



Board Agenda Item 48

DATE: November 16, 2021

TO: Board of Supervisors

SUBMITTED BY: David Luchini, RN, PHN, Director, Department of Public Health

SUBJECT: Retroactive Agreement with California State University, Fresno Foundation

RECOMMENDED ACTION(S):

Approve and authorize the Chairman to execute a retroactive Agreement with California State University, Fresno Foundation to provide registered dietician consultation services to the Department of Public Health, Nutrition Education and Obesity Prevention grant program, effective September 30, 2021 through September 30, 2022, with the option to extend for one additional 12-month period, total not to exceed \$40,500.

There is no additional Net County Cost associated with the recommended action. Approval of the recommended agreement with California State University (CSU), Fresno Foundation will allow the Department of Public Health's (Department) Nutrition Education and Obesity Prevention (NEOP) program to continue to meet the California Department of Public Health (CDPH) CalFresh Healthy Living Program requirements. These requirements include access to the nutritional expertise of a registered dietician to utilize Supplemental Nutrition Assistance Program-Education (SNAP-Ed) approved messaging and curriculum when providing NEOP activities to low-income County residents. This item is countywide.

ALTERNATIVE ACTION(S):

Should your Board not approve the recommended action, the Department would be unable to fulfill required CDPH NEOP SNAP-Ed activities outlined in the CalFresh Healthy Living Program and be unable to compensate CSU Fresno Foundation for work completed after October 1, 2021.

RETROACTIVE AGREEMENT:

The current Agreement (A-21-010) was effective January 12, 2021 through September 30, 2021 and included two optional one-year extensions, upon written approval by both parties no later than 30 days prior to the first day of the next 12-month extension period. Due to staff oversight, the letter to extend was not prepared within the terms of the original agreement requiring 30-days advance notice, which resulted in the agreement expiring and subsequent need to enter into a new agreement. Approval of the recommended Agreement would ensure appropriate compensation to the contractor and eliminate a gap in the required registered dietician consultation services.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. The recommended agreement is fully funded with the NEOP grant provided by CDPH. Maximum compensation is \$40,500 and funding is as follows:

Period I:	January 12, 2021-September 30, 2021	\$1,400 (actual)
Period II:	October 01, 2021-September 30, 2022	\$25,600 (increase of \$12,100)
Extension:	October 01, 2022-September 30, 2023	\$13,500 (no change)

Sufficient appropriations and estimated revenues are included in the Department's Org 5620 FY 2021-22 Adopted Budget and will be included in future Department budget requests should the extension option in the proposed agreement be exercised.

DISCUSSION:

The Department has received NEOP grant funds since 2013 to provide SNAP-Ed allowable nutrition education and obesity prevention activities and interventions for low-income County residents. The focus of the CDPH SNAP-Ed CalFresh Healthy Living Program in California targets low-income families with a comprehensive public health approach to promote and establish healthy eating habits and a physically active lifestyle for prevention of chronic diseases, such as heart disease, high blood pressure, and diabetes.

On January 12, 2021, the County entered into Agreement No. 21-010 with CSU Fresno Foundation to provide registered dietician consultation services, on an hourly, as-needed basis, to the Department's NEOP program. Agreement 21-010 had an initial term of approximately nine months and included two optional one-year extensions upon written approval of both parties no later than 30 days prior to the first day of the next 12-month extension period. CSU Fresno Foundation had provided satisfactory services throughout the initial term and the department and CSU Fresno Foundation both intended to utilize the first one-year extension pursuant to the terms of the agreement. Unfortunately, the extension letter was not prepared within the terms of the original agreement requiring 30-days advance notice, which resulted in the agreement expiring on September 30, 2021 and a subsequent need to enter into a new agreement.

The term of the proposed agreement is for one year, retroactive to September 30, 2021 through September 30, 2022 with the option of one 12-month renewal upon written approval of both parties no later than 30 days prior to the first day of the extension period, consistent with the original term of agreement 21-010.

If approved, the proposed agreement would allow CSU Fresno Foundation to continue providing registered dietician consultation services to the Department's NEOP program subject to the same terms and conditions of agreement 21-010. The Department anticipates the need for these services to continue through September 2023 and therefore recommends retroactive approval of this agreement to continue the required services, effective September 30, 2021 through September 30, 2023.

REFERENCE MATERIAL:

BAI #31, January 12, 2021

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Agreement with CSU Fresno Foundation

CAO ANALYST:

Ron Alexander