



Suspension of Competition Acquisition Request

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1. Fully describe the product(s) and/or service(s) being requested.

Since December 2008, the County has had an agreement with Boys & Girls Clubs of Fresno County (B&GC), to assist the Probation Department in transitioning youthful offenders back into the community. B&GC has provided a Targeted Re-Entry (TRE) Program at the Juvenile Justice Campus (JJC), as well as recreational services to other incarcerated youth not in the TRE program. A new contract will continue to allow B&GC on-site at the JJC to provide a TRE program that will include pre- and post-release services to the County. A new agreement will also allow B&GC to continue to provide recreational services to non-TRE in-custody youth. Pre-release services include, but are not limited to: social and life skill building, vocational and career development, character development, leadership, and recreational opportunities. During the post-release re-entry process from the JJC into the community, TRE program participants transition to a designated B&GC near their residence zip code. They will also continue their relationship with B&GC case management and supervision towards a successful transition back in the community.

2. Identify the selected vendor and contact person; include the address, phone number and e-mail address for each.

Boys & Girls Clubs of Fresno County, Diane Carbray, (559) 266-3117, 540 N. Augusta St., Fresno, CA, 93701.

3. What is the total cost of the acquisition? If an agreement, state the total cost of the initial term and the amounts for potential renewal terms.

The term of the agreement will be for a period of three (3) years, effective December 16, 2021 to December 15, 2024 with two optional twelve (12) month extensions. The maximum annual compensation will be \$80,000, with a maximum compensation of \$400,000 for the potential five-year term.

4. Identify the unique qualities and/or capabilities of the service(s) and/or product(s) that qualify this as a Suspension of Competition acquisition.

The B&GC has been providing the requested services for Probation since 2008. The B&GC is an organization that has historically provided these services to the community and that has a well-established and extensive network of facilities throughout Fresno County, enhancing the re-entry process for youth being released from the JJC. The B&GC site is established within the JJC and the organization has successfully obtained proper clearances to conduct their program within the JJC. In addition, a very distinct quality of the B&GC is that from 2008-2011, the B&GC provided these services at no cost to the County. Since 2011, B&GC has continued to provide these services to the County at a subsidized rate; the B&GC will fund approximately 37% of the total cost to administer their program at the JJC for the proposed agreement term.

5. Identify from Administrative Policy #34 what circumstances constitute a Suspension of Competition.

- In an emergency when goods or services are immediately necessary for the preservation of the public health, welfare, or safety, or for the protection of County property.
- When the contract is with a federal, state, or local governmental agency.
- When the department head, with the concurrence of the Purchasing Agent, finds that the cost of preparing and administering a competitive bidding process in a particular case will equal or exceed the estimated contract amount or \$2,500 whichever is more.
- When a contract provides only for payment of per diem and travel expenses and there is to be no payment for services rendered.
- When obtaining the services of expert witnesses for litigation or special counsel to assist the County.
- When in unusual or extraordinary circumstances, the Board of Supervisors or the Purchasing Agent/Purchasing Manager determines that the best interests of the County would be served by not securing competitive bids or issuing a request for proposal.

6. Explain why the unique qualities and/or capabilities described above are essential to your department.

The pre-release and post-release services provided by the B&GC to youth in-custody at and being released from the JJC are essential in reducing recidivism rates among the youth, and facilitating their successful transition back into the community. In addition, the fact that B&GC will fund approximately 37% of the cost to administer their program at the JJC, maximizes Probation's utilization of funds.

7. Provide a comprehensive explanation of the research done to verify that the recommended vendor is the only vendor with the unique qualities and/or capabilities stated above. Include a list of all other vendors contacted, what they were asked, and their responses.

The B&GC is a nationally recognized organization, with fifteen sites in current operation throughout Fresno County. Access to these services post-release can assist youth with the transition back into the community. The B&GC provides services that are unique and that have been historically provided in cities throughout the nation. The B&GC provides these same unique services at the JJC, as described in section 1 and 4. As described in section 4, a very distinct quality of the B&GC is that from 2008-2011, the B&GC provided these services at no cost to the

County, and has since continued to provide these services to the County at a subsidized rate; the B&GC will fund approximately 37% of the total cost to administer their program at the JJC. Access to this subsidized rate is essential to the Probation Department, as it allows Probation to maximize the benefits received from the utilization of funds provided to the B&GC. Probation conducted thorough online research of available local agencies and was unable to locate any other agency that provides the unique services that are provided by the B&GC, with an extensive network of established sites in Fresno County. Based on the aforementioned factors, no other vendors were contacted.

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Requested By:

Staff Analyst

Title

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I approve this request to suspend competition for the service(s) and/or product(s) identified herein.

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Department Head Signature

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Purchasing Manager Signature

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