



Sole Source Acquisition Request

1. Fully describe the product(s) and/or service(s) being requested.
Operate and maintain all facilities in connection with structural fire protection, first responder medical services and related services pursuant to Health and Safety Code Division 2.5 (EMS Act). Services include providing all necessary personnel and supplies for the operation and maintenance of buildings, grounds, vehicles, equipment, tools, utilities, day to day supplies, dispatch services, training, bookkeeping, billing and insurance coverage.
2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.
Rick Schacher - (559) 285-9100 - schacher@netptc.net
Auberry Volunteer Fire Department
P.O. Box 191 Auberry, Ca 93602
3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.
Initial 3-Year Term - \$237,600 1st Optional Extension - \$79,200 2nd Optional Extension - \$79,200
4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a sole source acquisition.
Auberry Volunteer Fire Department (AVFD) has owned and operated all equipment and facilities associated with the services mentioned above since 1957. The AVFD is comprised of all volunteers and has agreed to continue providing all services at cost which results in a large cost benefit to the residents of County Service Area 50 (CSA 50).
5. Explain why the unique qualities and/or capabilities described above are essential to your department.
CSA 50 receives a unique benefit from the services provided by the AVFD because the services are provided at cost with all of the participants acting as volunteers. In addition, the AVFD has provided these services for over 43 years which gives the volunteers an in-depth knowledge of the area. The AVFD has diverse assets and abilities which are crucial to the well-being of CSA 50; these assets and abilities include property, equipment, personnel, training, and financial management. The Citizens Advisory Committee representing CSA 50 has strongly voiced their support of having the AVFD continue to provide these services at a known cost benefit.
6. Provide a comprehensive explanation of the research done to verify that there is only a sole vendor that is capable of providing the required service(s) and/or product(s). Include a list of all other vendors contacted with regard to providing the requested product(s) and/or service(s) and indicate their response.
Staff has been unable to locate an organization in the area that has the diverse type of expertise and capabilities that is required to perform the multifaceted services provided by the AVFD. Staff performed extensive research to find another qualified organization to no avail. The research included internet searches, as well as several phone conversations.

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Requested By:

Principal Staff Analyst

Title

[\[Sign\]](#) Double click!

I approve this request to sole source for the service(s) and/or product(s) identified herein.

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Department Head Signature

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Purchasing Manager Signature

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