



Board Agenda Item 43

DATE: November 2, 2021

TO: Board of Supervisors

SUBMITTED BY: Delfino E. Neira, Director, Department of Social Services
Robert W. Bash, Director of Internal Service/CIO

SUBJECT: First Amendment to Lease at 2719 N. Air Fresno Drive

RECOMMENDED ACTION(S):

Approve and authorize the Chairman to execute First Amendment to Lease Agreement No. 13-515 with Fresno-Air LTD for 38,921 square feet of office space located at 2719 N. Air Fresno Drive, Suite 107, Fresno, CA, 93727 for month-to-month use by the Department of Social Services while the Sunnyside location is reconfigured, effective December 1, 2021, to extend the term month-to-month and increase the monthly maximum lease payment from \$33,531 to \$34,537.

There is no additional Net County Cost associated with the recommended action, which will continue to provide sufficient space for existing operations to remain at this location until the reconfiguration of the Sunnyside office location is completed. It is anticipated that the Department will need to remain at the Air Fresno location until February 2022. This pertains to a location in District 5.

ALTERNATIVE ACTION(S):

Should the recommended action not be approved, other short-term lease options would have to be pursued to provide the needed space for staff until the Sunnyside location can be occupied.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. The monthly cost of the recommended Lease Amendment (\$34,537) will be fully offset with State and Federal Social Services funds (\$29,544), and 2011 Realignment (\$3,200) in lieu of State General Funds for Child Welfare Services, and Adult Protective Services Programs that were realigned to counties through Assembly Bill (AB) 118, 1991 Social Services Realignment (\$1,594), and the required Net County Cost (\$199) which offsets the General Relief Program share of cost. Sufficient appropriations are included in the FY 2021-22 Adopted Budget for the Department of Social Services, Org 5610.

DISCUSSION:

The Department of Social Services' (DSS) strategic plan places emphasis on enhancing Department performance and improving client experiences. A key component as part of this strategic plan is streamlining business and client service functions to increase efficiency and operational effectiveness. Approval of the recommended lease is essential for DSS to implement its strategic plan.

This portion of the Department's strategic plan was delayed due to the use of the Sunnyside location to operate a County COVID-19 vaccine clinic from January 2021 through June 2021. As such, the Department

was unable to complete the necessary reconfiguration of the office space to meet future operational needs prior to the expiration of the current lease.

The DSS currently leases approximately 38,921 square feet of office space at 2719 N Air Fresno Drive in Fresno, where it provides ongoing, CalFresh, Medi-Cal, CalWorks and ABD services. Extending the current lease at the Air Fresno location will allow the Department time to complete the necessary reconfiguration at the Sunnyside location and relocate staff to this location. It is anticipated that the Department will need to remain at the Air Fresno location until February 2022.

The recommended first amendment increases the monthly rent payment from \$33,531 to \$34,536.93, updates the notice provision in the agreement, and adds an audit provision to the agreement, which is required by statute.

REFERENCE MATERIAL:

Addendum F, August 20, 2013

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - First Amendment to Lease at 2719 N. Air Fresno Drive

CAO ANALYST:

Yussel Zalapa