



# Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.

Due to the congregate setting at the Fresno County Jail facilities, and potential for rapid transmission, the Interim County Health Officer recommended an initial round of COVID-19 testing over a four-week period to assess the extent of exposures and mitigate risk to inmates and staff. Ongoing COVID-19 testing is required to ensure the safety of all persons potentially affected, however, it is not operationally feasible to utilize current County resources for the expected testing needed for County staff and contractors working in Fresno County Jail facilities.

The Testing consists of a testing kit and a medical procedure for each affected County employee conducted weekly and certain contractor employees on a one-time basis.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

The selected vendor is Pinnacle Training Systems, LLC. Vendor contact information is as follows: Felicia Gomez, 6011 N. Fresno St. Suite, #120, Fresno, CA 93710. Phone number: (559) 515-3578. Email address: fgomez@pinnacletrainingsystems.com

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The initial term of the agreement runs from July 9, 2020 through December 30, 2020. The total, maximum cost of this agreement, if fully utilized, is \$2,665,600 which is comprised of \$140 per test provided for 750 North Jail employees per week for the 25 weeks of the agreement for a maximum total of \$2,625,000, AND one round of tests at \$140 per test for each of the 290 employees of a county contractor for a total of \$40,600.

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.

Due to the urgency of the COVID-19 pandemic, and due to the recommendation of the Interim County Health Officer to begin COVID-19 testing immediately, and due to the limited availability of County staff to address the urgency of the needed testing, and due to the lack of available contractors that have the capacity and appropriate insurance requirements to conduct these tests equitably, Pinnacle Training Systems, LLC. as a referred vendor from a current County contractor, demonstrated the requirements mentioned and the capacity to provide the needed testing immediately.

5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.

- In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
- When the contract is with a federal, state, or local governmental agency.
- When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
- When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
- When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
- When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.

6. Explain why the unique qualities and/or capabilities described above are essential to your department.

Due to the COVID-19 pandemic and the ongoing spread of COVID-19 in the Fresno County Jail facilities, the County is in need of testing services for staff working in its jail facilities. The testing ensures mitigation efforts are made to slow further exposure and spread of the COVID-19 pandemic.

7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.

Due to the emergency scenario and the extensive return on multiple municipal and government/educational references, no other vendors were found advertising the same services with immediately available references. The Department of Public Health (DPH) was used to validate the testing, procedures, and ability of the vendor to deliver the specified services and the Emergency Services Division within DPH provided the opinion that the vendor was at the lowest price the County could expect for fair market pricing of the services needed.

jtoepfer 7/24/2020 2:23:25 PM

Requested By:

[\[Sign\]](#) Double click!

Title

**I approve this request to suspend competition for the service(s) and/or product(s) identified herein.**

Sjohnson 7/27/2020 9:34:29 AM

[\[✕ Sign\]](#) Double click!

Department Head Signature

gcornuelle 7/27/2020 10:31:15 AM

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Purchasing Manager Signature