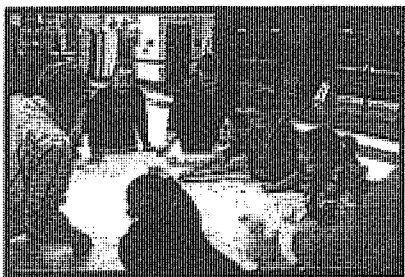
After significant public outreach, led by Sierra Designs, the Master Plan was complete. In 2012, the central "Farmersville Canal Parkway" section of the project was funded as an Urban Greening Grant project (Prop 84). Soon after, a Land and Water Conservation Fund program funded the renovation of the westerly Veterans Park portion and sports facilities south of the canal. CDBG funding will build out the fields south of the canal. Construction on the park will start this summer.

Sierra Designs is the Designers of Record on this project and Lars Andersen & Associates are the Civil Engineering sub-consultant. The project's three funding sources will combine to fund one expansive project worth over 1 million dollars.

The central "Canal Parkway" portion of the project is a combination of passive recreation and storm water management, using the grading and planting of this portion of the park to provide a functional role for the city as well as a recreational role for the users of park. Sierra Designs has also designed the site amenities (many built by volunteers) and interpretive signage for this project.



The Farmersville Canal Parkway turns an irrigation ditch into a city amenity by adding a forest of new trees, natural basins and a rain garden. The DG trail not only provides a recreational resource for the city, it also provides a trail connecting the adjacent Veterans Park to the west, and residential areas further west, to Farmersville High School and Freedom Elementary School on the east side of the site. The Master Plan for Farmersville Park (right) shows the integration of the Canal Parkway into the overall park Master Plan.



This project included substantial public outreach, mostly bilingual.

Sierra Designs, inc
landscape architecture planning

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Visalia, California
559.733.3690

Lars Andersen & Associates

*A.5 - Sub-Consultant Experience***Tule River Parkway**

Porterville, California

For the City of Porterville. Project Manager has retired; current Public Works Director is familiar with our work. Baldo Rodriguez, (559)782-7462

Three phases of the Tule River Parkway project have been completed since 2000 by the principals of Sierra Designs. This work was based on the 1992 Master Plan designed by Dan Veyna with Kay Hutmacher at Sierra Designs predecessor firm, Jardin, Inc. Additional work in 2003 and 2007 for Trailhead Park and for the Rails to Trails Parkway, also completed by the principals of Sierra Designs, Inc., create a network of recreational opportunities in the community eventually linking its far corners.

The Tule River Parkway includes approximately two and a half miles of paved multi-use trail moving east and west along the Tule River, connecting residential and natural areas. Sierra Designs was responsible for all Landscape Architectural services on this project. Ultimately the Tule River Parkway will reach across the river to connect with the Rails to Trails Parkway continuing north into downtown and finally out to the open bike riding areas of the county.



The bike path in Phase 1 of the Tule River Parkway

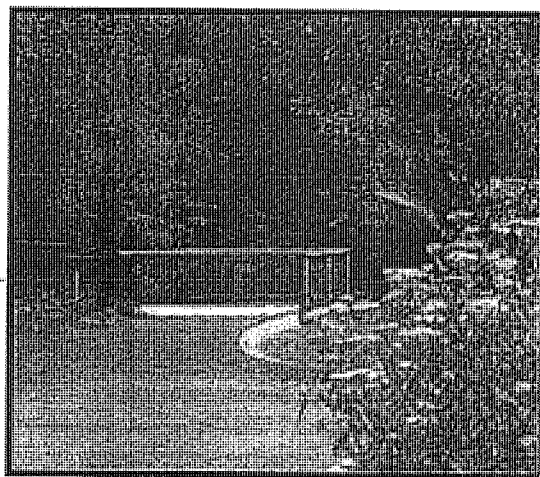
Mariposa Creek Parkway

Mariposa, California

For the County of Mariposa. The Project Manager and those familiar with our work have retired.

In 1986 the town of Mariposa, through the County Parks and Recreation Division, began an effort to develop the creek corridor for community and tourist use. In the ensuing 28 years the principals of Sierra

Design, Inc. have participated in every phase of the planning and construction of the Mariposa Creek Parkway — the Master Plan and first two phases of the parkway including the trail, two bridges, lighting, site furnishings, landscape and irrigation. In addition, we provided the design and construction documents for the Mariposa Rest Area and the Mariposa Arts Park—projects adjacent to, and spurred on by, the trail.



The Mariposa Creek Parkway crosses Mariposa Creek on two different bridges. Mariposa Arts Park is shown to the right.



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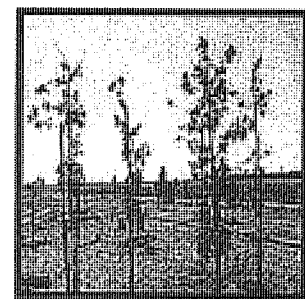
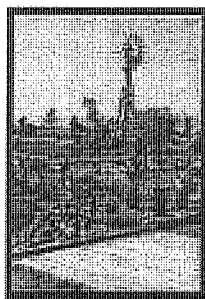
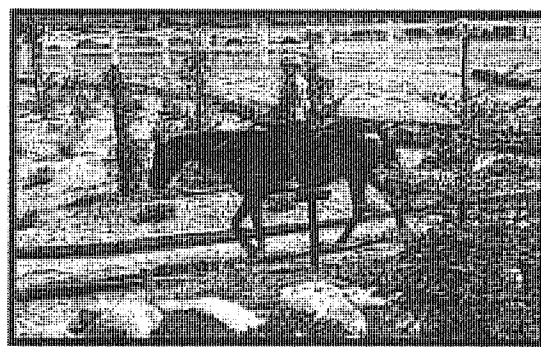
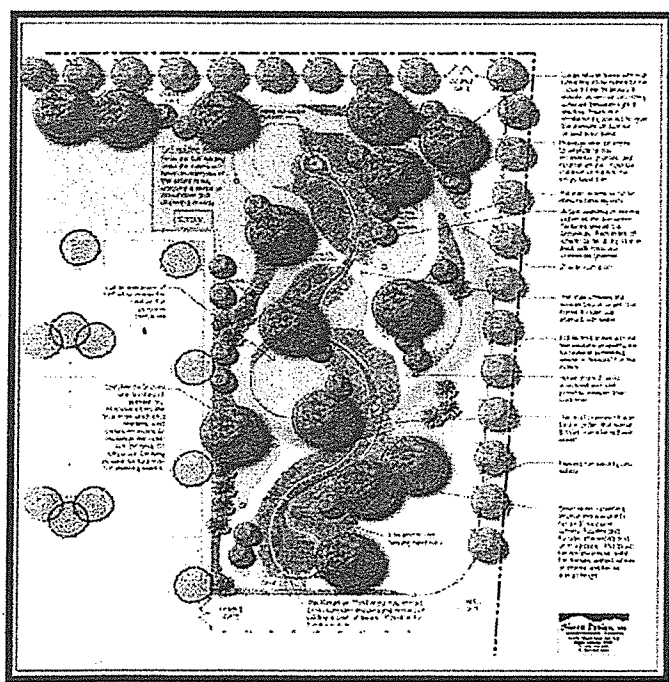
*A.5 - Sub-Consultant Experience***Happy Trails Riding Academy**

Tulare, California

Owner's Contact: Leslie Gardner, Executive Director (559) 688-8685

Happy Trails Riding Academy is a facility that uses Equine Assisted Activities and Therapy to help children and adults who have mental and physical disabilities regain strength, balance and confidence through a program of therapy involving horse riding and horsemanship. In 2006 the group approached Sierra Designs to discuss changing a sandy drainage basin on the property into a Sensory Trail where clients could move up and down hills, over different kinds of surfaces and through plants of varying textures, sounds, and scents. It was a challenging and rewarding project, working with human clients of varying abilities, horses and carriages. In the end we helped in the implementation of the design with a local service group who took on the task of getting the entire project built.

We have returned to Happy Trails to aid in the landscaping around their arena and with other small projects. It is very satisfying to see the combination of design, volunteer labor and concern for the clients and horses come together into such a terrific project.



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Visalia, California
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Lars Andersen & Associates

A.5 – Sub-Consultant Experience



PO Box 8672, Fresno, CA 93747

Website: www.kuhtzpape.com

Tel: (559) 426-6181

Fax: (559) 426-619

Email: info@kuhtzpape.com

David Kuhtz and John Pape have been providing consulting arboriculture and horticulture services in California for more than 50 years, combined. Our customers include commercial, municipal, industrial, insurance, law firms, and residential. We take pride in the spiritual principles that guide our Company while providing experienced and accredited consultation services, which allow our customers to solve a problem, accomplish a goal, or make a decision about their trees and/or landscapes.

Our practice areas as consulting arborists include, risk assessment, tree preservation, and appraisal. In addition, we provide diagnosis of tree and landscape problems, insect and disease identification, plant health care programs, tree inventories, tree management planning, tree planting programs, tree protection plans for construction projects, expert witness, and education or training for public and private organizations.

Founding Partner Qualifications

Combining more than 50 years providing Arboricultural/Horticultural services

- ASCA Registered Consulting Arborist
- ISA Certified Arborists
- ISA Tree Risk Assessment Qualified Arborists
- CA Licensed Qualified Ag Pest Control Applicators (Turf & Ornamentals)
- Licensed Contractors
- Licensed Structural Pest Control Operator
- Certified Landscape Irrigation Auditor

Resumes of Founding Partners

David M. Kuhtz – Founding Partner

EDUCATION:

Master of Business Administration 2010, California State University, Fresno Bachelor of Business Administration 2006, Cum Laude, National University Graduate of American Society of Consulting Arborists Consulting Academy, January 2013

CERTIFICATIONS AND LICENSES:

- Registered Consulting Arborist RCA #545

Lars Andersen & Associates

A.5 - Sub-Consultant Experience

- Certified Arborist #WE-8047A
- ISA Tree Risk Assessment Qualified
- Licensed Agricultural Pest Control Applicator #97253
- Licensed Contractor

11 YEARS IN THE GREEN INDUSTRY AS:

- Arborist
- Arboricultural and Horticultural Consultant
- Tree Risk Assessor
- Pest control applicator
- Chief managerial officer

MEMBERSHIPS

- American Society of Consulting Arborists (ASCA)
- International Society of Arboriculture (ISA)
- Pesticide Applicators Professional Association (PAPA)

John K. Pape – Founding Partner

EDUCATION:

Bachelor's degree in Ornamental Horticulture from California Polytechnic University, Pomona, 1977

CERTIFICATIONS AND LICENSES:

- Certified Arborist #WE-3517A
- ISA Tree Risk Assessment Qualified
- Licensed Agricultural Pest Control Applicator #98330
- Licensed Contractor
- Licensed Structural Pest Control Operator
- Certified Landscape Irrigation Auditor #8151

43 YEARS IN THE GREEN INDUSTRY AS:

- Arborist
- Arboricultural and Horticultural Consultant
- Tree Risk Assessor
- Landscape installer
- Commercial landscape maintenance specialist
- Nursery grower and manager
- Advisory Board member of Tree Fresno (tree advocacy organization)
- Advisory Board member of Clovis Botanical Garden Committee (developing a botanical garden in the Central Valley)
- Thirteen years as host of Valley Public Television's "Art of Gardening" weekly live television show

Lars Andersen & Associates

A.5 – Sub-Consultant Experience

- Author of "Understanding Trees: A Guide to Tree Health and Selection in the Central Valley of California"

MEMBERSHIPS

- American Society of Consulting Arborists (ASCA)
- International Society of Arboriculture (ISA)
- Pesticide Applicators Professional Association (PAPA)
- Irrigation Association (IA)

ARBORIST CONSULTING & REPORT EXAMPLES

Millerton Investments, LLC (Granville Company)

- Blue Oak tree assessment for future campus development of California Health Science University.
- Services included: Identifying species of trees and verifying location by using existing survey provided by customer, tree health and risk assessment, pre- construction tree preservation measures, Oak tree management plan per Fresno County, and mitigation and/or succession planting recommendations.

Fresno Chaffee Zoo

- Services include: Tree risk assessment, consulting, tree preservation, wetland water-filtration, irrigation and landscape installation.

Zengel & Associates

- Services include: Tree appraisal for 78 trees being removed for a road widening project at Family Tree Farms, along Avenue 416/El Monte Way, Reedley, CA

Lance-Kashian Property Management

- Services include: Annual contract to provide consulting and tree care management for properties.
- Locations: River Park Properties – Shops, Marketplace, Plaza, Park View Plaza, Tower, Plaza Del Rio, Village

Harlan Ranch HOA – Kocal Management Group

- Services include: Annual contract to provide consulting and tree care management for properties.
- Location: Harlan Ranch Properties, Clovis CA

Veterans Affairs Hospital, Fresno

- Services include: Tree assessment and report for proposed construction

Expansion of an existing Wal-Mart located in Fresno, California

- Services include: Tree preservation, relocation plan, and report for Washingtonia Palms.
- CEI Engineering Associates, Inc.

Disneyland Resort properties in Anaheim, Chukchansi Casino, and San Luis Obispo City Park

- Services include: Complete Horticultural evaluation and report with recommendations.
- P&D Consultants

Lars Andersen & Associates

A.5 – Sub-Consultant Experience

Don Berry Construction, Selma, CA

- Services include: Evaluate the potential construction damage to the trees along Frankwood Ave. in Reedley, CA, and determine whether or not the trees should be removed.

Transit Village Development in Fresno

- Services include: Tree identification, tree assessment and recommendations.
- Krazan & Associates

Re-vegetation monitoring at Redbank Slough in Clovis

- Services include: Plant and tree identification, mapping, and monitoring.
- Army Corps of Engineers for the Cambrian Group

Lars Andersen & Associates

A.6 - Present Staff and Classifications

PRESENT STAFF:

- 2 - Civil Engineers
- 1 - Land Surveyor
- 2 - CADD Technicians
- 3 - Administrative

STAFF NAME

CURRENT POSITION

Daniel J. Zoldak, PE, CASp, LEED AP, QSD/P	Vice President, CFO
Scott Mommer, PE, REA	President, Public Entity Liaison
Iley M. Ballinger, PLS	Survey Manager
Dario Ramirez	Associate Engineer
Linda Thao	Associate Engineer
Janay Mommer	Project Coordinator
Amy Siliznoff	Administrative Support
Kelly Mommer	Controller

PERSONNEL OF THE FIRM:

Lars Andersen & Associates, Inc. assures the County of Fresno the continuity of its personnel. Our current Lars Andersen Team has been working together to complete projects for more than a decade and has a lengthy history of identifying and prioritizing the opportunities presented in a project. In order to fulfill the needs of our clients, we draw upon the diverse talent of our firm to capture opportunities presented by the various projects we work on. Our experience in this field has allowed us to enter each project with an ability to flexibly adapt to new situations, coordinate with consultants, and address the needs of our clients in order to achieve their utmost satisfaction.

POINT OF CONTACT:

Daniel J Zoldak, PE, CASp, LEED AP, QSD/P
 Vice President
 Lars Andersen & Associates, Inc.
 4694 W. Jacquelyn Ave.
 Fresno, CA 93722
 (559) 276-2790 ext. 117 OFFICE
 (559) 978-7048 CELL

Lars Andersen & Associates

A.7 -Firm Qualifications

The Team Approach

The Lars Anderson and Sierra Designs Team is immensely qualified to deliver an excellent product for the Fancher Creek Bridle Path project

We feel, and hope to demonstrate through this proposal, that our team has the local knowledge, experience and talent to creatively satisfy all the requirements of this project, smoothly and agreeably bringing the County's and stakeholder's vision to fruition. The Lars Andersen - Sierra Designs team is proud to offer the following team qualifications:

- **Decades of professional experience:**

Lars Andersen & Associates has been in business since 1941. With a wealth of experience as its backbone Lars Andersen & Associates is well suited to assist the County on this project. Lars Andersen & Associates is committed to the County to assist and provide the appropriate resources to deliver a successful project. With its staff of surveyors, engineers, ADA experts, roadway designers, we have the team in place to meet the demand of this project.

Sierra Designs' principals have been practicing landscape architecture in the Central Valley since the early 1980's. Over the years we have had the opportunity to be involved in small projects and large, public and private.

Lars Andersen and Sierra Designs have been collaborating on projects for over a decade, completing nearly a hundred projects together.

- **We believe in accurate estimates of probable construction costs – early!**

Early detailed cost estimating at the schematic stage (although not required in the RFP) insures that projects are not only creative, but also allows our clients to be pragmatic about their selection of priorities. We are pleased to say our projects always come in on budget. In today's unstable bid market our Estimate of Probable Construction Costs is consistently in or near the middle of the Bid Opening spreadsheet.

- **We respect timelines and budgets:**

Finally, we understand the importance of respecting the budget and timeline for this project and are committed to honoring the milestones set by the county, especially those required to meet community expectations and funding requirements. We are proud to say that our firms are known for respecting these aspects of our agreement.

- **Personal attention by Principals:**

If there is one hallmark of our team's work it is the personal and professional attention paid to each project. We include senior staff on the boards in each project we prepare, assuring our clients the full attention of an experienced, licensed and creative professional.

We pride ourselves on sending plans to the County that are accurate and complete. We do not expect your plan checking staff to do our work for us. On the other hand, we are close by and use that proximity to keep in close communication during the development of the plans so that our work accurately reflects the wishes and intentions of the County and the community. We value and gratefully accept the input of our partners at on the project. We are instantly available when there are ideas to discuss or issues to solve. We feel this is a tangible value to you by letting us, your consultants, furnish the extra expertise that the County staff is just too stretched to provide.

As individual firms we offer the depth of expertise required for this project.

Lars Andersen & Associates

A.7 - Firm Qualifications

The goal of LARS ANDERSEN & ASSOCIATES, INC., a civil engineering, survey and design firm based in Central Valley, is to work with our clients on their projects in a **collaborative** manner meant to facilitate and enhance their future development, as they work to ensure complete and accessible projects. As a full service firm which has been in the business for almost seven decades in Fresno County, Lars Andersen has completed many projects on time and on budget with minimum change orders. Utilizing the knowledge we have gained over our many years in the industry, we have developed **proven systems and procedures** to keep projects on track, consistently delivering them in a timely manner with the greatest cost efficiency possible. Our firm understands the importance of both time and capital and we take that awareness into each aspect of our practice, working with our clients every step of the way.

The current Lars Andersen team has been working together for almost a decade and has a lengthy history of identifying and prioritizing the opportunities presented in a project. At each stage of development, we maximize the degree of **imagination** applied to every task and infuse key expertise throughout the process. By considering each challenge from multiple viewpoints, we are able to consistently deliver a variety of solutions, never faltering in delivering **superlative design and a secure return on investment**. Our experience in this field has allowed us to enter each project with an ability to flexibly adapt to new situations, coordinate with consultants, and address the needs of our clients in order to achieve their utmost satisfaction.

When Lars Andersen & Associates, Inc. formed in 1941, it did so with surveying as its foundation. From that point, we have continuously expanded our areas of service to more fully address the needs of our clients. Currently, the firm has developed its **communal abilities** in order to capably offer comprehensive civil engineering and design services as well as predevelopment, construction management, and accessibility adherence related services. Our performance on each project is reinforced by the high standards our firm leaders demand of staff members; the goal of the Lars Andersen management team is to consistently strive for superior work on every project. Our **history of excellence and superlative customer service** in the industry has allowed us to attract and retain high-caliber employees for top-quality production. In order to bolster these services, our firm utilizes the latest technological advances to ensure the highest accuracy available in the marketplace. The personnel in our office are highly trained with an emphasis on quality production and experienced in the most sophisticated equipment and techniques available. The team's communal knowledge and the significance we attach to each project detail is indispensable, as we work to ensure our client's satisfaction.

The expertise of our staff includes, but is not limited to, master planning, grading, drainage design, site layouts, utility improvements, street design, storm sewer design, landscape, and irrigation improvement plans. Our firm has been completing municipal projects made up of a combination of the aforementioned components throughout the State of California for almost seventy years. In addition to the basic completion of civil engineering, survey, and design services, our firm is able to address the environmental concerns of our clients through LEED™ Accredited professionals, as well as ADA related issues.

As one of the oldest civil engineering and design firms in the County of Fresno, we have been able to obtain a wealth of expertise and knowledge through the completion of projects which have included survey, land development, accessibility adherence, and engineering services. Our firm prides itself on the variety of projects we have completed in the municipal realm, and we plan to continue to render services to this sector for many years to come.

Project Programming and Scoping

Lars Andersen & Associates, Inc. is prepared to address project programming and scoping. We are fully experienced in this area as we have been completing work of this nature throughout our esteemed history. With a long history in development, we can easily recommend proper scoping to the City for successful projects.

Project Management

Our firm has provided project managers for a wide variety of projects, from street, "safe routes to school" to park projects. On these projects, our capable project managers adeptly address any and all concerns which may arise. The current Lars Andersen management team has been working together to complete projects for more than a decade and has a lengthy history of identifying and prioritizing the opportunities presented in a project. In order to fulfill the needs of our clients, we draw upon the diverse talent of our firm to capture opportunities presented by the various projects we work on. At each stage of a project, we maximize the degree of imagination applied to every task and infuse key expertise throughout the process. By considering each challenge from multiple viewpoints, we are able to consistently deliver multiple solutions, never faltering in delivering superlative design and a secure return on investment.

Design and Construction Document Preparation

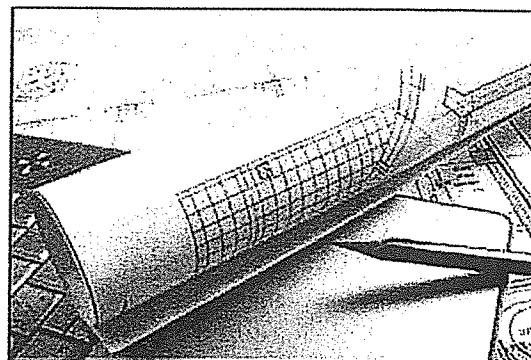
We understand the importance of clear, concise and complete construction documents for competitive bidding. Budgets become a reality at the bidding phase of a project and we recognize the essential nature in addressing this stage with the attention it requires. Bidding phase services include developing bid documents and technical specifications, soliciting bids, evaluating bids and recommending award of a contract. Our staff has thorough knowledge of AIA and construction documents, as well as master format specifications.

Cost Estimating

Lars Andersen & Associates, Inc. is experienced in cost estimating. We have regularly rendered this service in tandem with our other services for many of our commercial clients which often have precise schedules they must meet in order to satisfy stockholders. We are well versed in the requirements of this aspect of projects. While we have done many cost estimates for municipal & state clients, we have performed them primarily for our commercial clients – entities with strict budgets and requirements which we have met with regularity. The knowledge we've gained working for companies with stockholders to please and stringent constraints on procedures parlays well into all other interactions we have with clients.

Construction Management

The construction management staff at Lars Andersen & Associates, Inc. fully understands the importance of quality construction, delivered on schedule and within budget. Establishing lines of clear communication, document control, and explicit expectations between the client, architect and the contractor are vital to the success of a project. Specific services we provide include executing contracts, obtaining permits, coordinating meetings, processing change orders, approving pay applications and coordinating acceptance by authorities within each jurisdiction.



Our firm employs a knowledgeable inspection staff with expertise on site and infrastructure construction. Depending on the needs of the project, we can provide part-time to full-time observation in order to report daily activities, verify plan and specification compliance, monitor work progress for schedule compliance, and troubleshoot construction issues as they occur. Lars Andersen & Associates, Inc. Construction Management Staff has the expertise to review plans and specifications for constructability, completeness, and general code compliance.

Lars Andersen & Associates

A.7 - Firm Qualifications

Ability to Meet Project Expectations

Our history in development has given our team a firm grasp on the importance of meeting the expectations of our clients; their satisfaction is our main concern. We make it a priority to adhere to project budgets and limit change orders.

We understand the importance of following the schedules laid out in a project for municipal bodies. Through our work with the various Fortune 500 companies referenced, we have learned that completing projects within the allotted time frame is essential for success.

Lars Andersen & Associates, Inc. has been preparing technical specs and drawings throughout our history. We are also fully competent in evaluating bid responses and providing timely construction administration services. The construction management staff at Lars Andersen & Associates, Inc. fully understands the importance of quality construction, delivered on schedule and within budget.

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Firm Capability to Meet Project Schedules and Deadlines

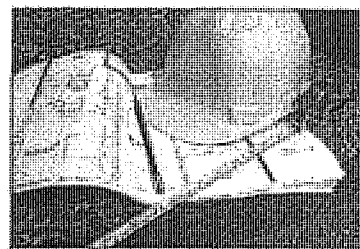
The firm of Lars Andersen & Associates, Inc. has been in the Central Valley for almost 70 years and we can confidently say we are one of the oldest firms in Fresno. Our longevity is clear evidence that we are more than capable of accomplishing goals and finishing projects to the satisfaction of our clients. As many will attest, we have proven time-and-time again that we have the ability to complete projects within the allocated time frames laid out for us. Part of our effort to ensure punctuality includes providing ongoing Milestone Schedules through our Website for our clients' viewing.

Our firm has completed projects for many communities, serving not only Public Works Departments, but private Fortune 500 Companies as well. These types of entities tend to have stringent deadlines meant to meet the demand both their corporate offices and their stock holders on Wall Street. Based on the fact we have met the deadlines of these corporations consistently, leading them to use us for their needs more than once, we hope it is clear that our firm has a proven track record of our ability to perform.

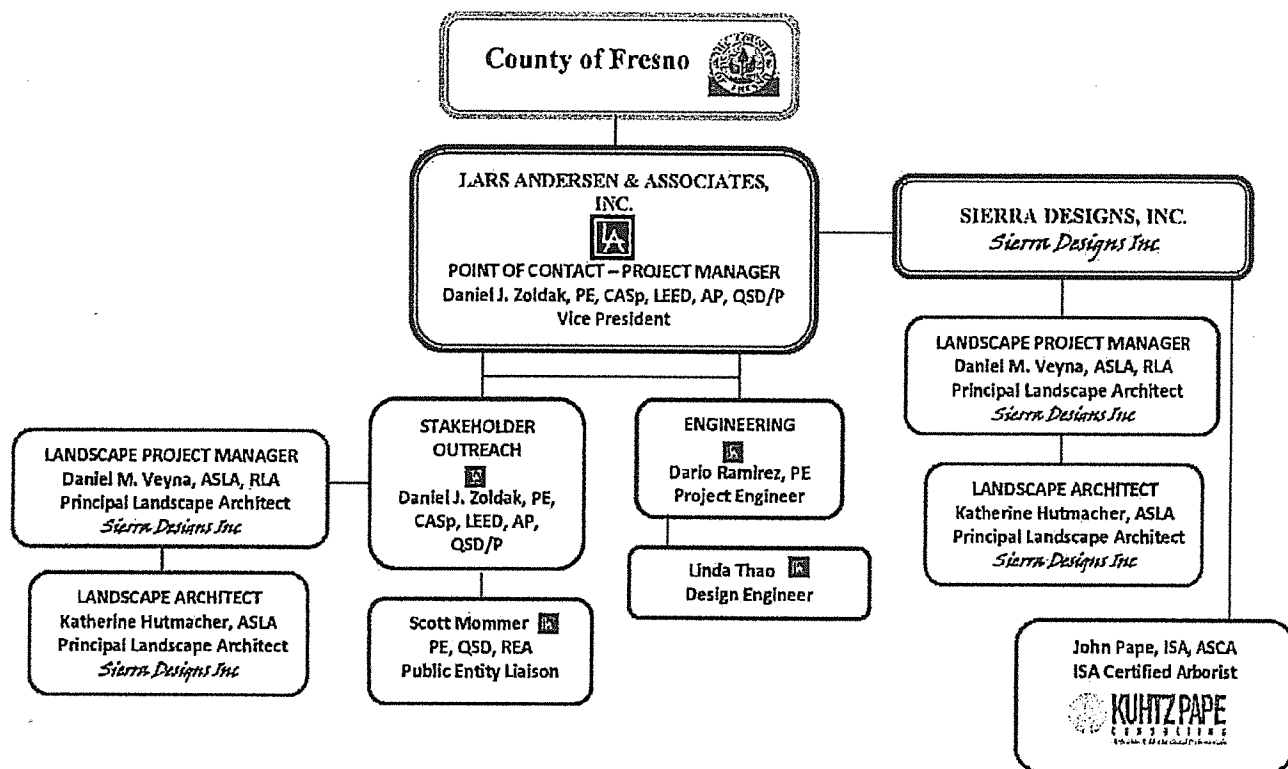
Due to Lars Andersen & Associates, Inc.'s vast experience in a variety of development related fields, we will be able to readily assist the County of Fresno on multiple fronts. Our project approach will be to assign a project manager for each individual project which will have direct contact with County Personnel and also be the primary party responsible for the engineering portion of the projects our firm is assigned to work on. This direct oversight of the project and its implementation will allow us to offer a Total Quality Management Program. Lars Andersen's experience in both large and small scale projects has prepared us to easily and readily come up with successful strategies which will meet each project's needs and requirements.

TOTAL QUALITY MANAGEMENT PROGRAM

- 1. Proposals and Letters of Agreement**
 - A. Determination of Scope of Services
 - B. Completeness of Scope
 - C. Pricing Issues
 - D. Exclusions, Assumptions and Recommendations
- 2. Review of Projects**
 - A. Weekly Project Meetings
 - B. Weekly Staffing Review
 - C. In-House Plan Reviews (by Independent Engineering Staff)
 - i. Schematic Design Phase
 - ii. Design Document Phase
 - iii. Construction Document Phase
 - iv. Reviews by Principal-in-Charge
 - D. In-House Specification Review
 - E. In-House Cost Estimate Review
- 3. Budget Management**
 - A. Project Management Reports
 - B. Staff Utilization Reports
 - C. Participation in Billing Process
 - D. Reviews by Principal-in-Charge
- 4. Project Approach**
 - A. Kick Off Meeting with Client
 - B. In-House Kick Off Meeting
 - C. Project Cartooning
- 5. Budget Management**
 - A. Government Design Standards
 - B. Client Standards
 - C. Lars Andersen & Associates, Inc., Checklist
 - D. Drafting Standards
 - E. AutoCAD Standards



Organizational Chart for the County of Fresno Fancher Creek Bridle Trail Project
LARS ANDERSEN & ASSOCIATES, INC. / SIERRA DESIGNS, INC. Team



CURRENT PROJECTS / COMMITMENTS

Below are listed some of the current work "on the boards" at Lars Andersen & Associates. This work reflects the diversity of projects in the office, from parks and schools to roadways and industrial facilities. Some of these projects are in design, many have been completed and we are now furnishing Construction Support services. Lars Andersen & Associates, along with Sierra Designs, Inc., is committed to providing timely service to the County of Fresno on the Fancher Creek Bridle Path project, respecting milestones and deadlines with efficient meetings and complete and accurate plans, specifications and estimates.

1. Martin Ray Reilly Park, City of Fresno
2. Lost Lake Campground, County of Fresno
3. Engineering Services for Tractor Supply, Hanford
4. Engineering Services for Family Dollar stores in Stockton, Jurupa Valley, and Pollock Pines
5. Engineering Services for Public Storage in Glendale, Santa Clara, and Milpitas
6. Herndon Trail Overlay, City of Fresno
7. Solar Voltaic Project, Oro Loma
8. Engineering Services for Raisin City Elementary
9. Engineering Services for Orange Cove High School Stadium
10. Engineering Services for Dos Palos High School Shop Building
11. Engineering Services for the Mosquito Abatement District, County of Fresno
12. Madera County Jail Laundry Facility

Lars Andersen & Associates

A.10 - Last Ten Years Project Completions

Type of Project: SWPPP for Fiber Optics Plans within Caltrans ROW
Project Location: Various Highway Routes in the State of California
Brief Description: The project encompassed 26 Segments in 11 counties totaling over 678 miles of fiber optics installed within areas and along State of California Right of ways.
Owner: CVIN
Contact / Phone: CVIN - Mary Gonzalez (559) 442-6010 x106
Completion Status: Complete
Project Description: On this project, we provided review and quality control services for SWPPP, coordination with the design engineer and the submittal of plans to Caltrans.

Type of Project: Various Street Projects
Project Location: Selma, CA
Brief Description: Street improvements for the City of Selma
Owner: City of Selma
Contact / Phone: Arshavir Moosakhanian (559) 891-2215
Completion Status: Complete
Project Description: On this project, we provided services for Street Improvements for over one mile in the City of Selma. The project was funded by Community Development Block Grant funds giving Lars Andersen & Associates, Inc. current knowledge of these processing requirements.

Type of Project: Median Improvements
Project Location: Visalia, CA
Brief Description: This project involved Median Island Improvements along Cameron Avenue, east of Mooney Boulevard in which a decorative concrete cap was used.
Owner: City of Visalia
Contact / Phone: Greg Diaz (559) 713-4164
Completion Status: Complete
Project Description: A Principal Engineer at Lars Andersen & Associates, Inc. was in charge of Survey, Design, Construction Staking and Construction Administration for the entire project.

Lars Andersen & Associates*A.10 - Last Ten Years Project Completions*

Type of Project: Sidewalk Trail
Project Location: Watsonville, CA
Brief Description: This project required an asphalt sidewalk trail and construction on various segments of the trail.
Owner: DBO Development
Contact / Phone: Don Orosco at DBO Development (831) 649-0220
Completion Status: Complete
Project Description: Our Firm prepared plans and specification for The Overlook Commercial Shopping Center which included an asphalt sidewalk trail connection to the adjacent City Park and along Struve Slough. We were responsible for the processing of all permits, issuing of the bid documents and in charge of construction administration for this project.

Name of Project: Street Improvements
Project Location: Madera, CA
Brief Description: This project involved Street Improvements, Median Islands, Landscaping and Accessibility Upgrades. The project is estimated at \$780,000 and went under construction in 2010.
Owner: City of Madera
Contact / Phone: Kenneth Tigson (559) 313-4464
Completion Status: Complete
Project Description: Lars Andersen prepared surveys, design specifications, and management services for this project.

Lars Andersen & Associates*A.10 - Last Ten Years Project Completions*

Name of Project: Street Improvements on High Street - Delano, CA
Project Contact: Ed Galero - (661) 720-2221
Project Description: Lars Andersen provided a topographic survey for the purpose of design and the engineering design for the proposed Street upgrades. High Street was upgraded with 2 new driveways and 250 ft of new sidewalk to meet current ADA standards. A new curb ramp and street transition were design to upgrade the crosswalk across High Street at the 9th Avenue intersection.

Name of Project: Street Improvements on El Monte Way - Orosi, CA
Project Contact: Kevin Sullivan - (559) 684-4217
Project Description: Lars Andersen provided a topographic survey for the purpose of design and the engineering design for the proposed Street upgrades. El Monte Way (Ave. 416) was upgraded with a new driveway and an existing driveway was replaced with sidewalk to meet current ADA standards. A Curb Return at the intersection of El Monte Way and Hwy 63 with a curb ramp was design and constructed.

Name of Project: City of Empire - "I" Street
Project Contact: Stanislaus County - Angie Halverson (209) 525-7563
Project Description: Lars Andersen provided a topographic survey for the purpose of design for the proposed site upgrades for the entire center. Our firm also prepared the ADA Upgrade Plans which included accessible parking areas, curb ramps, and accessible routes of travel throughout the center.

Name of Project: City of Firebaugh - "N" Street (State Highway 33)
Project Contact: Isabel Saldivar (559) 659-2415
Project Description: Lars Andersen provided a topographic survey for the purpose of design for the proposed site upgrades for the entire center. Our firm also prepared the ADA Upgrade Plans which included accessible parking areas, curb ramps, and accessible routes of travel throughout the center.

Name of Project: City of Stockton - E. Mariposa Road
Project Contact: Willie Wong (209) 937-8126
Project Description: Lars Andersen provided a topographic survey for the purpose of design for the proposed site upgrades for the entire center. Our firm also prepared the ADA Upgrade Plans which included accessible parking areas, curb ramps, and accessible routes of travel throughout the center.

Name of Project: Fresno River Trail Undercrossing
Project Contact: Mark Etharider (559) 661-5492
Project Description: Lars Andersen provided a topographic survey for the purpose of design for this proposed accessible route of travel. Our firm also prepared the ADA Upgrade Plans which included an extensive path of travel with details and directional signage.

Lars Andersen & Associates

A.10 - Last Ten Years Project Completions

Name of Project: Highway Improvements on Highway 33 - Taft, CA
Project Contact: Youssef Shapour (559) 445-6483
Project Description: Lars Andersen provided a topographic survey for the purpose of design and the engineering design for the proposed Street upgrades. Highway 33 was upgraded with 2 new driveways to meet current ADA standards.

Name of Project: Street Improvements on Ashley St. and Farmersville Blvd. - Farmersville, CA
Project Contact: David Jacobs - (559) 733-0440
Project Description: Lars Andersen provided a topographic survey for the purpose of design and the engineering design for the proposed Street upgrades. Ashley Street was upgraded with a new driveway (included 2 curb returns with curb ramps) and 200 ft of new sidewalk, and curb and gutter to meet current ADA standards. Farmersville Blvd was upgraded with a new driveway (included 2 curb returns with curb ramps) and 110 ft of new sidewalk, and curb and gutter to meet current ADA standards. A new curb return and curb ramp at the intersection of Ashley St and Farmersville was designed to meet current ADA standards.

Name of Project: Street Improvements on Tyler St and Gould Street - Riverside, CA
Project Contact: Kevin Marstall (951) 826-5345
Project Description: Lars Andersen provided a topographic survey for the purpose of design and the engineering design for the proposed Street upgrades. 320feet of Tyler Street was widened and new curb, gutter, sidewalk, and 2 driveways were designed to meet current ADA standards. 120 feet of Gould Street was designed to replace the existing curb, gutter, sidewalk, and 1 driveway to meet current ADA standards. A curb return at the intersection between these 2 streets was design to be constructed to meet the current ADA standards.

Name of Project: Street Improvements on Main Street and Strong Street - Riverside, CA
Project Contact: Kevin Marstall - (951) 826-5345
Project Description: Provided a topographic survey for the purpose of design and the engineering design for the proposed Street upgrades. Main Street was upgraded and new curb, gutter, sidewalk, and a driveway were designed to meet current ADA standards. Strong Street was upgraded to replace the existing curb, gutter, sidewalk, and 2 driveways (1 replaced with sidewalk) to meet current ADA standards.

Name of Project: KB Enterprises - Wible Road Site Upgrades - Bakersfield, CA
Project Contact: Robert L. Jensen & Associates -. Robert L. Jensen (559) 452-4525
Project Description: Lars Andersen provided a topographic survey for the purpose of design for the proposed site upgrades. Our firm also prepared the ADA Upgrade Plans which included accessible parking, curb ramps, sidewalk replacement and accessible route of travel.

ADDITIONAL CLIENT REFERENCES

Roger Davidson | County of Fresno | (559-600-4477)

Stuart G. Seiden | County of Fresno | (559-600-5206)

Jim Fitzpatrick | Public Storage Glendale | (818-244-8080)

Noel Bucu | Caltrans District No. 6, Fresno | (916-617-4683)

PART B – PROJECT APPROACH

The Lars Andersen/Sierra Designs Team will capitalize on our years of collaboration to create a beautiful, functional and engaging trail along the Fancher Creek Bridle Trail corridor, through a portion of the Sunnyside neighborhood for the use and enjoyment of the neighborhood and larger community. Whether walking the dog, riding a horse, biking or just ambling along, this trail will provide an opportunity to enjoy a linear, natural park space right in the Sunnyside neighborhood, 'Fresno's Secret Garden'.

The bones of this trail and park space already exist. This linear space has been used as a bridal path and recreational trail for years. The majestic Cork Oak and Eucalyptus trees attest to an earlier vision partially come true. Our team's charge is to uncover the best of the existing character of this trail and enhance it with new trail surfaces with a pleasant alignment that respects the existing mature trees, additional native and drought resistant planting to provide privacy and enhance the riparian nature of the Fancher Creek corridor supported by an efficient durable and easily maintained irrigation system, as well as any new amenities envisioned and requested by the project's partners with the encouragement and guidance of the design team.

Our approach will be to begin with an assessment of the existing information and emotion about the trail – the topo, the existing tree canopy, the wishes and desires of the local users, and the constraints and opportunities provided by the trail's development partners – Fresno County, Fresno Irrigation District, Tree Fresno, The High Sierra Volunteer Trail Crew and the Sunnyside Property Owners Association. Our team places high value on the early input of the project's stakeholders and uses that input to develop Conceptual Trail Plan options that are agreeable (or which identify conflicts) early in the design process, allowing an orderly, efficient and transparent development of the overall Conceptual Trail Plan.

Our team, comprised of Lars Andersen & Associates, civil engineers; and Sierra Designs, landscape architects, has a proven record of skillfully coordinating recreational projects for the County of Fresno. This team is currently finalizing the plans for renovations of the Lost Lake Campground site on the San Joaquin River. On the Fancher Creek Bridle Path project – like at Lost Lake – we propose that the early work on the trail plans be directed by the landscape architectural team. SDI excels at thorough investigation of existing site conditions, which on this project will be supported by ISA certified Arborist John Pape's evaluation and inventory of the existing urban forest along this portion of the trail; followed by excellent communication and outreach to stakeholders and that will lead to the development of Conceptual Designs that are, doable as well as site and budget conscious. Once this portion is successfully launched then the lead for the execution of the design work will shift to the civil engineering team. This process has worked amazingly well at Lost Lake because of the good fit between task and team member. This project has been characterized by efficient and timely preparation of plans, detailed cost estimating that identified and developed opportunities for the County to implement cost savings, and positive and informative outreach to the community. We will use this same game plan to provide similar exceptional service for the Fancher Creek Bridal Path project. We will have the ability to provide services for the scope requested with the schedule provided within the RFP.

Specifically, our team will proceed as follows:

PHASE ONE – SCOPING AND CONCEPTUAL TRAIL PLAN:

- Kick off meeting with the county staff and with interested stakeholders will be led by Daniel Veyna of Sierra Designs. Although not required in the RFP, our team would recommend one meeting with our clients – the County of Fresno – and a second meeting with the other stakeholders, especially the neighbors. The nature of these meetings may be different, and

the guided exploration of opportunities for the site, tempered by realistic constraints, will get the design process off in a responsive and sensitive way.

- Gathering of digital and printed information regarding the trail site – utility plans showing potential locations for power and water service; any historic trail plans of the original trail design and construction; County provided topographic surveys and prior tree surveys (if any)
- Though slated in the RFP for later in the project, our team proposes that the Tree Inventory and Assessment be started immediately after award of the project. Information regarding the health of major trees, and more specifically the risk assessment of marginal or dead trees vs. their esthetic and potential habitat value will be valuable information to consider during the development of the Conceptual Plan as well as identifying budget dollars needed to protect, enhance or remove trees along the corridor.
- Communication with agencies and interested groups affected by the project to understand their needs, concerns and requirements.
- Development of the Conceptual Trail Plan. The Conceptual Trail Plan will reflect the information gathered early in this phase of the project and the presentation will focus on communicating the manner in which the plan addresses the wishes and concerns of the stakeholders. Every project has components that require choices – satisfy this stakeholder or that, address security versus access, review features or trees to stay or to go, amenities desired versus the maintenance commitment – and these choices will be presented and conceptual decisions explained and explored with the meeting attendees. Our team is committed to preparing a plan that stakeholders will understand, willing provide valuable input to shape and ultimately embrace as a vision for the future.
- We are willing and able to bring a revised plan back to the stakeholders if the County deems it appropriate. In our experience if the stakeholders have been active in the early meetings the Conceptual Plan is very close to a bull's-eye; however there is always additional valuable input and information that surfaces after the presentation of Conceptual Plans. We will make available a revised plan for the County which they may choose to make available to the public for additional review and comment. This outreach can be via a meeting, or by way of other technology such as the county's website. We are happy to work with the County when the time comes to answer any of the issues raised by the community and stakeholders and to keep the public engaged in this project.
- Though not required in the RFP, our team will complete a Schematic-level Cost Estimate to review with the County during the design of the Conceptual Trail Plan. Our team is committed to the early development of realistic budgets for projects. We feel it is critical for our clients to have an opportunity to review the build-out cost of plans and to have an opportunity to compare various budget strategies before presenting plans to the community. Our team has had great success in finding ways to stretch project funds and to prioritize project elements to get the best "bang for the buck" in our projects.
- When the Conceptual Trail Plan is finalized, the plan and a written description will be furnished to the county's environmental consultant for use in preparing the CEQA. If the CEQA process identifies any required mitigation for this project that mitigation will be incorporated into the plan
- Our team will be led through Phase One by Sierra Designs Landscape Architecture with support by Lars Andersen & Associates and consulting Arborist John Pape

Deliverables:

- Meeting minutes of meetings and outreach events
- Arborists Tree and Risk Assessment Survey
- Conceptual Trail Plan with trail alignment and surfacing, typical cross sections of the trail within the ROW and its relationship to the adjacent property owners and FID ROW, planting information, preliminary information of trees to stay and be removed, proposed irrigation and power points of connection, preliminary information on Butler Avenue crossing

To be provided by the County:

- Contact information for partners and stakeholders
- Existing topographic information, easements and any as-built plans for the original bridal trail and for structures or features along the corridor. Topo and easements to be in ACAD format, as-builts in whatever format is available.
- Meeting venues and announcements/invitations for the meetings, and printing for any flyers.

Schedule: June, 2015

PHASE TWO – PRELIMINARY DESIGN:

- Phase Two will address the construction of the trail design based on the Conceptual Trail Plan and execute the design of the trail as far as 30% Construction Documents. This phase will be headed up by the civil team, Lars Andersen & Associates.
- Per the RFP, the trail design will be in accordance with the Cal Trans and County design criteria and will be prepared in compliance with Fresno County's policies, procedures, manuals and standards.
- The 30% Construction Documents will include the plans listed in the RFP, a 30% cost estimate and 30% specifications.
- In the process of developing the 30% Construction Documents our team will share the Conceptual Trail Plan and coordinate with technical project partners, including the Railroad, Fresno Irrigation District, City of Fresno and PG&E, to establish initial designs for:
 - The Butler Avenue crossing
 - Any elements required by FID along the length of the trail
 - Specific needs for the electric (for irrigation controllers and possible flashers at Butler Avenue) and water (for irrigation and possible drinking fountains)
 - Any elements required by the City of Fresno near their pump stations within the project area
- During this phase our Certified Arborist will review the design plans for consistency with the recommendations in their report furnished in Phase I. This review will include details and specifications for those trees that need removal or pruning, particularly those that pose some danger to trail users. Trees that offer opportunities for habitat enhancement will be have been identified. Trees that require some root treatment to preserve the integrity of the new trail surface will be identified and a strategy proposed.
- During this phase Dan Zoldak, PE of Lars Andersen & Associates, a CaSP-certified professional will evaluate the site and the Conceptual Trail Plan as well as the wishes and needs of the County and stakeholders, to develop a strategy for meeting ADA accessibility requirements for the project.
- The development of the planting for the 30% Construction Documents be consistent with the Tree Fresno Cooperative Agreement, agreements with HSVTC and SPOA, and will feature plants from the Valley Arboretum. Opportunities for utilizing the planting (and irrigation) along the Fancher Creek trail for education about water-wise gardening will be identified. Particular attention will be paid to maintaining comfortable separation between the trail corridor and adjacent homeowners.
- An Estimate of Probable Construction Cost will be prepared at 30% and shared first with the County and then with other stakeholders. At this time all decisions regarding go-no go on features that have an impact on the cost of the project should be solidified. At this time a list of potential Additive Alternates or phasing will be determined. Ideally, design elements included as Additive Alternatives should not exceed 15% - 20% of the project budget.
- At the conclusion of Phase Two, the team will schedule a Constructability Review Meeting with stakeholders and the County.

Deliverables:

- Meeting minutes of the Constructability Review Meeting and any other meetings scheduled regarding the project.
- 30% Construction Documents including the items (to 30% complete) listed above, specifically:
 - Title Sheet
 - Demolition sheet identifying fences, trees or other features to be removed
 - Typical Cross-Sections with Legend
 - Layout and grading and Plan-Profile for trail, including any conflicts between the trail and utilities
 - Preliminary Layout of the irrigation system, including Points of Connection
 - Preliminary Planting Plan, including plant palette, existing plants to remain and be removed
 - Table of Contents for Specifications
 - 30% Estimate of Probable Construction Cost
- One set of printed plans and one CD of plans in pdf format will be provided. The total number of plan sets, if different, can be determined during negotiation of the final fee.

To be provided by the County:

- Meeting venue and any required flyers or notification to stakeholders and/or interested agencies

Schedule: July, 2015

PHASE THREE – FINAL DESIGN:

- Phase Three will be headed up by Lars Andersen & Associates. They will oversee and coordinate the civil, landscape and arborist portions of the project and create the final bid package.
- The focus of Phase Three will be the development of the Bid Package. The plans will be developed in full compliance with the County and State requirements and will be submitted for review by the County and its designated reviewers at 60% and 90% complete. After each review any revisions required will be incorporated into the plan set.
- At 60% and 90% the team will schedule a Constructability Review meeting and will incorporate any comments received into the plans.
- Plans, specifications and data will be provided to the County for distribution to other agencies for their review and comment. Comments from these other agencies received before or along with the County's 90% review will be incorporated into the final Bid Package.
- Budgeting and the construction schedule will be critical concerns during this phase of the project. The team will update the County as issues arise that impact the budget or schedule for the project. The design team will work with the County to incorporate any changes the County deems appropriate per the terms of the RFP.
- Our team will prepare the signed and sealed final PS&E package which incorporates any changes submitted to the team with the Notice to Proceed with 100% plans. The final PS&E (Bid) Package will include:
 - Title sheet and Plans per the RFP
 - Technical Special Provisions
 - Engineer's Estimate of Probable Cost
 - Quantity Calculations
 - Draft Permit Applications

Deliverables:

- Plans, Specifications and Estimates in the quantities and format shown in the RFP under "100% Plans, Specifications and Estimate"

- Meeting minutes of the 60% and 90% Constructability Review Meetings.
- Cut sheets as necessary to explain or illustrate any items or plant materials the County or stakeholders are not familiar with.

To be Provided by the County:

- Review comments on the 60% and 90% plans and coordination and gathering of any comments from stakeholders or associated agencies
- Collaborative feedback on budget issues to expeditiously resolve budget opportunities and challenges.
- Preparation of the “boilerplate” of the Project Manual; our team will provide technical specifications only
- Print and distribute the Bid Package
- Meeting venue and any required flyers or notification to stakeholders and/or interested agencies

Schedule: March, 2016

PHASE FOUR – ASSISTANCE DURING BIDDING AND CONSTRUCTION:

- During Bidding and Construction the Lars Andersen/Sierra Designs team will:
 - Answer bidders questions in a timely manner
 - Prepare Addendums as required and requested by the County per the terms in the RFP.
 - Aid in the evaluation of the bids
 - Attend the Preconstruction Conference
 - Review submittals and work with County on appropriate substitutions, rejections and resubmittals. Prepare documentation of submittal review.
 - Be available for Construction Support if called upon by the County. The scope of this service and associated fee will be determined at a later date.

Deliverables:

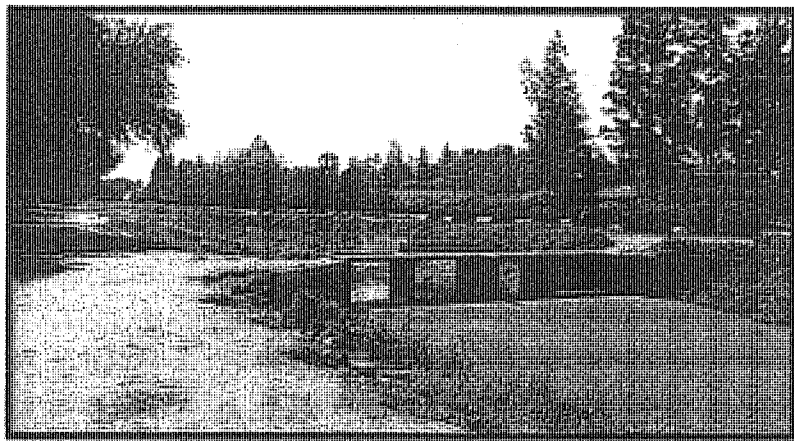
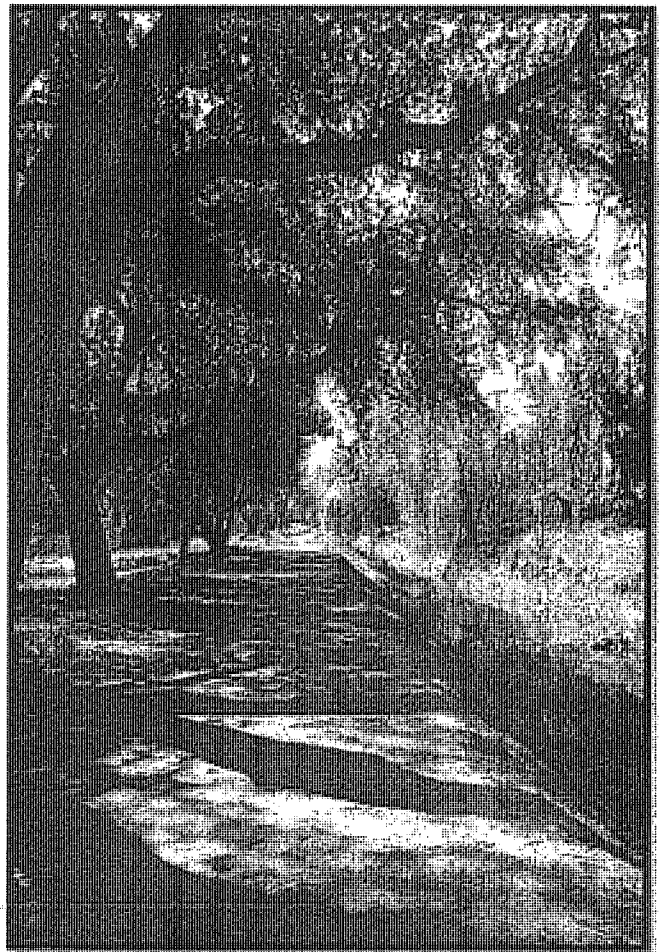
- Addendums, RFI responses, Bid Analysis spreadsheet
- Submittal Reviews
- Preparation of meeting minutes for Preconstruction Conference

To be Provided by the County:

- Coordination of the bidding process and distribution of questions, requests, submittals, etc. for review by the design team.
- Provide a meeting venue and agenda for the Preconstruction Conference.

Schedule: September, 2016

FANCHER CREEK BRIDLE TRAIL



SCOPE OF SERVICES

PHASE I – SCOPING AND CONCEPTUAL TRAIL PLAN

The Consultant Shall:

- Conduct kick off meeting with County and with interested stakeholders.
- Develop the Conceptual Trail Plan which reflects the information gathered early in this phase of the project.
- Conduct five meetings with the County, Tree Fresno and Sunnyside Property Owners Association.
- Attend one strategy meeting with the County.
- Conduct one site review by Sierra Designs in preparation for a site walk.
- Conduct one site review meeting with the County, Tree Fresno and the Sunnyside Property Owners Association.
- Attend one site review meeting with the President of Tree Fresno.
- Prepare additional presentation materials and alternative conceptual designs for various meetings.
- Produce site drawings for the use of Tree Fresno and the Sunnyside Property Owners Association.
- Analyze Tree Fresno correspondence, tree removal recommendations and trail layout versus the conceptual plan.
- Develop alternative irrigation options and budgets.
- Gather information regarding the trail site including:
 - Utility plans showing potential locations for power and water service.
 - Any historic trail plans of the original trail design and construction.
 - County-provided topographic surveys.
 - Prior tree surveys (if any).
- Prepare Tree Inventory and Assessment which includes information regarding the health of major trees and a risk assessment of marginal or dead trees vs. their aesthetic and potential habitat value.
- Communicate with agencies and interested groups affected by the project to understand their needs, concerns and requirements.
- Complete a schematic-level cost estimate to review with the County during the design of the Conceptual Trail Plan.
- Furnish to County information required for use in preparing the CEQA document and, if the CEQA process identifies any required mitigation for this project, incorporate such mitigation into the plans and specifications.

Phase I Deliverables

- Arborist's Tree and Risk Assessment Survey.
- Conceptual Trail Plan with trail alignment and surfacing, typical cross sections of the trail within the ROW and its relationship to the adjacent property owners and Fresno Irrigation District ROW.

Phase I County Obligations

- Provide contact information for partners and stakeholders.
- Provide information regarding existing topography, easements, and provide any as-built plans for the original bridle trail and for structures or features along the corridor.
- Provide meeting venues and announcements/invitations for the meetings, and printing for any flyers.

Schedule: June, 2015

Phase I: \$66,560.50

PHASE II – PRELIMINARY DESIGN:

Due to limited funding, the Project will be designed as two bid packages and will be constructed as two separate projects, referred to as “the first contract” and “the second contract.”

The Consultant Shall:

- In accordance with the County's target budget for the first contract, develop and provide a recommendation of project elements to be included in the first contract and in the second contract.
 - Submit recommendations to County.
 - Establish final list of project elements for each contract based on County comments.
- In accordance with the County's target budget for the base bid and for additive bids for the first contract, provide a list of recommendations for additive alternate bid items to be included in the first contract.
 - Submit recommendations to County.
 - Establish final list of additive bid items for the first contract.
- Share the conceptual trail plan and coordinate with technical project partners, including the Railroad, Fresno Irrigation District, City of Fresno and PG&E, to establish initial designs for:
 - The Butler Avenue crossing.
 - Any elements required by Fresno Irrigation District along the length of the trail.
 - Specific needs for the electric (for irrigation controllers and possible flashers at Butler Avenue) and water (for irrigation and possible drinking fountains).
 - Any elements required by the City of Fresno near their pump stations within the project area.
- Analyze various alternatives and recommend a design for a pedestrian crossing at Butler; i.e. flashing beacon; street lighting. Consider, at a minimum, the disturbance to adjacent

property owners and pedestrian safety when evaluating the pedestrian crossing.

- Have the Certified Arborist review the design plans for consistency with the recommendations in their report furnished in Phase I. This review will identify:
 - Details and specifications for those trees that need removal or pruning.
 - Those trees that pose some danger to trail users.
 - Trees that offer opportunities for habitat enhancement.
 - Trees that require some root treatment to preserve the integrity of the new trail surface.
- Evaluate the site and the Conceptual Trail Plan as well as the wishes and needs of the County and stakeholders, to develop a strategy for meeting ADA accessibility requirements for the project.
- Develop the planting to be consistent to feature appropriate plants from the Valley Arboretum.
- Identify opportunities for utilizing the planting and irrigation along the Fancher Creek trail for education about water-wise gardening.
- Maintain comfortable separation between the trail corridor and adjacent homeowners to the extent practicable.
- Commence with 65% plans, specifications, and estimates upon written authorization by the County Contract Administrator. The Design shall be prepared in accordance with:
 - Design criteria for trails set forth in the California Highway Design Manual,
 - Fresno County Recreational Bicycle and Recreation Trail Master Plan,
 - The Measure "C" Transportation Sales Tax Extension, Pedestrian/Trails Facilities Subprogram as well as any other applicable guidance or laws.
 - 2010 Caltrans Standard Plans and Specifications
 - CAD files shall be prepared using AutoCAD Civil 3D 2015.

Phase II Deliverables

- Approved list of items of work to be included in the first contract and in the second contract.
- Approved list of additive bid items for the first contract.
- Summary of design parameters for:
 - The Butler Avenue crossing.
 - Elements required by Fresno Irrigation District.
 - Specific needs for the electric connections
 - Specific needs for water connections.
 - Elements required by the City of Fresno near their pump stations within the project area.
 - ADA compliance.
- List of arborist's recommendations regarding

- Those trees that pose some danger to trail users.
- Trees that offer opportunities for habitat enhancement.
- Trees that require some root treatment to preserve the integrity of the new trail surface.
- Approved plant pallet.

Phase II County Obligations

- Provide budget for the first and second construction contracts.
- Provide budget for additives for the first construction contract.
- Promptly, within twenty working days, review and comment regarding Consultant submittals.

Schedule: September, 2016

Phase II: \$33,880.90

PHASE III- FINAL DESIGN

Phase III will be headed up by Lars Andersen & Associates. They will oversee and coordinate the civil, landscape and arborist portions of the project and create the final bid package. The project plans will be submitted concurrently as the first contract and the second contract.

The focus of Phase III will be the development of the Bid Packages. The plans will be developed in full compliance with the County and State requirements and will be submitted for review by the County and its designated reviewers at 65% complete. After review, any revisions required will be incorporated into the plan set.

The Consultant Shall:

- Prepare 65% plans, specifications, and estimates for the first contract and for the second contract. Alternates will only be provided for the first contract. The 65% submittal for each project shall include:
 - Plans prepared using AutoCAD Civil 3D Format (2015 preferred) – One printed set on 22" x 34," one printed set on 11" x 17", one electronic set in .pdf, and AutoCAD files.
 - Technical Special Provisions prepared using Microsoft Word 2010. – One electronic set in .pdf format and one electronic set in MS Word.
 - Engineer's Estimate of Probable Cost. - One electronic set in .pdf format and one electronic set in MS Excel.
 - Quantity Calculations – in .pdf format.
 - Draft Permit Applications.
- Prepare 65% plans to include:
 - Title Sheet with Location Map.
 - Typical Cross Sections / Legend.
 - Layout / Plan and Profile for the Trail alignment and irrigation system with appropriate appurtenances.

- Identification of trees and shrubs to be removed.
- Identify appropriate allocation of working days for the construction work for each contract.
- Identify long lead time materials, plants, and equipment that will affect the construction schedule.
- Prepare required regulatory permit applications. Coordinate with each respective agency and copy the County on all correspondence.
- Prepare and acquire appropriate permits for water and electrical services connections.
- Review, comment and/or make recommendations to the County on the content of the County's standard special provisions as they apply to the project.
- Recommend construction methods based on feasibility and analysis of associated issues and risks.
- Submit, at least 20 working days prior to the scheduled 65% constructability review meeting, 65% plans, specifications and estimate to the County for distribution to other agencies for their review and comment.
- Schedule a 65% Constructability Review Meeting
- Incorporate comments from the County and from other agencies received into the PS&E. County will need to notify Lars Andersen of all additional alternates at this time.
- Update the County as issues arise that impact the budget or schedule for the project. The design team will work with the County to incorporate any changes the County deems appropriate.
- The final plans and specifications signature sheet shall be stamped by a seal with Consultant and sub-consultants' license numbers and/or signed in accordance with the California Business and Professions Code.
- Upon receiving notice to proceed therewith, prepare the signed and sealed final PS&E packages for each contract which incorporate all changes requested by the County.
- Provide final Plans, Specifications and Estimates for each of the two contracts in the quantities and format as follows:
 - One (1) 22"x 34" set of Original Stamped and Signed Plans (Mylar)
 - One (1) Electronic Copy of Original Stamped and Signed Plans in pdf format
 - One (1) set of Stamped and Signed Final Specifications
 - Two (2) Electronic Copies of Final Specifications (one in Word format and one in pdf format using Adobe Acrobat XI)
 - Two (2) Electronic Copies of Final Engineer's Estimate (one in Excel format and one in pdf format using Adobe Acrobat XI)
 - Final CAD files in AutoCAD Civil 3D Format (2015 preferred)
- Prepare and provide Meeting minutes of the 65% Constructability Review Meetings.
- Provide cut sheets as necessary to explain or illustrate any items or plant materials the County or stakeholders are not familiar with.

Phase III County Obligations:

- Review comments on the 65% plans and coordination and gathering of any comments from stakeholders or associated agencies

- Collaborative feedback on budget issues to expeditiously resolve budget opportunities and challenges.
- Expedited review and provide feedback within thirty (30) days.
- Preparation of the “boilerplate” of the Project Manual; our team will provide technical specifications only
- Printing and distribution of the Bid Packages.
- Meeting venue and any required flyers or notification to stakeholders and/or interested agencies
- Promptly, within twenty working days, review and comment regarding Consultant submittals.

Schedule: December, 2016

Phase III: \$31,718.50

PHASE IV – ASSISTANCE DURING BIDDING AND CONSTRUCTION

Phase IV applies only to the first contract. Assistance during Bidding and Construction for the second contract is not included in the scope of work. If required, this will be provided as extra services.

The Consultant Shall:

- Provide the County with answers to bidder’s questions in a timely manner.
- Prepare Addenda as required and requested by the County.
 - Addenda shall be prepared at no additional cost to County unless such addendum is as a result of change of scope of work initiated by the County.
 - Addenda shall be prepared in a format that would only require addition of a cover letter
 - Addenda shall be stamped with Consultant and subconsultants' license numbers and/or shall be signed in accordance with the California Business and Professions Code.
 - Addenda shall be furnished to the County in an hardcopy and electronic format
- Aid in the evaluation of the bids
- Attend the Preconstruction Conference
- Review submittals and work with County on appropriate substitutions, rejections and resubmittals. Prepare documentation of submittal review.
- Be available for Construction Support if called upon by the County. The scope of this service and associated fee will be determined at a later date.

Phase IV Deliverables:

- Addenda, RFI responses, Bid Analysis spreadsheet
- Submittal Reviews
- Preparation of meeting minutes for Preconstruction Conference

Phase IV County Obligations:

Exhibit 2

- Coordinate the bidding process and distribution of questions, requests, submittals, etc. for review by the design team.
- Provide a meeting venue and agenda for the Preconstruction Conference

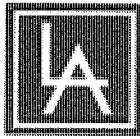
Schedule: May, 2017

Phase IV: \$3,639.00

Total: \$135,798.90

Prepared By:
Lars Andersen Associates, Inc.
(559) 276-2790
7/8/2016

Sheet 1 of 4



MANPOWER COST
Professional Services
for
County of Fresno
Engineering Design Services
Fancher Creek Bridle Trail Project

Phase I. Scoping and Conceptual Trail Plan

PHASE DESCRIPTION	MAN-HOURS	RATE	EXTENSION
Task 1A - Meeting/Scoping/Public Meeting/Coordination			
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	6	\$165.00	\$990.00
2. PRINCIPAL ENGINEER	28	\$125.00	\$3,500.00
3. PROJECT MANAGER	20	\$107.00	\$2,140.00
4. DESIGN ENGINEER	16	\$77.00	\$1,232.00
5. CLERICAL	8	\$47.50	\$380.00
Subtotal	78		\$8,242.00
Sierra Designs Inc.			
1. PRINCIPAL LANDSCAPE ARCHITECT	10	\$135.00	\$1,350.00
2. SENIOR LANDSCAPE ARCHITECT	11	\$125.00	\$1,375.00
3. LANDSCAPE ARCHITECT	12	\$100.00	\$1,200.00
4. SENIOR DRAFT/GRAPHICS	32	\$85.00	\$2,720.00
Subtotal	65		\$6,645.00
Task 1B - Conceptual Trail Plan Layout			
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	4	\$165.00	\$660.00
2. PRINCIPAL ENGINEER	24	\$125.00	\$3,000.00
3. PROJECT MANAGER	40	\$107.00	\$4,280.00
4. CAD/ENGINEERING TECHNICIAN	30	\$67.00	\$2,010.00
5. CLERICAL	8	\$47.50	\$380.00
Subtotal	106		\$10,330.00
Sierra Designs Inc.			
1. SENIOR LANDSCAPE ARCHITECT	11	\$125.00	\$1,375.00
2. SENIOR DRAFT/GRAPHICS	30	\$85.00	\$2,550.00
3. DRAFT #2	30	\$65.00	\$1,950.00
4. DRAFT #3	24	\$55.00	\$1,320.00
5. STAFF	8	\$35.00	\$280.00
Subtotal	103		\$7,475.00
Task 1C - Project Applicant/Mitigation Measures/Public Agency Comments			
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	2	\$165.00	\$330.00
2. PRINCIPAL ENGINEER	5	\$125.00	\$625.00
3. PROJECT MANAGER	20	\$107.00	\$2,140.00
4. DESIGN ENGINEER	10	\$77.00	\$770.00
5. CLERICAL	8	\$47.50	\$380.00
Subtotal	45		\$4,245.00

Prepared By:
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 7/8/2016

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Sierra Designs Inc.			
1. LANDSCAPE ARCHITECT	12	\$100.00	\$1,200.00
2. SENIOR DRAFT/GRAPHICS	10	\$85.00	\$850.00
3. DRAFT #2	12	\$65.00	\$780.00
4. STAFF	2	\$35.00	\$70.00
Subtotal	36		\$2,900.00
TASK: LANDSCAPE ARCHITECTURE			
Sierra Designs Inc.			
1. PRINCIPAL LANDSCAPE ARCHITECT	34	\$135.00	\$4,590.00
2. SENIOR LANDSCAPE ARCHITECT	36.5	\$125.00	\$4,562.50
3. LANDSCAPE ARCHITECT	33	\$100.00	\$3,300.00
4. SENIOR DRAFT/GRAPHICS	102.5	\$85.00	\$8,712.50
5. DRAFT #2	15.5	\$65.00	\$1,007.50
6. DRAFT #3	19	\$55.00	\$1,045.00
7. STAFF	2	\$35.00	\$70.00
8. EXPENSES			\$876.00
Subtotal	243		\$24,163.50
OTHER/MISC			
1. EXPENSES (MILEAGE AND PRINTS ONLY)			\$2,560.00
Total	676		
Phase I Total			\$66,560.50

Phase II. Preliminary Design			
PHASE DESCRIPTION	MAN-HOURS	RATE	EXTENSION
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	4	\$165.00	\$660.00
2. SENIOR ENGINEER	10	\$125.00	\$1,250.00
3. PROJECT MANAGER	24	\$107.00	\$2,568.00
4. DESIGN ENGINEER	50	\$77.00	\$3,850.00
5. CAD/ENGINEERING TECHNICIAN	24	\$67.00	\$1,608.00
6. CLERICAL	8	\$47.50	\$380.00
Subtotal	120		\$10,316.00
Sierra Designs Inc.			
1. PRINCIPAL LANDSCAPE ARCHITECT	4	\$135.00	\$540.00
2. SENIOR LANDSCAPE ARCHITECT	5	\$125.00	\$625.00
3. LANDSCAPE ARCHITECT	26	\$100.00	\$2,600.00
4. SENIOR DRAFT/GRAPHICS	15	\$85.00	\$1,275.00
5. DRAFT #2	29	\$65.00	\$1,885.00
6. DRAFT #3	18	\$55.00	\$990.00
7. STAFF	8	\$35.00	\$280.00
Subtotal	105		\$8,195.00
KUHTZ PAPE CONSULTING			
1. ABORIST	65	\$120.00	\$7,800.00
Subtotal	65		\$7,800.00
TASK: DESIGN DEVELOPMENT			
Sierra Designs Inc.			
1. PRINCIPAL LANDSCAPE ARCHITECT	2	\$135.00	\$270.00
2. SENIOR LANDSCAPE ARCHITECT	7.2	\$125.00	\$900.00

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 7/8/2016

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3. LANDSCAPE ARCHITECT	12.8	\$100.00	\$1,280.00
4. SENIOR DRAFT/GRAPHICS	14.1	\$85.00	\$1,198.50
5. DRAFT #2	13.5	\$65.00	\$877.50
6. DRAFT #3	14.5	\$55.00	\$797.50
7. STAFF	4	\$35.00	\$140.00
8. EXPENSES			\$50.40
Subtotal	68		\$5,513.90
TASK: TREE INSPECTION & REVISED REPORT			
Kuhtz Pape Consulting			
1. TREE INSPECTION & ASSESSMENT AT FANCHER CREEK	2	\$120.00	\$240.00
2. REPORT PREPARATION FOR FANCHER CREEK MAINTENANCE COST ESTIMATE	1	\$120.00	\$120.00
3. CALCULATIONS AND REPORT PREPARATION	1.5	\$120.00	\$180.00
Subtotal	5		\$540.00
OTHER/MISC			
1. EXPENSES (MILEAGE AND PRINTS ONLY)			\$1,516.00
Total	363		
Phase II Total			\$33,880.90

Phase III. Final Design			
PHASE DESCRIPTION	MAN-HOURS	RATE	EXTENSION
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	5	\$165.00	\$825.00
2. SENIOR ENGINEER	10	\$125.00	\$1,250.00
3. PROJECT MANAGER	38	\$107.00	\$4,066.00
4. DESIGN ENGINEER	72	\$77.00	\$5,544.00
5. CAD/ENGINEERING TECHNICIAN	32	\$67.00	\$2,144.00
6. CLERICAL	8	\$47.50	\$380.00
Subtotal	165		\$14,209.00
Sierra Designs Inc.			
1. PRINCIPAL LANDSCAPE ARCHITECT	2	\$135.00	\$270.00
2. SENIOR LANDSCAPE ARCHITECT	13	\$125.00	\$1,625.00
3. LANDSCAPE ARCHITECT	23	\$100.00	\$2,300.00
4. SENIOR DRAFT/GRAPHICS	20	\$85.00	\$1,700.00
5. DRAFT #2	27	\$65.00	\$1,755.00
6. DRAFT #3	51	\$55.00	\$2,805.00
7. STAFF	6	\$35.00	\$210.00
Subtotal	142		\$10,665.00
TASK: CONSTRUCTION DOCUMENTS			
Sierra Designs Inc.			
1. PRINCIPAL LANDSCAPE ARCHITECT	2	\$135.00	\$270.00
2. SENIOR LANDSCAPE ARCHITECT	4.8	\$125.00	\$600.00
3. LANDSCAPE ARCHITECT	6.8	\$100.00	\$680.00
4. SENIOR DRAFT/GRAPHICS	2.6	\$85.00	\$221.00
5. DRAFT #2	38.9	\$65.00	\$2,528.50
6. DRAFT #3	25.5	\$55.00	\$1,402.50

Exhibit 3

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7/8/2016

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7. STAFF	2.5	\$35.00	\$87.50
8. EXPENSES			\$0.00
Subtotal	83		\$5,789.50
OTHER/MISC			
1. EXPENSES (MILEAGE AND PRINTS ONLY)			\$1,055.00
Total	390		
Phase III Total			\$31,718.50

Phase IV. Bidding Assistance			
PHASE DESCRIPTION	MAN-HOURS	RATE	EXTENSION
Lars Andersen & Associates, Inc.			
1. PRINCIPAL ENGINEER	4	\$165.00	\$660.00
2. SENIOR ENGINEER	4	\$125.00	\$500.00
3. PROJECT MANAGER	8	\$107.00	\$856.00
4. DESIGN ENGINEER	4	\$77.00	\$308.00
5. CLERICAL	4	\$47.50	\$190.00
Subtotal	24		\$2,514.00
Shiro Designs Inc.			
1. LANDSCAPE ARCHITECT	1	\$100.00	\$100.00
2. SENIOR DRAFT/GRAPHICS	5	\$85.00	\$425.00
3. DRAFT #2	6	\$65.00	\$390.00
Subtotal	12		\$915.00
OTHER/MISC			
1. EXPENSES (MILEAGE AND PRINTS ONLY)			\$210.00
Total	36		
Phase IV Total			\$3,639.00

SUMMARY OF FEES:			
Phase I. Scoping & Conceptual Trail Plan			\$66,560.50
Phase II. Preliminary Design			\$33,880.90
Phase III. Final Design			\$31,718.50
Phase IV. Bidding Assistance			\$3,639.00
GRAND TOTAL			\$135,798.90

* A Design Level Topographic Survey Will Be Required Prior to Phase II by the County

*** Storm Water and Quality Not Included (WQMP)

**** SWPPP By Contractor

***** Storm Drain/Hydrology Report Not Included

***** Retaining Wall Not Included

***** Access Rights by County

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF FRESNO
STATE OF CALIFORNIA

In the matter of) No.
Amendment of Standard Conflict of)
Interest Code for All County)
Departments)

Whereas, the Political Reform Act, Government Code section 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

Whereas, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, section 18730, which contains the terms of a standard conflict of interest code, and which may be amended by the Fair Political Practices Commission after public notices and hearings to conform to amendments to the Political Reform Act; and

Whereas, any local agency may incorporate this standard conflict of interest code, and thereafter need not amend its code to conform to future amendments to the Political Reform Act or its regulations; and

Whereas, the Board of Supervisors may adopt the standard conflict of interest code on behalf of all County departments.

Now therefore be it resolved, that the terms of Title 2, California Code of Regulations, section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference and, along with the Exhibits A and B approved previously, today, or in the future, by this Board for each County department, in which officers and employees are designated and disclosure categories are set forth, constitute the conflict of interest codes of each County department.

1 Conflict of interest forms shall be filed as follows:

2 1. As required by Government Code section 87500, subdivision (e), the County
3 Administrative Officer, District Attorney, County Counsel, and Auditor-Controller/Treasurer-
4 Tax Collector shall file one original of their statements with the County Clerk, who shall make
5 and retain a copy and forward the original to the Fair Political Practices Commission, which
6 shall be the filing officer.

7 2. As required by Government Code section 87500, subdivision (j), all other
8 department heads shall file one original of their statements with their departments. The filing
9 officer of each department shall make and retain a copy and forward the original to the Clerk
10 to the Board of Supervisors, who shall be the filing officer.

11 3. All other designated employees shall file one original of their statements
12 with their departments.

13 Adopted at a regular meeting of the Board of Supervisors, held on the 2nd day of
14 October, 2007, by the following vote, to wit:

15 Ayes: Supervisors Larson, Perea, Anderson, Case and Waterston

16 Noes: None

17 Absent: None

18
19 
20 Chairman, Board of Supervisors

21
22 Attest:

23
24 
25 Clerk

CERTIFICATE OF DELIVERY OF DOCUMENT

I am employed by the County of Fresno as a Deputy Clerk of the Board of Supervisors. On October 2, 2007, I delivered a copy of Resolution No. 07-525 to the Chairperson of the Fresno County Board of Supervisors.



Gael Storm, Deputy Clerk

EXHIBIT "A"

PUBLIC WORKS AND PLANNING

<u>Classification</u>	<u>Category</u>
Accountant I / II	2
Architect	1
Assistant Real Property Agent	1
Associate Real Property Agent	1
Building Inspector I / II	1
Building Plans Engineer	1
Capital Projects Division Manager	1
Chief Building Inspector	1
Chief of Field Surveys	1
Community Development Manager	1
Consultant	*
Deputy Director of Planning	1
Deputy Director of Public Works	1
Development Services Manager	1
Director of Public Works and Planning	1
Disposal Site Supervisor	2
Engineer I / II / III	1
Field Survey Supervisor	3
Housing Rehabilitation Specialist I / II	1
Information Technology Analyst I / II / III / IV	2
Planner I / II / III	1
Principal Accountant	1
Principal Engineer	1
Principal Planner	1
Principal Staff Analyst	1
Public Works and Planning Business Manager	1
Public Works Division Engineer	1
Resources Manager	1
Road Maintenance Supervisor	2, 3
Road Superintendent	1
Senior Accountant	2
Senior Economic Development Analyst	1
Senior Engineer	1
Senior Engineering Technician	2
Senior Geologist	1
Senior Information Technology Analyst	2
Senior Planner	1

<u>Classification</u>	<u>Category</u>
Senior Staff Analyst	1
Senior Systems and Procedures Analyst	2
Staff Analyst I / II / III	1
Supervising Accountant	2, 3
Supervising Building Inspector	1
Supervising Engineer	1
Supervising Water/Wastewater Specialist	2, 3
Systems and Procedures Analyst I / II / III	2
Systems and Procedures Manager	2
Traffic Maintenance Supervisor	2

- * Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The Director of Public Works and Planning may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director of Public Works and Planning's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

EXHIBIT "B"

PUBLIC WORKS AND PLANNING

1. Persons in this category shall disclose all reportable investments, interests in real property, sources of income (including gifts), and business positions. Financial interests (other than gifts) are reportable only if located within or subject to the jurisdiction of Fresno County, or if the business entity is doing business or planning to do business in the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the filing of the statement. Real property shall be deemed to be within the jurisdiction of the County if the property or any part of it is located within or not more than two miles outside the boundaries of the County (including its incorporated cities) or within two miles of any land owned or used by the County.
2. Persons in this category shall disclose all reportable investments in, income from (including gifts), and business positions with any business entity which, within the last two years, has contracted or in the future foreseeably may contract with Fresno County through its Public Works and Planning Department, Solid Waste Commissions within the jurisdiction, or to any other joint powers agency which Fresno County is a member to provide services, supplies, materials, machinery, or equipment to the County.
3. Persons in this category shall disclose all interests in real property within the jurisdiction of Fresno County. Real Property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of Fresno County (including its incorporated cities) or within two miles of any land owned or used by the County.

SELF-DEALING TRANSACTION DISCLOSURE FORM

(1) Company Board Member Information:

Name: _____ Date: _____

Job Title: _____

(2) Company/Agency Name and Address:

(3) Disclosure (Please describe the nature of the self-dealing transaction you are a party to)

(4) Explain why this self-dealing transaction is consistent with the requirements of Corporations Code 5233 (a)

(5) Authorized Signature

Signature: _____ Date: _____