

AMENDMENT NO. 2 TO SERVICE AGREEMENT

This Amendment No. 2 to Service Agreement 23-296 ("Amendment No. 2") is dated December 9, 2025 and is between Turning Point of Central California, Inc., a California Non-profit ("Contractor"), and the County of Fresno, a political subdivision of the State of California ("County").

Recitals

A. On September 22, 2020, the County and the Department of State Hospitals (DSH) entered into Agreement No. 20-340, as amended by County Agreement No. 23-220, effective March 1, 2023, and County Agreement No. 24-307, effective July 1, 2024, to draw down funding to implement a DSH Jail Diversion Pilot program and provide DSH Jail Diversion services.

B. On June 20, 2023, the County and the Contractor entered into Agreement No. 23-296, as amended by County Agreement No. 24-533 effective October 8, 2024, to operate a Forensic Behavioral Health Continuum of Care for certain Fresno County residents. The Agreement provides for substance use disorder and co-occurring mental health outpatient (SUD/MH OP), full service partnership (FSP), assertive community treatment (ACT) services under California Assembly Bill (AB) 109 Public Safety Realignment and the Post-Release Community Supervision Act of 2011, mental health diversion under AB1810, California Senate Bill (SB) 317 and Penal Code Section 1001.36, and Department of State Hospital (DSH) Jail Diversion services under the DSH Jail Diversion Pilot program funded by DSH. The agreement combined and superseded Agreement Nos. 22-264 and 23-036.

C. On June 24, 2025, the County and DSH entered into Agreement No. 25-320, allowing the County to draw down funding to implement a permanent DSH Jail Diversion Program.

D. The County and the Contractor now desire to further amend the Agreement to include the DSH Jail Diversion Permanent program within the Forensic Behavioral Health Continuum of Care for the remainder of the contract term and increase the maximum compensation by Three Hundred Nine Thousand, Three Hundred Fifty and No/100 Dollars (\$309,350.00).

The parties therefore agree as follows:

1 1. All references to Exhibit A shall be deemed references to "Revised Exhibit A." Revised
2 Exhibit A is attached and incorporated by this reference.

3 2. All references to Exhibit J-1a shall be deemed references to "Revised Exhibit J-1a."
4 Revised Exhibit J-1a is attached and incorporated by this reference.

5 3. Section 2 of Amendment No. 1 (Agreement No. 24-533), beginning on Page 1, Line 26
6 and ending on Page 2, Line 9, is deleted in its entirety and replaced with the following:

7 "The maximum compensation payable to the Contractor under this Agreement for
8 FSP/ACT Non-Medi-Cal Support Services for the period of July 1, 2023 through June
9 30, 2024 is One Million, Seven Hundred Forty-Seven Thousand, Four Hundred Eighty-
10 Three and No/100 Dollars (\$1,747,483.00). The maximum compensation payable to the
11 Contractor under this Agreement for the period of July 1, 2024 through June 30, 2025 is
12 One Million, Nune Hundred Forty-Two Thousand, Eight Hundred Sixty-Two and No/100
13 Dollars (\$1,942,862.00). The maximum compensation payable to the Contractor under
14 this Agreement for FSP/ACT services for the period of July 1, 2025 through June 30,
15 2026 is One Million, Eight Hundred Sixty-One Thousand, Four Hundred Fifty-Four
16 No/100 Dollars (\$1,861,454.00). If performance standards are met and this Agreement is
17 extended for additional twelve (12) month terms pursuant to Article 5.2, the maximum
18 compensation payable to the Contractor under this Agreement for FSP/ACT services for
19 the period of July 1, 2026 through June 30, 2027 is One Million, Nine Hundred Forty-
20 Two Thousand, Eight Hundred Sixty-Two and No/100 Dollars (\$1,942,862.00) which is
21 not a guaranteed sum but shall be paid only for services rendered and received."

22 4. Section 3 of Amendment No. 1 (Agreement No. 24-533), beginning on Page 2, Line 12
23 through 16 is deleted and replaced with the following:

24 "4.6 **Total Maximum Compensation.** In no event shall the maximum contract
25 amount for all the services provided by the Contractor to County under the terms and
26 conditions of this Agreement be in excess of Twenty-Seven Million, Six Hundred and
27 One Thousand, Seven Hundred and Fifty-Three and No/100 Dollars (\$27,601,753.00)
28 during the entire term of this Agreement."

1 5. When both parties have signed this Amendment No. 2, the Agreement, Amendment No.
2 1 and this Amendment No. 2 together constitute the Agreement.

3 6. The Contractor represents and warrants to the County that:

4 a. The Contractor is duly authorized and empowered to sign and perform its obligations
5 under this Amendment.

6 b. The individual signing this Amendment on behalf of the Contractor is duly authorized
7 to do so and his or her signature on this Amendment legally binds the Contractor to
8 the terms of this Amendment.

9 7. The parties agree that this Amendment may be executed by electronic signature as
10 provided in this section.

11 a. An "electronic signature" means any symbol or process intended by an individual
12 signing this Amendment to represent their signature, including but not limited to (1) a
13 digital signature; (2) a faxed version of an original handwritten signature; or (3) an
14 electronically scanned and transmitted (for example by PDF document) version of an
15 original handwritten signature.

16 b. Each electronic signature affixed or attached to this Amendment (1) is deemed
17 equivalent to a valid original handwritten signature of the person signing this
18 Amendment for all purposes, including but not limited to evidentiary proof in any
19 administrative or judicial proceeding, and (2) has the same force and effect as the
20 valid original handwritten signature of that person.

21 c. The provisions of this section satisfy the requirements of Civil Code section 1633.5,
22 subdivision (b), in the Uniform Electronic Transaction Act (Civil Code, Division 3, Part
23 2, Title 2.5, beginning with section 1633.1).

24 d. Each party using a digital signature represents that it has undertaken and satisfied
25 the requirements of Government Code section 16.5, subdivision (a), paragraphs (1)
26 through (5), and agrees that each other party may rely upon that representation.
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1 e. This Amendment is not conditioned upon the parties conducting the transactions
2 under it by electronic means and either party may sign this Amendment with an
3 original handwritten signature.

4 8. This Amendment may be signed in counterparts, each of which is an original, and all of
5 which together constitute this Amendment.

6 9. The Agreement as previously amended and as amended by this Amendment No. 2 is
7 ratified and continued. All provisions of the Agreement as previously amended and not
8 amended by this Amendment No. 2 remain in full force and effect.

9 [SIGNATURE PAGE FOLLOWS]

1 The parties are signing this Amendment No. 2 on the date stated in the introductory
2 clause.

3 Turning Point of Central California, Inc.

COUNTY OF FRESNO

5 *Ryan Banks*

6 Ryan Banks, Chief Executive Officer

7 615 S. Atwood St.
8 Visalia, CA 93277

Ernest Buddy Mendes

Ernest Buddy Mendes, Chairman of the
Board of Supervisors of the County of Fresno

Attest:

Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

10 By: *Alexander Uin*
11 Deputy

12 For accounting use only:

13 Org No.: 56302081 (DMC); 56302070 (AB109 OP/FSP/ACT); 56304784 (MHSA
14 13 OP); 56304525 (MHSA FSP/ACT); 56302362 (WPCL); 56302361 (DSH)

Account No.: 7295

Fund No.: 0001

15 Subclass No.: 10000
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Revised Exhibit A

FORENSIC BEHAVIORAL HEALTH – CONTINUUM OF CARE

SCOPE OF WORK

CONTRACTOR: Turning Point of Central California, Inc. (Turning Point)

LOCATION OF SERVICES: 3636 N. First Street, Suite 135

I. BACKGROUND

The 2011 Public Safety Realignment contained in AB 109 specifies local responsibilities for managing certain adult offenders. The intent of realignment is to allow maximum local flexibility within the statutory framework for the adult population transfers set forth in AB 109. The authors of this bill have identified several community interventions to assist this population lead a productive crime-free life. It is recognized that a number of these people would benefit from mental health and/or substance use disorder treatment and support services.

Under Assembly Bill (AB) 1810 on June 27, 2018, pre-trial jail diversion is defined as the “postponement of prosecution, either temporarily or permanently, at any point in the judicial process from the point at which the accused is charged until adjudication, to allow the defendant to undergo mental health treatment.” Essentially, pre-trial jail diversion will allow mental health services treatment in lieu of trial and sentencing by a jury or judge for those who have been deemed to have a mental health illness, which significantly contributed to the act of the crime.

Senate Bill (SB) 317 authorized the ability for the court to suspend proceedings and grant diversion to individuals charged with misdemeanors who have been found incompetent to stand trial. Currently individuals that are found incompetent to stand trial are either referred to an out of county inpatient facility for restoration services or a Full-Service Partnership (FSP) within the DBH system of care for mental health services. With the passing of SB 317, IST individuals are more likely to be diverted to community based supports for both mental health and restoration services.

The Forensic Behavioral Health Continuum of Care (FBH-COC) will be comprised of an evidence-based, 2-tiered, outpatient, mental health and co-occurring SUD treatment and support services program specifically tailored to meet the unique needs of the target population. The benefit to the 2-tiered system will be the flexibility to move the individuals seamlessly from one level of care to another level of care based on clinical need – all under the same program.

The FBH-COC will include the following levels of care: Assertive Community Treatment (ACT), Full-Service Partnership (FSP), and Outpatient (OP).

Contractor shall include, at a minimum, the following services in all levels of care:

- Mental health treatment
- Substance use disorder treatment
- Medication support
- Case management
- Crisis intervention
- Housing support
- Peer support
- Criminal justice support

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- Educational and vocational services
- Rehabilitative services
- Transportation services
- Assistance with child services
- Medi-Cal enrollment
- SSI or SSDI enrollment
- Anger management
- Faith-based support
- Food support
- Outreach and engagement

The FBH-COC is new program and involves many partners. Processes are being developed and are expected to change to improve service delivery. Contractor shall be flexible and is welcomed to propose improvements and communicate concerns to County's Department of Behavioral Health (DBH).

II. TARGET POPULATION

The program is designed to provide services to adults and older adults with criminogenic needs, including but not limited to individuals who qualify for AB 109 services, AB 1810 services, and those who have been declared Incompetent to Stand Trial (IST). The target population will include those who may have little to no criminogenic risk factors.. This proposal is intended to detail costs and services provided to 100 FSP/ACT persons served at any given time. The program will serve, at any given time, 20% at Tier I (ACT) and 80% at Tier II (FSP). The program will provide a range of services that will be tailored to each individual's needs for service type, intensity and duration. The SAMHSA Risk-Needs-Responsivity (RNR) model identifies that this target population needs specialized treatment approaches that are dependent upon the needs/risk of each individual – both psychiatric and criminogenic. Persons served will therefore be assigned to one of three primary levels of care upon completion of the intake/assessment: ACT, FSP and OP. Within each level are additional sub-levels that specifically focus treatment on the achievement of competencies and milestones that form the building blocks to ensure that the individual gradually builds and maintains earned progress in treatment. In this way, treatment is continually meeting the individual where they are, and providing the necessary scaffolding to help them improve functioning and life satisfaction. It is expected that the majority of persons served will be at the OP level of care.

III. LOCATION OF SERVICES

The program will be located in a safe, welcoming office setting, close to community resources and public transportation. Transportation will be provided by staff through the use of agency vehicles and individuals will be taught how to use public transportation and provided bus passes or tokens when appropriate, to further reduce barriers while providing them with a level of assistance that matches their functional ability. The offices are located at 3636 N. First Street, Suites 162 & 135, Fresno, CA 93726. The Contractor has housed multiple programs at this facility for several years, individuals have consistently affirmed that this location is easily accessible. Additionally, the majority of services are expected to be provided in the field, literally meeting the individuals where they are in the community.

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Both suites are located in the same building complex, and both are currently site certified by the FCMHP to provide specialty mental health services to the AB109 FSP and OP populations. The ACT/FSP services are expected to be served in suite 162, and the OP services are to be provided in suite 135. The majority of services, however, are expected to be provided in the field, at locations that are most convenient for individuals. Telehealth services will be offered if preferred by the person served, or if there is a public health order to discontinue face to face services.

IV. HOURS OF OPERATION

The ACT, FSP and OP programs maintain office hours of operation Monday through Friday from 8:00 a.m. to 5:00 p.m. Each individual will have a single point of responsibility through a Mental Health Specialist (MHS). The caseload of each MHS will be low enough to ensure their availability to the individual and family is appropriate to their service needs; they are able to provide intensive services and supports when needed, and they can give the individual and/or family member considerable personal attention. Other members of the team the individual and/or family members will have access to will include a program psychiatrist, a nurse, social workers and marriage and family therapists, and peer supports.

The ACT/FSP and OP programs also have 24/7 crisis availability. A trained staff member is prepared to respond to all crisis situations through rotating scheduled staff of the day (like officer of the day) during normal work hours and on-call coverage for after-hours. All on-call staff are mental health professionals and management staff. Updates on person served are readily updated to these staff members and they have full access to the HER to reference Plan of Care and recent intervention/medication support. These staff carry a cell phone and remain within 25 miles of the city to be able to respond to situations within one hour. Telephone interventions are utilized when sufficient to the purpose; however, staff provide face-to-face services to the extent necessary to ensure individual safety and resolve the crisis. Emergency housing is available, and staff are trained to access crisis services if needed. Staff are trained that use of crisis services should be avoided if safely preventable, as the goals of the program are to reduce/eliminate use of these services. Staff coordinate care with crisis service workers and residential program staff and seek to return persons served to supported independence as quickly as is appropriate. Services include the ability of the MHS, or other team members known to the individual or family to respond to persons served and family members 24 hours a day, seven days a week. This level of accessibility for the individual and/or family helps to reduce and prevent negative outcomes for persons served including unnecessary hospitalizations, incarcerations, or evictions.

V. DESCRIPTION OF SERVICES

The intended benefit of creating a program such as the FBH-COC with multiple tiers and levels of care is for maximum flexibility to move individuals seamlessly between levels, as clinically indicated. Most of the persons served will need ongoing, long-term treatment and support. The Contractor shall provide a level of service and support that will reflect each participant's unique and individual needs.

1. Behavioral Health

- A. Contractor shall provide "core" services to all individuals in the program. Services will include are but are not limited to the following:
 - i. Engagement;

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- ii. Transportation Services;
- iii. Personal Needs (food, clothing, hygiene, etc.);
- iv. Social Activities;
- v. Access/linkage to Medical/doctor/Primary Care Physician (PCP);
- vi. Housing;
- vii. Life Skills Classes;
- viii. Ancillary Services;
- ix. Peer Support Services;
- x. Crisis Intervention Services;
- xi. Securing Legal Documents;
- xii. Entitlements/Benefits;
- xiii. Legal Assistance;
- xiv. Educational/Employment Support.

B. Contractor shall provide the following clinical services:

- i. Treatment Plan/Plan of Care;
- ii. Assessment;
- iii. Reaching Recovery Tools;
- iv. Pediatric Symptom Checklist (PSC) 35 and the Child and Adolescent Needs and Strengths (CANS) assessment;
- v. Individual Therapy;
- vi. Group Therapy;
- vii. Case Management;
- viii. Consultation;
- ix. Collateral;
- x. Breath/Saliva Testing;
- xi. Individual & Group SUD services;
- xii. Linkage to intensive Outpatient SUD services;
- xiii. Linkage to Withdrawal Management;
- xiv. Linkage to In-Patient Residential Services;
- xv. Linkage to Recovery Residence;
- xvi. Changing Offender Behavior (COB) Curriculum;
- xvii. Hospitalization/Post Hospitalization Support,
- xviii. Post Incarceration Support;
- xix. Homelessness Support.

C. Contractor will ensure that all services:

- i. Be values-driven, strengths based, individual-driven, and co-occurring capable;
- ii. Be culturally and linguistically competent;
- iii. Be age, culture, gender, and language appropriate;
- iv. Include accommodations for individuals with physical disability(ies);
- v. Include close and constant communication and collaboration between Contractor , the criminal justice system (including the Courts, Public Defender and Probation);
- vi. Include evidence-based practices (EBPs) appropriate for the target population.

D. Methods for service coordination and communication between program and other service providers shall be developed and implemented consistent with Fresno County Mental Health Plan (MHP) confidentiality rules.

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- E. Contractor shall maintain up to date caseload record of all individuals enrolled in services, and provide individual, programmatic, and other demographic information to DBH.
 - F. Contractor shall utilize the SAMHSA Risk-Needs-Responsivity (RNR) model to inform and determine level of intensity of Contractor supervision and the specific interventions that will be applied based on each individual's level of risk, criminogenic needs and capacity to respond effectively.
 - G. Contractor shall ensure billable specialty mental health services meet any/all County, State, Federal regulations including any utilization review and quality assurance standards, and provide all pertinent and appropriate information in a timely manner to DBH to bill Medi-Cal services rendered.
2. **Levels of Treatment**
- A. **"Tier 1" – Assertive Community Treatment (ACT)**
 - i. Many of the individuals will be released from jail and enter the FBH-COC at this level of care. Individuals eligible for this level of intervention may have been provided services at the level of in-patient psychiatric hospitalization however, due to diversion, will instead require a high-intensity, wrap-around services in the community. The ACT Evidence-Based Practice (EBP) is an individual-focused, community-based, time-unlimited model of delivering comprehensive and effective services to individuals such as this, who have needs not well met by traditional approaches to delivering services. Their needs are often complex with disorders that are often under-managed and further complicated by varying degrees of involvement with the criminal justice system. For the individuals with the greatest need, who are admitted to the FBH-COC at the ACT level of care, Contractor is committed to offering those individuals treatment that is consistent with the full fidelity ACT model.
 - ii. Contractor shall ensure the following minimum staffing levels:
 - a. 10 individuals/clinician or fewer: The ACT team will maintain a low consumer to staff ratio in the range of 10:1 in order to ensure adequate intensity and individualization of services
 - b. 90% or more individuals have face-to-face contact with more than staff member in 2 weeks: The entire team shares responsibility for each individual; each clinician contributes expertise as appropriate. The team approach ensures continuity of care for individuals, and creates a supportive organizational environment for practitioners.
 - c. ACT Team will meet at least 4 days/week and reviews each individual each time, even if only briefly: Daily team meetings allow ACT practitioners to discuss individuals, solve problems, and plan treatment and rehabilitation efforts, ensuring all individuals receive optimal service.
 - d. Supervisor provides services at least 50% of the time: Research has shown this factor was among the five most strongly related to better outcomes. Team leaders who also have direct clinical contact are better able to model appropriate clinical interventions and remain in touch with the individual served by the team.
 - e. Less than 20% turnover in 2 years: Whenever possible, the Contractor will strive to maintain a consistent staffing team to enhance team cohesion;

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- additionally, consistent staffing enhances the therapeutic relationships between individuals and providers.
- f. ACT Team will operate at 95% or more of full staffing over each 12 month period: Whenever possible, we strive to maintain consistent, multidisciplinary services with minimal position vacancies.
 - g. A psychiatric prescriber is assigned directly to the ACT Team: The psychiatrist/psychiatric prescriber serves as medical director for the team; in addition to medication monitoring, the psychiatrist/psychiatric prescriber functions as a fully integrated team member, participating in treatment planning and rehabilitation efforts.
 - h. Two full-time nurses or more are members for the ACT Team: The full-time nursing staff has been found to be a critical ingredient in successful ACT Teams. The nurses function as full members of the team, which includes conducting home visits, treatment planning, and daily team meetings. Nurses can help monitor needed medications and serve to educate the team about important medication issues.
 - i. Staff with Substance Use Disorder (SUD) training or supervised SUD experience: Concurrent substance use disorders are common in persons with severe mental illness. Appropriate assessment and intervention strategies are critical.
 - j. Two FTEs or more with 1 year educational/employment rehabilitation training or supervised VR experience: ACT teams emphasize skill development and support in natural settings. Fully integrated ACT teams include vocational services that enable individuals to find and keep jobs in integrated work settings.
 - k. ACT Team will maintain appropriate staff-to-individual ratio: The ACT team provides an integrated approach to mental health services, through which the range of treatment issues are addressed from a variety of perspectives; it is critical to maintain adequate staff size and disciplinary background in order to provide comprehensive, individualized service and adequate access/coverage to each individual.
- iii. Contractor shall ensure that its ACT Team:
- a. Actively recruits a defined population and all cases comply with explicit admission criteria. ACT is best suited to individuals who do not effectively use less intensive mental health services.
 - b. Provides 24-hour coverage: An immediate response can help minimize distress when persons with severe mental illness are faced with crisis. When the ACT team provides crisis intervention, continuity of care is maintained. Non-crisis services are available after hours as appropriate.
 - c. Will be involved in 95% or more hospital admissions. More appropriate use of psychiatric hospitalization occurs, and continuity of care is maintained, when the ACT Team is involved with psychiatric hospitalizations.
 - d. Is jointly involved in the planning of 95% or more of hospital discharges of individuals served. Ongoing participation of the ACT Team during an individual's hospitalization and discharge planning allows the team to help maintain community supports (e.g., housing), and continuity of service.
 - e. Serves individuals on a time-unlimited basis, with fewer than 5% graduating annually: Individuals often regress when they are terminated from short-term ACT Teams. Time-unlimited services encourage the development of stable, ongoing therapeutic relationships.

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- f. Provides 80% or more of total face-to-face contacts in the community: Contacts in natural settings (i.e., where individuals live, work, and interact with other people) are thought to be more effective than when they occur in hospital or office settings, as skills may not transfer well to natural settings. Furthermore, more accurate assessment of the person served can occur in his or her community setting because the clinician can make direct observations rather than relying on self-report. Medication delivery, crisis intervention, and networking are more easily accomplished through home visits.
- g. Retains 95% or more of caseload over a 12-month period: Outreach efforts, both initially and after an individual is enrolled on an ACT team, help build relationships and ensure individuals receive ongoing services.
- h. Will demonstrate consistently well-thought-out strategies and use street outreach and legal mechanisms whenever appropriate: Individuals are not immediately discharged from the ACT Team due to failure to keep appointments. Retention of persons served is a high priority for ACT teams. Persistent, caring attempts to engage individuals in treatment helps foster a trusting relationship between the person served and the ACT team. Assertive outreach is considered a critical feature of the ACT team.
- i. Provides an average of 2 hours/week or more of face-to-face contact per individual: In order to help individuals with severe and persistent symptoms maintain and improve their function within the community, high service intensity is often required.
- j. Provides an average of 4 or more face-to-face contacts per week per individual: ACT Teams are highly invested in their individuals, and maintain frequent contact in order to provide ongoing, responsive support as needed. Frequent contacts are associated with improved outcomes.
- k. Provides four or more contacts per month per individual with support system in the community: Developing and maintaining community support further enhances individual's integration and functioning.
- l. Provides individuals with substance use disorders spend, on average, 24 minutes/week or more in formal substance abuse treatment (as determined by medical necessity): substance use disorders often occur concurrently in persons with SMI; these co-occurring disorders require treatment that directly addresses them.
- m. Encourages 50% or more of the individuals with substance use disorders attend at least one substance abuse treatment group meeting during a month (as determined by medical necessity): Group treatment has been shown to positively influence recovery for persons with dual disorders (DD).
- n. Is fully based in DD treatment principles (stage-wise treatment model that is non- confrontational, follows behavioral principles, considers interactions of mental illness and substance abuse, and has gradual expectations of abstinence), with treatment provided by ACT Team staff: The DD model attends to the concerns of both SMI and substance abuse for maximum opportunity for recovery and symptom management.
- o. Has peer support staff that are employed full-time: Some research has concluded that including persons served as staff on case management teams improves the practice culture, making it more attuned to consumer perspectives.
- p. Provides an Integrated Approach: Individuals benefit when services are integrated into a single team, rather than when they are referred to many

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different service providers. Furthermore, an integrated approach allows services to be tailored to each individual.

B. “Tier 2” – Full Service Partnership (FSP)

- i. Service Approach:
 - a. Contractor shall include the use of innovative approaches resulting in increased access to services and encouraging and assisting individuals in transition towards growth, stability, wellness, recovery and self-sufficiency.
 - b. Contractor shall deliver services with a focus of “meeting the individuals where they are” utilizing a “whatever it takes” approach.
 - c. Contractor shall utilize a peer to peer support network that includes hiring recovering individuals/family members of recovering individuals. Staff shall employ harm reduction in philosophy and motivational interviewing techniques and principles. Peer counselors shall be equal partners in the multi-disciplinary team and play a critical role in developing the recovery culture and person-centered focus of the team. The team will provide peer recovery and self-help services and use resources such as Wellness Recovery Action Plans (WRAP); the UCLA Program for Social and Independent Living Skills; Trauma Recovery and Empowerment Model (TREM); and a module for living cooperatively with roommates and housemates in group residential settings.
 - d. Contractor shall abide by the FSP Service Delivery Model and the FSP Objectives and Performance Measures.
- ii. Contractor shall ensure the following minimum staffing levels:
 - a. FSP services will be provided by a multi-disciplinary team.
 - b. CONTRACTOR shall assign a Personal Service Coordinator (PSC) to each individual who will act as a “single point of responsibility” within the ACT Team for coordination services and supports. The PSC will be readily available to the individual and family as needed and will be culturally competent and know the community resources of the individual’s racial/ethnic community.
 - c. A low person served to staff ratio:
 - (i) 12:1
- iii. Contractor shall ensure the following availability of services:
 - a. Contractor’s PSC staff shall be available to provide crisis assessment and intervention twenty-four hours per day, seven days per week throughout the year, including telephone and face-to-face contact as needed. There shall be no barrier to access crisis services based solely on active substance use. Response to crisis shall be rapid and flexible. The vendor shall collaborate with facilities and designated County staff to provide emergency placement should crisis housing, short-term care and inpatient treatment (voluntary or involuntary) be needed. CONTRACTOR’s staff shall provide support to the maximum extent possible, including accompanying the individual to the facility, performing a face to face visit if admitted to crisis facility and remaining with the individual during the assessment. As soon as possible Contractor staff shall begin the process of planning for discharge and return to the community.
 - b. Case management services will be available twenty-four hours per day, seven days a week throughout the year.

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- iv. Contractor shall ensure that its FSP Team services:
 - a. “Core” services referenced on page 4, section VI “Description of Services will be provided by the multi-disciplinary team.
 - b. The PSC will work closely with the individual to develop an Integrated Services and Supports Plan (ISSP). The ISSP will provide a map of steps the individual identifies as necessary to move along their recovery path. The ISSP will operationalize the fundamental concepts of individual/family directedness, wellness/recovery/ resiliency focus, community collaboration, integrated service experience, and cultural competency
 - c. In conjunction with the multi-disciplinary team, the PSC will coordinate linkages to all of the services or benefits that have been defined by the individual/family and the multi-disciplinary team, and which will be delivered by community partners in the full-service partnership.
- v. Contractor shall ensure the following frequency of services:
 - a. Contractor shall offer the full array of services and supports, including a minimum of three (3) face to face contacts per week or as clinically appropriate.

C. “Tier 3” – Outpatient (OP)

- i. Service Approach:
 - a. Each individual will be provided integrated dual treatment for both Mild to Moderate as well as Severe Mental Illness (SMI) and Substance Use Disorder (SUD) diagnoses being addressed as the primary focus of clinical attention. However, to assess, conceptualize and identify treatment strategies for an individual, assessment of symptoms and impairments specific to an individual’s SUD helps the treatment team employ targeted interventions that are evidence-based and proven effective for those specific issues. SUD diagnosis-specific services are also culturally/linguistically competent, values-driven, and focused on restoring the dignity of every person. SUD services will be based on the individual’s stage of change and based in harm reduction theory in order to help individuals reduce barriers to treatment. The role of the Turning Point FBH-COC staff will be to help the individual achieve measurable goals towards sobriety, stability and physical health with the use of coping skills and peer support.
- ii. Contractor shall ensure that the following OP services meet Drug Medi-Cal - Organized Delivery System (DMC-ODS) and Mental Health Plan (MHP) provider manual requirements:
 - a. Intake Services;
 - b. Breath/Urine testing;
 - c. Treatment Plan/POC/Update;
 - d. Individual therapy;
 - e. Group therapy;
 - f. Case Management;
 - g. Collateral;
 - h. Consultation;
 - i. Linkage to Recovery Residences;
 - j. Contingency Management (pending completion and evaluation of DHCS contingency management pilot; and
 - k. Recovery Services.

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- iii. Contractor shall ensure the following linkages to services as needed:
 - a. Withdrawal Management;
 - b. In-Patient Residential Treatment Services;
 - c. Recovery Homes; and
 - d. Medication Assisted Treatment (MAT).
- iv. Availability of Services:
 - a. Contractor shall make available outpatient services eight (8) hours a day, five (5) days a week.
- v. Contractor shall ensure the following frequency of services:
 - a. Frequency of services will be provided as clinically indicated.

3. Housing

Housing services are vital to provide stability, reduce hospital/jail visits, and allow for recovery and the building of resiliency. Individuals living with severe mental illnesses can successfully live in and maintain housing with frequent, consistent team contact and support. With this in mind, the Contractor shall offer linkages and financial assistance for a variety of housing options for persons served including crisis housing, transitional or low-barrier housing, recovery residence, residential drug treatment, board and care homes, and room and board homes. Because the FBH-COC population is known to experience many barriers to securing and maintaining housing, the Contractor provides specialty training to mitigate some of the barriers and to individually support the persons served with obtaining the least restrictive housing option appropriate for the individual.

Housing support needs to match the individual's unique needs at a particular point in time. Housing options range based on individual's level of need with the goal of supporting the individual to achieve the highest level of independence possible for them individually. FBH-COC persons served who are parenting children are offered opportunities and options for appropriate housing as well. Mental Health Service Act (MHSA) program funds are used to subsidize a variety of housing needs for including emergency housing, rental payments, deposits, utilities, and the purchase of household goods. The program staff may accompany the individual to meet with landlords or housing managers to support and advocate as needed. Program staff educate persons served about expectations of tenancy, lease/rental agreement requirements, and the importance of remaining courteous of other tenants. Staff regularly visits the housing environment to ensure it is appropriate to individual needs. Staff work to help persons served eliminate any problems before an eviction or other negative consequence arises.

The ACT team initially assists persons served with obtaining assistance with rent and utilities as a part of developing a long-term plan for sustainable independence. Persons served are assisted with determining eligibility and completing application processes for housing subsidies. As many individuals may initially require room and board or board and care level housing while they stabilize, the FBH-COC program will rely on relationships that have been developed between room and board operators and board and care operators who work solely with the FSP population in other Turning Point programs and are willing to be patient in working with the unique set of challenges tied to housing individuals in these difficult stages of recovery. Step up and permanent housing options are facilitated through the use of community partners such as Falcon Court, STASIS housing, The Californian apartments, or privately leased apartments.

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FSP individuals often have difficulty maintaining housing, therefore the Contractor offers and pursues housing options to overcome barriers experienced by persons served. The goal is for each individual to be able to maintain safe and sustainable housing at the individual's highest level of independence.

4. Discharge Planning

Before active program participation is concluded and prior to an approved discharge from the program; program staff will meet with the individual to develop an individualized strategy that will assist the individual in maintaining a continued alcohol and drug free lifestyle. This meeting with the individual must be completed in 30 days prior to the last face to face treatment session by the counselor. The discharge planning process will include individual's recovery plan, which the individual will need to identify their relapse triggers, explain how each trigger could cause them to relapse, then identify their plan to avoid those relapse when confronted by each of the trigger. Individual will also need to generate a support plan that includes a list of individuals and/or organizations and activities that can provide support and assistance for individual to maintain sobriety. Individual and counselor must review the discharge plan; both must sign and date the discharge plan. After individual and counselor have signed it, then the physician must review, sign, date, and approve the discharge plan. Once the individual, counselor, and physician had signed and dated the discharge plan, a copy is given to the individual. Discharge planning will no longer be dictated by the probation term, it will focus on medical necessity to determine when appropriately necessary.

5. Collaboration with Probation

The Contractor shall collaborate with the Fresno County Probation Department (the "Probation Department") to provide screenings on-site at the AB 109 office to individuals who may need MH and/or SUD services. Individuals who are screened to need services are to be referred to the appropriate level of care for services. The Contractor shall also make arrangements to provide assessments to EOP individuals outside of regular business hours as needed.

The Contractor shall participate with the Probation Department in Pre-Release Coordinated Clinical Assessment Team (CCAT) teleconferences to discuss EOP incarcerated individual's case prior to release. This is most helpful as it is often the only time that there is direct access to California Department of Corrections and Rehabilitation (CDCR) doctors and clinicians to ask questions related to an EOP incarcerated individual. These teleconferences are done during regular business hours.

6. Collaboration with Court Services

All individuals who are placed in the FBH-COC will have intermittent requirements to report back to the collaborative treatment courts regarding the individual's progress. The Contractor shall identify an individual who will communicate and coordinate with court services and/or law enforcement, as needed. The CONTRACTOR shall work with court partners to create and use a standardized form for court reporting. Court reporting should be completed in a timely fashion and be submitted to the court a minimum of 48 hours in advance of the next scheduled court hearing.

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The Contractor will need to be able to provide court attendance assistance to participants by hosting them in their office for Virtual Court sessions or helping the individual arrange transportation to hearings as necessary.

The Contractor shall designate staff to attend specialty treatment court hearings, including but not limited to Mental Health Diversion (MHD) Court and Mental Health Incompetent to Stand Trial (MIST) Court. Staff will attend hearings on a frequency to be determined by DBH. The contractor shall also accept referrals from the Felony Incompetent to Stand Trial (FIST) court.

7. Other Collaborative Relationships

The Contractor shall establish and maintain collaborative relationships with agencies and individuals who have frequent contact with hospitalized, homeless, or incarcerated adults. Examples of collaborative relationships include but are not limited to local law enforcement agencies, Veterans Administration, Marjorie Mason Center, Fresno County Human Services Departments, Faith Organization, acute psychiatric facilities, schools, community centers, etc. Letters of introduction, including a description of services and how to contact the FBH-COC program shall be distributed to potential community partners. There may be a need for a Memorandum of Understanding (MOU) or Data Use Agreement between the Contractor and one or more of the community partners if data is to be shared and collected. HIPAA regulations must always be considered and adhered to when discussing protected health information (PHI) with another agency.

At some point during the resulting contract, there may be an increased need for collaborative efforts initiated with other County Departments (such as the Public Defender ["PD"], District Attorney ["DA"], Sheriff-Coroner ["Sheriff"], Probation Department, Social Services, etc.) that will require full cooperation by the Contractor.

The Contractor shall be willing to provide information on the program services through trainings and infographics to our community and criminal justice partners (PD, DA, Sheriff, Probation, Jail, Social Services, etc.)

8. County Responsibilities

- A. Provide oversight and collaborate with Contractor and other County Departments and community agencies to help achieve State program goals and outcomes. In addition to contract monitoring of program(s), oversight includes, but not limited to, coordination with the Department of Health Care Services (DHCS) in regard to program administration and outcomes.
- B. Assist Contractor in making linkages to the appropriate level of care within the behavioral health system of care to ensure continuity of care. This will be accomplished through regularly scheduled meetings as well as formal and informal consultation.
- C. Participate in evaluating the progress of the overall program and the efficiency of collaboration with the Contractor staff and will be available to Contractor for ongoing consultation.

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- D. Receive and analyze statistical outcome data from Contractor throughout the term of contract on a monthly basis. DBH will notify the Contractor when additional participation is required. The performance outcome measurement process will not be limited to survey instruments but will also include, as appropriate, individual and staff interviews, chart reviews, and other methods of obtaining required information.
- E. Recognize that cultural competence is a goal toward which professionals, agencies, and systems should strive. Becoming culturally competent is a developmental process and incorporates at all levels the importance of culture, the assessment of cross-cultural relations, vigilance towards the dynamics that result from cultural differences, the expansion of cultural knowledge, and the adaptation of services to meet culturally-unique needs. Offering those services in a manner that fails to achieve its intended result due to cultural and linguistic barriers is not cost effective. To assist the Contractor's efforts towards cultural and linguistic competency, County shall provide the following at no cost to Contractor:
 - i. Mandatory cultural competency training including sexual orientation and sensitivity training for Contractor personnel, at minimum once per year. County will provide mandatory training regarding the special needs of this diverse population and will be included in the cultural competence training(s), if Contractor does not have a similar training in place. Sexual orientation and sensitivity to gender differences is a basic cultural competence principle and shall be included in the cultural competency training. Literature suggests that the mental health needs of lesbian, gay, bisexual, transgender (LGBT) individuals may be at increased risk for mental disorders and mental health problems due to exposure to societal stressors such as stigmatization, prejudice and anti-gay violence. Social support may be critical for this population. Access to care may be limited due to concerns about providers' sensitivity to differences in sexual orientation.
 - ii. Assistance to Contractor in locating appropriate providers who can translate behavioral health and substance abuse services information into County's threshold languages (English, Spanish, and Hmong). Translation services and costs associated will be the responsibility of the Contractor.

VI. STAFFING

Contractor shall provide a staffing plan that is clear and concise and allows for full implementation of all services described in the program. Staff shall be qualified in education, experience, clinical, and cultural competencies according to DMC-ODS and MHP provider manual requirements. Staffing pattern shall include Addiction Specialists, Psychiatrists and Nurses, Housing Specialists, Employment Specialists, Personal Service Coordinators, Peer Support Specialists and Outreach and Engagement Coordinators.

Contractor shall maintain staffing levels adequate in relation to the number of open individual cases at any given point to ensure quality service that meets the requirements of the program.

Contractor shall provide robust, comprehensive and ongoing training and mentoring to staff in evidence-based practices (EBP) of the program to ensure fidelity and to build competency and expertise of their staff. In addition to EBPs, Contractor shall provide training on co-occurring and trauma informed practice.

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Contractor shall demonstrate staff proficiency (training and certification) in suicide and crisis intervention procedures and other training subjects that would benefit the individuals in their wellness goals.

Contractor shall ensure clinical supervisor(s) will oversee the work of the clinicians, including approving documentation and claiming in the electronic medical records as required. The clinical supervisor(s) shall be able to provide Board of Behavioral Sciences (BBS) supervision.

All staff, who provide direct care or perform coding/billing functions, must meet the requirements of the Fresno County Mental Health Plan (FCMHP) Compliance Program. This includes the screening for excluded persons and entities by accessing or querying the applicable licensing board(s), the National Provider Data Bank (NPDB), Office of Inspector General's List of Excluded Individuals/Entities (LEIE), Excluded Parties List System (EPLS) and Medi-Cal Suspended and Ineligible List prior to hire and monthly thereafter. In addition, all licensed/registered/waivered staff must complete a FCMHP Provider Application and be credentialed by the FCMHP's Credentialing Committee. All licensed staff shall have Department of Justice (DOJ), Federal Bureau of Investigation (FBI), and Sheriff fingerprinting (Live scan) executed.

VII. PEER SUPPORT RESOURCES

The Contractor recognizes the value of the use of individual directed peer-to-peer support networks. As part of an individual's recovery, a variety of peer activities are made available for persons served. FBH-COC will employ peer support staff who have lived mental health /criminal justice involvement/substance use disorder experience and has a heart to give back as part of the FBH-COC treatment team. Individuals often struggle in social situations and having peer-run activities is a way to have persons served begin to interact in a social situation. Individuals are encouraged to participate in existing peer support programs in the community and FBH-COC will sponsor peer support activities facilitated by the Peer Support Specialist at the program site as well. Peer support services are promoted in a manner that encourages individual responsibility and participation in their own recovery and seeks to assist individuals in understanding and combating stigmatization including their own self-imposed stigma. Staff will continue to assist individuals to develop their own program-based formal and informal support groups.

This approach to treatment provides vital opportunities to engage in pro-social activities while establishing hope, dignity, and engagement. The Turning Point FBH-COC program will cultivate an active peer led leadership team that allows opportunity for persons served to build leadership skills in planning and promoting monthly program events for other persons served. The leadership team role will instill a sense of purpose for individuals as they volunteer to be greeters, introduce new individuals to the program, and hold peers accountable to engage in respectful behavior.

VIII. AVERAGE CLIENT LENGTH OF STAY

Individuals will remain in the ACT program for as long as clinically necessary. ACT Teams will decrease the intensity of services to individuals who are experiencing progress, but should maintain enough contact so that if circumstances change – they can step in quickly to avoid symptoms from worsening and prevent minor problems from decompensating into crisis. Individuals are able to remain in the FBH-COC as long as services are clinically justified. When services for those individuals with a length of stay longer than the maximum 24-month period under AB 1810 pre-trial jail diversion, they will be allowed to continue receiving treatment until it is no

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longer clinically necessary. DBH may require treatment reauthorization every 60 days for individuals who have completed their pre-trial probation term or AB1810 diversion term if the program is at capacity and unable to accept new referrals from the Court or Probation.

IX. REPORTING

Contractor shall comply with the following reporting requirements:

1. AB 109 Reporting:
 - A. Quarterly Program Statistics;
 - B. Fiscal Reporting, including monthly invoicing; and
 - C. Contractor shall complete all reports mandated by the CCP.
2. MHSA Reporting
 - A. Demographics to be collected must include the following data points:
 - i. Age
 - ii. Race
 - iii. Ethnicity
 - iv. Primary Language
 - v. Gender Identification at Present
 - vi. Gender assigned at birth
 - vii. Sexual Orientation
 - viii. Veteran Status
 - ix. Any Disabilities
 - x. Note: Support services for each participant need to be documented in the participants chart and be related to their wellness plan.
 - xi. All expense for support services need to be documented, and included in the chart, and be justified by the wellness plan. All providers do need to provide a cost per individual served for support services.
3. FSP/ACT Reporting
 - A. Contractor shall complete quarterly reports, as mandated by the State for FSPs and ACTs under CCR Title 9, sections 3620.10 and 3530.90. Reports shall be made directly into the Data Collection and Reporting (DCR) system.
4. CSI Reporting
 - A. Contractor shall work with DBH to capture and enter all Client Service Information (CSI), admission data, and billing information into DBH's data system for the purposes of effective care coordination and State reporting. CONTRACTOR shall provide all necessary data to allow DBH to capture all CSI data for services provided and to meet all State and Federal reporting requirements. Methods of providing such information include, but are not limited to, the following:
 - i. Direct data entry in DBH's electronic information system; or
 - ii. Provide an electronic file compatible with DBH's electronic information system.
5. Contractor shall comply with all reporting requests made by DBH. Reporting requirements are subject to change as the program develops.

X. PERFORMANCE AND OUTCOME MEASUREMENTS

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Contractor shall comply with all project monitoring and compliance protocols, procedures, data collection methods, and reporting requirements requested by the County. County and Contractor shall use performance outcome measures for evaluating program and system effectiveness to ensure services and service delivery strategies are positively impacting the service population.

In addition, these measures shall be used to ensure the FBHP is in alignment with MHSA guiding principles which are inclusive of: an integrated service experience; community collaboration; cultural competence; individual/family driven service; and wellness, resilience, and recovery-focused services.

Performance outcome measures shall be tracked on an ongoing basis and used to update the County monthly (by the 10th of the month following the report period). In addition, performance outcome measures are reported to the County annually in accumulative reports for overall program and contract evaluation. Forms and tools used to gather, and report data reflecting services provided, populations served, and impact of those services are to be developed by the County and Contractor. Contractor will work closely with the County to analyze the data and make necessary adjustments to service delivery and reporting requirements before the start of each new fiscal year and at appropriate intervals during the fiscal year.

Measurable outcomes may be reviewed for input and approval by a designated DBH work group upon contract execution and adjusted as needed each new fiscal year. The purpose of this review process is to ensure a comprehensive system wide approach to the evaluation of programs through an effective outcome reporting process.

The following items listed below represent program goals to be achieved by Contractor. The program's success will be based on the number of goals it can achieve, resulting from performance outcomes. Contractor will utilize a computerized tracking system with which outcome measures and other relevant individual data, such as demographics, will be maintained.

Contractor will collect data about the characteristics of the individuals served and measure service delivery performance indicators in the four Commission on Accreditation of Rehabilitation Facilities (CARF) domains, with at least one performance indicator for each of the four domains. Contractor shall submit annual outcomes on a report template to be provided by the County for each level of care provided.

Assertive Community Treatment

1. Effectiveness

a. Psychiatric Hospitalization

Hospitalization refers to any hospital admission captured in Fresno County's electronic health record, Avatar. Data may be entered by any hospital that utilizes Avatar including Exodus PHF, Community Behavioral Health Center (CBHC), and Kaweah Delta Psychiatric Hospital.

- i. Objective: To prevent and minimize the total number of individuals and days spent in a psychiatric hospital post incarceration.
- ii. Indicator: Percentage of individuals enrolled in FSP services that experienced no psychiatric hospitalizations post incarceration, and the total number of individuals and days hospitalized post incarceration.

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- iii. Who Applied: ACT individuals served by the program for a minimum of one year.
- iv. Time of Measure: Fiscal Year
- v. Data Source: DCR/ITWS State database.
- vi. Target Goal Expectancy: A minimum of 70% of individuals enrolled in FSP services will experience no episodes of psychiatric hospitalization post enrollment.

b. Incarcerations

Incarceration refers to individuals confined in a jail or prison setting.

- i. Indicator: A reduction of the number of individuals experiencing arrests, the frequency of arrests, and the numbers of days spent incarcerated compared to pre-enrollment.
- ii. Who Applied: ACT individuals served by the program a minimum of one year.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: To reduce the total number of individuals arrested, the frequency of arrests, and the total number of days incarcerated.

c. Homelessness

Homelessness refers to individuals without a place to live, who are living in a place not meant for human habitation, or who are living in an emergency shelter.

- i. Indicator: Percentage of individuals that experienced no episodes of homelessness and the total number of days spent homeless compared to pre-enrollment.
- ii. Who Applied: ACT individuals served by the program a minimum of one year.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: A minimum of 70% of individuals enrolled in FSP services will experience no episodes of homelessness. The total number of days spent homeless will be reduced when compared to 12 months prior to program enrollment.

d. Medical Hospitalizations

Medical hospitalization refers to individuals who frequently require hospitalization at a local hospital or emergency department as a result of chronic or untreated physical health related conditions.

- i. Indicator: Percentage of individuals that experienced no episodes of medical hospitalizations or ED admissions, and total number of days spent in a hospital or ED setting compared to pre-enrollment.
- ii. Who Applied: ACT individuals served by the program a minimum of one year.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: A minimum of 70% of individuals enrolled in FSP services will experience no episodes of medical hospitalizations or ED admissions. The total number of days admitted in a medical hospital or ED will be reduced when compared to 12 months prior to program enrollment.

e. Participation in Educational Settings

Educational setting refers to any learning environment or institution that offers educational services and curriculum according to specific objectives. Examples may

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include adult schools, vocational schools, community colleges, universities, and high schools.

- i. Indicator: Annual percentage of program individuals enrolled in educational settings.
- ii. Who Applied: ACT individuals served by the program enrolled in educational settings.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: To have a minimum of 15% of ACT individuals enrolled in educational settings annually.

f. Participation in Employment or Volunteerism

Employment refers to work environments where individuals are paid competitive wages in exchange for job related activities performed. Volunteerism refers to environments where persons served are willingly provide services or complete tasks without any expectation of financial compensation, but may gain work experience and job related skills.

- i. Indicator: Annual percentage of individuals engaged in employment or volunteer activities.
- ii. Who Applied: ACT individuals served by the program and that participated in employment or volunteer activities.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: To have a minimum of 15% of ACT individuals participate in employment or volunteer activities annually.

2. Efficiency

a. Cost per Individual Served

Costs include all staffing and overhead costs associated with operation of the program.

- i. Indicator: Total program costs compared to number of unique AB 109 individuals served.
- ii. Who Applied: ACT individuals served by the program in Fiscal Year.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar and Financial Records
- v. Target Goal Expectancy: To keep within budgeted costs for the program.

3. Access

a. Length of time from referral to first contact

- i. Indicator: Percentage of individuals that received first contact attempts within 7 business days of the referral date.
- ii. Who Applied: Individuals referred to the program.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar
- v. Target Goal Expectancy: 70% of individuals will attempt to be contacted within 7 business days of the referral date.

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- vi. Outcome: The average wait time from referral to first contact was 1 day. 98% of individuals were contacted within 7 days of the referral date.

b. Length of time from first contact to first assessment appointment offered

- i. Indicator: Percentage of individuals offered their first assessment appointment within 10 business days of the first contact date.
- ii. Who Applied: Individuals referred to the program and offered an assessment appointment.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar Access Form
- v. Target Goal Expectancy: 70% of individuals will be offered their first assessment appointment within 10 business days of the first contact date.

C. Length of time from assessment to first psychiatry appointment offered

- i. Indicator: Percentage of individuals offered their first psychiatry appointment within 15 business days of their assessment date.
- ii. Who Applied: Individuals assessed and enrolled into program services
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar Referral Form
- v. Target Goal Expectancy: 70% of individuals will be offered their first psychiatry appointment date within 15 business days of their assessment date.

4. Satisfaction & Feedback of Persons Served & Stakeholders

a. Consumer Perception Survey

Consumer Perception Surveys (CPS) are conducted every six months over a one week period. Beneficiaries of the MHP are encouraged to participate in filling out the CPS surveys which are available to individuals served and family members at County and contracted provider organizations.

- i. Indicator: Average percent of individuals served who complete the survey and response was 'Agree' or 'Strongly Agree' for the following domains: General Satisfaction, Perception of Access, Perception of Quality and Appropriateness, Perception of Treatment Participation, Perception of Outcomes of Services, Perception of Functioning, and Perception of Social Connectedness.
- ii. Who Applied: Persons served who completed the survey in November of 2019 for the program.
- iii. Time of Measure: The survey was conducted in November of 2019.
- iv. Data Source: Consumer Perception Survey data
- v. Target Goal Expectancy: More than 50% of individuals served will respond that they are satisfied with the services they received

Full Service Partnership

1. Effectiveness

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a. Psychiatric Hospitalization

Hospitalization refers to any hospital admission captured in Fresno County's electronic health record, Avatar. Data may be entered by any hospital that utilizes Avatar including Exodus PHF, Community Behavioral Health Center (CBHC), and Kaweah Delta Psychiatric Hospital.

- i. Indicator: Percentage of individuals enrolled in FSP services that experienced no psychiatric hospitalizations post incarceration, and the total number of individuals and days hospitalized post incarceration.
- ii. Who Applied: FSP individuals served by the program for a minimum of one year.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: A minimum of 70% of individuals enrolled in FSP services will experience no episodes of psychiatric hospitalization post enrollment.

b. Incarcerations

Incarceration refers to individuals confined in a jail or prison setting.

- i. Indicator: A reduction of the number of individuals experiencing arrests, the frequency of arrests, and the numbers of days spent incarcerated compared to pre-enrollment.
- ii. Who Applied: FSP individuals served by the program a minimum of one year.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: To reduce the total number of individuals arrested, the frequency of arrests, and the total number of days incarcerated.

c. Homelessness

Homelessness refers to individuals without a place to live, who are living in a place not meant for human habitation, or who are living in an emergency shelter.

- i. Indicator: Percentage of individuals that experienced no episodes of homelessness and the total number of days spent homeless compared to pre-enrollment.
- ii. Who Applied: FSP individuals served by the program a minimum of one year.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: A minimum of 70% of individuals enrolled in FSP services will experience no episodes of homelessness. The total number of days spent homeless will be reduced when compared to 12 months prior to program enrollment.

d. Medical Hospitalizations

Medical hospitalization refers to individuals who frequently require hospitalization at a local hospital or emergency department as a result of chronic or untreated physical health related conditions.

- i. Indicator: Percentage of individuals that experienced no episodes of medical hospitalizations or ED admissions, and total number of days spent in a hospital or ED setting compared to pre-enrollment.
- ii. Who Applied: FSP individuals served by the program a minimum of one year.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.

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- v. Target Goal Expectancy: A minimum of 70% of individuals enrolled in FSP services will experience no episodes of medical hospitalizations or ED admissions. The total number of days admitted in a medical hospital or ED will be reduced when compared to 12 months prior to program enrollment.

e. Participation in Educational Settings

Educational setting refers to any learning environment or institution that offers educational services and curriculum according to specific objectives. Examples may include adult schools, vocational schools, community colleges, universities, and high schools.

- i. Indicator: Annual percentage of program individuals enrolled in educational settings.
- ii. Who Applied: FSP individuals served by the program enrolled in educational settings.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: To have a minimum of 15% of FSP individuals enrolled in educational settings annually.

f. Participation in Employment or Volunteerism

Employment refers to work environments where individuals are paid competitive wages in exchange for job related activities performed. Volunteerism refers to environments where persons served are willingly provide services or complete tasks without any expectation of financial compensation, but may gain work experience and job related skills.

- i. Indicator: Annual percentage of individuals engaged in employment or volunteer activities.
- ii. Who Applied: FSP individuals served by the program and that participated in employment or volunteer activities.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: DCR/ITWS State database.
- v. Target Goal Expectancy: To have a minimum of 15% of FSP individuals participate in employment or volunteer activities annually.

2. Efficiency

a. Cost per Individual Served

Costs include all staffing and overhead costs associated with operation of the program.

- i. Indicator: Total program costs compared to number of unique AB 109 individuals served.
- ii. Who Applied: FSP individuals served by the program in Fiscal Year.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar and Financial Records
- v. Target Goal Expectancy: To keep within departmental budgeted costs for the program.

3. Access

a. Length of time from referral to first contact

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- vii. Indicator: Percentage of individuals that received first contact attempts within 7 business days of the referral date.
- viii. Who Applied: Individuals referred to the program.
- ix. Time of Measure: Fiscal Year
- x. Data Source: Avatar
- xi. Target Goal Expectancy: 70% of individuals will attempt to be contacted within 7 business days of the referral date.
- xii. Outcome: The average wait time from referral to first contact was 1 day. 98% of individuals were contacted within 7 days of the referral date.

b. Length of time from first contact to first assessment appointment offered

- vi. Indicator: Percentage of individuals offered their first assessment appointment within 10 business days of the first contact date.
- vii. Who Applied: Individuals referred to the program and offered an assessment appointment.
- viii. Time of Measure: Fiscal Year
- ix. Data Source: Avatar Access Form
- x. Target Goal Expectancy: 70% of individuals will be offered their first assessment appointment within 10 business days of the first contact date.

C. Length of time from assessment to first psychiatry appointment offered

- vi. Indicator: Percentage of individuals offered their first psychiatry appointment within 15 business days of their assessment date.
- vii. Who Applied: Individuals assessed and enrolled into program services
- viii. Time of Measure: Fiscal Year
- ix. Data Source: Avatar Referral Form
- x. Target Goal Expectancy: 70% of individuals will be offered their first psychiatry appointment date within 15 business days of their assessment date.

4. Satisfaction & Feedback of Persons Served & Stakeholders

a. Consumer Perception Survey

Consumer Perception Surveys (CPS) are conducted every six months over a one week period. Beneficiaries of the MHP are encouraged to participate in filling out the CPS surveys which are available to individuals served and family members at County and contracted provider organizations.

- i. Indicator: Average percent of individuals served who complete the survey and response was 'Agree' or 'Strongly Agree' for the following domains: General Satisfaction, Perception of Access, Perception of Quality and Appropriateness, Perception of Treatment Participation, Perception of Outcomes of Services, Perception of Functioning, and Perception of Social Connectedness.
- ii. Who Applied: Persons served who completed the survey in November of 2019 for the program.
- iii. Time of Measure: The survey was conducted in November of 2019.
- iv. Data Source: Consumer Perception Survey data

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- v. Target Goal Expectancy: The program would like to see a majority of persons served satisfied for each domain.

Outpatient

1. Effectiveness

a. Treatment Objectives/Achievements

- i. Indicator: Percentage of individuals that completed treatment and completed 75% or more of their treatment plan goals.
- ii. Who Applied: A sample of OP individuals served by the program.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar/Accucare EHR
- v. Target Goal Expectancy: A minimum of 95% of individuals who complete treatment will complete at least 75% of treatment plan goals.

b. Successful Completion

- i. Indicator: Percentage of individuals that complete treatment or leave with satisfactory progress.
- ii. Who Applied: OP individuals that participated in outpatient substance use disorder services provided by the program.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Accucare EHR/Discharge Summaries and Post treatment surveys
- v. Target Goal Expectancy: A minimum of 70% of individuals served will successfully complete treatment or leave before completion with satisfactory progress.

c. Psychiatric Hospitalizations/Incarcerations

- i. Indicator: Percentage of individuals that experience zero psychiatric hospitalizations or incarcerations.
- ii. Who Applied: OP individuals that received mental health treatment services.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar EHR/Accucare EHR
- v. Target Goal Expectancy: 95% of individuals receiving mental health and co-occurring treatment will experience zero psychiatric hospitalizations or incarcerations.

2. Efficiency

a. Cost per Individual

Costs include all staffing and overhead costs associated with operation of the program.

- i. Indicator: Total program costs compared to the number of unique OP individuals served.
- ii. Who Applied: OP individuals served by the program.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar and Financial Records
- v. Target Goal Expectancy: To keep within departmental budgeted costs for the program.

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3. Access

a. Length of time from SUD Screening to First Assessment Appointment Offered

- i. Indicator: Percentage of individuals offered an SUD assessment appointment within 10 business days of their SUD screening.
- ii. Who Applied: A sample of individuals referred to the program.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar/Accucare EHR
- v. Target Goal Expectancy: 70% of referred individuals will be offered their first SUD assessment appointment within 10 business days of their SUD screening.

b. Length of time from mental health screening to the first offered mental health assessment appointment

- i. Indicator: Percentage of individuals offered their first mental health assessment appointment within 10 business days of initial screening.
- ii. Who Applied: A sample of individuals referred to the program.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar EHR
- v. Target Goal Expectancy: 70% of individuals will be offered an appointment for their first mental health assessment within 10 business days of initial screening.

c. Length of time from SUD Assessment to first treatment appointment offered

- i. Indicator: Percentage of individuals offered their first SUD treatment appointment within 10 business days of their assessment date.
- ii. Who Applied: A sample of individuals referred to the program.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Accucare EHR
- v. Target Goal Expectancy: A minimum of 70% of individuals will be offered their first SUD treatment appointment within 10 business days of their assessment date.

d. Length of time from mental health assessment to first treatment appointment offered

- i. Indicator: Percentage of individuals offered their first mental health treatment appointment within 10 business days of their assessment date.
- ii. Who Applied: A sample of individuals referred to the program.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar EHR
- v. Target Goal Expectancy: A minimum of 70% of individuals will be offered their first treatment appointment within 10 business days of their assessment.

e. Length of time from mental health assessment to the first psychiatry appointment date offered

Revised Exhibit A

- i. Indicator: Percentage of individuals offered their first psychiatry appointment within 15 business days of their assessment date.
- ii. Who Applied: A sample of individuals referred to the program.
- iii. Time of Measure: Fiscal Year
- iv. Data Source: Avatar EHR
- v. Target Goal Expectancy: A minimum of 70% of individuals will be offered their first psychiatry appointment within 15 business days of their assessment date.

4. Satisfaction & Feedback of Persons Served & Stakeholders

Consumer Perception Surveys (CPS) are conducted every six months over a one week period. Beneficiaries of the MHP are encouraged to participate in filling out the CPS surveys which are available to consumers and family members at County and contracted provider organizations.

- i. Objective: To gauge satisfaction of individuals and collect data for service planning and quality improvement.
- ii. Indicator: Average percent of individuals who complete the survey and response was 'Agree' or 'Strongly Agree' for the following domains: General Satisfaction, Perception of Access, Perception of Quality and Appropriateness, Perception of Treatment Participation, Perception of Outcomes of Services, Perception of Functioning, and Perception of Social Connectedness.
- iii. Who Applied: Individuals who completed the survey in June.
- iv. Time of Measure: Surveys were completed in June.
- v. Data Source: Consumer Perception Survey data
- vi. Target Goal Expectancy: The program would like to see a majority of individuals satisfied for each domain.

XI. TRANSITIONAL OPTIMIZATION FUNDS

One-time Transition Optimization Funds will be available to specialty mental health providers and Drug Medi-Cal providers within FY 2023-24 to encourage Contractors to identify and implement organization changes during the first year of CalAIM Payment Reform to improve outcomes for persons served and create operational efficiencies. Contractor is expected to utilize the strategies, tools and knowledge learned to their programming and continue to improve services for the population served.

Drug Medi-Cal Transition Optimization funds will be provided through County Realignment.

1. Funding Allocation Methodology

- A. Each participating contractor is eligible to apply for an allocation of Transition Optimization Funds up to the maximum amounts stated in Article 4 of the Agreement and further described below. Transition optimization funds will only be available from July 1, 2023 through June 30, 2024 and payments shall be on a quarterly basis.
- B. Payments will be disbursed upon review and approval by DBH of each deliverable described below. Quarterly progress reports shall be submitted to DBH in order to show progress as outlined in the submitted plans and deliverables.

Revised Exhibit A

- C. Payments will be dependent on Contractor demonstrating progress toward meeting deliverables described in this exhibit. Contractors who fail to submit progress reports by stated deadlines, or who do not demonstrate adequate progress made, may be determined ineligible for that quarter's payment at the sole discretion of the County.
- D. All invoices will be submitted on a quarterly basis within fifteen (15) days following the end of the quarter. Invoices submitted thereafter may not be eligible for payment.

2. **Responsibilities**

A. **Letter of Intent**

Contractor shall submit a letter of intent to DBH by July 31, 2023 identifying the selected Transition Optimization Activity(ies) and commitment to meet the deliverable deadlines as described below. The letter shall include all current Medi-Cal billable specialty mental health and substance use disorder services agreements the Contractor has with the County.

The County shall respond to the Contractor's letter of intent within 30 days. The County's response shall include a breakdown of anticipated payments, as determined by the County, depending on the Transition Optimization Activity(ies) chosen and depending on the number of current Medi-Cal billable specialty mental health and substance use disorder services agreements the Contractor has with the County.

B. **Quarterly Reports**

Contractor shall submit quarterly progress reports and invoices. Reports shall be submitted on the dates indicated in the Schedule of Deliverables below. Invoices are due 15 days after the end of each quarter. All activities shall be completed by June 30, 2024. The report shall include updated plans/tools and progress Contractor has made toward the Transition Optimization Activity(ies) described in each Contractors' letter of intent.

C. **Schedule of Deliverables: Equity Gap Analysis, Fiscal Monitoring Tool, and Electronic Health Record**

- i. Q1 Reports: July-Sept:
 - a. Letter of Intent: Due July 31, 2023
 - b. Fiscal Monitoring Tool, Equity Gap Analysis, and Electronic Health Record Implementation Plans (if applicable): Due September 30, 2023
 - c. Fiscal Monitoring Tool Identified Practices and Strategies (if applicable): Due September 30, 2023
- ii. Q2 Report: Oct-Dec: Due January 15, 2024
- iii. Q3 Report: Jan-Mar: Due April 15, 2024
- iv. Q4 Report: Apr-June: Due July 15, 2024

- D. All deliverables will be reviewed and approved by DBH prior to payment.

3. **Eligible Transition Optimization Activities**

- A. **Fiscal Monitoring Tools:** Contractor shall submit to DBH a draft of their fiscal monitoring tool that shall be used monthly on an ongoing basis to evaluate fiscal health of the organization. Tools shall, at a minimum, monitor costs, productivity targets and

Revised Exhibit A

identify one or more practice pattern(s) the organization is employing to increase direct care time to the Medi-Cal population.

- i. Fiscal Monitoring Tools and Implementation Plan: Contractor shall develop fiscal monitoring tools that will be used monthly to ensure their organizational fiscal health and implementation plan. Fiscal monitoring tools drafts and implementation plan shall be submitted to DBH by September 30, 2023.
 - a. Identified Practice: Identify at least one process improvement that shall be modified by September 30, 2023.
 - b. Quarterly Progress Reports: Quarterly progress reports shall be submitted including but not limited to a narrative of progress, obstacles, alternative solutions and outcomes.
 - c. Funding for this activity shall be available up to \$25,000 for the initial agreement with Contractor and up to another \$10,000 for each additional agreement. County shall provide further details on deliverables and payment schedule in County's response to the Contractor's letter of intent.
- B. **Equity Gap Analysis**: Contractor shall produce a report identifying the race/ethnicity of population served in fiscal year 2022-23 compared to the County's population as provided by the County. Contractor shall identify key disparities in both persons served and amount of services and frequency of transitions to other levels of care received. Contractor shall identify three (3) strategies they shall employ during FY 2023-24 to reduce the disparities among underserved population.
 - i. Report on Underserved Population: Contractor shall submit an Equity Gap Report to the Department containing including, but not limited to, the following:
 - a. Identify if it serves specific population within its program(s) and identify whom the program(s) currently served based on data.
 - b. Staffing/workforce information and demographics. Report the staffing/workforce supporting the different programs and populations served by the provider in Fresno County. This data is to evaluate how the staffing reflects the populations it is serving.
 - c. Comparison of the county penetration rates to the demographics of persons served by the Contractor and program(s) under agreement with DBH.
 - d. Data on retention of persons served by demographics. Total persons served and the average length of stay by demographics of the persons served in programs.
 - (i) Which populations are remaining in the programs by demographics, which ones are having the shortest stays.
 - (ii) How long is the average length of stay by the demographics.
 - e. Identify what data points the Contractor is missing at this time that challenges its ability to thoroughly assess its equity gap analysis. Examples: Data is not collected, Data that is missing or under reported, data not captured in its processes, etc.

Revised Exhibit A

- ii. Equity Improvement Implementation Plan: Contractor shall submit an Equity Improvement Implementation Plan related to improving health equity by September 30, 2023. The plan shall include the following items at a minimum:
 - a. Contractor shall select three strategies from below:
 - (i) Plan shall include specific efforts including, but not limited to, the following and timelines to increase access to underserved groups.
 - 1. Outreach/Engagement with underserved communities
 - 2. Active attendance/participation in DBH's Diversity Equity and Inclusion (DEI) workgroup
 - 3. Plan for retention of persons served in programs who are underrepresented
 - 4. Improvement of demographic data collection including Sexual Orientation Gender Identity (SOGI)/LGBTQ data.
 - (ii) Plan shall address workforce capacity to render services to more underserved populations, through:
 - 1. Development of bilingual personnel
 - 2. Recruitment plan for more diverse workforce to reflect populations served.
 - 3. Training for workforce to increase capacity to be culturally responsive
 - 4. Development workforce pool for the future that can be bilingual and bicultural
 - b. Timeline for each effort shall be included in the plan.
 - c. Contractor shall identify the measurement to be used to demonstrate successful implementation of plan. Measure may be identified by the Contractor to best support their plan and goals.
 - d. Contractor shall develop and submit policies and procedures to formally support equity effort.
 - iii. Quarterly Progress Reports: Use available data including but not limited to, External Quality Review Organization (EQRO) and EHR data to evaluate the strategies deployed. Quarterly progress reports shall be submitted including but not limited to a narrative of the progress, obstacles, alternative solutions and outcomes. The final quarter shall include a comprehensive final report on the outcomes.
 - iv. Funding for this activity shall be available up to \$25,000 for the initial agreement with Contractor and up to another \$10,000 for each additional agreement. County shall provide further details on deliverables and payment schedule in County's response to the Contractor's letter of intent.
- C. **Electronic Health Record (EHR)**: The implementation and expansion of the SmartCare EHR is an essential component of improving oversight with the implementation of payment reform. Furthermore, a standardized EHR will improve continuity of care, create transparency across the system, remove obstacles for individuals accessing services and improve the overall outcomes for persons served. For Contractors who plan to opt in to use SmartCare or have previously opted into DBH's former EHR and intend to transition to SmartCare, user fees and costs shall be waived during FY 2023-2024 and FY 2024-2025.

Revised Exhibit A

- i. Option One: Current EHR Users
 - a. Strategic Plan: Contractors utilizing DBH's EHR as their current EHR, and who will continue to utilize SmartCare beginning July 1, 2023, shall provide a plan, including, but not limited to, how they will optimize Medi-Cal billing, illustrate how they will utilize the information in the EHR to improve care for persons served, and a training plan for their organization by September 30, 2023.
 - b. Quarterly Progress Reports: Quarterly progress reports shall be submitted, including, but not limited to, a narrative on the progress, obstacles, alternative solutions and outcomes.
 - c. Total compensation for this Electronic Health Record activity, Option 1, shall not exceed \$50,000.00 split among all current agreements between the Contractor and the County for Medi-Cal billable specialty mental health and substance use disorder services. County shall provide further details on deliverables and payment schedule in County's response to the Contractor's letter of intent.
- ii. Option Two: Non-EHR Users
 - a. Contractor shall submit an implementation plan by September 30, 2023 regarding how they will transition to utilizing the SmartCare EHR by June 30, 2024. The plan shall include, at a minimum, an identified Go Live Date, plan on how the current record system will be maintained and utilized, training plan including number of individuals, and additional supports. The Go Live Date must occur by June 30, 2024 to receive final payment. Contractor shall work closely with DBH to identify needs, assignments, collaboration opportunities to transition.
 - b. For Option 2, the Contractor shall not be reimbursed more than \$200,000 split among all current agreements between the Contractor and the County for Medi-Cal billable specialty mental health and substance use disorder services. The total maximum compensation available for this option, shall include costs for maintaining current electronic health record/record system and additional supports and training costs per user. Contractor shall transition both specialty mental health and Drug Medi-Cal programming to the County's EHR and shall be required to use the County's EHR for future eligibility agreements with DBH. County shall provide further details on deliverables and payment schedule in County's response to the Contractor's letter of intent.

Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2023-24

PROGRAM EXPENSES

1000: DIRECT SALARIES & BENEFITS					
Direct Employee Salaries					
Acct #	Administrative Position	FTE	Admin	Program	Total
1101	Records Technician	0.69	\$ 7,582		\$ 7,582
1102	Administrative Assistant	0.60	13,320		13,320
1103	Program Bookkeeper	0.60	13,320		13,320
1104	Secretary	0.60	10,673		10,673
1105			-		-
1106			-		-
1107			-		-
1108			-		-
1109			-		-
1110			-		-
1111			-		-
1112			-		-
1113			-		-
1114			-		-
1115			-		-
Direct Personnel Admin Salaries Subtotal		2.49	\$ 44,895		\$ 44,895
Acct #	Program Position	FTE	Admin	Program	Total
1116	Assistant Program Director	0.60		\$ 29,531	\$ 29,531
1117	Program Director	0.60		36,030	36,030
1118	Mental Health Specialist	0.69		171,351	171,351
1119	Supervising Personal Services Coordinator	0.60		20,844	20,844
1120	Peer Support	0.69		33,763	33,763
1121	Mental Health Professional	0.69		73,911	73,911
1122	Nurse	0.69		30,831	30,831
1123				-	-
1124				-	-
1125				-	-
1126				-	-
1127				-	-
1128				-	-
1129				-	-
1130				-	-
1131				-	-
1132				-	-
1133				-	-
1134				-	-
Direct Personnel Program Salaries Subtotal		4.55		\$ 396,261	\$ 396,261
			Admin	Program	Total
Direct Personnel Salaries Subtotal		7.04	\$ 44,895	\$ 396,261	\$ 441,156
Direct Employee Benefits					
Acct #	Description		Admin	Program	Total
1201	Retirement		\$ 1,496	\$ 13,209	\$ 14,705
1202	Worker's Compensation		532	4,700	5,232
1203	Health Insurance		6,650	58,701	65,351
1204	Other (Dental)		522	4,605	5,127
1205	Other (ACI)		15	132	147
1206	Other (Accrued Paid Leave)		4,988	44,029	49,017
Direct Employee Benefits Subtotal:			\$ 14,203	\$ 125,376	\$ 139,579
Direct Payroll Taxes & Expenses:					
Acct #	Description		Admin	Program	Total
1301	OASDI		\$ 723	\$ 6,384	\$ 7,107
1302	FICA/MEDICARE		3,118	27,518	30,636
1303	SUI		728	6,428	7,156
1304	Other (specify)		-	-	-
1305	Other (specify)		-	-	-
1306	Other (specify)		-	-	-
Direct Payroll Taxes & Expenses Subtotal:			\$ 4,569	\$ 40,330	\$ 44,899
DIRECT EMPLOYEE SALARIES & BENEFITS TOTAL:			Admin	Program	Total

\$ 63,667	\$ 561,967	\$ 625,634
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DIRECT EMPLOYEE SALARIES & BENEFITS PERCENTAGE:	Admin	Program
	10%	90%

2000: DIRECT CLIENT SUPPORT		
Acct #	Line Item Description	Amount
2001	Child Care	\$ -
2002	Client Housing Support	593,075
2003	Client Transportation & Support	7,000
2004	Clothing & Hygiene	5,000
2005	Education Support	10,000
2006	Employment Support	3,200
2007	Household Items for Clients	-
2008	Medication Supports	86,000
2009	Program Supplies - Medical	2,199
2010	Utility Vouchers	19,200
2011	Client Activities	10,000
2012	Client Personal Needs	2,200
2013	Client Food	5,259
2014	Client Physical Exams	9,750
2015	Client Testing Materials	1,600
2016	Other (specify)	-
DIRECT CLIENT CARE TOTAL		\$ 754,483

3000: DIRECT OPERATING EXPENSES		
Acct #	Line Item Description	Amount
3001	Telecommunications	\$ 3,194
3002	Printing/Postage	332
3003	Office, Household & Program Supplies	3,065
3004	Advertising	-
3005	Staff Development & Training	2,763
3006	Staff Mileage	362
3007	Subscriptions & Memberships	272
3008	Vehicle Maintenance/Fuel/Insurance	9,330
3009	Recruitment	2,235
3010	Other (specify)	-
3011	Other (specify)	-
3012	Other (specify)	-
DIRECT OPERATING EXPENSES TOTAL:		\$ 21,553

4000: DIRECT FACILITIES & EQUIPMENT		
Acct #	Line Item Description	Amount
4001	Building Maintenance	\$ 287
4002	Rent/Lease Building	47,534
4003	Rent/Lease Equipment	302
4004	Rent/Lease Vehicles	8,774
4005	Security	498
4006	Utilities	10,113
4007	Equipment Maintenance	362
4008	Other (specify)	-
4009	Other (specify)	-
4010	Other (specify)	-
DIRECT FACILITIES/EQUIPMENT TOTAL:		\$ 67,870

5000: DIRECT SPECIAL EXPENSES		
Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 179
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	1,374
5005	O/S Labor Psychiatrist	42,649
5006	Other (specify)	-
5007	Other (specify)	-
5008	Other (specify)	-
DIRECT SPECIAL EXPENSES TOTAL:		\$ 44,202

6000: INDIRECT EXPENSES		
Acct #	Line Item Description	Amount

	Administrative Overhead	
6001	Use this line and only this line for approved indirect cost rate	\$ -
	Administrative Overhead	
6002	Professional Liability Insurance	1,857
6003	Accounting/Bookkeeping	-
6004	External Audit	377
6005	Insurance (Specify):	-
6006	Payroll Services	2,117
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Personnel (Indirect Salaries & Benefits)	-
6009	Licenses	876
6010	Indirect	222,716
6011	Other (specify)	-
6012	Other (specify)	-
6013	Other (specify)	-
INDIRECT EXPENSES TOTAL		\$ 227,943

INDIRECT COST RATE	15.00%
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7000: DIRECT FIXED ASSETS		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ -
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	-
7003	Furniture & Fixtures	604
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Expendable Equipment	5,194
7008	Other (specify)	-
FIXED ASSETS EXPENSES TOTAL		\$ 5,798

TOTAL PROGRAM EXPENSES	\$ 1,747,483
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PROGRAM FUNDING SOURCES

8100 - SUBSTANCE USE DISORDER FUNDS		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
SUBSTANCE USE DISORDER FUNDS TOTAL		\$ -

8200 - REALIGNMENT		
Acct #	Line Item Description	Amount
8201	Realignment	\$ -
REALIGNMENT TOTAL		\$ -

8300 - MENTAL HEALTH SERVICE ACT (MHSA)			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports	Preventive Behavioral Health Continuum of Care - Fresno	\$ 754,483
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
MHSA TOTAL			\$ 754,483

8400 - OTHER REVENUE		
Acct #	Line Item Description	Amount
8401	Client Fees	
8402	Client Insurance	-
8403	Grants (Specify) - CCP AB109	797,621
8404	Other (Specify) - DSH Diversion	195,379
8405	Other (Specify)	-
OTHER REVENUE TOTAL		\$ 993,000

TOTAL PROGRAM FUNDING SOURCES:	\$ 1,747,483
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NET PROGRAM COST:	\$ -
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Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2023-24

PARTIAL FTE DETAIL

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Records Technician	Allocation to CCP & DSH	0.38
	Allocation to FSC FSP FFP	0.17
	OP	0.45
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Administrative Assistant	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Program Bookkeeper	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Secretary	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Assistant Program Director	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13

	Total	1.00

Position	Contract #/Name/Department/County	FTE %
Program Director	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Case Manager	Allocation to CCP & DSH	0.69
	Allocation to FSC FSP FFP	0.31
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Supervising Personal Services Coordinator	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
	Total	1.00

Position	Contract #/Name/Department/County	FTE %
Peer Support	Allocation to CCP & DSH	0.69
	Allocation to FSC FSP FFP	0.31
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Mental Health Professional	Allocation to CCP & DSH	0.69
	Allocation to FSC FSP FFP	0.31

Total		1.00

Position	Contract #/Name/Department/County	FTE %
Nurse	Allocation to CCP & DSH	0.52
	Allocation to FSC FSP FFP	0.23
	OP	0.25
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2023-24 Budget Narrative

PROGRAM EXPENSE				
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE	
1000: DIRECT SALARIES & BENEFITS		625,634		
Administrative Positions		44,895		
1101	Records Technician	7,582	The Records Technician will keep track of the Medical Records and will do the billing for the program. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1102	Administrative Assistant	13,320	The Administrative Assistant will oversee the support staff and will help with all support staff duties. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1103	Program Bookkeeper	13,320	The Program Bookkeeper will be assisting the clients with their client fees for their portion of rent if necessary and keeping track of all the incoming and outgoing of petty cash as needed. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1104	Secretary	10,673	Provides direct services to the program by data entry, phone calls, checking in clients, etc. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1105	0	-		
1106	0	-		
1107	0	-		
1108	0	-		
1109	0	-		
1110	0	-		
1111	0	-		
1112	0	-		
1113	0	-		
1114	0	-		
1115	0	-		
Program Positions		396,261		
1116	Assistant Program Director	29,531	The Assitant Program Director will supervise staff and assist the Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1117	Program Director	36,030	The Program Director oversees the program and the hiring, training and supervising of staff. When a staff takes leave, the program is not changed since it's already been accrued. Our Positions are based on class/step, some might be less and some might be more, all according to the person's experience and education when they come to work for Turning Point. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1118	Mental Health Specialist	171,351	Mental Health Specialist will carry a caseload while also specializing in linking and providing services to those interested in engagement in employment and education services. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1119	Supervising Personal Services Coordinator	20,844	Provides supervision to all Mental Health Specialists to ensure client care, maintain compliance with Turning Point policies and procedures. Supervisor also assisting in training new staff and reporting to the Assistant Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1120	Peer Support	33,763	Serves as a client advocate and provides information and peer support to clients throughout their recovery process. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1121	Mental Health Professional	73,911	Provides mental health assessment, assessing for Medical Necessity, assists client in identifying treatment plan goals according to diagnosis. MHP also provides individual and group therapy as client requests, while also providing program support to assist clients in crisis. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	1122	Nurse	30,831	Nurses work with the doctors for client care, maintaining compliance with Turning Point policies and procedures, providing training and ensuring accurate charting in accordance with Medi-cal. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	1123	0	-	
	1124	0	-	
	1125	0	-	
	1126	0	-	
	1127	0	-	
	1128	0	-	
	1129	0	-	
	1130	0	-	
	1131	0	-	
	1132	0	-	
	1133	0	-	
	1134	0	-	
Direct Employee Benefits				
	1201	Retirement	14,705	10-5940 Retirement: Cost of Agency contribution to employee retirement plans. These are non-treatment related costs.
	1202	Worker's Compensation	5,232	10-5930 Workers Compensation Insurance: Cost of workers compensation insurance. These are non-treatment related costs.
	1203	Health Insurance	65,351	10-5950 Health Insurance: Agency cost for health insurance including Vision These are non-treatment related costs.
	1204	Other (Dental)	5,127	10-5960 Dental Insurance: Agency cost for dental insurance. These are non-treatment related costs.
	1205	Other (ACI)	147	10-5990 Other Benefits: Agency cost for other wage related employee benefits. These are non-treatment related costs.
	1206	Other (Accrued Paid Leave)	49,017	10-5980 Accrued Paid Leave: The monetary value of staff Paid Leave hours as they accrue on a monthly basis. These are non-treatment related costs.
Direct Payroll Taxes & Expenses:				
			44,899	
	1301	OASDI	7,107	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1302	FICA/MEDICARE	30,636	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1303	SUI	7,156	10-5920 S.U.I. (State Unemployment Insurance): Employer portion of S.U.I. taxes charged to the Agency by the various states in which wages are paid. These are non-treatment related costs.
	1304	Other (specify)	-	
	1305	Other (specify)	-	
	1306	Other (specify)	-	
2000: DIRECT CLIENT SUPPORT				
			754,483	
	2001	Child Care	-	
	2002	Client Housing Support	593,075	10-7060 Client Housing Assistance: Cost of rent, housing assistance and deposit paid on behalf of client. (Examples: first/last month deposit, late fees, monthly rent, hotel charges, room & board, board & care, etc.)
	2003	Client Transportation & Support	7,000	10-7015 Client Transportation: Cost for client transportation. (Examples: bus tokens/passes, taxi, other public transportation, bicycles, etc.)
	2004	Clothing & Hygiene	5,000	10-7021 Client Clothing & Hygiene: Cost of client hygiene supplies and non-work related clothing. (Examples: clothes, shoes, hats, beanies, scarves, soap, toothpaste, deodorant, grooming supplies, hair accessories, diapers, etc.)
	2005	Education Support	10,000	10-7150 Client Educational Material: Cost of course fees and educational materials distributed to clients and prospective clients. Including court ordered educational class.
	2006	Employment Support	3,200	10-7022 Client Employment Support: Cost of client pre-employment preparation and employment retention. (Examples: job search and interview attire, work boots and tools required for employment, etc.)
	2007	Household Items for Clients	-	
	2008	Medication Supports	86,000	10-7030 Client Medical Expense: Cost of medical supplies or treatment/medical expense for a specific client. (Examples: co-pays*, prescription/lab work not covered by insurance, over-the-counter medications*, first aid kit/supplies for client's use at home, etc.) *if allowable per contract

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	2009	Program Supplies - Medical	2,199	10-6122 Program Supplies-Medical: Cost of medical supplies to be used by staff or clients at the program location to meet program objective. Such items are to remain at the program location and not sent home with the client. Such items include, but are not limited to first aid kits, blood pressure monitor, latex gloves, syringes, hazard disposal service, sunblock, insect repellent, *over-the-counter medication/vitamins-if allowable per contract*, etc.
	2010	Utility Vouchers	19,200	10-7023 Client Utility/Rental Security Deposits: Cost of client utility bills and/or security deposits.
	2011	Client Activities	10,000	10-7010 Client Activities/Recreation: Cost for client activities & recreation events. (Examples: cable bill, food/drinks/utensils/decorations needed for a specific client event, incentive rewards, cash reinforcer, admission fees to events, etc.)
	2012	Client Personal Needs	2,200	10-7020 Client Personal Needs: Cost of supplying clients with necessary personal items not detailed in other accounts. (Examples: birth certificate, DMV fee for ID or license, clients household cleaning products/house supplies/kitchen supplies for their own home, pots/pans/dishes, linens, locker lock, paper towels and child related expenses such as car seat/stroller/play pin/toys, special food for allergies, reinforcers from P & I funds, laptop, tablet, etc.)
	2013	Client Food	5,259	10-6150 Food: Cost of food and drink to be consumed by the residents/clients. (Examples: Groceries to prepare onsite, outside food brought onsite, food/drinks for clients)
	2014	Client Physical Exams	9,750	10-7080 Client Physical Exams: Cost of client admission physical examinations and TB testing.
	2015	Client Testing Materials	1,600	10-7140 Client Testing Material: Cost of U/A testing supplies, including breathalyzer, used to determine treatment required for clients.
	2016	Other (specify)	-	

3000: DIRECT OPERATING EXPENSES			21,553	
	3001	Telecommunications	3,194	10-6340 Communications: Cost of electronic communications. (Examples: internet, phone, fax, cell phones, etc.) These are non-treatment related costs.
	3002	Printing/Postage	332	10-6400 Postage: Cost of Agency postage and delivery. Including delivery by the U.S. Post Office, U.P.S., FedEx or other courier services. These are non-treatment related costs.
	3003	Office, Household & Program Supplies	3,065	10-6110 Office Supplies: Cost of items normally used in an office setting. 10-6130 House Supplies: Cost of supplies used by staff during their scheduled work hours. These items are normally used to operate the building at the program location. These items are to remain at program location and not sent home with client. 10-6120 Program Supplies: Cost of any items normally used by clients or to directly benefit the clients to meet program objectives while receiving services. These items are to remain at the program location and not sent home with the client. 10-6243 General Supplies: Cost of items generally used by all at program's location. 10-6244 Janitorial Supplies & Services: Cost of items or services to maintain the esthetics of the premises. These are non-treatment related costs.
	3004	Advertising	-	
	3005	Staff Development & Training	2,763	10-6440 Staff Educational Expense: Cost of employee training courses and materials. (Examples: certification, training, books, etc.) *May include cost of room rental. These are non-treatment related costs.
	3006	Staff Mileage	362	10-6060 Staff Mileage: Cost of employee mileage reimbursement paid in accordance with FPM section 1005. These are non-treatment related costs.
	3007	Subscriptions & Memberships	272	10-6360 Dues & Subscriptions: Cost of membership dues and subscriptions. (Examples: magazine, newspaper, memberships, etc.) These are non-treatment related costs.
	3008	Vehicle Maintenance/Fuel/Insurance	9,330	10-6030 Vehicle Insurance: Cost for vehicle insurance. 10-6040 Vehicle Fuel: Cost of gas in vehicles. 10-6050 Vehicle Maintenance: Cost of vehicle maintenance. Including cost of parts, supplies and labor associated with maintenance and repair of vehicles used by Agency programs. (Examples: repairs, battery, carwash *Includes: impounds) These are non-treatment related costs.
	3009	Recruitment	2,235	10-6470 Recruitment: Cost of advertising and other employee recruitment expenses. (Examples: newspaper ad, urine screening, background check, etc.) These are non-treatment related costs.
	3010	Other (specify)	-	
	3011	Other (specify)	-	
	3012	Other (specify)	-	

4000: DIRECT FACILITIES & EQUIPMENT			67,870	
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PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	4001	Building Maintenance	287	10-6330 Building Maintenance: Cost of Agency building repairs and maintenance. (Examples: electrical work, A/C and heating, hood cleaning, plumbing, deadbolt, door knob/lock, keys, key tags, air/furnace filters, smoke alarm, co2 alarm, exit sign, blinds, etc.) This account should not be used if a specific outside labor contractor is doing an identifiable project, in this case use 6603, or projects over \$2,000.00 that will require the procurement process and a WIP to be completed. These are non-treatment related costs. These are non-treatment related costs.
	4002	Rent/Lease Building	47,534	10-6320 Building Rent (Other): Cost of rent/lease payments made for building leases from outside sources. These are non-treatment related costs.
	4003	Rent/Lease Equipment	302	10-6220 Furniture & Equipment Rent/Lease (Other): Cost of rent/lease payments made for furniture and equipment leases from outside sources. (Examples: high capacity copier/printer/scanner, washer/dryer, vending machine, furniture, water cooler, postage meter, etc.) These are non-treatment related costs.
	4004	Rent/Lease Vehicles	8,774	10-6020 Vehicle Rent/Lease (Other): Rental cost of non-Agency vehicles and lease of agency vehicles.
	4005	Security	498	10-6390 Security: Cost of installation, maintenance and monthly service fees for building alarms and other security measures. (Examples: security/surveillance equipment, service and installation, safes, locks, padlocks, etc.) These are non-treatment related costs.
	4006	Utilities	10,113	10-6350 Utilities: Cost of service for power, gas, water, sewer, garbage, etc. These are non-treatment related costs.
	4007	Equipment Maintenance	362	10-6230 Equipment Maintenance: Cost of repair or maintenance of office/house equipment and furniture. (Examples: high capacity copier/printer/scanner, replacement parts such as hard drive, video card, adapter, laptop battery, monitor/printer/phone cord, cord covers, power strip, surge protector, extension cord, cable ties, drum, hose, filter, drawer slide set/rollers, keys for filing cabinet, etc.) These are non-treatment related costs.
	4008	Other (specify)	-	
	4009	Other (specify)	-	
	4010	Other (specify)	-	

5000: DIRECT SPECIAL EXPENSES		44,202		
	5001	Consultant (Network & Data Management)	179	10-6115 Software & Computer Support: Cost of computer software and computer support. (Examples: Microsoft Office, QuickBooks, PDF converter, Avatar, Vipre anti-virus, LogMeIn, web filter, etc.) This account should not be used for the purchase of computers and related accessories. Computer accessories such as a mouse, keyboard and speakers must be coded to 6190. These are non-treatment related costs.
	5002	HMIS (Health Management Information System)	-	
	5003	Contractual/Consulting Services (Specify)	-	
	5004	Translation Services	1,374	Paid to outside vendors for translation / interpreter services. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5005	O/S Labor Psychiatrist	42,649	These accounts are assigned to record various professional services provided by contracted Psychiatrist working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5006	Other (specify)	-	
	5007	Other (specify)	-	
	5008	Other (specify)	-	

6000: INDIRECT EXPENSES		227,943		
	6001	Administrative Overhead	-	
	6002	Professional Liability Insurance	1,857	10-6370 Insurance: Cost of Agency liability and property insurance. These are non-treatment related costs.
	6003	Accounting/Bookkeeping	-	
	6004	External Audit	377	10-6460 Audit Expense: Cost of outside audit fees. These are non-treatment related costs.
	6005	Insurance (Specify):	-	
	6006	Payroll Services	2,117	10-6482 Payroll Software & Support. These are non-treatment related costs.
	6007	Depreciation (Provider-Owned Equipment to be Used	-	
	6008	Personnel (Indirect Salaries & Benefits)	-	
	6009	Licenses	876	10-6380 Licenses: Cost in obtaining and renewing licenses and permits. (Examples: Electronic Medical Records (EMR) database, kitchen/restaurant permit, fire clearance, facility inspections, vehicle registration, etc.) These are non-treatment related costs.
	6010	Indirect	222,716	10-9000's Indirect Allocated Costs. These are non-treatment related costs.
	6011	Other (specify)	-	
	6012	Other (specify)	-	

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
6013	Other (specify)	-	

7000: DIRECT FIXED ASSETS		5,798	
7001	Computer Equipment & Software	-	
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA	-	
7003	Furniture & Fixtures	604	10-6240 Expendable Furniture: Cost of small, inexpensive Agency property with a normal useful life generally less than one year or a value that is minor or insignificant, typically items with a total cost of less than \$5000 per item. (Examples: small desk, portable desk, chair, filing cabinet, mail slots, shelving unit, table, foldable tables/chairs, bed, mattress, nightstand, room divider, etc. *Includes assembly fee) (For additional information, see procedures section 0900) These are non-treatment related costs.
7004	Leasehold/Tenant/Building Improvements	-	
7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
7006	Assets over \$5,000/unit (Specify)	-	
7007	Expendable Equipment	5,194	10-6190 Expendable Equipment: Cost of purchasing office/house equipment that has a cost less than \$5000 per item. (Examples: electronic stapler/calculator/hole puncher, computer, monitor, keyboard, mouse, speakers and other computer accessories including mousepad and wrist pad, desk printer, tablet, tablet cover, lamp, desk lamp, fan, radio, television, phone, coffee machine, popcorn maker, toaster, refrigerator, dishwasher, washer, dryer, portable a/c unit, hand soap/hand towel dispenser, fire extinguisher, dolly, canopy, shed, barbecue, drill, etc.) These are non-treatment related costs.
7008	Other (specify)	-	

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE:	1,747,483
TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE:	1,747,483
BUDGET CHECK:	-

Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2024-25

PROGRAM EXPENSES

1000: DIRECT SALARIES & BENEFITS				
Direct Employee Salaries				
Acct #	Administrative Position	FTE	Admin	Total
1101	Records Technician	0.69	\$ 8,429	\$ 8,429
1102	Administrative Assistant	0.60	14,809	14,809
1103	Program Bookkeeper	0.60	14,809	14,809
1104	Secretary	0.60	11,866	11,866
1105			-	-
1106			-	-
1107			-	-
1108			-	-
1109			-	-
1110			-	-
1111			-	-
1112			-	-
1113			-	-
1114			-	-
1115			-	-
Direct Personnel Admin Salaries Subtotal		2.49	\$ 49,913	\$ 49,913
Acct #	Program Position	FTE	Admin	Total
1116	Assistant Program Director	0.60		\$ 32,832
1117	Program Director	0.60		40,058
1118	Mental Health Specialist	0.69		190,506
1119	Supervising Personal Services Coordinator	0.60		23,174
1120	Peer Support	0.69		37,537
1121	Mental Health Professional	0.69		82,173
1122	Nurse	0.69		34,277
1123				-
1124				-
1125				-
1126				-
1127				-
1128				-
1129				-
1130				-
1131				-
1132				-
1133				-
1134				-
Direct Personnel Program Salaries Subtotal		4.55		\$ 440,557
				\$ 440,557
			Admin	Program
Direct Personnel Salaries Subtotal		7.04	\$ 49,913	\$ 440,557
				\$ 490,470
Direct Employee Benefits				
Acct #	Description		Admin	Total
1201	Retirement		\$ 1,663	\$ 14,684
1202	Worker's Compensation		591	5,225
1203	Health Insurance		7,393	65,257
1204	Other (Dental)		580	5,119
1205	Other (ACI)		17	147
1206	Other (Accrued Paid Leave)		5,546	48,946
Direct Employee Benefits Subtotal:			\$ 15,790	\$ 139,378
				\$ 155,168
Direct Payroll Taxes & Expenses:				
Acct #	Description		Admin	Total
1301	OASDI		\$ 931	\$ 7,097
1302	FICA/MEDICARE		410	30,594
1303	SUI		938	7,146
1304	Other (specify)		-	-
1305	Other (specify)		-	-
1306	Other (specify)		-	-
Direct Payroll Taxes & Expenses Subtotal:			\$ 2,279	\$ 44,837
				\$ 47,116
DIRECT EMPLOYEE SALARIES & BENEFITS TOTAL:			Admin	Program
				Total

\$ 67,982	\$ 624,772	\$ 692,754
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DIRECT EMPLOYEE SALARIES & BENEFITS PERCENTAGE:	Admin	Program
	10%	90%

2000: DIRECT CLIENT SUPPORT		
Acct #	Line Item Description	Amount
2001	Child Care	\$ -
2002	Client Housing Support	657,230
2003	Client Transportation & Support	7,782
2004	Clothing & Hygiene	5,559
2005	Education Support	11,118
2006	Employment Support	3,558
2007	Household Items for Clients	-
2008	Medication Supports	95,613
2009	Program Supplies - Medical	2,445
2010	Utility Vouchers	21,346
2011	Client Activities	11,118
2012	Client Personal Needs	2,446
2013	Client Food	5,847
2014	Client Physical Exams	10,840
2015	Client Testing Materials	1,779
2016	Other (specify)	-
DIRECT CLIENT CARE TOTAL		\$ 836,681

3000: DIRECT OPERATING EXPENSES		
Acct #	Line Item Description	Amount
3001	Telecommunications	\$ 3,551
3002	Printing/Postage	369
3003	Office, Household & Program Supplies	3,408
3004	Advertising	-
3005	Staff Development & Training	3,071
3006	Staff Mileage	402
3007	Subscriptions & Memberships	302
3008	Vehicle Maintenance/Fuel/Insurance	10,373
3009	Recruitment	2,485
3010	Other (specify)	-
3011	Other (specify)	-
3012	Other (specify)	-
DIRECT OPERATING EXPENSES TOTAL:		\$ 23,961

4000: DIRECT FACILITIES & EQUIPMENT		
Acct #	Line Item Description	Amount
4001	Building Maintenance	\$ 319
4002	Rent/Lease Building	52,847
4003	Rent/Lease Equipment	336
4004	Rent/Lease Vehicles	9,755
4005	Security	554
4006	Utilities	11,243
4007	Equipment Maintenance	402
4008	Other (specify)	-
4009	Other (specify)	-
4010	Other (specify)	-
DIRECT FACILITIES/EQUIPMENT TOTAL:		\$ 75,456

5000: DIRECT SPECIAL EXPENSES		
Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 199
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	1,527
5005	O/S Labor Psychiatrist	47,416
5006	Other (specify)	-
5007	Other (specify)	-
5008	Other (specify)	-
DIRECT SPECIAL EXPENSES TOTAL:		\$ 49,142

6000: INDIRECT EXPENSES		
Acct #	Line Item Description	Amount

	Administrative Overhead	
6001	Use this line and only this line for approved indirect cost rate	\$ -
	Administrative Overhead	
6002	Professional Liability Insurance	2,060
6003	Accounting/Bookkeeping	-
6004	External Audit	418
6005	Insurance (Specify):	-
6006	Payroll Services	2,349
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Personnel (Indirect Salaries & Benefits)	-
6009	Licenses	972
6010	Indirect	252,624
6011	Other (specify)	-
6012	Other (specify)	-
6013	Other (specify)	-
INDIRECT EXPENSES TOTAL		\$ 258,423

INDIRECT COST RATE	15.34%
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7000: DIRECT FIXED ASSETS		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ -
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	-
7003	Furniture & Fixtures	671
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Expendable Equipment	5,774
7008	Other (specify)	-
FIXED ASSETS EXPENSES TOTAL		\$ 6,445

TOTAL PROGRAM EXPENSES	\$ 1,942,862
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PROGRAM FUNDING SOURCES

8100 - SUBSTANCE USE DISORDER FUNDS		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
SUBSTANCE USE DISORDER FUNDS TOTAL		\$ -

8200 - REALIGNMENT		
Acct #	Line Item Description	Amount
8201	Realignment	\$ -
REALIGNMENT TOTAL		\$ -

8300 - MENTAL HEALTH SERVICE ACT (MHSA)			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports	Preventive Behavioral Health Continuum of Care - F	\$ 754,483
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
MHSA TOTAL			\$ 754,483

8400 - OTHER REVENUE		
Acct #	Line Item Description	Amount
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify) - CCP AB109	993,000
8404	Other (Specify) - DSH Diversion	195,379
8405	Other (Specify)	-
OTHER REVENUE TOTAL		\$ 1,188,379

TOTAL PROGRAM FUNDING SOURCES:	\$ 1,942,862
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NET PROGRAM COST:	\$ -
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Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2024-25

PARTIAL FTE DETAIL

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Records Technician	Allocation to CCP & DSH	0.38
	Allocation to FSC FSP FFP	0.17
	OP	0.45
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Administrative Assistant	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Program Bookkeeper	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Secretary	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Assistant Program Director	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13

Total

1.00

Total

1.00

Total

1.00

Total

1.00

Total

1.00

Fresno County Department of Behavioral Health

Total		1.00

Position	Contract #/Name/Department/County	FTE %
Nurse	Allocation to CCP & DSH	0.52
	Allocation to FSC FSP FFP	0.23
	OP	0.25
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2024-25 Budget Narrative

PROGRAM EXPENSE				
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE	
1000: DIRECT SALARIES & BENEFITS		625,634		
Administrative Positions		44,895		
1101	Records Technician	7,582	The Records Technician will keep track of the Medical Records and will do the billing for the program. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1102	Administrative Assistant	13,320	The Administrative Assistant will oversee the support staff and will help with all support staff duties. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1103	Program Bookkeeper	13,320	The Program Bookkeeper will be assisting the clients with their client fees for their portion of rent if necessary and keeping track of all the incoming and outgoing of petty cash as needed. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1104	Secretary	10,673	Provides direct services to the program by data entry, phone calls, checking in clients, etc. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1105	0	-		
1106	0	-		
1107	0	-		
1108	0	-		
1109	0	-		
1110	0	-		
1111	0	-		
1112	0	-		
1113	0	-		
1114	0	-		
1115	0	-		
Program Positions		396,261		
1116	Assistant Program Director	29,531	The Assitant Program Director will supervise staff and assist the Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1117	Program Director	36,030	The Program Director oversees the program and the hiring, training and supervising of staff. When a staff takes leave, the program is not changed since it's already been accrued. Our Positions are based on class/step, some might be less and some might be more, all according to the person's experience and education when they come to work for Turning Point. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1118	Mental Health Specialist	171,351	Mental Health Specialist will carry a caseload while also specializing in linking and providing services to those interested in engagement in employment and education services. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1119	Supervising Personal Services Coordinator	20,844	Provides supervision to all Mental Health Specialists to ensure client care, maintain compliance with Turning Point policies and procedures. Supervisor also assisting in training new staff and reporting to the Assistant Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1120	Peer Support	33,763	Serves as a client advocate and provides information and peer support to clients throughout their recovery process. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1121	Mental Health Professional	73,911	Provides mental health assessment, assessing for Medical Necessity, assists client in identifying treatment plan goals according to diagnosis. MHP also provides individual and group therapy as client requests, while also providing program support to assist clients in crisis. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	1122	Nurse	30,831	Nurses work with the doctors for client care, maintaining compliance with Turning Point policies and procedures, providing training and ensuring accurate charting in accordance with Medi-cal. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	1123	0	-	
	1124	0	-	
	1125	0	-	
	1126	0	-	
	1127	0	-	
	1128	0	-	
	1129	0	-	
	1130	0	-	
	1131	0	-	
	1132	0	-	
	1133	0	-	
	1134	0	-	
Direct Employee Benefits				
	1201	Retirement	14,705	10-5940 Retirement: Cost of Agency contribution to employee retirement plans. These are non-treatment related costs.
	1202	Worker's Compensation	5,232	10-5930 Workers Compensation Insurance: Cost of workers compensation insurance. These are non-treatment related costs.
	1203	Health Insurance	65,351	10-5950 Health Insurance: Agency cost for health insurance including Vision These are non-treatment related costs.
	1204	Other (Dental)	5,127	10-5960 Dental Insurance: Agency cost for dental insurance. These are non-treatment related costs.
	1205	Other (ACI)	147	10-5990 Other Benefits: Agency cost for other wage related employee benefits. These are non-treatment related costs.
	1206	Other (Accrued Paid Leave)	49,017	10-5980 Accrued Paid Leave: The monetary value of staff Paid Leave hours as they accrue on a monthly basis. These are non-treatment related costs.
Direct Payroll Taxes & Expenses:				
			44,899	
	1301	OASDI	7,107	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1302	FICA/MEDICARE	30,636	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1303	SUI	7,156	10-5920 S.U.I. (State Unemployment Insurance): Employer portion of S.U.I. taxes charged to the Agency by the various states in which wages are paid. These are non-treatment related costs.
	1304	Other (specify)	-	
	1305	Other (specify)	-	
	1306	Other (specify)	-	
2000: DIRECT CLIENT SUPPORT				
			754,483	
	2001	Child Care	-	
	2002	Client Housing Support	593,075	10-7060 Client Housing Assistance: Cost of rent, housing assistance and deposit paid on behalf of client. (Examples: first/last month deposit, late fees, monthly rent, hotel charges, room & board, board & care, etc.)
	2003	Client Transportation & Support	7,000	10-7015 Client Transportation: Cost for client transportation. (Examples: bus tokens/passes, taxi, other public transportation, bicycles, etc.)
	2004	Clothing & Hygiene	5,000	10-7021 Client Clothing & Hygiene: Cost of client hygiene supplies and non-work related clothing. (Examples: clothes, shoes, hats, beanies, scarves, soap, toothpaste, deodorant, grooming supplies, hair accessories, diapers, etc.)
	2005	Education Support	10,000	10-7150 Client Educational Material: Cost of course fees and educational materials distributed to clients and prospective clients. Including court ordered educational class.
	2006	Employment Support	3,200	10-7022 Client Employment Support: Cost of client pre-employment preparation and employment retention. (Examples: job search and interview attire, work boots and tools required for employment, etc.)
	2007	Household Items for Clients	-	
	2008	Medication Supports	86,000	10-7030 Client Medical Expense: Cost of medical supplies or treatment/medical expense for a specific client. (Examples: co-pays*, prescription/lab work not covered by insurance, over-the-counter medications*, first aid kit/supplies for client's use at home, etc.) *if allowable per contract

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	2009	Program Supplies - Medical	2,199	10-6122 Program Supplies-Medical: Cost of medical supplies to be used by staff or clients at the program location to meet program objective. Such items are to remain at the program location and not sent home with the client. Such items include, but are not limited to first aid kits, blood pressure monitor, latex gloves, syringes, hazard disposal service, sunblock, insect repellent, *over-the-counter medication/vitamins-if allowable per contract*, etc.
	2010	Utility Vouchers	19,200	10-7023 Client Utility/Rental Security Deposits: Cost of client utility bills and/or security deposits.
	2011	Client Activities	10,000	10-7010 Client Activities/Recreation: Cost for client activities & recreation events. (Examples: cable bill, food/drinks/utensils/decorations needed for a specific client event, incentive rewards, cash reinforcer, admission fees to events, etc.)
	2012	Client Personal Needs	2,200	10-7020 Client Personal Needs: Cost of supplying clients with necessary personal items not detailed in other accounts. (Examples: birth certificate, DMV fee for ID or license, clients household cleaning products/house supplies/kitchen supplies for their own home, pots/pans/dishes, linens, locker lock, paper towels and child related expenses such as car seat/stroller/play pin/toys, special food for allergies, reinforcers from P & I funds, laptop, tablet, etc.)
	2013	Client Food	5,259	10-6150 Food: Cost of food and drink to be consumed by the residents/clients. (Examples: Groceries to prepare onsite, outside food brought onsite, food/drinks for clients)
	2014	Client Physical Exams	9,750	10-7080 Client Physical Exams: Cost of client admission physical examinations and TB testing.
	2015	Client Testing Materials	1,600	10-7140 Client Testing Material: Cost of U/A testing supplies, including breathalyzer, used to determine treatment required for clients.
	2016	Other (specify)	-	

3000: DIRECT OPERATING EXPENSES			21,553	
	3001	Telecommunications	3,194	10-6340 Communications: Cost of electronic communications. (Examples: internet, phone, fax, cell phones, etc.) These are non-treatment related costs.
	3002	Printing/Postage	332	10-6400 Postage: Cost of Agency postage and delivery. Including delivery by the U.S. Post Office, U.P.S., FedEx or other courier services. These are non-treatment related costs.
	3003	Office, Household & Program Supplies	3,065	10-6110 Office Supplies: Cost of items normally used in an office setting. 10-6130 House Supplies: Cost of supplies used by staff during their scheduled work hours. These items are normally used to operate the building at the program location. These items are to remain at program location and not sent home with client. 10-6120 Program Supplies: Cost of any items normally used by clients or to directly benefit the clients to meet program objectives while receiving services. These items are to remain at the program location and not sent home with the client. 10-6243 General Supplies: Cost of items generally used by all at program's location. 10-6244 Janitorial Supplies & Services: Cost of items or services to maintain the esthetics of the premises. These are non-treatment related costs.
	3004	Advertising	-	
	3005	Staff Development & Training	2,763	10-6440 Staff Educational Expense: Cost of employee training courses and materials. (Examples: certification, training, books, etc.) *May include cost of room rental. These are non-treatment related costs.
	3006	Staff Mileage	362	10-6060 Staff Mileage: Cost of employee mileage reimbursement paid in accordance with FPM section 1005. These are non-treatment related costs.
	3007	Subscriptions & Memberships	272	10-6360 Dues & Subscriptions: Cost of membership dues and subscriptions. (Examples: magazine, newspaper, memberships, etc.) These are non-treatment related costs.
	3008	Vehicle Maintenance/Fuel/Insurance	9,330	10-6030 Vehicle Insurance: Cost for vehicle insurance. 10-6040 Vehicle Fuel: Cost of gas in vehicles. 10-6050 Vehicle Maintenance: Cost of vehicle maintenance. Including cost of parts, supplies and labor associated with maintenance and repair of vehicles used by Agency programs. (Examples: repairs, battery, carwash *Includes: impounds) These are non-treatment related costs.
	3009	Recruitment	2,235	10-6470 Recruitment: Cost of advertising and other employee recruitment expenses. (Examples: newspaper ad, urine screening, background check, etc.) These are non-treatment related costs.
	3010	Other (specify)	-	
	3011	Other (specify)	-	
	3012	Other (specify)	-	

4000: DIRECT FACILITIES & EQUIPMENT			67,870	
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PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	4001	Building Maintenance	287	10-6330 Building Maintenance: Cost of Agency building repairs and maintenance. (Examples: electrical work, A/C and heating, hood cleaning, plumbing, deadbolt, door knob/lock, keys, key tags, air/furnace filters, smoke alarm, co2 alarm, exit sign, blinds, etc.) This account should not be used if a specific outside labor contractor is doing an identifiable project, in this case use 6603, or projects over \$2,000.00 that will require the procurement process and a WIP to be completed. These are non-treatment related costs. These are non-treatment related costs.
	4002	Rent/Lease Building	47,534	10-6320 Building Rent (Other): Cost of rent/lease payments made for building leases from outside sources. These are non-treatment related costs.
	4003	Rent/Lease Equipment	302	10-6220 Furniture & Equipment Rent/Lease (Other): Cost of rent/lease payments made for furniture and equipment leases from outside sources. (Examples: high capacity copier/printer/scanner, washer/dryer, vending machine, furniture, water cooler, postage meter, etc.) These are non-treatment related costs.
	4004	Rent/Lease Vehicles	8,774	10-6020 Vehicle Rent/Lease (Other): Rental cost of non-Agency vehicles and lease of agency vehicles.
	4005	Security	498	10-6390 Security: Cost of installation, maintenance and monthly service fees for building alarms and other security measures. (Examples: security/surveillance equipment, service and installation, safes, locks, padlocks, etc.) These are non-treatment related costs.
	4006	Utilities	10,113	10-6350 Utilities: Cost of service for power, gas, water, sewer, garbage, etc. These are non-treatment related costs.
	4007	Equipment Maintenance	362	10-6230 Equipment Maintenance: Cost of repair or maintenance of office/house equipment and furniture. (Examples: high capacity copier/printer/scanner, replacement parts such as hard drive, video card, adapter, laptop battery, monitor/printer/phone cord, cord covers, power strip, surge protector, extension cord, cable ties, drum, hose, filter, drawer slide set/rollers, keys for filing cabinet, etc.) These are non-treatment related costs.
	4008	Other (specify)	-	
	4009	Other (specify)	-	
	4010	Other (specify)	-	

5000: DIRECT SPECIAL EXPENSES		44,202		
	5001	Consultant (Network & Data Management)	179	10-6115 Software & Computer Support: Cost of computer software and computer support. (Examples: Microsoft Office, QuickBooks, PDF converter, Avatar, Vipre anti-virus, LogMeIn, web filter, etc.) This account should not be used for the purchase of computers and related accessories. Computer accessories such as a mouse, keyboard and speakers must be coded to 6190. These are non-treatment related costs.
	5002	HMIS (Health Management Information System)	-	
	5003	Contractual/Consulting Services (Specify)	-	
	5004	Translation Services	1,374	Paid to outside vendors for translation / interpreter services. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5005	O/S Labor Psychiatrist	42,649	These accounts are assigned to record various professional services provided by contracted Psychiatrist working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5006	Other (specify)	-	
	5007	Other (specify)	-	
	5008	Other (specify)	-	

6000: INDIRECT EXPENSES		227,943		
	6001	Administrative Overhead	-	
	6002	Professional Liability Insurance	1,857	10-6370 Insurance: Cost of Agency liability and property insurance. These are non-treatment related costs.
	6003	Accounting/Bookkeeping	-	
	6004	External Audit	377	10-6460 Audit Expense: Cost of outside audit fees. These are non-treatment related costs.
	6005	Insurance (Specify):	-	
	6006	Payroll Services	2,117	10-6482 Payroll Software & Support. These are non-treatment related costs.
	6007	Depreciation (Provider-Owned Equipment to be Used	-	
	6008	Personnel (Indirect Salaries & Benefits)	-	
	6009	Licenses	876	10-6380 Licenses: Cost in obtaining and renewing licenses and permits. (Examples: Electronic Medical Records (EMR) database, kitchen/restaurant permit, fire clearance, facility inspections, vehicle registration, etc.) These are non-treatment related costs.
	6010	Indirect	222,716	10-9000's Indirect Allocated Costs. These are non-treatment related costs.
	6011	Other (specify)	-	
	6012	Other (specify)	-	

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
6013	Other (specify)	-	

7000: DIRECT FIXED ASSETS		5,798	
7001	Computer Equipment & Software	-	
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA	-	
7003	Furniture & Fixtures	604	10-6240 Expendable Furniture: Cost of small, inexpensive Agency property with a normal useful life generally less than one year or a value that is minor or insignificant, typically items with a total cost of less than \$5000 per item. (Examples: small desk, portable desk, chair, filing cabinet, mail slots, shelving unit, table, foldable tables/chairs, bed, mattress, nightstand, room divider, etc. *Includes assembly fee) (For additional information, see procedures section 0900) These are non-treatment related costs.
7004	Leasehold/Tenant/Building Improvements	-	
7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
7006	Assets over \$5,000/unit (Specify)	-	
7007	Expendable Equipment	5,194	10-6190 Expendable Equipment: Cost of purchasing office/house equipment that has a cost less than \$5000 per item. (Examples: electronic stapler/calculator/hole puncher, computer, monitor, keyboard, mouse, speakers and other computer accessories including mousepad and wrist pad, desk printer, tablet, tablet cover, lamp, desk lamp, fan, radio, television, phone, coffee machine, popcorn maker, toaster, refrigerator, dishwasher, washer, dryer, portable a/c unit, hand soap/hand towel dispenser, fire extinguisher, dolly, canopy, shed, barbecue, drill, etc.) These are non-treatment related costs.
7008	Other (specify)	-	

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE:	1,747,483
TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE:	1,747,483
BUDGET CHECK:	-

Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2025-26

PROGRAM EXPENSES

1000: DIRECT SALARIES & BENEFITS				
Direct Employee Salaries				
Acct #	Administrative Position	FTE	Admin	Total
1101	Records Technician	0.69	\$ 8,146	\$ 8,146
1102	Administrative Assistant	0.60	14,312	14,312
1103	Program Bookkeeper	0.60	14,312	14,312
1104	Secretary	0.60	11,468	11,468
1105			-	-
1106			-	-
1107			-	-
1108			-	-
1109			-	-
1110			-	-
1111			-	-
1112			-	-
1113			-	-
1114			-	-
1115			-	-
Direct Personnel Admin Salaries Subtotal		2.49	\$ 48,238	\$ 48,238
Acct #	Program Position	FTE	Admin	Total
1116	Assistant Program Director	0.60		\$ 31,732
1117	Program Director	0.60		38,715
1118	Mental Health Specialist	0.69		184,121
1119	Supervising Personal Services Coordinator	0.60		22,397
1120	Peer Support	0.69		36,279
1121	Mental Health Professional	0.69		79,419
1122	Nurse	0.69		33,128
1123				-
1124				-
1125				-
1126				-
1127				-
1128				-
1129				-
1130				-
1131				-
1132				-
1133				-
1134				-
Direct Personnel Program Salaries Subtotal		4.55		\$ 425,792
				\$ 425,792
			Admin	Total
Direct Personnel Salaries Subtotal		7.04	\$ 48,238	\$ 425,792
				\$ 474,030
Direct Employee Benefits				
Acct #	Description		Admin	Total
1201	Retirement		\$ 1,607	\$ 14,183
1202	Worker's Compensation		571	5,049
1203	Health Insurance		7,145	63,076
1204	Other (Dental)		560	4,945
1205	Other (ACI)		16	141
1206	Other (Accrued Paid Leave)		5,360	47,297
Direct Employee Benefits Subtotal:			\$ 15,259	\$ 134,691
				\$ 149,950
Direct Payroll Taxes & Expenses:				
Acct #	Description		Admin	Total
1301	OASDI		\$ 746	\$ 6,594
1302	FICA/MEDICARE		3,220	28,426
1303	SUI		751	6,639
1304	Other (specify)		-	-
1305	Other (specify)		-	-
1306	Other (specify)		-	-
Direct Payroll Taxes & Expenses Subtotal:			\$ 4,717	\$ 41,659
				\$ 46,376
DIRECT EMPLOYEE SALARIES & BENEFITS TOTAL:			Admin	Total

\$ 68,214	\$ 602,142	\$ 670,356
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DIRECT EMPLOYEE SALARIES & BENEFITS PERCENTAGE:	Admin	Program
	10%	90%

2000: DIRECT CLIENT SUPPORT		
Acct #	Line Item Description	Amount
2001	Child Care	\$ -
2002	Client Housing Support	635,845
2003	Client Transportation & Support	7,521
2004	Clothing & Hygiene	5,373
2005	Education Support	10,745
2006	Employment Support	3,439
2007	Household Items for Clients	-
2008	Medication Supports	92,409
2009	Program Supplies - Medical	2,363
2010	Utility Vouchers	20,631
2011	Client Activities	10,773
2012	Client Personal Needs	2,364
2013	Client Food	5,651
2014	Client Physical Exams	10,477
2015	Client Testing Materials	1,719
2016	Other (specify)	-
DIRECT CLIENT CARE TOTAL		\$ 809,309

3000: DIRECT OPERATING EXPENSES		
Acct #	Line Item Description	Amount
3001	Telecommunications	\$ 3,432
3002	Printing/Postage	357
3003	Office, Household & Program Supplies	3,294
3004	Advertising	-
3005	Staff Development & Training	2,968
3006	Staff Mileage	389
3007	Subscriptions & Memberships	292
3008	Vehicle Maintenance/Fuel/Insurance	10,025
3009	Recruitment	2,402
3010	Other (specify)	-
3011	Other (specify)	-
3012	Other (specify)	-
DIRECT OPERATING EXPENSES TOTAL:		\$ 23,158

4000: DIRECT FACILITIES & EQUIPMENT		
Acct #	Line Item Description	Amount
4001	Building Maintenance	\$ 308
4002	Rent/Lease Building	51,076
4003	Rent/Lease Equipment	325
4004	Rent/Lease Vehicles	9,428
4005	Security	535
4006	Utilities	10,866
4007	Equipment Maintenance	389
4008	Other (specify)	-
4009	Other (specify)	-
4010	Other (specify)	-
DIRECT FACILITIES/EQUIPMENT TOTAL:		\$ 72,927

5000: DIRECT SPECIAL EXPENSES		
Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 192
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	1,476
5005	O/S Labor Psychiatrist	45,827
5006	Other (specify)	-
5007	Other (specify)	-
5008	Other (specify)	-
DIRECT SPECIAL EXPENSES TOTAL:		\$ 47,495

6000: INDIRECT EXPENSES		
Acct #	Line Item Description	Amount

	Administrative Overhead	
6001	Use this line and only this line for approved indirect cost rate	\$ -
	Administrative Overhead	
6002	Professional Liability Insurance	1,992
6003	Accounting/Bookkeeping	-
6004	External Audit	404
6005	Insurance (Specify):	-
6006	Payroll Services	2,271
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Personnel (Indirect Salaries & Benefits)	-
6009	Licenses	940
6010	Indirect	242,654
6011	Other (specify)	-
6012	Other (specify)	-
6013	Other (specify)	-
INDIRECT EXPENSES TOTAL		\$ 248,261

INDIRECT COST RATE	15.24%
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7000: DIRECT FIXED ASSETS		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ -
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	-
7003	Furniture & Fixtures	648
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Expendable Equipment	5,580
7008	Other (specify)	-
FIXED ASSETS EXPENSES TOTAL		\$ 6,228

TOTAL PROGRAM EXPENSES	\$ 1,877,735
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PROGRAM FUNDING SOURCES

8100 - SUBSTANCE USE DISORDER FUNDS		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
SUBSTANCE USE DISORDER FUNDS TOTAL		\$ -

8200 - REALIGNMENT		
Acct #	Line Item Description	Amount
8201	Realignment	\$ -
REALIGNMENT TOTAL		\$ -

8300 - MENTAL HEALTH SERVICE ACT (MHSA)			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports	Preventive Behavioral Health Continuum of Care - F	\$ 754,483
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
MHSA TOTAL			\$ 754,483

8400 - OTHER REVENUE		
Acct #	Line Item Description	Amount
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify) - CCP AB109	993,000
8404	Other (Specify) - DSH Diversion	130,252
8405	Other (Specify)	-
OTHER REVENUE TOTAL		\$ 1,123,252

TOTAL PROGRAM FUNDING SOURCES:	\$ 1,877,735
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NET PROGRAM COST:	\$ -
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Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2025-26

PARTIAL FTE DETAIL

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Records Technician	Allocation to CCP	0.38
	Allocation to FSC FSP FFP	0.17
	OP	0.45
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Administrative Assistant	Allocation to CCP	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Program Bookkeeper	Allocation to CCP	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Secretary	Allocation to CCP	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Assistant Program Director	Allocation to CCP	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13

Position	Contract #/Name/Department/County	FTE %
Program Director	Allocation to CCP	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Case Manager	Allocation to CCP	0.69
	Allocation to FSC FSP FFP	0.31
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Supervising Personal Services Coordinator	Allocation to CCP	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Peer Support	Allocation to CCP	0.69
	Allocation to FSC FSP FFP	0.31
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Mental Health Professional	Allocation to CCP	0.69
	Allocation to FSC FSP FFP	0.31

Total		1.00

Position	Contract #/Name/Department/County	FTE %
Nurse	Allocation to CCP	0.52
	Allocation to FSC FSP FFP	0.23
	OP	0.25
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Court Liason Position	Allocation to DSH	100%
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2025-26 Budget Narrative

PROGRAM EXPENSE				
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE	
1000: DIRECT SALARIES & BENEFITS		670,356		
Administrative Positions		48,238		
1101	Records Technician	8,146	The Records Technician will keep track of the Medical Records and will do the billing for the program. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1102	Administrative Assistant	14,312	The Administrative Assistant will oversee the support staff and will help with all support staff duties. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1103	Program Bookkeeper	14,312	The Program Bookkeeper will be assisting the clients with their client fees for their portion of rent if necessary and keeping track of all the incoming and outgoing of petty cash as needed. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1104	Secretary	11,468	Provides direct services to the program by data entry, phone calls, checking in clients, etc. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1105	0	-		
1106	0	-		
1107	0	-		
1108	0	-		
1109	0	-		
1110	0	-		
1111	0	-		
1112	0	-		
1113	0	-		
1114	0	-		
1115	0	-		
Program Positions		425,792		
1116	Assistant Program Director	31,732	The Assitant Program Director will supervise staff and assist the Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1117	Program Director	38,715	The Program Director oversees the program and the hiring, training and supervising of staff. When a staff takes leave, the program is not changed since it's already been accrued. Our Positions are based on class/step, some might be less and some might be more, all according to the person's experience and education when they come to work for Turning Point. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1118	Mental Health Specialist	184,121	Mental Health Specialist will carry a caseload while also specializing in linking and providing services to those interested in engagement in employment and education services. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1119	Supervising Personal Services Coordinator	22,397	Provides supervision to all Mental Health Specialists to ensure client care, maintain compliance with Turning Point policies and procedures. Supervisor also assisting in training new staff and reporting to the Assistant Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1120	Peer Support	36,279	Serves as a client advocate and provides information and peer support to clients throughout their recovery process. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1121	Mental Health Professional	79,419	Provides mental health assessment, assessing for Medical Necessity, assists client in identifying treatment plan goals according to diagnosis. MHP also provides individual and group therapy as client requests, while also providing program support to assist clients in crisis. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	1122	Nurse	33,128	Nurses work with the doctors for client care, maintaining compliance with Turning Point policies and procedures, providing training and ensuring accurate charting in accordance with Medi-cal. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	1123	0	-	
	1124	0	-	
	1125	0	-	
	1126	0	-	
	1127	0	-	
	1128	0	-	
	1129	0	-	
	1130	0	-	
	1131	0	-	
	1132	0	-	
	1133	0	-	
	1134	0	-	
Direct Employee Benefits				
	1201	Retirement	15,790	10-5940 Retirement: Cost of Agency contribution to employee retirement plans. These are non-treatment related costs.
	1202	Worker's Compensation	5,620	10-5930 Workers Compensation Insurance: Cost of workers compensation insurance. These are non-treatment related costs.
	1203	Health Insurance	70,221	10-5950 Health Insurance: Agency cost for health insurance including Vision These are non-treatment related costs.
	1204	Other (Dental)	5,505	10-5960 Dental Insurance: Agency cost for dental insurance. These are non-treatment related costs.
	1205	Other (ACI)	157	10-5990 Other Benefits: Agency cost for other wage related employee benefits. These are non-treatment related costs.
	1206	Other (Accrued Paid Leave)	52,657	10-5980 Accrued Paid Leave: The monetary value of staff Paid Leave hours as they accrue on a monthly basis. These are non-treatment related costs.
Direct Payroll Taxes & Expenses:				
			46,376	
	1301	OASDI	7,340	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1302	FICA/MEDICARE	31,646	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1303	SUI	7,390	10-5920 S.U.I. (State Unemployment Insurance): Employer portion of S.U.I. taxes charged to the Agency by the various states in which wages are paid. These are non-treatment related costs.
	1304	Other (specify)	-	
	1305	Other (specify)	-	
	1306	Other (specify)	-	
2000: DIRECT CLIENT SUPPORT				
			809,309	
	2001	Child Care	-	
	2002	Client Housing Support	635,845	10-7060 Client Housing Assistance: Cost of rent, housing assistance and deposit paid on behalf of client. (Examples: first/last month deposit, late fees, monthly rent, hotel charges, room & board, board & care, etc.)
	2003	Client Transportation & Support	7,521	10-7015 Client Transportation: Cost for client transportation. (Examples: bus tokens/passes, taxi, other public transportation, bicycles, etc.)
	2004	Clothing & Hygiene	5,373	10-7021 Client Clothing & Hygiene: Cost of client hygiene supplies and non-work related clothing. (Examples: clothes, shoes, hats, beanies, scarves, soap, toothpaste, deodorant, grooming supplies, hair accessories, diapers, etc.)
	2005	Education Support	10,745	10-7150 Client Educational Material: Cost of course fees and educational materials distributed to clients and prospective clients. Including court ordered educational class.
	2006	Employment Support	3,439	10-7022 Client Employment Support: Cost of client pre-employment preparation and employment retention. (Examples: job search and interview attire, work boots and tools required for employment, etc.)
	2007	Household Items for Clients	-	
	2008	Medication Supports	92,409	10-7030 Client Medical Expense: Cost of medical supplies or treatment/medical expense for a specific client. (Examples: co-pays*, prescription/lab work not covered by insurance, over-the-counter medications*, first aid kit/supplies for client's use at home, etc.) *if allowable per contract

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	2009	Program Supplies - Medical	2,363	10-6122 Program Supplies-Medical: Cost of medical supplies to be used by staff or clients at the program location to meet program objective. Such items are to remain at the program location and not sent home with the client. Such items include, but are not limited to first aid kits, blood pressure monitor, latex gloves, syringes, hazard disposal service, sunblock, insect repellent, *over-the-counter medication/vitamins-if allowable per contract*, etc.
	2010	Utility Vouchers	20,631	10-7023 Client Utility/Rental Security Deposits: Cost of client utility bills and/or security deposits.
	2011	Client Activities	10,773	10-7010 Client Activities/Recreation: Cost for client activities & recreation events. (Examples: cable bill, food/drinks/utensils/decorations needed for a specific client event, incentive rewards, cash reinforcer, admission fees to events, etc.)
	2012	Client Personal Needs	2,364	10-7020 Client Personal Needs: Cost of supplying clients with necessary personal items not detailed in other accounts. (Examples: birth certificate, DMV fee for ID or license, clients household cleaning products/house supplies/kitchen supplies for their own home, pots/pans/dishes, linens, locker lock, paper towels and child related expenses such as car seat/stroller/play pin/toys, special food for allergies, reinforcers from P & I funds, laptop, tablet, etc.)
	2013	Client Food	5,651	10-6150 Food: Cost of food and drink to be consumed by the residents/clients. (Examples: Groceries to prepare onsite, outside food brought onsite, food/drinks for clients)
	2014	Client Physical Exams	10,477	10-7080 Client Physical Exams: Cost of client admission physical examinations and TB testing.
	2015	Client Testing Materials	1,719	10-7140 Client Testing Material: Cost of U/A testing supplies, including breathalyzer, used to determine treatment required for clients.
	2016	Other (specify)	-	

3000: DIRECT OPERATING EXPENSES			23,158	
	3001	Telecommunications	3,432	10-6340 Communications: Cost of electronic communications. (Examples: internet, phone, fax, cell phones, etc.) These are non-treatment related costs.
	3002	Printing/Postage	357	10-6400 Postage: Cost of Agency postage and delivery. Including delivery by the U.S. Post Office, U.P.S., FedEx or other courier services. These are non-treatment related costs.
	3003	Office, Household & Program Supplies	3,294	10-6110 Office Supplies: Cost of items normally used in an office setting. 10-6130 House Supplies: Cost of supplies used by staff during their scheduled work hours. These items are normally used to operate the building at the program location. These items are to remain at program location and not sent home with client. 10-6120 Program Supplies: Cost of any items normally used by clients or to directly benefit the clients to meet program objectives while receiving services. These items are to remain at the program location and not sent home with the client. 10-6243 General Supplies: Cost of items generally used by all at program's location. 10-6244 Janitorial Supplies & Services: Cost of items or services to maintain the esthetics of the premises. These are non-treatment related costs.
	3004	Advertising	-	
	3005	Staff Development & Training	2,968	10-6440 Staff Educational Expense: Cost of employee training courses and materials. (Examples: certification, training, books, etc.) *May include cost of room rental. These are non-treatment related costs.
	3006	Staff Mileage	389	10-6060 Staff Mileage: Cost of employee mileage reimbursement paid in accordance with FPM section 1005. These are non-treatment related costs.
	3007	Subscriptions & Memberships	292	10-6360 Dues & Subscriptions: Cost of membership dues and subscriptions. (Examples: magazine, newspaper, memberships, etc.) These are non-treatment related costs.
	3008	Vehicle Maintenance/Fuel/Insurance	10,025	10-6030 Vehicle Insurance: Cost for vehicle insurance. 10-6040 Vehicle Fuel: Cost of gas in vehicles. 10-6050 Vehicle Maintenance: Cost of vehicle maintenance. Including cost of parts, supplies and labor associated with maintenance and repair of vehicles used by Agency programs. (Examples: repairs, battery, carwash *Includes: impounds) These are non-treatment related costs.
	3009	Recruitment	2,402	10-6470 Recruitment: Cost of advertising and other employee recruitment expenses. (Examples: newspaper ad, urine screening, background check, etc.) These are non-treatment related costs.
	3010	Other (specify)	-	
	3011	Other (specify)	-	
	3012	Other (specify)	-	

4000: DIRECT FACILITIES & EQUIPMENT			72,927	
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PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	4001	Building Maintenance	308	10-6330 Building Maintenance: Cost of Agency building repairs and maintenance. (Examples: electrical work, A/C and heating, hood cleaning, plumbing, deadbolt, door knob/lock, keys, key tags, air/furnace filters, smoke alarm, co2 alarm, exit sign, blinds, etc.) This account should not be used if a specific outside labor contractor is doing an identifiable project, in this case use 6603, or projects over \$2,000.00 that will require the procurement process and a WIP to be completed. These are non-treatment related costs. These are non-treatment related costs.
	4002	Rent/Lease Building	51,076	10-6320 Building Rent (Other): Cost of rent/lease payments made for building leases from outside sources. These are non-treatment related costs.
	4003	Rent/Lease Equipment	325	10-6220 Furniture & Equipment Rent/Lease (Other): Cost of rent/lease payments made for furniture and equipment leases from outside sources. (Examples: high capacity copier/printer/scanner, washer/dryer, vending machine, furniture, water cooler, postage meter, etc.) These are non-treatment related costs.
	4004	Rent/Lease Vehicles	9,428	10-6020 Vehicle Rent/Lease (Other): Rental cost of non-Agency vehicles and lease of agency vehicles.
	4005	Security	535	10-6390 Security: Cost of installation, maintenance and monthly service fees for building alarms and other security measures. (Examples: security/surveillance equipment, service and installation, safes, locks, padlocks, etc.) These are non-treatment related costs.
	4006	Utilities	10,866	10-6350 Utilities: Cost of service for power, gas, water, sewer, garbage, etc. These are non-treatment related costs.
	4007	Equipment Maintenance	389	10-6230 Equipment Maintenance: Cost of repair or maintenance of office/house equipment and furniture. (Examples: high capacity copier/printer/scanner, replacement parts such as hard drive, video card, adapter, laptop battery, monitor/printer/phone cord, cord covers, power strip, surge protector, extension cord, cable ties, drum, hose, filter, drawer slide set/rollers, keys for filing cabinet, etc.) These are non-treatment related costs.
	4008	Other (specify)	-	
	4009	Other (specify)	-	
	4010	Other (specify)	-	

5000: DIRECT SPECIAL EXPENSES		47,495		
	5001	Consultant (Network & Data Management)	192	10-6115 Software & Computer Support: Cost of computer software and computer support. (Examples: Microsoft Office, QuickBooks, PDF converter, Avatar, Vipre anti-virus, LogMeIn, web filter, etc.) This account should not be used for the purchase of computers and related accessories. Computer accessories such as a mouse, keyboard and speakers must be coded to 6190. These are non-treatment related costs.
	5002	HMIS (Health Management Information System)	-	
	5003	Contractual/Consulting Services (Specify)	-	
	5004	Translation Services	1,476	Paid to outside vendors for translation / interpreter services. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5005	O/S Labor Psychiatrist	45,827	These accounts are assigned to record various professional services provided by contracted Psychiatrist working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5006	Other (specify)	-	
	5007	Other (specify)	-	
	5008	Other (specify)	-	

6000: INDIRECT EXPENSES		248,261		
	6001	Administrative Overhead	-	
	6002	Professional Liability Insurance	1,992	10-6370 Insurance: Cost of Agency liability and property insurance. These are non-treatment related costs.
	6003	Accounting/Bookkeeping	-	
	6004	External Audit	404	10-6460 Audit Expense: Cost of outside audit fees. These are non-treatment related costs.
	6005	Insurance (Specify):	-	
	6006	Payroll Services	2,271	10-6482 Payroll Software & Support. These are non-treatment related costs.
	6007	Depreciation (Provider-Owned Equipment to be Used	-	
	6008	Personnel (Indirect Salaries & Benefits)	-	
	6009	Licenses	940	10-6380 Licenses: Cost in obtaining and renewing licenses and permits. (Examples: Electronic Medical Records (EMR) database, kitchen/restaurant permit, fire clearance, facility inspections, vehicle registration, etc.) These are non-treatment related costs.
	6010	Indirect	242,654	10-9000's Indirect Allocated Costs. These are non-treatment related costs.
	6011	Other (specify)	-	
	6012	Other (specify)	-	

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
6013	Other (specify)	-	

7000: DIRECT FIXED ASSETS		6,228	
7001	Computer Equipment & Software	-	
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA	-	
7003	Furniture & Fixtures	648	10-6240 Expendable Furniture: Cost of small, inexpensive Agency property with a normal useful life generally less than one year or a value that is minor or insignificant, typically items with a total cost of less than \$5000 per item. (Examples: small desk, portable desk, chair, filing cabinet, mail slots, shelving unit, table, foldable tables/chairs, bed, mattress, nightstand, room divider, etc. *Includes assembly fee) (For additional information, see procedures section 0900) These are non-treatment related costs.
7004	Leasehold/Tenant/Building Improvements	-	
7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
7006	Assets over \$5,000/unit (Specify)	-	
7007	Expendable Equipment	5,580	10-6190 Expendable Equipment: Cost of purchasing office/house equipment that has a cost less than \$5000 per item. (Examples: electronic stapler/calculator/hole puncher, computer, monitor, keyboard, mouse, speakers and other computer accessories including mousepad and wrist pad, desk printer, tablet, tablet cover, lamp, desk lamp, fan, radio, television, phone, coffee machine, popcorn maker, toaster, refrigerator, dishwasher, washer, dryer, portable a/c unit, hand soap/hand towel dispenser, fire extinguisher, dolly, canopy, shed, barbecue, drill, etc.) These are non-treatment related costs.
7008	Other (specify)	-	

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE:	1,877,735
TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE:	1,877,735
BUDGET CHECK:	-

Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2026-27

PROGRAM EXPENSES				
1000: DIRECT SALARIES & BENEFITS				
Direct Employee Salaries				
Acct #	Administrative Position	FTE	Admin	Total
1101	Records Technician	0.69	\$ 8,429	\$ 8,429
1102	Administrative Assistant	0.60	14,809	14,809
1103	Program Bookkeeper	0.60	14,809	14,809
1104	Secretary	0.60	11,866	11,866
1105			-	-
1106			-	-
1107			-	-
1108			-	-
1109			-	-
1110			-	-
1111			-	-
1112			-	-
1113			-	-
1114			-	-
1115			-	-
Direct Personnel Admin Salaries Subtotal		2.49	\$ 49,913	\$ 49,913
Acct #	Program Position	FTE	Admin	Total
1116	Assistant Program Director	0.60		\$ 32,832
1117	Program Director	0.60		40,058
1118	Mental Health Specialist	0.69		190,506
1119	Supervising Personal Services Coordinator	0.60		23,174
1120	Peer Support	0.69		37,537
1121	Mental Health Professional	0.69		82,173
1122	Nurse	0.69		34,277
1123				-
1124				-
1125				-
1126				-
1127				-
1128				-
1129				-
1130				-
1131				-
1132				-
1133				-
1134				-
Direct Personnel Program Salaries Subtotal		4.55		\$ 440,557
				\$ 440,557
			Admin	Program
Direct Personnel Salaries Subtotal		7.04	\$ 49,913	\$ 440,557
				\$ 490,470
Direct Employee Benefits				
Acct #	Description		Admin	Total
1201	Retirement		\$ 1,663	\$ 14,684
1202	Worker's Compensation		591	5,225
1203	Health Insurance		7,393	65,257
1204	Other (Dental)		580	5,119
1205	Other (ACI)		17	147
1206	Other (Accrued Paid Leave)		5,546	48,946
Direct Employee Benefits Subtotal:			\$ 15,790	\$ 139,378
				\$ 155,168
Direct Payroll Taxes & Expenses:				
Acct #	Description		Admin	Total
1301	OASDI		\$ 931	\$ 7,097
1302	FICA/MEDICARE		410	30,594
1303	SUI		938	7,146
1304	Other (specify)		-	-
1305	Other (specify)		-	-
1306	Other (specify)		-	-
Direct Payroll Taxes & Expenses Subtotal:			\$ 2,279	\$ 44,837
				\$ 47,116
DIRECT EMPLOYEE SALARIES & BENEFITS TOTAL:			Admin	Program
				Total

\$ 67,982	\$ 624,772	\$ 692,754
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DIRECT EMPLOYEE SALARIES & BENEFITS PERCENTAGE:	Admin	Program
	10%	90%

2000: DIRECT CLIENT SUPPORT		
Acct #	Line Item Description	Amount
2001	Child Care	\$ -
2002	Client Housing Support	657,230
2003	Client Transportation & Support	7,782
2004	Clothing & Hygiene	5,559
2005	Education Support	11,118
2006	Employment Support	3,558
2007	Household Items for Clients	-
2008	Medication Supports	95,613
2009	Program Supplies - Medical	2,445
2010	Utility Vouchers	21,346
2011	Client Activities	11,118
2012	Client Personal Needs	2,446
2013	Client Food	5,847
2014	Client Physical Exams	10,840
2015	Client Testing Materials	1,779
2016	Other (specify)	-
DIRECT CLIENT CARE TOTAL		\$ 836,681

3000: DIRECT OPERATING EXPENSES		
Acct #	Line Item Description	Amount
3001	Telecommunications	\$ 3,551
3002	Printing/Postage	369
3003	Office, Household & Program Supplies	3,408
3004	Advertising	-
3005	Staff Development & Training	3,071
3006	Staff Mileage	402
3007	Subscriptions & Memberships	302
3008	Vehicle Maintenance/Fuel/Insurance	10,373
3009	Recruitment	2,485
3010	Other (specify)	-
3011	Other (specify)	-
3012	Other (specify)	-
DIRECT OPERATING EXPENSES TOTAL:		\$ 23,961

4000: DIRECT FACILITIES & EQUIPMENT		
Acct #	Line Item Description	Amount
4001	Building Maintenance	\$ 319
4002	Rent/Lease Building	52,847
4003	Rent/Lease Equipment	336
4004	Rent/Lease Vehicles	9,755
4005	Security	554
4006	Utilities	11,243
4007	Equipment Maintenance	402
4008	Other (specify)	-
4009	Other (specify)	-
4010	Other (specify)	-
DIRECT FACILITIES/EQUIPMENT TOTAL:		\$ 75,456

5000: DIRECT SPECIAL EXPENSES		
Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 199
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	1,527
5005	O/S Labor Psychiatrist	47,416
5006	Other (specify)	-
5007	Other (specify)	-
5008	Other (specify)	-
DIRECT SPECIAL EXPENSES TOTAL:		\$ 49,142

6000: INDIRECT EXPENSES		
Acct #	Line Item Description	Amount

	Administrative Overhead	
6001	Use this line and only this line for approved indirect cost rate	\$ -
	Administrative Overhead	
6002	Professional Liability Insurance	2,060
6003	Accounting/Bookkeeping	-
6004	External Audit	418
6005	Insurance (Specify):	-
6006	Payroll Services	2,349
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Personnel (Indirect Salaries & Benefits)	-
6009	Licenses	972
6010	Indirect	252,624
6011	Other (specify)	-
6012	Other (specify)	-
6013	Other (specify)	-
INDIRECT EXPENSES TOTAL		\$ 258,423

INDIRECT COST RATE	15.34%
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7000: DIRECT FIXED ASSETS		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ -
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	-
7003	Furniture & Fixtures	671
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Expendable Equipment	5,774
7008	Other (specify)	-
FIXED ASSETS EXPENSES TOTAL		\$ 6,445

TOTAL PROGRAM EXPENSES	\$ 1,942,862
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PROGRAM FUNDING SOURCES

8100 - SUBSTANCE USE DISORDER FUNDS		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	-
SUBSTANCE USE DISORDER FUNDS TOTAL		\$ -

8200 - REALIGNMENT		
Acct #	Line Item Description	Amount
8201	Realignment	\$ -
REALIGNMENT TOTAL		\$ -

8300 - MENTAL HEALTH SERVICE ACT (MHSA)			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports	Preventive Behavioral Health Continuum of Care - F	\$ 754,483
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
MHSA TOTAL			\$ 754,483

8400 - OTHER REVENUE		
Acct #	Line Item Description	Amount
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify) - CCP AB109	993,000
8404	Other (Specify) - DSH Diversion	195,379
8405	Other (Specify)	-
OTHER REVENUE TOTAL		\$ 1,188,379

TOTAL PROGRAM FUNDING SOURCES:	\$ 1,942,862
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NET PROGRAM COST:	\$ -
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Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2026-27

PARTIAL FTE DETAIL

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Records Technician	Allocation to CCP & DSH	0.38
	Allocation to FSC FSP FFP	0.17
	OP	0.45
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Administrative Assistant	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Program Bookkeeper	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Secretary	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Assistant Program Director	Allocation to CCP & DSH	0.60
	Allocation to FSC FSP FFP	0.27
	WPCL	0.13

Total

1.00

Total

1.00

Total

1.00

Total

1.00

Total

1.00

Fresno County Department of Behavioral Health

Total		1.00

Position	Contract #/Name/Department/County	FTE %
Nurse	Allocation to CCP & DSH	0.52
	Allocation to FSC FSP FFP	0.23
	OP	0.25
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Forensic Continuum of Care FSP/ACT
Turning Point of Central California, Inc.
Fiscal Year (FY) 2025-26 Budget Narrative

PROGRAM EXPENSE				
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE	
1000: DIRECT SALARIES & BENEFITS		692,754		
Administrative Positions		49,913		
1101	Records Technician	8,429	The Records Technician will keep track of the Medical Records and will do the billing for the program. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1102	Administrative Assistant	14,809	The Administrative Assistant will oversee the support staff and will help with all support staff duties. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1103	Program Bookkeeper	14,809	The Program Bookkeeper will be assisting the clients with their client fees for their portion of rent if necessary and keeping track of all the incoming and outgoing of petty cash as needed. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1104	Secretary	11,866	Provides direct services to the program by data entry, phone calls, checking in clients, etc. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1105	0	-		
1106	0	-		
1107	0	-		
1108	0	-		
1109	0	-		
1110	0	-		
1111	0	-		
1112	0	-		
1113	0	-		
1114	0	-		
1115	0	-		
Program Positions		440,557		
1116	Assistant Program Director	32,832	The Assitant Program Director will supervise staff and assist the Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1117	Program Director	40,058	The Program Director oversees the program and the hiring, training and supervising of staff. When a staff takes leave, the program is not changed since it's already been accrued. Our Positions are based on class/step, some might be less and some might be more, all according to the person's experience and education when they come to work for Turning Point. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1118	Mental Health Specialist	190,506	Mental Health Specialist will carry a caseload while also specializing in linking and providing services to those interested in engagement in employment and education services. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1119	Supervising Personal Services Coordinator	23,174	Provides supervision to all Mental Health Specialists to ensure client care, maintain compliance with Turning Point policies and procedures. Supervisor also assisting in training new staff and reporting to the Assistant Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1120	Peer Support	37,537	Serves as a client advocate and provides information and peer support to clients throughout their recovery process. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	
1121	Mental Health Professional	82,173	Provides mental health assessment, assessing for Medical Necessity, assists client in identifying treatment plan goals according to diagnosis. MHP also provides individual and group therapy as client requests, while also providing program support to assist clients in crisis. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	1122	Nurse	34,277	Nurses work with the doctors for client care, maintaining compliance with Turning Point policies and procedures, providing training and ensuring accurate charting in accordance with Medi-cal. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	1123	0	-	
	1124	0	-	
	1125	0	-	
	1126	0	-	
	1127	0	-	
	1128	0	-	
	1129	0	-	
	1130	0	-	
	1131	0	-	
	1132	0	-	
	1133	0	-	
	1134	0	-	
Direct Employee Benefits				
	1201	Retirement	16,347	10-5940 Retirement: Cost of Agency contribution to employee retirement plans. These are non-treatment related costs.
	1202	Worker's Compensation	5,816	10-5930 Workers Compensation Insurance: Cost of workers compensation insurance. These are non-treatment related costs.
	1203	Health Insurance	72,650	10-5950 Health Insurance: Agency cost for health insurance including Vision These are non-treatment related costs.
	1204	Other (Dental)	5,699	10-5960 Dental Insurance: Agency cost for dental insurance. These are non-treatment related costs.
	1205	Other (ACI)	164	10-5990 Other Benefits: Agency cost for other wage related employee benefits. These are non-treatment related costs.
	1206	Other (Accrued Paid Leave)	54,492	10-5980 Accrued Paid Leave: The monetary value of staff Paid Leave hours as they accrue on a monthly basis. These are non-treatment related costs.
Direct Payroll Taxes & Expenses:				
			47,116	
	1301	OASDI	8,028	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1302	FICA/MEDICARE	31,004	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1303	SUI	8,084	10-5920 S.U.I. (State Unemployment Insurance): Employer portion of S.U.I. taxes charged to the Agency by the various states in which wages are paid. These are non-treatment related costs.
	1304	Other (specify)	-	
	1305	Other (specify)	-	
	1306	Other (specify)	-	
2000: DIRECT CLIENT SUPPORT				
			836,681	
	2001	Child Care	-	
	2002	Client Housing Support	657,230	10-7060 Client Housing Assistance: Cost of rent, housing assistance and deposit paid on behalf of client. (Examples: first/last month deposit, late fees, monthly rent, hotel charges, room & board, board & care, etc.)
	2003	Client Transportation & Support	7,782	10-7015 Client Transportation: Cost for client transportation. (Examples: bus tokens/passes, taxi, other public transportation, bicycles, etc.)
	2004	Clothing & Hygiene	5,559	10-7021 Client Clothing & Hygiene: Cost of client hygiene supplies and non-work related clothing. (Examples: clothes, shoes, hats, beanies, scarves, soap, toothpaste, deodorant, grooming supplies, hair accessories, diapers, etc.)
	2005	Education Support	11,118	10-7150 Client Educational Material: Cost of course fees and educational materials distributed to clients and prospective clients. Including court ordered educational class.
	2006	Employment Support	3,558	10-7022 Client Employment Support: Cost of client pre-employment preparation and employment retention. (Examples: job search and interview attire, work boots and tools required for employment, etc.)
	2007	Household Items for Clients	-	
	2008	Medication Supports	95,613	10-7030 Client Medical Expense: Cost of medical supplies or treatment/medical expense for a specific client. (Examples: co-pays*, prescription/lab work not covered by insurance, over-the-counter medications*, first aid kit/supplies for client's use at home, etc.) *if allowable per contract

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	2009	Program Supplies - Medical	2,445	10-6122 Program Supplies-Medical: Cost of medical supplies to be used by staff or clients at the program location to meet program objective. Such items are to remain at the program location and not sent home with the client. Such items include, but are not limited to first aid kits, blood pressure monitor, latex gloves, syringes, hazard disposal service, sunblock, insect repellent, *over-the-counter medication/vitamins-if allowable per contract*, etc.
	2010	Utility Vouchers	21,346	10-7023 Client Utility/Rental Security Deposits: Cost of client utility bills and/or security deposits.
	2011	Client Activities	11,118	10-7010 Client Activities/Recreation: Cost for client activities & recreation events. (Examples: cable bill, food/drinks/utensils/decorations needed for a specific client event, incentive rewards, cash reinforcer, admission fees to events, etc.)
	2012	Client Personal Needs	2,446	10-7020 Client Personal Needs: Cost of supplying clients with necessary personal items not detailed in other accounts. (Examples: birth certificate, DMV fee for ID or license, clients household cleaning products/house supplies/kitchen supplies for their own home, pots/pans/dishes, linens, locker lock, paper towels and child related expenses such as car seat/stroller/play pin/toys, special food for allergies, reinforcers from P & I funds, laptop, tablet, etc.)
	2013	Client Food	5,847	10-6150 Food: Cost of food and drink to be consumed by the residents/clients. (Examples: Groceries to prepare onsite, outside food brought onsite, food/drinks for clients)
	2014	Client Physical Exams	10,840	10-7080 Client Physical Exams: Cost of client admission physical examinations and TB testing.
	2015	Client Testing Materials	1,779	10-7140 Client Testing Material: Cost of U/A testing supplies, including breathalyzer, used to determine treatment required for clients.
	2016	Other (specify)	-	

3000: DIRECT OPERATING EXPENSES			23,961	
	3001	Telecommunications	3,551	10-6340 Communications: Cost of electronic communications. (Examples: internet, phone, fax, cell phones, etc.) These are non-treatment related costs.
	3002	Printing/Postage	369	10-6400 Postage: Cost of Agency postage and delivery. Including delivery by the U.S. Post Office, U.P.S., FedEx or other courier services. These are non-treatment related costs.
	3003	Office, Household & Program Supplies	3,408	10-6110 Office Supplies: Cost of items normally used in an office setting. 10-6130 House Supplies: Cost of supplies used by staff during their scheduled work hours. These items are normally used to operate the building at the program location. These items are to remain at program location and not sent home with client. 10-6120 Program Supplies: Cost of any items normally used by clients or to directly benefit the clients to meet program objectives while receiving services. These items are to remain at the program location and not sent home with the client. 10-6243 General Supplies: Cost of items generally used by all at program's location. 10-6244 Janitorial Supplies & Services: Cost of items or services to maintain the esthetics of the premises. These are non-treatment related costs.
	3004	Advertising	-	
	3005	Staff Development & Training	3,071	10-6440 Staff Educational Expense: Cost of employee training courses and materials. (Examples: certification, training, books, etc.) *May include cost of room rental. These are non-treatment related costs.
	3006	Staff Mileage	402	10-6060 Staff Mileage: Cost of employee mileage reimbursement paid in accordance with FPM section 1005. These are non-treatment related costs.
	3007	Subscriptions & Memberships	302	10-6360 Dues & Subscriptions: Cost of membership dues and subscriptions. (Examples: magazine, newspaper, memberships, etc.) These are non-treatment related costs.
	3008	Vehicle Maintenance/Fuel/Insurance	10,373	10-6030 Vehicle Insurance: Cost for vehicle insurance. 10-6040 Vehicle Fuel: Cost of gas in vehicles. 10-6050 Vehicle Maintenance: Cost of vehicle maintenance. Including cost of parts, supplies and labor associated with maintenance and repair of vehicles used by Agency programs. (Examples: repairs, battery, carwash *Includes: impounds) These are non-treatment related costs.
	3009	Recruitment	2,485	10-6470 Recruitment: Cost of advertising and other employee recruitment expenses. (Examples: newspaper ad, urine screening, background check, etc.) These are non-treatment related costs.
	3010	Other (specify)	-	
	3011	Other (specify)	-	
	3012	Other (specify)	-	

4000: DIRECT FACILITIES & EQUIPMENT			75,456	
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PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	4001	Building Maintenance	319	10-6330 Building Maintenance: Cost of Agency building repairs and maintenance. (Examples: electrical work, A/C and heating, hood cleaning, plumbing, deadbolt, door knob/lock, keys, key tags, air/furnace filters, smoke alarm, co2 alarm, exit sign, blinds, etc.) This account should not be used if a specific outside labor contractor is doing an identifiable project, in this case use 6603, or projects over \$2,000.00 that will require the procurement process and a WIP to be completed. These are non-treatment related costs. These are non-treatment related costs.
	4002	Rent/Lease Building	52,847	10-6320 Building Rent (Other): Cost of rent/lease payments made for building leases from outside sources. These are non-treatment related costs.
	4003	Rent/Lease Equipment	336	10-6220 Furniture & Equipment Rent/Lease (Other): Cost of rent/lease payments made for furniture and equipment leases from outside sources. (Examples: high capacity copier/printer/scanner, washer/dryer, vending machine, furniture, water cooler, postage meter, etc.) These are non-treatment related costs.
	4004	Rent/Lease Vehicles	9,755	10-6020 Vehicle Rent/Lease (Other): Rental cost of non-Agency vehicles and lease of agency vehicles.
	4005	Security	554	10-6390 Security: Cost of installation, maintenance and monthly service fees for building alarms and other security measures. (Examples: security/surveillance equipment, service and installation, safes, locks, padlocks, etc.) These are non-treatment related costs.
	4006	Utilities	11,243	10-6350 Utilities: Cost of service for power, gas, water, sewer, garbage, etc. These are non-treatment related costs.
	4007	Equipment Maintenance	402	10-6230 Equipment Maintenance: Cost of repair or maintenance of office/house equipment and furniture. (Examples: high capacity copier/printer/scanner, replacement parts such as hard drive, video card, adapter, laptop battery, monitor/printer/phone cord, cord covers, power strip, surge protector, extension cord, cable ties, drum, hose, filter, drawer slide set/rollers, keys for filing cabinet, etc.) These are non-treatment related costs.
	4008	Other (specify)	-	
	4009	Other (specify)	-	
	4010	Other (specify)	-	

5000: DIRECT SPECIAL EXPENSES		49,142		
	5001	Consultant (Network & Data Management)	199	10-6115 Software & Computer Support: Cost of computer software and computer support. (Examples: Microsoft Office, QuickBooks, PDF converter, Avatar, Vipre anti-virus, LogMeIn, web filter, etc.) This account should not be used for the purchase of computers and related accessories. Computer accessories such as a mouse, keyboard and speakers must be coded to 6190. These are non-treatment related costs.
	5002	HMIS (Health Management Information System)	-	
	5003	Contractual/Consulting Services (Specify)	-	
	5004	Translation Services	1,527	Paid to outside vendors for translation / interpreter services. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5005	O/S Labor Psychiatrist	47,416	These accounts are assigned to record various professional services provided by contracted Psychiatrist working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5006	Other (specify)	-	
	5007	Other (specify)	-	
	5008	Other (specify)	-	

6000: INDIRECT EXPENSES		258,423		
	6001	Administrative Overhead	-	
	6002	Professional Liability Insurance	-	10-6370 Insurance: Cost of Agency liability and property insurance. These are non-treatment related costs.
	6003	Accounting/Bookkeeping	2,060	
	6004	External Audit	-	10-6460 Audit Expense: Cost of outside audit fees. These are non-treatment related costs.
	6005	Insurance (Specify):	418	
	6006	Payroll Services	-	10-6482 Payroll Software & Support. These are non-treatment related costs.
	6007	Depreciation (Provider-Owned Equipment to be Used	2,349	
	6008	Personnel (Indirect Salaries & Benefits)	-	
	6009	Licenses	-	10-6380 Licenses: Cost in obtaining and renewing licenses and permits. (Examples: Electronic Medical Records (EMR) database, kitchen/restaurant permit, fire clearance, facility inspections, vehicle registration, etc.) These are non-treatment related costs.
	6010	Indirect	972	10-9000's Indirect Allocated Costs. These are non-treatment related costs.
	6011	Other (specify)	252,624	
	6012	Other (specify)	-	

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
6013	Other (specify)	-	

7000: DIRECT FIXED ASSETS		6,445	
7001	Computer Equipment & Software	-	
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA	-	
7003	Furniture & Fixtures	671	10-6240 Expendable Furniture: Cost of small, inexpensive Agency property with a normal useful life generally less than one year or a value that is minor or insignificant, typically items with a total cost of less than \$5000 per item. (Examples: small desk, portable desk, chair, filing cabinet, mail slots, shelving unit, table, foldable tables/chairs, bed, mattress, nightstand, room divider, etc. *Includes assembly fee) (For additional information, see procedures section 0900) These are non-treatment related costs.
7004	Leasehold/Tenant/Building Improvements	-	
7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
7006	Assets over \$5,000/unit (Specify)	-	
7007	Expendable Equipment	5,774	10-6190 Expendable Equipment: Cost of purchasing office/house equipment that has a cost less than \$5000 per item. (Examples: electronic stapler/calculator/hole puncher, computer, monitor, keyboard, mouse, speakers and other computer accessories including mousepad and wrist pad, desk printer, tablet, tablet cover, lamp, desk lamp, fan, radio, television, phone, coffee machine, popcorn maker, toaster, refrigerator, dishwasher, washer, dryer, portable a/c unit, hand soap/hand towel dispenser, fire extinguisher, dolly, canopy, shed, barbecue, drill, etc.) These are non-treatment related costs.
7008	Other (specify)	-	

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE:	1,942,862
TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE:	1,942,862
BUDGET CHECK:	-

Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2023-24

PROGRAM EXPENSES

1000: DIRECT SALARIES & BENEFITS					
Direct Employee Salaries					
Acct #	Administrative Position	FTE	Admin	Program	Total
1101	Records Technician	0.12	\$ 4,810		\$ 4,810
1102	Secretary	0.26	10,182		10,182
1103	Bookkeeper	0.26	11,804		11,804
1104			-		-
1105			-		-
1106			-		-
1107			-		-
1108			-		-
1109			-		-
1110			-		-
1111			-		-
1112			-		-
1113			-		-
1114			-		-
1115			-		-
Direct Personnel Admin Salaries Subtotal		0.64	\$ 26,796		\$ 26,796
Acct #	Program Position	FTE	Admin	Program	Total
1116	Intake Assistant	0.26		\$ 26,082	\$ 26,082
1117	Program Director	0.26		23,695	23,695
1118	Case Manager	0.28		26,972	26,972
1119	Supervising Personal Services Coordinator	0.28		18,180	18,180
1120	Substance Abuse Counselor	0.28		67,080	67,080
1121	Mental Health Professional	0.27		67,041	67,041
1122	Nurse	0.06		7,025	7,025
1123				-	-
1124				-	-
1125				-	-
1126				-	-
1127				-	-
1128				-	-
1129				-	-
1130				-	-
1131				-	-
1132				-	-
1133				-	-
1134				-	-
Direct Personnel Program Salaries Subtotal		1.69		\$ 236,075	\$ 236,075
			Admin	Program	Total
Direct Personnel Salaries Subtotal		2.33	\$ 26,796	\$ 236,075	\$ 262,871
Direct Employee Benefits					
Acct #	Description		Admin	Program	Total
1201	Retirement		\$ 1,164	\$ 7,507	\$ 8,671
1202	Worker's Compensation		414	2,671	3,085
1203	Health Insurance		4,846	31,264	36,110
1204	Dental Insurance		380	2,453	2,833
1205	ACI		12	75	87
1206	Accrued Paid Leave		3,879	25,023	28,902
Direct Employee Benefits Subtotal:			\$ 10,695	\$ 68,993	\$ 79,688
Direct Payroll Taxes & Expenses:					
Acct #	Description		Admin	Program	Total
1301	OASDI		\$ 562	\$ 3,628	\$ 4,190
1302	FICA/MEDICARE		2,424	15,640	18,064
1303	SUI		566	3,653	4,219
1304	Other (specify)		-	-	-
1305	Other (specify)		-	-	-
1306	Other (specify)		-	-	-
Direct Payroll Taxes & Expenses Subtotal:			\$ 3,552	\$ 22,921	\$ 26,473
DIRECT EMPLOYEE SALARIES & BENEFITS TOTAL:			Admin	Program	Total
			\$ 41,043	\$ 327,989	\$ 369,032

DIRECT EMPLOYEE SALARIES & BENEFITS PERCENTAGE:	Admin	Program
	11%	89%

2000: DIRECT CLIENT SUPPORT		
Acct #	Line Item Description	Amount
2001	Child Care	\$ -
2002	Client Housing Support	120,000
2003	Client Transportation & Support	500
2004	Clothing, Food, & Hygiene	1,000
2005	Education Support	-
2006	Employment Support	-
2007	Household Items for Clients	-
2008	Medication Supports	4,300
2009	Program Supplies - Medical	-
2010	Utility Vouchers	-
2011	Clothing & Hygiene	1,000
2012	Client Testing Material	9,850
2013	Client Food	300
2014	Other (specify)	-
2015	Other (specify)	-
2016	Other (specify)	-
DIRECT CLIENT CARE TOTAL		\$ 136,950

3000: DIRECT OPERATING EXPENSES		
Acct #	Line Item Description	Amount
3001	Telecommunications	\$ 2,204
3002	Printing/Postage	706
3003	Office, Household & Program Supplies	3,888
3004	Advertising	-
3005	Staff Development & Training	1,957
3006	Staff Mileage	372
3007	Subscriptions & Memberships	106
3008	Vehicle Maintenance	936
3009	Recruitment	692
3010	Outreach & Engagement	147
3011	Other (specify)	-
3012	Other (specify)	-
DIRECT OPERATING EXPENSES TOTAL:		\$ 11,008

4000: DIRECT FACILITIES & EQUIPMENT		
Acct #	Line Item Description	Amount
4001	Building Maintenance	\$ 80
4002	Rent/Lease Building	20,846
4003	Rent/Lease Equipment	519
4004	Rent/Lease Vehicles	-
4005	Security	453
4006	Utilities	5,819
4007	Equipment Maintenance	626
4008	Depreciation	159
4009	Other (specify)	-
4010	Other (specify)	-
DIRECT FACILITIES/EQUIPMENT TOTAL:		\$ 28,502

5000: DIRECT SPECIAL EXPENSES		
Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 26
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	-
5005	OS Labor Psychiatrist	17,604
5006	OS Labor Physician	3,304
5007	Other (specify)	-
5008	Other (specify)	-
DIRECT SPECIAL EXPENSES TOTAL:		\$ 20,934

6000: INDIRECT EXPENSES		
Acct #	Line Item Description	Amount
	Administrative Overhead	
6001	Use this line and only this line for approved indirect cost rate	
	Administrative Overhead	
6002	Professional Liability Insurance	2,277
6003	Accounting/Bookkeeping	-
6004	External Audit	346
6005	Insurance (Specify):	-
6006	Payroll Services	1,928
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Personnel (Indirect Salaries & Benefits)	-
6009	Licenses	5,384
6010	Indirect	75,924
6011	Other (specify)	-
6012	Other (specify)	-
6013	Other (specify)	-
INDIRECT EXPENSES TOTAL		\$ 85,859

INDIRECT COST RATE	15.00%
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7000: DIRECT FIXED ASSETS		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ -
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	-
7003	Furniture & Fixtures	2,583
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Expendable Equipment	3,382
7008	Other (specify)	-
FIXED ASSETS EXPENSES TOTAL		\$ 5,965

TOTAL PROGRAM EXPENSES	\$ 658,250
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PROGRAM FUNDING SOURCES

8100 - SUBSTANCE USE DISORDER FUNDS		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
SUBSTANCE USE DISORDER FUNDS TOTAL		\$ -

8200 - REALIGNMENT		
Acct #	Line Item Description	Amount
8201	Realignment	\$ -
REALIGNMENT TOTAL		\$ -

8300 - MENTAL HEALTH SERVICE ACT (MHSA)			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports		
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
MHSA TOTAL			\$ -

8400 - OTHER REVENUE		
Acct #	Line Item Description	Amount
8401	Client Fees	
8402	Client Insurance	-
8403	Grants (Specify) - CCP AB109	658,250
8404	Other (Specify)	
8405	Other (Specify)	-
OTHER REVENUE TOTAL		\$ 658,250

TOTAL PROGRAM FUNDING SOURCES:	\$ 658,250
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NET PROGRAM COST:	\$ -
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Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2023-24

PARTIAL FTE DETAIL

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Records Technician	Allocation to FSC OP MH FFP	0.08
	Allocation to FSC OP MH CCP	0.02
	Allocation to FSC OP SUD FFP	0.25
	Allocation to FSC OP SUD CCP	0.10
	Allocation to FSC FSP CCP & DSH	0.38
	Allocation to FSC FSP FFP	0.17
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Secretary	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Bookkeeper	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Intake Assistant	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.57
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Program Director	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Case Manager	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Supervising Personal Services Coordinator	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28

	Total	1.00

Position	Contract #/Name/Department/County	FTE %
Substance Abuse Counselor	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28
	Total	1.00

Position	Contract #/Name/Department/County	FTE %
Mental Health Professional	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.22
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Nurse	Allocation to FSC OP MH FFP	0.04
	Allocation to FSC OP MH CCP	0.01
	Allocation to FSC OP SUD FFP	0.14
	Allocation to FSC OP SUD CCP	0.05
	Allocation to FSC FSP CCP & DSH	0.52
	Allocation to FSC FSP FFP	0.23
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %

	Total	0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2023-24 Budget Narrative

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
1000: DIRECT SALARIES & BENEFITS		369,032	
Administrative Positions		26,796	
1101	Records Technician	4,810	The Records Technician will keep track of the Medical Records and will do the billing for the program. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1102	Secretary	10,182	Provides direct services to the program by data entry, phone calls, checking in clients, etc. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1103	Bookkeeper	11,804	The Program Bookkeeper will be assisting the clients with their client fees for their portion of rent if necessary and keeping track of all the incoming and outgoing of petty cash as needed. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1104	0	-	
1105	0	-	
1106	0	-	
1107	0	-	
1108	0	-	
1109	0	-	
1110	0	-	
1111	0	-	
1112	0	-	
1113	0	-	
1114	0	-	
1115	0	-	
Program Positions		236,075	
1116	Intake Assistant	26,082	The Intake Assistant processes all referrals related to this program. These services include completeing all new admissions in a timely manner with the goal of opening the client. Any additional funds outside of Medi-Cal are used for this/these positions for non treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1117	Program Director	23,695	The Program Director oversees the program and the hiring, training and supervising of staff. When a staff takes leave, the program is not changed since it's already been accrued. Our Positions are based on class/step, some might be less and some might be more, all according to the person's experience and education when they come to work for Turning Point. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1118	Case Manager	26,972	The Case Managers provide services which will assist individuals in gaining access to needed medical, social, housing, economic, educational and other services as directed by the Program Director and Supervising PSC. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1119	Supervising Personal Services Coordinator	18,180	Provides supervision to all Substance Abuse Conselors, Case Managers and Intake Assistant to ensure client care, maintain compliance with Turning Point policies and procedures. Supervisor also assisting in training new staff and reporting to the Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1120	Substance Abuse Counselor	67,080	The Substance Abuse Counslor is responsible for the Substance Abuse Treatment services in accordance with program requirements and ADP licensing. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1121	Mental Health Professional	67,041	Provides mental health assessment, assessing for Medical Necessity, assists client in identifying treatment plan goals according to diagnosis. MHP also provides individual and group therapy as client requests, while also providing program support to assist clients in crisis. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	1122	Nurse	7,025	Nurses work with the doctors for client care, maintaining compliance with Turning Point policies and procedures, providing training and ensuring accurate charting in accordance with Medi-cal. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	1123	0	-	
	1124	0	-	
	1125	0	-	
	1126	0	-	
	1127	0	-	
	1128	0	-	
	1129	0	-	
	1130	0	-	
	1131	0	-	
	1132	0	-	
	1133	0	-	
	1134	0	-	
Direct Employee Benefits				
	1201	Retirement	8,671	10-5940 Retirement: Cost of Agency contribution to employee retirement plans. These are non-treatment related costs.
	1202	Worker's Compensation	3,085	10-5930 Workers Compensation Insurance: Cost of workers compensation insurance. These are non-treatment related costs.
	1203	Health Insurance	36,110	10-5950 Health Insurance: Agency cost for health insurance including Vision. These are non-treatment related costs.
	1204	Dental Insurance	2,833	10-5960 Dental Insurance: Agency cost for dental insurance.
	1205	ACI	87	10-5990 Other Benefits: Agency cost for other wage related employee benefits. These are non-treatment related costs.
	1206	Accrued Paid Leave	28,902	10-5980 Accrued Paid Leave: The monetary value of staff Paid Leave hours as they accrue on a monthly basis. These are non-treatment related costs.
Direct Payroll Taxes & Expenses:				
			26,473	
	1301	OASDI	4,190	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1302	FICA/MEDICARE	18,064	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1303	SUI	4,219	10-5920 S.U.I. (State Unemployment Insurance): Employer portion of S.U.I. taxes charged to the Agency by the various states in which wages are paid. These are non-treatment related costs.
	1304	Other (specify)	-	
	1305	Other (specify)	-	
	1306	Other (specify)	-	

2000: DIRECT CLIENT SUPPORT			136,950	
	2001	Child Care	-	
	2002	Client Housing Support	120,000	10-7060 Client Housing Assistance: Cost of rent, housing assistance and deposit paid on behalf of client. (Examples: first/last month deposit, late fees, monthly rent, hotel charges, room & board, board & care, etc.)
	2003	Client Transportation & Support	500	10-7015 Client Transportation: Cost for client transportation. (Examples: bus tokens/passes, taxi, other public transportation, bicycles, etc.)
	2004	Clothing, Food, & Hygiene	1,000	10-7021 Client Clothing & Hygiene: Cost of client hygiene supplies and non-work related clothing. (Examples: clothes, shoes, hats, beanies, scarves, soap, toothpaste, deodorant, grooming supplies, hair accessories, diapers, etc.)
	2005	Education Support	-	
	2006	Employment Support	-	
	2007	Household Items for Clients	-	
	2008	Medication Supports	4,300	10-6122 Program Supplies-Medical: Cost of medical supplies to be used by staff or clients at the program location to meet program objective. Such items are to remain at the program location and not sent home with the client. Such items include, but are not limited to first aid kits, blood pressure monitor, latex gloves, syringes, hazard disposal service, sunblock, insect repellent, *over-the-counter medication/vitamins-if allowable per contract*, etc.
	2009	Program Supplies - Medical	-	
	2010	Utility Vouchers	-	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	2011	Clothing & Hygiene	1,000	10-7010 Client Activities/Recreation: Cost for client activities & recreation events. (Examples: cable bill, food/drinks/utensils/decorations needed for a specific client event, incentive rewards, cash reinforcer, admission fees to events, etc.)
	2012	Client Testing Material	9,850	10-7140 Client Testing Material: Cost of U/A testing supplies, including breathalyzer, used to determine treatment required for clients.
	2013	Client Food	300	10-6150 Food: Cost of food and drink to be consumed by the residents/clients. (Examples: Groceries to prepare onsite, outside food brought onsite, food/drinks for clients)
	2014	Other (specify)	-	
	2015	Other (specify)	-	
	2016	Other (specify)	-	

3000: DIRECT OPERATING EXPENSES			11,008	
	3001	Telecommunications	2,204	10-6340 Communications: Cost of electronic communications. (Examples: internet, phone, fax, cell phones, etc.) These are non-treatment related costs.
	3002	Printing/Postage	706	10-6400 Postage: Cost of Agency postage and delivery. Including delivery by the U.S. Post Office, U.P.S., FedEx or other courier services. These are non-treatment related costs.
	3003	Office, Household & Program Supplies	3,888	10-6110 Office Supplies: Cost of items normally used in an office setting. 10-6130 House Supplies: Cost of supplies used by staff during their scheduled work hours. These items are normally used to operate the building at the program location. These items are to remain at program location and not sent home with client. 10-6120 Program Supplies: Cost of any items normally used by clients or to directly benefit the clients to meet program objectives while receiving services. These items are to remain at the program location and not sent home with the client. 10-6243 General Supplies: Cost of items generally used by all at program's location. 10-6244 Janitorial Supplies & Services: Cost of items or services to maintain the esthetics of the premises. These are non-treatment related costs.
	3004	Advertising	-	
	3005	Staff Development & Training	1,957	10-6440 Staff Educational Expense: Cost of employee training courses and materials. (Examples: certification, training, books, etc.) *May include cost of room rental. These are non-treatment related costs.
	3006	Staff Mileage	372	10-6060 Staff Mileage: Cost of employee mileage reimbursement paid in accordance with FPM section 1005. These are non-treatment related costs.
	3007	Subscriptions & Memberships	106	10-6360 Dues & Subscriptions: Cost of membership dues and subscriptions. (Examples: magazine, newspaper, memberships, etc.) These are non-treatment related costs.
	3008	Vehicle Maintenance	936	10-6030 Vehicle Insurance: Cost for vehicle insurance. 10-6040 Vehicle Fuel: Cost of gas in vehicles. 10-6050 Vehicle Maintenance: Cost of vehicle maintenance. Including cost of parts, supplies and labor associated with maintenance and repair of vehicles used by Agency programs. (Examples: repairs, battery, carwash *Includes: impounds) These are non-treatment related costs.
	3009	Recruitment	692	10-6470 Recruitment: Cost of advertising and other employee recruitment expenses. (Examples: newspaper ad, urine screening, background check, etc.)
	3010	Outreach & Engagement	147	10-6693 O & E Client Needs: Cost related to services and supplies used during outreach and engagement events/activities. These are non-treatment related costs.
	3011	Other (specify)	-	
	3012	Other (specify)	-	

4000: DIRECT FACILITIES & EQUIPMENT			28,502	
	4001	Building Maintenance	80	10-6330 Building Maintenance: Cost of Agency building repairs and maintenance. (Examples: electrical work, A/C and heating, hood cleaning, plumbing, deadbolt, door knob/lock, keys, key tags, air/furnace filters, smoke alarm, co2 alarm, exit sign, blinds, etc.) This account should not be used if a specific outside labor contractor is doing an identifiable project, in this case use 6603, or projects over \$2,000.00 that will require the procurement process and a WIP to be completed. These are non-treatment related costs.
	4002	Rent/Lease Building	20,846	10-6320 Building Rent (Other): Cost of rent/lease payments made for building leases from outside sources. These are non-treatment related costs.

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	4003	Rent/Lease Equipment	519	10-6220 Furniture & Equipment Rent/Lease (Other): Cost of rent/lease payments made for furniture and equipment leases from outside sources. (Examples: high capacity copier/printer/scanner, washer/dryer, vending machine, furniture, water cooler, postage meter, etc.) These are non-treatment related costs.
	4004	Rent/Lease Vehicles	-	
	4005	Security	453	10-6390 Security: Cost of installation, maintenance and monthly service fees for building alarms and other security measures. (Examples: security/surveillance equipment, service and installation, safes, locks, padlocks, etc.) These are non-treatment related costs.
	4006	Utilities	5,819	10-6350 Utilities: Cost of service for power, gas, water, sewer, garbage, etc. These are non-treatment related costs.
	4007	Equipment Maintenance	626	10-6230 Equipment Maintenance: Cost of repair or maintenance of office/house equipment and furniture. (Examples: high capacity copier/printer/scanner, replacement parts such as hard drive, video card, adapter, laptop battery, monitor/printer/phone cord, cord covers, power strip, surge protector, extension cord, cable ties, drum, hose, filter, drawer slide set/rollers, keys for filing cabinet, etc.) These are non-treatment related costs.
	4008	Depreciation	159	10-8050 Depreciation: This account should be charged for the depreciation expense of the Agency's tangible assets. These are non-treatment related costs.
	4009	Other (specify)	-	
	4010	Other (specify)	-	

5000: DIRECT SPECIAL EXPENSES		20,934		
	5001	Consultant (Network & Data Management)	26	10-6115 Software & Computer Support: Cost of computer software and computer support. (Examples: Microsoft Office, QuickBooks, PDF converter, Avatar, Vipre anti-virus, LogMeln, web filter, etc.) This account should not be used for the purchase of computers and related accessories. Computer accessories such as a mouse, keyboard and speakers must be coded to 6190. These are non-treatment related costs.
	5002	HMIS (Health Management Information System)	-	
	5003	Contractual/Consulting Services (Specify)	-	
	5004	Translation Services	-	
	5005	OS Labor Psychiatrist	17,604	These accounts are assigned to record various professional services provided by contracted Psychiatrist working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5006	OS Labor Physician	3,304	These accounts are assigned to record various professional services provided by contracted Physician working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5007	Other (specify)	-	
	5008	Other (specify)	-	

6000: INDIRECT EXPENSES		85,859		
	6001	Administrative Overhead	-	
	6002	Professional Liability Insurance	2,277	10-6370 Insurance: Cost of Agency liability and property insurance. These are non-treatment related costs.
	6003	Accounting/Bookkeeping	-	
	6004	External Audit	346	10-6460 Audit Expense: Cost of outside audit fees. These are non-treatment related costs.
	6005	Insurance (Specify):	-	
	6006	Payroll Services	1,928	10-6482 Payroll Software & Support These are non-treatment related costs.
	6007	Depreciation (Provider-Owned Equipment to be Used	-	
	6008	Personnel (Indirect Salaries & Benefits)	-	
	6009	Licenses	5,384	10-6380 Licenses: Cost in obtaining and renewing licenses and permits. (Examples: Electronic Medical Records (EMR) database, kitchen/restaurant permit, fire clearance, facility inspections, vehicle registration, etc.) These are non-treatment related costs.
	6010	Indirect	75,924	10-9000's Indirect Allocated Costs. These are non-treatment related costs.
	6011	Other (specify)	-	
	6012	Other (specify)	-	
	6013	Other (specify)	-	

7000: DIRECT FIXED ASSETS		5,965		
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PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
7001	Computer Equipment & Software	-	
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA	-	
7003	Furniture & Fixtures	2,583	10-6240 Expendable Furniture: Cost of small, inexpensive Agency property with a normal useful life generally less than one year or a value that is minor or insignificant, typically items with a total cost of less than \$5000 per item. (Examples: small desk, portable desk, chair, filing cabinet, mail slots, shelving unit, table, foldable tables/chairs, bed, mattress, nightstand, room divider, etc. *Includes assembly fee) (For additional information, see procedures section 0900) These are non-treatment related costs.
7004	Leasehold/Tenant/Building Improvements	-	
7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
7006	Assets over \$5,000/unit (Specify)	-	
7007	Expendable Equipment	3,382	10-6190 Expendable Equipment: Cost of purchasing office/house equipment that has a cost less than \$5000 per item. (Examples: electronic stapler/calculator/hole puncher, computer, monitor, keyboard, mouse, speakers and other computer accessories including mousepad and wrist pad, desk printer, tablet, tablet cover, lamp, desk lamp, fan, radio, television, phone, coffee machine, popcorn maker, toaster, refrigerator, dishwasher, washer, dryer, portable a/c unit, hand soap/hand towel dispenser, fire extinguisher, dolly, canopy, shed, barbecue, drill, etc.) These are non-treatment related costs.
7008	Other (specify)	-	

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE: 658,250

TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE: 658,250

BUDGET CHECK: -

Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2024-25

PROGRAM EXPENSES

1000: DIRECT SALARIES & BENEFITS					
Direct Employee Salaries					
Acct #	Administrative Position	FTE	Admin	Program	Total
1101	Records Technician	0.12	\$ 4,810		\$ 4,810
1102	Secretary	0.26	10,182		10,182
1103	Bookkeeper	0.26	11,804		11,804
1104			-		-
1105			-		-
1106			-		-
1107			-		-
1108			-		-
1109			-		-
1110			-		-
1111			-		-
1112			-		-
1113			-		-
1114			-		-
1115			-		-
Direct Personnel Admin Salaries Subtotal		0.64	\$ 26,796		\$ 26,796
Acct #	Program Position	FTE	Admin	Program	Total
1116	Intake Assistant	0.26		\$ 26,082	\$ 26,082
1117	Program Director	0.26		23,695	23,695
1118	Case Manager	0.28		26,972	26,972
1119	Supervising Personal Services Coordinator	0.28		18,180	18,180
1120	Substance Abuse Counselor	0.28		67,080	67,080
1121	Mental Health Professional	0.27		67,041	67,041
1122	Nurse	0.06		7,025	7,025
1123				-	-
1124				-	-
1125				-	-
1126				-	-
1127				-	-
1128				-	-
1129				-	-
1130				-	-
1131				-	-
1132				-	-
1133				-	-
1134				-	-
Direct Personnel Program Salaries Subtotal		1.69		\$ 236,075	\$ 236,075
			Admin	Program	Total
Direct Personnel Salaries Subtotal		2.33	\$ 26,796	\$ 236,075	\$ 262,871
Direct Employee Benefits					
Acct #	Description		Admin	Program	Total
1201	Retirement		\$ 1,164	\$ 7,507	\$ 8,671
1202	Worker's Compensation		414	2,671	3,085
1203	Health Insurance		4,846	31,264	36,110
1204	Dental Insurance		380	2,453	2,833
1205	ACI		12	75	87
1206	Accrued Paid Leave		3,879	25,023	28,902
Direct Employee Benefits Subtotal:			\$ 10,695	\$ 68,993	\$ 79,688
Direct Payroll Taxes & Expenses:					
Acct #	Description		Admin	Program	Total
1301	OASDI		\$ 562	\$ 3,628	\$ 4,190
1302	FICA/MEDICARE		2,424	15,640	18,064
1303	SUI		566	3,653	4,219
1304	Other (specify)		-	-	-
1305	Other (specify)		-	-	-
1306	Other (specify)		-	-	-
Direct Payroll Taxes & Expenses Subtotal:			\$ 3,552	\$ 22,921	\$ 26,473
DIRECT EMPLOYEE SALARIES & BENEFITS TOTAL:			Admin	Program	Total
			\$ 41,043	\$ 327,989	\$ 369,032

DIRECT EMPLOYEE SALARIES & BENEFITS PERCENTAGE:	Admin	Program
	11%	89%

2000: DIRECT CLIENT SUPPORT		
Acct #	Line Item Description	Amount
2001	Child Care	\$ -
2002	Client Housing Support	120,000
2003	Client Transportation & Support	500
2004	Clothing, Food, & Hygiene	1,000
2005	Education Support	-
2006	Employment Support	-
2007	Household Items for Clients	-
2008	Medication Supports	4,300
2009	Program Supplies - Medical	-
2010	Utility Vouchers	-
2011	Clothing & Hygiene	1,000
2012	Client Testing Material	9,850
2013	Client Food	300
2014	Other (specify)	-
2015	Other (specify)	-
2016	Other (specify)	-
DIRECT CLIENT CARE TOTAL		\$ 136,950

3000: DIRECT OPERATING EXPENSES		
Acct #	Line Item Description	Amount
3001	Telecommunications	\$ 2,204
3002	Printing/Postage	706
3003	Office, Household & Program Supplies	3,888
3004	Advertising	-
3005	Staff Development & Training	1,957
3006	Staff Mileage	372
3007	Subscriptions & Memberships	106
3008	Vehicle Maintenance	936
3009	Recruitment	692
3010	Outreach & Engagement	147
3011	Other (specify)	-
3012	Other (specify)	-
DIRECT OPERATING EXPENSES TOTAL:		\$ 11,008

4000: DIRECT FACILITIES & EQUIPMENT		
Acct #	Line Item Description	Amount
4001	Building Maintenance	\$ 80
4002	Rent/Lease Building	20,846
4003	Rent/Lease Equipment	519
4004	Rent/Lease Vehicles	-
4005	Security	453
4006	Utilities	5,819
4007	Equipment Maintenance	626
4008	Depreciation	159
4009	Other (specify)	-
4010	Other (specify)	-
DIRECT FACILITIES/EQUIPMENT TOTAL:		\$ 28,502

5000: DIRECT SPECIAL EXPENSES		
Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 26
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	-
5005	OS Labor Psychiatrist	17,604
5006	OS Labor Physician	3,304
5007	Other (specify)	-
5008	Other (specify)	-
DIRECT SPECIAL EXPENSES TOTAL:		\$ 20,934

6000: INDIRECT EXPENSES		
Acct #	Line Item Description	Amount
	Administrative Overhead	
6001	Use this line and only this line for approved indirect cost rate	\$ -
	Administrative Overhead	
6002	Professional Liability Insurance	2,277
6003	Accounting/Bookkeeping	-
6004	External Audit	346
6005	Insurance (Specify):	-
6006	Payroll Services	1,928
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Personnel (Indirect Salaries & Benefits)	-
6009	Licenses	5,384
6010	Indirect	75,924
6011	Other (specify)	-
6012	Other (specify)	-
6013	Other (specify)	-
INDIRECT EXPENSES TOTAL		\$ 85,859

INDIRECT COST RATE	15.00%
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7000: DIRECT FIXED ASSETS		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ -
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	-
7003	Furniture & Fixtures	2,583
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Expendable Equipment	3,382
7008	Other (specify)	-
FIXED ASSETS EXPENSES TOTAL		\$ 5,965

TOTAL PROGRAM EXPENSES	\$ 658,250
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PROGRAM FUNDING SOURCES

8100 - SUBSTANCE USE DISORDER FUNDS		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
SUBSTANCE USE DISORDER FUNDS TOTAL		\$ -

8200 - REALIGNMENT		
Acct #	Line Item Description	Amount
8201	Realignment	\$ -
REALIGNMENT TOTAL		\$ -

8300 - MENTAL HEALTH SERVICE ACT (MHSA)			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports		\$ -
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
MHSA TOTAL			\$ -

8400 - OTHER REVENUE		
Acct #	Line Item Description	Amount
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify) - CCP AB109	658,250
8404	Other (Specify)	-
8405	Other (Specify)	-
OTHER REVENUE TOTAL		\$ 658,250

TOTAL PROGRAM FUNDING SOURCES:	\$ 658,250
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NET PROGRAM COST:	\$ -
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Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2024-25

PARTIAL FTE DETAIL

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Records Technician	Allocation to FSC OP MH FFP	0.08
	Allocation to FSC OP MH CCP	0.02
	Allocation to FSC OP SUD FFP	0.25
	Allocation to FSC OP SUD CCP	0.10
	Allocation to FSC FSP CCP & DSH	0.38
	Allocation to FSC FSP FFP	0.17
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Secretary	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Bookkeeper	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Intake Assistant	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.57
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Program Director	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Case Manager	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Supervising Personal Services Coordinator	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28

	Total	1.00

Position	Contract #/Name/Department/County	FTE %
Substance Abuse Counselor	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Mental Health Professional	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.22
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Nurse	Allocation to FSC OP MH FFP	0.04
	Allocation to FSC OP MH CCP	0.01
	Allocation to FSC OP SUD FFP	0.14
	Allocation to FSC OP SUD CCP	0.05
	Allocation to FSC FSP CCP & DSH	0.52
	Allocation to FSC FSP FFP	0.23
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %

	Total	0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2024-25 Budget Narrative

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
1000: DIRECT SALARIES & BENEFITS		369,032	
Administrative Positions		26,796	
1101	Records Technician	4,810	The Records Technician will keep track of the Medical Records and will do the billing for the program. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1102	Secretary	10,182	Provides direct services to the program by data entry, phone calls, checking in clients, etc. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1103	Bookkeeper	11,804	The Program Bookkeeper will be assisting the clients with their client fees for their portion of rent if necessary and keeping track of all the incoming and outgoing of petty cash as needed. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1104	0	-	
1105	0	-	
1106	0	-	
1107	0	-	
1108	0	-	
1109	0	-	
1110	0	-	
1111	0	-	
1112	0	-	
1113	0	-	
1114	0	-	
1115	0	-	
Program Positions		236,075	
1116	Intake Assistant	26,082	The Intake Assistant processes all referrals related to this program. These services include completeing all new admissions in a timely manner with the goal of opening the client. Any additional funds outside of Medi-Cal are used for this/these positions for non treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1117	Program Director	23,695	The Program Director oversees the program and the hiring, training and supervising of staff. When a staff takes leave, the program is not changed since it's already been accrued. Our Positions are based on class/step, some might be less and some might be more, all according to the person's experience and education when they come to work for Turning Point. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1118	Case Manager	26,972	The Case Managers provide services which will assist individuals in gaining access to needed medical, social, housing, economic, educational and other services as directed by the Program Director and Supervising PSC. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1119	Supervising Personal Services Coordinator	18,180	Provides supervision to all Substance Abuse Conselors, Case Managers and Intake Assistant to ensure client care, maintain compliance with Turning Point policies and procedures. Supervisor also assisting in training new staff and reporting to the Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1120	Substance Abuse Counselor	67,080	The Substance Abuse Counslor is responsible for the Substance Abuse Treatment services in accordance with program requirements and ADP licensing. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1121	Mental Health Professional	67,041	Provides mental health assessment, assessing for Medical Necessity, assists client in identifying treatment plan goals according to diagnosis. MHP also provides individual and group therapy as client requests, while also providing program support to assist clients in crisis. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	1122	Nurse	7,025	Nurses work with the doctors for client care, maintaining compliance with Turning Point policies and procedures, providing training and ensuring accurate charting in accordance with Medi-cal. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	1123	0	-	
	1124	0	-	
	1125	0	-	
	1126	0	-	
	1127	0	-	
	1128	0	-	
	1129	0	-	
	1130	0	-	
	1131	0	-	
	1132	0	-	
	1133	0	-	
	1134	0	-	
Direct Employee Benefits				
	1201	Retirement	8,671	10-5940 Retirement: Cost of Agency contribution to employee retirement plans. These are non-treatment related costs.
	1202	Worker's Compensation	3,085	10-5930 Workers Compensation Insurance: Cost of workers compensation insurance. These are non-treatment related costs.
	1203	Health Insurance	36,110	10-5950 Health Insurance: Agency cost for health insurance including Vision. These are non-treatment related costs.
	1204	Dental Insurance	2,833	10-5960 Dental Insurance: Agency cost for dental insurance.
	1205	ACI	87	10-5990 Other Benefits: Agency cost for other wage related employee benefits. These are non-treatment related costs.
	1206	Accrued Paid Leave	28,902	10-5980 Accrued Paid Leave: The monetary value of staff Paid Leave hours as they accrue on a monthly basis. These are non-treatment related costs.
Direct Payroll Taxes & Expenses:				
			26,473	
	1301	OASDI	4,190	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1302	FICA/MEDICARE	18,064	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1303	SUI	4,219	10-5920 S.U.I. (State Unemployment Insurance): Employer portion of S.U.I. taxes charged to the Agency by the various states in which wages are paid. These are non-treatment related costs.
	1304	Other (specify)	-	
	1305	Other (specify)	-	
	1306	Other (specify)	-	
2000: DIRECT CLIENT SUPPORT				
			136,950	
	2001	Child Care	-	
	2002	Client Housing Support	120,000	10-7060 Client Housing Assistance: Cost of rent, housing assistance and deposit paid on behalf of client. (Examples: first/last month deposit, late fees, monthly rent, hotel charges, room & board, board & care, etc.)
	2003	Client Transportation & Support	500	10-7015 Client Transportation: Cost for client transportation. (Examples: bus tokens/passes, taxi, other public transportation, bicycles, etc.)
	2004	Clothing, Food, & Hygiene	1,000	10-7021 Client Clothing & Hygiene: Cost of client hygiene supplies and non-work related clothing. (Examples: clothes, shoes, hats, beanies, scarves, soap, toothpaste, deodorant, grooming supplies, hair accessories, diapers, etc.)
	2005	Education Support	-	
	2006	Employment Support	-	
	2007	Household Items for Clients	-	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	2008	Medication Supports	4,300	10-6122 Program Supplies-Medical: Cost of medical supplies to be used by staff or clients at the program location to meet program objective. Such items are to remain at the program location and not sent home with the client. Such items include, but are not limited to first aid kits, blood pressure monitor, latex gloves, syringes, hazard disposal service, sunblock, insect repellent, *over-the-counter medication/vitamins-if allowable per contract*, etc.
	2009	Program Supplies - Medical	-	
	2010	Utility Vouchers	-	
	2011	Clothing & Hygiene	1,000	10-7010 Client Activities/Recreation: Cost for client activities & recreation events. (Examples: cable bill, food/drinks/utensils/decorations needed for a specific client event, incentive rewards, cash reinforcer, admission fees to events, etc.)
	2012	Client Testing Material	9,850	10-7140 Client Testing Material: Cost of U/A testing supplies, including breathalyzer, used to determine treatment required for clients.
	2013	Client Food	300	10-6150 Food: Cost of food and drink to be consumed by the residents/clients. (Examples: Groceries to prepare onsite, outside food brought onsite, food/drinks for clients)
	2014	Other (specify)	-	
	2015	Other (specify)	-	
	2016	Other (specify)	-	

3000: DIRECT OPERATING EXPENSES			11,008	
	3001	Telecommunications	2,204	10-6340 Communications: Cost of electronic communications. (Examples: internet, phone, fax, cell phones, etc.) These are non-treatment related costs.
	3002	Printing/Postage	706	10-6400 Postage: Cost of Agency postage and delivery. Including delivery by the U.S. Post Office, U.P.S., FedEx or other courier services. These are non-treatment related costs.
	3003	Office, Household & Program Supplies	3,888	10-6110 Office Supplies: Cost of items normally used in an office setting. 10-6130 House Supplies: Cost of supplies used by staff during their scheduled work hours. These items are normally used to operate the building at the program location. These items are to remain at program location and not sent home with client. 10-6120 Program Supplies: Cost of any items normally used by clients or to directly benefit the clients to meet program objectives while receiving services. These items are to remain at the program location and not sent home with the client. 10-6243 General Supplies: Cost of items generally used by all at program's location. 10-6244 Janitorial Supplies & Services: Cost of items or services to maintain the esthetics of the premises. These are non-treatment related costs.
	3004	Advertising	-	
	3005	Staff Development & Training	1,957	10-6440 Staff Educational Expense: Cost of employee training courses and materials. (Examples: certification, training, books, etc.) *May include cost of room rental. These are non-treatment related costs.
	3006	Staff Mileage	372	10-6060 Staff Mileage: Cost of employee mileage reimbursement paid in accordance with FPM section 1005. These are non-treatment related costs.
	3007	Subscriptions & Memberships	106	10-6360 Dues & Subscriptions: Cost of membership dues and subscriptions. (Examples: magazine, newspaper, memberships, etc.) These are non-treatment related costs.
	3008	Vehicle Maintenance	936	10-6030 Vehicle Insurance: Cost for vehicle insurance. 10-6040 Vehicle Fuel: Cost of gas in vehicles. 10-6050 Vehicle Maintenance: Cost of vehicle maintenance. Including cost of parts, supplies and labor associated with maintenance and repair of vehicles used by Agency programs. (Examples: repairs, battery, carwash *Includes: impounds) These are non-treatment related costs.
	3009	Recruitment	692	10-6470 Recruitment: Cost of advertising and other employee recruitment expenses. (Examples: newspaper ad, urine screening, background check, etc.)
	3010	Outreach & Engagement	147	10-6693 O & E Client Needs: Cost related to services and supplies used during outreach and engagement events/activities. These are non-treatment related costs.
	3011	Other (specify)	-	
	3012	Other (specify)	-	

4000: DIRECT FACILITIES & EQUIPMENT	28,502
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PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	4001	Building Maintenance	80	10-6330 Building Maintenance: Cost of Agency building repairs and maintenance. (Examples: electrical work, A/C and heating, hood cleaning, plumbing, deadbolt, door knob/lock, keys, key tags, air/furnace filters, smoke alarm, co2 alarm, exit sign, blinds, etc.) This account should not be used if a specific outside labor contractor is doing an identifiable project, in this case use 6603, or projects over \$2,000.00 that will require the procurement process and a WIP to be completed. These are non-treatment related costs.
	4002	Rent/Lease Building	20,846	10-6320 Building Rent (Other): Cost of rent/lease payments made for building leases from outside sources. These are non-treatment related costs.
	4003	Rent/Lease Equipment	519	10-6220 Furniture & Equipment Rent/Lease (Other): Cost of rent/lease payments made for furniture and equipment leases from outside sources. (Examples: high capacity copier/printer/scanner, washer/dryer, vending machine, furniture, water cooler, postage meter, etc.) These are non-treatment related costs.
	4004	Rent/Lease Vehicles	-	
	4005	Security	453	10-6390 Security: Cost of installation, maintenance and monthly service fees for building alarms and other security measures. (Examples: security/surveillance equipment, service and installation, safes, locks, padlocks, etc.) These are non-treatment related costs.
	4006	Utilities	5,819	10-6350 Utilities: Cost of service for power, gas, water, sewer, garbage, etc. These are non-treatment related costs.
	4007	Equipment Maintenance	626	10-6230 Equipment Maintenance: Cost of repair or maintenance of office/house equipment and furniture. (Examples: high capacity copier/printer/scanner, replacement parts such as hard drive, video card, adapter, laptop battery, monitor/printer/phone cord, cord covers, power strip, surge protector, extension cord, cable ties, drum, hose, filter, drawer slide set/rollers, keys for filing cabinet, etc.) These are non-treatment related costs.
	4008	Depreciation	159	10-8050 Depreciation: This account should be charged for the depreciation expense of the Agency's tangible assets. These are non-treatment related costs.
	4009	Other (specify)	-	
	4010	Other (specify)	-	

5000: DIRECT SPECIAL EXPENSES		20,934		
	5001	Consultant (Network & Data Management)	26	10-6115 Software & Computer Support: Cost of computer software and computer support. (Examples: Microsoft Office, QuickBooks, PDF converter, Avatar, Vipre anti-virus, LogMeIn, web filter, etc.) This account should not be used for the purchase of computers and related accessories. Computer accessories such as a mouse, keyboard and speakers must be coded to 6190. These are non-treatment related costs.
	5002	HMIS (Health Management Information System)	-	
	5003	Contractual/Consulting Services (Specify)	-	
	5004	Translation Services	-	
	5005	OS Labor Psychiatrist	17,604	These accounts are assigned to record various professional services provided by contracted Psychiatrist working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5006	OS Labor Physician	3,304	These accounts are assigned to record various professional services provided by contracted Physician working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5007	Other (specify)	-	
	5008	Other (specify)	-	

6000: INDIRECT EXPENSES		85,859		
	6001	Administrative Overhead	-	
	6002	Professional Liability Insurance	2,277	10-6370 Insurance: Cost of Agency liability and property insurance. These are non-treatment related costs.
	6003	Accounting/Bookkeeping	-	
	6004	External Audit	346	10-6460 Audit Expense: Cost of outside audit fees. These are non-treatment related costs.
	6005	Insurance (Specify):	-	
	6006	Payroll Services	1,928	10-6482 Payroll Software & Support These are non-treatment related costs.
	6007	Depreciation (Provider-Owned Equipment to be Used	-	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	6008	Personnel (Indirect Salaries & Benefits)	-	
	6009	Licenses	5,384	10-6380 Licenses: Cost in obtaining and renewing licenses and permits. (Examples: Electronic Medical Records (EMR) database, kitchen/restaurant permit, fire clearance, facility inspections, vehicle registration, etc.) These are non-treatment related costs.
	6010	Indirect	75,924	10-9000's Indirect Allocated Costs. These are non-treatment related costs.
	6011	Other (specify)	-	
	6012	Other (specify)	-	
	6013	Other (specify)	-	

7000: DIRECT FIXED ASSETS		5,965		
	7001	Computer Equipment & Software	-	
	7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA	-	
	7003	Furniture & Fixtures	2,583	10-6240 Expendable Furniture: Cost of small, inexpensive Agency property with a normal useful life generally less than one year or a value that is minor or insignificant, typically items with a total cost of less than \$5000 per item. (Examples: small desk, portable desk, chair, filing cabinet, mail slots, shelving unit, table, foldable tables/chairs, bed, mattress, nightstand, room divider, etc. *Includes assembly fee) (For additional information, see procedures section 0900) These are non-treatment related costs.
	7004	Leasehold/Tenant/Building Improvements	-	
	7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
	7006	Assets over \$5,000/unit (Specify)	-	
	7007	Expendable Equipment	3,382	10-6190 Expendable Equipment: Cost of purchasing office/house equipment that has a cost less than \$5000 per item. (Examples: electronic stapler/calculator/hole puncher, computer, monitor, keyboard, mouse, speakers and other computer accessories including mousepad and wrist pad, desk printer, tablet, tablet cover, lamp, desk lamp, fan, radio, television, phone, coffee machine, popcorn maker, toaster, refrigerator, dishwasher, washer, dryer, portable a/c unit, hand soap/hand towel dispenser, fire extinguisher, dolly, canopy, shed, barbecue, drill, etc.) These are non-treatment related costs.
	7008	Other (specify)	-	

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE:	658,250
TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE:	658,250
BUDGET CHECK:	-

Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2025-26

PROGRAM EXPENSES

1000: DIRECT SALARIES & BENEFITS					
Direct Employee Salaries					
Acct #	Administrative Position	FTE	Admin	Program	Total
1101	Records Technician	0.12	\$ 4,810		\$ 4,810
1102	Secretary	0.26	10,182		10,182
1103	Bookkeeper	0.26	11,804		11,804
1104			-		-
1105			-		-
1106			-		-
1107			-		-
1108			-		-
1109			-		-
1110			-		-
1111			-		-
1112			-		-
1113			-		-
1114			-		-
1115			-		-
Direct Personnel Admin Salaries Subtotal		0.64	\$ 26,796		\$ 26,796
Acct #	Program Position	FTE	Admin	Program	Total
1116	Intake Assistant	0.26		\$ 26,082	\$ 26,082
1117	Program Director	0.26		23,695	23,695
1118	Case Manager	0.28		26,972	26,972
1119	Supervising Personal Services Coordinator	0.28		18,180	18,180
1120	Substance Abuse Counselor	0.28		67,080	67,080
1121	Mental Health Professional	0.27		67,041	67,041
1122	Nurse	0.06		7,025	7,025
1123				-	-
1124				-	-
1125				-	-
1126				-	-
1127				-	-
1128				-	-
1129				-	-
1130				-	-
1131				-	-
1132				-	-
1133				-	-
1134				-	-
Direct Personnel Program Salaries Subtotal		1.69		\$ 236,075	\$ 236,075
			Admin	Program	Total
Direct Personnel Salaries Subtotal		2.33	\$ 26,796	\$ 236,075	\$ 262,871
Direct Employee Benefits					
Acct #	Description		Admin	Program	Total
1201	Retirement		\$ 1,164	\$ 7,507	\$ 8,671
1202	Worker's Compensation		414	2,671	3,085
1203	Health Insurance		4,846	31,264	36,110
1204	Dental Insurance		380	2,453	2,833
1205	ACI		12	75	87
1206	Accrued Paid Leave		3,879	25,023	28,902
Direct Employee Benefits Subtotal:			\$ 10,695	\$ 68,993	\$ 79,688
Direct Payroll Taxes & Expenses:					
Acct #	Description		Admin	Program	Total
1301	OASDI		\$ 562	\$ 3,628	\$ 4,190
1302	FICA/MEDICARE		2,424	15,640	18,064
1303	SUI		566	3,653	4,219
1304	Other (specify)		-	-	-
1305	Other (specify)		-	-	-
1306	Other (specify)		-	-	-
Direct Payroll Taxes & Expenses Subtotal:			\$ 3,552	\$ 22,921	\$ 26,473
DIRECT EMPLOYEE SALARIES & BENEFITS TOTAL:			Admin	Program	Total
			\$ 41,043	\$ 327,989	\$ 369,032

DIRECT EMPLOYEE SALARIES & BENEFITS PERCENTAGE:	Admin	Program
	11%	89%

2000: DIRECT CLIENT SUPPORT		
Acct #	Line Item Description	Amount
2001	Child Care	\$ -
2002	Client Housing Support	120,000
2003	Client Transportation & Support	500
2004	Clothing, Food, & Hygiene	1,000
2005	Education Support	-
2006	Employment Support	-
2007	Household Items for Clients	-
2008	Medication Supports	4,300
2009	Program Supplies - Medical	-
2010	Utility Vouchers	-
2011	Clothing & Hygiene	1,000
2012	Client Testing Material	9,850
2013	Client Food	300
2014	Other (specify)	-
2015	Other (specify)	-
2016	Other (specify)	-
DIRECT CLIENT CARE TOTAL		\$ 136,950

3000: DIRECT OPERATING EXPENSES		
Acct #	Line Item Description	Amount
3001	Telecommunications	\$ 2,204
3002	Printing/Postage	706
3003	Office, Household & Program Supplies	3,888
3004	Advertising	-
3005	Staff Development & Training	1,957
3006	Staff Mileage	372
3007	Subscriptions & Memberships	106
3008	Vehicle Maintenance	936
3009	Recruitment	692
3010	Outreach & Engagement	147
3011	Other (specify)	-
3012	Other (specify)	-
DIRECT OPERATING EXPENSES TOTAL:		\$ 11,008

4000: DIRECT FACILITIES & EQUIPMENT		
Acct #	Line Item Description	Amount
4001	Building Maintenance	\$ 80
4002	Rent/Lease Building	20,846
4003	Rent/Lease Equipment	519
4004	Rent/Lease Vehicles	-
4005	Security	453
4006	Utilities	5,819
4007	Equipment Maintenance	626
4008	Depreciation	159
4009	Other (specify)	-
4010	Other (specify)	-
DIRECT FACILITIES/EQUIPMENT TOTAL:		\$ 28,502

5000: DIRECT SPECIAL EXPENSES		
Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 26
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	-
5005	OS Labor Psychiatrist	17,604
5006	OS Labor Physician	3,304
5007	Other (specify)	-
5008	Other (specify)	-
DIRECT SPECIAL EXPENSES TOTAL:		\$ 20,934

6000: INDIRECT EXPENSES		
Acct #	Line Item Description	Amount
	Administrative Overhead	
6001	Use this line and only this line for approved indirect cost rate	\$ -
	Administrative Overhead	
6002	Professional Liability Insurance	2,277
6003	Accounting/Bookkeeping	-
6004	External Audit	346
6005	Insurance (Specify):	-
6006	Payroll Services	1,928
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Personnel (Indirect Salaries & Benefits)	-
6009	Licenses	5,384
6010	Indirect	75,924
6011	Other (specify)	-
6012	Other (specify)	-
6013	Other (specify)	-
INDIRECT EXPENSES TOTAL		\$ 85,859

INDIRECT COST RATE	15.00%
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7000: DIRECT FIXED ASSETS		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ -
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	-
7003	Furniture & Fixtures	2,583
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Expendable Equipment	3,382
7008	Other (specify)	-
FIXED ASSETS EXPENSES TOTAL		\$ 5,965

TOTAL PROGRAM EXPENSES	\$ 658,250
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PROGRAM FUNDING SOURCES

8100 - SUBSTANCE USE DISORDER FUNDS		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
SUBSTANCE USE DISORDER FUNDS TOTAL		\$ -

8200 - REALIGNMENT		
Acct #	Line Item Description	Amount
8201	Realignment	\$ -
REALIGNMENT TOTAL		\$ -

8300 - MENTAL HEALTH SERVICE ACT (MHSA)			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports		\$ -
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
MHSA TOTAL			\$ -

8400 - OTHER REVENUE		
Acct #	Line Item Description	Amount
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify) - CCP AB109	658,250
8404	Other (Specify)	-
8405	Other (Specify)	-
OTHER REVENUE TOTAL		\$ 658,250

TOTAL PROGRAM FUNDING SOURCES:	\$ 658,250
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NET PROGRAM COST:	\$ -
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Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2025-26

PARTIAL FTE DETAIL

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Records Technician	Allocation to FSC OP MH FFP	0.08
	Allocation to FSC OP MH CCP	0.02
	Allocation to FSC OP SUD FFP	0.25
	Allocation to FSC OP SUD CCP	0.10
	Allocation to FSC FSP CCP & DSH	0.38
	Allocation to FSC FSP FFP	0.17
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Secretary	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Bookkeeper	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Intake Assistant	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.57
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Program Director	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Case Manager	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Supervising Personal Services Coordinator	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28

	Total	1.00

Position	Contract #/Name/Department/County	FTE %
Substance Abuse Counselor	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Mental Health Professional	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.22
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Nurse	Allocation to FSC OP MH FFP	0.04
	Allocation to FSC OP MH CCP	0.01
	Allocation to FSC OP SUD FFP	0.14
	Allocation to FSC OP SUD CCP	0.05
	Allocation to FSC FSP CCP & DSH	0.52
	Allocation to FSC FSP FFP	0.23
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %

	Total	0.00

[illegible]

Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2025-26 Budget Narrative

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
1000: DIRECT SALARIES & BENEFITS		369,032	
Administrative Positions		26,796	
1101	Records Technician	4,810	The Records Technician will keep track of the Medical Records and will do the billing for the program. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1102	Secretary	10,182	Provides direct services to the program by data entry, phone calls, checking in clients, etc. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1103	Bookkeeper	11,804	The Program Bookkeeper will be assisting the clients with their client fees for their portion of rent if necessary and keeping track of all the incoming and outgoing of petty cash as needed. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1104	0	-	
1105	0	-	
1106	0	-	
1107	0	-	
1108	0	-	
1109	0	-	
1110	0	-	
1111	0	-	
1112	0	-	
1113	0	-	
1114	0	-	
1115	0	-	
Program Positions		236,075	
1116	Intake Assistant	26,082	The Intake Assistant processes all referrals related to this program. These services include completeing all new admissions in a timely manner with the goal of opening the client. Any additional funds outside of Medi-Cal are used for this/these positions for non treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1117	Program Director	23,695	
1118	Case Manager	26,972	The Case Managers provide services which will assist individuals in gaining access to needed medical, social, housing, economic, educational and other services as directed by the Program Director and Supervising PSC. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1119	Supervising Personal Services Coordinator	18,180	Provides supervision to all Substance Abuse Conselors, Case Managers and Intake Assistant to ensure client care, maintain compliance with Turning Point policies and procedures. Supervisor also assisting in training new staff and reporting to the Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1120	Substance Abuse Counselor	67,080	The Substance Abuse Counslor is responsible for the Substance Abuse Treatment services in accordance with program requirements and ADP licensing. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1121	Mental Health Professional	67,041	Provides mental health assessment, assessing for Medical Necessity, assists client in identifying treatment plan goals according to diagnosis. MHP also provides individual and group therapy as client requests, while also providing program support to assist clients in crisis. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1122	Nurse	7,025	Nurses work with the doctors for client care, maintaining compliance with Turning Point policies and procedures, providing training and ensuring accurate charting in accordance with Medi-cal. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1123	0	-	
1124	0	-	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	1125	0	-	
	1126	0	-	
	1127	0	-	
	1128	0	-	
	1129	0	-	
	1130	0	-	
	1131	0	-	
	1132	0	-	
	1133	0	-	
	1134	0	-	
Direct Employee Benefits				
	1201	Retirement	8,671	10-5940 Retirement: Cost of Agency contribution to employee retirement plans. These are non-treatment related costs.
	1202	Worker's Compensation	3,085	10-5930 Workers Compensation Insurance: Cost of workers compensation insurance. These are non-treatment related costs.
	1203	Health Insurance	36,110	10-5950 Health Insurance: Agency cost for health insurance including Vision. These are non-treatment related costs.
	1204	Dental Insurance	2,833	10-5960 Dental Insurance: Agency cost for dental insurance.
	1205	ACI	87	10-5990 Other Benefits: Agency cost for other wage related employee benefits. These are non-treatment related costs.
	1206	Accrued Paid Leave	28,902	10-5980 Accrued Paid Leave: The monetary value of staff Paid Leave hours as they accrue on a monthly basis. These are non-treatment related costs.
Direct Payroll Taxes & Expenses:			26,473	
	1301	OASDI	4,190	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1302	FICA/MEDICARE	18,064	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1303	SUI	4,219	10-5920 S.U.I. (State Unemployment Insurance): Employer portion of S.U.I. taxes charged to the Agency by the various states in which wages are paid. These are non-treatment related costs.
	1304	Other (specify)	-	
	1305	Other (specify)	-	
	1306	Other (specify)	-	
2000: DIRECT CLIENT SUPPORT			136,950	
	2001	Child Care	-	
	2002	Client Housing Support	120,000	10-7060 Client Housing Assistance: Cost of rent, housing assistance and deposit paid on behalf of client. (Examples: first/last month deposit, late fees, monthly rent, hotel charges, room & board, board & care, etc.)
	2003	Client Transportation & Support	500	10-7015 Client Transportation: Cost for client transportation. (Examples: bus tokens/passes, taxi, other public transportation, bicycles, etc.)
	2004	Clothing, Food, & Hygiene	1,000	10-7021 Client Clothing & Hygiene: Cost of client hygiene supplies and non-work related clothing. (Examples: clothes, shoes, hats, beanies, scarves, soap, toothpaste, deodorant, grooming supplies, hair accessories, diapers, etc.)
	2005	Education Support	-	
	2006	Employment Support	-	
	2007	Household Items for Clients	-	
	2008	Medication Supports	4,300	10-6122 Program Supplies-Medical: Cost of medical supplies to be used by staff or clients at the program location to meet program objective. Such items are to remain at the program location and not sent home with the client. Such items include, but are not limited to first aid kits, blood pressure monitor, latex gloves, syringes, hazard disposal service, sunblock, insect repellent, *over-the-counter medication/vitamins-if allowable per contract*, etc.
	2009	Program Supplies - Medical	-	
	2010	Utility Vouchers	-	
	2011	Clothing & Hygiene	1,000	10-7010 Client Activities/Recreation: Cost for client activities & recreation events. (Examples: cable bill, food/drinks/utensils/decorations needed for a specific client event, incentive rewards, cash reinforcer, admission fees to events, etc.)

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	2012	Client Testing Material	9,850	10-7140 Client Testing Material: Cost of U/A testing supplies, including breathalyzer, used to determine treatment required for clients.
	2013	Client Food	300	10-6150 Food: Cost of food and drink to be consumed by the residents/clients. (Examples: Groceries to prepare onsite, outside food brought onsite, food/drinks for clients)
	2014	Other (specify)	-	
	2015	Other (specify)	-	
	2016	Other (specify)	-	

3000: DIRECT OPERATING EXPENSES		11,008		
	3001	Telecommunications	2,204	10-6340 Communications: Cost of electronic communications. (Examples: internet, phone, fax, cell phones, etc.) These are non-treatment related costs.
	3002	Printing/Postage	706	10-6400 Postage: Cost of Agency postage and delivery. Including delivery by the U.S. Post Office, U.P.S., FedEx or other courier services. These are non-treatment related costs.
	3003	Office, Household & Program Supplies	3,888	10-6110 Office Supplies: Cost of items normally used in an office setting. 10-6130 House Supplies: Cost of supplies used by staff during their scheduled work hours. These items are normally used to operate the building at the program location. These items are to remain at program location and not sent home with client. 10-6120 Program Supplies: Cost of any items normally used by clients or to directly benefit the clients to meet program objectives while receiving services. These items are to remain at the program location and not sent home with the client. 10-6243 General Supplies: Cost of items generally used by all at program's location. 10-6244 Janitorial Supplies & Services: Cost of items or services to maintain the esthetics of the premises. These are non-treatment related costs.
	3004	Advertising	-	
	3005	Staff Development & Training	1,957	10-6440 Staff Educational Expense: Cost of employee training courses and materials. (Examples: certification, training, books, etc.) *May include cost of room rental. These are non-treatment related costs.
	3006	Staff Mileage	372	10-6060 Staff Mileage: Cost of employee mileage reimbursement paid in accordance with FPM section 1005. These are non-treatment related costs.
	3007	Subscriptions & Memberships	106	10-6360 Dues & Subscriptions: Cost of membership dues and subscriptions. (Examples: magazine, newspaper, memberships, etc.) These are non-treatment related costs.
	3008	Vehicle Maintenance	936	10-6030 Vehicle Insurance: Cost for vehicle insurance. 10-6040 Vehicle Fuel: Cost of gas in vehicles. 10-6050 Vehicle Maintenance: Cost of vehicle maintenance. Including cost of parts, supplies and labor associated with maintenance and repair of vehicles used by Agency programs. (Examples: repairs, battery, carwash *Includes: impounds) These are non-treatment related costs.
	3009	Recruitment	692	10-6470 Recruitment: Cost of advertising and other employee recruitment expenses. (Examples: newspaper ad, urine screening, background check, etc.)
	3010	Outreach & Engagement	147	10-6693 O & E Client Needs: Cost related to services and supplies used during outreach and engagement events/activities. These are non-treatment related costs.
	3011	Other (specify)	-	
	3012	Other (specify)	-	

4000: DIRECT FACILITIES & EQUIPMENT		28,502		
	4001	Building Maintenance	80	10-6330 Building Maintenance: Cost of Agency building repairs and maintenance. (Examples: electrical work, A/C and heating, hood cleaning, plumbing, deadbolt, door knob/lock, keys, key tags, air/furnace filters, smoke alarm, co2 alarm, exit sign, blinds, etc.) This account should not be used if a specific outside labor contractor is doing an identifiable project, in this case use 6603, or projects over \$2,000.00 that will require the procurement process and a WIP to be completed. These are non-treatment related costs.
	4002	Rent/Lease Building	20,846	10-6320 Building Rent (Other): Cost of rent/lease payments made for building leases from outside sources. These are non-treatment related costs.
	4003	Rent/Lease Equipment	519	10-6220 Furniture & Equipment Rent/Lease (Other): Cost of rent/lease payments made for furniture and equipment leases from outside sources. (Examples: high capacity copier/printer/scanner, washer/dryer, vending machine, furniture, water cooler, postage meter, etc.) These are non-treatment related costs.
	4004	Rent/Lease Vehicles	-	

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
4005	Security	453	10-6390 Security: Cost of installation, maintenance and monthly service fees for building alarms and other security measures. (Examples: security/surveillance equipment, service and installation, safes, locks, padlocks, etc.) These are non-treatment related costs.
4006	Utilities	5,819	10-6350 Utilities: Cost of service for power, gas, water, sewer, garbage, etc. These are non-treatment related costs.
4007	Equipment Maintenance	626	10-6230 Equipment Maintenance: Cost of repair or maintenance of office/house equipment and furniture. (Examples: high capacity copier/printer/scanner, replacement parts such as hard drive, video card, adapter, laptop battery, monitor/printer/phone cord, cord covers, power strip, surge protector, extension cord, cable ties, drum, hose, filter, drawer slide set/rollers, keys for filing cabinet, etc.) These are non-treatment related costs.
4008	Depreciation	159	10-8050 Depreciation: This account should be charged for the depreciation expense of the Agency's tangible assets. These are non-treatment related costs.
4009	Other (specify)	-	
4010	Other (specify)	-	

5000: DIRECT SPECIAL EXPENSES		20,934	
5001	Consultant (Network & Data Management)	26	10-6115 Software & Computer Support: Cost of computer software and computer support. (Examples: Microsoft Office, QuickBooks, PDF converter, Avatar, Vipre anti-virus, LogMeln, web filter, etc.) This account should not be used for the purchase of computers and related accessories. Computer accessories such as a mouse, keyboard and speakers must be coded to 6190. These are non-treatment related costs.
5002	HMIS (Health Management Information System)	-	
5003	Contractual/Consulting Services (Specify)	-	
5004	Translation Services	-	
5005	OS Labor Psychiatrist	17,604	These accounts are assigned to record various professional services provided by contracted Psychiatrist working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
5006	OS Labor Physician	3,304	These accounts are assigned to record various professional services provided by contracted Physician working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
5007	Other (specify)	-	
5008	Other (specify)	-	

6000: INDIRECT EXPENSES		85,859	
6001	Administrative Overhead	-	
6002	Professional Liability Insurance	2,277	10-6370 Insurance: Cost of Agency liability and property insurance. These are non-treatment related costs.
6003	Accounting/Bookkeeping	-	
6004	External Audit	346	10-6460 Audit Expense: Cost of outside audit fees. These are non-treatment related costs.
6005	Insurance (Specify):	-	
6006	Payroll Services	1,928	10-6482 Payroll Software & Support These are non-treatment related costs.
6007	Depreciation (Provider-Owned Equipment to be Used	-	
6008	Personnel (Indirect Salaries & Benefits)	-	
6009	Licenses	5,384	10-6380 Licenses: Cost in obtaining and renewing licenses and permits. (Examples: Electronic Medical Records (EMR) database, kitchen/restaurant permit, fire clearance, facility inspections, vehicle registration, etc.) These are non-treatment related costs.
6010	Indirect	75,924	10-9000's Indirect Allocated Costs. These are non-treatment related costs.
6011	Other (specify)	-	
6012	Other (specify)	-	
6013	Other (specify)	-	

7000: DIRECT FIXED ASSETS		5,965	
7001	Computer Equipment & Software	-	
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA	-	

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
7003	Furniture & Fixtures	2,583	10-6240 Expendable Furniture: Cost of small, inexpensive Agency property with a normal useful life generally less than one year or a value that is minor or insignificant, typically items with a total cost of less than \$5000 per item. (Examples: small desk, portable desk, chair, filing cabinet, mail slots, shelving unit, table, foldable tables/chairs, bed, mattress, nightstand, room divider, etc. *Includes assembly fee) (For additional information, see procedures section 0900) These are non-treatment related costs.
7004	Leasehold/Tenant/Building Improvements	-	
7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
7006	Assets over \$5,000/unit (Specify)	-	
7007	Expendable Equipment	3,382	10-6190 Expendable Equipment: Cost of purchasing office/house equipment that has a cost less than \$5000 per item. (Examples: electronic stapler/calculator/hole puncher, computer, monitor, keyboard, mouse, speakers and other computer accessories including mousepad and wrist pad, desk printer, tablet, tablet cover, lamp, desk lamp, fan, radio, television, phone, coffee machine, popcorn maker, toaster, refrigerator, dishwasher, washer, dryer, portable a/c unit, hand soap/hand towel dispenser, fire extinguisher, dolly, canopy, shed, barbecue, drill, etc.) These are non-treatment related costs.
7008	Other (specify)	-	

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE: 658,250

TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE: 658,250

BUDGET CHECK: -

Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2026-27

PROGRAM EXPENSES

1000: DIRECT SALARIES & BENEFITS					
Direct Employee Salaries					
Acct #	Administrative Position	FTE	Admin	Program	Total
1101	Records Technician	0.12	\$ 4,810		\$ 4,810
1102	Secretary	0.26	10,182		10,182
1103	Bookkeeper	0.26	11,804		11,804
1104			-		-
1105			-		-
1106			-		-
1107			-		-
1108			-		-
1109			-		-
1110			-		-
1111			-		-
1112			-		-
1113			-		-
1114			-		-
1115			-		-
Direct Personnel Admin Salaries Subtotal		0.64	\$ 26,796		\$ 26,796
Acct #	Program Position	FTE	Admin	Program	Total
1116	Intake Assistant	0.26		\$ 26,082	\$ 26,082
1117	Program Director	0.26		23,695	23,695
1118	Case Manager	0.28		26,972	26,972
1119	Supervising Personal Services Coordinator	0.28		18,180	18,180
1120	Substance Abuse Counselor	0.28		67,080	67,080
1121	Mental Health Professional	0.27		67,041	67,041
1122	Nurse	0.06		7,025	7,025
1123				-	-
1124				-	-
1125				-	-
1126				-	-
1127				-	-
1128				-	-
1129				-	-
1130				-	-
1131				-	-
1132				-	-
1133				-	-
1134				-	-
Direct Personnel Program Salaries Subtotal		1.69		\$ 236,075	\$ 236,075
			Admin	Program	Total
Direct Personnel Salaries Subtotal		2.33	\$ 26,796	\$ 236,075	\$ 262,871
Direct Employee Benefits					
Acct #	Description		Admin	Program	Total
1201	Retirement		\$ 1,164	\$ 7,507	\$ 8,671
1202	Worker's Compensation		414	2,671	3,085
1203	Health Insurance		4,846	31,264	36,110
1204	Dental Insurance		380	2,453	2,833
1205	ACI		12	75	87
1206	Accrued Paid Leave		3,879	25,023	28,902
Direct Employee Benefits Subtotal:			\$ 10,695	\$ 68,993	\$ 79,688
Direct Payroll Taxes & Expenses:					
Acct #	Description		Admin	Program	Total
1301	OASDI		\$ 562	\$ 3,628	\$ 4,190
1302	FICA/MEDICARE		2,424	15,640	18,064
1303	SUI		566	3,653	4,219
1304	Other (specify)		-	-	-
1305	Other (specify)		-	-	-
1306	Other (specify)		-	-	-
Direct Payroll Taxes & Expenses Subtotal:			\$ 3,552	\$ 22,921	\$ 26,473
DIRECT EMPLOYEE SALARIES & BENEFITS TOTAL:			Admin	Program	Total
			\$ 41,043	\$ 327,989	\$ 369,032

DIRECT EMPLOYEE SALARIES & BENEFITS PERCENTAGE:	Admin	Program
	11%	89%

2000: DIRECT CLIENT SUPPORT		
Acct #	Line Item Description	Amount
2001	Child Care	\$ -
2002	Client Housing Support	120,000
2003	Client Transportation & Support	500
2004	Clothing, Food, & Hygiene	1,000
2005	Education Support	-
2006	Employment Support	-
2007	Household Items for Clients	-
2008	Medication Supports	4,300
2009	Program Supplies - Medical	-
2010	Utility Vouchers	-
2011	Clothing & Hygiene	1,000
2012	Client Testing Material	9,850
2013	Client Food	300
2014	Other (specify)	-
2015	Other (specify)	-
2016	Other (specify)	-
DIRECT CLIENT CARE TOTAL		\$ 136,950

3000: DIRECT OPERATING EXPENSES		
Acct #	Line Item Description	Amount
3001	Telecommunications	\$ 2,204
3002	Printing/Postage	706
3003	Office, Household & Program Supplies	3,888
3004	Advertising	-
3005	Staff Development & Training	1,957
3006	Staff Mileage	372
3007	Subscriptions & Memberships	106
3008	Vehicle Maintenance	936
3009	Recruitment	692
3010	Outreach & Engagement	147
3011	Other (specify)	-
3012	Other (specify)	-
DIRECT OPERATING EXPENSES TOTAL:		\$ 11,008

4000: DIRECT FACILITIES & EQUIPMENT		
Acct #	Line Item Description	Amount
4001	Building Maintenance	\$ 80
4002	Rent/Lease Building	20,846
4003	Rent/Lease Equipment	519
4004	Rent/Lease Vehicles	-
4005	Security	453
4006	Utilities	5,819
4007	Equipment Maintenance	626
4008	Depreciation	159
4009	Other (specify)	-
4010	Other (specify)	-
DIRECT FACILITIES/EQUIPMENT TOTAL:		\$ 28,502

5000: DIRECT SPECIAL EXPENSES		
Acct #	Line Item Description	Amount
5001	Consultant (Network & Data Management)	\$ 26
5002	HMIS (Health Management Information System)	-
5003	Contractual/Consulting Services (Specify)	-
5004	Translation Services	-
5005	OS Labor Psychiatrist	17,604
5006	OS Labor Physician	3,304
5007	Other (specify)	-
5008	Other (specify)	-
DIRECT SPECIAL EXPENSES TOTAL:		\$ 20,934

6000: INDIRECT EXPENSES		
Acct #	Line Item Description	Amount
	Administrative Overhead	
6001	Use this line and only this line for approved indirect cost rate	\$ -
	Administrative Overhead	
6002	Professional Liability Insurance	2,277
6003	Accounting/Bookkeeping	-
6004	External Audit	346
6005	Insurance (Specify):	-
6006	Payroll Services	1,928
6007	Depreciation (Provider-Owned Equipment to be Used for Program Purposes)	-
6008	Personnel (Indirect Salaries & Benefits)	-
6009	Licenses	5,384
6010	Indirect	75,924
6011	Other (specify)	-
6012	Other (specify)	-
6013	Other (specify)	-
INDIRECT EXPENSES TOTAL		\$ 85,859

INDIRECT COST RATE	15.00%
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7000: DIRECT FIXED ASSETS		
Acct #	Line Item Description	Amount
7001	Computer Equipment & Software	\$ -
7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA Data	-
7003	Furniture & Fixtures	2,583
7004	Leasehold/Tenant/Building Improvements	-
7005	Other Assets over \$500 with Lifespan of 2 Years +	-
7006	Assets over \$5,000/unit (Specify)	-
7007	Expendable Equipment	3,382
7008	Other (specify)	-
FIXED ASSETS EXPENSES TOTAL		\$ 5,965

TOTAL PROGRAM EXPENSES	\$ 658,250
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PROGRAM FUNDING SOURCES

8100 - SUBSTANCE USE DISORDER FUNDS		
Acct #	Line Item Description	Amount
8101	Drug Medi-Cal	\$ -
8102	SABG	\$ -
SUBSTANCE USE DISORDER FUNDS TOTAL		\$ -

8200 - REALIGNMENT		
Acct #	Line Item Description	Amount
8201	Realignment	\$ -
REALIGNMENT TOTAL		\$ -

8300 - MENTAL HEALTH SERVICE ACT (MHSA)			
Acct #	MHSA Component	MHSA Program Name	Amount
8301	CSS - Community Services & Supports		\$ -
8302	PEI - Prevention & Early Intervention		-
8303	INN - Innovations		-
8304	WET - Workforce Education & Training		-
8305	CFTN - Capital Facilities & Technology		-
MHSA TOTAL			\$ -

8400 - OTHER REVENUE		
Acct #	Line Item Description	Amount
8401	Client Fees	\$ -
8402	Client Insurance	-
8403	Grants (Specify) - CCP AB109	658,250
8404	Other (Specify)	-
8405	Other (Specify)	-
OTHER REVENUE TOTAL		\$ 658,250

TOTAL PROGRAM FUNDING SOURCES:	\$ 658,250
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NET PROGRAM COST:	\$ -
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Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2026-27

PARTIAL FTE DETAIL

For all positions with FTE's split among multiple programs/contracts the below must be filled out

Position	Contract #/Name/Department/County	FTE %
Records Technician	Allocation to FSC OP MH FFP	0.08
	Allocation to FSC OP MH CCP	0.02
	Allocation to FSC OP SUD FFP	0.25
	Allocation to FSC OP SUD CCP	0.10
	Allocation to FSC FSP CCP & DSH	0.38
	Allocation to FSC FSP FFP	0.17
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Secretary	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Bookkeeper	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Intake Assistant	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.57
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Program Director	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.21
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Case Manager	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Supervising Personal Services Coordinator	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28

	Total	1.00

Position	Contract #/Name/Department/County	FTE %
Substance Abuse Counselor	Allocation to FSC OP SUD FFP	0.72
	Allocation to FSC OP SUD CCP	0.28
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Mental Health Professional	Allocation to FSC OP MH FFP	0.17
	Allocation to FSC OP MH CCP	0.05
	Allocation to FSC OP SUD FFP	0.56
	Allocation to FSC OP SUD CCP	0.22
Total		1.00

Position	Contract #/Name/Department/County	FTE %
Nurse	Allocation to FSC OP MH FFP	0.04
	Allocation to FSC OP MH CCP	0.01
	Allocation to FSC OP SUD FFP	0.14
	Allocation to FSC OP SUD CCP	0.05
	Allocation to FSC FSP CCP & DSH	0.52
	Allocation to FSC FSP FFP	0.23
	Total	1.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Position	Contract #/Name/Department/County	FTE %

	Total	0.00

Position	Contract #/Name/Department/County	FTE %
Total		0.00

Forensic Continuum of Care SUD/MH OP
Turning Point of Central California, Inc.
Fiscal Year (FY) 2026-27 Budget Narrative

PROGRAM EXPENSE			
ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
1000: DIRECT SALARIES & BENEFITS		369,032	
Administrative Positions		26,796	
1101	Records Technician	4,810	The Records Technician will keep track of the Medical Records and will do the billing for the program. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1102	Secretary	10,182	Provides direct services to the program by data entry, phone calls, checking in clients, etc. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1103	Bookkeeper	11,804	The Program Bookkeeper will be assisting the clients with their client fees for their portion of rent if necessary and keeping track of all the incoming and outgoing of petty cash as needed. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1104	0	-	
1105	0	-	
1106	0	-	
1107	0	-	
1108	0	-	
1109	0	-	
1110	0	-	
1111	0	-	
1112	0	-	
1113	0	-	
1114	0	-	
1115	0	-	
Program Positions		236,075	
1116	Intake Assistant	26,082	The Intake Assistant processes all referrals related to this program. These services include completeing all new admissions in a timely manner with the goal of opening the client. Any additional funds outside of Medi-Cal are used for this/these positions for non treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1117	Program Director	23,695	The Program Director oversees the program and the hiring, training and supervising of staff. When a staff takes leave, the program is not changed since it's already been accrued. Our Positions are based on class/step, some might be less and some might be more, all according to the person's experience and education when they come to work for Turning Point. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1118	Case Manager	26,972	The Case Managers provide services which will assist individuals in gaining access to needed medical, social, housing, economic, educational and other services as directed by the Program Director and Supervising PSC. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1119	Supervising Personal Services Coordinator	18,180	Provides supervision to all Substance Abuse Conselors, Case Managers and Intake Assistant to ensure client care, maintain compliance with Turning Point policies and procedures. Supervisor also assisting in training new staff and reporting to the Program Director. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1120	Substance Abuse Counselor	67,080	The Substance Abuse Counslor is responsible for the Substance Abuse Treatment services in accordance with program requirements and ADP licensing. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
1121	Mental Health Professional	67,041	Provides mental health assessment, assessing for Medical Necessity, assists client in identifying treatment plan goals according to diagnosis. MHP also provides individual and group therapy as client requests, while also providing program support to assist clients in crisis. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	1122	Nurse	7,025	Nurses work with the doctors for client care, maintaining compliance with Turning Point policies and procedures, providing training and ensuring accurate charting in accordance with Medi-cal. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	1123	0	-	
	1124	0	-	
	1125	0	-	
	1126	0	-	
	1127	0	-	
	1128	0	-	
	1129	0	-	
	1130	0	-	
	1131	0	-	
	1132	0	-	
	1133	0	-	
	1134	0	-	
Direct Employee Benefits				
	1201	Retirement	8,671	10-5940 Retirement: Cost of Agency contribution to employee retirement plans. These are non-treatment related costs.
	1202	Worker's Compensation	3,085	10-5930 Workers Compensation Insurance: Cost of workers compensation insurance. These are non-treatment related costs.
	1203	Health Insurance	36,110	10-5950 Health Insurance: Agency cost for health insurance including Vision. These are non-treatment related costs.
	1204	Dental Insurance	2,833	10-5960 Dental Insurance: Agency cost for dental insurance.
	1205	ACI	87	10-5990 Other Benefits: Agency cost for other wage related employee benefits. These are non-treatment related costs.
	1206	Accrued Paid Leave	28,902	10-5980 Accrued Paid Leave: The monetary value of staff Paid Leave hours as they accrue on a monthly basis. These are non-treatment related costs.
Direct Payroll Taxes & Expenses:				
			26,473	
	1301	OASDI	4,190	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1302	FICA/MEDICARE	18,064	10-5910 F.I.C.A. (Federal Insurance Contributions Act): Employer portion of F.I.C.A. taxes charged to the Agency by the Internal Revenue Service. F.I.C.A. is comprised of "Old-Age, Survivors, and Disability Insurance" (OASDI), plus "Hospital Insurance" (Medicare). These are non-treatment related costs.
	1303	SUI	4,219	10-5920 S.U.I. (State Unemployment Insurance): Employer portion of S.U.I. taxes charged to the Agency by the various states in which wages are paid. These are non-treatment related costs.
	1304	Other (specify)	-	
	1305	Other (specify)	-	
	1306	Other (specify)	-	
2000: DIRECT CLIENT SUPPORT				
			136,950	
	2001	Child Care	-	
	2002	Client Housing Support	120,000	10-7060 Client Housing Assistance: Cost of rent, housing assistance and deposit paid on behalf of client. (Examples: first/last month deposit, late fees, monthly rent, hotel charges, room & board, board & care, etc.)
	2003	Client Transportation & Support	500	10-7015 Client Transportation: Cost for client transportation. (Examples: bus tokens/passes, taxi, other public transportation, bicycles, etc.)
	2004	Clothing, Food, & Hygiene	1,000	10-7021 Client Clothing & Hygiene: Cost of client hygiene supplies and non-work related clothing. (Examples: clothes, shoes, hats, beanies, scarves, soap, toothpaste, deodorant, grooming supplies, hair accessories, diapers, etc.)
	2005	Education Support	-	
	2006	Employment Support	-	
	2007	Household Items for Clients	-	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	2008	Medication Supports	4,300	10-6122 Program Supplies-Medical: Cost of medical supplies to be used by staff or clients at the program location to meet program objective. Such items are to remain at the program location and not sent home with the client. Such items include, but are not limited to first aid kits, blood pressure monitor, latex gloves, syringes, hazard disposal service, sunblock, insect repellent, *over-the-counter medication/vitamins-if allowable per contract*, etc.
	2009	Program Supplies - Medical	-	
	2010	Utility Vouchers	-	
	2011	Clothing & Hygiene	1,000	10-7010 Client Activities/Recreation: Cost for client activities & recreation events. (Examples: cable bill, food/drinks/utensils/decorations needed for a specific client event, incentive rewards, cash reinforcer, admission fees to events, etc.)
	2012	Client Testing Material	9,850	10-7140 Client Testing Material: Cost of U/A testing supplies, including breathalyzer, used to determine treatment required for clients.
	2013	Client Food	300	10-6150 Food: Cost of food and drink to be consumed by the residents/clients. (Examples: Groceries to prepare onsite, outside food brought onsite, food/drinks for clients)
	2014	Other (specify)	-	
	2015	Other (specify)	-	
	2016	Other (specify)	-	

3000: DIRECT OPERATING EXPENSES			11,008	
	3001	Telecommunications	2,204	10-6340 Communications: Cost of electronic communications. (Examples: internet, phone, fax, cell phones, etc.) These are non-treatment related costs.
	3002	Printing/Postage	706	10-6400 Postage: Cost of Agency postage and delivery. Including delivery by the U.S. Post Office, U.P.S., FedEx or other courier services. These are non-treatment related costs.
	3003	Office, Household & Program Supplies	3,888	10-6110 Office Supplies: Cost of items normally used in an office setting. 10-6130 House Supplies: Cost of supplies used by staff during their scheduled work hours. These items are normally used to operate the building at the program location. These items are to remain at program location and not sent home with client. 10-6120 Program Supplies: Cost of any items normally used by clients or to directly benefit the clients to meet program objectives while receiving services. These items are to remain at the program location and not sent home with the client. 10-6243 General Supplies: Cost of items generally used by all at program's location. 10-6244 Janitorial Supplies & Services: Cost of items or services to maintain the esthetics of the premises. These are non-treatment related costs.
	3004	Advertising	-	
	3005	Staff Development & Training	1,957	10-6440 Staff Educational Expense: Cost of employee training courses and materials. (Examples: certification, training, books, etc.) *May include cost of room rental. These are non-treatment related costs.
	3006	Staff Mileage	372	10-6060 Staff Mileage: Cost of employee mileage reimbursement paid in accordance with FPM section 1005. These are non-treatment related costs.
	3007	Subscriptions & Memberships	106	10-6360 Dues & Subscriptions: Cost of membership dues and subscriptions. (Examples: magazine, newspaper, memberships, etc.) These are non-treatment related costs.
	3008	Vehicle Maintenance	936	10-6030 Vehicle Insurance: Cost for vehicle insurance. 10-6040 Vehicle Fuel: Cost of gas in vehicles. 10-6050 Vehicle Maintenance: Cost of vehicle maintenance. Including cost of parts, supplies and labor associated with maintenance and repair of vehicles used by Agency programs. (Examples: repairs, battery, carwash *Includes: impounds) These are non-treatment related costs.
	3009	Recruitment	692	10-6470 Recruitment: Cost of advertising and other employee recruitment expenses. (Examples: newspaper ad, urine screening, background check, etc.)
	3010	Outreach & Engagement	147	10-6693 O & E Client Needs: Cost related to services and supplies used during outreach and engagement events/activities. These are non-treatment related costs.
	3011	Other (specify)	-	
	3012	Other (specify)	-	

4000: DIRECT FACILITIES & EQUIPMENT	28,502
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PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	4001	Building Maintenance	80	10-6330 Building Maintenance: Cost of Agency building repairs and maintenance. (Examples: electrical work, A/C and heating, hood cleaning, plumbing, deadbolt, door knob/lock, keys, key tags, air/furnace filters, smoke alarm, co2 alarm, exit sign, blinds, etc.) This account should not be used if a specific outside labor contractor is doing an identifiable project, in this case use 6603, or projects over \$2,000.00 that will require the procurement process and a WIP to be completed. These are non-treatment related costs.
	4002	Rent/Lease Building	20,846	10-6320 Building Rent (Other): Cost of rent/lease payments made for building leases from outside sources. These are non-treatment related costs.
	4003	Rent/Lease Equipment	519	10-6220 Furniture & Equipment Rent/Lease (Other): Cost of rent/lease payments made for furniture and equipment leases from outside sources. (Examples: high capacity copier/printer/scanner, washer/dryer, vending machine, furniture, water cooler, postage meter, etc.) These are non-treatment related costs.
	4004	Rent/Lease Vehicles	-	
	4005	Security	453	10-6390 Security: Cost of installation, maintenance and monthly service fees for building alarms and other security measures. (Examples: security/surveillance equipment, service and installation, safes, locks, padlocks, etc.) These are non-treatment related costs.
	4006	Utilities	5,819	10-6350 Utilities: Cost of service for power, gas, water, sewer, garbage, etc. These are non-treatment related costs.
	4007	Equipment Maintenance	626	10-6230 Equipment Maintenance: Cost of repair or maintenance of office/house equipment and furniture. (Examples: high capacity copier/printer/scanner, replacement parts such as hard drive, video card, adapter, laptop battery, monitor/printer/phone cord, cord covers, power strip, surge protector, extension cord, cable ties, drum, hose, filter, drawer slide set/rollers, keys for filing cabinet, etc.) These are non-treatment related costs.
	4008	Depreciation	159	10-8050 Depreciation: This account should be charged for the depreciation expense of the Agency's tangible assets. These are non-treatment related costs.
	4009	Other (specify)	-	
	4010	Other (specify)	-	

5000: DIRECT SPECIAL EXPENSES		20,934		
	5001	Consultant (Network & Data Management)	26	10-6115 Software & Computer Support: Cost of computer software and computer support. (Examples: Microsoft Office, QuickBooks, PDF converter, Avatar, Vipre anti-virus, LogMeIn, web filter, etc.) This account should not be used for the purchase of computers and related accessories. Computer accessories such as a mouse, keyboard and speakers must be coded to 6190. These are non-treatment related costs.
	5002	HMIS (Health Management Information System)	-	
	5003	Contractual/Consulting Services (Specify)	-	
	5004	Translation Services	-	
	5005	OS Labor Psychiatrist	17,604	These accounts are assigned to record various professional services provided by contracted Psychiatrist working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5006	OS Labor Physician	3,304	These accounts are assigned to record various professional services provided by contracted Physician working as independent agents. Any additional funds outside of Medi-Cal are used for this/these positions for non-treatment and/or non-billable related costs to be able to continue to provide continuity of care.
	5007	Other (specify)	-	
	5008	Other (specify)	-	

6000: INDIRECT EXPENSES		85,859		
	6001	Administrative Overhead	-	
	6002	Professional Liability Insurance	2,277	10-6370 Insurance: Cost of Agency liability and property insurance. These are non-treatment related costs.
	6003	Accounting/Bookkeeping	-	
	6004	External Audit	346	10-6460 Audit Expense: Cost of outside audit fees. These are non-treatment related costs.
	6005	Insurance (Specify):	-	
	6006	Payroll Services	1,928	10-6482 Payroll Software & Support These are non-treatment related costs.
	6007	Depreciation (Provider-Owned Equipment to be Used	-	

PROGRAM EXPENSE				
	ACCT #	LINE ITEM	AMT	DETAILED DESCRIPTION OF ITEMS BUDGETED IN EACH ACCOUNT LINE
	6008	Personnel (Indirect Salaries & Benefits)	-	
	6009	Licenses	5,384	10-6380 Licenses: Cost in obtaining and renewing licenses and permits. (Examples: Electronic Medical Records (EMR) database, kitchen/restaurant permit, fire clearance, facility inspections, vehicle registration, etc.) These are non-treatment related costs.
	6010	Indirect	75,924	10-9000's Indirect Allocated Costs. These are non-treatment related costs.
	6011	Other (specify)	-	
	6012	Other (specify)	-	
	6013	Other (specify)	-	

7000: DIRECT FIXED ASSETS			5,965	
	7001	Computer Equipment & Software	-	
	7002	Copiers, Cell Phones, Tablets, Devices to Contain HIPAA	-	
	7003	Furniture & Fixtures	2,583	10-6240 Expendable Furniture: Cost of small, inexpensive Agency property with a normal useful life generally less than one year or a value that is minor or insignificant, typically items with a total cost of less than \$5000 per item. (Examples: small desk, portable desk, chair, filing cabinet, mail slots, shelving unit, table, foldable tables/chairs, bed, mattress, nightstand, room divider, etc. *Includes assembly fee) (For additional information, see procedures section 0900) These are non-treatment related costs.
	7004	Leasehold/Tenant/Building Improvements	-	
	7005	Other Assets over \$500 with Lifespan of 2 Years +	-	
	7006	Assets over \$5,000/unit (Specify)	-	
	7007	Expendable Equipment	3,382	10-6190 Expendable Equipment: Cost of purchasing office/house equipment that has a cost less than \$5000 per item. (Examples: electronic stapler/calculator/hole puncher, computer, monitor, keyboard, mouse, speakers and other computer accessories including mousepad and wrist pad, desk printer, tablet, tablet cover, lamp, desk lamp, fan, radio, television, phone, coffee machine, popcorn maker, toaster, refrigerator, dishwasher, washer, dryer, portable a/c unit, hand soap/hand towel dispenser, fire extinguisher, dolly, canopy, shed, barbecue, drill, etc.) These are non-treatment related costs.
	7008	Other (specify)	-	

TOTAL PROGRAM EXPENSE FROM BUDGET NARRATIVE:	658,250
TOTAL PROGRAM EXPENSES FROM BUDGET TEMPLATE:	658,250
BUDGET CHECK:	-