



# Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.  
The Department of Public Health (DPH) is seeking a Master Agreement for recruiting services for temporary staffing of Licensed Vocational Nurses (LVN).
  2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
    1. Wynden Stark LLC dba GQR Global Markets  
Lily Kholina, Executive Vice President  
316 W 12 St, Suite 210  
Austin, TX 78701  
(424) 384-0560  
lily.kholina@gqr.com
    2. Cell Staff, LLC  
Rami Isa, Owner  
1715 N Westshore Blvd, Suite 525  
Tampa, FL 33607  
(855) 392-9310  
bids@cellstaff.com
    3. Amergis Healthcare Staffing, Inc.  
Nestor Flores, Business Development Manager  
6715 N. Palm Ave, Suite 108  
Fresno, CA 93704  
(559) 490-5604  
neflores@amergis.com
    4. Worldwide Travel Staffing, Limited  
Sam Giordano, Director of Government Contracting  
2829 Sheridan Drive  
Tonawanda, NY 14150  
(866) 633-3700  
sgiordano@worldwidetravelstaffing.com
  3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.  
The total cost for the full term of the agreement is \$390,000. The total cost for the initial term is \$150,000. The total cost for the potential one year renewal term is \$240,000.
  4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.  
Any and all interested and qualified temporary staffing vendors may be added to this master agreement with no financial commitment. All will be given equal access to recruitment announcements. Expensing to this agreement would not begin until DPH places a vendor's candidate and they begin working. Given the shortage of LVNs, the recommended agreement would provide a broader candidate pool and ensure sufficient staffing levels will be available to meet the immediate and critical staffing needs for the DPH Community Health Division.
  5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
    - In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
    - When the contract is with a federal, state, or local governmental agency.
    - When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$5,000 whichever is more.
    - When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
    - When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
    - When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
  6. Explain why the unique qualities and/or capabilities described above are essential to your department.
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The vacancy and turnover rate for LVNs exceeds what the county recruitment process can keep up with in order to adequately staff community health programs and deliver safe, effective services to the public. LVN positions are particularly difficult to fill and the lack of available staff to provide critical services in the DPH Community Health division impacts our ability to protect and preserve public health. The assistance of temporary staffing vendors will provide time-limited aid to ensure community health programs are able to deliver services to vulnerable and high-risk populations, while ongoing county recruitment and retention efforts continue.

7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.

Staff consulted with other departments who utilize temporary staffing vendors for similar positions. All interested temporary staffing vendors who are in good standing with the county and able to provide LVN staff were reviewed by DPH. Any temporary staffing vendor who can provide the needed staffing positions will be added to this master agreement, with approval of the Board. DPH has conferred with County HR and they support this suspension of competition request to contract with temporary staffing vendors on a time-limited basis, in order to address these critical staffing shortages. Ongoing County recruitment efforts will continue and DPH intends to attrition out contracted positions on fulfillment of recruitments with regular County employees.

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Requested By:

Senior Staff Analyst

Title

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**I approve this request to suspend competition for the service(s) and/or product(s) identified herein.**

dluchini 10/14/2024 3:24:17 PM

Department Head Signature

[\[✕ Sign\]](#) Double click!

rblackburn 10/29/2024 1:31:20 PM

Purchasing Manager Signature

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