



Board Agenda Item 44

DATE: October 21, 2025

TO: Board of Supervisors

SUBMITTED BY: Sally Gomez, County Librarian

SUBJECT: Contribution of Funds for Community Outreach Event

RECOMMENDED ACTION(S):

Approve and authorize the Library to contribute funds for the purchase and distribution of candy to participate in the Fresno Chaffee Zoo's ZooBoo event for fiscal year 2025-26, per Administrative Policy No. 80.

There is no Net County Cost associated with the recommended action. Administrative Policy 80 was approved to govern department contributions for non-County events, causes or anything similar. Approval of this item will allow the Library to participate in the Fresno Chaffee Zoo's ZooBoo event, October 23-24, 2025. At the ZooBoo event, the Library will set up an outreach table, and at the request of the Fresno Chaffee Zoo, the Library will purchase candy to distribute to children and participants during the event. The cost of the Library expenditure for candy will be \$612.71. This item pertains to District 3, however the benefits will be countywide.

ALTERNATIVE ACTION(S):

Should your Board not approve of the recommended action, the Library will not contribute funds to purchase candy to participate in the Fresno Chaffee Zoo's ZooBoo event.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. An expenditure in the amount of \$612.71 will be used to purchase candy that will be distributed during the event. Sufficient appropriations are included in the Library Org 7511 FY 2025-26 Adopted Budget and funded through Measure B library sales tax revenue.

DISCUSSION:

On July 8, 2025, your Board approved Administrative Policy 80 - Department Contributions of Funds for Non-County Events or Causes, to ensure that the County follows a consistent process when departments seek to make contributions of funds for non-County events, causes, or anything similar.

On August 5, 2025, your Board discussed and provided direction on an approval process for any celebration and recognition by County departments.

The Library was invited by the Fresno Chaffee Zoo to participate in their annual ZooBoo event at no cost to set up the Library's booth, but has requested that the Library purchase candy to distribute during the event.

At the ZooBoo event, the Library will set up an outreach table to provide outreach materials and information while distributing candy to children and participants. The Library will attend the ZooBoo event for 2 days, October 23-24, 2025, and has participated in this event in the past. ZooBoo allows the Library to connect with Fresno County families who may not know of all the resources that the Library has to offer. This outreach will serve the public purpose of increasing awareness of the Library's offerings to the public, and increasing literacy in Fresno County. A Library expenditure in the amount of \$612.71 will be used to purchase candy that will be distributed to families who visit the Library's outreach booth during the event. Approval of the recommended action would allow the Library to participate in the Fresno Chaffee Zoo's ZooBoo event.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - AP 80 Department Contribution Approval Form

CAO ANALYST:

Mary Lu Valencia