

REQUISITION NUMBER:

8501800138

REQUESTER (PEOPLESFT DEPT. NAME)

COUNTY CLERK - ELECTIONS

TYPIST: THT

MAIL STOP: 28



PURCHASING

REQUISITION FOR SUPPLIES, SERVICES, OR CAPITAL EXPENDITURES

CONTACT PERSON
THERESA THOMPSONPHONE 600-3038
FAX 600-7614

PURCHASING USE ONLY

PROOF _____

ENTERED _____

BUYER ASSIGNED _____

FOR HELP/INFORMATION ON ANY FIELD, PRESS F1 KEY.

VENDOR NUMBER:	SHIP-TO LOCATION (BLDG-ROOM)	BILLING LOCATION	DUE DATE	CATEGORY
0000079269			2/20/18	

VENDOR NAME:	BUDGET INFORMATION (DISTRIBUTIONS/CHARTFIELD)					
OPEX CORPORATION INC	ACCOUNT	FUND	ORG/DEPT	PROGRAM	SUBCLASS	BUD YEAR
	8300	0001	28500500	91416	10000	2018

LINE	ITEM	SHORT DESCRIPTION	QUANTITY	UNIT (UOM)	CATEGORY	UNIT PRICE	SHIP TO
1.			1			\$0.00	
	LINE ITEM DETAIL/DESCRIPTION	PREPARE A PO TO EXCHANGE A MAIL MATRIX SORTER #GR05151 FOR A REFURBISHED RAPID EXTRACTOR MODEL 72 OF EQUAL VALUE (ESTIMATED AT \$20,000.					
2.						\$0.00	
	LINE ITEM DETAIL/DESCRIPTION	ASSIGN PROGRAM NUMBER 91416 TO THE EXTRACTOR.					
3.						\$0.00	
	LINE ITEM DETAIL/DESCRIPTION	PURCHASING MANAGER TO EXECUTE THE PURCHASE OFFER LETTER					
4.							
	LINE ITEM DETAIL/DESCRIPTION						
5.							
	LINE ITEM DETAIL/DESCRIPTION						
6.							
	LINE ITEM DETAIL/DESCRIPTION						
7.							
	LINE ITEM DETAIL/DESCRIPTION						

SPECIAL INSTRUCTIONS/ SHIP-TO OR BILLING COMMENTS:

BAI #20 FILE 18-0410 FOR 2/20/18 ADDRESSES THIS TRANSACTION.

SIGNED

APPROVER - DEPARTMENT HEAD OR AUTHORIZED REPRESENTATIVE