



# Board Agenda Item 37

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DATE: July 7, 2020

TO: Board of Supervisors

SUBMITTED BY: Robert W. Bash, Director of Internal Services/Chief Information Officer

SUBJECT: Resolution to Increase Appropriations for Internal Services Department

RECOMMENDED ACTION(S):

**Adopt Budget Resolution increasing FY 2020-21 appropriations for Internal Services Department, Fleet Services - Equipment Org 8911 in the amount of \$5,506,492 for the purchase of replacement light/heavy duty vehicles and equipment for various departments (4/5 vote).**

Approval of the recommended action will ensure the Internal Services Department - Fleet Services Division (ISD-Fleet) has sufficient appropriations to purchase vehicles and equipment scheduled for replacement in FY 2020-21 for various departments. Sufficient funds are available in the equipment reserve fund balance. This item is countywide.

ALTERNATIVE ACTION(S):

Not approving the recommended action will result in ISD-Fleet being unable to acquire vehicles and equipment for various departments scheduled for replacement in FY 2020-21.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. The proposed resolution will increase FY 2020-21 appropriations in ISD-Fleet-Equipment, Org 8911 in the amount of \$5,506,492. Funds from the Fleet Services Division fund balance (Fund 1000) will be utilized. User departments will replenish costs of replacement vehicles by paying depreciation and inflation charges throughout the useful life of the vehicle. Depreciation charges commence on the date the vehicle is placed in service and end once the useful life has expired.

DISCUSSION:

The FY 2020-21 Recommended Budget was approved by your Board on June 23, 2020. The Budget did not include appropriations within Org 8911 for the purchase of replacement light/heavy duty vehicles and equipment for various departments.

The recommended action will increase appropriations in Org 8911, allowing for ISD-Fleet to begin the normal process of acquiring new vehicles and equipment in a timely manner. Delaying these acquisitions until after the FY 2020-21 Budget Hearings in September 2020 may affect ISD - Fleet's ability to acquire the vehicles within the current fiscal year. Attachment A includes the vehicles and equipment that would be acquired.

With your Board's approval, ISD - Fleet will be able to acquire the light/heavy duty vehicles and equipment

that the user departments will include in their FY 2020-21 budget request.

REFERENCE MATERIAL:

BAI #4, June 23, 2020

ATTACHMENTS INCLUDED AND/OR ON FILE:

Attachment A  
On file with Clerk - Resolution

CAO ANALYST:

Sonia M. De La Rosa