



Board Agenda Item 34

DATE: December 03, 2024

TO: Board of Supervisors

SUBMITTED BY: John Zaroni, Sheriff-Coroner-Public Administrator

SUBJECT: Amendment to Master Schedule of Fees - Sheriff, Second Hearing

RECOMMENDED ACTION(S):

Conduct second hearing and adopt Fresno County Master Schedule of Fees, Charges, and Recovered Costs Ordinance by amending Subsection 2609 - Contract Service Fees of Section 2600 - Sheriff-Coroner-Public Administrator to update the MSF and ensure full cost recovery for services provided by the Sheriff's Office; waive reading of the Ordinance in its entirety.

Approval of the recommended action would revise the existing Master Schedule of Fees (MSF), Charges, and Recovered Costs based on the Department's costs for FY 2024-25. The recommended amendments to Subsection 2609-Contract Service Fees will update current rates and will allow the Sheriff's Office to recover the salary and benefits costs, operating costs, and an indirect cost rate for a full time Deputy Sheriff, Community Service Officer, Correctional Officer, Dispatcher, and Reserve Officer. The recommended actions also include a Prisoner Processing Service Fee that is utilized with other law enforcement agencies. This item is countywide.

ALTERNATIVE ACTION(S):

Your Board may direct staff to use current fees or propose alternative fees, which may not recover 100% of the costs discussed herein.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. It is anticipated that with the proposed fees for the Deputy Sheriff, Community Service Officer, Correctional Officer, Dispatcher, Reserve Officer, and the Prisoner Processing Service Fee, the Sheriff's Office will ensure full cost recovery for salary and benefits costs, mileage costs, radio usage, vehicle replacement recovery, and an indirect cost rate proposal (ICRP) of 9.92%.

DISCUSSION:

On October 22, 2024, your Board conducted the first hearing for the recommended updates to the MSF for Subsection 2609 - Contract Service Fees. All rates were approved as recommended and are identified in Attachment A. The updated fees fully recover the salary and benefits costs that will be incurred for Deputy Sheriff, Community Service Officer, Correctional Officer, Dispatcher, and Reserve Officer positions, and the Prisoner Processing Service Fee used in developing contracts with cities, grants, and other organizations that request additional law enforcement services in FY 2024-25.

The recommended actions, which reflect full cost recovery, adjust the regular hourly rate for FY 2024-25 due

to increased salary and benefits costs and supervisory costs and due to the decrease/increase in the retirement tiers for the positions listed as follows: 1% for a Deputy Sheriff, 5% for a Community Service Officer, and 2% for Correctional Officer.

The Dispatcher per capita rate reflects a 9% increase in FY 2024-25, primarily due to the increase in population served and the increase in the salary and benefits costs and supervisory costs. The Reserve Officer hourly rate is recommended at a 5% increase, as the hourly rate for FY 2024-25 has been increased from \$25 per hour to \$26.25 per hour, and also due to the increase in the ICRP from 9.74% to 9.92%. The Prisoner Processing regular hourly rate is recommended at a 1% increase due to increased salary and benefits costs.

The overtime rates for the Deputy Sheriff, Community Service Officer, and Correctional Officer positions are recommended at 2%, 2%, and 7% increases, respectively, for FY 2024-25, due to the adjustments in salary described above.

The proposed fees ensure proper cost recovery and have been reviewed by the Auditor-Controller/Treasurer-Tax Collector.

As specified in existing contracts and following Board approval of the recommended action, the Sheriff's Office will return with any agreements with cities or other entities that require modification.

The summary of the ordinance was published in the Business Journal on October 25, 2024, in accordance with Gov. Code § 25124.

REFERENCE MATERIAL:

BAI #8, October 22, 2024

ATTACHMENTS INCLUDED AND/OR ON FILE:

MSF FY 2024-25 - Attachment A
MSF FY 2024-25 - Ordinance

CAO ANALYST:

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