



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.
The Department seeks to implement a pilot home visiting program for California Work Opportunity and Responsibility to Kids (CalWORKs) participants within the existing contracted network of neighborhood resource centers (NRCs) to complement the work already taking place to support positive health, development, and well-being outcomes for eligible pregnant and parenting women, families, and infants born into poverty.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
 1. Centro La Familia; Margarita Rocha; 302 Fresno St. Suite 102, Fresno, CA 93706; (559) 237-2961; Mrocha@centrolafamilia.org
 2. Comprehensive Youth Services; Kathleen Mancebo; 4545 N. West Ave., Fresno, CA 93705; (559) 229-3561; kmancebo@cysfresno.org
 3. Exceptional Parents Unlimited; Lowell Ens; 4440 North 1st St., Fresno, CA 93726; (559) 229-2000; lens@epuchildren.org
 4. Westside Family Preservation Services Network; Jeannemarie Caris-McManus; 16846 4th St. Huron, CA 93234; (559) 945-1022; jeannemarie@sti.net
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
Total cost of the 17-month Agreement is \$4,235,000 with no renewal terms.
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.
Goals of the home visiting service include reducing instances of child maltreatment, improving parent-child interactions, and promoting self-sufficiency, which directly align with the programs offered by the currently contracted NRCs. The Department seeks to leverage the infrastructure already procured and fold the home visiting service into the array of services provided by the NRCs.
5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.
 - ☐ In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
 - ☐ When the contract is with a federal, state, or local governmental agency.
 - ☐ When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
 - ☐ When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
 - ☐ When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
 - ☒ When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.
6. Explain why the unique qualities and/or capabilities described above are essential to your department.
By adding the home visiting service to the existing infrastructure of NRCs, both Child Welfare and CalWORKs populations can access valuable child abuse prevention, intervention, and self-sufficiency supports while building resources within their immediate neighborhoods.
7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.
Contractors currently under agreement with the County of Fresno to provide NRC services are the only contractors approved to do so by the Board of Supervisors. The Department wishes to add this service into the array of services currently provided by the previously approved contractors.

dagonzales 1/14/2019 11:24:47 AM

Requested By:

Title

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I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

dneira 1/14/2019 12:22:27 PM

Department Head Signature

[\[✕ Sign\]](#) Double click!

gcornuelle 1/22/2019 12:15:28 PM

Purchasing Manager Signature

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