

AMENDMENT NO. 2 TO AGREEMENT

THIS AMENDMENT, hereinafter referred to as Amendment No. 2, is made and entered into August 5, 2025 by and between the **COUNTY OF FRESNO**, a Political Subdivision of the State of California, hereinafter referred to as "COUNTY," and **MARJAREE MASON CENTER, INC.**, a California Private Non-Profit Organization, whose address is 255 W Bullard Ave, Fresno, CA 93704, hereinafter referred to as "SUBRECIPIENT."

Recitals

A. The COUNTY and the SUBRECIPIENT entered into that certain Agreement, identified as COUNTY Agreement No. 21-313, effective August 10, 2021, hereinafter referred to collectively as COUNTY's Agreement No. 21-313, for whereby SUBRECIPIENT agreed to provide social services consistent with the intent and purpose of said provisions of Title I of the Housing and Community Development Act of 1974 [42 United States Code (U.S.C.), Chapter 69, §§ 5301, *et seq.*] as amended; and

B. On August 20, 2024, the COUNTY and the SUBRECIPIENT entered into COUNTY Agreement No. 24-461 (Amendment No. 1) effective July 1, 2024 to Agreement No. 21-313 to extend the term and increase the maximum compensation.

C. Both parties agree that the extension is necessary to allow for continued use of SUBRECIPIENT's services Community Development Block Grant social service activities.

D. The COUNTY and the SUBRECIPIENT now desire to further amend the Agreement regarding changes as stated below and restate the Agreement in its entirety.

The parties therefore agree as follows:

1. That the existing COUNTY Agreement No. 21-313 Page Two (2), Section Two (2) beginning with Line Eight (8), with the word "The" and ending on Page Two (2), Line Nine (8) with the number "2024," as previously modified by Amendment No. 1, be deleted in its entirety and replaced with the following:

"The term of this Agreement shall commence on September 1, 2021 through and including August 31, 2026."

2. That the existing COUNTY Agreement No. 21-313 Page Three (3), Section Four (4)

1 beginning with Line Four (4), with the word "For" and ending on Page Three (3), Line Sixteen (16) with
2 the word "COUNTY," as previously modified by Amendment No. 1, be deleted in its entirety and
3 replaced with the following:

4 "For actual services provided as identified in the terms and conditions of this Agreement,
5 including Revised Exhibit A-2, Summary of Services, COUNTY agrees to pay SUBRECIPIENT and
6 SUBRECIPIENT agrees to receive compensation in accordance with Revised Exhibit B-2, Budget
7 Summary, attached hereto and by this reference incorporated herein.

8 In no event shall compensation paid for services performed under this Agreement be in excess
9 of Two Hundred Fourteen Thousand Two Hundred Ten and No/100 Dollars (\$214,210). For each 12-
10 month period, in no event shall compensation paid for services performed under this agreement be in
11 excess of Forty-Two Thousand Eight Hundred Forty-Two and No/100 Dollars (\$42,842).

12 It is understood that all expenses incidental to SUBRECIPIENT's performance of services
13 under this Agreement shall be borne by SUBRECIPIENT. If SUBRECIPIENT should fail to comply with
14 any provision of the Agreement, COUNTY shall be relieved of its obligation for further compensation.
15 Any compensation which is not expended by SUBRECIPIENT pursuant to the terms and conditions of
16 this Agreement shall automatically revert to COUNTY."

17 3. That, effective upon execution, all references in existing COUNTY Agreement No. 21-
18 313 to "Exhibit A" shall be changed to read "Revised Exhibit A-2," which is attached hereto and
19 incorporated herein by this reference.

20 4. That, effective upon execution, all references in existing COUNTY Agreement No. 21-
21 313 to "Exhibit B" shall be changed to read "Revised Exhibit B-2," which is attached hereto and
22 incorporated herein by this reference.

23 5. That, effective upon execution, all references in existing COUNTY Agreement No. 21-
24 313 to "Exhibit E" shall be changed to read "Revised Exhibit E-2," which is attached hereto and
25 incorporated herein by this reference.

26 6. The SUBRECIPIENT represents and warrants to the COUNTY that:

- 27 a. The SUBRECIPIENT is duly authorized and empowered to sign and perform its
28 obligations under this Amendment.

1 b. The individual signing this Amendment on behalf of the SUBRECIPIENT is duly
2 authorized to do so and his or her signature on this Amendment legally binds the
3 SUBRECIPIENT to the terms of this Amendment.

4 7. The parties agree that this Amendment may be executed by electronic signature as
5 provided in this section.

6 a. An "electronic signature" means any symbol or process intended by an individual
7 signing this Amendment to represent their signature, including but not limited to (1)
8 a digital signature; (2) a faxed version of an original handwritten signature; or (3) an
9 electronically scanned and transmitted (for example by PDF document) version of
10 an original handwritten signature.

11 b. Each electronic signature affixed or attached to this Amendment (1) is deemed
12 equivalent to a valid original handwritten signature of the person signing this
13 Amendment for all purposes, including but not limited to evidentiary proof in any
14 administrative or judicial proceeding, and (2) has the same force and effect as the
15 valid original handwritten signature of that person.

16 c. The provisions of this section satisfy the requirements of Civil Code section 1633.5,
17 subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3,
18 Part 2, Title 2.5, beginning with section 1633.1).

19 d. Each party using a digital signature represents that it has undertaken and satisfied
20 the requirements of Government Code section 16.5, subdivision (a), paragraphs (1)
21 through (5), and agrees that each other party may rely upon that representation.

22 e. This Amendment is not conditioned upon the parties conducting the transactions
23 under it by electronic means and either party may sign this Amendment with an
24 original handwritten signature.

25 8. COUNTY and SUBRECIPIENT agree that this Amendment No. 2 is sufficient to amend
26 Agreement No. 21-313 and, that upon execution of this Amendment No. 2, the original Agreement,
27 Amendment No. 1 and this Amendment No. 2 shall together be considered the Agreement.

28 9. The Agreement, as hereby amended, is ratified and continued. All provisions, terms,

1 covenants, conditions and promises contained in this Agreement not amended herein shall remain in
2 full force and effect. This Amendment No. 2 shall become effective upon execution on the day first
3 written hereinabove.

4 [SIGNATURE PAGE FOLLOWS]
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1 The parties hereto have executed this Amendment No. 2 to Agreement No. 21-313 as of the
2 day and year first hereinabove written.

3 **SUBRECIPIENT:**

4 MARJAREE MASON CENTER, INC

COUNTY OF FRESNO

5 By: Nicole Linder

6 Print Name: Nicole Linder

7 Title: CEO
8 Chairman of the Board, or
9 President, or any Vice President

Ernest Buddy Mendes

Ernest Buddy Mendes, Chairman of the
Board of Supervisors of the
County of Fresno

Attest:

BERNICE E. SEIDEL,
Clerk of the Board of Supervisors
County of Fresno, State of California

10 By: Marcus Martin

11 Print Name: Marcus Martin

12 Title: Chief Financial Officer
13 Secretary (of Corporation), or
14 any Assistant Secretary, or
15 Chief Financial Officer, or
16 any Assistant Treasurer

By: Hannah
Deputy

17 Mailing Address:

18 255 W Bullard Ave
19 Fresno, CA 93704
20 Phone No.: (559) 237-4706
21 Contact: Executive Director

22 **FOR ACCOUNTING USE ONLY:**

23 Fund/Subclass: 0001/10000
24 Organization: 56107001
25 Account/Program: 7870/0

SUMMARY OF SERVICES

VENDOR NAME: Marjaree Mason Center, Inc.
PROJECT TITLE: Rural Services and Advocacy
AGENCY ADDRESS: 255 W Bullard Ave. Fresno, CA 93704
CONTRACT PERIOD: September 1, 2021 to August 31, 2026

Total Budget for This Project by Income Source

SOURCE	FUNDING PERIOD	AMOUNT
County CDBG	9/1/2021-8/31/2022	\$42,842
County CDBG	9/1/2022-8/31/2023	\$42,842
County CDBG	9/1/2023-8/31/2024	\$42,842
County CDBG	9/1/2024-8/31/2025	\$42,842
County CDBG	9/1/2025-8/31/2026	\$42,842
Total		\$214,210

I. PROJECT DESCRIPTION

The Rural Services and Advocacy project provides comprehensive domestic violence (DV) services for victims in Community Development Block Grant (CDBG) partner cities and unincorporated areas of Fresno County. This project will serve an estimated 1,200 unduplicated clients over the five-year program period. Services include:

- Shelter: Emergency shelter options via hotel/motel vouchers;
- Therapy: Individual and group counseling;
- Legal Assistance and Advocacy: The Victim Advocate will offer legal assistance, including mobile advocacy, one-on-one assistance with protective orders, court accompaniment, transportation to and from court and referrals to other legal services for complex cases;
- Intensive Case Management: Case Managers will work with clients to develop a case plan to address their social, emotional, safety, economic, and physical needs;
- Educational Programs: Workshops offered through the Rural Advocacy Program will include group classes such as Healthy Lifestyles, as well as one-on-one services; and
- Childcare: Clients will have access to childcare while receiving services through the enrichment center.

II. PROJECT PERSONNEL

Listing of positions involved in project:

Title/Position	Number of Positions	Percent of Time on Project
Community Resource Specialist	1	Program Year 2021-22: 30% Program Year 2022-24: 20% Program Year 2024-25: 30%

		Program Year 2025-26: 30%
Victim Advocate	1	Program Year 2021-22: 29% Program Year 2022-25: 20% Program Year 2025-26: 20%

III. TARGET POPULATION

Marjaree Mason Center, Inc. (MMC) will provide services to 1,200 unduplicated clients over the entire grant period. Demographic data (i.e., gender, age, ethnicity, and city of residence) will be documented and provided to the County as part of CDBG data reporting requirements.

IV. OUTCOMES

A. Long-Term Outcomes:

Low to Moderate Income (LMI) Adults and children, residing in CDBG partner cities and unincorporated rural areas of Fresno County, who have been impacted by domestic violence will have access to multi-faceted supportive services located within their community to prevent homelessness, increase safety and reduce the effects of domestic violence.

B. Short-Term Outcome:

Clients receiving case management, employment and career counseling services, childcare services, and other DV supportive services will increase their overall safety and stability. Outcome indicators will be measured through qualitative data, service participation, and survey responses.

- Specific Activity:

Throughout the grant period, clients will receive direct services through case management including assistance with employment, housing, and childcare services to victims of domestic violence.

- Outcome Indicators:

1. One hundred fifty (150) unduplicated clients will participate in intensive case management measured by data tracking in client profiles on Apricot.
2. 50% of clients will successfully accomplish their employment/career-related goals as measured using the client case management case plan.
3. 60% of clients that engaged in MMC services will attain or maintain safe temporary or permanent housing. Outcomes will be measured using responses on client exit documents details "exit destination" in case files.
4. Twenty (20) unduplicated households with children will utilize the children's enrichment center and/or enroll in the Child Advocacy Program per program year.

C. Short-Term Outcome:

Clients participating in counseling, intensive case management, DV groups and additional DV educational services, will increase their overall mental health, wellbeing, and knowledge

surrounding Domestic Violence. Outcomes indicators will be measured through program participation and survey responses.

- **Specific Activity:**

Throughout the grant period, one hundred forty-four (144) clients will participate in individual and group counseling for adults and children, SAFE group, health lifestyle groups, parenting classes and receive referrals to healthcare providers for physical health needs.

- **Outcome Indicators:**

1. 70% of households receiving MMC services for their child(ren), and/or attending parenting class will report an increase in knowledge regarding their parenting skills, and improved understanding surrounding the impact of DV on children. Outcomes will be measured through class/workshop pre/post surveys and/or program exit survey.
2. 50% of clients enrolled in SAFE group will complete the session within six (6) months.
3. 70% of clients, upon completion of their individual clinical sessions/plan, will report an improvement in coping skills and self- esteem. Outcomes will be measured using client self-reports, within the clinical program exit surveys.

D. Short-Term Outcome:

Clients receiving crisis support, safety planning, victim advocacy, legal assistance with restraining orders, advocacy, and supportive services, will increase their immediate and long-term physical safety. Outcome indicators will be measured through quantitative data and survey responses.

- **Specific Activity:**

Clients will receive legal advocacy assistance, crisis support assessments, safety planning, and victim advocacy to increase client safety and decrease violent crimes.

- **Outcome Indicators:**

1. 70% of clients served will receive legal assistance and victim advocacy (i.e. court accompaniment, help filing protective orders, transportation to court, etc.) as measured using counts/frequencies in client profiles on Apricot.
2. 75% of clients will report an increased feeling of safety and knowing how to plan for their safety after creating a safety plan as measured by self-report satisfaction surveys.

E. Short-Term Outcome:

Collaborations and outreach with rural social service providers including law enforcement and the community-at-large will increase the level of existing domestic violence services and ensure multi-faceted support for victims of domestic violence.

- **Specific Activity:**

MMC will identify and meet with appropriate rural social service providers and law enforcement agencies; attend outreach efforts and community discussions/hearing in partner cities; facilitate educational program groups and workshops for victims of domestic violence at various partner organizations; and evaluate and enhance protocols for domestic violence response and referrals at a rural law enforcement agency.

- Outcome Indicators:
 1. Thirty (30) DV presentations, such as *DV 101*, *MMC Services*, and *Health Relations*, will be given to community and/or partnering agencies either in person or virtually per program year, for a total of ninety (90) throughout the grant period.
 2. Of the thirty (30) annual presentations, five (5) will be provided within the Mendota area.
 3. 60% of attendees in each presentation will report out an increase in knowledge regarding: Domestic Violence Awareness, types of abuse, ability to recognize indicators of DV, and how to access MMC services. This will be measured using pre/post tests and/or presentation evaluation surveys.

V. SUBRECIPIENT RESPONSIBILITIES

In addition to the activities listed above:

- A. SUBRECIPIENT will complete and submit monthly activity reports in a manner determined by DSS.
- B. SUBRECIPIENT will provide annual Civil Rights training to their staff in the beginning of every calendar year and will provide relevant proof to COUNTY by April 1.

VI. COUNTY RESPONSIBILITIES

Coordinate at minimum quarterly meetings with SUBRECIPIENT to ensure compliance with CFR 200 requirements and discuss program outcomes and progress and work collaboratively in the coordination of service

REVISED EXHIBIT B-2**BUDGET SUMMARY September 1, 2021 - August 31, 2022**VENDOR NAME: Marjaree Mason Center, Inc.

CATEGORY	BUDGET ITEM #	TOTAL
Salaries	0100	\$ 25,418.00
Payroll Taxes	0150	\$ 1,949.00
Benefits	0200	\$ 1,215.00
SUBTOTAL:		\$ 28,582.00
SERVICES & SUPPLIES		
Insurance	0250	\$ 646.00
Communications	0300	\$ 500.00
Office Expense	0350	\$ 100.00
Equipment	0400	\$
Facilities	0450	\$ 6,120.00
Travel Costs	0500	\$ 1,089.00
Program Supplies	0550	\$ 1,525.00
Consultancy/Subcontract	0600	\$
Fiscal & Audits	0650	\$
Training	0660	\$
Indirect Costs	0700	\$ 4,280.00
SUBTOTAL:		\$ 14,260.00
TOTAL EXPENSES:		\$ 42,842.00

Note: Costs such as mileage should be included under Transportation. If a bidder requires consultant services, this can be included in "Contracts" but must accompany a detailed description and justification in the Proposed Budget Detail Narrative. Bidders may list additional expenses under "Other", but the County reserves the right to approve these costs upon award notification.

BUDGET DETAIL September 1, 2021 - August 31, 2022 (Personnel)VENDOR NAME: Marjaree Mason Center, Inc.**SALARIES**

Position	% of Time on Project	Number of Months	Monthly Salary/ Hourly Wages	Salary/Wages Funds Requested
Community Resource Specialist	30.00%	12	\$ 2,958.00	\$ 10,649.00
Victim Advocate	29.00%	12	\$ 4,244.00	\$ 14,769.00
Total Salaries/Wages			\$	25,418.00

BENEFITS (Health Ins; Life Ins; Retirement; Other benefits)

Benefit Item (Calculation)	Item Total
Payroll Taxes – FICA (\$25,418 x 7.65%)	\$ 1,945.00
Payroll Taxes – California Employee Training (\$25,418 x .001573%)	\$ 4.00
Health Insurance (\$25,418 x 4.78%)	\$ 1,215.00
	\$
	\$
	\$
TOTAL SALARIES AND BENEFITS:	\$ 28,582.00

BUDGET DETAIL September 1, 2021 - August 31, 2022 (Services and Supplies)VENDOR NAME: Marjaree Mason Center, Inc.

BUDGET LINE ITEM	CATEGORY & DESCRIPTION/ CALCULATION	SUBTOTAL	TOTAL
250	Insurance: Workers Compensation (\$25,418 x	\$ 646.00	\$ 646.00
300	Communication (Internet, phone, and virtual access)	\$ 500.00	\$ 500.00
350	Office Expense (pens, paper, etc)	\$ 100.00	\$ 100.00
450	Facilities (rent \$1224x 5 months)	\$ 6,120.00	\$ 6,120.00
500	Travel Costs: 162 miles/month x 12 months x	\$ 1,089.00	\$ 1,089.00
550	Program Supplies: Printer/Copier lease and	\$ 1,525.00	\$ 1,525.00
TOTAL EXPENSES		\$ 9,980.00	\$ 9,980.00

BUDGET DETAIL (Narrative)
September 1, 2021 to August 31, 2022 (YEAR 1)

VENDOR NAME: Marjaree Mason Center, Inc.

Explain the amounts entered in the Proposed Budget Detail. A clear and concise narrative shall provide a detailed explanation of the proposed budget amount that will be spent on each budget line item. There is no recommendation for page length.

Personnel Wages		
Position (Title)	FTE	Describe functions and duties in detail
101 Community Resource Specialist	\$10,649 30%	
This position will help develop, manage and maintain relationships with community entities that will support client needs (i.e., law enforcement, Selma NRC, welfare offices), meet with these agencies to talk about MMC services and potential partnerships/referral process, track rural outreach efforts and resource development progress, attend any related rural community meetings/discussions, identify rural sites where SAFE groups and other MMC services can be held as well as facilitate groups.		
102 Victim Advocate	\$14,769.00 29%	
This position will support CDBG communities by providing crisis intervention and follow up to victims of domestic violence and provide information on the judicial process and legal advocacy and/or court accompaniment to clients going through the legal system.		
Total Salaries	\$25,418.00	
Payroll Tax		
151 FICA	\$1,945	7.65% of \$25,418 (Total Salaries)
154 Payroll Tax – Other (ETT)	\$4.00	.001753% of \$25,418 (Total Salaries)
Total Payroll Taxes	\$1949.00	
Benefits		
201 Health Insurance	\$1,215	4.78% of \$25,418 (Total Salaries). Medical, Dental and Vision

Total Benefits	\$1,215.00
Total Salaries, Taxes & Benefits	\$28,582.00

Operational Expenses		
251	Worker's Compensation	\$646.00 2.545% of \$25,418 (Total Salaries)
300	Communication	\$500.00 Internet, phone, and virtual access for the Victim Advocate and Community Resource Specialist to assist CDBG Clients
350	Office Expense	\$100.00 Pens, Paper, Etc.
450	Facilities	\$6,120.00 Rent \$1,224 x 5 months
500	Staff Mileage	\$1,089.00 162 miles/month x 12 months x \$0.56
550	Program Supplies	\$1,525.00 Education materials for victims of domestic violence in CDBG communities

Operational Expenses Subtotal	\$9,980.00
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Salaries, Taxes & Benefits	\$28,582.00
Operational	\$9,980.00
Indirect Expense	\$4,280.00
Total Expenses	\$42,842.00

BUDGET SUMMARY September 1, 2022 - August 31, 2023VENDOR NAME: Marjaree Mason Center, Inc.

CATEGORY	BUDGET ITEM #	TOTAL
Salaries	0100	\$ 17,803.00
Payroll Taxes	0150	\$ 1,365.00
Benefits	0200	\$ 920.00
SUBTOTAL:		\$ 20,088.00
SERVICES & SUPPLIES		
Insurance	0250	\$ 450.00
Communications	0300	\$ 500.00
Office Expense	0350	\$ 100.00
Equipment	0400	\$
Facilities	0450	\$ 14,810.00
Travel Costs	0500	\$ 1,089.00
Program Supplies	0550	\$ 1,525.00
Consultancy/Subcontract	0600	\$
Fiscal & Audits	0650	\$
Training	0660	\$
Indirect Costs	0700	\$ 4,280.00
SUBTOTAL:		\$ 22,754.00
TOTAL EXPENSES:		\$ 42,842.00

Note: Costs such as mileage should be included under Transportation. If a bidder requires consultant services, this can be included in "Contracts" but must accompany a detailed description and justification in the Proposed Budget Detail Narrative. Bidders may list additional expenses under "Other", but the County reserves the right to approve these costs upon award notification.

BUDGET DETAIL September 1, 2022 - August 31, 2023 (Personnel)VENDOR NAME: Marjaree Mason Center, Inc.**SALARIES**

Position	% of Time on Project	Number of Months	Monthly Salary/ Hourly Wages	Salary/Wages Funds Requested
Community Resource Specialist	20.00%	12	\$ 3,047.00	\$ 7,312.00
Victim Advocate	20.00%	12	\$ 4,371.00	\$ 10,491.00
Total Salaries/Wages			\$	17,803.00

BENEFITS (Health Ins; Life Ins; Retirement; Other benefits)

Benefit Item (Calculation)	Item Total
Payroll Taxes – FICA (\$17,803 x 7.65%)	\$ 1,362.00
Payroll Taxes – California Employee Training (\$17,803 x .001685%)	\$ 3.00
Health Insurance (\$17,803 x 5.167%)	\$ 920.00
	\$
	\$
	\$
TOTAL SALARIES AND BENEFITS:	\$ 20,088.00

BUDGET DETAIL September 1, 2022 - August 31, 2023 (Services and Supplies)VENDOR NAME: Marjaree Mason Center, Inc.

BUDGET LINE ITEM	CATEGORY & DESCRIPTION/ CALCULATION	SUBTOTAL	TOTAL
250	Insurance: Workers Compenstaion (\$17,803 x 2.527%)	\$ 450.00	\$ 450.00
300	Communication (Internet, phone, and virtual access)	\$ 500.00	\$ 500.00
350	Office Expense (pens, paper, etc)	\$ 100.00	\$ 100.00
450	Facilities (rent \$1,224 x 5 months and 1,248.48 x 7 months)	\$ 14,810.00	\$ 14,810.00
500	Travel Costs: 162 miles/month x 12 months x \$0.56	\$ 1,089.00	\$ 1,089.00
550	Program Supplies: Printer/Copier lease and maintenance \$127.08 per month x 12 months	\$ 1,525.00	\$ 1,525.00
TOTAL EXPENSES		\$ 18,474.00	\$ 18,474.00

BUDGET DETAIL (Narrative)
September 1, 2022 to August 31, 2023 (YEAR 2)

VENDOR NAME: Marjaree Mason Center, Inc.

Explain the amounts entered in the Proposed Budget Detail. A clear and concise narrative shall provide a detailed explanation of the proposed budget amount that will be spent on each budget line item. There is no recommendation for page length.

Personnel Wages			
	Position (Title)	FTE	Describe functions and duties in detail
101	Community Resource Specialist	\$7,312.00 20%	
	This position will help develop, manage and maintain relationships with community entities that will support client needs (i.e., law enforcement, Selma NRC, welfare offices), meet with these agencies to talk about MMC services and potential partnerships/referral process, track rural outreach efforts and resource development progress, attend any related rural community meetings/discussions, identify rural sites where SAFE groups and other MMC services can be held as well as facilitate groups.		
102	Victim Advocate	\$10,491.00 20%	
	This position will support CDBG communities by providing crisis intervention and follow up to victims of domestic violence and provide information on the judicial process and legal advocacy and/or court accompaniment to clients going through the legal system.		
	Total Salaries	\$17,803.00	
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	Payroll Tax		
151	FICA	\$1,362	7.65% of \$17,803 (Total Salaries)
154	Payroll Tax – Other (ETT)	\$3.00	.001685% of \$17,803 (Total Salaries)
	Total Payroll Taxes	\$1,365	
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	Benefits		
201	Health Insurance	\$920	5.167% of \$17,803 (Total Salaries). Medical, Dental and Vision
	Total Benefits	\$920.00	

Total Salaries, Taxes & Benefits		\$20,088.00	
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Operational Expenses			
251	Worker's Compensation	\$450.00	2.527% of \$17,803 (Total Salaries)
300	Communication	\$500.00	Internet, phone, and virtual access for the Victim Advocate and Community Resource Specialist to assist CDBG Clients
350	Office Expense	\$100.00	Pens, Paper, Etc.
450	Facilities	\$14,810.00	Rent \$1,224 x 5 months and \$1,248.48 x 7 months
500	Staff Mileage	\$1,089.00	162 miles/month x 12 months x \$0.56
550	Program Supplies	\$1,525.00	Education materials for victims of domestic violence in CDBG communities
Operational Expenses Subtotal		\$18,474.00	
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Salaries, Taxes & Benefits		\$20,088.00	
Operational		\$18,474.00	
Indirect Expense		\$4,280.00	
Total Expenses		\$42,842.00	

BUDGET SUMMARY September 1, 2023 - August 31, 2024VENDOR NAME: Marjaree Mason Center, Inc.

CATEGORY	BUDGET ITEM #	TOTAL
Salaries	0100	\$ 18,022.00
Payroll Taxes	0150	\$ 1,382.00
Benefits	0200	\$ 1,011.00
SUBTOTAL:		\$ 20,415.00
SERVICES & SUPPLIES		
Insurance	0250	\$ 459.00
Communications	0300	\$ 500.00
Office Expense	0350	\$ 100.00
Equipment	0400	
Facilities	0450	\$ 15,107.00
Travel Costs	0500	\$ 456.00
Program Supplies	0550	\$ 1,525.00
Consultancy/Subcontracts	0600	\$
Fiscal & Audits	0650	\$
Training	0660	\$
Indirect Costs	0700	\$ 4,280.00
SUBTOTAL:		\$ 22,427.00
TOTAL EXPENSES:		\$ 42,842.00

Note: Costs such as mileage should be included under Transportation. If a bidder requires consultant services, this can be included in "Contracts" but must accompany a detailed description and justification in the Proposed Budget Detail Narrative. Bidders may list additional expenses under "Other", but the County reserves the right to approve these costs upon award notification.

BUDGET DETAIL September 1, 2023 - August 31, 2024 (Personnel)VENDOR NAME: Marjaree Mason Center, Inc.**SALARIES**

Position	% of Time on Project	Number of Months	Monthly Salary/ Hourly Wages	Salary/Wages Funds Requested
Community Resource Specialist	20.00%	12	\$ 3,138.17	\$ 7,532.00
Victim Advocate	20.00%	12	\$ 4,371.25	\$ 10,490.00
Total Salaries/Wages				\$ 18,022.00

BENEFITS (Health Ins; Life Ins; Retirement; Other benefits)

Benefit Item (Calculation)	Item Total
Payroll Taxes – FICA (\$18,022 x 7.65%)	\$ 1,379.00
Payroll Taxes – California Employee Training (\$18,022 x .00166%)	\$ 3.00
Health Insurance (\$18,022 x 5.609%)	\$ 1,011.00
	\$
	\$
	\$
TOTAL SALARIES AND BENEFITS:	\$ 20,415.00

BUDGET DETAIL September 1, 2023 - August 31, 2024(Services and Supplies)VENDOR NAME: Marjaree Mason Center, Inc.

BUDGET LINE ITEM	CATEGORY & DESCRIPTION/ CALCULATION	SUBTOTAL	TOTAL
250	Insurance: Workers Compenstaion (\$18,022 x 2.546%)	\$ 459.00	\$ 459.00
300	Communication (Internet, phone, and virtual access)	\$ 500.00	\$ 500.00
350	Office Expense (pens, paper, etc)	\$ 100.00	\$ 100.00
450	Facilities (rent \$1,248.48 x 5 months and 1,73.45 x 7 months)	\$ 15,107.00	\$ 15,107.00
500	Travel Costs: 68 miles/month x 12 months x \$0.56	\$ 456.00	\$ 456.00
550	Program Supplies: Printer/Copier lease and maintenance \$127.08 per month x 12 months	\$ 1,525.00	\$ 1,525.00
TOTAL EXPENSES		\$ 18,147.00	\$ 18,147.00

BUDGET DETAIL (Narrative)
September 1, 2023 to August 31, 2024 (YEAR 3)

VENDOR NAME: Marjaree Mason Center, Inc.

Explain the amounts entered in the Proposed Budget Detail. A clear and concise narrative shall provide a detailed explanation of the proposed budget amount that will be spent on each budget line item. There is no recommendation for page length.

Personnel Wages		
Position (Title)	FTE	Describe functions and duties in detail
101 Community Resource Specialist	\$7,532.00 20%	
This position will help develop, manage and maintain relationships with community entities that will support client needs (i.e., law enforcement, Selma NRC, welfare offices), meet with these agencies to talk about MMC services and potential partnerships/referral process, track rural outreach efforts and resource development progress, attend any related rural community meetings/discussions, identify rural sites where SAFE groups and other MMC services can be held as well as facilitate groups.		
102 Victim Advocate	\$10,490.00 20%	
This position will support CDBG communities by providing crisis intervention and follow up to victims of domestic violence and provide information on the judicial process and legal advocacy and/or court accompaniment to clients going through the legal system.		
Total Salaries	\$18,022.00	
Payroll Tax		
151 FICA	\$1,379	7.65% of \$18,022 (Total Salaries)
154 Payroll Tax – Other (ETT)	\$3.00	.017145% of \$18,022 (Total Salaries)
Total Payroll Taxes	\$1,382	
Benefits		
201 Health Insurance	\$1,011	5.609% of \$18,022 (Total Salaries). Medical, Dental and Vision
Total Benefits	\$1,011.00	

Total Salaries, Taxes & Benefits		\$20,415.00	
<hr/>			
	Operational Expenses		
251	Worker's Compensation	\$459.00	2.5431% of \$18,022 (Total Salaries)
300	Communication	\$500.00	Internet, phone, and virtual access for the Victim Advocate and Community Resource Specialist to assist CDBG Clients
350	Office Expense	\$100.00	Pens, Paper, Etc.
450	Facilities	\$15,107.00	Rent \$1,248.48 x 5 months and \$1,273.45 x 7 months
500	Staff Mileage	\$456.00	68 miles/month x 12 months x \$0.56
550	Program Supplies	\$1,525.00	Education materials for victims of domestic violence in CDBG communities
	Operational Expenses Subtotal	\$18,147.00	
<hr/>			
	Salaries, Taxes & Benefits	\$20,415.00	
	Operational	\$18,147.00	
	Indirect Expense	\$4,280.00	
	Total Expenses	\$42,842.00	

BUDGET

VENDOR NAME: Marjaree Mason Center, Inc.
PROJECT TITLE: Rural Services and Advocacy
CONTRACT PERIOD: September 1, 2024 – August 31, 2025
TERM AMOUNT: \$42,842.00

BUDGET CATEGORY	TOTAL
SALARIES	\$26,136.00
<u>Positions</u> Victim Advocate (0.2 FTE) Community Outreach Specialist (0.3 FTE)	
PAYROLL TAXES	\$1,999.00
FICA Tax Expense: $\$26,136 \times 7.65\%$	
BENEFITS	\$2,751.00
Retirement Expense: $\$26,136 \times 2\% = \523.00 Medical, dental, vision and life insurances: $\$26,136 \times 8.5233\% = \$2,228.00$	
INSURANCE	\$0.00
COMMUNICATIONS	\$0.00
OFFICE EXPENSE	\$0.00
EQUIPMENT	\$0.00
FACILITIES	\$7,676.00
Partial Mendota rent expense: $\$1,096.57 \times 9$ months	
TRAVEL COSTS	\$0.00
PROGRAM SUPPLIES	\$0.00
CONSULTANCY/SUBCONTRACTS	\$0.00
FISCAL & AUDITS	\$0.00
TRAINING	\$0.00
INDIRECT COSTS	\$4,280.00
Includes Administrative Cost: $\$356.67/\text{month} \times 12$ months	
CONTRACT PERIOD TOTAL	\$42,842.00

BUDGET

VENDOR NAME: Marjaree Mason Center, Inc.
PROJECT TITLE: Rural Services and Advocacy
CONTRACT PERIOD: September 1, 2025 – August 31, 2026
TERM AMOUNT: \$42,842.00

BUDGET CATEGORY	TOTAL
SALARIES	\$26,110.00
<u>Positions</u> Victim Advocate (0.2 FTE) Community Outreach Specialist (0.3 FTE)	
PAYROLL TAXES	\$1,997.00
FICA Tax Expense: $\$26,110 \times 7.65\%$	
BENEFITS	\$2,677.00
Retirement Expense: $\$26,110 \times 2\% = \522.00 Medical, dental, vision and life insurances: $\$26,110 \times 8.254\% = \$2,155.00$	
INSURANCE	\$261.00
Workers Compensation insurance for the Victim Advocate and Community Outreach Specialist: $\\$26,110 \times 1.00\% = \\261	
COMMUNICATIONS	\$150.00
Partial phone and data expense: $\$25/\text{month} \times .50 \text{ FTE} \times 12 \text{ months} = \150.00	
OFFICE EXPENSE	\$0.00
EQUIPMENT	\$0.00
FACILITIES	\$7,753.00
Partial Reedley rent expense: $\$2475 / \text{month} \times 12 \text{ months} \times 26.104\% = \$7,753$	
TRAVEL COSTS	\$0.00
PROGRAM SUPPLIES	\$0.00
CONSULTANCY/SUBCONTRACTS	\$0.00
FISCAL & AUDITS	\$0.00
TRAINING	\$0.00
INDIRECT COSTS	\$3,894.00
Based on a 10% de minimis rate of direct costs: $\$38,948 \times 10\% = \$3,894$	
CONTRACT PERIOD TOTAL	\$42,842.00



Eligible Areas:			Areas Not Eligible:		
- Fowler	- Kerman	- Kingsburg	- Most locations in Fresno & Clovis		
- Mendota	- Reedley	- Sanger	- Coalinga	- Firebaugh	- Huron
- Selma	- Orange Cove		- Parlier	- San Joaquin	
- Unincorporated Areas of Fresno Co.					

2025 Infrastructure & Public Service Programs

INCOME LIMITS Effective June 1, 2025

Maximum* Annual Gross Income for the Household				
Household Size	CDBG			
	30% AMI	50% AMI	60% AMI	80% AMI
1	\$ 19,750	\$ 32,900	\$ 39,480	\$ 52,600
2	\$ 22,550	\$ 37,600	\$ 45,120	\$ 60,100
3	\$ 25,350	\$ 42,300	\$ 50,760	\$ 67,600
4	\$ 28,150	\$ 46,950	\$ 56,340	\$ 75,100
5	\$ 30,450	\$ 50,750	\$ 60,900	\$ 81,150
6	\$ 32,700	\$ 54,500	\$ 65,400	\$ 87,150
7	\$ 34,950	\$ 58,250	\$ 69,900	\$ 93,150
8	\$ 37,200	\$ 62,000	\$ 74,400	\$ 99,150

* Certain income categories are excluded; some deductions and allowances apply
Must include income from all adults living in the home before deductions for taxes, etc.

** With a few rare exceptions. Household members temporarily absent are also included.

Household Size @ 80%	Maximum* Monthly Gross Income for the Household							
	1	2	3	4	5	6	7	8
	\$ 4,383	\$ 5,008	\$ 5,633	\$ 6,258	\$ 6,763	\$ 7,263	\$ 7,763	\$ 8,263