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**AMENDMENT I TO AGREEMENT**

THIS AMENDMENT I TO AGREEMENT (hereinafter "Amendment") is made and entered into this 9TH day of September, 2020, by and between COUNTY OF FRESNO, a Political Subdivision of the State of California, Fresno, California, hereinafter referred to as "COUNTY", and **RH Community Builders**, a California Limited Partnership, whose address is 331 W. Shields Avenue, Fresno, CA 93705 hereinafter referred to as "SUBRECIPIENT".

**WITNESSETH:**

WHEREAS, COUNTY and SUBRECIPIENT entered into Agreement number 20-126, dated the 24<sup>th</sup> of March 2020, to provide shelter to individuals and families that are experiencing homelessness during the Novel Coronavirus (COVID-19) pandemic in order to reduce the spread of virus transmission; and

WHEREAS, COUNTY and SUBRECIPIENT now desire to amend Agreement No. 20-126 regarding changes as stated below.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions herein contained, the parties hereto agree as follows:

1. That the existing County Agreement No. 20-126, Page One (1), Section Two (2) beginning with Line Twenty-Three (23), with the number "2" and ending on Page Two (2), Line One (1) with the word "performance," be deleted and the following inserted in its place:

**"2. Term**

The term of this Agreement shall be effective March 16, 2020 through October 31, 2020. This Agreement may be extended for two (2) additional consecutive one (1) month periods from November 1, 2020 through and including December 30, 2020 upon the approval of both parties no later than fifteen (15) days prior to the first day of the next extension period. The Director of the Department of Social Services or designee is authorized to execute such written approval on behalf of COUNTY based on SUBRECIPIENT's satisfactory performance."

2. That the existing County Agreement No. 20-126, Page Two (2), Section Four (4), beginning with Line Twenty-Four (24), with the number "4" and ending on Page Three (3), Line Fifteen (15) with the word "days," be deleted and the following inserted in its place:

1           **"4.    COMPENSATION**

2                   For actual services provided pursuant to the terms of this Agreement, COUNTY agrees  
3 to pay SUBRECIPIENT and SUBRECIPIENT agrees to receive compensation in accordance with  
4 Exhibit B-2, Budget Summary. In no event shall the cumulative total of this Agreement exceed Three  
5 Million Six Thousand Nine Hundred Fifty-Four and No/100 Dollars (\$3,006,954). In no event shall  
6 actual services performed under this Agreement be in excess of Three Hundred Fifty-Four Thousand  
7 Two Hundred Sixty-Five and No/100 Dollars (\$354,265) for each of the following periods: March 16,  
8 2020 through April 15, 2020; April 16, 2020 through May 15, 2020; May 16 through June 15, 2020; and  
9 June 16, 2020 through July 15, 2020. In no event shall actual services performed under this  
10 Agreement be in excess of Three Hundred Twenty-Eight Thousand Sixty-Three and No/100 Dollars  
11 (\$328,063) for the periods of July 16, 2020 through August 15, 2020 and August 16, 2020 through  
12 September 16, 2020; Four Hundred Forty-Nine Thousand Two Hundred Four and No/100 Dollars  
13 (\$449,204) for the 45 day period of September 17, 2020 and October 31, 2020; and Two Hundred  
14 Forty-Two Thousand Two Hundred Eighty-Two and No/100 Dollars (\$242,282) for each month period  
15 between November 1, 2020 and December 30, 2020, if the term of this Agreement is extended to  
16 include these additional months. Payments by COUNTY shall be in arrears, for services provided  
17 during the preceding month, within forty-five (45) days after receipt, verification and approval of  
18 SUBRECIPIENT's invoices by COUNTY.

19                   It is understood that all expenses incidental to SUBRECIPIENT'S performance of services  
20 under this Agreement shall be borne by SUBRECIPIENT. If SUBRECIPIENT should fail to comply with  
21 any provision of the Agreement, COUNTY shall be relieved of its obligation for further compensation.  
22 Any compensation which is not expended by SUBRECIPIENT pursuant to the terms and conditions of  
23 this Agreement shall automatically revert to COUNTY. The services provided by the SUBRECIPIENT  
24 under this Agreement are funded in whole or in part by the State of California. In the event that funding  
25 for these services is delayed by the State Controller, COUNTY may defer payment to  
26 SUBRECIPIENT. The amount of the deferred payment shall not exceed the amount of funding delayed  
27 by the State Controller to the COUNTY. The period of time of the deferral by COUNTY shall not  
28 exceed the period of time of the State Controller's delay of payment to COUNTY plus forty-five (45)

1 days.”

2 3. That the existing County Agreement No. 20-126, Page Eight (8), Section Fourteen (14),  
3 beginning with Line Twenty-One (21), with the number “14” and ending on Page Nine (9), Line  
4 Thirteen (13) with the URL address “https://www.sam.gov/SAM/.” be deleted and the following  
5 inserted in its place:

6 **“14. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND**  
7 **VOLUNTARY EXCLUSION-LOWER TIER COVERED TRANSACTIONS**

8 A. COUNTY and SUBRECIPIENT recognize that State and Federal assistance funds  
9 may be used under the terms of this Agreement. For purposes of this section, SUBRECIPIENT will be  
10 referred to as the “prospective recipient”.

11 B. This certification is required by the regulations implementing Executive Order 12549,  
12 Debarment and Suspension, 29 Code of Federal Regulations (CFR) Part 98, section 98.510,  
13 Participants’ Responsibilities.

14 (1) The prospective recipient of Federal assistance funds certifies by entering  
15 this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for  
16 debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any  
17 Federal department or agency.

18 (2) The prospective recipient of Funds agrees by entering this Agreement, that it  
19 shall not knowingly enter into any lower tier covered transaction with a person who is debarred,  
20 suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction,  
21 unless authorized by the Federal department or agency with which this transaction originated.

22 (3) Where the prospective recipient of Federal assistance funds is unable to  
23 certify to any of the statements in this certification, such prospective participant shall attach an  
24 explanation to this Agreement.

25 (4) The prospective recipient shall provide immediate written notice to COUNTY  
26 if at any time prospective recipient learns that its certification in Section Fourteen (14) of this  
27 Agreement was erroneous when submitted or has become erroneous by reason of changed  
28 circumstances.

1 (5) The prospective recipient further agrees that by entering into this Agreement,  
2 it will include a clause identical to Section Fourteen (14) of this Agreement entitled "Certification  
3 Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered  
4 Transactions", in all lower tier covered transactions and in all solicitations for lower tier covered  
5 transactions.

6 (6) The certification in Section Fourteen (14) of this Agreement is a material  
7 representation of fact upon which COUNTY relied in entering into this Agreement."

8 4. That the existing County Agreement No. 20-126, Page Fifteen (15), Section Twenty-six  
9 (26), beginning with Line Four (4), with the number "26" and ending on Page Fifteen (15), Line Six (6)  
10 with the word "Funds," be deleted and the following inserted in its place:

11 **"26. COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS**

12 SUBRECIPIENT shall comply with all rules and regulations established pursuant to  
13 Housing and Urban Development regulations at 24 CFR Part 576, as revised by the Emergency  
14 Solutions Grant and Consolidated Plan Conforming Amendments Interim Rule, published in the  
15 Federal Register on December 5, 2011 (76 Fed. Reg. 75954). SUBRECIPIENT must also comply with  
16 all applicable fair housing and civil rights requirements in 24 CFR 5.105(a). SUBRECIPIENT and any  
17 subcontractors shall comply with all applicable local, State, Federal laws, ordinances, regulations and  
18 Fresno County Charter provisions governing this agreement.

19 A. Whenever the SUBRECIPIENT uses services of a contractor, the SUBRECIPIENT  
20 shall require that the contractor comply with all Federal, State and local laws, ordinances, regulations  
21 and Fresno County Charter provisions applicable in the performance of their work.

22 B. This Agreement is subject to the requirements of Section 3 of the Housing and Urban  
23 Development Act of 1968, as amended, 12 U.S.C. 1701(u). Accordingly, the SUBRECIPIENT shall  
24 require the prime contractor to complete and submit documentation prior to award of the construction  
25 contract and upon Project completion that compliance with Section 3 of the Housing and Urban  
26 Development Act of 1968, as amended, has been met.

27 C. Non-Discrimination: The SUBRECIPIENT agrees to comply with the non-  
28 discrimination in employment and contracting opportunities laws, regulations, and executive orders

1 referenced in 24 CFR 570.607, as revised by Executive Order 13279. The applicable non-  
2 discrimination provisions in Section 109 of the Housing and Community Development Act of 1974 are  
3 still applicable.

4 D. Records Retention: The SUBRECIPIENT shall retain all financial records,  
5 supporting documents, statistical records and all other records pertinent to this Agreement for a period  
6 of four (4) years from the date of the submission of the COUNTY's consolidated annual performance  
7 and evaluation report to HUD in which the activities assisted under this Agreement are reported on for  
8 the final time. If there is litigation, claims, audits, negotiations or other actions that involve any of the  
9 records cited and that have started before the expiration of the four-year record retention period, such  
10 records must be retained until completion of the actions and resolution of all issues, or the expiration of  
11 the four-year period, whichever occurs later (24 CFR 570.502, 570.503(b)(2), 570.506).

12 E. Uniform Administrative Requirements: The SUBRECIPIENT shall comply with  
13 applicable Uniform Administrative Requirements, as described in 24 CFR 570.502.

14 F. Other Program Requirements: The SUBRECIPIENT shall comply with CDBG  
15 program requirements described in 24 CFR 570.600 – 615 not otherwise mentioned in this Agreement,  
16 except that the SUBRECIPIENT does not assume the COUNTY's responsibilities described at 24 CFR  
17 570.604 or 24 CFR 52.

18 G. Faith-Based Organizations: The SUBRECIPIENT agrees that funds provided under  
19 this Agreement will not be utilized for inherently religious activities such as worship, religious  
20 instructions or proselytization, and that the SUBRECIPIENT will comply with all requirements of 24  
21 CFR 570.200(j) and 5.109."

22 5. That Sections Thirteen (13) through Thirty (30) of the existing County Agreement No.  
23 20-126, beginning on page Nine (9), Line Fourteen (14) with the number "13" and ending on Page  
24 Sixteen (16), Line Six (6) with the word "provisions." shall be re-numbered sequentially to read as  
25 Section Fifteen (15) to Section Thirty-Two (32).

26 6. That the following Sections are being added to existing County Agreement No. 20-126,  
27 beginning on Page Sixteen (16), Line Seven (7), just prior to Section Thirty-One (31) (Entire  
28 Agreement), as Sections Thirty-Three (33), Thirty-Four (34), Thirty-Five (35) and Thirty-Six (36):

1           **33. ESG ELIGIBILITY AND REPORTING REQUIREMENTS**

2           A. SUBRECIPIENT is required to be a member in good standing of the FMCoC. A  
3 member in good standing is defined as a current dues paid member with attendance at a minimum of  
4 75% of all FMCoC Director's meetings.

5           B. SUBRECIPIENT is required to utilize the FMCoC Coordinated Entry System for all  
6 clients served under ESG.

7           C. COUNTY's failure to inform SUBRECIPIENT that ESG funds are provided under  
8 this Agreement of any reporting requirements shall not relieve SUBRECIPIENT of compliance with any  
9 ESG eligibility and reporting requirements. SUBRECIPIENT agrees, in accordance with the  
10 requirements of the ESG program, that ALL beneficiaries of SUBRECIPIENT's activities provided  
11 under this Agreement must meet the following minimum criteria:

12                       (1) Any individual or family provided with assistance through ESG must meet  
13 the HUD definition of homeless and must be documented.

14                       (2) The household must be at or below 30% of the Annual Area Median Income  
15 (AMI) for Fresno as referenced in Exhibit D, incorporated herein by reference and made part of this  
16 Agreement. The AMI may change on a yearly basis and SUBRECIPIENT is required to use the most  
17 recent version as provided by COUNTY.

18                       (3) The households targeted must be those most in need of this assistance and  
19 most likely to achieve stable housing, whether subsidized or unsubsidized, outside of ESG after the  
20 program concludes.

21           D. SUBRECIPIENT is expected to meet all other ESG requirements as described in 24  
22 CFR Part 576.

23           **34. MINIMUM DATA COLLECTION REQUIREMENTS**

24           SUBRECIPIENT is required to collect and report client-level data in the local Homeless  
25 Management Information System (HMIS) administered by the Fresno Housing Authority. Reporting  
26 through HMIS is a requirement of ESG funding. HMIS will be used to collect data and report on  
27 outputs and outcomes as required by HUD. SUBRECIPIENT is required to enter all client intakes,  
28 provide regular updates and exit all clients once services are completed.

1 At a minimum, SUBRECIPIENT must enter the following information in the FMCoC  
2 HMIS database for federal reporting purposes:

- 3 (1) Name
- 4 (2) Social Security Number
- 5 (3) Date of Birth
- 6 (4) Race
- 7 (5) Ethnicity
- 8 (6) Gender
- 9 (7) Veteran Status
- 10 (8) Disabling Condition
- 11 (9) Residence Prior to Program Entry
- 12 (10) Zip Code of Last Permanent Address
- 13 (11) Housing Status
- 14 (12) Program Entry Date
- 15 (13) Program Exit Date
- 16 (14) Personal Identification Number
- 17 (15) Household Identification Number
- 18 (16) Income and Sources
- 19 (17) Non-Cash Benefits
- 20 (18) Destination (where client will stay upon exit)
- 21 (19) Financial Services Provided
- 22 (20) Housing Relocation & Stabilization Services Provided

23 COUNTY reserves the right to add additional reporting requirements as required by  
24 HUD.

25 **35. RECORDS**

26 A. Record Establishment and Maintenance - SUBRECIPIENT shall establish and  
27 maintain records in accordance with those requirements prescribed by COUNTY, with respect to all  
28 matters covered by this Agreement. SUBRECIPIENT shall retain all fiscal books, account records,

1 and client files for services performed under this Agreement for at least five (5) years from the date of  
2 the final payment under this Agreement or until all State and Federal audits are completed for that  
3 fiscal year, whichever is later. Pursuant to State and Federal law, it is the intent of the parties to this  
4 Agreement that the SUBRECIPIENT shall be reimbursed for actual costs incurred in the performance  
5 of this Agreement not to exceed the contract maximum but that no profit is to accrue to the  
6 SUBRECIPIENT on account of such performance.

7           B. Monthly Activity Reports - SUBRECIPIENT shall submit to COUNTY by the tenth  
8 (10th) of each month, activity reports for the previous month. SUBRECIPIENT shall also furnish  
9 to COUNTY such statements, receipts, reports, data, support documentation and other information as  
10 COUNTY may request pertaining to matters covered by this Agreement. Said support documentation  
11 must indicate the line item budget account number to which the cost is charged. In the event that  
12 SUBRECIPIENT fails to provide such reports or other information required hereunder, it shall be  
13 deemed sufficient cause for COUNTY to withhold monthly payments until there is compliance. In  
14 addition, SUBRECIPIENT shall provide written notification and explanation to COUNTY of any funds  
15 received from another source to conduct the same services covered by this Agreement within five (5)  
16 days of the receipt of such funds. The invoice and monthly activity reports shall be in a form and in  
17 such detail as acceptable to COUNTY's Director of Social Services or designee.

18           C. HMIS Data Entry – HMIS entry must be completed the 10th of each month for all  
19 services provided the previous month.

20           **36. SINGLE AUDIT CLAUSE**

21           As a SUBRECIPIENT of Federal financial assistance, SUBRECIPIENT agrees to  
22 provide copies of their audit reports, performed in accordance with the requirements of the Single  
23 Audit Act of 1984 (31 USC section 7502) and subject to the terms of Office of Management and  
24 Budget (OMB) Circulars (A-110, A-122 and A-133), to the County of Fresno. Such audits shall be  
25 delivered to COUNTY'S DSS, for review not later than nine (9) months after the close of the  
26 SUBRECIPIENT's fiscal year in which the funds supplied through this Agreement are expended and/or  
27 received for this program. The audits must include a statement of findings or a statement that there  
28 were no findings. If there were negative findings, SUBRECIPIENT must include a corrective action



1 plan signed by an authorized individual. Failure to comply with this Act may result in COUNTY  
2 performing the necessary audit tasks, or, at COUNTY'S option, contracting with a qualified accountant  
3 to perform this audit. All audit costs related to this Agreement are the sole responsibility of  
4 SUBRECIPIENT who agrees to take corrective actions to eliminate any material noncompliance or  
5 weakness found as a result of such audits. Audit work performed by COUNTY under this paragraph  
6 shall be billed at COUNTY cost as determined by COUNTY'S Auditor-Controller/Treasurer-Tax  
7 Collector."

8 7. That Section Thirty-One (31) of the existing County Agreement No. 20-126, beginning  
9 with Page Sixteen (16) Line Seven (7), with the number "31" and ending on Page Sixteen (16), Line  
10 Eleven (11) with the word "Agreement," shall remain as the last section of the agreement and be re-  
11 numbered sequentially to read as Section Thirty-Seven (37) of the amended Agreement.

12 8. That all references in the existing COUNTY Agreement No. 20-126 to Exhibit A shall be  
13 changed to read "Exhibit A-2." Exhibit A-2 is attached hereto and incorporated herein by this reference.

14 9. That all references in the existing COUNTY Agreement No. 20-126 to Exhibit B shall be  
15 changed to read "Exhibit B-2." Exhibit B-2 is attached hereto and incorporated herein by this reference.

16 COUNTY and SUBRECIPIENT agree that this Amendment is sufficient to amend the  
17 Agreement and that upon execution of this Amendment, the Agreement and this Amendment together  
18 shall be considered the Agreement.

19 The Agreement, as hereby amended, is ratified and continued. All provisions, terms,  
20 covenants, conditions and promises contained in the Agreement and not amended herein shall remain  
21 in full force and effect. This Amendment shall be effective retroactive to July 16, 2020.

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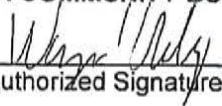
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1 IN WITNESS WHEREOF, the parties hereto have executed this Amendment I to Agreement.

2 **SUBRECIPIENT:**  
3 **RH COMMUNITY BUILDERS**

**COUNTY OF FRESNO**

4   
5 (Authorized Signature)

  
6 Jean Rousseau, County  
7 Administrative Officer of the County of  
8 Fresno

9 Wayne Rutledge, Chief Executive Officer  
10 Print Name & Title

11 331 W. Shields Ave.

12 Fresno, CA 93705

13 Mailing Address

~~14 **ATTEST:**  
15 Bernice E. Seidel  
16 Clerk of the Board of Supervisors  
17 County of Fresno, State of California~~

18   
19 (Authorized Signature)

20 By: \_\_\_\_\_  
21 Deputy

22 Brad Hardie, President  
23 Print Name & Title

24 331 W. Shields Ave.

25 Fresno, CA 93705

26 Mailing Address

27 **FOR ACCOUNTING USE ONLY:**

28 ORG:56107300  
Account:7870  
Fund/Subclass: 0001/10000

DEN:bed

## SUMMARY OF SERVICES

ORGANIZATION: RH Community Builders

ADDRESS: 2445 W. Whitesbridge Ave, Fresno, CA 93706  
March 16, 2020 through December 30, 2020  
105 Beds

2550 W. Clinton Ave, Fresno, CA 93705  
March 16, 2020 through July 16, 2020 - 120 beds  
July 17, 2020 through December 30, 2020 - 96 beds

1040 N. Pleasant Ave, Fresno, CA 93728  
March 16, 2020 through October 16, 2020  
40 beds

TELEPHONE: (585) 314-3914

CONTACT: Kathryn Wilbur

EMAIL: [katie@rhcbfresno.com](mailto:katie@rhcbfresno.com)

CONTRACT: Emergency COVID-19 Shelter

CONTRACT TERM: March 16, 2020 through May 15, 2020  
May 16, 2020 through June 15, 2020  
June 16, 2020 through July 15, 2020  
July 16, 2020 through August 15, 2020  
August 16, 2020 through September 16, 2020  
September 17, 2020 through October 31, 2020  
November 1, 2020 through November 30, 2020 (optional)  
December 1, 2020 through December 30, 2020 (optional)

### DESCRIPTION OF SERVICES

RH Community Builders (RHCB) will provide emergency shelters including dormitory style or private accommodations for individuals experiencing homelessness. Beginning March 16, 2020 through July 15, 2020, RHCB will provide 265 beds across three sites for homeless individuals throughout metro Fresno. Effective July 16, 2020, availability of beds will be reduced to 241; effective October 16, 2020, bed availability will be reduced to 201 beds across two sites. The shelter is intended to provide a safe environment for homeless individuals during the COVID-19 State of Emergency.

Additionally, RHCB will also provide monitoring services and meals to individuals that are homeless and require quarantine due to testing positive for novel coronavirus (COVID-19) or awaiting test results. Meal services will be limited to up to three meals for up to 20 individuals per day.

### CONTRACTOR RESPONSIBILITIES

- Provide sanitary supplies, including but not limited to soap, hand sanitizer, and disinfectants, to all staff and guests.

- Ensure shelter beds are open to all who desire the service regardless of gender, sexual orientation or marital status. Guests must be allowed to enter shelter with their partners, possessions, and pets.
- Provide daily meal service to guests.
- Provider must not exclude people because of intoxication or mental illness.
- Ensure compliance with local, state, and federal public health directives. This includes practicing social distancing, limiting guest travel, and ensuring ill staff do not report to work.
- Set aside private rooms away from groups of people for individuals appearing ill.
- Ensure compliance with the Americans with Disabilities Act (ADA) to accommodate people with disabilities.
- Provide accommodations for guests' pets.
- Ensure that staff is on site 24 hours per day, 7 days a week.
- Ensure security protocols are in place for emergency incidents, including but not limited to medical emergencies and communicable disease.
- Establish protocols to handle both suspected and confirmed cases of COVID-19.
- Provide necessary transportation for guests.
- Publicly display proper hygiene recommendations throughout each facility.
- Provide monitoring services and meals to individuals that are homeless and require quarantine in local motel

**BUDGET SUMMARY**

ORGANIZATION: RH Community Builders  
 SERVICES: Emergency COVID-19 Shelter  
 CONTRACT TERM: March 16, 2020 through July 15, 2020  
 4 One-Month Terms  
 MONTHLY BUDGET: \$ 354,265

<b><u>Budget Category</u></b>	<b><u>Monthly Budget</u></b>	<b><u>Amount</u></b>
<b><u>Personnel</u></b>		
Salaries		
Payroll Taxes		
Benefits		
	<b>SUBTOTAL</b>	<b>\$ 130,865.00</b>
<b><u>Operations</u></b>		
Client Meals		
Insurance		
Communication		
Repairs and Maintenance		
Utilities		
Supplies		
Transportation		
Security		
Rent		
	<b>SUBTOTAL</b>	<b>\$ 191,195.00</b>
<b><u>Administration</u></b>		
Administrative Costs		
	<b>SUBTOTAL</b>	<b>\$ 32,205.00</b>
	<b>TOTAL</b>	<b>\$ 354,265.00</b>

**Breakdown of Monthly Cost by Facility (Estimated)**

<b><u>Facility Location</u></b>	<b><u>Amount</u></b>
2445 W. Whitesbridge Ave.+ motel locations	<b>\$ 124,185.00</b>
2550 W. Clinton Ave.	<b>\$ 140,919.00</b>
1040 N. Pleasant Ave.	<b>\$ 89,161.00</b>
	<b>TOTAL</b>
	<b>\$ 354,265.00</b>

**BUDGET SUMMARY**

ORGANIZATION: RH Community Builders  
 SERVICES: Emergency COVID-19 Shelter  
 CONTRACT TERM: July 16, 2020 through September 16, 2020  
 MONTHLY BUDGET: \$ 328,063

<b><u>Budget Category</u></b>	<b><u>Monthly Budget</u></b>	<b><u>Amount</u></b>
<b><u>Personnel</u></b>		
Salaries		
Payroll Taxes		
Benefits		
	<b>SUBTOTAL</b>	<b>\$ 120,965.00</b>
<b><u>Operations</u></b>		
Client Meals		
Insurance		
Communication		
Repairs and Maintenance		
Utilities		
Supplies		
Transportation		
Security		
Rent		
	<b>SUBTOTAL</b>	<b>\$ 177,274.00</b>
<b><u>Administration</u></b>		
Administrative Costs		
	<b>SUBTOTAL</b>	<b>\$ 29,824.00</b>
	<b>TOTAL</b>	<b>\$ 328,063.00</b>

**Breakdown of Monthly Cost by Facility (Estimated)**

<b><u>Facility Location</u></b>	<b><u>Amount</u></b>
2445 W Whitesbridge Ave. + motel locations	<b>\$ 124,185.00</b>
1040 N. Pleasant	<b>\$ 89,162.00</b>
2550 W Clinton Ave.	<b>\$ 114,716.00</b>
	<b>TOTAL</b>
	<b>\$ 328,063.00</b>

**BUDGET SUMMARY**

ORGANIZATION: RH Community Builders  
 SERVICES: Emergency COVID-19 Shelter  
 CONTRACT TERM: September 17, 2020 through October 31, 2020  
 45-Day BUDGET: \$ 449,204

<b><u>Budget Category</u></b>	<b><u>45-Day Budget</u></b>	<b><u>Amount</u></b>
<b><u>Personnel</u></b>		
Salaries		
Payroll Taxes		
Benefits		
	<b>SUBTOTAL</b>	<b>\$ 166,597.00</b>
<b><u>Operations</u></b>		
Client Meals		
Insurance		
Communication		
Repairs and Maintenance		
Utilities		
Supplies		
Transportation		
Security		
Rent		
	<b>SUBTOTAL</b>	<b>\$ 241,770.00</b>
<b><u>Administration</u></b>		
Administrative Costs		
	<b>SUBTOTAL</b>	<b>\$ 40,837.00</b>
	<b>TOTAL</b>	<b>\$ 449,204.00</b>

**Breakdown of Monthly Cost by Facility (Estimated)**

<b><u>Facility Location</u></b>	<b><u>Amount</u></b>
2445 W Whitesbridge Ave. + motel locations	<b>\$ 187,549.00</b>
1040 N. Pleasant	<b>\$ 89,162.00</b>
2550 W Clinton Ave.	<b>\$ 172,493.00</b>
	<b>TOTAL</b>
	<b>\$ 449,204.00</b>

**BUDGET SUMMARY**

ORGANIZATION: RH Community Builders  
 SERVICES: Emergency COVID-19 Shelter  
 CONTRACT TERM: November 1, 2020 through December 30, 2020 (2 Months)  
 Optional month-to-month renewals  
 MONTHLY BUDGET: \$ 242,282

<b><u>Budget Category</u></b>	<b><u>Monthly Budget</u></b>	<b><u>Amount</u></b>
<b><u>Personnel</u></b>		
Salaries		
Payroll Taxes		
Benefits		
	<b>SUBTOTAL</b>	<b>\$ 91,265.00</b>
<b><u>Operations</u></b>		
Client Meals		
Insurance		
Communication		
Repairs and Maintenance		
Utilities		
Supplies		
Transportation		
Security		
Rent		
	<b>SUBTOTAL</b>	<b>\$ 128,991.00</b>
<b><u>Administration</u></b>		
Administrative Costs		
	<b>SUBTOTAL</b>	<b>\$ 22,026.00</b>
	<b>TOTAL</b>	<b>\$ 242,282.00</b>

**Breakdown of Monthly Cost by Facility (Estimated)**

<b><u>Facility Location</u></b>	<b><u>Amount</u></b>
2445 W Whitesbridge Ave. + motel locations	<b>\$ 126,728.00</b>
2550 W Clinton Ave.	<b>\$ 115,554.00</b>
	<b>TOTAL</b>
	<b>\$ 242,282.00</b>