



# Board Agenda Item 32

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DATE: June 06, 2023

TO: Board of Supervisors

SUBMITTED BY: Robert W. Bash, Director, Internal Services/Chief Information Officer

SUBJECT: Amendment No. 2 to Agreement with Verizon Connect NWF Inc.

RECOMMENDED ACTION(S):

**Approve and authorize the Chairman to execute Amendment No. 2 to Purchasing Agreement P-22-048 with Verizon Connect NWF Inc. for products and services related to vehicle tracking services, extending the term by one year from March 31, 2024 to March 26, 2025, and increasing the maximum compensation payable by \$335,480 to a total of \$503,000.**

There is no additional Net County Cost associated with the recommended action, which will allow the Internal Services Department (ISD)-Fleet Services division to continue providing vehicle tracking services to County departments. The increase to the maximum amount payable under the agreement will address the higher than anticipated services needs for the County. This item is countywide.

ALTERNATIVE ACTION(S):

Should your Board not approve the recommended action, the County will need to find alternative methods for current and active vehicle tracking services on County vehicles, and such tracking services would cease after March 31, 2024, causing the need to bid for vehicle tracking software and spend numerous staff hours converting all County Fleet vehicles to the new system.

FISCAL IMPACT:

There is no increase in Net County Cost associated with the recommended action. Approval of the recommended amendment will increase the maximum compensation payable by \$335,480 to a total of \$503,000. ISD recuperates cost for this service through departmental rates. Sufficient appropriations and estimated revenues are included in the Department's FY 2022-23 Fleet Org 8910 Adopted Budget and will be included in future budget requests.

DISCUSSION:

On March 22, 2022, the ISD Purchasing Division, used a contract through Sourcwell ("Agreement 020221-NWF"), in conjunction with County Purchasing Agreement No. 22-048, for vehicle tracking software through Verizon Connect NWF Inc. (Agreement). This was a procurement agreement because the original compensation was less than \$200,000. The Agreement is being recommended for conversion to a Board agreement because the Agreement, as amended, would exceed the Purchasing Manager's authority of \$200,000 for services.

Utilization of Agreement 020221-NWF constitutes a "piggyback" of a cooperative purchasing agreement, thus negating the requirement to request bids pursuant to the County's Purchasing Manual.

Since execution of the Agreement, the ISD - Fleet Services has needed to replace previous active vehicle tracking units, due to the retirement of the 3G wireless rendering those units obsolete. This deployment of GPS vehicle tracking modules has been completed and the final units have all been installed.

Approval of the recommended action will increase the maximum compensation payable under the Agreement by \$335,480 for a new maximum potential cost of \$503,000. This amount is necessary to be able to fulfill the County's current and future needs for vehicle tracking services.

Approval of the recommended action will also extend the Agreement term from March 31, 2024 to March 26, 2025, the date that Agreement 020221-NWF is expected to expire. All other terms of the Agreement will remain unchanged.

ATTACHMENTS INCLUDED AND/OR ON FILE:

On file with Clerk - Second Amendment  
On file with Clerk - Procurement Agreement No. P-22-048  
On file with Clerk - Sourcewell Contract 020221-NWF

CAO ANALYST:

Ahla Yang