



Program Letter of Agreement (PLA) for Education

Date _____

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UCSF Program _____

Affiliate Site _____

This agreement between the UCSF program director and the site director defines specific educational elements to comply with the general essentials for medical education. This agreement does not take precedence over legal affiliation contracts.

1. _____ is the Faculty site director who assumes administrative, educational, and supervisory responsibilities for the residents during the rotation.

2. Education goals and objectives for the rotation have been written and distributed to the faculty and trainees and have been uploaded to the GME accreditation database.

3. Length of Rotation:

Y1 _____ Weeks or Months (select one)

Y2 _____ Weeks or Months (select one)

Y3 _____ Weeks or Months (select one)

Y4 _____ Weeks or Months (select one)

Y5 _____ Weeks or Months (select one)

Y6 _____ Weeks or Months (select one)

4. The site director is responsible for teaching, supervision, and formal evaluation of the resident's performance during the rotations.

5. The UCSF housestaff information booklet governs the policies and procedures for the resident's education during rotations. Each housestaff member and site director receive this booklet as part of their orientation. The housestaff information booklet is available at <https://meded.ucsf.edu/gme-resident-and-fellow-resources>

6. This letter of agreement is valid for five academic years, _____ 20_____
(month) (year)
to _____ 20_____, unless otherwise modified.
(month) (year)

Signature

Signature

Site Director's name

Program Director's name

Phone

Phone

Email

Email

Addendum to Program Letter of Agreement
between
UCSF Fresno-based Training Program in General Preventive Medicine and Public Health
and
Fresno County Department of Public Health (FCDPH)

The overall goal for the placement of Preventive Medicine Residents at the participating Agency is to advance the resident's knowledge of the field of preventive medicine and public health. The responsibilities of the Resident will be assigned according to his or her initial skill level and shall be graduated over the course of the placement. The Agency shall, in general, assign activities to assist the Resident in attaining the following specific educational objectives:

1. Apply skills in emergency preparedness and response
2. Monitor, diagnose, and investigate community health problems
3. Inform and educate populations about health threats and risks
4. Develop policies and plans to support individual and community health efforts
5. Evaluate population-based health services
6. Characterize the health of a community
7. Design and conduct an epidemiologic study
8. Investigate and respond to a cluster or outbreak
9. Design and operate a surveillance system
10. Analyze evidence regarding the performance of proposed clinical preventive services for individuals and populations
11. Utilize principles of behavioral health to assess health risk behaviors and implement population-based programs for behavior change
12. Coordinate patient care effectively in various health care delivery systems
13. Incorporate considerations of cost awareness and risk-benefit analysis in patient and/or population-based care, as appropriate
14. Identify strengths, deficiencies, and limits in one's knowledge and expertise; set learning and improvement goals and identify and perform appropriate learning activities utilizing information technology, evidence from scientific studies, and evaluation feedback; systematically analyze practice using quality improvement methods, and implement changes with the goal of practice improvement
15. Accountability to patients, society and the profession
16. Communicate effectively with patients, families, and the public, as appropriate, across a broad range of socioeconomic and cultural backgrounds; communicate effectively with physicians, other health care professionals and health related agencies; work effectively as a member or leader of a health care team or other professional group; act in a consultative role to other physicians and health professionals

For public health agency rotations with clinical components:

1. Implement appropriate clinical care for individuals with conditions of public health significance
2. Select and provide appropriate evidence-based clinical preventive services
3. Integrate best practices and tools to assess risk behaviors
4. Implement effective approaches to modify individual health behaviors
5. Maintain comprehensive, timely and legible medical records, including electronic health records (EHR) as needed

Resident supervision at the participating agency:

Supervision and evaluation of the resident while on rotation at the agency shall be the responsibility of the Site Director. With the review and approval of the Program Director, the Site Director may assign other qualified supervisors to oversee the resident's work. The Resident will have access to the Site Director for guidance in the absence of other assigned preceptors and for assistance in resolving any agency-specific issues affecting the rotation. The Program Director will have the ultimate authority regarding the acceptability of any given assignment or activity for the resident.

Resources available to the resident:

The Site Director will make appropriate resources available to the Resident to accomplish the goals and objectives of the rotation. Such resources may include office space, access to onsite library, computers, and support services.

Placement locations:

Residents may be assigned to work at any of the Agency's locations at which the educational objectives and other requirements of this agreement may be met. Specific location assignments will be made in agreement with the Program Director.

Other issues:

During the course of the Resident's placement at the Agency, her or she shall be given adequate time to attend required Preventive Medicine Residency Seminars and other activities by telephone or videoconference, which may include by arrangements, Graduate Medical Education Grand Rounds, courses at UCSF or the University of California, Berkeley, journal clubs and other conferences.

George W. Rutherford, M.D.
Director, Preventive Medicine Residency

Rais Vohra M.D.
Interim Health Officer, Fresno County

Date

Date