



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.

Since December 2008, the County has had an Agreement with the Boys & Girls Club (B&GC) of Fresno County to assist the Probation Department in transitioning youthful offenders back into the community by providing a Targeted Re-Entry (TRE) Program at the Juvenile Justice Campus (JJC), as well as providing recreational services to other incarcerated youth not in the TRE program. A new contract will continue to allow a B&GC on site at the JJC and also continue to provide a TRE Program that will include pre and post-release services to the County. Pre-release services include, but are not limited to, social and life skill building, vocational and career development, character development, leadership, and recreational opportunities. The B&GC also provides recreational services to non-TRE in-custody youth. During the post-release re-entry process from the JJC into the community, TRE program participants transition to a designated B&GC near their residence zip code. They will also continue their relationship with B&GC case management and supervision towards a successful transition back into the community.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Boys & Girls Club, Diane Carbray, (559) 266-3117, 540 N. Augusta, Fresno, CA 93701

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The term of the agreement will be for a period of three (3) years, effective December 16, 2016 to December 15, 2019 with two twelve (12) month extension options (\$30,000 per year, \$150,000 maximum total including optional extensions).

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.

Since December 2008, the County has had an Agreement with the B&GC of Fresno County to assist the Probation Department in transitioning youthful offenders back into the community by providing a TRE Program at the JJC, as well as providing recreational services to other incarcerated youth not in the TRE program. The B&GC is an organization that has historically provided these services to the community and that has a well-established and extensive network of facilities throughout Fresno County that enhances youth's transition back into the community. The B&GC site is established within the JJC and the organization has successfully obtained proper clearances to conduct their program within the JJC. In addition, a very distinct quality of the B&GC is that from 2008-2011 the B&GC provided these services at no cost to the County and has since continued to provide these services to the County at a subsidized rate; the B&GC funds 65% of the total cost to administer their program at the JJC.

5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.

- ☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
- ☐ When the contract is with a federal, state, or local governmental agency.
- ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$1,000 whichever is more.
- ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
- ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
- ☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.

6. Explain why the unique qualities and/or capabilities described above are essential to your department.

The pre-release and post-release services the B&GC provides to in-custody youth are essential in reducing recidivism rates among in-custody youth and facilitating in-custody youth's successful transition back into the community. In addition, the B&GC funds 65% of the cost to administer their program at the JJC, this aspect maximizes the Department's utilization of funds.

7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.

The B&GC is a nationally known organization with twenty two sites in current operation within Fresno County that can assist with youth's transition back into the community. The B&GC provides services that are unique and that have been historically provided by this organization throughout the nation. The B&GC provides these same unique services at the JJC as described in section 1 and 4. A unique capability in regards to the B&GC is that from 2008 to 2011 the organization provided the referenced services at no cost to the County and has since continued to provide these services to the County at a subsidized rate; the B&GC funds 65% of the total cost to administer their program at the JJC. This capability is essential to the Department as it allows the Department to maximize the benefits received from the utilization of funds provided to the B&GC. The Department conducted thorough online research of available local agencies and was unable to locate any other agency that provides the unique services that are provided by the B&GC. No other agency has an extensive network of established sites in Fresno County that can provide a majority of funding for their program. Based on the aforementioned factors, no other vendors were contacted.

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Requested By:

Staff Analyst

Title

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I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

rrchavez 11/21/2016 3:06:05 PM

Department Head Signature

[\[✕ Sign\]](#) Double click!

gcornuelle 11/21/2016 3:19:18 PM

Purchasing Manager Signature

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