



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
The County of Fresno Probation Department is requesting data analysis and detailed evaluation of the Adult Reentry Planning Program funded by the Board of State and Community Corrections' Justice Assistance Grant (JAG) to assess the effectiveness of the Program in terms of achieving the program set goals.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Fresno State Foundation
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
The proposed term of the Agreement is for three years plus one year renewal. The maximum cost for each year is \$52,282.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
The Fresno State Criminology Department is the largest university/research institution in the Fresno area which provides program evaluations and research consultation to regional criminal justice agencies. Faculty are the local experts in the evaluation of programs addressing criminology, the issues facing criminal justice agencies in this locale, the context in which the agencies operate, and in the use of risk assessment tools in the delivery of reentry services.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - When the contract is with a federal, state, or local governmental agency.
 - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
 - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
The Probation Department was awarded the competitive JAG Program funds for a period of three years plus one year renewal due to the Covid-19 pandemic. The Program will provide evidence-based case management services to the targeted population (ages 18-30, committed to Fresno County Jail for a minimum of sixty days and/or on current supervision, non AB109, affiliated or previously affiliated with gangs, and medium to high risk to reoffend). Services will address the participants' stabilization and criminogenic needs. The goal is to achieve successful reentry for each of the participants into the community. As required by the grant, Fresno State Criminology Department will assess the effectiveness of the overall three-year JAG strategy, including all individual program components, and complete the required evaluation plans at the conclusion of the first quarter and after the conclusion of the Program.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
The Probation Department will submit the findings of the evaluation plan to the Board of State and Community Corrections, therefore, seeks a vendor with a strong and proven record of providing program evaluations addressing criminology. As the largest university/research institution in the Fresno area, Fresno State Criminology Department is a logical partner for such evaluations and collaborations.

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Requested By:

Senior Staff Analyst

Title

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I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

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Department Head Signature

[\[Sign\]](#) Double click!

Purchasing Manager Signature