Plan and Budget Required Documents Checklist

MODIFIED FY 2023-24

| С | ounty/ | City: Fresno | Fiscal Year <u>: 2023-24</u> |
|----|--------|--|------------------------------|
| | | Document | Page Number |
| 1. | Check | dist | 1 - 2 |
| 2. | Ageno | cy Information Sheet | 3 |
| 3. | Certif | ication Statements | |
| | A. Ce | rtification Statement (CHDP) – Original and one photocopy | N/A |
| | B. Ce | rtification Statement (CCS) – Original and one photocopy | 4 |
| 4. | Agen | cy Description | |
| | A. | Brief Narrative | 5 |
| | В. | Organizational Charts for CCS, CHDP, HCPCFC, and PMM&O | *Retain locally |
| | С. | CCS Staffing Standards Profile | Retain locally |
| | D. | Incumbent Lists for CCS | 6 - 10 |
| | | Civil Service Classification Statements – Include if <u>newly establis</u> proposed, or revised | hed, N/A |
| | F. | Duty Statements – Include if newly established , proposed, or rev | vised N/A |
| 5. | • | mentation of Performance Measures – Performance Measures –2017 are due November 30, 2017. | for FY N/A |
| 6. | Data I | Forms | |
| | | Performance Measures | 11 - 26 |
| | | CCS Caseload Summary | 27 |
| 7. | Memo | randa of Understanding and Interagency Agreements List | |
| | A. | MOU/IAA List | N/A |
| | В. | New, Renewed, or Revised MOU or IAA | N/A |
| | С. | CHDP IAA with DSS biennially | Retain locally |
| | D. | Interdepartmental MOU for HCPCFC biennially | N/A |
| 8. | Budg | ets | |
| | Α. | CHDP Administrative Budget (No County/City Match) | |
| | | 1. Budget Summary | N/A |

| County/ | City: | Fresno | Fiscal Year: | 2023-24 |
|---------|-------|--|--------------|-----------|
| | | Document | Paç | ge Number |
| | 2. | Budget Worksheet | | N/A |
| | 3. | Budget Justification Narrative | | N/A |
| В. | CHDF | P Administrative Budget (County/City Match) - Optional | | |
| | 1. | Budget Worksheet | | N/A |
| | 2. | Budget Justification Narrative | | N/A |
| | 3. | Budget Justification Narrative | | N/A |
| C. | CHDF | P Foster Care Administrative Budget (County/City Match) - | Optional | |
| | 1. | Budget Summary | | N/A |
| | 2. | Budget Worksheet | | N/A |
| | 3. | Budget Justification Narrative | | N/A |
| D. | HCPC | CFC – Base, PMM&O and Case Relief Administrative Budg | jets | |
| | 1. | Budget Summary | | N/A |
| | 2. | Budget Worksheet | | N/A |
| | 3. | Budget Justification Narrative | | N/A |
| E. | CCS | Administrative Budget | | |
| | 1. | Budget Summary | | 31 |
| | 2. | Budget Worksheet | | 28 - 30 |
| | 3. | Budget Justification Narrative | | 32 - 33 |
| G | Other | Forms | | 02 00 |
| | 1. | County/City Capital Expenses Justification Form | | N/A |
| | 2. | County/City Other Expenses Justification Form | | |
| | | | | N/A |
| | | gement of Equipment Purchased with State Funds | | |
| | 1. | Contractor Equipment Purchased with DHCS Funds Form (DHCS1203) | 1 | N/A |
| | 2. | Inventory/Disposition of DHCS Funded Equipment Form (DHCS1204) | | N/A |
| | 3. | Property Survey Report Form (STD 152) | | N/A |
| | | · · · | | |

Agency Information Sheet

| County/City: | Fresno/Fresno | | Fiscal Year: 2023-24 |
|----------------|--|-------------------|---|
| | C | Official Agency | |
| Name: | David Luchini, Director | Address: | 1221 Fulton Street Fresno, CA 93721 |
| Health Officer | Dr. Rais Vohra, MD (Interim) Dr. Trinidad Solis, MD (Deputy Health Officer) | - | |
| | CMS Di | rector (if applic | cable) |
| Name: | | Address: | |
| Phone: | | _ | |
| Fax: | | E-Mail: | |
| | сс | S Administrato | r |
| Name: | Pilar Vasquez Division Manager | Address: | 1221 Fulton Street Fresno, CA 93721 |
| Phone: | 559-600-6595 | _ | |
| Fax: | 559-455-4789 | E-Mail: | pvasquez@fresnocountyca.gov |
| | Clerk of the Board | l of Supervisors | s or City Council |
| Name: | Bernice Seidel | Address: | 2281 Tulare St, 3 rd Floor Fresno, CA 93721 |
| Phone: | 559-600-3529 | _ | |
| Fax: | 559-600-1608 | E-Mail: | bseidel@ <u>fresnocountyca.gov</u> |

Director of Social Services Agency

| Name: | Sanja Bugay | Address: | 200 W Pontiac Way, Bldg 3 Clovis, CA 93612 |
|--------|--------------|----------|---|
| Phone: | 559-600-2301 | | |
| Fax: | 559-600-2311 | E-Mail: | sbugay@ <u>fresnocountyca.gov</u> |

Chief Probation Officer

| Name: | Kirk Haynes | | 3333 E American Ave, STE B Fresno, CA 93725 |
|--------|--------------|---------|--|
| Phone: | 559-600-1298 | | |
| Fax: | 559-455-2412 | E-Mail: | khaynes@ <u>fresnocountyca.gov</u> |

Certification Statement - California Children's Services (CCS)

County/City: Fresno Fiscal Year: 2023-24

I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000-14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Children's Medical Services Plan and Fiscal Guidelines Manual. including but not limited to, Section 9 Federal Financial Participation. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.

Signature of CCS Administrator

Signature of Director or Health Officer

Signature and Title of Other - Optional

Date Signed Date Signed

Date Signed

I certify that this plan has been approved by the local governing body.

cal Governing Body Chairperson Siar ature

<u>12 - 12 - 2023</u> Date Signed

ATTEST: BERNICE E. SEIDEL Clerk of the Board of Supervisors County of Fresno, State of California

By Hanama Deputy

CMS PLAN Fiscal Year 2023-24 Agency Description

Fresno County's California Children's Services (CCS) are located in the Fresno County Department of Public Health under Children's Medical Services Division.

The CMS Division Manager functions as the CCS Administrator and reports directly to the Director of the Department of Public Health. CCS medical supervision is provided by a CCS Medical Consultant, a board-certified pediatrician. In the event that a board-certified pediatrician is not available the CCS program defers to the State for medical consultation needs.

State of California - Health and Human Services Agency Department of Health Care Services - Children's Medical Services

Incumbent List – California Children's Services

For FY 2021-22, complete the table below for all personnel listed in the CCS budgets. Use **the same** job titles for both the budget and the incumbent list. Total percent for an individual incumbent should **not be over 100 percent**.

Specify whether job duty statements or civil service classification statements have been revised or changed. Only submit job duty statements and civil service classification statements that are new or have been revised. This includes (1) changes in job duties or activities, (2) changes in percentage of time spent for each activity, and (3) changes in percentage of time spent for enhanced and non-enhanced job duties or activities.

Identify Nurse Liaison positions using: **MCMC** for Medi-Cal Managed Care; **HF** for Healthy Families; **IHO** for In-Home Operations, and; **RC** for Regional Center.

| Job Title | Incumbent Name | FTE % on CCS Admin Budget | Have Job Duties Changed? (Yes or No) | Has Civil Service Classification Changed? (Yes or No) |
|--------------------------------|-------------------------|---------------------------------|---|---|
| Division Manager/Administrator | Pilar Vasquez | 100% | No | No |
| Staff Analyst III | Susan Stasikonis | 100% | No | No |
| Program Technician II | Kristeena Bump | 100% | No | No |
| Administrative Assistant I | Rosalinda Hammerschmidt | 100% | No | No |
| Rehabilitation Therapy Manager | Harsharn Dhillon | 20% | No | No |
| Public Health Physician | Dr. Khusal Mehta | 20% | No | No |

County: Fresno Fiscal Year: 2023-24

| Job Title | Incumbent Name | | Have Job Duties Changed? (Yes or No) | Has Civil Service Classification Changed? (Yes or No) |
|---------------------------------|-----------------------|------|---|---|
| Public Health Physician | Dr. Rajeev Verma | 40% | No | No |
| Public Health Physician | Dr. Joseph Capell | 20% | No | No |
| Supervising Public Health Nurse | Heather Woo-Maraan | 100% | No | No |
| Head Nurse | Kelly Stevens | 100% | No | No |
| Public Health Nurse II | Noel Almaguer | 100% | No | No |
| Public Health Nurse II | Hilary Davis | 100% | No | No |
| Public Health Nurse II | Sandy Sue Arce | 100% | No | No |
| Public Health Nurse II | Ku Lee | 100% | No | No |
| Public Health Nurse II | Khamsay Vanhelsdingen | 100% | No | No |
| Public Health Nurse I | Lanette Ramirez | 100% | No | No |
| Staff Nurse III | Belinda Mayugba | 100% | No | No |
| Staff Nurse III | Joseph Burgess | 100% | No | No |
| Staff Nurse III | Vivien Tagoe | 100% | No | No |
| Staff Nurse III | Maribeth Jensen | 100% | No | No |

| Job Title | Incumbent Name | FTE % on CCS Admin Budget | Have Job Duties Changed? (Yes or No) | Has Civil Service Classification Changed? (Yes or No) |
|--|----------------------|---------------------------------|---|---|
| Staff Nurse III | Marjelyn Ramiro | 100% | No | No |
| Staff Nurse III | Margaret Altamirano | 100% | No | No |
| Staff Nurse III | Veronica Reyna | 100% | No | No |
| Staff Nurse III | Tim Yang | 100% | No | No |
| Staff Nurse III | Quy Gip | 100% | No | No |
| Staff Nurse III | Shavonne Smith | 100% | No | No |
| Staff Nurse III (Extra Help) | Jing Yang | 25% | No | No |
| Occupational Therapist III (Extra Help) | Renee Chien | 25 % | No | No |
| Medical Social Worker II | Ariana Solis-Salazar | 100% | No | No |
| Medical Social Worker I | Alma Garcia | 100% | No | No |
| Senior Admitting Case Worker | Sonya Mendoza | 100% | No | No |
| Senior Admitting Case Worker | Bobbi Taylor | 100% | No | No |

| Job Title | Incumbent Name | FTE % on CCS Admin Budget | Have Job Duties Changed? (Yes or No) | Has Civil Service Classification Changed? (Yes or No) |
|--------------------------|----------------------|---------------------------------|---|---|
| Admitting Case Worker II | Luz Reyes | 100% | No | No |
| Admitting Case Worker II | Rudy Constantino | 100% | No | No |
| Admitting Case Worker II | Michael Vue | 100% | No | No |
| Admitting Case Worker II | Yuidico Wayne-Garza | 100% | No | No |
| Admitting Case Worker II | Johana Guerra | 100% | No | No |
| Admitting Case Worker I | Maria Rojas | 100% | No | No |
| Admitting Case Worker I | Adalinn Vargas | 100% | No | No |
| Admitting Case Worker I | Destiny Vizcarra | 100% | No | No |
| Admitting Case Worker I | Ana Rivera | 100% | No | No |
| Office Assistant II | Melissa Figueroa | 100% | No | No |
| Office Assistant II | Sera Gutierrez | 100% | No | No |
| Office Assistant II | Stephanie Figueroa | 100% | No | No |
| Office Assistant I | Fallon Smith-O'Keefe | 100% | No | No |
| Office Assistant I | Nathalie Montejano | 100% | No | No |
| Account Clerk III | Maricela Garcia | 25% | No | No |

| Job Title | Incumbent Name | FTE % on CCS Admin Budget | Have Job Duties Changed? (Yes or No) | Has Civil Service Classification Changed? (Yes or No) |
|------------------------------|----------------|---------------------------------|---|---|
| Account Clerk III | Jenny Araiza | 25% | No | No |
| Administrative Case Worker I | Vacant | 25% | No | No |
| Administrative Case Worker I | Vacant | 30% | No | No |
| Administrative Case Worker I | Vacant | 30% | No | No |
| Administrative Case Worker I | Vacant | 50% | No | No |
| Administrative Case Worker I | Vacant | 50% | No | No |
| Administrative Case Worker I | Vacant | 50% | No | No |
| Administrative Case Worker I | Vacant | 50% | No | No |
| Administrative Case Worker I | Vacant | 0% | No | No |
| Office Assistant I | Vacant | 0% | No | No |
| Public Health Nurse I | Vacant | 0% | No | No |
| Public Health Physician | Vacant | 0% | No | No |
| Staff Nurse I | Vacant | 30% | No | No |
| Supervising Office Assistant | Vacant | 10% | No | No |
| | | | | |

FISCAL YEAR 2023-24

County of Fresno Department of Public Health CCS

Performance Measure 1 FY 2022-23

CCS Program staff conducts routine reviews of all active cases to ensure CCS clients have documented and up-to-date medical homes/primary care providers. Staff contacts clients and their parents/guardians and works collaboratively with Medi-Cal Managed Care plans, local hospitals and other local providers to determine current primary care providers.

In addition, CCS Program staff conducts annual program eligibility reviews of all clients to identify primary care physicians and/or medical homes. Additionally, when families come to the CCS office, they are asked to identify their primary care physician so their medical files can be updated.

Based on the entire active caseload as of July 2023, the following findings are:

- 99.7% of CCS clients in Fresno County have an identified primary care provider (PCP). This represents a 1.7% increase from the previous fiscal year.
- MSBI does not reliably reflect the number of clients with a PCP because many clients change PCPs and neglect to inform the CCS Administrative staff. Staff will continue with efforts to obtain PCP information for these clients.

CCS Performance Measure 1 – Medical Home

Children enrolled in the CCS Program will have documented medical homes/primary care providers. The goal is to have 100% compliance.

- **Definition:** Children in the CCS program will have a designated primary care physician and/or a physician who provides a medical home.
- **Numerator:** The total number of children with a completed field with identification of a primary care physician and/or a physician that provides a medical home.
- **Denominator:** The total number of children in the local CCS county program.
- **Data Source:** Based on the entire active caseload as of July 2023

Reporting Form:

| Number of children with a primary care physician/ Medical Home | Number of children in the local CCS program | Percentage of compliance |
|--|---|--------------------------|
| (Numerator) | (Denominator) | |
| 7,434 | 7,456 | 99.7% |

* Note: If county percentage of compliance is under 80%, counties need to submit with the annual report a plan for how they will work to improve this result.

FISCAL YEAR: 2023-24

County of Fresno Department of Public Health CCS

Performance Measure 2 FY 2022-23

Client program eligibility was determined according to the guidelines established by the Children's Medical Services Branch, California Children's Medical Services Administrative Procedures Manual (July 2001 Revision). Fresno County CCS utilized a report created in MSBI to select a sample of 100 unduplicated new referrals. The findings are as follows:

- A sample of 100 unduplicated new referrals was selected at random. Out of the 100 new referrals, 92% had their medical eligibility determined within the prescribed guidelines. This represents a 2% increase from the previous fiscal year.
- A sample of 100 unduplicated new referrals was selected at random. Out of the 100 new referrals 98% had their financial and residential eligibility determined within the prescribed guidelines. This represents a 0% change from the previous fiscal year. 73 cases were Full Scope Medi-Cal or TLICP clients and 25 were CCS only clients.
- Manual procedures remain in place for the tickling of applications, Program Services Agreement (PSA), and program eligibility letters that are sent to the families.

FISCAL YEAR: 2023-24

CCS Performance Measure 2 – Determination of CCS Program Eligibility

Children referred to CCS have their program eligibility determined within the prescribed guidelines per Title 22, California Code of Regulations, Section 42000, and according to CMS Branch policy. Counties will measure the following:

Numerators:

- a. Medical eligibility within five working days of receipt of all medical documentation necessary to determine whether a CCS-eligible condition exists.
- b. Residential eligibility within 30 days of receipt of documentation needed to make the determination.
- c. Financial eligibility within 30 days of receipt of documentation make the determination.
- **Denominator:** Number of CCS unduplicated new referrals to the CCS program assigned a pending status in the last fiscal year.
- **Data Source:** 10% of the county CCS cases or 100 cases (which ever number is less).

FISCAL YEAR: 2023-24

Reporting Form:

| MEDICAL ELIGIBILTY | Number of referrals determined medically eligible within 5 days (Numerator)Number of new unduplicated referrals (Denominator) | | Percentage of compliance | | |
|--|--|----------|--------------------------------|--------------------------------|------|
| Medical eligibility determined within 5 days of receipt of all necessary documentation | ^{/s} 92 | | 100 | | 92% |
| PROGRAM ELIGIBILITY | Number of cases determined eligible within 30 days of receipt of documentation needed to make the determinationNumber of new unduplicated referrals | | errals | Percentage of compliance | |
| | (Numerator) | 1 | (Denominator) | | |
| Financial eligibility determined within 30 | FSMC /TLICP | CCS only | FSMC /TLICP | CCS only | 98% |
| days | 73 | 25 | 74 | 26 | 9070 |
| Residential eligibility determined within 30 days | 98 | | 100 |) | 98% |

Children's Medical Services Plan and Fiscal Guidelines for FY 2021-22 **COUNTY <u>Fresno</u>**FISCAL YEAR <u>2023-24</u>

County of Fresno Department of Public Health CCS

Performance Measure 3 FY 2022-23

Part A: Annual team Report

Fresno County CCS generated an MSBI report which identified 100 random clients (greater than 10%) out of the total list of clients with a diagnosis or condition that requires referral to a Cardiac, Renal, Pulmonary, Neurological or Endocrine Special Care Center, per NL 01-0108.

Review of the random sample of 100 children who received a SCC authorization yielded the following:

• 99% compliance for Annual Team Reports of SCC authorized clients. Out of 100 children with a SCC authorization, 99 had an Annual Team Report in their medical chart, 1 did not.

Part B: Authorization of Child to SCC

CCS generated an MSBI report which identified 100 children with a CCS diagnosis or condition that requires referral to Cardiac, Renal, Neuromusculoskeletal, Endocrine, or Pulmonary Special Care Centers, per NL 01-0108.

- Of the 100 children who had a condition that required authorization to a SCC, 100 were in fact authorized for a SCC.
- Fresno County is 100% compliant with appropriately authorizing SCC for children with eligible medical conditions.

CCS Performance Measure 3 (A & B) – Special Care Center

This Performance Measure is evaluated in two parts.

- Part A: Annual Team Report
- **Definition:** This performance measure is based on the CCS requirement for an annual team report for each child enrolled in CCS whose condition requires Special Care Center services and has received an authorization to a Special Care Center. County CCS programs will evaluate this measure by the presence of an annual team conference report in the child's medical file.
- **Numerator:** Number of children that received a Special Care Center authorization and were seen at least annually at the appropriate Special Care Center as evidenced by documentation and completion of the interdisciplinary team report.
- **Denominator:** Number of children enrolled in CCS whose condition as listed in categories defined in Numbered Letter 01-0108 requires CCS Special Care Center services and has received an authorization to a Special Care Center.
- **Data source:** 10% of the county CCS cases authorized to SCC or 100 cases (which ever number is less).

Part B: Referral of a Child to SCC

- **Definition:** This measure is based on the CCS requirement that certain CCS eligible medical conditions require a referral to a CCS Special Care Center for ongoing coordination of services.
- **Numerator:** Number of children in CCS, with medical conditions in the categories as listed in Numbered Letter 01-0108 requiring a Special Care Center Authorization, who actually received an authorization for services.
- **Denominator:** Number of children enrolled in CCS, with medical conditions, requiring Special Care Center Authorizations.
- **Data source:** Counties shall identify and use four or five specific diagnosis categories (cardiac, pulmonary, etc) as listed in the Special Care Center Numbered Letter 01-0108 as it relates to the SCC(s) identified for your client population. The county shall identify one or more diagnostic codes and use the diagnosis codes indicated for the SCC categories selected for this PM.

FISCAL YEAR: 2023-24

Reporting Form - Part A:

| Category selected (cardiac, pulmonary, etc.) | Number of children with annual team report in client's medical records (Numerator) | Number of children with SCC authorization (Denominator) | Percentage of compliance |
|--|---|---|--------------------------|
| Cardiac, Renal, Neuro- musculoskeletal, Pulmonary, Endocrine | 99 | 100 | 99% |

Reporting Form - Part B:

| Category selected (cardiac, pulmonary etc.) | Number of children with authorization to SCC (Numerator) | Number of children with eligible medical conditions that require an authorization to a SCC (Denominator) | Diagnostic Code Chosen | Percentage of compliance |
|--|--|--|---------------------------------|--------------------------------|
| Cardiac, Renal, Neuro- musculoskeletal, Pulmonary, Endocrine | 100 | 100 | E10, E11, E70, E71, Q05, N18 | 100% |

* Counties may select four (4) to five (5) specific medical conditions as outlined in the SCC NL to use as the basis for clients that should have a referral to a CCS SCC.

FISCAL YEAR: 2023-24

County of Fresno Department of Public Health CCS

Performance Measure 4 FY 2022-23

Fresno County updated its Transition Planning protocols for the CCS Program in January 2015 for clients who turn 14, 16, 18 and 20 years of age in the calendar year. Because of staffing constraints, we developed a relatively automated Transition Planning Process that generates age-focused Transition Planning packets of information for all clients with a medical condition that warrants Transition Planning. Fresno County understands the importance of Transition Planning on the overall health needs of our clients. Transition Planning packets include the following:

- A Transition Planning letter addressed to the parents for 14 and 16 year olds and addressed to the clients who are 18 and 20 years old. The letter addresses the importance of client-based understanding of their medical needs, encourages discussion with the medical workers about transition planning, and underscores the importance of finding an adult care provider for when they become adults.
- A Health care skills worksheet to be discussed with the Primary Care Physician.
- Community resource contact list.
- HIPAA forms (as appropriate)
 - Acknowledgment of Receipt of Privacy Rights under HIPAA
 - Authorization for Use and Disclosure (for 18 year olds who want to continue including their parents/guardians in their health care decisions).

Together, these steps have helped Fresno County shore up Transition Planning outreach and engagement, helped reduce some of the paperwork of case managers, and most importantly contributes to the on-going medical needs of our CCS clients.

Fresno County's CCS Medical Therapy Program continuously provides transition planning for children at ages 3, 14, 16, 18 and 20.

The FY 2022-23 Transition Planning Performance Measure includes the following findings:

• Based on the results of an MSBI report, Fresno County randomly selected a sample of 1100 clients with an age of 14, 16, 18, or 20 who's CCS eligible medical condition appropriately required Transition Planning.

FISCAL YEAR: 2023-24

- The random sample (951 Cases) of all non-MTP clients who turned 14, 16, 18 and 20 years old was created to see if they received Transition Planning after the implementation of the automated Transition Planning process. FY 2022-23 shows 98% of the selected sample received Transition Planning letters/information. This is 1% less than the percentage compliance in FY 2021-22.
- The random sample (149 Cases) of all MTP clients who turned 14, 16, 18 and 20 years old shows 100% of the selected sample received Transition Planning letters/information. This is a 1% increase from FY 2021-22.

FISCAL YEAR: 2023-24

CCS Performance Measure 4 – Transition Planning

- **Definition:** Children, 14 years and older who are expected to have chronic health conditions that will extend past the twenty-first birthday will have documentation of a biannual review for long term transition planning to adulthood.
- Numerator: Number of CCS charts for clients 14, 16, 18, or 20 years containing the presence of a Transition Planning Checklist completed by CCS program staff within the past 12 months for children aged 14 years and over whom requires long term transition planning.

Denominators:

- a. Number of CCS charts reviewed of clients 14, 16, 18, and 20 years in (10% of children aged 14 and over) whose medical record indicates a condition that requires a transition plan.
- b. Number of MTP charts reviewed of clients 14, 16, 18, and 20 years in (10% of children aged 14 and over) whose medical record indicates a condition that requires a transition plan.
- **Data Source:** Chart Audit, Completion of Transition Planning Checklist.
- * Due to caseload numbers in Los Angeles County, LA County should work with the Regional Office to select an appropriate number of clients to be included in their sample size.

FISCAL YEAR: 2023-24

Transition Planning Checklist

| Transition Documentation | YES | NO | Comments |
|--|-----|----|--|
| 1. Client has an identified need for long-term transition planning. | x | | CCS transition planning is performed for all clients 14, 16, 18, and 20 years old. |
| 2. Transition planning noted in child's medical record. | X | | Transition planning for clients with appropriate DX is noted in client's Annual Medical Reviews and other Case Notes. |
| 3. Transition planning noted in SCC reports. | x | | Most SCC's document transition planning with client and are found in the Medical Social Workers' notes. |
| 4. Vocational Rehab noted in child's reports. | X | | Noted only in 14, 16, 18, and 20 year olds in the MTP. |
| 5. Adult provider discussed or identified for children 17 years of age or older. | x | | In all Transition Planning Case Notes, discussion of the need for an adult provider is included. |
| 6. Transition planning noted in SELPA for those children that are in the MTP. | x | | Schools begin noting transition needs at age 16. |

* Note: Not all of the items in the Checklist will be applicable for each chart review.

COUNTY: Fresno

FISCAL YEAR: 2023-24

Reporting Form:

| Number of CCS charts reviewed 951 | Number with transition planning 932 | Percentage of compliance 98% |
|---|---|---------------------------------|
| Number of MTP charts reviewed 149 | Number with transition planning 149 | Percentage of compliance |

FISCAL YEAR: 2023-24

County of Fresno Department of Public Health CCS

Performance Measure 5 FY 2022-23

This performance measure indicates the level of family participation in the CCS program. Narrative for each criterion follows:

- CCS uses an existing CCS parent survey developed in February 2011 and updated in 2014. This survey is distributed widely in order to gauge parent/client satisfaction with CCS services. The survey was written at an elementary reading level in both English and Spanish. The survey provides CCS with information on how we can improve upon services, asking yes or no questions and providing opportunity to comment. Surveys are reviewed and CCS Administration employs every effort to improve upon areas of family participation.
- 2. On-going challenges exist in the areas of family participation. Currently, there are no advisory committees or task forces for family participation, nor is there a County policy to facilitate reimbursement for child care or transportation to such meetings, due to multiple years of budgetary cutbacks and staffing cuts that have only recently begun to rebound, albeit slowly.
- 3. Family members regularly participate in CCS Special Care Center meetings for care planning and transition planning.
- 4. Fresno County CCS has no family advocates under contract or as consultants to the program.

Fresno County CCS Administration will explore opportunities for increasing family involvement, as dictated by Program considerations, including staffing and budgeting constraints.

CCS Performance Measure 5 – Family Participation

The degree to which the CCS program demonstrates family participation.

Definition: This measure is evaluated based on **each** of the following four (4) specific criteria that documents family participation in the CCS program. Counties need to indicate the score based on the level of implementation.

| Checklist documenting family participation in the CCS program. | Yes | No | Comments |
|---|-----|----|--|
| 1. Family members are offered an opportunity to provide feedback regarding their satisfaction with the services received through the CCS program by participation in such areas as surveys, group discussions, or individual consultation. | x | | Fresno County uses a parent survey and ensures maximum distribution to and collection from, client's families. |
| 2. Family members participate on advisory committees or task forces and are offered training, mentoring and reimbursement when appropriate. | | X | |
| 3. Family members are participants of the CCS Special Care Center services provided to their child through family participation in SCC team meeting and/or transition planning. | x | | |
| 4. Family advocates, either as private individuals or as part of an agency advocating family centered care, which have experience with children with special health care needs, are contracted or consultants to the CCS program for their expertise. | | X | |

FISCAL YEAR: 2023-24

Reporting Form:

| Criteria | Performing (25% for each criteria) | Not Performing |
|---|---------------------------------------|----------------|
| 1. Family members are offered an opportunity to provide feedback regarding their satisfaction with the services received through the CCS program by participation in such areas as surveys, group discussions, or individual consultation. | 25% | |
| 2. Family members participate on advisory committees or task forces and are offered training, mentoring and reimbursement when appropriate. | | 25% |
| 3. Family members are participants of the CCS Special Care Center services provided to their child through family participation in SCC team meeting and/or transition planning. | 25% | |
| 4. Family advocates, either as private individuals or as part of an agency advocating family centered care, which have experience with children with special health care needs, are contracted or consultants to the CCS program for their expertise. | | 25% |
| Total | 50% | 50% |

California Children's Services Caseload Summary Form

County: Fresno

Fiscal Year: 2023-24

| | | Α | В | | | | |
|----|--|-----------------------------|------------------------|-----------------------------|------------------------|--|------------------------|
| | CCS Caseload 0 to 21 Years | 21-22 Actual Caseload | % of Grand Total | 22-23 Actual Caseload | % of Grand Total | 23-24 Estimated Caseload based on first three months | % of Grand Total |
| | | | MEDI | CAL | • | | |
| 1 | Average of Total Open (Active) Medi-Cal Children | 6649 | 88% | 6718 | 88% | 6516 | 87% |
| 2 | Potential Case Medi-Cal | 21 | 0.3% | 34 | 0.4% | 30 | 0.4% |
| 3 | TOTAL MEDI-CAL (Row 1 + Row 2) | 6670 | 88% | 6752 | 89% | 6546 | 87% |
| | | | NON ME | DI-CAL | • | | |
| | | | OTL | ICP | | | |
| 4 | Average of Total Open (Active) OTLICP | 626 | 8% | 592 | 8% | 679 | 9% |
| 5 | Potential Cases OTLICP | 3 | 0.04% | 4 0.05% 2 | | 2 | 0.03% |
| 6 | Total OTLICP(Row 4 + Row 5) | 629 | 8% | 596 | 8% | 681 | 9% |
| | | | Straigh | t CCS | | | |
| 7 | Average of Total Open (Active) Straight CCS Children | 200 | 3% | 178 | 2% | 243 | 3% |
| 8 | Potential Cases Straight CCS Children | 71 | 0.9% | 71 | 0.9% | 63 | 0.8% |
| 9 | Total Straight CCS (Row 7 + Row 8) | 271 | 4% | 249 | 3% | 306 | 4% |
| 10 | TOTAL NON MEDI-CAL (Row 6 + Row 9) | 900 | 12% | 845 | 11% | 987 | 13% |
| | | | GRAND | TOTAL | | | |
| 11 | (Row 3 + Row 10) | 7570 | 100% | 7597 | 100% | 7533 | 100% |

State of California – Health and Human Services Agency Revised 2/10/20

| 10/20 | | |
|---|--------------------|-------------------------------------|
| CCS CASELOAD | Actual Caseload | Percent of Total CCS Caseload |
| STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children | 195 | 2.59% |
| OTLICP - Total Cases of Open (Active) OTLICP Children | 599 | 7.95% |
| MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children | 6736 | 89.46% |
| TOTAL CCS CASELOAD | 7530 | 100% |

Department of Health Care Services - Integrated Systems of Care Division

CCS Administrative Budget Worksheet

Fiscal Year: 2023-24

County: Fresno

| | | | | Stra | ight CCS | | argeted Low Income s Program (OTLICP) | | | Medi-Cal | (Non-OTLICP) | | |
|---|---------|------------------|---|------------|---|---------------|---|------------|---------------------------|-------------------|--|---------------------------|--|
| Column | 1 | 2 | 3 | 4A | 4 | 5A | 5 | 6A | 6 | 7A | 7 | 8A | 8 |
| Category/Line Item | % FTE | Annual Salary | Total Budget (1 x 2 or 4 + 5 +6) | Caseload % | Straight CCS County/State (50/50) | Caseload % | Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65.0) | Caseload % | Medi-Cal State/Federal | Enhanced % FTE | Enhanced Medi-Cal State/Federal (25/75) | Non- Enhanced % FTE | Non-Enhanced Medi-Cal State/Federal (50/50) |
| I. Personnel Expense | | | | | | | | | | | | | |
| Program Administration | | | | | | | | | | | | | |
| 1. Pilar Vasquez, Administrator, (Division Manager) | 100.00% | 130,767 | 130,767 | 2.59% | 3,386 | 7.95% | 10,402 | 89.46% | 116,978 | | | 100.00% | 116,978 |
| 2. Susan Stasikonis, Staff Analyst III | 100.00% | 82,929 | 82,929 | 2.59% | 2,148 | 7.95% | 6,597 | 89.46% | 74,185 | | | 100.00% | 74,185 |
| 3. Rosalinda Hammerschmidt, Administrative Assistant I | 100.00% | 46,800 | 46,800 | 2.59% | 1,212 | 7.95% | 3,723 | 89.46% | 41,865 | | | 100.00% | 41,865 |
| 4. Harsharn Dhillon, Rehabilitative Therapy Manager | 20.00% | 130,767 | 26,153 | 2.59% | 677 | 7.95% | 2,080 | 89.46% | 23,395 | | | 100.00% | 23,395 |
| 5. Kristeena Bump, Program Technician II | 100.00% | 55,827 | 55,827 | 2.59% | 1,446 | 7.95% | 4,441 | 89.46% | 49,940 | | | 100.00% | 49,940 |
| 6. Peter Jew, Business System Analyst III | 0.00% | 85,228 | 0 | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | | | 100.00% | 0 |
| Subtotal | | 532,318 | 342,476 | | 8,869 | | 27,243 | | 306,363 | | | | 306,363 |
| Medical Case Management | | | | | | | | | | | | | |
| 1. Dr. Rajeev Verma, Public Health Physician (EXTRA HELP) | 40.00% | 298,002 | 119,201 | 2.59% | 3.087 | 7.95% | 9,482 | 89.46% | 106,632 | 100.00% | 106,632 | 0.00% | 0 |
| 2. Dr. Khusal Mehta, Public Health Physician (EXTRA HELP) | 20.00% | 298.002 | 59.600 | 2.59% | 1.543 | 7.95% | 4,741 | 89.46% | 53,315 | 0.00% | 0 | 100.00% | 53.315 |
| 3. Heather Woo-Maraan, Supervising Public Health Nurse | 100.00% | 133,607 | 133,607 | 2.59% | 3,460 | 7.95% | 10,628 | 89.46% | 119,519 | 94.00% | 112,348 | 6.00% | 7,171 |
| 4. Kelly Stevens, Head Nurse | 100.00% | 113,708 | 113,708 | 2.59% | 2.945 | 7.95% | 9.045 | 89.46% | 101,718 | 60.00% | 61,031 | 40.00% | 40,687 |
| 5. Noel Almaguer, Public Health Nurse II | 100.00% | 116,776 | 116,776 | 2.59% | 3,024 | 7.95% | 9,289 | 89.46% | 104,463 | 94.00% | 98,195 | 6.00% | 6,268 |
| 6. Sandy Sue Arce, Public Health Nurse II | 100.00% | 116,776 | 116,776 | 2.59% | 3,024 | 7.95% | 9,289 | 89.46% | 104,463 | 86.00% | 89,838 | 14.00% | 14,625 |
| 7. Belinda Mayugba, Staff Nurse III | 100.00% | 108,568 | 108,568 | 2.59% | 2,812 | 7.95% | 8,636 | 89.46% | 97,120 | 94.00% | 91,293 | 6.00% | 5,827 |
| 8. Quy Gip, Staff Nurse III | 100.00% | 108,568 | 108,568 | 2.59% | 2,812 | 7.95% | 8,636 | 89.46% | 97,120 | 94.00% | 91,293 | 6.00% | 5,827 |
| 9. Tim Yang, Staff Nurse III | 100.00% | 108,568 | 108,568 | 2.59% | 2,812 | 7.95% | 8,636 | 89.46% | 97,120 | 94.00% | 91,293 | 6.00% | 5,827 |
| 10. Joseph Burgess, Staff Nurse III | 100.00% | 108,568 | 108,568 | 2.59% | 2,812 | 7.95% | 8,636 | 89.46% | 97,120 | 97.00% | 94,206 | 3.00% | 2,914 |
| 11. Vivien Tagoe, Staff Nurse III | 100.00% | 108,568 | 108,568 | 2.59% | 2,812 | 7.95% | 8,636 | 89.46% | 97,120 | 94.00% | 91,293 | 6.00% | 5,827 |
| 12. Marjelyn Ramiro, Staff Nurse III | 100.00% | 108,568 | 108,568 | 2.59% | 2,812 | 7.95% | 8,636 | 89.46% | 97,120 | 94.00% | 91,293 | 6.00% | 5,827 |
| 13. Maribeth Jensen, Staff Nurse III | 100.00% | 108.568 | 108.568 | 2.59% | 2.812 | 7.95% | 8.636 | 89.46% | 97.120 | 94.00% | 91,293 | 6.00% | 5.827 |
| 14. Hilary Davis, Public Health Nurse II | 100.00% | 116,776 | 116,776 | 2.59% | 3,024 | 7.95% | 9,289 | 89.46% | 104,463 | 94.00% | 98,195 | 6.00% | 6,268 |
| 15. Shavonne Smith. Staff Nurse III | 100.00% | 108.036 | 108.036 | 2.59% | 2.798 | 7.95% | 8.594 | 89.46% | 96.644 | 94.00% | 90.845 | 6.00% | 5,799 |
| 16. Khamsay Vanhelsdingen, Public Health Nurse II | 100.00% | 104,520 | 104,520 | 2.59% | 2,707 | 7.95% | 8,314 | 89.46% | 93,499 | 94.00% | 87,889 | 6.00% | 5,610 |
| 17. Veronica Reyna, Staff Nurse III | 100.00% | 108.555 | 108.555 | 2.59% | 2.811 | 7.95% | 8,635 | 89.46% | 97.108 | 94.00% | 91,282 | 6.00% | 5,826 |
| 18. Lanette Ramirez, Public Health Nurse I | 100.00% | 93,709 | 93,709 | 2.59% | 2,427 | 7.95% | 7,454 | 89.46% | 83,828 | 94.00% | 78,798 | 6.00% | 5,030 |
| 19. Ku Lee, Public Health Nurse II | 100.00% | 109,467 | 109,467 | 2.59% | 2,835 | 7.95% | 8,708 | 89.46% | 97,924 | 94.00% | 92,049 | 6.00% | 5,875 |
| 20. Renee Chien, Occupational Therapist III (EXTRA HELP) | 25.00% | 108,139 | 27,035 | 2.59% | 700 | 7.95% | 2,151 | 89.46% | 24,184 | 96.00% | 23,217 | 4.00% | 967 |
| 21. Margaret Altamirano, Staff Nurse III | 100.00% | 106,646 | 106,646 | 2.59% | 2,762 | 7.95% | 8,484 | 89.46% | 95,401 | 94.00% | 89,677 | 6.00% | 5,724 |
| 22. Jing Yang, Staff Nurse (Extra Help) | 25.00% | 108,680 | 27,170 | 2.59% | 704 | 7.95% | 2,161 | 89.46% | 24,305 | 94.00% | 22,847 | 6.00% | 1,458 |
| 23. Dr. Joseph Capell, Public Health Physician (EXTRA HELP) | 20.00% | 298,002 | 59,600 | 2.59% | 1,543 | 7.95% | 4,741 | 89.46% | 53,315 | 0.00% | 0 | 100.00% | 53,315 |
| 24. VACANT, Staff Nurse I | 30.00% | 74,278 | 22,283 | 2.59% | 577 | 7.95% | 1,773 | 89.46% | 19,933 | 94.00% | 18,737 | 6.00% | 1,196 |
| 25. VACANT, Public Health Nurse I | 0.00% | 89,763 | 0 | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | 100.00% | 0 | 0.00% | 0 |
| 26. VACANT, Public Health Physician | 0.00% | 283,816 | 0 | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | 0.00% | 0 | 100.00% | 0 |
| Subtotal | | 3.547.233 | 2.303.441 | | 59.656 | | 183.231 | | 2.060.554 | | 1.803.544 | | 257.010 |

State of California – Health and Human Services Agency Revised 2/10/20

| 11evi3eu 2/10/20 | | |
|---|--------------------|-------------------------------------|
| CCS CASELOAD | Actual Caseload | Percent of Total CCS Caseload |
| STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children | 195 | 2.59% |
| OTLICP - Total Cases of Open (Active) OTLICP Children | 599 | 7.95% |
| MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children | 6736 | 89.46% |
| TOTAL CCS CASELOAD | 7530 | 100% |

Department of Health Care Services - Integrated Systems of Care Division

CCS Administrative Budget Worksheet

Fiscal Year: 2023-24

County: Fresno

| | | | | Straight CCS Optional Targeted Low Income Children's Program (OTLICP) | | | | | | Medi-Cal | (Non-OTLICP) | | |
|---|---------|------------------|---|--|---|---------------|---|------------|---------------------------|-------------------|--|---------------------------|--|
| Column | 1 | 2 | 3 | 4A | 4 | 5A | 5 | 6A | 6 | 7A | 7 | 8A | 8 |
| Category/Line Item | % FTE | Annual Salary | Total Budget (1 x 2 or 4 + 5 +6) | Caseload % | Straight CCS County/State (50/50) | Caseload % | Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65.0) | Caseload % | Medi-Cal State/Federal | Enhanced % FTE | Enhanced Medi-Cal State/Federal (25/75) | Non- Enhanced % FTE | Non-Enhanced Medi-Cal State/Federal (50/50) |
| Other Health Care Professionals | | | | | | | | | | | | | |
| 1. Ariana Solis-Salazar Medical Social Worker III | 100.00% | 83,122 | 83,122 | 2.59% | 2,153 | 7.95% | 6,612 | 89.46% | 74,357 | 50.00% | 37,179 | 50.00% | 37,178 |
| 2. Alma Garcia, Medical Social Worker I | 100.00% | 55,557 | 55,557 | 2.59% | 1,439 | 7.95% | 4,419 | 89.46% | 49,699 | 50.00% | 24,850 | 50.00% | 24,849 |
| Subtotal | | 138,679 | 138,679 | | 3,592 | | 11,031 | | 124,056 | | 62,029 | | 62,027 |
| Ancillary Support | | | | | | | | | | | | | |
| 1. Sonya Mendoza, Senior Administrative Case Worker | 1.00 | 58,933 | 58,933 | 2.59% | 1,526 | 7.95% | 4,688 | 89.46% | 52,719 | | | 100.00% | 52,719 |
| 2. Bobbi Taylor, Senior Administrative Case Worker | 1.00 | 58,933 | 58,933 | 2.59% | 1,526 | 7.95% | 4,688 | 89.46% | 52,719 | | | 100.00% | 52,719 |
| 3. Rudy Constantino, Administrative Case Worker II | 1.00 | 51,362 | 51,362 | 2.59% | 1,330 | 7.95% | 4,086 | 89.46% | 45,946 | | | 100.00% | 45,946 |
| 4. Michael Vue, Administrative Case Worker II | 1.00 | 51,367 | 51,367 | 2.59% | 1,330 | 7.95% | 4,086 | 89.46% | 45,951 | | | 100.00% | 45,951 |
| 5. Luz Reyes, Administrative Case Worker II | 1.00 | 51,362 | 51,362 | 2.59% | 1,330 | 7.95% | 4,086 | 89.46% | 45,946 | | | 100.00% | 45,946 |
| 6. Johana Guerra, Administrative Case Worker II | 1.00 | 43,169 | 43,169 | 2.59% | 1,118 | 7.95% | 3,434 | 89.46% | 38,617 | | | 100.00% | 38,617 |
| 7. Yuidico Garza-Wayne, Administrative Case Worker II | 1.00 | 46,592 | 46,592 | 2.59% | 1,207 | 7.95% | 3,706 | 89.46% | 41,679 | | | 100.00% | 41,679 |
| 8. Maria Rojas, Administrative Case Worker I | 1.00 | 41,499 | 41,499 | 2.59% | 1,075 | 7.95% | 3,301 | 89.46% | 37,123 | | | 100.00% | 37,123 |
| 9. Adalinn Vargas, Administrative Case Worker I | 1.00 | 39,788 | 39,788 | 2.59% | 1,030 | 7.95% | 3,165 | 89.46% | 35,593 | | | 100.00% | 35,593 |
| 10.Destiny Vizcarra, Administrative Case Worker I | 1.00 | 38,022 | 38,022 | 2.59% | 985 | 7.95% | 3,025 | 89.46% | 34,013 | | | 100.00% | 34,013 |
| 11. Ana Rivera, Administrative Case Worker I | 1.00 | 38,022 | 38,022 | 2.59% | 985 | 7.95% | 3,025 | 89.46% | 34,013 | | | 100.00% | 34,013 |
| 12. Vacant, Administrative Case Worker I | 0.50 | 37,908 | 18,954 | 2.59% | 491 | 7.95% | 1,508 | 89.46% | 16,955 | | | 100.00% | 16,955 |
| 13. Vacant, Administrative Case Worker I | 0.50 | 37,908 | 18,954 | 2.59% | 491 | 7.95% | 1,508 | 89.46% | 16,955 | | | 100.00% | 16,955 |
| 14. Vacant, Administrative Case Worker I | 0.50 | 37,908 | 18,954 | 2.59% | 491 | 7.95% | 1,508 | 89.46% | 16,955 | | | 100.00% | 16,955 |
| 15. Vacant, Administrative Case Worker I | 0.50 | 37,908 | 18,954 | 2.59% | 491 | 7.95% | 1,508 | 89.46% | 16,955 | | | 100.00% | 16,955 |
| 16. Vacant, Administrative Case Worker I | 0.30 | 37,908 | 11,372 | 2.59% | 294 | 7.95% | 905 | 89.46% | 10,173 | | | 100.00% | 10,173 |
| 17. Vacant, Administrative Case Worker I | 0.30 | 37,908 | 11,372 | 2.59% | 294 | 7.95% | 905 | 89.46% | 10,173 | | | 100.00% | 10,173 |
| 18. Vacant, Administrative Case Worker I | 0.25 | 37,908 | 9,477 | 2.59% | 245 | 7.95% | 754 | 89.46% | 8,478 | | | 100.00% | 8,478 |
| 19. Vacant, Administrative Case Worker I | 0.00% | 37,908 | 0 | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | | | 100.00% | 0 |
| Subtotal | | 822,313 | 627,086 | | 16,238 | | 49,885 | | 560,963 | | | | 560,963 |
| Clerical and Claims Support | | | | | | | | | | | | | |
| 1. Vacant, Supervising Office Assistant | 10.00% | 48,464 | 4,846 | 2.59% | 125 | 7.95% | 385 | 89.46% | 4,335 | 0.00% | 0 | 100.00% | 4,335 |
| 2. Melissa Figueroa, Office Assistant II | 100.00% | 46,929 | 46,929 | 2.59% | 1,215 | 7.95% | 3,733 | 89.46% | 41,981 | 0.00% | 0 | 100.00% | 41,981 |
| 3. Sera Gutierrez, Office Assistant II | 100.00% | 46,929 | 46,929 | 2.59% | 1,215 | 7.95% | 3,733 | 89.46% | 41,981 | 0.00% | 0 | 100.00% | 41,981 |
| 4. Stephanie Figueroa, Office Assistant II | 100.00% | 37,874 | 37,874 | 2.59% | 981 | 7.95% | 3,013 | 89.46% | 33,880 | 0.00% | 0 | 100.00% | 33,880 |
| 5. Fallon Smith O'Keefe, Office Assistant I | 100.00% | 39,276 | 39,276 | 2.59% | 1,017 | 7.95% | 3,124 | 89.46% | 35,135 | 0.00% | 0 | 100.00% | 35,135 |
| 6. Natalie Montejano, Office Assistant I | 100.00% | 35,069 | 35,069 | 2.59% | 908 | 7.95% | 2,790 | 89.46% | 31,371 | 0.00% | 0 | 100.00% | 31,371 |
| 7. VACANT, Office Assistant I | 0.00% | 38,667 | 0 | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | 0.00% | 0 | 100.00% | 0 |
| 8. Maricela Garcia, Account Clerk II | 25.00% | 49,452 | 12,363 | 2.59% | 320 | 7.95% | 983 | 89.46% | 11,059 | 0.00% | 0 | 100.00% | 11,059 |
| 9. Jenny Araiza, Account Clerk I | 25.00% | 42,723 | 10,681 | 2.59% | 277 | 7.95% | 850 | 89.46% | 9,555 | 0.00% | 0 | 100.00% | 9,555 |
| 10. Fong Lee, Senior Accountant | 0.00% | 72,696 | 0 | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | 0.00% | 0 | 100.00% | 0 |
| 11. Suzie Federline, Supervising Account Clerk | 0.00% | 58,786 | 0 | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | 0.00% | 0 | 100.00% | 0 |



State of California – Health and Human Services Agency Revised 2/10/20

| CCS CASELOAD | Actual Caseload | Percent of Total CCS Caseload |
|---|--------------------|-------------------------------------|
| STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children | 195 | 2.59% |
| OTLICP - Total Cases of Open (Active) OTLICP Children | 599 | 7.95% |
| MEDI-CAL - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children | 6736 | 89.46% |
| TOTAL CCS CASELOAD | 7530 | 100% |

Department of Health Care Services - Integrated Systems of Care Division

CCS Administrative Budget Worksheet

Fresno

Fiscal Year: 2023-24

County:

| | | | | | Stra | ight CCS | | argeted Low Income s Program (OTLICP) | | | Medi-Cal | (Non-OTLICP) | | |
|--|--------|-------|------------------|---|---------------|---|--------------------|--|---|---------------------------|-------------------|--|---------------------------|--|
| Column | | 1 | 2 | 3 | 4A | 4 | 5A | 5 | 6A | 6 | 7A | 7 | 8A | 8 |
| Category/Line Item | | % FTE | Annual Salary | Total Budget (1 x 2 or 4 + 5 +6) | Caseload % | Straight CCS County/State (50/50) | Caseload % | Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65.0) | Caseload % | Medi-Cal State/Federal | Enhanced % FTE | Enhanced Medi-Cal State/Federal (25/75) | Non- Enhanced % FTE | Non-Enhanced Medi-Cal State/Federal (50/50) |
| Subtotal | | | 516,865 | 233,967 | Come and | 6,058 | | 18,611 | 1. A. | 209,297 | and the state | 0 | | 209,297 |
| Total Salaries and Wages | | | 201 B | 3,645,649 | 2.59% | 94,409 | 7.95% | 290,006 | 89.46% | 3,261,233 | 57.20% | 1,865,573 | 42.80% | 1,395,660 |
| Staff Benefits (Specify %) | 72.00% | | | 2,624,867 | 2.59% | 67,975 | 7.95% | 208,804 | 89.46% | 2,348,088 | all and | 1,343,213 | 1966 | 1,004,875 |
| I. Total Personnel Expense | | | | 6,270,516 | 2.59% | 162,384 | 7.95% | 498,810 | 89.46% | 5,609,321 | 8 | 3,208,786 | | 2,400,535 |
| II. Operating Expense | | | | | R. Shinkshi | Star Barris | N STREET | | 2 2 3 | | | 100 Mill 100 100 | | |
| 1. Travel | | | | 3,000 | 2.59% | 78 | 7.95% | 239 | 89.46% | 2,684 | 57.20% | 1,535 | 42.80% | 1,149 |
| 2. Training | | | | 2,500 | 2.59% | 65 | 7.95% | 199 | 89.46% | 2,236 | 57.20% | 1,279 | 42.80% | 957 |
| 3. Office Expense (including Printing) | | | | 19,795 | 2.59% | 513 | 7.95% | 1,575 | 89.46% | 17,708 | | | 100.00% | 17,708 |
| 4. Postage | | | | 22,000 | 2.59% | 570 | 7.95% | 1,750 | 89.46% | 19,680 | | | 100.00% | 19,680 |
| 5. Small Tools | | | | 3,692 | 2.59% | 96 | 7.95% | 294 | 89.46% | 3,303 | | 18 图 法 1987 | 100.00% | 3,303 |
| 6. Household Expenses | | | | 13,612 | 2.59% | 353 | 7.95% | 1,083 | 89.46% | 12,177 | | Manager 1 | 100.00% | 12,177 |
| 7. Maintenance - Equipment & Security | | | | 27,045 | 2.59% | 700 | 7.95% | 2,151 | 89.46% | 24,193 | | and the second | 100.00% | 24,193 |
| 8. Facility Services - including Rent, Utilities | | | | 115,680 | 2.59% | 2,996 | 7.95% | 9,202 | 89.46% | 103,482 | | Station and the | 100.00% | 103,482 |
| 9. Data Processing - including Communication | | | | 72,640 | 2.59% | 1,881 | 7.95% | 5,778 | 89.46% | 64,980 | | ANTER A DESC | 100.00% | 64,980 |
| 10. Translation Services | | | | 3,000 | 2.59% | 78 | 7.95% | 239 | 89.46% | 2,684 | | and the state | 100.00% | 2,684 |
| II. Total Operating Expense | | | | 282,964 | - Contractor | 7,329 | | 22,509 | at the states | 253,127 | | 2,814 | sale and | 250,313 |
| III. Capital Expense | | | | | | PROFILE AND | AND IN THE REAL | And the second s | | 4 | | Section and the | N ESTABLES | HERE SHE AND |
| 1. N/A | | | | | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | 12.415 | AND MERCENSING | ST ST ST | 0 |
| III. Total Capital Expense | | | | 0 | | 0 | | 0 | | 0 | 個部後一統 | New You BRINK | | 0 |
| IV. Indirect Expense | | | | | AL SALE | 选·运行表 >>> | | All and a strong which | | HAR AND A | Keren | | - Charles | |
| 1. Indirect Cost Rate | 18.31% | | | 1,148,382 | 2.59% | 29,739 | 7.95% | 91,352 | 89.46% | 1,027,291 | and showing a | the stand line. | 100.00% | 1,027,291 |
| | | | | 0 | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | 1.42 | | 100.00% | 0 |
| IV. Total Indirect Expense | | | | 1,148,382 | South and the | 29,739 | A REAL ROOM | 91,352 | | 1,027,291 | 1 | A said | A Street Solo | 1,027,291 |
| V. Other Expense | | | | | States - | A AND MAD | Marchael - Science | | | | No. | | South States | |
| 1. Maintenance & Transportation | | | | 30,000 | 2.59% | 777 | 7.95% | 2,386 | 89.46% | 26,837 | Sector Sector | to Beautions | 100.00% | 26,837 |
| 2. CRISS Council Membership | | | | 6,700 | 2.59% | 174 | 7.95% | 533 | 89.46% | 5,994 | Stellag start | | 100.00% | 5,994 |
| 3. | | | | | 2.59% | 0 | 7.95% | 0 | 89.46% | 0 | | and back at | 100.00% | 0 |
| V. Total Other Expense | | | | 36,700 | | 951 | | 2,919 | 15, - 10 <u>1</u> 1 | 32,831 | ilit - | of pressions | A. Berger | 32,831 |
| Budget Grand Total | 5 | | | 7,738,562 | California (| 200,403 | . The second | 615,590 | Sec. Sta | 6,922,570 | | 3,211,600 | | 3,710,970 |

• • hon (559)600-6383 11/8/2023 Susan Stasikonis 6 Prepared By (Signature) Prepared By (Printed Name) Date Prepared Phone Number 11-13-2023 Pilar Vasquez (559)600-6595 CCS Administrator (Printed Name) Date Signed Phone Number CCS Administrator (Signature)

State of California - Health and Human Services Agency

Revised 2/11/20

| CCS CASELOAD | Actual Caseload | Percent of Total CCS Caseload |
|--|-----------------|----------------------------------|
| STRAIGHT CCS - Total Cases of Open (Active) Straight CCS Children | 195 | 2.59% |
| OTLICP - Total Cases of Open (Active) OTLICP Children | 599 | 7.95% |
| MEDI-CAL - Total Cases of Open (Active) Medi-Cal (<u>non</u> -OTLICP) Children | 6736 | 89.46% |
| TOTAL CCS CASELOAD | 7530 | 100% |

Department of Health Care Services - Integrated Systems of Care Division

CCS Administrative Budget Summary

Fiscal Year: 2023-24

County:

Fresno

| | Col 1 = Col 2+3+4 | Straight CCS | OTLICP | Medi-Cal (nor | n-OTLICP) (Column 4 = C | Columns 5 + 6) |
|-----------------------------|-------------------|---|--|------------------------|--|--|
| Column | 1 | 2 | 3 | 4 | 5 | 6 |
| Category/Line Item | Total Budget | Straight CCS County/State (50/50) | Optional Targeted Low Income Children's Program (OTLICP) County/State/Fed (17.5/17.5/65.0) | Medi-Cal State/Federal | Enhanced Medi-Cal State/Federal (25/75) | Non-Enhanced Medi- Cal State/Federal (50/50) |
| I. Total Personnel Expense | 6,270,516 | 162,384 | 498,810 | 5,609,321 | 3,208,786 | 2,400,535 |
| II. Total Operating Expense | 282,964 | 7,329 | 22,509 | 253,127 | 2,814 | 250,313 |
| III. Total Capital Expense | 0 | 0 | 0 | 0 | | 0 |
| IV. Total Indirect Expense | 1,148,382 | 29,739 | 91,352 | 1,027,291 | and the second second second | 1,027,291 |
| V. Total Other Expense | 36,700 | 951 | 2,919 | 32,831 | BUS TO AND DESCRIPTION | 32,831 |
| Budget Grand Total | 7,738,562 | 200,403 | 615,590 | 6,922,570 | 3,211,600 | 3,710,970 |

| CCS OTL Optional Ta Income C Program (11.75/11 100,201 | 3 argeted Low Children's (OTLICP) Medi-G State/Fed | Medi-Cal (non 4 Cal State/Federal | n-OTLICP) (Column 4 = C 5 Enhanced Medi-Cal State/Federal (25/75) | 6 |
|--|--|---|--|---|
| Optional Ta Income C tate Program) County/S (11.75/11 100,201 | argeted Low Children's (OTLICP) Medi-C State/Fed | 4 Cal State/Federal | Enhanced Medi-Cal | Non-Enhanced Medi- Cal State/Federal |
| CCS Income C tate Program) County/S (11.75/11 100,201 | Children's (OTLICP) Medi-(State/Fed | Cal State/Federal | | Cal State/Federal |
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| The service of the | | ""你们","你们" | | 、 图443 平 书 3966、 |
| | STATE OF | 2,658,385 | 802,900 | 1,855,485 |
| 1 (A) (A) | | 4,264,185 | 2,408,700 | 1,855,485 |
| | | | 400,134 | 400,134 2,658,385 802,900 |

Prepared By (Signature)

Prepared By (Printed Name)
Pilar Vasquez

Email Address

CCS Administrator (Signature)

CCS Administrator (Printed Name)

Email Address

pvasquez@fresnocountyca.gov

Children's Medical Services Plan and Fiscal Guidelines for Fiscal Year 2023-24

California Children's Services Fresno County Budget Narrative FY 2023-24

| I. Personnel Expenses | | | |
|---------------------------|-------|-------------------------------------|--|
| Total Salaries: | \$ | 3,645,649 | |
| Total Benefits: | \$ | 2,624,867 | Staff benefits represent an estimated 72% of salaries; this is a decrease of 12% from the previous fiscal year. This estimate was reached by using an average of the actual County benefits budgeted for this fiscal year. Anticipated salary adjustments and promotions are included. |
| Total Personnel Expenses: | \$ | 6,270,516 | |
| | | | Staffing Changes |
| Public Health Physician | Repre | esents a .80 F | TE positions. This is an .5 FTE increase from previous FY. |
| Public Health Nurse | Repre | esents a 6 FTE | positions. This is an .63 FTE increase from previous FY. |
| Staff Nurse | 1 ' | esents a 10.55 filled by April 2 | FTE positions. This is an 1.7 FTE decrease from previous FY. Vacancy is expected 2024. |
| Medical Social Worker | Repre | esents 2 FTE p | osition. This is an .7 FTE increase from previous FY. |
| Admitting Case Worker | · · | esents 13.85 F filled up by Fe | TE positions. This is an 3.2 FTE increase from previous FY. Vacancies are expected bruary 2024. |

| II. Operating Expenses | | |
|------------------------------------|------------------|--|
| Travel | \$ 3,000.00 | Based on expenditures: Mileage, Meals, Lodging, Freight, Parking, Garage Fees, etc., this is a 67% increase from previous FY. |
| Training | \$ 2,500.00 | Based on anticipated update trainings, this is a 0.8% increase from previous FY. |
| Office Expenses | \$ 19,795.00 | Represents a 38% increase from previous FY based on anticipated expenditures. |
| Postage | \$ 22,000.00 | Represents a 25% decrease from previous FY based on anticipated expenditures. |
| Small Tools | \$ 3,692.00 | Represents a 62% increase from previous FY based on anticipated expenditures. |
| Household Expenses | \$ 13,612.00 | Represents a 7% increase from previous FY based on anticipated expenditures. |
| Maint-Equip, Bldg, & Security | \$ 27,045.00 | Represents a 33% decrease from previous FY based on anticipated expenditures. |
| Facility Services(rent, utilities) | \$ 115,680.00 | Represents a 11% increase from previous FY based on anticipated expenditures. |
| Data Processing including Commu | \$ 72,640.00 | Combining Data Processing and Communications, this represents a 27% increase from previous FY based on anticipated expenditures. |
| Translation Services | \$ 3,000.00 | Based on expenditures, no change from previous FY. |
| Total Operating Expenses: | \$ 282,964.00 | |

| III. Capital Expenses | | |
|-------------------------|-----|------------------------------------|
| Total Capital Expenses: | \$- | No amount budgeted in previous FY. |

Children's Medical Services Plan and Fiscal Guidelines for Fiscal Year 2023-24

California Children's Services Fresno County Budget Narrative FY 2023-24

| IV. Indirect Expenses | | |
|--------------------------|--------------------|---|
| | | Represents a 35% increase from previous fiscal year due to higher Indirect Cost |
| | | Rate. Fresno's approved indirect rate for 2023-24 is 18.314%. |
| Internal @ 18.314% | \$ 1,148,382.00 | |
| External @ 0% | \$ - | No amount budgeted in previous FY. |
| Total Indirect Expenses: | \$ 1,148,382.00 | |

| V. Other Expenses | | |
|------------------------------|-----------------|--|
| Maintenance & Transportation | \$ 30,000.00 | Represents a 100% increase from previous FY based on anticipated expenditures. |
| CRISS Council Membership | \$ 6,700.00 | Based on expenditures, no change from previous FY. |
| Total Other Expenses: | \$ 36,700.00 | |
| | | |

| Budget Grand Total: \$ 7,73 |
|-----------------------------|
|-----------------------------|

FY 2023-24 Retroactive California Department of Health Care Services Allocation for Fresno County California Children's Services (CCS) Program

Allocation: FY 2023-24 CMS Plan and Budget for CCS

Fund/Subclass: 0001/10000 Organization: 56201600 Revenue Account No.: 3505, 4380