



Board Agenda Item 7

DATE: January 21, 2020

TO: Board of Supervisors

SUBMITTED BY: Robert W. Bash, Director of Internal Service/Chief Information Officer

SUBJECT: Salary Resolution Amendment, Internal Services Department - Facility Services

RECOMMENDED ACTION(S):

1. **Approve Amendment to the Salary Resolution adding one Building Maintenance Specialist position to the Internal Services Department, Facility Services Org 8935, effective January 27, 2020, as reflected in Appendix E; and**
2. **Adopt Budget Resolution increasing the FY 2019-20 appropriations and estimated revenues for the Internal Services Department, Facility Services Org 8935, in the amount of \$52,515 (4/5 vote).**

Approval of the recommended actions will add a Building Maintenance Specialist position to the Internal Services Department, Facility Services Division (ISD-Facility Services) to ensure an effective level of service is provided to user departments. The recommended Amendment to the Salary Resolution will increase the permanent positions within the Internal Services Department by one (1) position. This item is countywide.

ALTERNATIVE ACTION(S):

Should your Board not approve the recommended actions, ISD-Facility Services may not have sufficient staffing to optimize ISD-Facility Services operational needs.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended actions. Approval of the first recommended action will allow ISD-Facility Services to add a Building Maintenance Specialist position, to maintain an effective level of service to user departments. Approval of the second recommended action will increase the FY 2019-20 appropriations and estimated revenues in the amount of \$52,515 in the Internal Services Department, Facility Services Org 8935, to cover the costs associated with the addition of this position.

It is anticipated that all costs associated with the addition of this position will be funded through charges to Risk Management, Org 8925 for projects in conjunction with the Americans with Disabilities Act (ADA) building assessments.

DISCUSSION:

On November 5, 2019, the Board approved the addition of one (1) Building Maintenance Specialist position to address an increase in requests for services and to assist the Departments of Public Health and Public Works and Planning for specific programs.

The County of Fresno has expanded the scope of the American's with Disabilities Act (ADA) assessment projects to include all facilities countywide and perform the assessments with County of Fresno staff. As a result, ISD-Facility Services is requesting to add one (1) additional Building Maintenance Specialist position as a resource dedicated to the ADA assessment projects. This will allow Public Works and Planning to interface with ISD-Facility Services staff to complete the ADA assessments while still allowing ISD-Facility Services to operationally maintain service levels countywide.

REFERENCE MATERIAL:

BAI #9, November 5, 2019

ATTACHMENTS INCLUDED AND/OR ON FILE:

Salary Resolution Amendment - Appendix E
On file with Clerk - Budget Resolution

CAO ANALYST:

Yussel Zalapa