



# Board Agenda Item 36

DATE: March 9, 2021

TO: Board of Supervisors

SUBMITTED BY: Steven E. White, Director  
Department of Public Works and Planning

SUBJECT: Budget Transfer for Public Works and Planning Capital Projects

RECOMMENDED ACTION(S):

**Approve and authorize the Clerk of the Board to execute Budget Transfer No. 13 transferring FY 2020-21 appropriations from Sheriff Jail Improvements - Capital Projects Org 8852 (\$111,000), from account 8150 (Buildings and Improvements) Program No. 90998 to account 8150 Program No. 91672, in the amount of \$111,000 for the Sheriff Headquarter Restroom Remodel.**

Approval of the recommended action will allow the transfer of existing appropriations within the Sheriff's Org 8852 for Buildings and Improvements Program Nos. to fund an improvement project to meet the need for architectural and construction services and professional and specialized services for this project. This project pertains to a location in District 3 however the impact is countywide.

ALTERNATIVE ACTION(S):

Without approval of the recommended action, the Department of Public Works and Planning - Capital Projects will lack the necessary appropriations and revenue to conduct its business and pay consultants, permits, agency reviews, or construction invoices for this project.

FISCAL IMPACT:

The recommended action will increase appropriations and estimated revenues in FY 2020-21 for Public Works and Planning Capital Projects Org 8852 in the amount of \$111,000 and create Program No. 91672 for the remodel of the restroom in the Sheriff's Headquarters to cover the costs associated with conceptual, design and construction of the project.

DISCUSSION:

The recommended action will increase the FY 2020-21 appropriations and estimated revenues for Program No. 91672 in the Org 8852 in the amount of \$111,000 to assist in payment processing. The County utilizes the job order contracts as a procurement method for design and construction of small and medium sized capital and maintenance projects. There is a cost savings of not using the full contracting construction bidding cycle, facilitating fast and timely delivery of projects.

The general scope of work includes improved accessibility and safety improvements, demolition and removal, reconfiguration of furniture systems, building repair and improvements for 13 restrooms, and the men's locker room, replacing partitions, replacing plumbing fixtures with touchless faucets and toilet controls in all restrooms; and deep cleaning of the existing floor and wall tile in all restrooms.

The Department's Capital Projects Division will provide project management and utilize the job order contracts.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Budget Transfer (Org 8852)

CAO ANALYST:

Samantha Buck