



Board Agenda Item 6

DATE: November 16, 2021

TO: Board of Supervisors

SUBMITTED BY: Kirk Haynes, Chief Probation Officer

SUBJECT: Probation Salary Resolution Amendment and Budget Resolutions

RECOMMENDED ACTION(S):

1. **Adopt Budget Resolution increasing FY 2021-22 appropriations for Probation's Second Strike Post Release Community Supervision Fund 0075, Subclass 17304, Org 1144 in the amount of \$78,896 (4/5 vote);**
2. **Adopt Budget Resolution increasing FY 2021-22 appropriations for Probation's Division of Juvenile Justice Fund 0075, Subclass 17305, Org 1145 in the amount of \$26,035 (4/5 vote);**
3. **Adopt Budget Resolution increasing FY 2021-22 appropriations for Probation's Youthful Offender Block Grant Fund 0271, Subclass 13020, Org 3434 in the amount of \$39,053 (4/5 vote);**
4. **Adopt Budget Resolution increasing FY 2021-22 appropriations for Probation's Juvenile Justice Crime Prevention Act Fund 0271, Subclass 13020, Org 34370100 in the amount of \$53,896 (4/5 vote);**
5. **Adopt Budget Resolution increasing FY 2021-22 appropriations and estimated revenues for Probation Org 3430 in the amount of \$197,880 (4/5 vote); and**
6. **Approve Salary Resolution Amendment for the Probation Department Org 3430 as reflected on Appendix "C", adding one Senior Staff Analyst, one Social Worker I-III, and one Staff Analyst I-III, effective November 29, 2021.**

There is no increase in Net County Cost associated with the recommended actions. Approval of the recommended actions will allow the Department to add three positions as follows: one Social Worker I-III to assist with the provision of diversion services; one Staff Analyst I-III to perform safety coordinator duties; and one Senior Staff Analyst to supervise one Staff Analyst and provide oversight of the Division of Juvenile Justice (DJJ) implementation. These positions will be fully funded with Second Strike Post Release Community Supervision (PRCS), Division of Juvenile Justice (DJJ), Youthful Offender Block Grant (YOBG), Juvenile Justice Crime Prevention Act (JJCPA), and Net County Cost. This item is countywide.

ALTERNATIVE ACTION(S):

If the recommended actions are not approved, the three proposed new positions will not be added, which may impact the Department's ability to implement a safety program and DJJ implementation.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. The costs for the proposed Social Worker position will be offset with JJCPA funds (\$53,896). The cost for the Staff Analyst position will be offset with PRCS (\$39,843) funds and Net County Cost (\$39,843). The costs for the Senior Staff Analyst position will be offset with DJJ (\$26,035), YOBG (\$39,053) and PRCS (\$39,053) funds.

Approval of recommended actions No.'s 1 through 4 will increase the FY 2021-22 appropriations in the various Trust Funds to provide the necessary transfer outs to Probation Org 3430 as described in the previous paragraph. Recommended action No. 5 will increase appropriations and estimated revenues in the FY 2021-22 Probation Department Org 3430 in the amount of \$197,880 funded via Operating Transfers In . With the approval of the recommended budget resolutions, adequate appropriations and estimated revenue will be available in the Trust Funds and Probation's Org 3430 for the additional positions .

DISCUSSION:

The recommended actions would allow for the addition of three positions to the Probation Department. The proposed Staff Analyst will act as the Department safety coordinator and implement a safety program for the Department. This Staff Analyst would be supervised by the Senior Staff Analyst currently allocated to the Administrative Services Division.

During the FY 2021-22 budget process, one Staff Analyst I-III was added to perform duties associated with the DJJ realignment implementation, as well as generalist duties. The Department is proposing that a new Senior Staff Analyst position be added. The proposed Senior Staff Analyst would supervise the Staff Analyst performing duties associated with the DJJ realignment implementation, provide oversight of the DJJ implementation for Fresno County, oversee the preparation and monitoring of Probation agreements, as well as other generalist duties.

In addition, the proposed Staff Analyst and Senior Staff Analyst positions would allow for the Administrative Services Division Director to evenly distribute workload and to continue to focus on performing leadership duties over the Administrative Services Division.

The proposed Social Worker position would work in collaboration with the Deputy Probation Officers to perform placement services for youth. In addition, the position would act as a mental health liason with Department of Behavioral Health in order to identify services for youth and their families and help prevent further advancement through the justice system.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Budget Resolutions
Appendix C

CAO ANALYST:

Greg Reinke