

APPENDIX "A"

SEPTEMBER 22, 2020 BOARD OF SUPERVISORS AGENDA

EFFECTIVE OCTOBER 5, 2020

SECTION 200 - TABLES OF POSITIONS

8933 PEOPLESOFT OPERATIONS (DELETE)

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
2	3747	Sr Info Technology Analyst - Conf (delete 1)	1		0	
	3746	Information Technology Analyst IV - Conf	1		0	
	3745	Information Technology Analyst III - Conf	1		0	
	3744	Information Technology Analyst II - Conf	1		0	
	3743	Information Technology Analyst I - Conf	1	1	0	0
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (-1)				1		0
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 8933				1		0

EFFECTIVE OCTOBER 19, 2020

SECTION 100 - ALPHABETICAL POSITION LISTING

<u>JCN</u>	<u>FLSA</u>	<u>TITLE: ALPHABETICAL POSITION LISTING</u>	<u>BAND/RANGE</u>	<u>MONTHLY EQUIVALENT</u>	<u>FOOTNOTES</u>	<u>PROB PERD</u>	<u>UNIT</u>	<u>GRP</u>
2393	*E	Assessor-Recorder IT Manager	ADD E			12	SMG	1
2205	*E	Asst Co Clerk/Registrar of Voters	REINSTATE		RETITLE	12	SMG	1
0296	*E	Assistant Director of Internal Services	ADD C			12	SMG	1
2260	*A	Probation Business Manager	REINSTATE			12	SMG	1

SECTION 200 - TABLES OF POSITIONS

0420 ASSESSOR

0100 – Assessor

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
20	2393	Assessor-Recorder IT Manager (add 1)	0		1	
	3708	Sr Information Technology Analyst (allocate 1)	0		1	
	3707	Information Technology Analyst IV	4		5	
	3706	Information Technology Analyst III	4		5	
	3705	Information Technology Analyst II	4		5	
	3704	Information Technology Analyst I	4	4	5	5
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+1)				4		5
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 04200100				99		100

0710 COUNTY COUNSEL

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
5	1202	Paralegal III	4		3	
	1204	Paralegal II	4		3	
	1203	Paralegal I (delete 1)	4		3	
	1267	Senior Legal Assistant - Confidential	3		3	
	1266	Legal Assistant II - Confidential	8		6	
	1265	Legal Assistant I - Confidential (delete 1)	8	8	6	6
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (-2)				8		6
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 0710				36		34

2850 COUNTY CLERK - ELECTIONS

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
2	2205	Asst County Clerk/Registrar of Voters (add 1)	0	0	1	1
6	2294	Senior Staff Analyst (delete 1)	1		0	
	2293	Staff Analyst III	1		0	
	2292	Staff Analyst II	1		0	
	2291	Staff Analyst I	1	1	0	0
5	2374	County Clerk Program Manager	2		2	
	3029	County Clerk Program Coordinator	3		3	
	3621	Program Technician II	10		11	
	3620	Program Technician I (add 1)	10		11	
	3440	Stock Clerk	1		1	
	3260	Account Clerk III	1		1	
	3205	Account Clerk II	1		1	
	3203	Account Clerk I	1		1	
	3080	Office Assistant III	22		23	
	3110	Office Assistant II	22		23	
	3125	Office Assistant I	22	22	23	23
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUPS (+2/-1)				23		24
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 2850				32		33

3430 PROBATION

0700 - Probation

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
9	2260	Probation Business Manager (reinstate class)	0		1	
	3262	Supervising Accountant (reclass to Prob Bus Mgr)	1		0	
	3255	Senior Accountant	3		3	
	3215	Accountant II	3		3	
	3210	Accountant I	3		3	
	3243	Accountant Trainee	2		2	
	3260	Account Clerk III	5		5	
	3205	Account Clerk II	5		5	
	3203	Account Clerk I	5	7	5	7
15	3010	Chief Office Assistant	2		2	
	3070	Supervising Office Assistant	6		6	
	3080	Office Assistant III	57		56	
	3110	Office Assistant II	57		56	
	3125	Office Assistant I (delete 1)	57	57	56	56
16	2066	Probation Technician II	50		49	
	2065	Probation Technician I (delete 1)	50	50	49	49
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUPS (-2)				114		112
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 34300700				346		344

4360 PUBLIC WORKS AND PLANNING

0200 - Development Services

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
5	2294	Senior Staff Analyst	1		1	
	2293	Staff Analyst III	3		4	
	2292	Staff Analyst II	3		4	
	2291	Staff Analyst I (1 from 43601150)	3	3	4	4
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+1)				3		4
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 43600200				64		65

1150 - Capital Projects

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
5	2294	Senior Staff Analyst	1		1	
	2293	Staff Analyst III	3		2	
	2292	Staff Analyst II	3		2	
	2291	Staff Analyst I (transf 1 to 43600200)	3		2	
	2265	Professional Aide	3	3	2	2
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (-1)				3		2
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 43601150				11		10

4365 PUBLIC WORKS & PLANNING - SUPPORT SERVICES

1000 - Financial and Administrative Services

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
3	3265	Principal Accountant	1		1	
	3262	Supervising Accountant	2		2	
	3255	Senior Accountant	4		5	
	3215	Accountant II	4		5	
	3210	Accountant I	4	4	5	5
4	2294	Senior Staff Analyst	1		1	
	2293	Staff Analyst III	3		2	
	2292	Staff Analyst II	3		2	
	2291	Staff Analyst I	3	3	2	2
6	3623	Program Technician II - Confidential	1		1	
	3622	Program Technician I - Confidential	1		1	
	3621	Program Technician II	2		3	
	3620	Program Technician I	2	(add 1)	3	
	3260	Account Clerk III	7	(delete 1)	6	
	3205	Account Clerk II	7		6	
	3203	Account Clerk I	7		6	
	3080	Office Assistant III	12		12	
	3110	Office Assistant II	12		12	
	3125	Office Assistant I	12	12	12	12
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUPS (+2/-2)			19		19	
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 43651000			23		23	

5610 DEPARTMENT OF SOCIAL SERVICES

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
3	2294	Senior Staff Analyst	8	(add 1)	9	
	2293	Staff Analyst III	41		44	
	2292	Staff Analyst II	41		44	
	2291	Staff Analyst I	41	(add 2)	44	44
18	3255	Senior Accountant	9		10	
	3215	Accountant II	9		10	
	3210	Accountant I	9	(add 1)	10	10
4	1930	Social Work Supervisor	66	(add 1)	67	
	1931	Social Work Practitioner	518		526	
	1935	Social Worker III	518		526	
	1940	Social Worker II	518		526	
	1945	Social Worker I	518	(add 7)	526	526
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUPS (+12)			568		580	
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 5610			2,642		2,654	

5620 PUBLIC HEALTH

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
45	1682	Senior Administrative Case Worker	2		2	
	1681	Administrative Case Worker II	17		17	
	1680	Administrative Case Worker I	17		17	
	3070	Supervising Office Assistant	3		3	
	3080	Office Assistant III	76		75	
	3110	Office Assistant II	76		75	
	3125	Office Assistant I	(delete 1) 76	76	75	75
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (-1)				76		75
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 5620				409		408

5630 BEHAVIORAL HEALTH

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
9	2240	Senior Business Systems Analyst	2		2	
	2212	Business Systems Analyst III	12		17	
	2211	Business Systems Analyst II	12		17	
	2213	Business Systems Analyst I	(add 5) 12	12	17	17
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+5)				12		17
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 5630				742		747

7511 LIBRARY MEASURE B

0100 - Extended Hours

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
5	5052	Senior Maintenance Janitor	(delete 1) 1		0	
	5050	Maintenance Janitor	(add 1) 16		16	
	5055	Janitor	16	16	16	16
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+1/-1)				16		16
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 75110100				318		318

7910 PUBLIC WORKS & PLANNING - PARKS & GROUNDS

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
1	5241	Parks Services Supervisor	3		3	
	5235	Parks Maintenance Worker	2		2	
	5221	Parks Groundskeeper II	20		17	
	5220	Parks Groundskeeper I (transf 3 to 9026)	20	20	17	17
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (-3)				20		17
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 7910				25		22

8905 INTERNAL SERVICES

	<u>JCN</u>	<u>TITLE</u>	<u>CURRENT</u>		<u>RECOMMENDED</u>	
			<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
26	0296	Assistant Director of Internal Services (add 1)	0	0	1	1
11	3747	Sr Information Technology Analyst - Confidential	1		1	
	3746	Information Technology Analyst IV - Confidential	5		5	
	3745	Information Technology Analyst III - Confidential	5		5	
	3744	Information Technology Analyst II - Confidential	5		5	
	3743	Information Technology Analyst I - Confidential	5		5	
	3708	Senior Information Technology Analyst	10		10	
	3707	Info Technology Analyst IV	44		44	
	3706	Info Technology Analyst III (add 1 & delete 1)	44		44	
	3705	Info Technology Analyst II	44		44	
	3704	Info Technology Analyst I	44	44	44	44
25	2240	Senior Business Systems Analyst	1		1	
	2212	Business Systems Analyst III	8		7	
	2211	Business Systems Analyst II	8		7	
	2213	Business Systems Analyst I (delete 1)	8	8	7	7
12	3713	Senior Network Systems Engineer	13 *		13 *	
	3712	Network Systems Engineer II	34 *		33 *	
	3711	Network Systems Engineer I (delete 1)	34 *		33 *	
	3758	Supervising Information Technology Specialist	3		3	
	3757	Information Technology Specialist II	25		25	
	3756	Information Technology Specialist I	25	50	25	49
22	3037	Driver (delete 1)	8	8	7	7
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUPS (+2/-4)				110		108
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 8905				155		153

* There may be no more than a total of four (4) Accountant Trainee/I/II/Sr and Supervising Accountant or thirty-four ~~three~~ three (34 33) Network Systems Engineer I/II/Sr positions filled at any given time.

9026 AMERICAN AVENUE DISPOSAL SITE

	<u>JCN</u>	<u>TITLE</u>		<u>CURRENT</u>		<u>RECOMMENDED</u>	
				<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
5	5221	Parks Groundskeeper II		0		3	
	5220	Parks Groundskeeper I	(3 from 7910)	0	0	3	3
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUP (+3)				0		3	
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 9026					17		20

EFFECTIVE DECEMBER 28, 2020

3430 PROBATION

0700 - Probation

	<u>JCN</u>	<u>TITLE</u>		<u>CURRENT</u>		<u>RECOMMENDED</u>	
				<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
3	2003	Probation Services Manager	(delete 1)	18	18	17	17
6	2005	Deputy Probation Officer IV	(delete 1)	69 *		68 *	
	2007	Deputy Probation Officer III		189		186	
	2010	Deputy Probation Officer II		189		186	
	2015	Deputy Probation Officer I	(delete 2)	189		186	
	2265	Professional Aide		189	189	186	186
15	3010	Chief Office Assistant		2		2	
	3070	Supervising Office Assistant		6		6	
	3080	Office Assistant III		56		55	
	3110	Office Assistant II		56		55	
	3125	Office Assistant I	(delete 1)	56	56	55	55
16	2066	Probation Technician II		49		39	
	2065	Probation Technician I	(delete 10)	49	49	39	39
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUPS (-15)				312		297	
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 34300700					344		329

* There may be no more than a total of seventy-two ~~one~~ (72 ~~71~~) Deputy Probation Officer IV positions filled within all Probation Department Orgs at any given time.

EFFECTIVE MARCH 8, 2021

8935 FACILITY SERVICES

	<u>JCN</u>	<u>TITLE</u>		<u>CURRENT</u>		<u>RECOMMENDED</u>	
				<u>NO. POS.</u>	<u>MAX. POS.</u>	<u>NO. POS.</u>	<u>MAX. POS.</u>
2	5231	Facility Services Supervisor	(add 1)	1	1	2	2
4	5201	Maintenance Services Supervisor		3		3	
	5375	Building Maintenance Specialist		5		5	
	5327	Maintenance Electrician		56		59	
	5326	Maintenance Plumber		56		59	
	5315	Maintenance Carpenter		56		59	
	5325	Maintenance Painter		56		59	
	5202	Building Maintenance Engineer	(add 3)	56		59	
	5330	Air Conditioning Mechanic		56		59	
	5316	Crafts Maintenance Trainee		56		59	
	5328	Locksmith		56	56	59	59
TOTAL NUMBER OF POSITIONS IN AFFECTED GROUPS (+4)				57		61	
TOTAL NUMBER OF POSITIONS IN BUDGET UNIT 8935					133		137