



LUNCH AT THE LIBRARY GRANT | SUMMER 2019
REQUEST-FOR-PAYMENT

This document serves as a check request form and an agreement for the use-of-funds to support your library's Lunch at the Library project efforts for Summer 2019. **PLEASE DO NOT SUBMIT THIS FORM UNTIL YOUR FUNDED PLANS ARE CONFIRMED.** Thank you!

1. Please check-off each of the below six statements, indicating your library's agreement.
2. After completing the form, please have the form signed by your library director, scan it, and email the copy to Trish Garone at pgarone@cla-net.org.
3. Please then mail the hardcopy to:

Attn: Karen Frazier
California Library Association
1055 E. Colorado Blvd., 5th Floor
Pasadena, CA 91106

We commit to using these funds for the sole purpose of supporting, expanding and/or enhancing our Lunch at the Library/summer meal programming either at the library or in the form of pop-up library programming at a summer meal partner community site.

Funds will be used for the purposes indicated in this form.

Any significant change to the indicated use-of-funds will be submitted to Trish Garone pgarone@cla-net.org for prior approval.

A brief financial reporting form on how funds were spent will be submitted to CLA by September 12th, 2019 (the form will be provided by CLA no later than May 1st, 2019).

I understand that funds may not be used to purchase meals for children, teens or caregivers. Funds are intended to help establish, or enhance, summer meal programs through programming supplies, materials & activities; staffing & facilitation; and, in the case of first-time summer meal sites, to cover start-up operational costs.

Evaluations will be submitted. Evaluations include:

- an end of summer Lunch at the Library program participation survey;
- outcome surveys disseminated to those attending the summer meal program (except for pop-up library sites); and
- if applicable, additional survey(s) relating to program enhancement, pop-up library efforts, youth development efforts, and/or early childhood nutrition education efforts.

We realize your summer spending plans may not be finalized but please share your tentative use-of-funds spending plan. (It is possible to fall into more than one category of library so please fill in for each category for which you are receiving funds):

Summer Meal Site Start-Up | For libraries starting a new Lunch at the Library site (either by expanding your existing summer meal program to new sites or starting up a library summer meal program for the very first time), please let us know how you plan to spend your funds (please check as many categories that apply):

Book giveaways

Programming supplies to support learning and enrichment activities, such as S.T.E.A.M. programming, early learning & nutrition education, summer reading & literacy programming, music & theater

Staffing / Program facilitation

Operational supplies relating to supporting the food service (i.e. table and floor covers, cleaning supplies, waste receptacles, water dispenser, coolers, etc.)

Other (please explain):

Existing Summer Meal Site Program Enhancement | For libraries enhancing/enriching existing library summer meal site(s), please let us know how you plan to spend your funds (please check as many categories that apply):

Book giveaways

Programming supplies to support learning and enrichment activities, such as S.T.E.A.M. programming, early learning & nutrition education, summer reading & literacy programming, music & theater

Staffing / Program facilitation

Other (please explain):

Pop-up Library Program Funds | For libraries receiving funds to offer pop-up library programming to enhance local non-library community meal sites with library programming, please let us know how you plan to spend your funds (please check as many categories that apply):

Book giveaways

Programming supplies to support learning and enrichment activities, such as S.T.E.A.M. programming, early learning & nutrition education, summer reading & literacy programming, music & theater

Staffing / Program facilitation

Other (please explain):

Youth Development Funds | For libraries receiving youth development funds, please let us know how you plan to spend your funds (please check as many categories that apply):

- Book giveaways
- Programming supplies
- Staffing / Program facilitation
- Other (please explain):

Early Childhood Nutrition & Learning Funds | For libraries receiving funds to support early childhood nutrition as a component of an existing summer meal program and to align with early learning efforts, please let us know how you plan to spend your funds (please check as many categories that apply):

- Book giveaways
- Programming supplies
- Staffing / Program facilitation
- Other (please explain):



LUNCH AT THE LIBRARY GRANT | SUMMER 2019 | REQUEST-FOR-PAYMENT FORM: (PLEASE TYPE IN RESPONSES)

Library Name: Fresno County Public Library

Amount awarded: \$17,000

Check Payable to (Library name, Friends Group, etc.): Fresno County Public Library

Mail check to the attention of: Krista Riggs

Mailing address:

Fresno County Public Library Attn: Krista Riggs 2420 Mariposa St. Fresno, CA 93721

Library Director name (please print): Raman Bath

Library Director (signature): 

Date: 5/30/19

- 1.) Please scan and email this completed and signed multi-page form to Trish Garone <pgarone@cla-net.org>
- 2.) Please mail a hard copy of the completed form, with original signature to:

Attn: Karen Frazier
California Library Association
1055 E. Colorado Blvd., 5th Floor
Pasadena, CA 91106

Lunch at the Library project contact name and email:

Thank you!

PLEASE DO NOT SUBMIT THIS FORM UNTIL YOUR FUNDED PLANS ARE CONFIRMED. THANK YOU.

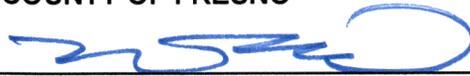
CLA Internal Use: Supplies/Materials EC 71005 | Bank Account 10851 | Lunch@Lib 18/19

California Library Association
GRANT:
Grant Funds Requested:

Lunch at the Library 2019-2020
\$17,000

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of
the day and year first hereinabove written.

COUNTY OF FRESNO



Nathan Magsig, Chairman of the Board of
Supervisors of the County of Fresno

ATTEST:

Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

By: Susan Bishop
Deputy