

**ALCOHOL POLICING PARTNERSHIP PROGRAM
(APP)**

2020 – 2021

GRANT FORMS



GAVIN NEWSOM, *Governor*
State of California

Jacob Appelsmith, *Director*
Department of Alcoholic Beverage Control

January, 2020



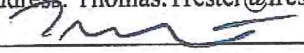
GRANT FORMS

Includes:

- Proposal Cover Sheet
- Scope of Work
- Budget Detail
- Other Funding Sources
- Resolution of Governing Body (Sample)
Resolution not needed with RFP package. This will be requested from agencies awarded a grant.

PROPOSAL COVER SHEET

(TO BE COMPLETED BY APPLICANT AGENCY)

1. Name of Applicant Agency: Fresno County Sheriff's Office	
2. Description of Applicant Agency: Provide your city or county and a brief summary of department size, staffing, and structure. The Fresno County Sheriff's Office was established in 1856. The Sheriff's Office is allocated a total of 1,271 employees. Currently, the Sheriff's Office employs 1,169 employees, 406 full-time sworn Sheriff's Deputies, 224 non-sworn civilian staff and 539 non-sworn Correctional Officers. The Sheriff's Office is a full-service law enforcement agency consisting of seven bureaus: Patrol, Detective, Operations, Administrative Services, Jail Operations, Jail Administration & Programs and Jail Medical & Services. The Vice/Intelligence Unit of the Special Investigations Task Force under the Detective Bureau is responsible for liaising with the Department of Alcoholic Beverage Control and managing all aspects of the Alcohol Policing Partnership.	
3. Number of Licenses in Project Area: 730	4. Population of Service Area: 367,000
5. Project Description: Provide a list of your projects goals and objectives and briefly summarize. The Fresno County Sheriff's Office will continue to implement the proven tactics of Minor Decoy & Shoulder Tap Operations, coupled with IMPACT inspections, presentations to community-based organizations and partnerships with allied agencies throughout the County of Fresno. For the 2020-2021 fiscal year, the Fresno Sheriff's Office intends to utilize internet and social media investigations as a means to take an innovative approach to alcohol related crime enforcement. We will continue to provide on-going training and education to patrol officers within the Sheriff's Office and allied agencies to better identify problem licensees throughout the County.	
6. Funds Requested: \$90,540	7. Project Period: July 1, 2020 – June 30, 2021
8. Acceptance of Conditions: By submitting this proposal, the applicant signifies acceptance of the responsibility to comply with all requirements stated in the Request for Proposals. The applicant understands that ABC is not obligated to fund the project until the applicant submits correctly completed documents required for the contract.	
A. Project Director (person having day-to-day responsibility for the project)	B. Chief of Police or Sheriff (authorizing official)
Name: Kevin Lolkus Address: 2200 Fresno Street Fresno, CA 93721 Phone: (559) 600-8723 Fax: (559) 251-8494 E. Mail Address: Kevin.Lolkus@fresnosheriff.org Signature: 	Name: Margaret Mims Address: 2200 Fresno Street Fresno, CA 93721 Phone: (559) 600-8800 Fax: (559) 262-4032 E. Mail Address: Margaret.Mims@fresnosheriff.org Signature: 
Title: Lieutenant – Special Investigations Task Force	Title: Sheriff – Fresno County Sheriff's Office
C. Fiscal or Accounting Official	D. ABC USE ONLY
Name: Thomas Trester Address: 2200 Fresno Street Fresno, CA 93721 Phone: (559) 600-8575 Fax: (559) 488-3348 E. Mail Address: Thomas.Trester@fresnosheriff.org Signature: 	<div style="font-size: 1.2em; font-weight: bold; margin-bottom: 10px;">RECEIVED</div> <div style="font-size: 1.2em; font-weight: bold; margin-bottom: 10px;">MAR 27 2020</div> <div style="font-size: 0.9em;">Dept of Alcoholic Beverage Control Admin Svcs.</div>
Title: Administrative Services Director	

SCOPE OF WORK SUMMARY

The Fresno Sheriff's Office is a full service, professional law enforcement agency which has been serving the citizens of Fresno County since its establishment in 1856. Since that time, the Office of the Sheriff has evolved into a modern law enforcement agency, employing 1,169 employees, with 406 sworn Sheriff's Deputies and 224 non-sworn personnel. The Jail is comprised of 539 non-sworn Correctional Officers. The County of Fresno has allocated a total of 1,271 positions to the Sheriff's Office, which includes 439 full time peace officers, 262 non-sworn civilian staff and 570 full time non-sworn correctional officers.

Sheriff Margaret Mims was elected to office in November 2006 and was the first woman to be elected to this position in the County of Fresno. In 2018, Sheriff Mims was elected to her fourth consecutive term by the residents of Fresno County. Recently the responsibility of the Coroner's Office and Public Administrators Office were transferred to the authority of the Sheriff's Office. The Fresno Sheriff's Office is organized into seven bureaus which are: Patrol, Detective, Operations Support, Administrative Services, Jail Operations, Jail Administration & Programs and Jail Medical & Services. The members of the Fresno County Sheriff's Office are responsible for providing public safety services to an area covering 6,011 square miles. Fresno is the state's sixth largest county in California, and ranks 10th in population. The County of Fresno is located within the San Joaquin Valley and is bordered by the mountains of the Sierras to the east and the Pacific Coast Ranges to the west. In between you will find wide open swathes of rich agricultural land, with both small and large municipalities. With a population of approximately one million residents, Fresno County's demographics are as diverse as the landscape and consist of the following ethnic backgrounds: 52% Hispanic or Latino, 30% Caucasian, 10% Asian, 6% African-American and 2% American Indian. The population of the areas directly policed by the Fresno County Sheriff's Office and the fourteen incorporated and twenty five unincorporated cities where the Sheriff's Office routinely conducts ABC enforcement activity is approximately 367,000 residents. This population reflects the total residents encompassed within the Project Area for the 2020-2021 Alcohol Policing Partnership Program.

Within the Project Area there are a total of three hundred and forty three (343) On-Sale and three hundred and eighty seven (387) Off-Sale licensed establishments in operation throughout the incorporated and unincorporated cities of Fresno County (Excluding those establishments that fall within the Cities of Fresno and Clovis due to these two agencies consistently receiving an ABC Grant). The Fresno Sheriff's Office is in a unique position to assist the smaller law enforcement agencies of the many incorporated cities with conducting ABC investigations due to a long-standing, close working relationship with these agencies. Many of the Chiefs from these agencies were employees from the Fresno Sheriff's Office and have reached out directly to the Vice/Intelligence Unit to conduct ABC related undercover operations within their cities.

The Fresno Sheriff's Office is requesting funding in the amount of \$90,540 for the 2020-2021 fiscal year. The relationship between the Fresno Sheriff's Office and the Department of Alcoholic Beverage Control is an integral component in proactively and effectively targeting alcohol related crimes in Fresno County. This funding would allow the Fresno Sheriff's Office to conduct numerous operations throughout the County of Fresno, such as Minor Decoy, Shoulder Tap, Informed Merchants Preventing Alcohol-Related Crime Tendencies (IMPACT) inspections and undercover investigations of ABC licensees. With the assistance of previous ABC APP grants, the Fresno County Sheriff's Office was able to reach out to schools and community-based organizations to conduct educational presentations. These presentations have proven to be highly effective at increasing public awareness and an excellent source for recruiting minor decoys.

SCOPE OF WORK

Additionally, the Fresno Sheriff's Office will continue to liaison with local law enforcement agencies to supplement their limited personnel and resources to effectively identify and resolve any concerns with problem locations within their jurisdiction. During the 2018-2019 APP grant, Vice/Intelligence detectives conducted training for ABC related issues at both Fresno Sheriff's Office and allied agencies patrol briefings. This has greatly enhanced the level of awareness by officers in the field to help identify problem locations, resulting in an increase of reporting, allowing us to swiftly address any potential issues. A new and innovative addition to our 2020-2021 Goals and Objectives will utilize social media and other online venues to conduct investigations into sources that illegally furnish alcohol to minors. These investigations would be initiated in an online undercover capacity and culminate with an in-person transaction involving a minor decoy.

PROBLEM STATEMENT

The County of Fresno is vast with many incorporated municipalities separated by expansive stretches of rural agricultural or mountainous regions. There are also several unincorporated population centers such as Calwa, Caruthers, Del Rey, Easton, Laton, Malaga, Riverdale and Prather, all rife with ABC licensed establishments. With the funding of past ABC APP grants, the Vice/Intelligence Unit has been able to target problem locations that were previously identified with information provided by citizens, patrol deputies, reviewing calls for service and undercover bar inspections. A gamut of alcohol related issues and offenses such as disturbances, sales of alcohol to minors, illicit drug use or acts of violence have occurred at our around these businesses.

The Fresno Sheriff's Office is in the process of overcoming a period of economic hardship, resulting in a decrease of new personnel. As a result, a disproportionate level of staffing was created, resulting in an increasingly difficult task of maintaining and providing effective quality services to the growing population in its service jurisdiction. The Special Investigations Task Force, which includes the Vice/Intelligence Unit, has been requested to address ABC related violations by many Chiefs of police for small incorporated cities within the County. Without the support of APP grant funds, the Vice/Intelligence Unit has been hard pressed to continue to provide the same level of assistance to these outlying agencies, resulting in a lapse of supervision amongst the numerous licensed ABC establishments within the incorporated and unincorporated areas of Fresno County.

Another aspect to the County of Fresno which poses a unique problem for law enforcement is policing the numerous lakes and waterways which are popular venues for recreation during the summer months. There is approximately (53) fifty-three square miles of lakes and waterways in Fresno County, which includes Avocado Lake, Shaver Lake, Pine Flat Lake, Huntington Lake, Millerton Lake, Kings River, San Joaquin River and the Fresno-Mendota Slough. Members of the Fresno Sheriff's Office Boating Enforcement Unit (BEU) are responsible for patrolling these waterways and performing lifesaving rescues. During the 2019 boating season, BEU investigated four boating under the influence arrests, two driving under the influence, one drunk in public arrest and one alcohol related drowning. With the assistance of the APP grant funds, the Vice/Intelligence Unit will continue to support the BEU by participating in Operation Dry Water (ODW) in July of 2020, which is a three day National Boating Under the Influence Awareness & Enforcement Campaign.

SCOPE OF WORK

Since 2005, alcohol sales during sporting events at the California State University of Fresno (CSUF) have been prohibited. At the start of the 2017 season, CSUF resumed sales of alcoholic beverages at sporting events. The Fresno County Sheriff's Office has a long history of mutual support for the CSU Fresno Police Department at all sporting events. During the past football season, Vice/Intelligence detectives in collaboration with ABC Agents, conducted undercover operations at numerous home games. While the number of incidents involving minors in possession of alcohol has decreased substantially within the stadium, there is still a need for undercover detectives to monitor the numerous tailgating venues and beer gardens just outside of the stadium. The Fresno Sheriff's Office will continue to stand side-by-side with the CSUF Police Department on enforcing all alcohol related offenses on or near the CSUF campus.

The provision of funding from the ABC APP grant would have a huge impact for the citizens of Fresno County. The Fresno Sheriff's Office would be better equipped to maintain an aggressive and proactive response toward alcohol related crimes, which in turn, results in a reduction or deterrence of other associated crimes. The Fresno Sheriff's Office Vice/Intelligence Unit would be afforded the opportunity to further assist and educate local allied agencies, perform Minor Decoy & Shoulder Tap Operations, IMPACT inspections and conduct undercover operations at CSUF football games. The Fresno Sheriff's Office is respectfully petitioning the resources necessary to properly address these issues.

PROJECT DESCRIPTION

ABC APP Program grant funding would enable the Fresno Sheriff's Office to continue to focus on and significantly address alcohol related problems throughout the incorporated and unincorporated areas of Fresno County. The methods and strategies implemented will be utilized throughout the twelve month grant period and will consist of proven tactics to enforce criminal and regulatory laws. The specific goals and objectives to be achieved during the 2020-2021 APP Program consist of the following:

1. Partner with local schools & community based organizations to conduct seven (7) presentations regarding underage drinking
2. Conduct at minimum fifteen (15) Minor Decoy Operations throughout Fresno County
3. Conduct at minimum fifteen (15) Shoulder Tap Operations throughout Fresno County
4. Conduct at minimum twenty five (25) IMPACT inspections throughout Fresno County
5. Conduct at minimum ten (10) proactive undercover & uniformed inspections of On-Sale locations
6. Produce and publish four (4) press releases to local media
7. Assist the Sheriff's Boating Enforcement Unit (BEU) on (2) two occasions with alcohol related crimes
8. Partner with CSUF PD for three (3) football home games to assist with alcohol related crimes
9. Present/assist ten (10) patrol briefings to train deputies on IMPACT inspections & ABC regulations
10. Present/assist ten (10) patrol briefings of allied agencies to train officers on IMPACT inspections & ABC regulations
11. Promote and educate licensees on ABC's online LEAD Program on five (5) separate occasions
12. Conduct at minimum three (3) online or social media investigation/decoy ops

Exhibit A

SCOPE OF WORK

All of the goals and objectives described above would not reach their full potential without first establishing a close working relationship with the Fresno County District Attorney's Office and the Consumer Protection Division of the District Attorney's Office. The Vice/Intelligence Unit will continue to work in partnership with the DA's Consumer Protection Division in order to safeguard that all of their hard work results in a positive case disposition. An additional benefit obtained through the relationship was not only criminal but also civil deterrence against the violating businesses for unfair business practices to ensure compliance. During the 2019-2020 APP Program, the Vice/Intelligence Unit has maintained this relationship and currently has a 100% filing rate.

The members of the Vice/Intelligence Unit also have a strong working relationship with the Fresno ABC Office. With the organizational changes in how the APP Program is managed by ABC agents over the last year, the Fresno Sheriff's Office has seen a positive increase in communication and operational effectiveness between our two agencies. Vice/Intelligence detectives have worked together with agents from the Fresno ABC Office conducting undercover operations and openly sharing intelligence between the two offices regarding problem locations. In addition to assisting one another operationally, the Vice/Intelligence Unit cultivated a handful of excellent Minor Decoys during their presentations at local universities. Through their work with the Vice/Intelligence Unit, these young volunteers learned firsthand how law enforcement works. This proved to be very beneficial to many of them since they were primarily recruited from Criminology classes at CSUF. The Vice/Intelligence Unit trained these Minor Decoys and later shared them with the Fresno ABC Office and Fresno Police Department who benefited greatly from their exuberance and solid work ethic.

PROJECT PERSONNEL

The Fresno County Sheriff's Office, Special Investigation Task Force (Vice/Intelligence Unit) will be responsible for implementation, supervision, project reports and evaluation of all aspects of the ABC APP Program grant. The staffing required to effectively carry out the grant activities and objectives will include the SITF- Vice/Intelligence Unit sergeant and four detectives. Sergeant Kent M. Jones has supervised the Vice/Intelligence Unit since 2015 and has experience managing previous GAP and APP Program grants. Detectives Michael Hernandez (Deputy Sheriff III), Michael King (Deputy Sheriff III), Clint Horne (Deputy Sheriff III) and Andrew Simonson (Deputy Sheriff III) will be responsible for carrying out the operations required to meet the objectives and goals of the project.

Through education and training within the Fresno Sheriff's Office, allied agencies and community-based organizations by the Vice/Intelligence Unit, this will act as a force multiplier across the County of Fresno to better address problem locations that negatively affect the quality of life of its residents. The experience and professionalism of the Vice/Intelligence Unit can be seen in their track record of successful prosecutions, both criminally and with ABC administrative hearings. The Vice/Intelligence Unit has the background and proficiency to effectively execute the Alcohol Policing Partnership Program and is again looking forward to this opportunity in 2020-2021.

BUDGET DETAIL

Exhibit B

BUDGET CATEGORY AND LINE-ITEM DETAIL	COST (Round budget amounts to nearest dollar)
A. Personnel Services (Straight Time Salaries, Overtime, and Benefits)	
A.1 Straight Time None	\$0
A.2 Overtime Sergeant Overtime Est. 250 hours @ \$84.57 per hour = \$21,142 Deputy III Overtime Est. 800 hours @ \$70.94 per hour = \$56,752	\$77,894
A.3 Benefits Sergeant – OASDI benefits estimated at 7.65% x \$21,142 = \$1,617 Deputy III – OASDI benefits estimated at 7.65% x \$56,752 = \$4,341	\$5,958
TOTAL PERSONNEL SERVICES	\$83,852 ✓
B. Operating Expenses (maximum \$2,500)	
Buy money for investigations consisting of Minor Decoy, Shoulder Tap, Narcotics Purchases and Under Cover Bar Inspections/Investigations	\$2,500
TOTAL OPERATING EXPENSES	\$2,500 ✓
C. Equipment (maximum \$2,500) (Attach receipts for all equipment purchases to monthly billing invoice)	
Prometheus S.H.A.D.O. pack 24L at \$220 each (five bags)	\$1,100
Ronin SENSHI Belt at \$200 each (five)	\$1000
MOLLE Belt pouches at \$80 each (five)	\$400
TOTAL EQUIPMENT	\$2,500 ✓
D. Travel Expense/Registration Fees (maximum \$2,500) (Registration fee for July 2019 APP Conference attendee is \$325 each)	
Lodging for APP Conference at GSA Rate @ \$107/night w/ tax for 3 nights	\$650
Per diem for APP Conference at GSA Rate @ \$66/day for 3 days	\$642
	\$396
TOTAL TRAVEL EXPENSE	\$1,688 ✓
TOTAL BUDGET DETAIL COST, ALL CATEGORIES	\$90,540 ✓

OTHER FUNDING SOURCES

Complete the following to report the total funds available to support the activities related to accomplishing the goals and objectives of the contract. In the "Grant Funds" column, report the ABC funds requested by category. In the "Other Funds" column, report all other funds available to support the project by category (if none, leave blank). Then calculate the totals by category in the "Program Total" column. Total each column down to arrive at the total program funds available. (Round all budget amounts to the nearest dollar—No Cents.)

BUDGET CATEGORY	GRANT FUNDS	OTHER FUNDS	PROGRAM TOTAL
Personnel Services	\$83,852		\$83,852
Operating Expenses	\$2,500		\$2,500
Travel/Registration Fees	\$1,688		\$1,688
Equipment	\$2,500		\$2,500
TOTALS	\$90,540		\$90,540

This form does not become part of the contract but is required in the Request for Proposals package.