

AMENDMENT NO. 1 TO SERVICE AGREEMENT

This Amendment No. 1 to Service Agreement (“Amendment No. 1”) is dated March 19, 2024 and is between Reading and Beyond, a California 501 C3 Non-Profit corporation (“Contractor”), and the County of Fresno, a political subdivision of the State of California (“County”).

Recitals

A. On March 28, 2023, the County and the Contractor entered into a service agreement, which is County agreement number A-23-129 (“Agreement”), to provide community health support and promote health intervention activities for implementation of Fresno County’s Initiative to Address COVID-19 Related Health Disparities.

B. The County and the Contractor now desire to amend the Agreement to (1) include the correct Catalog of Federal Domestic Assistance Number as the federal funding source and; (2) amend the Agreement to replace Exhibit B with Revised Exhibit B to adjust annual budget amounts to reflect year one actuals, carryover unspent funds from year one to year two, and reallocate carryover funds in the Personnel, Supplies, and Other Costs categories to account for previously unanticipated expenses.

The parties therefore agree as follows:

1. Section number 7.1 of the Agreement located on page Six (6) beginning at line Fourteen (14) with the word “Services” and ending at line Seventeen (17) with the number “93.323” is deleted in its entirety and replaced with the following:

“7.1 Services Funding Source. Funding for these services is provided by the US Department of Health and Human Services (HHS), Centers for Disease Control and Prevention (CDC) – Activities to Support State, Tribal, Local and Territorial (STLT) Health Department Response to Public Health or Healthcare Crises (Catalog of Federal Domestic Assistance Number 93.391), Department of the Treasury, Coronavirus State and Local Fiscal Recovery Funds (SLFRF) (Assistance Listing Number, formerly known as CFDA Number, 21.027), HHS,

1 CDC - Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)
2 (Catalog of Federal Domestic Assistance Number 93.323).”

3 2. That all references in Agreement to “Exhibit B” shall be changed to read “Revised Exhibit
4 B”. Revised Exhibit B is attached hereto and incorporated herein by this reference.

5 3. When both parties have signed this Amendment No. 1, the Agreement, and this
6 Amendment No. 1 together constitute the Agreement.

7 4. The Contractor represents and warrants to the County that:

8 a. The Contractor is duly authorized and empowered to sign and perform its obligations
9 under this Amendment.

10 b. The individual signing this Amendment on behalf of the Contractor is duly authorized
11 to do so and his or her signature on this Amendment legally binds the Contractor to
12 the terms of this Amendment.

13 5. The parties agree that this Amendment may be executed by electronic signature as
14 provided in this section.

15 a. An “electronic signature” means any symbol or process intended by an individual
16 signing this Amendment to represent their signature, including but not limited to (1) a
17 digital signature; (2) a faxed version of an original handwritten signature; or (3) an
18 electronically scanned and transmitted (for example by PDF document) version of an
19 original handwritten signature.

20 b. Each electronic signature affixed or attached to this Amendment (1) is deemed
21 equivalent to a valid original handwritten signature of the person signing this
22 Amendment for all purposes, including but not limited to evidentiary proof in any
23 administrative or judicial proceeding, and (2) has the same force and effect as the
24 valid original handwritten signature of that person.

25 c. The provisions of this section satisfy the requirements of Civil Code section 1633.5,
26 subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3, Part
27 2, Title 2.5, beginning with section 1633.1).
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d. Each party using a digital signature represents that it has undertaken and satisfied the requirements of Government Code section 16.5, subdivision (a), paragraphs (1) through (5), and agrees that each other party may rely upon that representation.

e. This Amendment is not conditioned upon the parties conducting the transactions under it by electronic means and either party may sign this Amendment with an original handwritten signature.

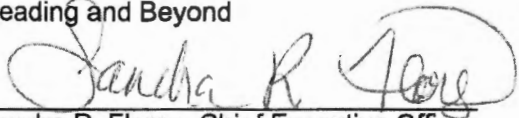
6. This Amendment may be signed in counterparts, each of which is an original, and all of which together constitute this Amendment.

7. The Agreement as amended by this Amendment No. 1 is ratified and continued. All provisions of the Agreement and not amended by this Amendment No. 1 remain in full force and effect.


[SIGNATURE PAGE FOLLOWS]

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The parties are signing this Amendment No. 1 on the date stated in the introductory clause.

Reading and Beyond

Sandra R. Flores, Chief Executive Officer

4670 E. Butler
Fresno, CA 93702

COUNTY OF FRESNO


Nathan Magsig, Chairman of the Board
of Supervisors of the County of Fresno

Attest:
Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

By: 
Deputy

For accounting use only:
Org No.: 56201558, 56201019, 56201022
Account No.: 7295
Fund No. : 0001
Subclass No.: 10000

Revised Exhibit B

Health Disparities Budget

Health Disparities Budget											
Agreement Number: 23-129											
Agreement Term: 03/28/23 - 12/31/24											
Organization Name: Reading and Beyond											
Personnel Salaries	Approved Y1 Budget	Modified Y1 Budget	Approved Y2 Budget	Modified Y2 Budget	Approved Y3 Budget	Modified Y3 Budget	Approved Total Budget	New Total Budget	Changes/Justifications		
	3/28/23-7/31/23	3/28/23-7/31/23	8/1/23-7/31/24	8/1/23-7/31/24	8/1/24-12/31/24	8/1/24-12/31/24					
Project Coordinator	\$ 28,193.00	\$ 8,382.42	\$ 71,045.00	\$ 71,045.00	\$ 32,421.00	\$ 32,421.00	\$ 131,659.00	\$ 111,848.42	The savings from year 1 will be used to hire an additional CHW		
Lead Community Health Worker /CHW	\$ 20,800.00	\$ 3,835.44	\$ 52,416.00	\$ 52,416.00	\$ 23,920.00	\$ 23,920.00	\$ 97,136.00	\$ 80,171.44	The savings from year 1 will be used to hire an additional CHW		
Community Health Worker	\$ 19,067.00	\$ 9,504.55	\$ 48,048.00	\$ 48,048.00	\$ 21,927.00	\$ 21,927.00	\$ 89,042.00	\$ 79,479.55	The savings from year 1 will be used to hire an additional CHW		
Community Health Worker	\$ 19,067.00	\$ 4,859.91	\$ 48,048.00	\$ 48,048.00	\$ 21,927.00	\$ 21,927.00	\$ 89,042.00	\$ 74,834.91	The savings from year 1 will be used for outreach materials and gift cards.		
Community Health Worker	\$ 19,067.00	\$ 8,792.16	\$ 48,048.00	\$ 48,048.00	\$ 21,927.00	\$ 21,927.00	\$ 89,042.00	\$ 78,767.16	The savings from year 1 will be used for outreach materials and gift cards.		
Community Health Worker	\$ 19,067.00	\$ 3,868.81	\$ 48,048.00	\$ 48,048.00	\$ 21,927.00	\$ 21,927.00	\$ 89,042.00	\$ 73,843.81	The savings from year 1 will be used for Media, promotional materials and translation/interpreter services		
Community Health Worker	\$ 19,067.00	\$ 3,335.09	\$ 48,048.00	\$ 48,048.00	\$ 21,926.00	\$ 21,926.00	\$ 89,041.00	\$ 73,309.09	The savings from year 1 will be used for Media, promotional materials and translation/interpreter services		
Community Health Worker	\$ -	\$ -	\$ -	\$ 32,156.00	\$ -	\$ -	\$ -	\$ 32,156.00	Adding new CHW through July 2024. The unspent funds from Year 1 for the Project Coordinator, Lead and CHW will cover the cost of the new CHW and their		
Subtotal	\$ 144,326.00	\$ 42,578.38	\$ 363,701.00	\$ 395,857.00	\$ 165,975.00	\$ 165,975.00	\$ 674,002.00	\$ 604,410.38			
Benefits/Taxes/Workers Compensation											
Fringe Benefits	\$ 28,865.00	\$ 6,923.72	\$ 72,740.00	\$ 79,575.09	\$ 33,195.00	\$ 33,195.00	\$ 134,800.00	\$ 119,693.81	Increased for new staff using savings from year 1		
Payroll Taxes	\$ 11,546.00	\$ 3,702.71	\$ 29,096.00	\$ 31,700.00	\$ 13,278.00	\$ 13,278.00	\$ 53,920.00	\$ 48,680.71	Increased for new staff using savings from year 2		
Workers Compensation	\$ 520.00	\$ 106.24	\$ 1,637.00	\$ 1,637.00	\$ 913.00	\$ 913.00	\$ 3,070.00	\$ 2,656.24			
Subtotal	\$ 40,931.00	\$ 10,732.67	\$ 103,473.00	\$ 112,912.09	\$ 47,386.00	\$ 47,386.00	\$ 191,790.00	\$ 171,030.76			
Total Personnel	\$ 185,257.00	\$ 53,311.05	\$ 467,174.00	\$ 508,769.09	\$ 213,361.00	\$ 213,361.00	\$ 865,792.00	\$ 775,441.14			
Equipment											
Laptop, Case, Mouse, Keyboard, Monitor	\$ 10,500.00	\$ 8,138.94	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 10,500.00	\$ 10,638.94	New laptop and accessories for new staff (1 x Laptop @ \$200, 1 x Mouse @ \$50, 1 x Keyboard @ \$125, 1 x Monitor @ \$300, 1 x Laptop case @ \$50, etc.)		
Hotspots	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ -			
Total Equipment	\$ 11,200.00	\$ 8,138.94	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 11,200.00	\$ 10,638.94			
Supplies											
Office Expenses	\$ 2,000.00	\$ 161.06	\$ 4,000.00	\$ 6,000.00	\$ 2,000.00	\$ 2,000.00	\$ 8,000.00	\$ 8,161.06	Additional costs for new hire office expenses		
Communications	\$ 5,250.00	\$ 422.44	\$ 13,440.00	\$ 13,440.00	\$ 5,775.00	\$ 5,775.00	\$ 24,465.00	\$ 19,637.44			
Outreach Materials and Supplies	\$ 8,030.00	\$ 3,824.68	\$ 10,000.00	\$ 42,000.00	\$ 11,611.00	\$ 11,611.00	\$ 29,641.00	\$ 57,435.68	Increase due to Wellness Wednesdays and increased outreach events. The funds are from savings from Year 1 Personnel		
Printing & Copying	\$ 3,000.00	\$ -	\$ 5,000.00	\$ 10,000.00	\$ 3,000.00	\$ 3,000.00	\$ 11,000.00	\$ 13,000.00	Printing and copying savings from year 1 will be used in year 2		
Total Supplies	\$ 18,280.00	\$ 4,408.18	\$ 32,440.00	\$ 71,440.00	\$ 22,386.00	\$ 22,386.00	\$ 73,106.00	\$ 98,234.18			
Travel											
Local Travel	\$ 5,000.00	\$ 283.31	\$ 12,000.00	\$ 15,000.00	\$ 6,000.00	\$ 6,000.00	\$ 23,000.00	\$ 21,283.31	Increase to allow for additional staff and increase in events offsite		
Total Travel	\$ 5,000.00	\$ 283.31	\$ 12,000.00	\$ 15,000.00	\$ 6,000.00	\$ 6,000.00	\$ 23,000.00	\$ 21,283.31			
Other											
Postage/Mailers	\$ 2,500.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00	\$ 7,500.00			
Participant Support Services	\$ 15,000.00	\$ -	\$ 21,000.00	\$ 43,000.00	\$ 23,223.00	\$ 23,223.00	\$ 59,223.00	\$ 66,223.00	Carryover of unspent Y1 (\$15,000) plus additional Gas gift cards, Bus passes, etc. A total of 200 (\$50) gift cards will be purchased to provide transportation support for client. To assist clients who do not have social services and/or Medical transportation services. The \$50 gift card is intended to provide transportation support for traveling to scheduled medical appointments, education presentation/ workshops, and social services referrals. Client may request transportation support services from assigned CHW.		
Liability Insurance	\$ 500.00	\$ 142.69	\$ 1,200.00	\$ 1,200.00	\$ 500.00	\$ 500.00	\$ 2,200.00	\$ 1,842.69			
Gift Cars for Pre/Post Surveys	\$ 5,000.00	\$ 2,805.95	\$ 10,000.00	\$ 67,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00	\$ 74,805.95	Increase due to participant increase due to Wellness Wednesday/ 100 visa gift cards of \$25 (\$3,000 per month) for completing workshop presentation's pre and post surveys for Wellness Wednesdays. This helps us measure participants level of understanding of health information given.		
Evaluation	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 35,000.00	Cost of Evaluation estimated at \$20,000		
Staff Development and Training	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 45,000.00	\$ 35,000.00	Funds not used in the first year due to receiving free trainings will be used in Year 2 for reflective management training and adverse childhood exposure.		
Apricot 360 Database Solutions	\$ 2,485.00	\$ -	\$ 5,964.00	\$ 4,000.00	\$ 2,485.00	\$ 2,485.00	\$ 10,934.00	\$ 6,485.00	The savings is due to the staff hasn't started using Apricot yet		
Translation/Interpreter Services	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	Translation and interpreter services are estimated at \$30/hour x 100 hours		
Media	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00	Media for radio and billboards is estimated at \$10,000		
Total Other	\$ 45,485.00	\$ 2,948.64	\$ 63,164.00	\$ 173,200.00	\$ 63,708.00	\$ 63,708.00	\$ 172,357.00	\$ 239,856.64			
Total Direct Costs	\$ 265,222.00	\$ 69,090.12	\$ 574,778.00	\$ 770,909.09	\$ 305,455.00	\$ 305,455.00	\$ 1,145,455.00	\$ 1,145,454.21			
Indirect Costs @ 10%	\$ 26,522.20	\$ 6,909.01	\$ 57,477.80	\$ 77,090.91	\$ 30,545.50	\$ 30,545.50	\$ 114,545.50	\$ 114,545.42			
Grand Total	\$ 291,744.20	\$ 75,999.13	\$ 632,255.80	\$ 848,000.00	\$ 336,000.50	\$ 336,000.50	\$ 1,260,000.50	\$ 1,259,999.63			